



**APPLICATION - MINOR SUBDIVISIONS & LOT CONSOLIDATIONS/RECONFIGURATIONS**

This form must be completed, signed, and accompanied with the processing and recording fees before being considered for placement on P&Z Commission docket.

1. Current Number of Lots/Parcels: \_\_\_\_\_  
 Proposed Number of Lots: \_\_\_\_\_  
 Past Subdivision of Property?: \_\_\_\_\_  
 Past Parkland Dedication?: \_\_\_\_\_  
 Past Stormwater Dedication?: \_\_\_\_\_  
 Proposed Name of Subdivision \_\_\_\_\_  
 \_\_\_\_\_  
 Plat size & **recording fee** - check & submit fee  
 18" x 24" (\$44)  24" x 36" (\$69)

**OFFICE USE ONLY**

Case #: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Zone: \_\_\_\_\_  
 Fee: **\$100 + Recording Fee =** \_\_\_\_\_  
 Accepted forms of payment include cash, credit/debit, and check. **If paid by check, make out to the City of Rolla.**

2. PROJECT DESCRIPTION (Describe your project in as much detail as possible): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. SUBJECT PARCEL(S) (Account Number(s) or Street Address(es)): \_\_\_\_\_  
 \_\_\_\_\_

4. CONTACT INFORMATION: All property owners must be listed. Agent, if one, is main contact.

- PROPERTY OWNER(S): \_\_\_\_\_  
 Address of property: \_\_\_\_\_  
 Mailing address: \_\_\_\_\_  
 Email & phone: \_\_\_\_\_
- PROPERTY OWNER(S): \_\_\_\_\_  
 Address of property: \_\_\_\_\_  
 Mailing address: \_\_\_\_\_  
 Email & phone: \_\_\_\_\_
- AGENT or SURVEYOR: \_\_\_\_\_  
 Address of property: \_\_\_\_\_  
 Mailing address: \_\_\_\_\_  
 Email & phone: \_\_\_\_\_

5. CONFORMANCE TO CODE & AUTHORIZATION: The owner(s) herein understand and agree that this application will be placed on hold if any aspect of the proposed plat map violates any subdivision regulation of Article II of Chapter 42 of the Rolla City Code, and if a complete application is not filed, and if the full processing fees and recording fees are not paid in full at the time of application. The undersigned further states that I am/we are the owner(s) of the property proposed for platting and that no lot subject to this proposal shall be sold/transferred until the Final Plat is recorded.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Signature of Owner or Authorized Agent

NOTE: The petition must bear the signature of the property owner(s). If an authorized agent signs on the owner's behalf, the agent may be required to attach the owner's written notarized authorization to this application.