

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 16, 2019; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Carolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: None.

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Fire Chief Ron Smith, Public Works Director Steve Hargis, and Environmental Services Director Brady Wilson

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, City Engineer Darin Pryor, City Planner Tom Coots, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilman John Meusch to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

(A) Ordinance Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 (General Retail District) Zoning: City Planner Tom Coots told the Council the subject property is located at the corner of Highway 63 (Bishop Avenue) and Eleventh Street. He noted a majority of the property is zoned C-2 (General Retail District), however, a small portion is zoned R-2 (Two Family District). The property is under contract to be purchased and the potential owners would like to redevelop the property. Mr. Coots indicated the property currently houses a restaurant. He reported the Planning and Zoning Commission voted to approve the rezoning request.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject-rezoning request. No one present responded. Mayor Magdits closed the public hearing.

DECEMBER 16, 2019

**COUNCIL MEETING MINUTES
DECEMBER 16, 2019
PAGE 2**

I. PUBLIC HEARINGS (continued)

(A) Ordinance Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 (General Retail District) Zoning (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE RE-ZONING OF 1002 N BISHOP AVE FROM THE R-2, TWO FAMILY DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT (ZON19-09).

II. SPECIAL PRESENTATIONS

(A) Presentation from Bicycle/Pedestrian Advisory Committee: Mr. Ken Kwantes, Chair of the Bicycle/Pedestrian Advisory Committee announced that on November 21, 2019, word was received that the City had been awarded the bronze level bicycle friendly community award by the League of American Bicyclists. He said this award recognizes Rolla for its commitment to transportation and recreational resources that benefit residents of all ages and abilities while encouraging healthier and more sustainable transportation choices. Mr. Kwantes then presented Mayor Magdits with a plaque and bicycle designating the City's Bronze status with the League of American Bicyclists.

III. OLD BUSINESS

(A) Ordinance Approving the Final Plat of South Meadow Subdivision: City Planner Tom Coots indicated the South Meadow subdivision is located at the corner of Highway O and Lions Club Drive. He said the applicant plans to construct a duplex on each of the five lots. Mr. Coots reported the Planning and Zoning Commission recommend approval of the request.

Community Development Director Steve Flowers informed the Council that one building permit has been issued. As a standalone R-2 (Two Family District) lot, one duplex building permit could be issued without any subdivision.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4537: AN ORDINANCE TO APPROVE THE MAJOR SUBDIVISION FINAL PLAT OF SOUTH MEADOW SUBDIVISION.

DECEMBER 16, 2019

III. OLD BUSINESS (continued)

(A) Ordinance Approving the Final Plat of South Meadow Subdivision (continued): (SUB19-05). A motion was made by Schott and seconded by Crowell to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Bolin, Ruder, Schneider, Allen, Murphey, Henry, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; None. Motion carried. The ordinance passed.

IV. NEW BUSINESS

(A) Ordinance Approving the Miner Crossing Subdivision Plat (1009 S. Bishop Ave.): City Planner Tom Coots explained the subject property is under contract and the applicant would like to redevelop it. The plan is to combine the lots into one, which would allow for redevelopment. Mr. Coots informed the Council the Planning and Zoning Commission recommends approval.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER CROSSING. (SUB19-09)

(B) Ordinance Authorizing the Mayor to Enter into an Agreement with the Missouri Department of Corrections: Public Works Director Steve Hargis indicated the subject ordinance would authorize the Mayor to enter into an agreement with the Missouri Department of Corrections. He explained the City currently employs eight offenders from the South Central Correctional Center to perform manual tasks in both the Public Works and Parks Departments. Mr. Hargis added the City has been participating in this program since 2005 and it has been very successful.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4538: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI DEPARTMENT OF CORRECTIONS. A motion was made by Jordan and seconded by Eberly to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by

IV. NEW BUSINESS (continued)

(B) Ordinance Authorizing the Mayor to Enter into an Agreement with the Missouri Department of Corrections (continued): Ruder and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Henry, Murphey, Bolin, Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; None. Motion carried. The ordinance passed.

(C) Resolution Adopting the City of Rolla Emergency Operations Plan: Fire Chief Ron Smith and Firefighter Brad Woods, who also serves as the City's Emergency Management Director, addressed the Council regarding the updated version of the Rolla Emergency Operations Plan.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1962: A RESOLUTION ADOPTING THE 2019 CITY OF ROLLA, MISSOURI EMERGENCY OPERATIONS PLAN. A motion was made by Schneider and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

(D) Resolution Authorizing the Mayor to Execute a Contract for Service with the Rolla Area Chamber of Commerce for Tourism/Promotion: City Administrator John Butz explained the subject contract for service with the Chamber of Commerce provides a four-year contract that establishes accountability and reporting requirements to the City and outlines the obligations by the Chamber.

Councilman Schott indicated he had some questions for the Chamber staff and asked that this item be postponed until the next Council meeting.

After some discussion, a motion was made by Schott and seconded by Schneider to set aside consideration of the subject resolution until the Council has an opportunity to address some questions with the Chamber staff. A hand count on the motion showed six ayes and six nays. Mayor Magdits voted "nay" with the understanding that staff continue to follow up with the intent of possibly coming back with amendments to the contract. Motion carried.

Mayor Magdits encouraged Mr. Schott to work with City Administrator John Butz on this matter.

IV. NEW BUSINESS (continued)

(D) Resolution Authorizing the Mayor to Execute a Contract for Service with the Rolla Area Chamber of Commerce for Tourism/Promotion (continued): A motion was made by Murphey and seconded by Schneider to amend Section 2.B.1., of the proposed contract to reflect the correct month of March instead of February. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title, as amended. RESOLUTION NO. 1963: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR SERVICE BETWEEN THE ROLLA AREA CHAMBER OF COMMERCE AND THE CITY OF ROLLA, MISSOURI FOR TOURISM/PROMOTION. A motion was made by Bolin and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed eleven ayes, one nay, and zero absent. Motion carried.

(E) Resolution Authorizing the Mayor to Execute the Chamber Lease-Forest Service Property with the Rolla Area Chamber of Commerce: City Administrator John Butz informed the Council the Chamber of Commerce is responsible for maintaining the former Forest Service property, which includes the historical buildings and the Visitor's Center. He explained the City withholds \$25,550 from the motel tax proceeds, which is then remitted to the U.S. Forest Service for the acquisition of the property.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1964: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE CHAMBER LEASE-FOREST SERVICE PROPERTY BY AND BETWEEN THE CITY OF ROLLA, MISSOURI AND THE ROLLA AREA CHAMBER OF COMMERCE. A motion was made by Jordan and seconded by Schneider to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(F) Resolution Authorizing the Mayor to Execute the Fiscal Agent Agreement with the Rolla Area Chamber of Commerce: City Administrator John Butz indicated the City acts as the collector for the motel tax revenue and retains 2% for this service. The subject agreement would run concurrently with the other two agreements.

IV. NEW BUSINESS (continued)

(F) Resolution Authorizing the Mayor to Execute the Fiscal Agent Agreement with the Rolla Area Chamber of Commerce (continued): City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1965: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE FISCAL AGENT AGREEMENT BETWEEN THE CITY OF ROLLA AND THE ROLLA AREA CHAMBER OF COMMERCE. A motion was made by Allen and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Skid Steer Loader: Environmental Services Director Brady Wilson asked the Council to consider the scheduled replacement of a 2008 loader that is used at the Recycling Center. Staff is recommending the bid be awarded to the low bidder, Bobcat of St. Louis, Valley Park, Missouri for a 2019 Bobcat S590 for \$36,498.00. A motion was made by Crowell and seconded by Schott to award the bid for a new skid steer loader to Bobcat of St. Louis, Valley Park, Missouri, for a 2019 Bobcat S590 for \$36,498.00. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(B) Motion Awarding Bid for Snow Plow: City Engineer Darin Pryor reported three bids were received for a snowplow to be mounted on an existing dump truck. Staff is recommending the bid be awarded to the low bidder, Knapheide Truck Equipment, Jefferson City, Missouri for \$14,681.00. A motion was made by Allen and seconded by Henry to award the bid for the snowplow to Knapheide Truck Equipment, Jefferson City, Missouri, for \$14,681.00. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Bicycle Friendly Community Award: Councilman Schott said he wanted to especially thank Public Works Director Steve Hargis for his foresight on the idea of working on the bicycle friendly city. He thanked him for staying persistent and working with the Bicycle Pedestrian Advisory Committee.

**COUNCIL MEETING MINUTES
DECEMBER 16, 2019
PAGE 7**

VI. MAYOR/CITY COUNCIL COMMENTS (continued)

(B) Road Conditions: Councilwoman Ruder thanked the Street, Police, and Fire Departments for the work they are doing during the inclement weather. She also thanked the public for staying off the streets and encouraged residents to download the Missouri Department of Transportation (MoDOT) application to check road conditions.

(C) Rolla Sister City Committee: Mayor Magdits thanked the Rolla Sister City Committee and the Rolla Downtown Business Association for the tremendous amount of work that went into the activities they have sponsored.

(D) Rolla Multi-Sport Club: Councilwoman Schneider announced the Rolla Multi-Sports Club would be hosting the Ride the Lights Event in Rolla on December 19.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

None.

IX. CLOSED SESSION

A motion was made by Schneider and seconded by Henry to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss personnel and bid specifications. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Murphey, Henry, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:23 p.m.

DECEMBER 16, 2019

**COUNCIL MEETING MINUTES
DECEMBER 16, 2019
PAGE 8**

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 7:57 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed one personnel matter and bid specifications. No final action was taken.

XI ADJOURNMENT

The meeting adjourned at approximately 7:58 p.m.

CITY CLERK

MAYOR

DECEMBER 16, 2019