Dear Citizen,

On behalf of the Rolla City Council and staff, welcome to Rolla! To better acquaint you with the City’s services, facilities, and operations, we provide this brochure as a handy reference guide.

More information is also available on the City’s Website, www.rollacity.org and on Rolla Channel 16. As one of the top-rated cities in the Midwest, our emphasis is to provide you with a diverse range of services while always striving to improve our community’s quality of life. We always welcome your input and ideas to further enhance the success and prosperity of our community!

Sincerely,
Mayor Louis J. Magdziak, IV

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**ADMINISTRATION**

City Administrator
John Butz
426-4984
jbutz@rollacity.org

The City of Rolla operates under the Council-Mayor-Administrator form of government. The elected body consists of Mayor Lou Magdziak, IV and 12 City Council members. The Mayor is responsible for the creation of ordinances and policies. The Mayor is elected for a four-year term and council members for two-year terms. Six of the 12 City Council members are elected at large and the other six are elected from specific districts.

The City Council meets on the first and third Monday of each month at 5:30 p.m. in the City Council Chambers, (901 N. Elm Street). Council meetings are televised live and rebroadcast on Rolla Channel 16. City Administration, which also consists of the Mayor, is open Monday-Friday from 8 a.m. to 11 p.m. and 8 a.m. to 5 p.m. To run the day-to-day activities of the City, the City Council hires a City Administrator who is responsible for the day-to-day operation of the City, including the city-owned Rolla National Airport. For more information visit www.rollacity.org/admin

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**FINANCE**

Finance Director
Steffanie Rogers
426-6982
srogers@rollacity.org

The Finance Department handles all of the City’s financial, insurance and risk management activities. Functions of the department include general accounting, accounts payable and receivable, billing and collections, payroll, investments, and business licensing. The City’s Management Information Systems Division is also part of the Finance Department, as well as Human Resources.

The Finance Department office is the point of payment for services or with the citizens of Rolla. Payments are accepted by cash, check or credit card. All business licenses, peddler’s permits and liquor licenses are issued through this office. The department does not impose a sales tax, a charge for dog licenses nor require automobile stickers.

The largest revenue source for the City of Rolla is sales tax. Rolla has a sales tax that is among the highest in the state. The tax is 1.5%.

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**RECYCLING**

Environmental Services Director
Bryan C. Figgs
364-6693
bfiggs@rollacity.org

The Environmental Services Department provides weekly collection of garbage, recyclables, and yard wastes for all city residents. Recycling is an important part of sustainability. Recyclables provide their biodegradable paper bags for yard waste.

Many items are available for the disposal of bulk items, certain regulated items, and extra trash that exceeds your trash container capacity. We can also help by disposing of your medicines such as electronic wastes and hazardous wastes. Please call the office for details or visit our Website at www.rollacity.org/waste

The Environmental Services Department also operates a not-for-profit recycling center located at 241 Old St. James Road. The Recycling Center is a self-service drop-off facility that is accessible 24 hours a day, seven days a week. Use of the Recycling Center and the curbside recycling collection service is encouraged during our workday hours. For more information visit us at www.rollacity.org/recycle

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**COMMUNITY DEVELOPMENT**

Community Development Director
364-5333

The Community Development Department is responsible for the preparation of the Comprehensive Plan and related elements, including research and statistical analysis. Staff advises and supports the Planning and Zoning Commission, Board of Adjustment, Board of Building Appeals, and City Council on rezoning requests, subdivision laws, the regulation of variances, building code interpretations, and other development requests within the City. The Department is also responsible for enforcement of the City’s building codes/nuisance ordinances with the issuance of building permits, development inspections, and nuisance abatements. Department staff assists developers and homebuyers to understand the regulations and requirements for new development in Rolla. The Department is also responsible for revitalization efforts, comprehensive redevelopment initiatives and managing the Rolla Enterprise Zone. The Planning and Zoning Commission is composed of nine voting members who meet the second Tuesday of each month at 5:30 p.m. in the City Hall Council Chambers. The Board of Adjustment meets as needed. Office hours for the Community Development Department are Monday-Friday from 8 a.m. to 5:00 p.m. Visit us online at www.rollacity.org/comdev

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**ECONOMIC DEVELOPMENT**

RRC Economic Development Director
364-201-3772
rollercondev@gmail.com

The City of Rolla contracts with the Rolla Regional Economic Commission (RREC) to coordinate the community’s economic development efforts. For more information, please contact Carolyn Buschjost at 573-201-3772 or visit www.rollercondev.com.

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**PARKS**

Rolla Municipal Utilities Business office located at 102 West 9th Street. RMU requires the following minimum deposit for Residential service: (Electric) - $240; (Water) - $60.

Commercial deposits are equal to the highest two consecutive billing months (actual or estimated) and are determined on an individual basis. Deposits are either refunded upon termination of service or held for a period of five years and returned (provided a good payment record has been established).

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**LEGAL SERVICES**

The City Counselor gives legal advice to the City Council and the various City Departments. He also drafts resolutions, ordinances, leases, and franchise agreements.

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**PARKS**

The Parks Department oversees the maintenance of all City parks and the City’s cemetery. The department maintains 270 acres of park land. The park land is divided into 34 parks. The City has within these parks rental pavilions, numerous playfields, baseball fields, softball fields, soccer fields, tennis courts, batting cages, and a stand-alone locomotive and passenger car which were donated by the Frisco Railroad Company in 1955. The Department also operates the Ber Juan Sportplex concession stand and oversees the Skateboard Park.

The Parks Department also maintains the 40-acre Rolla Cemetery. The Cemetery was incorporated in 1861. Rolla serves as the burial site for the Weber family cemetery, which dates back to the 1850s. It is located at the corner of Highway 72 and Rolla Cemetery Road.

In addition, the Department oversees the usage of Eugene Northern Community Hall, which is located at 400 West Fourth Street. In addition, the Department oversees the usage of 8,600 square-feet of space available for rental, seating capacity is 100 for classroom style and 150 for auditorium style. To make a reservation, please call 364-0847.

For more information, or to make pavilion, athletic field, tennis court, or Band Shell reservations, please call 364-4278. A recorded message may be obtained by calling 364-0847. The Parks Department and Rolla Cemetery offices are located at 3rd Floor City Hall, 901 N. Elm Street. Visit us online at www.rollamunicipalutilities.org
The Rolla Public Library is located at 900 Pine Street. Hours of operation are Monday-Thursday 9 a.m. - 9:00 p.m., Friday and Saturday 9:00 a.m. - 5:00 p.m., Sunday 1:00 p.m. - 5:00 p.m. For more information please visit us at www.rollapubliclibrary.org.

ROLLA PUBLIC LIBRARY

Diana Watkins 364-2604
Director
director@rollapubliclibrary.org

The Rolla Public Library is located at 900 Pine Street. Hours of operation are Monday-Thursday 9:00 a.m. - 9:00 p.m., Friday and Saturday 9:00 a.m. - 5:00 p.m., Sunday 1:00 p.m. - 5:00 p.m. For more information please visit us at www.rollapubliclibrary.org.

ROLLA ANIMAL SHELTER

Animal Control Supervisor 364-6995
John Redshaw
shelter@rollacity.org

The City of Rolla Animal Shelter, located at 19th and Sharp, is a division of the Rolla Police Department. Animals are not allowed to run at large within the Rolla city limits, and a practicing veterinarian must vaccinate them against rabies once a year. If your pet is picked up by an Animal Control Officer you must pay the impound fees before it will be released to you. Unclaimed within five days the animal will be offered for adoption. Adoption hours are: Monday thru Saturday: 12 p.m. - 4 p.m. Closed on Sundays and holidays. For more information, please call 364-6995 or visit www.rollacity.org/shelter.

MUNICIPAL COURT

Municipal Court:

James T. Crump
City Clerk
ReLaUn Smith
court@rollacity.org 364-8590

The Rolla Municipal Court is a division of the 25th Judicial Circuit. Ordinance violations committed within the city limits, which are filed by the city attorney, are scheduled for arraignment/trial by this court.

Regular traffic court sessions are convened Tuesdays at 5:30 p.m. and non-traffic and trials are the second Thursday of each month after the first Monday at 8:30 a.m. Rolla Municipal Court is located at 801 N. Elm Street, Rolla, MO 65401. The mailing address is Rolla Municipal Court, P.O. Box 975, Rolla, MO 65402. Office hours are: 8:30 a.m. to 4:30 p.m. Visit us online at www.rollacity.org/muncourt.

POLICE DEPARTMENT

Online City Directory http://www.rollacity.org

Mayor Louis J. Magdits, IV  admin@rollacity.org 426-6949

Council members - Ward 1:
Rachel Schneider  rschneider@rollacity.org 268-1354
Monty Jordan  mjordan@rollacity.org 466-1798

Council members - Ward 2:
Ann Murphy  amurphy@rollacity.org 341-5649
Matthew Crowell  mcrowell@rollacity.org 465-3011

Council members - Ward 3:
David Walker  dwalker@rollacity.org 573-818-3388
Jacob Rohrer  jrohrer@rollacity.org 314-833-9358

Council members - Ward 4:
Kathy female@rollacity.org 578-1498
John Meusch  jmeusch@rollacity.org 465-0553

Council members - Ward 5:
Carolyn Bollin  cbollin@rollacity.org 364-2405
Marie Allen  mallen@rollacity.org 201-5611

Council members - Ward 6:
Christine Ruder  cruder@rollacity.org 364-3035
Vacant

City Administrator John Butz  jbutz@rollacity.org 426-6948

Administration 426-6948
Airport  299-4498
Animal Control  364-6995
Building Inspections  364-5333
Business License  426-6892
Cemetery  426-4278
City Clerk  364-6942
Codes Enforcement  364-5333
Community Development  364-5333
Economic Development (R.R.E.C.)  201-3772
Emergency Management  308-1213
Engineering  364-8659
Environmental Service  364-4278
Eugene Northern Community Hall  426-6960
Finance  364-8590
Fire

Fire Emergency  911
Fire Business Office  364-3989
Holloway House (A.L.E.E. Commission)  364-4337
Library and Parks  364-2604
Lions Club Park  364-4386
Maps of City  364-8659
Municipal Court  364-8590
Natural Gas (AmerenUE)  800-562-7583
Parking Tickets/Traffic Violations  364-4278
Parks  364-0847
Cancellation Information

Police Emergency  911

Police Business Office  308-1213
Recycling  364-0847
Risk Management/Claims  426-6982
Rolla Municipal Utilities (Electric & Water)  364-1572
Nights and Weekends  364-2195
Sanitation  364-6050
Sewers  364-8659
Nights & Weekends  308-1213
Snow and Ice Removal  364-8659
Nights and Weekends  308-1213
SplashZone Water Park  364-4278
Springs  364-8659

The CENTRE: Rolla's Health & Recreation Complex  314-2386
Traffic Citations  364-4278
Traffic Signals  364-8659
Transfer Station  364-8771
Vehicle Licensing  364-7848
Wastewater Treatment Plant  364-6122

CITY DIRECTORY

2019 Services & Information Guide

Rolla City Hall offices: 901 North Elm Street, Rolla, MO

FREE Public Wi-Fi available at City Hall, The Centre and Rolla Public Library