City of ROLLA

COMMUNITY DEVELOPMENT DEPARTMENT
901 North Elm St
Rolla, MO 65401
P.O. Box 979

573-364-5333 ✦ www.rollacity.org/comdev

APPLICATION – MAJOR SUBDIVISIONS (i.e. LOT SPLITS OF MORE THAN 5)

This form must be completed, signed, and accompanied with the processing and recording fees before being considered for placement on Commission docket.

1. Current Number of Lots/Parcels: _____
Proposed Number of Lots: _____
Subdivision Variance Needed?: _____
Past Parkland Dedication?: _____
Past Stormwater Dedication?: _____
Proposed Name of Subdivision

_____

Plat size & **recording fee** - check & submit fee
18" x 24" ($44) ☐ 24" x 36" ($69) ☐

OFFICE USE ONLY

Case #: _____
Date: _____
Zone: _____
Fee: **$300 + Recording Fee =** _____
Accepted forms of payment include cash, credit/debit, and check. **If paid by check, make out to the City of Rolla.**

2. PROJECT DESCRIPTION (Describe your project in as much detail as possible): _____

3. SUBJECT PARCEL(S) (Account Number(s) or Street Address(es)): _____

4. CONTACT INFORMATION: All property owners must be listed. Agent, if one, is main contact.

- PROPERTY OWNER(S): _____
  Address of property: _____
  Mailing address: _____
  Email & phone: _____
- PROPERTY OWNER(S): _____
  Address of property: _____
  Mailing address: _____
  Email & phone: _____
- AGENT or SURVEYOR: _____
  Address of property: _____
  Mailing address: _____
  Email & phone: _____

5. CONFORMANCE TO CODE & AUTHORIZATION: The owner(s) herein understand and agree that this application will be placed on hold if any aspect of the proposed plat map violates any subdivision regulation. The undersigned owner(s) of the subject parcels understand and agree that City of Rolla employees may enter and post a yard-sign on their property. The undersigned further states that I am/we are the owner(s) of the property subject to this proposal and that if I/we do not maintain ownership throughout the review process, the application will be automatically withdrawn.

_____ _____

Signature of Owner or Authorized Agent | Signature of Owner or Authorized Agent

NOTE: The petition must bear the signature of the property owner(s). If an authorized agent signs on the owner's behalf, the agent shall sign his/her own name and may be required to attach the owner's written notarized authorization to this application.

Created: 06/2018