

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, AUGUST 1, 2022; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Pro-Tem Lister Florence

**Council Members in Attendance via Zoom Videoconferencing:** Moriah Renaud

**Council Members in Physical Attendance:** Megan Johnson, Nathan Chirban, Matt Fridley, Carrolyn Bolin, Jaired Hall, Rob Kessinger, Stanley Mayberry, Terry Higgins, Lister Florence, Victoria Steen and Tina Balch.

**Council Members Absent:** None

**Department Directors in Attendance via Zoom Videoconferencing:** - Finance Director Steffanie Rogers

**Department Directors and Other City Officials in Physical Attendance:** Community Development Director Steve Flowers, City Planner Tom Coots, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Captain Jason Smith, Fire Chief Ron Smith, Parks Director Floyd Jernigan, Centre Recreation Director Marci Fairbanks and City Counselor Lance Thurman.

Mayor Pro-Tem Lister Florence called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Tina Balch to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – July 5th, 2022
2. Closed Session Minutes – July 5th, 2022
3. City Council Meeting – July 18th, 2022
4. Closed Session Minutes – July 18<sup>th</sup>, 2022
5. City Council Workshop Minutes – July 25th, 2022

A motion was made by Johnson and seconded by Kessinger. A voice vote showed 12 Ayes and zero Nays.

**II. PUBLIC HEARINGS** – None

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** – None

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**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a. Environmental Services Department Monthly Report – June 2022
- b. Building Codes monthly report – June 2022
- c. Police Department Monthly Report – May 2022
- d. Animal Control Division Report – May 2022
- e. RMU monthly reports – June 2022
- f. City of Rolla Financial Reports – June 30<sup>th</sup>, 2022
- g. Rolla Board of Public Works minutes for June 28<sup>th</sup>, 2022
- h. Municipal Court Division Summary – June 2022
- i. Development Review Committee Minutes for July 5<sup>th</sup>, 2022
- j. Planning & Zoning Minutes for June 14<sup>th</sup>
- k. The Centre Income Statement ending June 30, 2022

**V. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** – None

**VI. OLD BUSINESS** –

- A. **Ordinance** re-adopting procedure to disclose potential conflicts of interest. (City Administrator John Butz) City Counselor Lance Thurman read the ordinance for its final reading; by title: ORDINANCE 4690: AN ORDINANCE OF THE CITY OF ROLLA, MISSOURI, REPEALING SECTION 2-237 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND ENACTING A NEW SECTION IN LIEU THEREOF. A motion was made by Chirban and seconded by Fridley to approve the ordinance. A roll call vote showed the following. Ayes: Fridley, Kessinger, Higgins, Bolin, Renaud, Steen, Mayberry, Chirban, Balch, Johnson, Hall, and Florence. Nays: zero. Absent none
- B. Ordinance allowing the Mayor to enter into an agreement with Pierce Asphalt LLC for Project #549 – FY 2022 Asphalt Improvements. (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading; by title: ORDINANCE 4692: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF THE ROLLA, MISSOURI AND PIERCE ASPHALT LLC. A motion was made by Bolin and seconded by Higgins to approve the ordinance. A roll call vote showed the following: Ayes: Steen, Chirban, Higgins, Renaud, Mayberry, Bolin, Balch, Johnson, Kessinger, Florence, Fridley, and Hall. Nays: none. Absent: none.
- C. Ordinance to approve the rezoning of 1702/1704 E. 10<sup>th</sup> Street from the R-3, Multi-family district to the C-O Commercial Office district. (City Planner Tom Coats) City Counselor Lance Thurman read the ordinance for its final reading; by title: ORDINANCE 4691: AN ORDINANCE TO APPROVE THE RE-ZONING OF 1702/1704 E 10<sup>TH</sup> STREET FROM THE R-3, MULTI-FAMILY DISTRICT TO THE C-O, COMMERCIAL OFFICE DISTRICT. A motion was made by Higgins and seconded by Johnson to approve the ordinance. A roll call voted showed the following: Ayes: Chirban, Balch, Mayberry, Bolin, Renaud, Steen, Kessinger, Higgins, Hall, Florence, Fridley, and Johnson. Nays: none. Absent: none.

**VII. NEW BUSINESS** –

- A. **Ordinance** updating the sewer pretreatment program as approved by MDNR. (City Engineer Darin Pryor) The ordinance revision is the result of 4 years of work after receiving notification by the Mo. Dept. of

Natural Resources in 2018 that the City would be required to update the pretreatment program due to Hartmann US being an EPA designated categorical pretreatment industry. City Counselor Lance Thurman read the ordinance for its first reading; by title: AN ORDINANCE REPEALING SECTIONS 35-194 THRU 35-275 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING NEW SECTIONS 35-194 THRU 35-275 IN LIEU THEREOF RELATING TO PRETREATMENT FOR INDUSTRIAL WASTEWATER USERS.

VIII. **CLAIMS and/or FISCAL TRANSACTIONS** – None

IX. **CITIZEN COMMUNICATION** - None

X. **MAYOR/CITY COUNCIL COMMENTS**

- A. Reminder of August 2<sup>nd</sup> Primary Election
- B. Appointment of Nathan Chirban as Council Representative for Planning and Zoning. (1 year term) A motion was made by Bolin and seconded by Steen to appoint Chirban to the position. A voice vote showed 12 ayes and zero nays.
- C. Councilman Fridley informed the public that the Rolla Police Department was in search for school crossing guards.
- D. Councilman Chirban informed the public that Friday-Sunday the City would be participating in the Back to School Tax Free event. This would save approximately 6.5% of the normal 7.6-8.6% on tax normally applied.
- E. Councilwoman Balch informed the public that the Phelps County Dream Center would once again have a food distribution on Wednesday at 10:00 am at their facility on South Highway 63.

XI. **COMMENTS FOR THE GOOD OF THE ORDER**

XII. **CLOSED SESSION** – Closed Session per RSMo 610.021 (2) Real Estate and (1) Legal.

At 6:56 pm, a motion was made by Johnson and seconded by Kessinger to go into closed session. A roll call voted showed the following: Ayes: Florence, Johnson, Chirban, Fridley, Renaud, Steen, Mayberry, Higgins, Hall, Balch, Bolin and Kessinger.

At 7:34 pm, Council returned from closed session after discussion a legal issue and a real-estate issue. No final action was taken.

XIII. **ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 7:35 p.m.  
Minutes respectfully submitted by City Clerk Lorri Thurman.

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CITY CLERK

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MAYOR