

NOTICE TO BIDDERS

The City of Rolla is requesting bids for purchase of a Sewer Jet Easement Machine.

Bids will be accepted until 11:00 a.m., Wednesday, February 1st, 2023, in the office of the City Clerk, 901 North Elm Street-3rd Floor, Rolla, Missouri, 65401, at which time they will be opened. They can be mailed to Rolla City Clerk, P.O. Box 979, Rolla, MO 65402.

Bid documents may be obtained from the city website: www.rollacity.org/bids or at the office of the Public Works Director, 901 North Elm Street-4th Floor, Rolla, Missouri. Questions can be directed to Darin Pryor, P.E., by phone (573-364-8659) or e-mail address: dpryor@rollacity.org. The City of Rolla reserves the right to reject any and all bids as well as to waive any informalities in bidding.

Office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m.

Darin Pryor, P.E., Engineer

INSTRUCTIONS TO BIDDERS

1. Bids must be submitted on the “Bidder’s Tabulation Sheet” only. Bids must be submitted in sealed envelopes, property identified as “Sewer Easement Machine”.
2. The bid must be filed with the City Clerk prior to the announced bid opening date and time. **Bid opening will be February 1, 2023 at 11:00 AM local time.**
3. The City of Rolla reserves the right to accept or reject any/or all bids.
4. It will be the City’s intent to accept low competent bid if it meets specifications and conditions.
5. Bidders are advised that the City of Rolla shall consider prior substandard goods or prior substandard service delivery or excessive distance to the city as a criterion for bid rejection.
6. Bids equal in cost and specifications may go to the local bidder (given they meet all other conditions).
7. All bids shall meet or exceed specifications.
8. Alternate bids may be considered providing all specification differences are clearly indicated and contain justification statements. The City of Rolla shall be the sole judge as to the suitability of the service or equipment offered for the intended purpose from the alternate bid.
9. Any exceptions to these terms or conditions or deviations from written specifications shall be shown in writing and attached to the Bidder’s Proposal.
10. Bidders are cautioned to verify their proposal before submission as requests for amendments, withdrawals or proposals, if received by the city after the time specified for opening, will not be considered.
11. In the event of discrepancies between Bidder’s “Per Unit” price quotation and “Extended Total” quotation, the Per Unit quotation shall prevail.
12. Bidders must be factory authorized dealers for the equipment, service, and parts of the items they are bidding.
13. Local bidders shall be defined as bidders in Rolla and the area surrounding Rolla for a five-mile radius from the city limits.
14. The City of Rolla reserves the right to use State of Missouri bids when applicable.

BID DOCUMENTS – SEWER EASEMENT MACHINE

The City of Rolla Public Works Department is seeking bids on a Vactor Ace Easement Machine (or owner approved equal) to clean sewer mains, meeting the attached specifications, including all standard equipment and conditions as described in current literature.

Sewer Easement Machine Specs		EXCEPTION TO BID
1.	Adjustable tracks with a minimum width of 35”	
2.	Footage counter	
3.	600’ Capacity pivot hose reel with 500’ of 1” sewer hose rated at 2500psi installed	
4.	Hydraulic release park lock	
5.	Electric speed controls	
6.	Hydraulically powered hose reel with manual pivot left and right	
PLEASE LIST ANY SPECIFICATONS NOT MET		
ANY ADDITIONAL OPTIONS AND PRICES		

BID TABULATION SHEET

Sewer Easement Machine

Bid Price: The Bid Price shall be for one (1) sewer easement machine for cleaning city sewer mains, in accordance with the attached specifications. Any exceptions must be noted in the space provided.

The Bid Price shall include delivery to the City of Rolla with instructions in the operation and maintenance of the unit and accessories. One parts book, one service and repair manual, and one operator manual shall be included with the delivery.

The City of Rolla reserves the right to reject any or all bids.

Unit Price _____ Lump Sum: \$ _____

Manufacturer and Model number: _____

I/we the undersigned have read and fully understand these Specifications and have noted in writing any exceptions under the exception column. If awarded the bid, I/we do hereby agree to provide the equipment as specified or as noted by exception.

Signed _____

Name _____

Title _____

Company _____

Date _____

Address _____

Phone _____

E-mail: _____

Delivery (Please specify Delivery Date): _____

IF YOU HAVE ANY QUESTIONS, PLEASE CALL DIRECTOR OF PUBLIC WORKS, DARIN PRYOR AT (573) 364-8659.