INVITATION FOR BIDS

Treadmills for Police Department Gym

The City of Rolla will receive sealed bids until **11:00 am on March 13, 2024**, at the City Clerk's office located at the Rolla City Hall, 901 N. Elm Street, Rolla Missouri, at which time and place all bids will be publicly opened and read aloud for the following:

**two (2) Treadmills**

The bids can be hand delivered to the above address, 901 N. Elm Street, Rolla, MO 65401 or mailed to City of Rolla P.O. Box 979 Rolla, Missouri 65402. The bids must be received **prior to 11:00 am on March 13, 2024**.

The envelopes containing the bids must be sealed, addressed to Lorri Powell, City Clerk, and must bear the following information:

- Name of Bidder
- Bidders Address
- Date and Time of Bid Opening
- Bid Enclosed: **Police Department Treadmills**

All bids shall be in compliance with the bid documents. Bid documents, including instructions to bidders, bid proposal, and specifications are on file and available at City Hall, 901 N. Elm Street, and at the Rolla Police Department, 1007 N. Elm St., Rolla Missouri. For further information contact Captain Ken Nakanishi (573) 308-1213.

The City of Rolla reserves the right to reject any and/or all bids and to waive any informality in bidding. The City of Rolla will determine the lowest and best bid.

Bids may be held by the City of Rolla for a period not to exceed sixty (60) days from the date of the opening for the purpose of reviewing the bids and investigating bid items prior to award of bids.
Specifications for Treadmills

City of Rolla Police Department
1007 North Elm Street Rolla, Missouri 65401
Phone: (573) 308-1213 Fax: (573) 364-6346
Contact: Captain Ken Nakanishi
Email: knakanishi@rollacity.org

02/21/2024

SCOPE of PROJECT
We are purchasing new treadmills for the gym at the police department.

OBLIGATION OF BIDDERS
At the time of the opening of bids, each Bidder will be presumed to have read and to be thoroughly familiar with the specifications. The failure or omission of any Bidder to examine any form, instrument, or document shall in no way relieve any Bidder from any obligation in respect to his/her bid.

The treadmills offered for bid shall meet or exceed the following requirements, which shall be considered as minimums, unless otherwise indicated. Any deviations from the required specifications must be listed on this form or on a separate sheet and enclosed as part of the bid package.

Successful Bidder shall supply complete specifications/brochures for the proposed treadmills with return bid. Adequate vendor information shall be included with each bid for determination of meeting specifications.

WARRANTIES
Manufacturer’s standard warranty for retail delivery. Warranty must coincide with the delivery date.

DELIVERY
All treadmills shall be delivered and installed at the Rolla Police Department located at 1007 North Elm Street Rolla, Missouri, in the gym located in the basement. Access to this room is by stairway and/or elevator.

DESCRIPTION OF ITEMS TO BE BID:

Treadmills- Quantity of two (2). Deck size 22” x 60”, speed 12mph, maximum user weight 400lbs, incline 15%, motor 4hp, and included preset programs/workouts.

*Certified refurbished will be acceptable.
Vendor’s Information & Treadmills

Vendor Name:__________________________________________________________

Address:_________________________________________________________________________________________________________

City:__________________________ State:___________ Zip Code:______________

Phone:_________________________ Email Address:________________________________________________________

Make & Model of Treadmill:________________________________________________________________________________________

Price Per Treadmill:________________________

Total Price of Treadmills Delivered and Installed:__________________________

Proposed Delivery time after receiving order?________________________________

Printed Name:_________________________ Signature:___________________________

Title:_______________________________ Date:_______________________________