COUNCIL MEETING

The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at [https://www.youtube.com/channel/UCffr9YSOtgth0AVkCyjeA](https://www.youtube.com/channel/UCffr9YSOtgth0AVkCyjeA)

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, May 17th, 2021; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING:

MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL:

MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, ANN MURPHEY, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JODY EBERLY, ROBERT KESSINGER, CARROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE

Councilperson Jody Eberly

I. PUBLIC HEARINGS - None

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

A. RMU 2nd Quarter Report (Rodney Bourne, RMU General Manager)

B. Presentation of Fiscal Year 2020 City of Rolla Independent Audit and a Motion Accepting the Audit. (Finance Director Steffanie Rogers and Michael Keenan, of Cochran Head Vick & Co)

III. OLD BUSINESS - NONE

IV. NEW BUSINESS

A. Ordinance allowing a minor subdivision at 810 Soest Rd. (City Planner Tom Coots) First and Final

B. Ordinance allowing a minor subdivision at 511 Christy Dr. (City Planner Tom Coots) First Reading

C. Motion to approve street closure for The Great Race. (City Engineer Darin Pryor)

V. CLAIMS and/or FISCAL TRANSACTIONS

A. Motion to award bid for the purchase of a Hydraulic Breaching Tool to the lowest bid, Tactical & Rescue Gear LTD for a total of $9,999.95. (Rolla Police Captain Jason Smith) Motion

VI. CITIZEN COMMUNICATION

A. Open Citizen Communication

VII. MAYOR/CITY COUNCIL COMMENTS

A. Appointments?
VIII. **COMMENTS FOR THE GOOD OF THE ORDER**

IX. **CLOSED SESSION**

   NONE

X. **ADJOURNMENT**
Fiscal Year 2nd Quarter Report

Rolla Municipal Utilities
Provided to Rolla City Council
May 17, 2021
## TABLE OF CONTENTS

1. **1945 Rolla Board of Public Works Statement**  
   Page 3

2. **Second Quarter Financial Recap**  
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3. **Status of Pending Projects**  
   Pages 5-7

4. **MJMEUC/MoPEP Updates**  
   Page 7

5. **2021 Comparative Rate Information**  
   Pages 8-10
A STATEMENT BY THE
BOARD OF PUBLIC WORKS

The Electric Power and Water System of the City of Rolla will be known as the ROLLA MUNICIPAL UTILITIES. Mr. J. B. Bronson will continue as general manager.

It will be the policy of the Board to operate the Rolla Municipal Utilities strictly on a business basis. There will be no change in the general policies of the management. All rates will be the same for the present.

The Board has three primary obligations:

1. To give the best possible service to the Citizens of Rolla.

2. To accumulate funds for the payment of the indebtedness. (Bond Issue and Revenue Certificates).

3. To build up reserve funds for any emergency and for replacement of machinery and equipment.

Regarding Service Interruptions:

This trouble is not in the local system, but in the source of supply. We hope eventually to have other sources of supply available and improve the electric service in Rolla.

Beginning immediately, $1000.00 per month from the profits will be paid to the General Fund of the City of Rolla, which is to replace the Franchise Tax formerly paid by the Missouri General Utilities.

No merchandise will be sold in competition with local merchants.

No repair service will be maintained in competition with local Electric Service men.

Next Monday, November 12th, our offices will open in our new building, formerly the Negro U. S. O Building, 102 W. 9th Street. All business will be transacted from this location after that date. The Rolla Free Public Library will occupy the second floor, and the State Board of Health and the County Agent the basement of this building. These quarters are furnished to the above organizations without cost as a public service of the Rolla Municipal Utilities.

Rolla Board of Public Works

H. E. CASTLEMAN, President
F. H. FRAME, Vice-President
R. E. SCHUMAN, Secretary
F. A. CAMERON, Member
SECOND QUARTER FINANCIAL RECAP (Unaudited)

OPERATING INCOME and EXPENSES

<table>
<thead>
<tr>
<th></th>
<th>2nd Quarter FY 2020</th>
<th>2nd Quarter FY 2021</th>
<th>CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenues</td>
<td>$15,493,574</td>
<td>$15,710,564</td>
<td>$216,990</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>($15,267,267)</td>
<td>($19,597,745)</td>
<td>$4,330,478</td>
</tr>
<tr>
<td>Operating Income</td>
<td>$226,307</td>
<td>($3,887,180)</td>
<td>($3,660,873)</td>
</tr>
<tr>
<td>Other Income &amp; Exp.</td>
<td>$376,426</td>
<td>$8,861,398</td>
<td>$8,484,972</td>
</tr>
<tr>
<td>Net Income</td>
<td>$602,734</td>
<td>$4,974,218</td>
<td>$4,371,484</td>
</tr>
</tbody>
</table>

Upon completion of the second quarter of FY 2021, Operating Revenues are down $216,990 as compared to last year. Operating Expenses are up $4,330,478 for the same period resulting in an Operating Income of ($3,887,180), which is down $3,660,873. When combined with miscellaneous income and expenses, RMU experienced a Net income of $4,974,218, which up $4,371,484 as compared to the second quarter of FY2020.
STATUS OF PENDING PROJECTS

ELECTRIC DEPARTMENT

- ELECTRICAL EXTENSIONS/UPGRADES
  o Kingshighway; Hwy 63 to Fairground Road – Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in the vicinity of Lynwood Drive and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to the area. Started, November 12, 2019. Ongoing.
  o 9th Street: Alley west of Rolla Street to alley east of Rolla Street – New overhead electric distribution system to provide connectivity between two circuits. Started, November 4, 2020. Completed, January 22, 2021.
  o University Drive Relocation – Reconfigured electric distribution system to accommodate relocation of University Drive in conjunction with Move Rolla
- Elm Street; 14th to 16th Streets – Overhead electric distribution system modifications. Started, January 22, 2021. Ongoing.

**ELECTRIC GENERATION**

**WATER DEPARTMENT**

**WATER MAIN INSTALLATION**
- Oak Street; Hwy 72 to 1st Street: Phelps Avenue: Oak Street to Olive Street – Replaced existing 4” and 6” mains with new PVC mains. Started, December 21, 2020. Ongoing.
MISCELLANEOUS

- **PERSONNEL**
  - January 26, 2021 — Systems Technician was hired.

- **TRAINING**

- **MISCELLANEOUS**
  - Street repairs for new water mains and main breaks — Total cost of $72,497.34.

- **MJMEUC/MoPEP UPDATES**
  - The mid-February cold snap and the ensuing cost impacts effected the MoPEP group of cities with around a 3x cost increase over normal for February wholesale costs. In Rolla, this equaled to approximately $4m over run on our wholesale cost.
  - Many Missouri cities are experiencing higher wholesale costs and some utilities in other states are filing for bankruptcy. Customer utility bills in Rolla were running higher due to the cold weather and increased consumption.
  - MoPEP units experienced operational issues during the cold weather. Prairie State #1 went offline prior to the cold weather but had a hard time restarting. Plum Point dealt with interruptions due to frozen coal and instrument lines. Nebraska City #2 was offline February 10-13 due to tube leaks that were unrelated to the cold, but the cold made restarting more difficult and the plant was derated when it did go back online. Both units at Dogwood were derated due to lack of natural gas and ultimately had to go offline February 17th.
  - Legislative Activities — There are several bills being followed such as HB527, which targets the Grain Belt Express line. This bill passed out of the House February 25th. Another bill of interest proposes changes to where electric cooperatives can provide service by increasing the maximum population of the City from 1,500 to 20,000 and how services are provided in areas around a City after annexations.
2021 COMPARATIVE RATE INFORMATION

- Requests for residential rate information were sent to several utilities within a 60 mile radius of Rolla. The following is a summary of the results received.
- Rate comparisons do not indicate the level of service provided with the actual commodity.

**Water Residential: Based on a Thirty (30) day month (5/8" meter)**

Consider:
- Type of source water
- Type of treatment
- Level of Service supplied
- Condition of system
- ISO Rating & water system
- Capital project budget
- Available response equipment
- Response to customers/leaks

<table>
<thead>
<tr>
<th>4000 Gallons</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. James</td>
<td>$15.82</td>
<td>$16.60</td>
<td>$16.60</td>
</tr>
<tr>
<td>St. Robert</td>
<td>$15.16</td>
<td>$15.92</td>
<td>N/A</td>
</tr>
<tr>
<td>Cuba</td>
<td>No response</td>
<td>No response</td>
<td>$11.60</td>
</tr>
<tr>
<td>Hermann</td>
<td>$39.30</td>
<td>$31.50</td>
<td>$31.50</td>
</tr>
<tr>
<td>Lebanon</td>
<td>$15.19</td>
<td>$12.98</td>
<td>$12.84</td>
</tr>
<tr>
<td>Salem</td>
<td>432.95</td>
<td>$27.56</td>
<td>$27.56</td>
</tr>
<tr>
<td>Owensville</td>
<td>$18.20</td>
<td>$15.70</td>
<td>N/A</td>
</tr>
<tr>
<td>Waynesville</td>
<td>$26.50</td>
<td>$23.50</td>
<td>$23.50</td>
</tr>
<tr>
<td>Richland</td>
<td>$21.00</td>
<td>$19.50</td>
<td>$21.00</td>
</tr>
<tr>
<td>Rolla</td>
<td>$22.92</td>
<td>$22.20</td>
<td>$24.00</td>
</tr>
<tr>
<td>Houston</td>
<td>$32.38</td>
<td>$30.26</td>
<td>$29.59</td>
</tr>
<tr>
<td>Newburg</td>
<td>$30.45</td>
<td>$38.75</td>
<td>N/A</td>
</tr>
<tr>
<td>Sullivan</td>
<td>$28.79</td>
<td>$23.97</td>
<td>$23.97</td>
</tr>
<tr>
<td>Public Water #2 of Phelps County</td>
<td>$41.15</td>
<td>$41.15</td>
<td>$43.95</td>
</tr>
</tbody>
</table>

NOTE: Rate change from previous year.
2021 COMPARATIVE RATE INFORMATION (con’t)

Electric Residential: Based on a Thirty (30) day month
Consider:

<table>
<thead>
<tr>
<th>Condition of System</th>
<th>Safety and Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level of Service Provided</td>
<td>Capital project budget</td>
</tr>
<tr>
<td>Outage response</td>
<td>Available response equipment</td>
</tr>
<tr>
<td>Outage prevention/tree trimming</td>
<td>Long term planning</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>IOU</th>
<th>600 kWh</th>
<th>1100 kWh</th>
<th>2000 kWh</th>
</tr>
</thead>
<tbody>
<tr>
<td>AmerenUE</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Crawford</td>
<td>$80.07</td>
<td>$123.77</td>
<td>$202.43</td>
</tr>
<tr>
<td>Intercounty</td>
<td>$88.10</td>
<td>$130.51</td>
<td>$206.85</td>
</tr>
<tr>
<td>Gascosage</td>
<td>$80.50</td>
<td>$115.50</td>
<td>$178.50</td>
</tr>
<tr>
<td>Laclede</td>
<td>$76.20</td>
<td>$117.20</td>
<td>$191.00</td>
</tr>
<tr>
<td>Three Rivers</td>
<td>$86.13</td>
<td>$135.61</td>
<td>$192.64</td>
</tr>
<tr>
<td>Sullivan</td>
<td>$70.57</td>
<td>$114.59</td>
<td>$187.49</td>
</tr>
<tr>
<td>Cuba</td>
<td>$62.65</td>
<td>$106.40</td>
<td>$182.75</td>
</tr>
<tr>
<td>Houston</td>
<td>$66.50</td>
<td>$107.10</td>
<td>$220.78</td>
</tr>
<tr>
<td>Newburg</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Richland</td>
<td>$79.06</td>
<td>$121.61</td>
<td>$198.20</td>
</tr>
<tr>
<td>Salem</td>
<td>$55.86</td>
<td>$93.10</td>
<td>$186.20</td>
</tr>
<tr>
<td>St. Robert</td>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hermann</td>
<td>$88.14</td>
<td>$136.59</td>
<td>$223.80</td>
</tr>
<tr>
<td>Lebanon</td>
<td>$68.68</td>
<td>$115.83</td>
<td>$188.10</td>
</tr>
<tr>
<td>Waynesville</td>
<td>$78.90</td>
<td>$132.15</td>
<td>$228.00</td>
</tr>
<tr>
<td>St. James</td>
<td>$73.42</td>
<td>$124.53</td>
<td>$208.53</td>
</tr>
<tr>
<td>Rolla</td>
<td>$71.40</td>
<td>$110.90</td>
<td>$182.00</td>
</tr>
</tbody>
</table>
2021 COMPARATIVE RATE INFORMATION (con’t)

NOTES:

ELECTRIC:
- Crawford Electric has $.0874 per kWh with $.92 service availability.
- Gascosage Electric rate increased to $.074 per kWh in April, 2021 with a $38.50 service fee.
- Intercounty Electric increased SAF to $1.24 per day with a decrease of kWh to $0.084827 per kWh.
- City of Cuba fuel adjustment changes every month; current is $0.0021.
- City of Sullivan has a monthly FAC.

WATER:
- Herman sewer is based on consumption. $23.75 service charge plus $.0041 per gallon.
- Public Water #2 has a $19.00 service fee plus $4.99 per thousand rate fee.
Michael Keenan, Cochran Head Vick & Co, will present an overview of the fiscal year 2020 independent audit. This year’s management letter contains three (3) written recommendations (included in the Required Communications and Management Letter) for the City of Rolla. As accounting principles and standards progress, staff will continue to develop internal processes to ensure compliance.

Staff is recommending a motion to accept the independent audit for fiscal year 2020.
CITY OF ROLLA, MISSOURI

REQUIRED COMMUNICATIONS AND MANAGEMENT LETTER

For the Year Ended September 30, 2020
City of Rolla, Missouri

Required Communications and Compliance Report
For the Year Ended September 30, 2020

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<table>
<thead>
<tr>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Communications and Management Letter</td>
</tr>
</tbody>
</table>
CHV
COCHRAN HEAD VICK & CO., P.C.
Certified Public Accountants

1251 NW Briarcliff Pkwy
Suite 125
Kansas City, MO 64116
(816) 453-7014
Fax (816) 453-7016

To the Honorable Mayor and
City Council
City of Rolla, Missouri

We have audited the financial statements of the City of Rolla, Missouri (the City) for the year ended September 30, 2020. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and Government Auditing Standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated October 7, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the basic financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2020. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Significant accounting estimates used by the City's management include determining the allowance for doubtful accounts, the estimated useful lives used in recording depreciation and accumulated depreciation for capital assets, and the estimated obligation relating to pension and other post-employment benefits (OPEB). We evaluated the key factors and assumptions used in developing the above estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.
Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of our audit procedures were corrected by management:

- Adjustment of $1,498,823 to report unearned revenue for project funds received in advance from MoveRolla TDD.
- Adjustment of $135,115 to reclassify and report the Star Loan Agreement and Promissory Note with the Missouri Highways and Transportation Commission.
- Adjustment to accounts payable by $566,393 for reversal of FY 2019 adjustment for open purchase orders that should not be considered an obligation of the City until the goods are received.
- Adjustment of $1,395,675 to reclassify and report the issuance of the Series 2020 Sewage System Refunding and Improvement Revenue Bonds and the related refunding of the Series 2019A Sewage System Revenue Bonds.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 28, 2021.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the City's management's discussion and analysis, schedule of changes in net pension liability (asset) and related ratios, schedule of employer contributions and the schedule of changes in total OPEB liability and related ratios, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.
In planning and performing our audit of the financial statements of the City as of and for the year ended September 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the City’s internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in the City’s internal control described under Financial Reporting to be a material weakness.

As part of our audit, we try to identify opportunities for improving the management of financial resources and for improving the internal controls over financial reporting. We are submitting, for your consideration, our observations and recommendations with regard to these matters.

The City’s written responses to our comments have not been subject to the audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

CURRENT YEAR COMMENTS

Financial Reporting – Material Weakness

Management is responsible for establishing, maintaining and monitoring internal controls over financial reporting, and for the fair presentation of the financial statements and related notes in conformity with U.S. generally accepted accounting principles.

Our audit procedures identified adjustments that were required to properly report certain transactions of the City in accordance with generally accepted accounting principles. These adjustments were not initially identified by the City’s internal controls over financial reporting.

We recommend that management review year-end closing procedures to ensure that transactions are properly recorded and approved in accordance with generally accepted accounting principles.

Management’s Response

Management will continue reviewing and revising year end closing procedures including those over construction in process, purchase orders and bond reporting activities.
OTHER RECOMMENDATIONS

Key Employees and Cross Training

It is not unusual, especially for cities the size of Rolla, to have employees who devote a substantial portion of their career working for the City with some of these employees eventually assuming key positions within City management. Given the considerable amount of operational knowledge and experience of these key employees, the City is exposed to certain management risks including among others, the possible loss of continuity and disruption in City operations in the event of the loss a key employee either through retirement or some unforeseen circumstance.

We recommend that City management evaluate and identify the exposure to such risks and develop plans to mitigate such risks. Such plans might include: developing an emergency management plan; perform succession planning for key members of management; and increased cross-training of City personnel.

Management's Response

The City agrees that succession planning of key management positions is critical to the long-term success of the City. The City continues to explore ways to effectively do so within the constraints of other City needs.

Future Accounting Pronouncements

The Governmental Accounting Standards Board (GASB) has recently issued the following statements which may impact the City's financial reporting requirements. In May 2020, in response to COVID-19 pandemic, GASB issued Statement No. 95 - Postponement of the Effective Dates of Certain Authoritative Guidance.

➢ GASB Statement No. 84 – Fiduciary Activities, effective for the fiscal year beginning on October 1, 2020.
➢ GASB Statement No.87 - Leases, effective for the fiscal year beginning October 1, 2022.
➢ GASB Statement No.88 - Certain Disclosures Related to Debt, effective for the fiscal year beginning October 1, 2020.
➢ GASB Statement No. 89 – Accounting for Interest Cost Incurred before the End of a Construction Period, effective for the fiscal year beginning October 1, 2021.
➢ GASB Statement No. 90 – Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61, effective for the fiscal year beginning October 1, 2020.
➢ GASB Statement No. 91 – Conduit Debt Obligations, effective for the fiscal year beginning October 1, 2022.
➢ GASB Statement No. 92 – Omnibus 2020, generally effective for the fiscal year beginning October 1, 2022.
➢ GASB Statement No. 93 - Replacement of Interbank Offered Rates effective for the fiscal year beginning October 1, 2022.
➢ GASB Statement No. 94 - Public-Private and Public-Public Partnerships and Availability Payment Arrangements, effective for the fiscal year beginning October 1, 2023.
➢ GASB Statement No. 96 Subscription-Based Information Technology Arrangements, effective for the fiscal year beginning October 1, 2023.

We recommend management review these standards to determine the impact they may have on the City's financial reporting.

Management's Response

Management will review the new standards as they become effective and will evaluate their impact on the City's financial reporting.
<table>
<thead>
<tr>
<th>Prior Year Comment Description</th>
<th>Significance</th>
<th>Current Year Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Reporting</td>
<td>We recommended that management review year-end closing procedures to ensure that transactions are properly recorded and approved in accordance with generally accepted accounting principles.</td>
<td>Comment repeated</td>
</tr>
<tr>
<td>Budgeting</td>
<td>For the year ended September 30, 2019, actual expenditures exceeded budgeted appropriations in the General Fund by $531,315. We recommended that management review its processes and procedures for monitoring and amending the budget.</td>
<td>Recommendation implemented</td>
</tr>
<tr>
<td>Future Accounting Pronouncements</td>
<td>We recommended that management review upcoming standards to determine what impact they may have on the City's financial reporting.</td>
<td>The City implemented all applicable standards that became effective during fiscal year 2020. See the current comments section for additional upcoming accounting standards.</td>
</tr>
</tbody>
</table>

This report is intended solely for the information and use of the Mayor and City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties.

Cochran Head Vickers & Co., P.C.

Kansas City, Missouri
April 28, 2021
Jordan + Jordan Designs Plat No. 1: a minor subdivision to subdivide one lot into two residential lots at 810 Soest Rd

Application and Notice:
- Applicant/Owner: Jared Jordan of Jordan + Jordan Designs
- Public Notice: Information available on city website

Background: The subject property contains a single-family house. The applicant seeks to subdivide the property so they may build another house. The proposed lot would have access to all needed utilities. Some modification will be needed to the sidewalk to provide for a passing zone when Lot 2 is developed.

Property Details:
- Current zoning: R-1, Single-family
- Current use: Residential
- Proposed use: Residential
- Land area: Lot 1: 0.27 acres (11,700 sq. ft.); Lot 2: 0.31 acres (13,500 sq. ft.)

Public Facilities/Improvements:
- Streets: The subject property has frontage on Soest Rd, a collector street.
- Sidewalks: Sidewalks are located Soest Rd. A passing lane will be needed when Lot 2 is developed, as the existing sidewalk does not meet current standards.
- Utilities: The subject property should have access to all needed utilities.
- Drainage: A stormwater fee will be due prior to recording the plat.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Low-density Residential uses.
Discussion: The proposed plat appears to meet all zoning and subdivision requirements. The proposed lot has access to all utilities. A stormwater fee will be due prior to recording the plat. A parks fee-in-lieu of dedication will be due prior to recording the plat. The property has never been platted.

Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission conducted a meeting on May 11, 2021 and voted 5-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Final Plat, Area Map, Ordinance
In reference to:

808/810 Soest Rd, Rolla, MO
FIRST AND FINAL READING REQUEST

I, Jared Jordan, with Jordan + Jordan Designs, LLC own the home on 810 Soest Rd in Rolla. This home has a large and oversized lot for the area, the Phelps County GIS shows the lot size as .58 acres. According to the GIS the lots all around are as follows. 812 Soest is .20 acres, 809 is .20, 811 is .22, 813 is .23, 807 is .23... What I am getting at is the lots all around this property are all very similar sized to what I am requesting after the split. If not smaller. On this lot I currently own there is already an approach poured for what looks like another lot, I assume the original developer planned this to be a double lot but must have sold it as one before subdividing. I currently have the home sold to my mother-in-law, she lives out of town currently and needs to be closer to town so I am trading her homes. The only reason I am hoping to split the lots is to build another new home on this street that would replace my current investment. I originally had a closing date for her of 4/30, I honestly didn’t realize this process would take this long. I have now pushed closing back to 5/30 in hopes we could get a First and Final reading in time to close. Hopefully you will take this into consideration, thank you!
Final Plat of
JORDAN + JORDAN DESIGNS PLAT NO. 1
A Minor Subdivision in a Fractional Part of E1/2 NE1/4 SW1/4,
Sec. 12, T37N, R8W; Rolla, Phelps County, Missouri

DESCRIPTION
A fractional part of the East Half of the Northeast Quarter of the Northwest Quarter of Section 12, Township 37 North, Range 8 West of the 5th P.M. described as follows. Commencing at the Northwest Corner of the East Half of the Northeast Quarter of the Southeast Quarter of said Section 12, thence South 32°36' East, 200.00 feet to a point on the South right of way of Soest Road, abutting the northeast corner of Lot 4 of E. L. LEONARD SUBDIVISION, Rolla, Missouri, the true point of beginning of the hereinafter described tract. Thence South 32°36' East, 79.74 feet along the East line of said Lot 4 to the northeast corner of a parcel described in Phelps County Deed Records as Document No. 21-1416, thence South 152°39' East, 89.35 feet along the East line of said Document No. 21-1416, thence South 152°39' East, 134.64 feet; thence South 32°36' East, 79.74 feet along said South right of way to the true point of beginning. Above described tract contains 0.05 acre, more or less, per plat of survey J-3346, dated April 6, 2021, by CM Archert Group, P.C.

DEDICATION
Jordan + Jordan Designs, LLC hereby certify that it is the owner of the property described and shown herein, which property is located within the subdivision regulation jurisdiction of the City of Rolla, that it has caused this property to be platted as shown herein and that said property shall be known and designated as "JORDAN + JORDAN DESIGNS, LLC." The owner hereby freely accepts this plat of subdivision.

DEDICATIONS
Jordan + Jordan Designs, LLC hereby certify that it is the owner of the property described and shown herein, which property is located within the subdivision regulation jurisdiction of the City of Rolla, that it has caused this property to be platted as shown herein and that said property shall be known and designated as "JORDAN + JORDAN DESIGNS, LLC." The owner hereby freely accepts this plat of subdivision.

RECORDERS CERTIFICATE
This plat was filed for record in my office on the ____ day of _______ , 2021, Plat No. _______ .

NOTARY PUBLIC
IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid. This ____ day of ______, 2021.

STATE OF MISSOURI
COUNTY OF PHELPS

On the _____ day of ______, 2021 before me appeared Jared Jordan on behalf of Jordan + Jordan Designs, LLC, to me known to be the person described in and who executed the same as their free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid. This ____ day of ______, 2021.

NOTARY PUBLIC

Jared Jordan

D E D I C A T O R
Project Information:
Case No: SUB21-03
Location: 810 Soest Rd
Applicant: Jordan + Jordan Designs
Request: Minor Subdivision to subdivide one lot into two lots.

For More Information Contact:
Tom Coots, City Planner
tcoots@rollacity.org
(573) 426-6974
901 North Elm Street
City Hall: 2nd Floor
8:00 – 5:00 P.M.
Monday - Friday
ORDINANCE NO. ________

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF JORDAN + JORDAN DESIGNS PLAT NO. 1.

(SUB 21-03)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Jordan + Jordan Designs Plat No. 1, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That certain fees must be provided prior to the final plat being recorded.

SECTION 3: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

________________________
Mayor

ATTEST:

________________________
City Clerk

APPROVED AS TO FORM:

________________________
City Counselor
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT: Community Development
ACTION REQUESTED: First Reading

SUBJECT: Deer Crossing East V: a minor subdivision to subdivide one lot into two platted residential lots located at 511 Christy Drive

(SUB21-02)

MEETING DATE: May 17, 2021

Application and Notice:
Applicant/Owner- John Renick
Public Notice - Information available on city website

Background: The subject property consists of large lot with over 40 acres. The lot is proposed to be subdivided into two lots. The existing house would be located on one lot. The remainder is planned to be sold to the property owner to the south.

Property Details:
Current zoning - R-1, Single-family
Current use - Residential
Proposed use - Residential
Land area - Lot 18: 3.45 acres; Lot 19: 40.32 acres

Public Facilities/Improvements:
Streets - The subject property has frontage Southview Drive, a collector street. Lot 19 is accessed from Christy Drive, a local street.

Sidewalks - Sidewalks are not located adjacent to the properties. Sidewalks will be required if/when Lot 19 is subdivided or developed. Sidewalks will be required adjacent to Lot 18 at this time.

Utilities - The subject property should have access to all needed utilities.

Drainage - Drainage will be reviewed at the time of development, if developed.
Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Low-density Residential uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. Sidewalk will be required to be constructed or a bond provided prior to recording the plat. Some stormwater fees will be due prior to recording the plat. The parks dedication was satisfied with the previous platting.

Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission conducted a meeting on May 11, 2021 and voted 5-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Final Plat, Area Map, Ordinance
Project Information:
Case No: SUB21-02
Location: 511 Christy Drive
Applicant: John Renick
Request:
Minor Subdivision to subdivide a lot into two lots

For More Information Contact:
Tom Coots, City Planner
tcoots@rollacity.org
(573) 426-6974
901 North Elm Street
City Hall: 2nd Floor
8:00 – 5:00 P.M.
Monday - Friday
ORDINANCE NO. ________

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF DEER CROSSING EAST V.

(SUB 21-02)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Deer Crossing East V, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That certain fees and improvements or improvement guarantees must be provided prior to the final plat being recorded.

SECTION 3: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

__________________________
Mayor

ATTEST:

__________________________
City Clerk

APPROVED AS TO FORM:

__________________________
City Counselor
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Motion

ITEM/SUBJECT: 4th, 5th, and Cedar Street Closure for Great Race

BUDGET APPROPRIATION: DATE: 5/17/21

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COMMENTARY:

City staff received a request from the Chamber of Commerce to close a portion of 4th, 5th, and Cedar Streets for the Great Race Event on June 22nd. The closures would take place from 9am to 3pm on June 22nd. (Tuesday)

Staff recommends approval.
GREAT RACE STREET CLOSURES
JUNE 22ND, 2021 FROM 9:00 AM - 3:00 PM

MAPLE STREET
WALNUT STREET
Cedar Street
6th Street
5th Street
Benton Square
4th Street
Olive Street
2021 GREAT RACE ROUTE

SATURDAY, JUNE 19
START: Alamo Plaza ( Alamofront), San Antonio, TX - 8 a.m. to noon
LUNCH: Courthouse Square, downtown San Marcos, TX - noon
OVERNIGHT: Santa Fe Plaza, Temple, TX - 4:30 p.m.

SUNDAY, JUNE 20
LUNCH: Courthouse Square, downtown San Marcos, TX - noon
OVERNIGHT: Holiday Classic Car Museum, Nocona, TX - 4:15 p.m.

MONDAY, JUNE 21
LUNCH: Heart of Route 66 Auto Museum, Sapulpa, OK - 12:15 p.m.
OVERNIGHT: Main Street, downtown Joplin, MO - 5:00 p.m.

TUESDAY, JUNE 22
LUNCH: Benton Square on East 5th Street, Rolla, MO - 11:45 a.m.
OVERNIGHT: Main Street, downtown Cape Girardeau, MO - 5:15 p.m.

WEDNESDAY, JUNE 23
LUNCH: Broadway and Water Street, downtown Paducah, KY - noon
OVERNIGHT: Veterans Blvd., downtown Owensboro, KY - 5 p.m.

THURSDAY, JUNE 24
LUNCH: Elizabethtown Sports Park, Elizabethtown, KY - 11:30 a.m.
OVERNIGHT: Griffin Gate Marriott, Lexington, KY - 5 p.m.

FRIDAY, JUNE 25
LUNCH: Heritage Station, 11th Street, downtown Huntington, WV - 11:40 a.m.
OVERNIGHT: Word Park, Neville Street, downtown Beckley, WV - 5:30 p.m.

SATURDAY, JUNE 26
LUNCH: Main Street, downtown Galax, VA - 11:15 a.m.
OVERNIGHT: Main Street, downtown Mooresville, NC - 5 p.m.

SUNDAY, JUNE 27
FINISH: Hyatt Regency, Main Street, downtown Greenville, SC - 1 p.m.

800-989-7223 or JEFF@GREATRACE.COM
CITY OF ROLLA  
CITY COUNCIL AGENDA  

DEPARTMENT HEAD: Chief Sean Fagan  
ACTION REQUESTED: Motion  

ITEM/SUBJECT: Bids for Hydraulic Breaching Tools  

BUDGET APPROPRIATION: $1559.95 (Drug Funds)  
DATE: May 17, 2021  

Commentary: 

On April 21, we went out for bids for a Battery Powered Hydraulic Breaching Tool kit, which includes a hydraulic door pusher, jamb spreader, bolt cutter, spreading wedge, battery-powered pump, battery, charger, and carry pack. This equipment is to upgrade our current equipment to provide more efficient and safer breaching methods to our police officers, allowing for easier and more rapid entry during active incidents. Not only would it be used in basic SWAT missions, but can also be utilized for more secure doors such as in commercial settings and schools. Traditional entry tools result in slower entry and leave officers exposed to threats as they have limited protection during deployment. Not only will this kit significantly reduce those dangers, but can also reduce property damage and provide additional access options in various settings. The unit is self-contained and can be used anywhere an officer can go, including more confined spaces, and without requiring another power source.

The following qualifying bids were opened on May 10th:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tactical &amp; Rescue Gear LTD</td>
<td>$9,999.95</td>
</tr>
<tr>
<td>Security Pro USA</td>
<td>$10,200.00</td>
</tr>
<tr>
<td>Federal Resources Supply Company</td>
<td>$10,975.00</td>
</tr>
<tr>
<td>Rapid Assault Tools</td>
<td>$11,093.00</td>
</tr>
</tbody>
</table>

The South Central Drug Task Force will be contributing $8440.00 toward this purchase, and the remaining $1559.95 will be taken from our Seizures and Forfeitures funds. Therefore, this purchase will not affect the Police Department’s budget.

Recommendation:

It is staff recommendation that Council award the bid to Tactical & Rescue Gear LTD for a total of $9,999.95.

ITEM NO. V. A. L