Open Citizen Comment Procedure
1) Public Hearings — Any citizen is allowed to ask questions and/or make comments during any public hearing scheduled for a particular issue.
2) “Citizen Communication” — Public comment can be provided on any item on the agenda or on issues affecting the City not on the agenda. Public comments should generally be limited to 3-5 minutes. Citizens are encouraged (but not required) to contact City Administration one week prior to the meeting, preferably in writing, to be placed on the agenda. Doing so provides Council an opportunity to give consideration to the issue/comment.

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, December 2, 2019; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, MONTY JORDAN, MATTHEW CROWELL, ANN MURPHEY, JACOB ROHTER, DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CARROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND TIFFANY HENRY

PLEDGE OF ALLEGIANCE
Councilwoman Jody Eberly

I. CONSENT AGENDA
A) Consider Approval of the City Council Minutes of:
   1) City Council Meeting, November 4, 2019
   2) City Council Closed Session Meeting, November 4, 2019
   2) City Council Meeting, November 18, 2019
   3) City Council Closed Session Meeting, November 18, 2019

II. PUBLIC HEARINGS
None.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS
A) Presentation to Corporal Brad Gibbs – (Police Chief Sean Fagan)
B) Rolla Municipal Utilities Fourth Quarter FY 2019 Report – (RMU General Manager Rodney Bourne)
C) Rolla Area Chamber of Commerce Third Quarter 2019 Report – (Executive Director Stevie Kearse)

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS
A) Environmental Services Department Monthly Report – October 2019
B) Parks Department Financial Analysis – October 2019
C) The Centre Financial Analysis – October 2019
D) Municipal Court Monthly Report – October 2019
E) Building Codes Monthly Report – October 2019
F) Rolla Board of Adjustment Meeting Minutes – November 7, 2019
G) Planning and Zoning Commission Meeting Minutes – November 12, 2019
H) Police Department Monthly Report – September 2019
I) Animal Control Monthly Report – October 2019
V. OLD BUSINESS
A) Ordinance Approving the Rezoning of 2050 Old St. James Road from GI (Governmental & Institutional) to M-1 (Light Manufacturing) – Final Reading (City Planner Tom Coots)
B) Ordinance Approving the Rezoning of 4001 Enterprise Drive from M-2 (Heavy Manufacturing) to C-3, Highway Commercial – Final Reading (City Planner Tom Coots)
C) Ordinance Approving the Minor Subdivision Final Plat of Quiktrip #7067 Subdivision & Vacating Certain Easements – Final Reading (City Planner Tom Coots)
D) Ordinance Approving the Minor Subdivision Final Plat of Miner Alumni Addition – Final Reading (City Planner Tom Coots)
E) Ordinance Approving the Minor Subdivision Final Plat of Old Wire Road Plat #1 – Final Reading (City Planner Tom Coots)
F) Ordinance Amending Chapter 37 of the Code Enacting a Local Use Tax – Final Reading (City Administrator John Butz)
G) Ordinance Amending Sec. 7-9, Sec. 7-26 & Sec. 7-27 of the Code Pertaining to Cemeteries and Burials – Final Reading (Parks Director Floyd Jernigan)
H) Ordinance Authorizing the Mayor to Enter into an Agreement with Lankford Enterprises, Inc., for Project 501 – Centre Basketball Court Refinishing – Final Reading (City Engineer Darin Pryor)

VI. NEW BUSINESS
A) Ordinance Approving the Major Subdivision Final Plat of South Meadow Subdivision – First Reading (City Planner Tom Coots)
B) Resolution Authorizing the Mayor to Enter into a Contract for Floodplain Review with Allgeier, Martin and Associates, Inc., - Motion (Public Works Director Steve Hargis)
C) Resolution Authorizing the Mayor to Execute a Lease with the A.B.L.E. Commission for the Holloway House – Motion (Parks Director Floyd Jernigan)
D) Resolution Authorizing the Mayor to Execute a Contract for Services with the A.B.L.E. Commission Pertaining to Senior Citizen Services – Motion (Parks Director Floyd Jernigan)

VII. CLAIMS and/or FISCAL TRANSACTIONS
None.

VIII. CITIZEN COMMUNICATION
A) Open Citizen Communication

IX. MAYOR/CITY COUNCIL COMMENTS
A) Motion Appointing Mr. Ray Schweikhardt to the Planning and Zoning Commission to Complete the Unexpired Term of Mr. Monty Jordan (June 2022) – Motion
B) Motion Appointing Mr. Mike Fleischhauer to the Park Advisory Commission (November 2022) – Motion

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION
Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:
A) Real Estate
B) Litigation

XII. ADJOURNMENT
ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 4, 2019; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: Monty Jordan

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jemigan, Finance Director Steffanie Rogers, Environmental Services Director Brady Wilson, Fire Chief Ron Smith, and Public Works Director Steve Hargis

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, Cty Engineer Darin Pryor, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Scout Trevor Pelc from Troop 145 to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Henry and seconded by Schneider to approve the consent agenda as submitted. A voice vote on the motion showed ten ayes, zero nays, and one absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:
   1) City Council Meeting – October 7, 2019
   2) City Council Meeting – October 21, 2019
   3) City Council Closed Session Meeting – October 21, 2019

NOVEMBER 4, 2019
II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) Eagle Scout Project at Green Acres Ballfield — Scout Trevor Pelc: Mayor Magdits introduced Scout Trevor Pelc of Troop 145, who, as part of his Eagle Scout project, has done a terrific civic service.

Mr. Pelc addressed the Council and provided an overview of his Eagle Scout project, which consisted of completing numerous improvements to the Green Acres Park. He also entertained questions from the Council.

(B) Recycling Promotional Videos Produced by Environmental Services: Environmental Services Director Brady Wilson began by showing a video, which highlighted the Recycling Center’s relationship with Hartmann US. He pointed out this video emphasizes the closing of the recycling loop with paper being made into egg cartons and available for purchase locally. Mr. Wilson showed a second video which stressed the importance of recycling and how correctly recycling can minimize contamination. Mr. Wilson informed the Council that the videos were funded by a small grant from the Solid Waste District through the MRPC (Meramec Regional Planning Commission) office.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to (A) the September 2019, Environmental Services Department Monthly Report; (B) the September 2019, Parks Department Financial Analysis; (C) the July 24, 2019, Parks Advisory Commission Meeting Minutes; (D) the September 2019, Centre Financial Analysis; (E) the September 2019, Rolla Municipal Court Monthly Report; (F) the September 2019 Rolla Municipal Utilities Monthly Report; (G) the September 24, 2019 Rolla Board of Public Works Meeting Minutes; (H) the October 1, and 22, 2019, Development Review Committee Meeting Minutes; (I) the October 3, 2019, Rolla Board of Adjustment Meeting Minutes; (J) the October 8, 2019, Planning and Zoning Commission Meeting Minutes; (K) the September 2019, Police Department Monthly Report; and (L) the September 2019 Animal Control Monthly Report.
V. OLD BUSINESS

(A) Ordinance Vacating a Portion of the Sixth St. Right-of-Way Adjacent to 607 N. Main St.: Community Development Director Steve Flowers explained the subject ordinance would vacate eight inches of right-of-way along Sixth Street. He said when the property was recently surveyed, it was discovered the building and the retaining wall encroached into the right-of-way. Mr. Flowers said staff recommends approval.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4527: AN ORDINANCE APPROVING THE VACATION OF A PORTION OF THE RIGHT-OF-WAY OF 6TH STREET. (VAC19-02). A motion was made by Schneider and seconded by Henry to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Henry, Crowell, Rohter, and Eberly. Nays; None. Absent; Jordan. Motion carried. The ordinance passed.

(B) Ordinance Amending Chapter 6, Article III, Section 6-17 (109.2) of the Code Relating to Building Permit Fees: Community Development Director Steve Flowers said staff would like to adopt a simpler way of calculating building permit fees. In addition, staff is recommending an increase in fees that would allow a 50% recapture rate, which is addressed in the new budget.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4526: AN ORDINANCE AMENDING CHAPTER 6, ARTICLE III, SECTION 6-17, SUBSECTION 109.2, RELATING BUILDING REGULATIONS AND ADOPTION OF THE REVISED PERMIT FEE SCHEDULE OF THE CODE OF THE CITY OF ROLLA, MISSOURI. A motion was made by Henry and seconded by Schneider to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Rohter, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Eberly, Henry, and Meusch. Nays; None. Absent; Jordan. Motion carried. The ordinance passed.

(C) Ordinance Authorizing the Mayor to Enter into an Agreement with Pierce Asphalt, LLC for Project 500, FY 2020 Phase I Asphalt Improvements: City Engineer Darin Pryor recalled that during the Council’s last meeting, the bid for the FY 2020 phase I asphalt improvements were awarded to the low bidder Pierce Asphalt, LLC, for $131,860.60. Staff is asking the Council to consider the final reading of an ordinance authorizing the Mayor to enter into an agreement with Pierce Asphalt, LLC, for the subject project.
V. OLD BUSINESS (continued)

(C) Ordinance Authorizing the Mayor to Enter into an Agreement with Pierce Asphalt, LLC for Project 500, FY 2020 Phase I Asphalt Improvements (continued): City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4528: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE I ASPHALT IMPROVEMENTS, PROJECT #500. A motion was made by Henry and seconded by Schneider to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes: Ruder, Schneider, Allen, Murphey, Henry, Crowell, Meusch, Rohrer, Eberly, and Schott. Nays; None. Absent; Jordan. Motion carried. The ordinance passed.

VI. NEW BUSINESS

(A) Motion Authorizing the Closing of Certain Streets for Christmas Festivities, Dec. 6 & 7, 2019: Public Works Director Steve Hargis asked the Council to consider the closing of certain streets, as outlined in the agenda materials, for the Christmas festivities on December 6 and 7, 2019.

Mr. Hargis also introduced Mr. Bill Bicknell, representing the Rolla Sister Cities Association, who provided a brief overview of the Association’s upcoming events, including the Christkindl Market.

A motion was made by Crowell and seconded by Schott to authorize the closing of the streets as outlined by Public Works Director Steve Hargis. A voice vote on the motion showed ten ayes, zero nays, and one absent. Motion carried.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Sewer Line Inspection Camera: City Engineer Darin Pryor reported that only one bid was received for a sewer line inspection camera which will allow the Sewer Department to inspect laterals. He said staff recommends the bid be awarded to the sole bidder, RED Municipal and Industrial Equipment Company, Kansas
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VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion Awarding Bid for Sewer Line Inspection Camera (continued): City, Missouri for $21,600.00. A motion was made by Henry and seconded by Schneider to award the bid for a sewer line inspection camera to RED Municipal and Industrial Equipment Company for $21,600.00. A voice vote on the motion showed ten ayes, zero nays, and one absent. Motion carried.

(B) Motion Awarding Bid for Police SUVs: Police Chief Sean Fagan informed the Council that staff let bids for four police SUVs. Staff is recommending the bid be awarded to the low bidder, Taylor Dodge, Rolla, Missouri, for $32,539.36 per vehicle for a total of $130,157.44 for four vehicles. Chief Fagan indicated staff recommends approval. A motion was made by Crowell and seconded by Meusch to award the bid for four, 2020 Dodge Durango Pursuit SUVs for a total cost of $130,157.44 to Taylor Dodge, Rolla, Missouri. A voice vote on the motion showed ten ayes, zero nays, and one absent. Motion carried.

(C) Motion Awarding Bid for Police SUV Equipment: Police Chief Sean Fagan asked the Council to consider awarding the bid for the Police SUV equipment to Public Safety Upfitters for a per vehicle price of $8,080.75 for a total of $32,323.00. A motion was made by Eberly and seconded by Crowell to award the bid for the police SUV equipment to Public Safety Upfitters for $8,080.75 each for a total of $32,323.00. A voice vote on the motion showed ten ayes, zero nays, and one absent. Motion carried.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to any citizen wishing to address the Council.

1) Mr. Joshua Vroman, 807 Wakefield Drive Rolla, Missouri, said much of the general public is concerned the funds from the proposed “use tax” will not be distributed to the Police Department that the Council is stating. If the verbiage of the ballot had been 70% of the revenue of the “use tax” will be used to fund the Police and Fire Departments, it would have made his argument much harder. Unfortunately, after tomorrow’s election, these departments may have to operate with less. Mr. Vroman asked, “if the use tax does not pass tomorrow, will we have a bad police and fire department?”
VIII. CITIZEN COMMUNICATION (continued)

(A) Open Citizen Communication (continued): Mayor Magdits said the short answer is the fiscal realities will certainly put a burden on public safety in ensuing years and he said he believes public safety will have continued problems recruiting and retaining employees. Mayor Magdits added that at some point, the City might have to look at service cutbacks.

No one else present addressed the Council.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Use Tax: Mayor Magdits stated that in light of the conversation regarding the proposed “use tax,” he said by State Statute, elected officials and City staff cannot advocate for a tax increase – all we can do is provide facts and the explanations.

Mayor Magdits asked City Administrator John Butz to explain how the “use tax,” if approved, would be applied.

Mr. Butz explained the use tax would apply the current local sales tax rate of 2.25% to out of state purchases. We estimate this would allow the City to collect between $235,000 to $400,000/$500,000 a year. He indicated this is based on Department of Revenue estimates from other cities the size of Rolla who enacted the use tax a few years ago. It is impossible to determine the anticipated revenue from this tax until after it is adopted and in place for a few years.

(B) Medical Marijuana Possession: Mayor Magdits noted some of us are a bit confused as to the specifics associated with possessing medical marijuana. He said part of this reason is because the regulations were mostly written after the constitutional amendment was passed. Mayor Magdits asked Police Chief Sean Fagan to give a brief presentation as to what the statutes are with respect to possession of medical marijuana.

Chief Fagan said the medical marijuana statute in Missouri is a very evolving document. The Department of Health and Senior Services are in charge of the law. He continued by providing a brief synopsis of the law and entertained questions from the Council.

(C) LAGERS Annual Meeting: Councilwoman Ann Murphey, the City’s employer representative for the LAGERS (Local Governmental Employee Retirement System) annual meeting, provided an overview of the meeting and the benefits of being a part of LAGERS.
X. COMMENTS FOR THE GOOD OF THE ORDER

None.

XI. CLOSED SESSION

A motion was made by Schneider and seconded by Eberly to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss the following: a) Real Estate (RSMo. 610.021 (2); b) Sealed Proposals (RSMo. 510.21 (12), and; c) Personnel (RSMo. 610.021 (3). A roll call vote on the motion showed the following: Ayes; Allen, Henry, Murphey, Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, and Schott. Nays; None. Absent; Jordan. Motion carried.

The Council adjourned into closed session at approximately 7:53 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:44 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed a seal bid proposal, a real estate matter and a personnel matter. No final action was taken on any matter.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:45 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

NOVEMBER 4, 2019
ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 18, 2019; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohrer, David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: None.

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Fire Chief Ron Smith, Public Works Director Steve Hargis, and Environmental Services Director Brady Wilson

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, City Engineer Darin Pryor, City Planner Tom Coots, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:31 p.m. and asked Councilman David Schott to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

(A) Appointment to Fill the Vacancy in Ward V (until the April 2020 Election): With the recent passing of Ward V Councilman Jim Williams, Mayor Magdits requested the appointment of Ms. Carrolyn Bolin to fill Mr. Williams' unexpired term. A motion was made by Eberly and seconded by Jordan to accept the appointment of Ms. Carrolyn Bolin for the unexpired term in Ward V. After a brief discussion, a voice vote on the motion showed nine ayes and two nays. Motion carried.

City Clerk Carol Daniels then administered the Oath of Office to Ms. Bolin.

II. PUBLIC HEARINGS

(A) Resolution Approving the Major Subdivision Preliminary Plat of South Meadow: City Planner Tom Coots explained the subject property is located at the southwest corner of Highway O and Lions Club Drive. He recalled this property was
II. PUBLIC HEARINGS (continued)

(A) Resolution Approving the Major Subdivision Preliminary Plat of South Meadow (continued): recently surplused by Rolla Municipal Utilities and sold to the applicant. Mr. Coots said the property is zoned R-2 (Two-Family District) and is currently undeveloped. He noted the proposed preliminary plat includes five residential lots for duplexes and one lot is proposed to be dedicated back to the City, which is impacted by the floodplain. Mr. Coots reported the Planning and Zoning Commission voted four to two to approve the request.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject preliminary plat.

Mr. Gene Bingham, 816 Highway O, Rolla, Missouri, informed the Council that he has owned his home since 1958 and the subject property is located about 300 feet from his property. He expressed privacy concerns with the proposed development and asked if the proposed duplexes would be one or two stories. Mr. Bingham also mentioned concerns with declining property value and security concerns.

Mr. John Brown, petitioner, told Mr. Bingham that he plans to construct one story, all brick duplexes. He said all the driveways will be concrete and he will try to preserve as many trees as possible. Additionally, he plans to have a twenty-foot setback.

No one else present addressed the Council. Mayor Magdits closed the public hearing.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1956: A RESOLUTION TO APPROVE THE MAJOR SUBDIVISION PRELIMINARY PLAT OF SOUTH MEADOW. (SUB19-05). A motion was made by Crowell and seconded by Schott to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

(B) Ordinance Approving the Rezoning of 2050 Old St. James Road from GI (Governmental & Institutional) to M-1 (Light Manufacturing): City Planner Tom Coots told the Council the subject property is currently undeveloped. He said this property was recently declared surplused by Rolla Municipal Utilities and sold. Mr. Coots indicated the applicant is requesting the property be rezoned from GI
II. PUBLIC HEARINGS (continued)

(B) Ordinance Approving the Rezoning of 2050 Old St. James Road from GI (Governmental & Institutional) to M-1 (Light Manufacturing) (continued):

Mr. Coots informed the Council that the Planning and Zoning Commission recommended approval of this request by a vote of six to zero.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject rezoning request. No one present responded. Mayor Magdits closed the public hearing.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE RE-ZONING OF 2050 OLD ST. JAMES ROAD FROM GI, GOVERNMENTAL AND INSTITUTIONAL TO M-1, LIGHT MANUFACTURING.

(C) Ordinance Approving the Rezoning of 4001 Enterprise Drive from M-2 (Heavy Manufacturing) to C-3 (Highway Commercial):

City Planner Tom Coots said that the rezone request for the subject property is QuikTrip and they are requesting the rezoning of the property, located at 4001 Enterprise Drive, from M-2 (Heavy Manufacturing) District to C-3 (Highway Commercial) District. He stated the subject property is currently undeveloped. Mr. Coots told the Council the property is located across the street from Love's Travel Center, which is zoned C-3 (Highway Commercial) District. Mr. Coots reported the Planning and Zoning Commission voted six to zero to recommend approval of the rezone request.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject-rezoning request.

Mr. Greg Rogers, QuikTrip Real Estate Manager, 2255 Bluestone Drive, St. Charles, Missouri, addressed the Council and said QuikTrip plans to construct a convenience store that also services trucks. He said their facility is similar to Love's, but focuses on the convenience store and local trucks that leave early morning and come back every night. Mr. Rogers indicated there would be eight truck pumps and sixteen car pumps.

No one else present addressed the Council. Mayor Magdits closed the public hearing.
II. PUBLIC HEARINGS (continued)

(C) Ordinance Approving the Rezoning of 4001 Enterprise Drive from M-2 (Heavy Manufacturing) to C-3 (Highway Commercial) (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title.

ORDINANCE: AN ORDINANCE TO APPROVE THE RE-ZONING OF 4001 ENTERPRISE DRIVE FROM M-2, HEAVY MANUFACTURING TO C-3, HIGHWAY COMMERCIAL.

III. SPECIAL PRESENTATIONS

None.

IV. OLD BUSINESS

None.

V. NEW BUSINESS

(A) Motion Accepting the November 5, 2019, Special Election Results: City Administrator John Butz pointed out the Use Tax passed in all six city wards. A motion was made by Rohter and seconded by Schott to accept the November 5, 2019, Special Election results as submitted by Phelps County Clerk and Election Authority Pamela K. Grow. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(B) Ordinance Amending Chapter 37 of the Code Enacting a Local Use Tax: City Administrator John Butz explained the next action regarding the Use Tax is for the City Council to approve an ordinance that puts the Use Tax into effect. He said the Use Tax would take effect April 1, 2020 and the City should see revenues from the tax as early as June 2020.

Mayor Magdits said staff plans to have a “rough” plan as to how the money is going to be spent at the December 16, 2019, meeting. He said this would give the Council and the community a sense of what is needed.
V. NEW BUSINESS (continued)

(B) Ordinance Amending Chapter 37 of the Code Enacting a Local Use Tax (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. **ORDINANCE: AN ORDINANCE AMENDING CHAPTER 37 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION ENACTING A USE TAX AT THE SAME RATE AS THE TOTAL LOCAL SALES TAX RATE TO FULLY FUND PUBLIC SAFETY NEEDS WITH ANY ADDITIONAL FUNDS BEING APPLIED TO OTHER GENERAL FUND NEEDS.**

(C) Ordinance Amending Sec. 7-9, Sec. 7-26 & Sec. 7-27 of the Code Pertaining to Cemeteries and Burials: Parks Director Floyd Jernigan said staff initiated a review of the pricing and the rules of the cemetery. He noted the proposed ordinance includes the price increases for burial fees and lot sales. Mr. Jernigan informed the Council that the last time the pricing was changed was in early 2012. He added the proposed fee structure and the and rules and regulations were approved by the Parks Advisory Commission.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. **ORDINANCE: AN ORDINANCE AMENDING SECTIONS 7-9, 7-26, AND 7-27 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO CEMETERIES AND BURIALS.**

(D) Ordinance Approving the Minor Subdivision Final Plat of QuikTrip #7067 Subdivision & Vacating Certain Easements: City Planner Tom Coots informed the Council that the subject minor subdivision is a portion of the same property discussed previously in the meeting. The property is currently zoned M-2 (Heavy Manufacturing) although a portion of the property is being rezoned to C-3 (Highway Commercial) district. Mr. Coots explained the subject property is currently comprised of two platted lots and an unplatted area. The proposed plat would combine the areas together and create two commercial lots. One lot is proposed to be sold to QuikTrip and the other lot would be retained by the Rolla Community Development (RCDC). Mr. Coots reported the Planning and Zoning Commission voted six to zero to recommend approval.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. **ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF QUIKTRIP #7067 SUBDIVISION AND VACATING CERTAIN EASEMENTS. (SUB19-06)**

NOVEMBER 18, 2019
V. NEW BUSINESS (continued)

(E) Ordinance Approving the Minor Subdivision Final Plat of Miner Alumni Addition (continued): City Planner Tom Coots told the Council the Miner Alumni Association has purchased an additional property, which is located to the north of their building on Pine Street. The plans are to demolish the building and possibly construct a parking lot. The combination would allow for the parking lot. Mr. Coots added the Planning and Zoning Commission recommend approval.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER ALUMNI ADDITION. (SUB19-07)

(F) Ordinance Approving the Minor Subdivision Final Plat of Old Wire Road Plat #1: City Planner Tom Coots told the Council the subject property consists of three platted lots and a hotel has been constructed on two of the lots. The request is to reorganize these properties from three lots to two lots. Mr. Coots indicated the Planning and Zoning Commission recommends approval.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF OLD WIRE ROAD PLAT #1. (SUB19-08)

VI. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Project 501 – Centre Basketball Court Refinishing; and, an Ordinance Authorizing the Mayor to Enter into an Agreement for Same:

City Engineer Darin Pryor informed the Council that three bids were received for the refinishing of the Centre basketball court. The low bidder was Lankford Enterprises, Inc., Bucyrus, Kansas, for $23,800. Staff recommends the bid be awarded to Lankford Enterprises, Inc., and the first reading of an ordinance that would authorize the Mayor to enter into a contract with Lankford Enterprises.

A motion was made by Murphey and seconded by Crowell to award the bid for the Centre basketball Court refinishing to the low bidder, Lankford Enterprises, Inc., Bucyrus, Kansas for $23,800. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

NOVEMBER 18, 2019
VI. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion Awarding Bid for Project 501 – Centre Basketball Court Refinishing; and, an Ordinance Authorizing the Mayor to Enter into an Agreement for Same (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND LANKFORD ENTERPRISES INC., FOR CENTRE BASKETBALL COURT REFINISHING, PROJECT #501.

VII. MAYOR/CITY COUNCIL COMMENTS

(A) 2019 Small Business Saturday (November 30, 2019) Proclamation: Mayor Magdits pointed out that small businesses in the aggregate represent a huge part of Rolla’s economic base. He announced he would be presenting the subject proclamation in downtown Rolla on November 26, which recognizes Small Business Saturday on November 30, 2019. Mayor Magdits then read the proclamation in its entirety. He encouraged residents to consider local, small business, during the holiday shopping season.

(B) Motion Appointing Mr. Ray Schweikhardt to the Planning and Zoning Commission to Complete the Unexpired Term of Mr. Monty Jordan (June 2022): Mayor Magdits indicated he would prefer deferring consideration of this item until Mr. Schweikhardt’s bio could be included in the agenda materials.

(C) Motion Appointing Mr. Mike Fleischhauer to the Park Advisory Commission (November 2022): Mayor Magdits indicated he would prefer deferring consideration of this item until Mr. Fleischhauer’s bio could be included in the agenda materials.

(D) Schuman/Ber Juan Neighborhood: Councilwoman Schneider expressed her appreciation to City staff who attended the first Schuman/Ber Juan Neighborhood meeting and the City Council members who attended. She said it was a learning opportunity hearing some of the concerns from people who live and own property in the neighborhood and she is excited to learn more about what we can do to help them.

Councilman Schott also thanked City Planner Tom Coots for his efforts in this project.
VII. MAYOR/CITY COUNCIL COMMENTS (continued)

(E) School Shooting Threat: Councilman Crowell asked Police Chief Sean Fagan to update the Council on the recent school shooting threat.

Chief Fagan relayed the details of the threat and the investigation that ensued. He informed the Council that three students were taken into custody and turned over to the juvenile authorities. To be safe, officers were in every school this morning and when school was dismissed this afternoon.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication

Mr. Frank Furman, 403 Hutchinson, encouraged citizens to support the Library by attending the Friends of the Library Book Sale which will be held from Thursday, November 21, 2019, through Saturday, November 23, 2019.

IX. COMMENTS FOR THE GOOD OF THE ORDER

None.

X. CLOSED SESSION

A motion was made by Schneider and seconded by Murphey to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate/sealed proposals. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Jordan, Henry, Crowell, Schott, and Rohter. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:48 p.m.

NOVEMBER 18, 2019
XI. ADJOURNMENT

The Council reconvened into open session at approximately 8:41 p.m. and adjourned.

__________________________    ________________________
CITY CLERK                        MAYOR
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Rolla Board of Public Works Statement 3
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A STATEMENT BY THE BOARD OF PUBLIC WORKS

The Electric Power and Water System of the City of Rolla will be known as the ROLLA MUNICIPAL UTILITIES. Mr. J. E. Bronson will continue as general manager.

It will be the policy of the Board to operate the Rolla Municipal Utilities strictly on a business basis. There will be no change in the general policies of the management. All rates will be the same for the present.

The Board has three primary obligations:

1. To give the best possible service to the Citizens of Rolla.

2. To accumulate funds for the payment of the indebtedness. (Bond Issue and Revenue Certificates).

3. To build up reserve funds for any emergency and for replacement of machinery and equipment.

Regarding Service Interruptions:

This trouble is not in the local system, but in the source of supply. We hope eventually to have other sources of supply available and improve the electric service in Rolla.

Beginning immediately, $1000.00 per month from the profits will be paid to the General Fund of the City of Rolla, which is to replace the Franchise Tax formerly paid by the Missouri General Utilities.

No merchandise will be sold in competition with local merchants.

No repair service will be maintained in competition with local Electric Service men.

Next Monday, November 12th, our offices will open in our new building, formerly the Negro U. S. O Building, 102 W. 9th Street. All business will be transacted from this location after that date. The Rolla Free Public Library will occupy the second floor, and the State Board of Health and the County Agent the basement of this building. These quarters are furnished to the above organizations without cost as a public service of the Rolla Municipal Utilities.

Rolla Board of Public Works

H. E. CASTLEMAN, President
F. H. FRAME, Vice-President
E. E. SCHUMAN, Secretary
F. A. CAMERON, Member

Rolla Herald - November 1945
FOURTH QUARTER FINANCIAL RECAP (Unaudited)

OPERATING INCOME and EXPENSES

<table>
<thead>
<tr>
<th></th>
<th>4th Quarter FYTD 2018</th>
<th>4th Quarter FYTD 2019</th>
<th>CHANGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPERATING REVENUES</td>
<td>$31,617,615</td>
<td>$31,296,535</td>
<td>$321,080</td>
</tr>
<tr>
<td>OPERATING EXPENSES</td>
<td>($30,244,915)</td>
<td>($30,413,152)</td>
<td>$168,237</td>
</tr>
<tr>
<td>OPERATING INCOME</td>
<td>$1,372,700</td>
<td>$883,383</td>
<td>$489,317</td>
</tr>
<tr>
<td>OTHER INCOME &amp; EXP.</td>
<td>$1,271,787</td>
<td>$745,214</td>
<td>$526,573</td>
</tr>
<tr>
<td>NET INCOME</td>
<td>$2,644,487</td>
<td>$1,628,596</td>
<td>$1,015,891</td>
</tr>
</tbody>
</table>

Upon completion of the fourth quarter of FY 2019, Operating Revenues are down $321,080 compared to last year. Operating Expenses are up $168,237 for the same period resulting in an Operating Income of $883,383, which is down $489,317. When combined with miscellaneous income and expenses, RMU experienced a Net income of $1,628,596 which is down $1,015,891 as compared to the fourth quarter of FY2018.
STATUS OF PENDING PROJECTS

ELECTRIC DEPARTMENT

- ELECTRICAL EXTENSIONS/UPGRADES
  o Dewing substation transformer – Failure causing the need to install spare transformer. Diagnosis and repair unit. Started, October 1, 2018. Ongoing.
  o Fairfield Inn; 1670 Old Wire Outer Road – Installed overhead electric, new transformer and meters. Started, July 1, 2019. Ongoing.
  o St. Maria’s Tatandra; McCutchen Road – Installed underground electric distribution system. Started, July 30, 2019. Ongoing.
503 West 6th Street – Revised overhead primary electric to allow for new padmount transformer. Started, August 19, 2019. Ongoing.


1303 Nagogami Road; Church of Christ – Relocated overhead distribution to underground system and reconfigured transformer and meter. Started, October 8, 2019. Ongoing.

120 Hwy 72 West; Taco Bell – New pole, transformer and service. Started, October 10, 2019. Ongoing.

1840 Hwy 72 East; Choices for People – New transformer and service. Started, October 17, 2019. Ongoing.

**WATER DEPARTMENT**

- **WATER MAIN INSTALLATION**
  - Olive Street – Hwy 72 to 9th Street; 3rd Street – Olive to Oak Street; Oak Street – 2nd to 3rd Street – Replaced existing 4” mains with new 8” PVC mains. Started, June 19, 2019. Ongoing.
  - 5th Street; Beech to Park Street – New 8” PVC to replace 1” line and interconnect to dead-end main. Started, July 11, 2019. Completed, August 22, 2019.
  - Radio read conversions – 7,948 total as of October 14, 2019. 99.9% complete.

**MISCELLANEOUS**

- Street repairs for water main repair project – 4,750 ft. at a cost of $11,377.03

**TRAINING/PERSOONNEL**

- Survalent Global User conference – Held in Memphis, TN, October 7-10, 2019 with 2 RMU employees attending.
- MPUA Apprentice Lineman Training Program:
  - Single Phase Transformer School – October 9-10, 2019 with 1 RMU employee attending.
  - URD Splicing and Terminations School – October 16-17, 2019 with 1 RMU employee attending.
- MPUA Annual Conference and Quarterly Board meeting – September 25-27, 2019 with 2 RMU employees attending.
MPUA/MoPEP UPDATES

- Upcoming spring legislative session will be focused on retaining exemptions for municipal utility pole attachments and planned opposition to the Grain Belt Express project.
- 46 line workers responded to Florida with approximately 35 vehicles including bucket trucks, digger derricks, work vehicles and aerial drones.
- MoPEP Board approved the annual “Demand Charge Cap” which was set at $7,800/MW-MO. This is part of the rate structure which determines the wholesale rate in which MoPEP cities pay into the pool. The reason is to achieve an approximate 11% spread between the lowest cost city and the highest cost city for rates.
- Power plants are running well with the exception of river flooding issues which caused rail curtailment on coal deliveries.
- The Pool peaked at approximately 510MW which occurred at 4:00 pm July 18, 2019. It is ahead of normal peak which is typically in August. Energy sales were 6% over 2017 and an all-time record. Rolla’s peak of 54.5MW occurred July 18th.
3rd Quarter Tourism Report 2019

December 2, 2019

Rolla Area Chamber of Commerce

visit Rolla
2019 Tourism Report

The following is a report of the tourism efforts of the Rolla Area Chamber of Commerce for the time period of January – October 2019. The RACC has a contract for Tourism services with the City of Rolla. The information provided in this report reflects the services outlined in that contract.

2019 Tourism Report ................................................................. 2
Motel Tax Revenue & Expenses for 2019 YTD .................................. 3
  2019 Motel Tax Revenues ......................................................... 3
  2019 Tourism Expenses .......................................................... 5
2019 Tourism Marketing Efforts .................................................... 6
  Tourism Related Events/Projects ............................................... 6
  Marketing Efforts ................................................................. 8
  Grants .............................................................................. 9
  Land/Building Issues ............................................................... 9
Motel Tax Revenue & Expenses for 2019 YTD

2019 Motel Tax Revenues

This first chart outlines the Motel Tax income for each quarter, the year to date total and a comparison to the budgeted amount for 2019.

2019 Motel Tax Revenue – Quarter, Year To Date, Budget
This second chart compares 3rd Quarter totals of the Motel Tax for the past 5 years.

3rd Quarter Motel Tax Revenue 2015-2019
2019 Tourism Expenses

This first chart outlines the tourism expenses for (year to date) 2019 and breaks them down into four categories; Building Expenses, Operating Expenses, Payroll, and Other Expenses. These expenses are then compared to the budgeted figures for the year.

2019 Tourism Expenses Budget vs. Actual

[Diagram showing bar chart with categories Building Expenses, Operating Expenses, Payroll, and Other Expenses, comparing budgeted vs. actual figures for the year 2019.]
2019 Tourism Marketing Efforts

The following detail will outline the marketing efforts (year to date) for 2019. This detail includes projects that we have worked on, tourism related events, advertisements, tourism partnership grants, sports tourism grants, and land/building maintenance work.

Tourism Related Events/Projects

Rolla Public Relations Club – Aimee Campbell, our Tourism Director, serves as the facilitator of this club that meets once a month. The purpose of this club is to provide information sharing opportunities to PR professionals in the area, however anyone is welcome to attend.

St. Pat’s 5K/Beer Run – The 6th Annual St. Pat’s 5K and 3rd Annual Beer Run took place on Saturday, March 16. We had a total of 236 participants. The event raised over $4000 for the Destination Rolla Fund which benefited the Ozark Actors Theatre Capital Campaign.

Presentations – Earlier this year we welcomed graduate students to S&T and spoke to them about the Rolla community. We highlighted points of interests for them and answered questions they had regarding the community.

Great Race – We received a Request for Proposal for from the Great Race to serve as a lunch stop in June of 2020. The Great Race is a classic rally for street-legal vintage automobiles. Rolla will serve as a lunch stop for the event on June 23, 2020. We met with the organizers of the Great Race recently and finalized the route that they will be taking through Rolla. Lunch will be served at Di Trapani’s and we will use the large parking lots on the back side of Benton Square to park the race cars. We are planning other activities to coincide with the Great Race.

Creative Community (MAC) – Our staff assisted with the recent application for recognition as a Creative Community through the Missouri Arts Council. We recently learned that we did not receive this certification.

Explore the Fort Effort – Our Tourism Director, Aimee Campbell, has been working with this committee to promote Phelps County in this effort. They have created a Facebook page and website. Aimee created the logo for the effort and continues to supply information for promotion. The purpose of this effort is to educate the soldiers and their families on things to do and see outside of Fort Leonard Wood.
Rolla Visitor Guides – We continue to update this guide that is handed out to visitors to the area. We have printed 3000 copies in 2019.

Missouri Life Route 66 Guide - We received 500 copies of the Missouri Life Route 66 Guide; Rolla has a two-spread in this publication.

Text Alerts – We can now communicate with our audience through text announcements. If you text ROLLA to 57838, you will receive announcements and reminders on events taking place in the community.

Phelps County Map – We once again partnered with SpringHill Press to print the official Phelps County Map. Maps are available at the Visitor Center, City Hall and the Phelps County Courthouse.

Tourism Conference - We attended the Missouri Association of Convention and Visitors Bureau conference in Springfield. The conference provided opportunities for us to learn about the latest trends in tourism, social media, and marketing.

Be Our Guest - We have launched the “Be Our Guest” campaign. The purpose of this campaign is to encourage tour group planners to visit Rolla and experience all we have to offer. We have sent invitations to tour group planners in and around Missouri. We are offering the planner and a guest an overnight stay, dinner and tickets to a show at OAT or Leach Theatre.

Roaming Romo - We are collaborating with the Rolla Downtown Business Association (RDBA) to develop a “Flat Stanley” style campaign named Roaming Romo to promote Rolla on social media. We are working on a design to include the words “ROMO Proud” and will encourage people to take it with them on trips and use it in photos that they post on their social media with #ROMOproud.

Newcomers Packets – We put together various newcomers packets for groups in the region. Some include S&T, Phelps Health, realtors, etc. We also put together 35 packets for new teachers at the RPS.

Give Christmas (formerly known as Angel Tree) – This annual effort provides Christmas gifts for area children. We have over 100 available for adoption. All gifts need to be returned to the Visitor Center by December 13.
Marketing Efforts

• We re-designed our billboards along I-44.
• We promoted Rolla events on Morning Mayor each week.
• We sent out text alerts promoting upcoming events in Rolla.
• We promoted local events and tourism businesses on our Facebook and Instagram pages.
• We placed a 1/4-page ad in the February issue of Missouri Life.
• We placed a 1/2-page ad in the Phelps County Focus Community Guide (newcomers guide).
• We placed a 1/4-page ad in the spring issue of Show Me Missouri.
• We placed ads in the Phelps County Focus that promoted the St. Pat’s 5K & Beer Run.
• We placed ads on KZNN and JACK that promote the St. Pat’s 5K & Beer Run.
• We placed an ad (two-page spread) in the Missouri Life Route 66 Guide.
• We placed a quarter-page ad in the May issue of Missouri Life.
• We placed a quarter-page ad in the summer issue of Show Me Missouri.
• We placed a quarter-page ad in the June issue of Missouri Life.
• We had a feature in the July issue of Feast magazine.
• We placed a quarter-page ad in the July/August issue of Missouri Life.
• We placed a quarter-page ad in the fall issue of Show Me Missouri.
• We put together 35 packets for the Rolla Public Schools.
• We placed a quarter-page ad in the Sept/Oct issue of Missouri Life.
Grants

Tourism Partnership Grants:

- Special Olympics Missouri; Polar Plunge - $750.
- Summerfest Committee; Route 66 Summerfest - $1,000.
- Missouri S&T; 2019 American Institute of Chemical Engineers Mid-America Student Regional Conference - $1,000.
- Ozark Actors Theatre; 2019 Season - $2,000.
- Missouri S&T Mining Department; 2019 Haunted Mine - $2,000.
- Public House Brewing Company; 2019 Oktoberfest - $750.
- Missouri S&T Office of International Affairs; 2019 Celebration of Nations - $750.
- Phelps County Fair Board; 2019 Phelps County Fair - $2,000.
- Rolla Sister City Committee; 2019 Christkindl Markt and Lichternacht - $1,000.

Sports Tourism Grants:

- Missouri Mine Rescue Association; 2019 Missouri Mine Rescue Competition - $5,000.
- Rolla Rockets; 2019 Season - $2,500.
- Rolla Saddle Club; 2019 Season - $5,000.
- Rolla High School Athletics; Holiday Basketball Tournament - $5,000.
- Lickings Summer Camps; 2019 Camps - $5,000.
- Heroes Marathon Committee; 2019 Heroes Marathon, 1/2 Marathon and 5K - $2,500.

Land/Building Issues

Roofs – We are in the process of replacing the roofs on all the buildings except the Visitor Center, which was replaced in 2017.
## OCTOBER MATERIALS COLLECTED & SHIPPED
### FROM RECYCLING CENTER
(Based on Calendar Year)

<table>
<thead>
<tr>
<th>Material</th>
<th>Oct 2019</th>
<th>Sep 2019</th>
<th>Oct 2018</th>
<th>Year-to-Date 2019</th>
<th>Year-to-Date 2018</th>
<th>Yearly Total 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cardboard</td>
<td>163.5 ton</td>
<td>167.5 ton</td>
<td>127.9 ton</td>
<td>1,357.7 ton</td>
<td>1,405.8 ton</td>
<td>1,664.8 ton</td>
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<td>Newspaper</td>
<td>35.6 ton</td>
<td>74.0 ton</td>
<td>39.1 ton</td>
<td>330.7 ton</td>
<td>329.5 ton</td>
<td>364.5 ton</td>
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<td>High Grade Paper</td>
<td>20.5 ton</td>
<td>19.5 ton</td>
<td>60.7 ton</td>
<td>205.6 ton</td>
<td>262.3 ton</td>
<td>301.8 ton</td>
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<tr>
<td>Aluminum</td>
<td>0.0 ton</td>
<td>2.6 ton</td>
<td>2.7 ton</td>
<td>10.1 ton</td>
<td>11.7 ton</td>
<td>14.3 ton</td>
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<tr>
<td>Steel Cans/Scrap Metal</td>
<td>3.5 ton</td>
<td>2.1 ton</td>
<td>2.1 ton</td>
<td>43.9 ton</td>
<td>50.2 ton</td>
<td>65.6 ton</td>
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<tr>
<td>Plastic</td>
<td>9.8 ton</td>
<td>21.0 ton</td>
<td>21.4 ton</td>
<td>95.3 ton</td>
<td>108.3 ton</td>
<td>118.8 ton</td>
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<tr>
<td>Glass</td>
<td>41.3 ton</td>
<td>0.0 ton</td>
<td>37.5 ton</td>
<td>196.2 ton</td>
<td>201.7 ton</td>
<td>240.7 ton</td>
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<td>Batteries</td>
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<td>0.0 ton</td>
<td>0.0 ton</td>
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<td>2.1 ton</td>
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<td>40.5 ton</td>
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<td>Household HW</td>
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<td><strong>TOTAL</strong></td>
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<td>294.9 ton</td>
<td>2,283.8 ton</td>
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## SERVICES PROVIDED

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<th>Type of Service</th>
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<th>Sep 2019</th>
<th>Oct 2018</th>
<th>Year-to-Date 2019</th>
<th>Year-to-Date 2018</th>
<th>Yearly Total 2018</th>
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<td>Special Pick-ups</td>
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<td>63</td>
<td>56</td>
<td>596</td>
<td>685</td>
<td>766</td>
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<td>Paper Shredding</td>
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<td>3.0 hours</td>
<td>7.5 hours</td>
<td>52.0 hours</td>
<td>93.9 hours</td>
<td>106.1 hours</td>
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<td>Reported Trash Nuisances</td>
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<td>31</td>
<td>23</td>
<td>273</td>
<td>154</td>
<td>212</td>
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<tr>
<td>Households Dropping Off Hazardous Waste</td>
<td>131</td>
<td>89</td>
<td>131</td>
<td>1002</td>
<td>870</td>
<td>984</td>
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## DISPOSAL TONNAGE
(Sanitation Division)

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<tr>
<th>Material</th>
<th>Oct 2019</th>
<th>Sep 2019</th>
<th>Oct 2018</th>
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<th>Year-to-Date 2018</th>
<th>Yearly Total 2018</th>
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<td>Refuse</td>
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<td>1,315.7 ton</td>
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<td>14,017.0 ton</td>
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<td>October-19</td>
<td>PREVIOUS YTD ACTUAL</td>
<td>CURRENT YTD ACTUAL</td>
<td>FY 19-20 BUDGET</td>
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<td>------------</td>
<td>------------</td>
<td>---------------------</td>
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<td><strong>Administration</strong></td>
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</tr>
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<td>$ -</td>
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<td>Reimbursements/donations</td>
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<td>Sale of Property</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td></td>
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<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<td><strong>Expenses</strong></td>
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<td>339.98</td>
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<td>3,250.00</td>
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<td>Services</td>
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<td>3,139.93</td>
<td>173.34</td>
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<tr>
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<td>-</td>
<td>-</td>
<td>600.00</td>
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<tr>
<td><strong>Total Expenses</strong></td>
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<td>9,146.44</td>
<td>$ 6,705.32</td>
<td>$ 9,146.44</td>
<td>$ 170,830.00</td>
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<tr>
<td>Administration Revenue over Expenses</td>
<td>$ (6,705.32)</td>
<td>$ (9,146.44)</td>
<td>$ (6,705.32)</td>
<td>$ (9,146.44)</td>
<td>$ (170,830.00)</td>
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<td><strong>Maintenance</strong></td>
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<td>Reimburse/donation</td>
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<td></td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
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<tr>
<td>Personnel</td>
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<td>Reimbursement/Donations/Programs</td>
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<td>Reimbursement/Donation</td>
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## PARK FINANCIAL ANALYSIS (UNAUDITED) - OCTOBER

### Operating Revenues Over Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>October-19</th>
<th>October-19</th>
<th>Previous YTD</th>
<th>Current YTD</th>
<th>FY 19-20</th>
</tr>
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<tbody>
<tr>
<td><strong>Outdoor Rec Revenue over Expenses</strong></td>
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<tr>
<td>Total Operating Revenues</td>
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<td>Operating Recapture %</td>
<td>15.97%</td>
<td>12.90%</td>
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### Other Revenues

<table>
<thead>
<tr>
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<th>FY 19-20</th>
</tr>
</thead>
<tbody>
<tr>
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### Capital Expenses

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<th>FY 19-20</th>
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</thead>
<tbody>
<tr>
<td>Leases Purchases</td>
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<tr>
<td>Equipment</td>
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<td>Vehicles</td>
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<td>Building &amp; Grounds</td>
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### Total Revenues (Operating + Other)

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<th>FY 19-20</th>
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</thead>
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## Guest Services

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<th>October-18</th>
<th>October-19</th>
<th>2019 YTD Actual</th>
<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
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<tbody>
<tr>
<td>Revenue</td>
<td>$53,381.40</td>
<td>$40,173.39</td>
<td>$53,381.40</td>
<td>$40,173.39</td>
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<td>$1,667.00</td>
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<td>$200.00</td>
<td>27.50%</td>
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<td>$3,221.00</td>
<td>$1,667.00</td>
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<td>$1,440.00</td>
<td>223.68%</td>
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## Recreational Services

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<th>October-19</th>
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<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
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<tbody>
<tr>
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<td>$6,092.80</td>
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## Aquatics

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<th>October-19</th>
<th>2019 YTD Actual</th>
<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
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## Expenses

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<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$8,848.99</td>
<td>$9,594.44</td>
<td>$8,848.99</td>
<td>$9,594.44</td>
<td>$15,156.00</td>
<td>63.30%</td>
<td>$189,450.00</td>
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<tr>
<td>Supplies</td>
<td>$78.27</td>
<td>$812.82</td>
<td>$78.27</td>
<td>$812.82</td>
<td>$412.80</td>
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<tr>
<td>Services</td>
<td>$851.19</td>
<td>$75.76</td>
<td>$851.19</td>
<td>$75.76</td>
<td>$1,056.00</td>
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<tr>
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<td>$3,169.74</td>
<td>$500.00</td>
<td>$3,169.74</td>
<td>$500.00</td>
<td>$2,876.00</td>
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</tr>
<tr>
<td>Total Expenses</td>
<td>$12,948.19</td>
<td>$10,983.04</td>
<td>$12,948.19</td>
<td>$10,983.04</td>
<td>$19,200.80</td>
<td>$19,200.80</td>
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</table>

## Guest Services Revenue over Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD Actual</th>
<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Guest Services Revenue</td>
<td>$51,224.08</td>
<td>$38,558.69</td>
<td>$51,224.08</td>
<td>$38,558.69</td>
<td>$42,052.00</td>
<td>$42,052.00</td>
<td>$525,650.00</td>
</tr>
<tr>
<td>Over Expenses</td>
<td>$4,356.86</td>
<td>$2,020.00</td>
<td>$4,356.86</td>
<td>$2,020.00</td>
<td>$8,664.00</td>
<td>51.87%</td>
<td>$108,300.00</td>
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</tbody>
</table>

## Recreation Revenue over Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD Actual</th>
<th>2020 YTD Actual</th>
<th>% YTD Budget</th>
<th>% Monthly Budget</th>
<th>2020 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation Revenue</td>
<td>$7,653.00</td>
<td>$7,326.25</td>
<td>$7,653.00</td>
<td>$7,326.25</td>
<td>$10,520.00</td>
<td>$131,500.00</td>
<td>$131,500.00</td>
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<tr>
<td>Over Expenses</td>
<td>$4,356.86</td>
<td>$2,020.00</td>
<td>$4,356.86</td>
<td>$2,020.00</td>
<td>$8,664.00</td>
<td>51.87%</td>
<td>$108,300.00</td>
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11/19/2019
## THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - OCTOBER

<table>
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<tr>
<th>DESCRIPTION</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD ACTUAL</th>
<th>2020 YTD ACTUAL</th>
<th>8%</th>
<th>% MONTHLY $2,020.00</th>
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<tbody>
<tr>
<td><strong>FITNESS</strong></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fitness Programs</td>
<td>$8,082.14</td>
<td>$6,214.18</td>
<td>$8,082.14</td>
<td>$6,214.18</td>
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<td>$8,048.00</td>
<td>77.21%</td>
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<tr>
<td>Fitness Day Pass</td>
<td>$449.00</td>
<td>$224.00</td>
<td>$449.00</td>
<td>$224.00</td>
<td></td>
<td>$360.00</td>
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</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$8,531.14</td>
<td>$6,438.18</td>
<td>$8,531.14</td>
<td>$6,438.18</td>
<td></td>
<td>$8,408.00</td>
<td>78.40%</td>
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<tr>
<td><strong>Expenses</strong></td>
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<td></td>
<td></td>
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<tr>
<td>Personnel</td>
<td>$12,933.26</td>
<td>$5,966.12</td>
<td>$12,933.26</td>
<td>$5,966.12</td>
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<td>$277.02</td>
<td>$295.71</td>
<td>$277.02</td>
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<td>$24.95</td>
<td>$1,188.29</td>
<td>$24.95</td>
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<td>$416.00</td>
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<tr>
<td><strong>Total Expenses</strong></td>
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<td>$6,288.09</td>
<td>$14,631.05</td>
<td>$6,288.09</td>
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<td>($6,548.91)</td>
<td>($53.91)</td>
<td>($6,548.91)</td>
<td>($53.91)</td>
<td></td>
<td>($4,969.60)</td>
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<tr>
<td>Revenue</td>
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<td></td>
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<td></td>
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<tr>
<td>Advertising Sponsorship</td>
<td>-</td>
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<td>-</td>
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<tr>
<td>Reimbursement</td>
<td>-</td>
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<td>-</td>
<td>$550.00</td>
<td></td>
<td>#DIV/0!</td>
<td>-</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>-</td>
<td>$550.00</td>
<td>-</td>
<td>$550.00</td>
<td></td>
<td>$550.00</td>
<td>-</td>
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<tr>
<td><strong>Expenses</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>$7,883.88</td>
<td>$6,355.55</td>
<td>$7,883.88</td>
<td>$6,355.55</td>
<td></td>
<td>$14,144.00</td>
<td>48.33%</td>
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<tr>
<td>Supplies</td>
<td>$9,190.20</td>
<td>$4,542.15</td>
<td>$9,190.20</td>
<td>$4,542.15</td>
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<td>$1,476.97</td>
<td>$3,606.18</td>
<td>$1,476.97</td>
<td>$3,606.18</td>
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<td>$7,489.50</td>
<td>48.15%</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td>$106.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$18,551.05</td>
<td>$14,983.88</td>
<td>$18,551.05</td>
<td>$14,983.88</td>
<td></td>
<td>$38,421.60</td>
<td>48.15%</td>
</tr>
<tr>
<td>Administration Revenue over Expenses</td>
<td>($18,551.05)</td>
<td>($14,433.88)</td>
<td>($18,551.05)</td>
<td>($14,433.88)</td>
<td></td>
<td>($47,907.00)</td>
<td>48.15%</td>
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<tr>
<td><strong>MAINTENANCE</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reimbursement</td>
<td>$121.50</td>
<td>-</td>
<td>$121.50</td>
<td>-</td>
<td></td>
<td>$800.00</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$121.50</td>
<td>-</td>
<td>$121.50</td>
<td>-</td>
<td></td>
<td>$800.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
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<td></td>
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<td></td>
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</tr>
<tr>
<td>Personnel</td>
<td>$10,071.51</td>
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<td>$10,071.51</td>
<td>$8,796.97</td>
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<td>$14,167.20</td>
<td>62.01%</td>
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<tr>
<td>Supplies</td>
<td>$1,178.79</td>
<td>$1,655.15</td>
<td>$1,178.79</td>
<td>$1,655.15</td>
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<td>$175.93</td>
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<td>$175.93</td>
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<td>$1,860.00</td>
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<tr>
<td>Maintenance</td>
<td>$744.49</td>
<td>$142.66</td>
<td>$744.49</td>
<td>$142.66</td>
<td></td>
<td>$2,104.00</td>
<td>6.78%</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>$12,176.72</td>
<td>$10,594.78</td>
<td>$12,176.72</td>
<td>$10,594.78</td>
<td></td>
<td>$20,096.80</td>
<td>62.01%</td>
</tr>
<tr>
<td>Maintenance Revenue over Expenses</td>
<td>($12,049.22)</td>
<td>($10,594.78)</td>
<td>($12,049.22)</td>
<td>($10,594.78)</td>
<td></td>
<td>($23,120.60)</td>
<td>62.01%</td>
</tr>
</tbody>
</table>
### THE CEARE FINANCIAL ANALYSIS (UNAUDITED) - OCTOBER

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD ACTUAL</th>
<th>2020 YTD ACTUAL</th>
<th>8% MONTHLY YTD BUDGET</th>
<th>% MONTHLY BUDGET</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Operating Revenues</td>
<td>$82,235.60</td>
<td>$70,624.82</td>
<td>$82,235.60</td>
<td>$70,624.82</td>
<td>$89,736.00</td>
<td>78.70%</td>
<td>$1,122,900.00</td>
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<tr>
<td>Total Operating Expenses</td>
<td>$69,387.23</td>
<td>$55,791.71</td>
<td>$69,387.23</td>
<td>$55,791.71</td>
<td>$116,911.60</td>
<td>47.72%</td>
<td>$1,461,395.00</td>
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<tr>
<td>OPERATING REVENUES OVER EXPENSES</td>
<td>$12,848.37</td>
<td>$14,833.11</td>
<td>$12,848.37</td>
<td>$14,833.11</td>
<td>($27,175.60)</td>
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<td>($338,485.00)</td>
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<tr>
<td>Operating %</td>
<td>118.52%</td>
<td>126.59%</td>
<td>119%</td>
<td>127%</td>
<td>77%</td>
<td></td>
<td>77%</td>
</tr>
<tr>
<td>Operating %</td>
<td>121.65%</td>
<td>129.45%</td>
<td>122%</td>
<td>129%</td>
<td>78%</td>
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<td>79%</td>
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### OTHER REVENUES

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD ACTUAL</th>
<th>2020 YTD ACTUAL</th>
<th>8% MONTHLY YTD BUDGET</th>
<th>% MONTHLY BUDGET</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$16.00</td>
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<tr>
<td>Interest Income</td>
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<td>$2,175.60</td>
<td>$1,596.46</td>
<td>$2,000.00</td>
<td>78.82%</td>
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<tr>
<td>Miscellaneous/Reimb/Donations</td>
<td>$45.18</td>
<td>$-</td>
<td>$45.18</td>
<td>$-</td>
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<td>100.00%</td>
<td>$500.00</td>
</tr>
<tr>
<td>Sales of property</td>
<td>$-</td>
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<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$-</td>
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<tr>
<td>Contribution to General Fund</td>
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<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$-</td>
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<tr>
<td>TOTAL OTHER REVENUES:</td>
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<td>$1,596.46</td>
<td>$2,220.78</td>
<td>$1,596.46</td>
<td>($3,592.00)</td>
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<td>($44,900.00)</td>
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### CAPITAL EXPENSES

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<th>October-18</th>
<th>October-19</th>
<th>2019 YTD ACTUAL</th>
<th>2020 YTD ACTUAL</th>
<th>8% MONTHLY YTD BUDGET</th>
<th>% MONTHLY BUDGET</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>$1,039.34</td>
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<td>$1,039.34</td>
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<td>$25,000.00</td>
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<tr>
<td>Lease Purchases</td>
<td>$2,778.76</td>
<td>$2,778.76</td>
<td>$2,778.76</td>
<td>$2,778.76</td>
<td>$1,944.00</td>
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<td>$24,300.00</td>
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<tr>
<td>Vehicles</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$-</td>
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<tr>
<td>Building &amp; Grounds</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$-</td>
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<tr>
<td>Donation/Grant Expense</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td></td>
<td>$-</td>
</tr>
<tr>
<td>TOTAL CAPITAL EXPENSES:</td>
<td>$3,818.10</td>
<td>$2,778.76</td>
<td>$3,818.10</td>
<td>$2,778.76</td>
<td>$8,104.00</td>
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<td>$101,300.00</td>
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### TOTAL REVENUES OVER EXPENSES

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>October-18</th>
<th>October-19</th>
<th>2019 YTD ACTUAL</th>
<th>2020 YTD ACTUAL</th>
<th>8% MONTHLY YTD BUDGET</th>
<th>% MONTHLY BUDGET</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues (operating + other)</td>
<td>$84,456.38</td>
<td>$72,221.28</td>
<td>$84,456.38</td>
<td>$72,221.28</td>
<td>$86,144.00</td>
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<tr>
<td>Total Expenses (operating + capital)</td>
<td>$73,205.33</td>
<td>$58,570.47</td>
<td>$73,205.33</td>
<td>$58,570.47</td>
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<td>$1,562,695.00</td>
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<td>TOTAL REVENUES OVER EXPENSES</td>
<td>$11,251.05</td>
<td>$13,650.81</td>
<td>$11,251.05</td>
<td>$13,650.81</td>
<td>($38,871.60)</td>
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<td>($484,695.00)</td>
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### CURRENT CASH BALANCES 11/19/19

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<tr>
<td>Depreciation Account</td>
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<td>$2,856,938.37</td>
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<tr>
<td>Operating &amp; Misc</td>
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<td></td>
<td>($1,115,159.62)</td>
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**BANK NAME:** FIRST STATE COMMUNITY BANK  
**BANK ACCOUNT NUMBER:** 5918487

### OTHER GENERAL LEDGER ACCOUNTS

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<thead>
<tr>
<th>ACCOUNT NO./DESCRIPTION</th>
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<tr>
<td>5002 Clerk Fee-Municipal</td>
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<tr>
<td>5008 Court Automation</td>
<td>812.76</td>
</tr>
<tr>
<td>5016 CVC Surcharge State</td>
<td>827.86</td>
</tr>
<tr>
<td>5018 CVC Surcharge Muni</td>
<td>5.47</td>
</tr>
<tr>
<td>5020 Law Enf Arrest-Local</td>
<td>3.50</td>
</tr>
<tr>
<td>5022 LET-Muni</td>
<td>232.00</td>
</tr>
<tr>
<td>5024 POST-State</td>
<td>116.10</td>
</tr>
<tr>
<td>5032 Dom Viol - Muni</td>
<td>230.50</td>
</tr>
<tr>
<td>5040 Fine</td>
<td>2,549.32</td>
</tr>
<tr>
<td>5041 Fine - Highway</td>
<td>1,161.00</td>
</tr>
<tr>
<td>5042 Parking Penalties</td>
<td>2,645.00</td>
</tr>
<tr>
<td>5102 Clerk Fee-E/R</td>
<td>1,216.58</td>
</tr>
<tr>
<td>5118 CVC Surcharge-E/R</td>
<td>37.51</td>
</tr>
<tr>
<td>5141 Fines-E/R</td>
<td>5,013.00</td>
</tr>
<tr>
<td>8201 Bond Forfeit-E/R</td>
<td>100.00</td>
</tr>
<tr>
<td>8202 Bond-Forfeited</td>
<td>200.00</td>
</tr>
</tbody>
</table>

**TOTAL OTHER GENERAL LEDGER ACCOUNTS:** 15,327.32

**NOTE**  
The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

*Confidential - For Court Use Only*
<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>SUB TOTAL</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BONDS IN OPEN ITEMS</td>
<td>2,400.00</td>
<td>2,400.00</td>
</tr>
<tr>
<td>BONDS IN OPEN ITEMS (not posted)</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>DEBIT ACCOUNTS WITH BALANCE</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>DEBIT ACCOUNTS WITH BALANCE (not posted)</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>GARNISHMENT ACCOUNTS</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>OPEN ITEMS/SUSPENSE ACCOUNTS</td>
<td>48.50</td>
<td>48.50</td>
</tr>
<tr>
<td>OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>OTHER GENERAL LEDGER ACCOUNTS</td>
<td>15,327.32</td>
<td>15,327.32</td>
</tr>
<tr>
<td>OUTSTANDING PAYABLES</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>UNSATISFIED RECOVERABLES</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>17,775.82</td>
</tr>
</tbody>
</table>

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

*Confidential - For Court Use Only*
I. COURT INFORMATION

Mailing Address: 901 NORTH ELM, ROLLA, MO 65401

Physical Address: 901 NORTH ELM, ROLLA, MO 65401

County: Phelps County

Circuit: 25

Municipal Judge: James T. Crump

II. MONTHLY CASELOAD INFORMATION

<table>
<thead>
<tr>
<th>Description</th>
<th>Alcohol &amp; Drug Related Traffic</th>
<th>Other Traffic</th>
<th>Non-Traffic Ordinance</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Cases (citations/informations) pending at start of month</td>
<td>11</td>
<td>728</td>
<td>202</td>
</tr>
<tr>
<td>B. Cases (citations/informations) filed</td>
<td>1</td>
<td>282</td>
<td>32</td>
</tr>
<tr>
<td>C. Cases (citations/informations) disposed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. jury trial (Springfield, Jefferson County, and St. Louis County only)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2. court/bench trial - GUILTY</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>3. court/bench trial - NOT GUILTY</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>4. plea of GUILTY in court</td>
<td>0</td>
<td>54</td>
<td>17</td>
</tr>
<tr>
<td>5. Violations Bureau Citations (i.e. written plea of guilty) and bond</td>
<td>0</td>
<td>91</td>
<td>0</td>
</tr>
<tr>
<td>forfeiture by court order (as payment of fines/costs)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. dismissed by court</td>
<td>0</td>
<td>9</td>
<td>4</td>
</tr>
<tr>
<td>7. nolle prosequi</td>
<td>1</td>
<td>57</td>
<td>2</td>
</tr>
<tr>
<td>8. certified for jury trial (not heard in Municipal Division)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>9. TOTAL CASE DISPOSITIONS</td>
<td>1</td>
<td>211</td>
<td>23</td>
</tr>
</tbody>
</table>

D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]

E. Trial de Novo and/or appeal applications filed

III. WARRANT INFORMATION (pre- & post-disposition)

IV. PARKING TICKETS

1. # Issued during reporting period 74

2. # Served/withdrawn during reporting period 63

3. # Outstanding at end of reporting period 938

☐ Court staff does not process parking tickets
## MUNICIPAL DIVISION SUMMARY REPORTING FORM

### COURT INFORMATION
- **Municipality:** Rolla Municipal Court
- **Reporting Period:** Oct 1, 2019 - Oct 31, 2019

### V. DISBURSEMENTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Excess Revenue (minor traffic and municipal ordinance violations)</strong></td>
<td></td>
</tr>
<tr>
<td>Fines - Excess Revenue</td>
<td>$5,013.00</td>
</tr>
<tr>
<td>Clerk Fee - Excess Revenue</td>
<td>$1,216.58</td>
</tr>
<tr>
<td>Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue</td>
<td>$37.51</td>
</tr>
<tr>
<td>Bond forfeitures (paid to city) - Excess Revenue</td>
<td>$100.00</td>
</tr>
<tr>
<td><strong>Total Excess Revenue</strong></td>
<td>$6,367.09</td>
</tr>
<tr>
<td><strong>Other Disbursements:</strong> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.</td>
<td></td>
</tr>
<tr>
<td>Fines - Other</td>
<td>$3,710.32</td>
</tr>
<tr>
<td>Clerk Fee - Other</td>
<td>$176.72</td>
</tr>
<tr>
<td>Judicial Education Fund (JEF)</td>
<td>$0.00</td>
</tr>
<tr>
<td>Peace Officer Standards and Training (POST) Commission surcharge</td>
<td>$116.10</td>
</tr>
<tr>
<td>Crime Victims Compensation (CVC) Fund surcharge - Paid to State</td>
<td>$827.86</td>
</tr>
<tr>
<td>Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other</td>
<td>$5.47</td>
</tr>
<tr>
<td>Law Enforcement Training (LET) Fund surcharge</td>
<td>$232.00</td>
</tr>
<tr>
<td>Domestic Violence Shelter surcharge</td>
<td>$230.50</td>
</tr>
<tr>
<td>Inmate Prisoner Detainee Security Fund surcharge</td>
<td>$0.00</td>
</tr>
<tr>
<td>Sheriffs' Retirement Fund (SRF) surcharge</td>
<td>$0.00</td>
</tr>
<tr>
<td>Restitution</td>
<td>$50.00</td>
</tr>
<tr>
<td>Parking ticket revenue (including penalties)</td>
<td>$2,645.00</td>
</tr>
<tr>
<td>Bond forfeitures (paid to city) - Other</td>
<td>$200.00</td>
</tr>
<tr>
<td><strong>Total Other Revenue</strong></td>
<td>$8,193.97</td>
</tr>
<tr>
<td><strong>Other Revenue (non-minor traffic and ordinance violations)</strong></td>
<td></td>
</tr>
<tr>
<td>Fines - Other</td>
<td></td>
</tr>
<tr>
<td>Clerk Fee - Other</td>
<td></td>
</tr>
<tr>
<td>Judicial Education Fund (JEF)</td>
<td></td>
</tr>
<tr>
<td>Peace Officer Standards and Training (POST) Commission surcharge</td>
<td></td>
</tr>
<tr>
<td>Crime Victims Compensation (CVC) Fund surcharge - Paid to State</td>
<td></td>
</tr>
<tr>
<td>Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other</td>
<td></td>
</tr>
<tr>
<td>Law Enforcement Training (LET) Fund surcharge</td>
<td></td>
</tr>
<tr>
<td>Domestic Violence Shelter surcharge</td>
<td></td>
</tr>
<tr>
<td>Inmate Prisoner Detainee Security Fund surcharge</td>
<td></td>
</tr>
<tr>
<td>Sheriffs' Retirement Fund (SRF) surcharge</td>
<td></td>
</tr>
<tr>
<td>Restitution</td>
<td></td>
</tr>
<tr>
<td>Parking ticket revenue (including penalties)</td>
<td></td>
</tr>
<tr>
<td>Bond forfeitures (paid to city) - Other</td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Revenue</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Disbursements:** $15,405.82

Office of State Courts Administrator, Statistics, 2112 Industrial Drive, P.O. Box 104480, Jefferson City, MO 65110
OSCA Help Desk: 1-888-541-4694 Fax: 573-525-6338
Email: MunicipalDivision.Reports@courts.mo.gov
Revised July 2016
Page 2 of 2
## Building Permits Issued

<table>
<thead>
<tr>
<th>PERMITS ISSUED</th>
<th>OCTOBER FY 2020</th>
<th>OCTOBER FY 2019</th>
<th>YTD FY 2020</th>
<th>YTD FY 2019</th>
<th>Δ CHANGE FY 19-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric, Plumbing, etc. Only</td>
<td>11 $ 131,136</td>
<td>11 $ 131,136</td>
<td>3 $ 263,452</td>
<td>3 $ 263,452</td>
<td>-33.3% -50.2%</td>
</tr>
<tr>
<td>Single Family Detached</td>
<td>2 $ 131,136</td>
<td>3 $ 263,452</td>
<td>2 $ 131,136</td>
<td>3 $ 263,452</td>
<td></td>
</tr>
<tr>
<td>Single Family Attached</td>
<td>2 $ 131,136</td>
<td>3 $ 263,452</td>
<td>2 $ 131,136</td>
<td>3 $ 263,452</td>
<td></td>
</tr>
<tr>
<td>Duplexes</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>3-or-4 family</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>5-or-more family</td>
<td>1 $ 440,000</td>
<td>$</td>
<td>1 $ 440,000</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Hotels, Motels</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Other nonhousing shelter</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Amusement, social, recreational</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Churches, other religious</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Industrial</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Parking garages</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Service stations, repair garages</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Hospitals, institutional</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Offices, banks, professional</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Public Works, utilities</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Schools, other educational</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Stores, customer</td>
<td>1 $ 183,849</td>
<td>$</td>
<td>1 $ 183,849</td>
<td>$</td>
<td>-100.0% -100.0%</td>
</tr>
<tr>
<td>Towers, antennas</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Signs, attached and detached</td>
<td>4 $ 18,250</td>
<td>$</td>
<td>4 $ 18,250</td>
<td>$</td>
<td>-100.0% -100.0%</td>
</tr>
<tr>
<td>Residential addition, remodel</td>
<td>7 $ 55,963</td>
<td>9 $ 177,000</td>
<td>7 $ 59,963</td>
<td>9 $ 177,000</td>
<td>-22.2% -66.1%</td>
</tr>
<tr>
<td>Commercial addition, remodel</td>
<td>5 $ 280,800</td>
<td>4 $ 480,720</td>
<td>5 $ 260,800</td>
<td>$</td>
<td>-45.7%</td>
</tr>
<tr>
<td>Residential garage, carport</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Demolition, single family</td>
<td>3 $</td>
<td>$</td>
<td>3 $</td>
<td>3 $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Demolition, 2-family</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Demolition, 3-or-4 family</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Demolition, 5-or-more family</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Demolition, all other</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Total residential units</td>
<td>14 $ 571,136</td>
<td>3 $ 263,452</td>
<td>$ 14 $ 571,136</td>
<td>3 $ 263,452</td>
<td>116.8%</td>
</tr>
<tr>
<td>EST. CONSTRUCTION COSTS</td>
<td>$ 891,899</td>
<td>$ 1,123,262</td>
<td>$ 891,899</td>
<td>$ 1,123,262</td>
<td>-20.6%</td>
</tr>
<tr>
<td>Building permit fees</td>
<td>$ 3,593</td>
<td>$ 5,188</td>
<td>$ 3,593</td>
<td>$ 5,188</td>
<td>-30.7%</td>
</tr>
<tr>
<td>FEES</td>
<td>$ 12,918</td>
<td>$ 18,058</td>
<td>$ 12,918</td>
<td>$ 18,058</td>
<td>-28.5%</td>
</tr>
</tbody>
</table>

## Inspections Performed

<table>
<thead>
<tr>
<th>INSPECTIONS PERFORMED</th>
<th>OCTOBER FY 2020</th>
<th>OCTOBER FY 2019</th>
<th>YTD FY 2020</th>
<th>YTD FY 2019</th>
<th>FY 19-20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Inspections</td>
<td>214</td>
<td>179</td>
<td>214</td>
<td>179</td>
<td>20%</td>
</tr>
<tr>
<td>Electrical inspections</td>
<td>97</td>
<td>61</td>
<td>97</td>
<td>61</td>
<td>59%</td>
</tr>
<tr>
<td>Excavation inspections</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Plumbing inspections</td>
<td>58</td>
<td>55</td>
<td>58</td>
<td>55</td>
<td>5%</td>
</tr>
<tr>
<td>Mechanical inspections</td>
<td>23</td>
<td>23</td>
<td>23</td>
<td>23</td>
<td>0%</td>
</tr>
<tr>
<td>Code Inspections</td>
<td>244</td>
<td>223</td>
<td>244</td>
<td>223</td>
<td>9%</td>
</tr>
<tr>
<td>Nuisance Inspections</td>
<td>81</td>
<td>90</td>
<td>81</td>
<td>90</td>
<td>-10%</td>
</tr>
<tr>
<td>Business License Inspections</td>
<td>18</td>
<td>10</td>
<td>18</td>
<td>10</td>
<td>80%</td>
</tr>
<tr>
<td>TOTAL INSPECTIONS</td>
<td>735</td>
<td>641</td>
<td>735</td>
<td>641</td>
<td>15%</td>
</tr>
</tbody>
</table>
Chairperson Judy Jepsen called the meeting to order at 5:30 P.M. She recognized the members who were present.

Tom Coots presented the variance request ZV2019-05 for property located at 4001 Enterprise Drive. The applicant is the Quik Trip and Rolla Community Development Co. They have requested a variance for the following:

**Request:** Applicant is requesting a variance to allow for a pole sign in excess of the maximum permitted sign height in M-2, Heavy Manufacturing District and/or C-3 Highway Commercial districts.

Tom Coots explained that Quik Trip is asking to erect a 135’ sign pole. Similar to the sign pole located across the street at Love’s gas station, of which a variance was given in the past. He showed the views from the highway, referenced the section of the code (42-244.6) and the needed approval criteria.

Judy Jepsen asked for comments from the audience.

Laura Stoll, asked to have the height requirements clarified and then mentioned that Love’s did get a variance pasted to erect their sign.

Gwen Keen representing Quik Trip, Quik Trip needs this to be competitive with Love’s Gas Station across the street, to been seen from both ways when traveling on Route 44 and cannot do the setbacks as required due to the location of the utilities.

Since no others wished to speak, Jepsen closed the Public Hearing.

A roll call vote was taken by Judy Jepsen and the 6 questions for the variance were approved unanimously by a vote of 5 to 0 votes.
Tom Coots presented the variance request ZV2019-06 for property located at 110-114 South Walker Avenue. The applicant is the Ridgeview Christian Church. They have requested a variance for the following:

Request: Special exception to allow a church parking lot in the R-1, Single Family District.

Tom Coots explained that the church has purchased additional properties to expand their current property into a church campus, referenced the section of the code (42-255.4) and the special exception approval criteria and the Boards alternatives of action. And wants the parking lot temporarily to be filled with gravel due to future changes that may happen on Walker Avenue. Tom asked for questions from the Board.

Tom Sutton Asked about the water drainage.

Tom Coots The church has plans designed by an engineer addressing the proposed drainage runoff.

Questions by Board members:

Danny Maxey How deep and what kind of gravel? It should be substantial gravel and will it take Water to the street?

Mike Flowers What is the timeframe for temporary parking lots in the City?

Laura Stoll What is the timing for the church plans for the lot?

Adam Block Representative for church, Senior Pastor answers these questions.

Empty lot is best for extra parking at this time. Walker Avenue may get vacated, the reason they do not want to pave the lot with concrete. The church needs 20 to 30 more parking spaces for the congregation. Maximum time frame could be 3 years, but hope to be done by 2020, maximum would be end of 2022, depends on what the City does. It will be 3 1/2” of gravel, layered 1 1/2” + 1” + 1” to the top and then compacted.

Steve Flowers Yes, this could be reviewed then.

Laura Stoll Very concerned about pushing them to a deadline and the future expense to the church.

Tom Coots Said there is substantial resistance in the adjoining neighborhoods to vacate Walker Avenue.

Adam Block Monies needed to fund asphalt already in church funds. Taking 6 months to start taking bids for construction, having 2 years to complete construction.

Judy Jepson Asked what the neighborhood concerns are?

Tom Coots A person who did not live adjacent to the lot was concerned about using dustless gravel. And about trucks tying up the road.
Laura Stoll 1st Motion recommending that the variance approval expire on December 31, 2021 and to use dustless gravel.

Danny Maxey 2nd Motion.

Judy Jepsen closed the Public Hearing when no one else wished to speak.

A roll call vote was taken by Judy Jepsen and the special exception criteria approval were approved unanimously by a vote of 5 to 0 votes.

Show of Appreciation: Laura Stoll thanked Tom Coots and Madelyn Brown for the great organization of the packets and presentations, and the attention to the details in the minutes.

Having no further business, the meeting was adjourned by Judy Jepsen at 6:05 P.M. Minutes prepared by Kathleen McMeen.
MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, NOVEMBER 12, 2019

Presiding: Don Brown, Chairperson
Commission Members Present: Walt Bowe, Jody Eberly, Janece Martin, Russell Schmidt, Monte Shields, Steven Shields
Commission Members Absent: Robert Anderson
City Officials in Attendance: Steve Flowers, Community Development Director, Tom Coots, City Planner, Madelyn Brown, Administrative Assistant

I. APPROVE MINUTES:
Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, October 8th, 2019. Chairperson Don Brown approved the minutes.

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. A proposed amendment to Section 42-29 of the Rolla City Code Pertaining to Sidewalks. On October 21, 2019, the City Council conducted the final reading of this ordinance and approved it.

2. Vacation of a portion of the right-of-way of 6th Street adjacent to 607 North Main Street. On November 4, 2019, the City Council conducted the final reading of this ordinance and approved it.

III. PUBLIC HEARING:

1. Missouri Southern Seeds, ZON19-07: Rezoning from the G-I, Government and Institutional District to the M-I, Light Manufacturing District at a property addressed as 2050 Old St. James Road.

Tom Coots explained that the lot is currently undeveloped and zoned as G-I, Government and Institutional. The lot adjacent to the south is zoned R-3, Multi-Family. The future land use map indicates that this lot is appropriate for industrial use. Since the lot is adjacent to a residential area, the owner will be required to do some landscaping if ever developed. Currently, there are no plans submitted, and the owner does not have plans to develop this lot.

Chairperson Don Brown opened the public hearing for this case.

Mike Cowan, 2050 Old St. James Road, is the owner of Missouri Southern Seeds. He currently has no plans to develop the property, but purchased it so that no one else could buy it and develop it. In the future, Cowan may use the property to build more storage units for Missouri Southern Seeds but does not see that being necessary soon. Jody Eberly asked
the width of the driveway at the location. Cowan confirmed that there is about a 300-400 foot buffer on the driveway.

Don Brown asked for any questions or comments from commissioners. Seeing none, Brown closed the public hearing.

A motion was made by Steven Shields, seconded by Monte Shields to approved the request for rezoning from the G-I, Government and Institutional District to the M-I, Light Manufacturing District at a property addressed as 2050 Old St. James Road. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.

2. QuikTrip, ZON19-08: Rezoning from M-2, Heavy Manufacturing District to the C-3, Highway Commercial District at a property addressed as 4001 Enterprise Drive.

Coots explains that the lot is currently undeveloped, but the owner plans to rezone from M-2 to C-3 to allow for the proposed development of a QuikTrip gas station. The lot across from it, which houses Love’s Truck Stop, is also zoned C-3. Coots explains that the comprehensive plan recommends that a portion of the area be commercial, and the remainder used as industrial. Coots highlights that the proposed project is consistent with future uses, the frontage on HyPoint is adjacent to I-44. The access and traffic are still to be reviewed by MODOT.

Don Brown opened the public hearing for this case.

Gwen Keen, 2255 Bluestone Drive, St. Charles, introduces herself as the Real Estate Project Manager for QuikTrip in the St. Louis area. She explains that the proposed QuikTrip they intend to bring to Rolla would be their Gen 3 model, which is a Travel Center developed based on both customer and employee feedback. Keen presents detailed photos and a mock-up version of the project and goes into detail about the building's features and what the Gen 3 model offers to QuikTrip customers. Keen believes that building a QuikTrip will impact Rolla positively by creating new jobs and an increase in tax revenue. QuikTrip also contributes 5% of its profits to local community charitable organizations and hosts a National Safe Place location for endangered women and youth.

Eberly asks if QuikTrip will offer charging stations for electric cars. Keen says they currently do not house charging stations for electric cars, but they will accommodate for them as the trends change. Eberly asked Coots his opinion on the traffic study currently being conducted by MODOT. Coots explained that there is a possibility that MODOT will not allow as many driveways as proposed, but they will address several traffic concerns for the area. Keen mentioned that she is aware of the heavy flow of traffic coming off of that exit ramp, which is why it was a preferred location for the QuikTrip Travel Center. Keen explains that they have already included this concern in their plans, as they will have directional signage to push trucks to make a left turn down the frontage road rather than HyPoint to help with the circulation of traffic.
Don Brown asked for any questions or comments from commissioners. Seeing none, Brown closed the public hearing.

A motion was made by Monte Shields, seconded by Janece Martin to approve the request to rezone from the M-2, Heavy Manufacturing District, to the C-3, Highway Commercial District, a property addressed as 4001 Enterprise Drive. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.

3. John Brown, SUB19-05: South Meadow, a preliminary plat of a major subdivision to create five duplex lots in the R-2, Two-Family District.

Coots explains that the proposed South Meadow Subdivision is currently an undeveloped area that is zoned R-2, located at the intersection of Lion's Club Drive and State Highway O. Lot I will be dedicated to the City due to floodplain. Some requirements will be waived for the buyer, such as parkland dedication and storm water fees. These requirements have been worked out at the City Council level. The owner plans to develop five duplex lots. There will be one access to the property since there is limited access to Lion’s Club Drive. The dumpster will be at the front of the location, to allow room for Environmental Services to get their garbage trucks in the facility. The developer plans to have one parking space per bedroom, plus a few extra areas to allow for guest parking.

Eberly asked about the sidewalk situation that was brought up at a previous meeting. Coots explained that the developer plans to fill in the gap to Lion’s Club Drive. The plans have also been revised to allow room for firetrucks to make a 90 degree turn.

Don Brown opened the public hearing for this case.

Gene Billiam, 816 Highway O, owns the property south of this location. He feels that the development will cause an invasion of privacy, and he is not in favor of it. He questioned the setbacks.

Coots addressed the setbacks and explained that they are required to have 10 foot rear setbacks, and only 5 foot side setbacks, but they are proposing 10 foot setbacks all around to accommodate the utility easement.

Don Brown asked for any questions or comments from commissioners. Seeing none, Brown closed the public hearing.

A motion was made by Jody Eberly, seconded by Janece Martin to approve the request for a preliminary plat of a major subdivision to create five duplex lots in the R-2, Two-Family District. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt. Nays: Monte Shields, Steven Shields. The motion passes 4 to 2.
IV. NEW BUSINESS:

1. QuikTrip, SUB19-06: QuikTrip #7067 Subdivision, a minor subdivision to combine properties, change lot lines, and vacate easements — resulting in two lots at a property located at 4001 Enterprise Drive.

Coots explained that the current easements interfere with the development of the property. QuikTrip plans to vacate these easements and move to the front of the lot. The easements are proposed to be vacated with the new plat. Replacement easements will be provided. All appears to comply with applicable requirements.

A motion was made by Monte Shields, seconded by Steven Shields to approve the request for a minor subdivision to combine properties, change lot lines, and vacate easements — resulting in two lots at a property located at 4001 Enterprise Drive. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.

2. Miner Alumni Association, SUB19-07: A minor subdivision to combine current ownership into one lot.

Coots explained that the lot is currently zoned as C-C, Center City District. The Miner Alumni Association intends to tear down the existing building and combine the current ownership into one lot. This is designed to allow for the development of a parking lot. All appears to comply with the applicable requirements.

A motion was made by Monte Shields, seconded by Steven Shields to approve the request for a minor subdivision to combine current ownership into one lot. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.

3. Mike Patel, SUB19-08: Old Wire Road Plat #1, a minor subdivision to reconfigure three platted lots into two commercial lots.

Coots explains that the plat is intended to combine two commercial lots. Lot 1 is developed, but Lot 2 currently is not. The plat will reconfigure three platted lots into two commercial lots. All appears to comply with the applicable requirements.

A motion was made by Steven Shields, seconded by Monte Shields to approve the request for a minor subdivision to combine current ownership into one lot. A roll call vote on the motion showed the following: Ayes: Bowe, Eberly, Martin, Schmidt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.
VI. REPORT FROM THE CHAIRPERSON, COMMITTEE, OR STAFF: NONE

VII. OTHER BUSINESS / CITIZEN COMMENTS: NONE

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Total 3620
## ANIMAL CONTROL MONTHLY TOTALS

### October 2019

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<th>Monthly</th>
<th>2019</th>
<th>2018</th>
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<td>Written Warnings</td>
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<td>Citations</td>
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<td>Total Incinerator Hours</td>
<td>46</td>
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DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Map Amendment (rezoning): 2050 Old St. James Rd from GI, Governmental and Institutional to M-1, Light Manufacturing

(ZON19-07)

MEETING DATE: December 2, 2019

Application and Notice:
Applicant/Owner - Michael Cowan or Missouri Southern Seed
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Rolla Daily News; signage posted on the property; information available on city website
City Council Date - November 18, 2019

Background: The subject property was purchased by the applicant from the city earlier this year. The property had been declared surplus. The applicant does not currently have any plans to develop the property. The applicant intends to hold the property until such time they need to expand their business.

Property Details:
Current zoning - GI, Governmental and Institutional; (M-1, Light Manufacturing proposed)
Current use - Vacant/undeveloped
Proposed use - None proposed at this time
Land area - About 3.8 acres

Public Facilities/Improvements:
Streets - The subject property has frontage on Old St. James Rd, an arterial street.
Sidewalks - A sidewalks is located along the frontage of the subject property.
Utilities - The subject property should have access to all needed public utilities.
Drainage - Drainage will be reviewed at the time of development, however, on-site detention will likely be needed.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for industrial uses.
Discussion: The subject property is currently zoned GI, Governmental and Institutional. The GI district only allows for public and semi-public uses, with no allowance for commercial uses. The property is surrounded by Manufacturing district zoning on the north, east, west, and part of the south side. However, the property is also adjacent to a residential duplex development. If the property is developed, the code does require a buffer yard with landscaping to screen the use from the residential area.

Planning and Zoning Commission Recommendation: The Rolla Planning and Zoning Commission conducted a public hearing on November 12, 2019 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Ordinance
ORDINANCE NO. 3414

AN ORDINANCE TO APPROVE THE RE-ZONING OF 2050 OLD ST. JAMES RD FROM GI, GOVERNMENTAL AND INSTITUTIONAL TO M-1, LIGHT MANUFACTURING.

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Rolla Daily News for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on November 12, 2019 at 5:30 p.m. The Planning and Zoning Commission recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

WHEREAS, the Rolla City Council, during its November 18, 2019 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from GI, Governmental and Institutional to M-1, Light Manufacturing, and described as follows:

Lot 1, Municipal Acres 4, City of Rolla, Phelps County, Missouri.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the rezoning process has been completed by the City Council.


APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor

I A. S.
Map Amendment (rezoning): 4001 Enterprise Dr from M-2, Heavy Manufacturing to C-3, Highway Commercial

(ZON19-08)

MEETING DATE: December 7, 2019

Application and Notice:
Applicant - QuikTrip
Owner - Rolla Community Development Corporation
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Rolla Daily News; signage posted on the property; information available on city website

Background: The subject property is currently owned by the Rolla Community Development Corporation. The RCDC is in negotiations to sell the property to QuikTrip, who intend to construct a gas station. QuikTrip has also applied for a variance to allow a 135 foot tall pole sign and a plat to prepare for the area they wish to develop.

Property Details:
Current zoning - M-2, Heavy Manufacturing; (C-3, Highway Commercial proposed)
Current use - Vacant/undeveloped
Proposed use - Gas station
Land area - 6.32 acres

Public Facilities/Improvements:
Streets - The subject property has frontage on Hy Point Industrial Drive (State Hwy V); and Old Highway 66 (N I-44 Outer Rd), both collector roads.
Sidewalks - There are no sidewalks currently existing along the either frontage.
Utilities - The subject property should have access to all needed public utilities.
Drainage - Drainage will be reviewed at the time of development, however, based on the initial site plans, on-site detention will be needed.

\[ V \, B \cdot \]
Comprehensive Plan: The Comprehensive Plan designates a portion of the subject property as being appropriate for industrial uses; and the remainder as being appropriate for commercial uses.

Discussion: The subject property is currently zoned M-2, Heavy Manufacturing. The M-2 district does not allow for the proposed gas station use. The proposed use is located at the interchange with I-44 and across the street from another gas station. The proposed use seems to be constant with the expect development of the area and compatible with the existing development. The seller, RCDC, originally developed most of the surrounding properties. QuikTrip will be required to get approval for driveways from MoDOT. MoDOT will likely require a traffic study to verify traffic impact.

Planning and Zoning Commission Recommendation: The Rolla Planning and Zoning Commission conducted a public hearing on November 12, 2019 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Ordinance
ORDINANCE NO. _______

AN ORDINANCE TO APPROVE THE RE-ZONING OF 4001 ENTERPRISE DR FROM M-2, HEAVY MANUFACTURING TO C-3, HIGHWAY COMMERCIAL

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property heretofore described; and

WHEREAS, a public notice was duly published in the Rolla Daily News for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on November 12, 2019 at 5:30 p.m. The Planning and Zoning Commission recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

WHEREAS, the Rolla City Council, during its November 18, 2019 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from GI, Governmental and Institutional to M-1, Light Manufacturing, and described as follows:

A tract of land being all of Lot 4, and part of Lot 5, Hy Point Industrial Park South Plat No. 2 a subdivision filed for record in Plat Cabinet “D” Page 118 being Document Number 2003-10636 in the Recorder of Deeds Office, Phelps County, Missouri and part of the Southwest Quarter of the Southwest Quarter of Section 29, Township 38 North, Range 7 West of the Fifth Principal Meridian and being South of State Highway “V” (width varies) and West of US Highway 66 now known as US Interstate Route 44 (width varies) and being described as follows:

Commencing at the Southwest corner of said Section 29, Township 38 North, Range 7 West as previously mentioned, thence South 88 degrees 46 minutes 40 seconds East along the common line of Sections 29 and 32 a distance of 785.24 feet to the Southwest corner of Lot 4 of said Hy Point Industrial Park South Plat No. 2 as previously mentioned and being on the East Right of way._ V  B  2.
line of Enterprise Drive (70 feet wide), being the point of beginning of the parcel being described; thence leaving said common section line North 00 degrees 17 minutes 54 seconds West along the East line of said Enterprise Drive a distance of 653.97 feet to a point on the Southern line of State Highway “V” (width varies); thence leaving said Enterprise Drive South 82 degrees 19 minutes 58 seconds East along said State Highway a distance of 110.18 feet to a point of curve; thence along a curve to the Right having a Radius of 586.74 feet an Arc Length of 388.59 feet the chord being South 54 degrees 22 minutes 27 seconds East, 381.53 feet to a point of tangency; thence South 15 degrees 36 minutes 20 seconds East a distance of 184.32 feet to a point on the North line of US Highway 66 now known as US Interstate Route 44 (width varies); thence leaving said State Highway “V” South 31 degrees 13 minutes 56 seconds West along said Interstate Route 44 a distance of 287.96 feet to a point; thence South 31 degrees 14 minutes 30 seconds West a distance of 246.87 feet to a point; thence leaving said Right of Way Line North 40 degrees 49 minutes 52 seconds West a distance of 287.93 feet to the place of beginning and containing 6.32 acres more or less.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the rezoning process has been completed by the City Council.


APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor
QUICKTRIP #7067 SUBDIVISION: A MINOR SUBDIVISION TO COMBINE PROPERTIES, CHANGE LOT LINES, AND VACATE EASEMENTS RESULTING IN TWO COMMERCIAL LOTS LOCATED AT 4001 ENTERPRISE DRIVE

(SUB19-06)

MEETING DATE: December 2, 2019

Application and Notice:
Applicant - QuikTrip
Owner - Rolla Community Development Corporation
Public Notice - Information available on city website

Background:
The subject property is currently owned by the Rolla Community Development Corporation. The RCDC is in negotiations to sell one of the two proposed lots to QuikTrip, who intend to construct a gas station. QuikTrip has also applied for a variance to allow a 135 foot tall pole sign and a rezoning application to rezone one of the proposed lots to the C-3, Highway Commercial district. The minor subdivision zoning requirements are the same for either district.

Property Details:
Current zoning - M-2, Heavy Manufacturing; (C-3, Highway Commercial proposed of one lot)
Current use - Vacant/undeveloped
Proposed use - Gas station on one lot; remainder not disclosed
Land area - About 12.3 acres

Public Facilities/Improvements:
Streets - The subject property has frontage on Hy Point Industrial Drive (State Hwy V); and Old Highway 66 (N I-44 Outer Rd), both collector roads.
Sidewalks - There are no sidewalks currently existing along the either frontage. Sidewalks may be waived for this location since there are no sidewalks anywhere in the vicinity.
Utilities - The subject property should have access to all needed public utilities.
Drainage - Drainage will be reviewed at the time of development, however, based on the initial site plans, on-site detention will be needed.
Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for industrial and commercial uses.

Discussion: The subject property is currently comprised of two platted lots and an unplatted area. The proposed plat would combine the areas together and create two commercial lots. One lot is proposed to be sold to QuikTrip, who would develop the lot with a gas station. The other lot would be retained by RCDC at this time.

The plat appears to meet all applicable zoning, subdivision, and other requirements. No utilities are located in the easements proposed to be vacated. Additional easements are requested to accommodate needed utilities for the property and vicinity.

Planning and Zoning Commission Recommendation: The Rolla Planning and Zoning Commission conducted a public hearing on November 12, 2019 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Ordinance
ORDINANCE NO. ______

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF QUIKTRIP #7057 SUBDIVISION AND VACATING CERTAIN EASEMENTS. (SUB19-06)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of QuikTrip #7057 Subdivision in the City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: The location and legal descriptions of the easements to be vacated are shown on the attached exhibits. The easements constitute an area of 35,259 sq. ft., however, the easements do overlap.

SECTION 3: Said vacation will not take effect until the subject subdivision plat which addresses all utility easements is recorded. No building permits will be issued for improvements which encroach into said vacated easements until the subject plat has been recorded.

SECTION 4: That this Ordinance shall be in full force and effect after the its passage and approval. Building permits may not be issued by the Community Development Department until the revised plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

________________________
Mayor

ATTEST:

________________________
City Clerk

APPROVED AS TO FORM:

________________________
City Counselor

_/c.3_
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT: Community Development

SUBJECT: Miner Alumni Addition: a minor subdivision to combine ownership into one platted lot located at 1100 N Pine Street

(SUB19-07)

MEETING DATE: December 2, 2019

Application and Notice:
Applicant/Owner - Miner Alumni Association
Public Notice - Information available on city website

Background: The Miner Alumni Association recently purchased an additional property. While specific plans have not yet been finalized, they intend to use the additional property for parking. The property is in the CC, Center City district, which does not allow a stand-alone parking lot. The property combination will allow for the parking lot.

Property Details:
Current zoning - CC, Center City
Current use - Alumni association and vacant residential structure
Proposed use - Alumni association and related parking
Land area - About 1 acre

Public Facilities/Improvements:
Streets - The subject property has frontage on Pine Street, a collector road; and 11th, 12th, and Elm Streets, all local streets.
Sidewalks - There are existing sidewalks along the property frontage on all sides.
Utilities - The subject property should have access to all needed public utilities.
Drainage - Drainage will be reviewed at the time of development.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for center city uses – which includes civic, cultural, and various commercial uses.

Discussion: The proposed plat appears to meet all requirements. The plat will allow for the Alumni Association to increase their on-site parking and/or any needed future development.

\[ V . 6 . 1. \]
Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission held a meeting on November 12, 2019 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Ordinance
ORDINANCE NO. _______

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER ALUMNI ADDITION. (SUB19-07)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Miner Alumni Addition to the City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the revised plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

________________________
Mayor

ATTEST:

________________________
City Clerk

APPROVED AS TO FORM:

________________________
City Counselor
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT: Community Development
ACTION REQUESTED: Final Reading

SUBJECT: Old Wire Road Plat No. 1: a minor subdivision to combine three platted lots into two commercial lots located at 1630 and 1650 Old Wire Rd

(SUB19-08)

MEETING DATE: December 2, 2019

Application and Notice:
Applicant/Owner - Mike Patel of Dinraj, Inc.
Public Notice - Information available on city website

Background:
The applicant owns three platted lots. A hotel has been constructed on two of the lots. The lot lines are proposed to be adjusted to allow for the development of the remainder of the property.

Property Details:
Current zoning - C-2, General Retail
Current use - Hotel and vacant/undeveloped
Proposed use - Not disclosed for undeveloped lot
Land area - About 4.7 acres in total

Public Facilities/Improvements:
Streets - The subject property has frontage on Old Wire Road (N 144 Outer Road), a collector road.
Sidewalks - There are not existing sidewalks along the property frontage or in the vicinity. Sidewalks may be required at the time of development.
Utilities - The subject property should have access to all needed public utilities.
Drainage - Drainage will be reviewed at the time of development.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for commercial uses.

Discussion:
The proposed plat appears to meet all requirements. The plat will allow for the development of the vacant/undeveloped lot.
Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission held a meeting on November 12, 2019 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner
Attachments: Ordinance
ORDINANCE NO. _______

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF OLD WIRE ROAD PLAT #1. (SUB19-08)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Old Wire Road Plat #1 in the City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the revised plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

__________________________
Mayor

ATTEST:

__________________________
City Clerk

APPROVED AS TO FORM:

__________________________
City Counselor
ITEM/SUBJECT: Ordinance to Enact the Use Tax

BUDGET APPROPRIATION (IF APPLICABLE) $250,000-$500,000   DATE: Dec. 2, 2019

COMMENTARY:

With a 55% to 45% margin, Rolla voters approved the Rolla Use Tax (equivalent to the City's sales tax rate) on November 5th (14.5% voter turnout). The Use Tax passed in all six wards. The Use Tax, upon enactment by the City Council, will go into effect on April 1, 2020 to “fully fund public safety services.”

The first collection/remittance of the Use Tax will not get to the City until June 2020. Staff will develop a phased approach (plan) to fund public safety needs focusing on competitive wages and radio equipment subject to Council ratification in the next 45-60 days. The actual amount of Use Tax generated will not be fully known for 15-18 months.

Recommendation: Final Reading
AN ORDINANCE AMENDING CHAPTER 37 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION ENACTING A USE TAX AT THE SAME RATE AS THE TOTAL LOCAL SALES TAX RATE TO FULLY FUND PUBLIC SAFETY NEEDS WITH ANY ADDITIONAL FUNDS BEING APPLIED TO OTHER GENERAL FUND NEEDS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That Section 37-24 of the Rolla City Code is hereby added to read as follows:

Sec. 37-24. Use Tax at the Same Rate as the Total Local Sales Tax Rate

(a) That effective April 1, 2020, there shall be a local Use Tax at the same rate as the total local sales tax rate to fully fund public safety needs with any additional funds being applied to other General Fund needs, provided that if the local sales tax rate is reduced or raised by voter approval, the local Use Tax rate shall also be reduced or raised upon out-of-state purchases by all persons and businesses in the City of Rolla, Missouri, pursuant to Section 144.757 of the revised statutes of Missouri, and the rules and regulations of the Director of Revenue of the State of Missouri.

(b) That the city clerk is hereby directed to forward a certified copy of this ordinance to the Director of Revenue of the State of Missouri within ten (10) days of the effective date of this ordinance together with a map of the City of Rolla that clearly shows the boundaries thereof.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.


APPROVED:

ATTEST:

LOUIS J. MAGDITS, IV, MAYOR

CAROL L. DANIELS, CITY CLERK

APPROVED AS TO FORM:

LANCE THURMAN, CITY COUNSELOR
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director

ACTION REQUESTED: Final reading and approval of ordinance repealing Sections 7-9, 7-26 and 7-27 and combining into one ordinance relating to prices for grave lots and to the fees for burial permits.

ITEM/SUBJECT: Rolla City Cemetery

BUDGET APPROPRIATION (IF APPLICABLE)   DATE: Dec. 2, 2019

**************************************************
COMMENTARY:
Staff initiated a review of pricing and of rules and regulations regarding operation of the Rolla City Cemetery. The proposed document includes price increases for burial fees and lot sales. Such pricing was last increased Jan. 1, 2012. The proposed fee structure shown here was approved by the Rolla Parks Advisory Commission at the October 2018 meeting for possible enactment with the new 2019-2020 fiscal year.

The rules and regulations have had minor tweaks since 1997, although they have been reviewed multiple times by council, city admin, citizens, and the various incarnations of the parks board. The most recent tweaks, approved by the Parks Advisory Commission at its October 2019 meeting, are highlighted in the document attached. These reference the attached pictures.

Key points/changes in the rules and regulations:
- Wooden crosses, if used as a monument to display names and dates, and properly installed, will be allowed.
- Lot owners may maintain their space under a separate agreement.
- Solar lights are not allowed.
- Toys and mementos are allowed if placed on the monument.
- Wooden or brick enclosures are not allowed.

Cemetery workers remove all funeral designs, artificial floral pieces and any other decorations which are on the ground during a formal cemetery pickup four times a year. Family members may remove items themselves prior.

Formal cemetery pickup times:
- The last full week of February
- The last full week of April
- The last full week of July
- The last full week of October

ITEM NO.  

F. 61.
ORDINANCE NO. _________

AN ORDINANCE AMENDING SECTIONS 7-9, 7-26, AND 7-27 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO CEMETERIES AND BURIALS.

WHEREAS, the City owns and operates the Rolla City Cemetery and has enacted Chapter 7 of the Rolla City Code accordingly; and

WHEREAS, the Rolla City Cemetery Rules and Regulations are updated from time to time to ensure a safe, attractive, and well-maintained facility (a copy of which is attached hereto).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That Section 7-9. Prices of grave lots; portion of proceeds designated to eternal care fund, of the Code of the City of Rolla, Missouri, is hereby amended to read as follows:

Sec. 7-9. Prices of grave lots; portion of proceeds designated to eternal care fund.

(a) There is hereby established for use in the sale of grave lots situated in Rolla Cemetery, the following price list:

1. A single-grave lot $1,200.00

(b) The above listed grave lot prices include the following amounts to be placed in the eternal care fund:

1. Single-grave lots $1,000.00

(c) Payment of the eternal care fee shall relieve the lot owner of any future liability for annual maintenance payments. These eternal care fees shall be placed in the eternal care fund which will be invested in a manner to earn the highest interest return on the investment consistent with city fund investment policies. Interest earned from the investment shall be used only for maintenance purposes at the Rolla Cemetery. At no time shall any portion of the principal of the eternal care fund be used for any purpose other than investment.

(d) This ordinance shall be in full force and effect from and after January 1, 2020.

Section 2: That Section 7-26. Fees, of the Code of the City of Rolla, Missouri, is hereby amended to read as follows:

Before the burial permit shall be issued, the applicant therefore shall pay the following fees:

(a) If the person to be buried is under the age of six years, the fee shall be:

1. Weekday $220.00
2. Weekend $440.00
3. Holiday/Holiday Weekend $660.00

V. C.A.
(b) If the person to be buried is of the age of six years and over, the fee shall be:

1. Weekday $550.00
2. Weekend $900.00
3. Holiday/Holiday Weekend $1,300.00

(c) If the person to be buried has been cremated, the fee shall be:

1. Weekday $210.00
2. Weekend $400.00
3. Holiday/Holiday Weekend $600.00

(d) If the person to be buried is going to be placed in a crypt or mausoleum the fee shall be:

1. Weekday $210.00
2. Weekend $400.00
3. Holiday/Holiday Weekend $600.00

Section 3: That Section 7-27, Waiver of fee, of the Code of the City of Rolla, Missouri, is hereby repealed.

Section 4: This ordinance shall be in full force and effect from and after January 1, 2020.


APPROVED:

ATTEST:  
MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR
For further information contact:
Rolla Cemetery
901 N. Elm Street
P.O. Box 979
Rolla, MO 65402
Phone: (573) 426-6901
Fax: (573) 426-6947
E-Mail: parks@rollacity.org
Website: www.rollamoparks.org

Rules & Regulations For
Rolla Cemetery

Effective Date:
January 1, 2020
SECTION I -- LOTS

A. Lots in Rolla Cemetery are conveyed by special deed for burial purposes only, and subject at all time to the Statutes of the State of Missouri, and all amendments thereto, now or hereafter at any time in force. Also subject to all laws, ordinances and regulations of the City of Rolla, and all municipal authorities having jurisdiction of said cemetery, now or at any time hereafter in force; and also subject to all bylaws, rules and regulations of Rolla Cemetery and all amendments thereto now or at any time hereafter in force.

B. The City of Rolla reserves the right to sell to its lot and grave owners, any article, appliance, appurtenance, equipment, decoration, etc., used within the cemetery and in accordance with the accepted customs of burial and memorial perpetuation and maintenance.

C. The City of Rolla reserves the right to prohibit the bringing into the grounds of all objects or articles of a nature not deemed proper, or articles of perishable nature.

D. The City of Rolla reserves the right to do all work upon lots by its own workmen.

E. The transfer of a lot is a privilege that may be extended in special cases. No transfer or assignment of a lot or any part of it shall be valid unless approved and recorded by the City of Rolla and the Rolla City Clerk.

F. All transfers must be made on approved forms and through the Parks and Recreation office and recorded in the cemetery records.

G. No easement or right of interment is granted to any lot owner in any road, drive, alley, or walk within the cemetery, but such road, drive, alley or walk may be used as a means of access to the cemetery, to private lots, or buildings as long as the City of Rolla devotes it to that purpose.

H. The City of Rolla reserves to itself and to those lawfully entitled thereto, a perpetual right of ingress and egress over all lots for passage to and from other lots.

PERSONS PERMITTED ON LOT

DUTY TO TRESPASSERS

I. Only the plot owner and his relatives shall be permitted on the cemetery lot. Lots are sacred and private property and must not be invaded. Any other person thereon shall be considered a trespasser, and the City of Rolla shall owe no duty to the trespasser to keep the property or the memorial thereon, in a reasonably safe condition.

J. Rolla Cemetery perpetual care funds are deposited in an interest-bearing account, with such interest income being used solely for the continual upkeep,
care, maintenance, and beautification of the Rolla Cemetery.

K. Rolla Cemetery only maintains the grounds (grass, earth, trees and any other city-installed structure or plants).

SECTION II -- DISCLAIMER

A. The City of Rolla will take reasonable precaution to protect persons properly within the cemetery, and to protect the property of lot and grave owners, properly within the cemetery, from injury, loss or damage; but it distinctly disclaims responsibility for injury, loss or damage, whether direct or collateral, from the acts of thieves, vandals, rioters, strikes, and malicious mischief-makers; from all acts of providence including wind, tornadoes, cyclones, hail, snow, frost, explosion, or lightning; and from all causes beyond its reasonable control.

B. Persons remaining after the closing time do so at their own risk and will be subject to trespassing charges. (City of Rolla Codes Sec. 7-2 (Ord. 2217, §§ 1, 2).

C. The City of Rolla will use reasonable care in examining trees and removing those apparently in unsound and dangerous condition or unsound and dangerous limbs and branches of trees, but it expressly disclaims responsibility for damage either to person or property resulting from falling trees or parts of trees.

D. The City of Rolla will not be responsible for loss or damage to any portable articles left upon any lot, grave, or other part of the cemetery.

E. Every effort will be made to finish work ordered at the time promised for completion, but the City of Rolla will not be responsible for the completing of work of any nature whatsoever if delayed by unfavorable weather conditions, strike, riots, or other causes beyond its control.

F. Persons within the cemetery grounds shall use only the avenues, walks, alleys, blacktop and chip & seal roads, and any person injured while walking on the grass, unless that be the only way to reach his/her plot, or while on any portion of the cemetery including avenues, walks, alleys, or roads, shall in no way hold the City of Rolla liable for any injuries sustained.

SECTION III -- OVERVIEW

A. The rules herein are necessary for the protection of lot and grave owners, and for the proper conduct and good order of the cemetery. These rules and regulations may sometimes seem arbitrary but they are written for the protection of all lot owners and there are invariably excellent reasons for each.
B. The management of every cemetery desires to have the finest cemetery under its charge and it constantly works toward that end. Therefore, it must view the cemetery as a whole whereas the lot owner is apt to see only his lot. The individual lot must be in harmony with the whole and it is the City of Rolla's duty to blend each lot into such a plan.

C. Frequent management problems of concern are: who has the right of interment on a lot, who has the right to direct interments on a lot, and who has the right to sell or transfer the unused portions of a lot. Rules concerning these issues are necessary, because often lot owners give this no consideration until death occurs and a grave must be opened. To follow the normal procedures of law concerning inheritance rights after a death has occurred, is impossible because of the time element, because strip or fractional division of a cemetery lot would often make the lot unusable or undesirable, and because often it would not accomplish the desires of the purchaser. The rules herein concerning this simply carry out the wishes of the owner in nearly all cases. If a purchaser or owner has desires contrary to this portion of these rules, they need simply record them with the cemetery office. For the small percentage of lot owners within whose family there is disagreement, the rules clearly establish the rights of its various members. They allow the cemetery to inter in spite of the disagreement, and when the rules are fairly written, they are actually doing a service for these families.

D. It is indeed noteworthy that only a small percentage of the cemetery’s lot owners will ever become too involved with these rules. For most lot owners, they simply provide protection. For the cemetery, they provide a legal basis of procedure.

E. These rules and regulations, as well as cemetery prices, are subject to change without notice. Rolla City Council action, as recorded in their minutes, is authorized for change or amendment. Memorandums prepared and distributed by the Parks & Recreation Department to funeral homes, monument dealers, etc., concerning prices and policy, are a part of the rules and regulations of the Rolla Cemetery.

F. The rules and regulations herein contained are effective April 1, 2009.

**SECTION IV -- THE MANAGEMENT**

A. It shall be the duty of the Parks & Recreation Department to control and supervise all work; to plat and landscape; to purchase or contract for such work or materials as they deem necessary; to appraise from time to time all unsold lots; to expend cemetery funds as necessary; to establish rules and regulations deemed necessary; to
properly maintain and perpetuate the cemetery in the best possible manner; and, to cause to be removed any unsightly or improper enclosure, monument and fixtures.

B. The Rolla City Council shall have the control, charge, and superintendence of the cemetery and its appurtenances.

LOCATION

C. The cemetery business office is at Rolla City Hall (901 N. Elm Street.) The cemetery's mailing address is P.O. Box 979, Rolla, MO. 65402. The phone number is (573) 426-6901.

D. Rolla Cemetery is at the corner of Highway 72 and Rolla Street in Rolla, Missouri.

E. The main cemetery entrance located at Elm Street and Highway 72 will remain open at all times.

HOURS

F. The cemetery shop office, located in the Rolla Cemetery, is open only upon request. These requests and all correspondence will be handled at Rolla City Hall, 901 N. Elm. Office hours are Monday through Friday, 9:00 a.m. - 5:00 p.m.; except for legal holidays. For burial permit fee assessment purposes, the following hours and days are defined below.

- A regular city weekday burial is a burial that takes place on a regular city weekday - Monday through Friday - between the hours of 8:00 a.m. and 3:30 p.m. Any grave not closed before 3:30 p.m. will pay a burial fee determined by the Parks & Recreation Department not to exceed the maximum burial rate (holiday/holiday). If any staff members are needed to act as pallbearers an additional charge of $75 per person will be administered.

- A weekend burial is a burial that takes place on a Saturday or Sunday that does not contain or is not adjacent to a legal city holiday.

- A holiday or holiday weekend burial is a burial that takes place on a legal city holiday or on a weekend that contains or is adjacent to a legal city holiday. The following is a list of legal city holidays:
  - New Year’s Day
  - Martin Luther King Day
  - President’s Day
  - Memorial Day
  - Independence Day
  - Labor Day
  - Columbus Day
  - Veterans Day
  - Thanksgiving Day & the Friday after Christmas Eve
  - Christmas Day
4. No burials will be made December 24 & 25.

G. The cemetery is open to the public from 7:00 a.m. to dusk. Anyone who enters the cemetery after dusk without written permission from the Parks & Recreation Department will be subject to trespassing charges. (City of Rolla Codes Sec. 7-2 (Ord. 2217, §§ 1, 2)

SECTION V -- GENERAL REGULATIONS

A. The certificate of ownership, rules and regulations, and any amendments thereto shall be the sole agreement between the City of Rolla and the lot owner. A verbal statement of any sales agent or employee shall in no way bind the City of Rolla to that verbal statement.

B. Rolla Cemetery is non-sectarian and is maintained for every race, creed or color.

C. The Parks & Recreation Department is responsible for the development, good order and conduct of the cemetery. The Parks & Recreation Department may take such action as it may deem to be necessary to protect the property of lot and grave owners, or to preserve peace and good order and for the safety of all persons within the cemetery.

D. The City of Rolla shall always have supervision and control of all persons in the cemetery, including the conduct of funerals, traffic, employees, visitors, lot and grave owners, employees or workers to whom the privilege has been extended of conducting work on the ground, and all other persons within the grounds.

E. The City of Rolla reserves to itself the right to alter or change any walk, entrance, fence, drive, street, alley, grade, drain, lake, or unsold vacant lot.

F. If anything is placed on or in any lot or grave deemed offensive, improper, injurious, or unsuitable, or not in keeping with the rules of the City of Rolla, it will be removed without notice and the City of Rolla assumes no responsibility for the return of such articles.

G. Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardships. The City of Rolla, therefore, reserves to itself the right, without notice, to temporarily suspend or modify any rule or regulation, and such temporary suspension or modification shall not be construed as effecting the general application or enforcement of such rule.

H. It is the duty of each lot owner to notify the Parks & Recreation Department of any change in address. Notice sent to a lot or grave owner at the last address on file in the cemetery will be considered sufficient and proper legal notification. (See Section III. - Paragraph C.)
SECTION VI -- THE RIGHT OF INTERMENT, OR DIRECTION, SALE OR TRANSFER

A. Normally there is no problem when the owner is living or is to be interred. When the owner is deceased, however, it becomes important who has the right of interment, the right of designation, and the right to sell or transfer the unused portions of the lot. The most difficult problems arise in the cases of remarriage or a surviving spouse when there is discord between the second spouse and children by the first marriage, or when two or more of the most direct heirs (with equal kinship) want to use the remaining spaces for their burial and for members of their family. To avoid being a party to family feuds, we herein set out who will be recognized as having the right of interment, the right to direct interments, and the right to sell or transfer unused graves on a family lot.

B. The cemetery will assume, at all times, that the lot owner (or owners) acquired the lot for interment of himself and members of his family unless he has otherwise stipulated by “Will,” by “Notarized Affidavit,” or by indicating “Exceptions in the Deed.” The cemetery will also assume that it is proper for a husband and wife to be buried on the same lot should this be the desire of the survivor, so that the surviving husband or wife of any individual interred on a lot has the right of interment if space is available, whether the survivor is a direct heir or an in-law. Unless this office is legally directed to act otherwise by an owner or owners or by the legal heirs or personal representative of any owner or owners after death, the cemetery will allow interments at the request of any interested person or any funeral home in accordance with the foregoing and the following rules and regulations.

RIGHTS OF OWNER AND SPOUSE: All plots conveyed to an individual are presumed to be the sole and separate property of the owner named in the instrument of conveyance and the owner shall have the first right of interment, he shall have the right of direction for relatives or friends, and he shall have the right of sale or transfer, except that the spouse of an owner of any plot containing more than one interment space has a vested right of interment of his (or her) remains in the plot, and any person thereafter becoming the spouse of the owner has a vested right of interment of his (her) remains in the plot if more than one interment space is unoccupied at the time the person becomes the spouse of the owner, and no conveyance or other action of the owner without the written consent or joiner of the spouse of the owner divests the spouse of a vested right of interment; provided, however, that a final decree of divorce between owner and spouse terminates the vested right of interment of said spouse unless otherwise provided in the decree, but the cemetery is obligated to reserve graves for those
parties with a vested right of interment only when notified by a notarized affidavit signed by the party with the vested right which affidavit shall state the kinship and the space desired.

D. **RIGHTS OF SURVIVING SPOUSE**: After interment of the owner, the surviving husband or wife shall have the first right of interment, the right of direction and the right to sell or transfer unused grave spaces; provided, however, that when there are surviving children of the owner by a previous marriage, the surviving husband or wife shall only have the first right interment, and all surviving children of the owner will equally control all other unused graves in accordance with Section III - Paragraph E.

E. **RIGHTS OF DIRECT CHILDREN ON DEATH OF OWNER AND SPOUSE**: After the interment of an owner and spouse, the direct children of the owner shall have the right of interment, the right of direction for members of their family, and when unanimously approved by all, the right to sell or transfer; and interment requests from any direct child, or for any direct child, will be honored in the order received until all grave spaces have been used, except that, a second wife or husband of the original owner or the surviving wife or husband of any direct child (or in-law) interred on the lot may designate one vacant grave space to be reserved for herself (or himself), but the responsibility for so designating a grave rests with the individual, and failure to do so divests the surviving wife or husband of this privilege if grave spaces are no longer available.

F. When more than one of the nearest living direct heirs (of equal kinship) make requests for the reservation of the same grave space or grave spaces, the order of need (or death) establishes which party or parties will use the reserved grave space or spaces, and a surviving wife or husband has a first right if space is available although it is reserved for other individuals.

G. **JOINT TENANTS - RIGHTS OF INTERMENT AND DESCENT**: In a conveyance for two or more people as joint tenants, the owners may individually direct burials for relatives or friends if spaces are available in excess of the number needed to accommodate all owners and their spouses who have a vested right of interment. The cemetery has the right to recognize the order of any owner. Any owner may be interred without the consent of the surviving owner or owners and the husband or wife of an owner may be interred without the consent of the surviving owner or owners. Upon the death of a joint tenant, all rights are immediately vested in the surviving owner or owners, subject to the vested right of interment of the remains of the deceased joint tenant and his/her husband or wife.
H. **ORDER OF SUCCESSION:** Upon the death and interment of joint tenants or owner and spouse, the nearest living kin shall have the right of interment, the right of direction for members of their family, and when acting jointly, the right to sell or transfer. The nearest living kin in different situations may be parents, brothers, and (or) sisters, nieces and (or) nephews, grandchildren, great-grandchildren, etc. Any party making a request with our office may be asked to sign a notarized affidavit indicating that he or she is the nearest living kin, or one of the nearest living kin. The policy as outlined for “direct children” in Rule IV – Paragraph E also applies for direct heir (or the husband or wife of a direct heir) is interred, this automatically gives the cemetery City of Rolla approval for the interment of the surviving husband or wife, and that this is a first right if the cemetery City of Rolla is properly notified by the survivor that this is his or her desire.

K. **AFFIDAVITS:** An affidavit properly executed shall remain in force unless a subsequent affidavit is submitted to the cemetery office that must bear the signatures of all the living parties that properly signed and executed the first affidavit. An affidavit by a person having knowledge of the facts setting forth the fact of the death of the owner and the name of the person or persons entitled to the use of the plot, authorization for the cemetery to permit the use of the unoccupied portions of the plot by the persons entitled to the use of it. An affidavit by any person having knowledge of the facts setting forth the fact of the death of one joint tenant and establishing the identity of the surviving joint tenants named in the deed to any plot when filed with the cemetery, is complete.

I. **DEVISE BY LAST WILL AND TESTAMENT:** A lot owner not having direct heirs may dispose of his or her lot or lots in their Last Will and Testament and specify who may be interred therein or who shall receive the title thereto. The legal document stating this, however, must be on file in our office before being valid and binding upon the Rolla Cemetery.

J. **RIGHT OF INTERMENT, DIRECTION OR SALE BY AGREEMENT OF HEIRS:** The most direct heirs of a deceased owner may, by a properly executed legal agreement, state who among them shall have the right of interment, direction, and of sale or transfer, which agreement must bear the signature of all the most direct heirs of equal kinship, and which must be recorded in the office of the cemetery before being valid. When there are several owners of a lot, they may designate one or more persons to represent the plot by filing a written notice of designation with the cemetery office which notice must bear the signatures of all owners. In the absence of a properly executed notice, the cemetery is not liable to any owner for interring or permitting an interment in the plot in accordance with these rules.
authorization for the cemetery to permit the use of the unoccupied portion of the plot in accordance with these rules.

L. **VESTED RIGHT OF INTERMENT:** A "vested right" or "first right" of interment may be waived. A "vested right" or "first right" of interment is terminated upon the interment elsewhere of the remains of the person in whom vested. No vested right of interment gives to any person the right to have his/her remains interred in any interment space in which the remains of any deceased person have been interred, not does it give any person the right to have the remains of more than one deceased person interred in a single interment space in violation of these rules and regulations.

**SECTION V -- INTERMENTS OR REMOVALS**

**INTERMENTS**

A. All interments must be made in sectional concrete crypts or vaults of concrete or metal.

B. All cremains must be placed in a non-biodegradable container (i.e. - plastic), a cremation vault or urn and interred, not scattered.

C. All interments shall be made at such depth as to allow approximately two feet of earth cover.

D. When instructions for opening a grave are indefinite, or, for any reason, the grave cannot be opened in the location specified, the Parks & Recreation Department may order it opened at such location in the lot as may seem best, under the circumstances. The management will not be responsible for any mistakes occurring in orders for the opening of a grave or, similar work, unless order is made in writing over the signature of the lot owner.

E. The management will not be responsible for any mistakes occurring where orders are given by telephone. In the absence of contrary instructions to the cemetery, it is understood that funeral directors are acting in the capacity of agents for the lot owner and with full authority in placing orders with the management for interments.

F. An additional charge may be made in special or unusual cases. Any grave not closed before 3:30 p.m. will pay a burial fee determined by the Parks & Recreation Director not to exceed the maximum burial rate (holiday/holiday). If any staff member is needed to act as pallbearer, an additional charge of $75 per person will be administered.

G. The funeral home or individual in charge of the funeral will schedule a time for the grave side service to begin. A fee will be charged for every 30 minutes past the declared time and this payment will be the responsibility of the funeral home or individual in charge of the funeral. The charged
time must be approved by the Parks & Recreation Director.

H. The management, upon request, may allow the burial of cremated remains in the same grave with another body. Only two cremains are allowed on a full burial lot if so desired. However, only one marker per grave is allowed (See Section VI).

I. Interments in crypts of mausoleums must be made in hermetically sealed cases; to facilitate the burial a licensed and bonded private agency shall be retained to open the mausoleum for the burial. At the end of the burial the same agency shall close and seal the mausoleum. In a lot where a mausoleum is erected, no burial outside the mausoleum will be permitted.

J. No interment of any body, other than the remains of a human, will be permitted.

K. ADVANCE NOTICE OF INTERMENT OR DISINTERMENT: The management reserves the right to insist upon at least forty-eight (48) hour advance notice before any cremation or interment will be permitted, and in the event that a weekend or holiday intervenes between the date of application for service and the date of interment or cremation, to require at least sixty (60) hour advance notice. A minimum three (3) days notice shall be given the Parks & Recreation Department prior to any disinterment or removal. In addition to the foregoing notices, all service and/or other charges incurred or to be incurred thereby shall be paid at least three (3) days in advance. The Parks & Recreation Department may refuse such services for any violation of this rule.

L. CORRECTION OF INTERMENT ERRORS: In the event of errors related to the improper placement of the remains of any person, the City of Rolla reserves, and shall have the right to remove and re-inter the remains in such other property of equal value and similar location as may be substituted and conveyed in lieu of the mistaken property.

M. SELECTION OF INTERMENT SPACE BY CITY OF ROLLA UPON OWNER’S FAILURE: When instructions from the plot owner regarding the location of an interment space in a plot cannot be obtained, or are indefinite, or when for any reason the interment space cannot be opened where specified, the City of Rolla may, in its discretion, open it in such location in the plot as it deems best and proper, so as not to delay the funeral; and the City of Rolla shall not be liable in damages for any error so made.

N. INTERMENT IN LOT FOR REMUNERATION FORBIDDEN: Lot owners shall not allow any interment to be made in their lots for remuneration, and no lot holder will be permitted
S. The removal, by the heirs, of the bodies of their deceased relatives for profit to themselves or change in the expressed or implied wish of their deceased kin, is repugnant to the ordinary sense of decency and is absolutely forbidden.

T. The City of Rolla will exercise the utmost care in making a removal but assumes no liability for damage to any burial case of any nature whatsoever in making the removal.

U. A body removed from the cemetery may require a permit from the Health Department.

SECTION VI - MONUMENTS

A. Rolla Cemetery specifically does not maintain monuments of any type. Monuments belong to the individual.

B. Monuments must be in alignment at the foot or head of previously placed monuments on the lot. Only one marker or monument will be allowed per grave. The only exception is a family marker may be installed in accordance with the rules on an eight grave lot owned by one individual.

C. Placement of monuments must be approved by the management. Placement of said monument will only be done by bonded and insured personnel of an approved private monument company. The Parks & Recreation Director reserves the right to
stop any work it deems unsafe or improper. Any monument placed in the Rolla Cemetery shall have a concrete footing at least 2 feet in depth and the concrete pad placed beneath the monument shall be at least 6 inches wider than the monument. This will help prevent the monument from settling, leaning and frost heave. Wooden crosses, if treated as a monument to display names and dates, may be used as grave markers if they are installed within standards approved by the Parks Director or his or her designee. Wooden crosses will be removed once they have begun to deteriorate. If used as a decoration, they will be removed at the next cemetery clean-up.

D. The management of the Rolla Cemetery reserves the right to remove any hazardous or severely damaged monument with notification and documentation to the owner of said monument, if possible.

E. The Parks & Recreation Department retains the right to move any monument to facilitate the completion of any task or work. After that task or work is completed, the monument shall be placed back to its original location. If the city damages a monument when it is moved, the city will repair or replace it.

F. If the Parks & Recreation Department decides that a monument will interfere with a grave opening or will become a hazard due to the opening of the grave, the individual authorizing the burial will be responsible for moving the monument to simplify the grave opening. Movement of said monument will only be done by bonded and insured personnel of an approved private monument company. The Parks & Recreation Director reserves the right to stop any work it deems unsafe or improper.

G. All monument companies must have a City of Rolla business license as well as a permit issued by the Parks & Recreation Department to do work within Rolla Cemetery.

H. The City of Rolla is not responsible for the protection or maintenance of any temporary grave marker. Temporary markers which become damaged, broken or hazardous will be removed from the cemetery. Temporary grave markers should be replaced with a permanent marker, stone, monument or plaque within 60 days from the grave opening. (See Paragraph G above).
SECTION VII -- GROUNDS IMPROVEMENTS - TREES AND SHRUBS

A. The City of Rolla reserves to itself control of every tree, shrub, vine or plant growing within the cemetery enclosure, whether planted by the lot owner or otherwise, including the right of removal when it considers such removal advisable due to hazardous conditions.

B. Before any section of lots is placed on sale; trees are planted in accordance with the general plan for landscape work.

C. Written permission from the Parks & Recreation department shall first be obtained before planting any shrub and no tree or shrub growing within the cemetery shall be removed without the consent of the City of Rolla.

D. No person shall trim or prune or remove any branches from any tree or shrub in the cemetery, whether on his lot or not without written permission from the Parks & Recreation Department.

E. Trees will not be removed to make additional burial space unless the City of Rolla deems it advantageous to the general appearance of the grounds.

G. If a lot owner wishes to build a sidewalk or walkway around his lot, all plans must be approved in writing from the Parks & Recreation Department.

H. All sidewalks will be constructed of concrete a minimum of 6 inches thick. Sidewalks will be a minimum of 8 inches wide and will have a minimum of 6 inches of gravel below the concrete. All work must be approved in writing by the Parks & Recreation Department. All work must be completed by a contractor who has a City of Rolla business license or the low owner with a written permit from the Parks & Recreation Director.

I. Lot owners may have plans prepared by landscape architects other than those employed by the City of Rolla, but such plans must be approved by the Parks & Recreation Director; and, all work of planting, etc., connected therewith must be done under the supervision of the Parks & Recreation Department.

J. Lot owners, may, with written agreement and approval from the Parks & Recreation Department Director, maintain their own lot space by contracting with a local business that has a license with the city. Such permit will remain on file in the cemetery office located in the parks and recreation.
Agreements are for a two-year period and must be renewed with the proper written approvals prior to expiration.

DECORATIONS

J. Only two arrangements per grave are allowed on the ground from November 1st to February 28th. All decorations, live or artificial, shall not exceed beyond the width of the monument and must be in-line with the monument. Winter ground decorations will be allowed from November-February. Solar lights, trellises, arbors, glass jars and tin cans are not allowed. Toys and other miscellaneous trinkets are permitted only if placed on the monument or the monument foundation itself. Note that the City of Rolla is not responsible for the protection or maintenance of any these trinkets, toys, or flowers, decorations, wreaths, emblems or any other placements of any kind that are not a permanent part of the monument itself.

K. All decorations placed in the ground and not on the grave markers are subject to immediate removal during the months of March, April, May, June, July, August, September and October (see prior item J). If any person sets out plants or trinkets on a lot in an unsightly manner, or fails to properly care for them, they will be removed without notice.

L. Funeral designs and floral pieces will be removed as soon as they become unsightly. A formal cemetery pickup will be done four (4) times a year:

   A. The last full week of February
   B. The last full week of April
   C. The last full week of July
   D. The last full week of October

Employees will decline to attempt finding them after so removed and the City of Rolla has no responsibility to return such items.

M. Fences, coping, hedges, chairs, bricks, or other enclosures around or within lots or graves will not be allowed. Benches will be allowed in Rolla Cemetery if they conform to the standards set by the City of Rolla (similar to monuments). The bench must have the approval of the lot owner.

N. No plant, flower, slip, or cutting shall be removed from anywhere in the cemetery without written permission from the Parks & Recreation Department.

SECTION VIII -- IMPROPER CONDUCT

A. Visitors must keep to the walks and drives, and shall not cross over, occupy or otherwise trespass on any lot or grave, or other property not their own.

B. Boisterous or unseemly conduct will not be permitted in the cemetery, or in any of the buildings.
C. All persons are prohibited from gathering flowers, either wild or cultivated, or breaking trees, shrubbery, or plants, or feeding or disturbing the birds, fish or other animal life.

D. Soliciting or passing out of pamphlets, literature, etc., by dealers, salesmen, or others, will not be permitted within the cemetery. No signs, notices, or advertisements of any kind shall be allowed in the cemetery, unless placed by the City of Rolla. Peddling of flowers or plants, or soliciting the sale of any commodity, other than by employees of the association under its direction, is prohibited within the confines of the cemetery.

E. Persons within the cemetery grounds shall use only the avenues, walks and roads. Walking on the grass is permissible to visit cemetery plots. Children under 16 years of age should be accompanied by a parent or guardian when visiting cemetery plots. Children at play, attended or unattended, are not allowed on cemetery grounds, and they shall in no way hold the City of Rolla liable for any injuries sustained.

F. Sod, soil, manure, spades, shovels, tools, etc., will not be removed from any place in the cemetery without special permission.

G. Picnic parties, refreshments, liquor, ATVs, go-carts, pets and bicycles are not allowed in the cemetery.

H. No firearms shall be permitted within the cemetery except on special permit from the City of Rolla or duly constituted authorities.

I. The throwing of rubbish on the drives and paths, or on any part of the grounds, or in the buildings, is prohibited. Receptacles for waste material are located at convenient places.

J. Persons other than plot owners or relatives will not be permitted to loiter in the cemetery, or in any of the buildings.

K. Speed and Parking of Autos: Automobiles shall not be driven through the grounds at a greater speed than ten (10) miles per hour, and must always be kept on the right-hand side of the cemetery roadway. Automobiles are not allowed to park or to come to a full stop in front of an open grave unless such automobiles are in attendance at the funeral. The City of Rolla reserves the right to exclude automobiles and motorcycles when necessary.

L. State laws subject the offender to severe penalties for the violation, disturbing, destruction, injury to
or removal of any property of whatsoever nature within the boundaries of the cemetery.

K. All persons refusing to be guided by or violating any of the rules and regulations may be expelled from the grounds and thereafter excluded from the cemetery.

SECTION IX -- THE NATIONAL FLAG

A. The City of Rolla believes the flag should be used in the cemetery only on the graves of those who have served in the armed forces of the United States, and then only on Memorial Day and other days of special remembrance.

B. The leaving of the flag in the open overnight, unless the flag is illuminated is a desecration of the flag and is improper. Flags placed in the cemetery will be removed at once if they become in the least soiled or damaged condition, and all flags will be removed in any case immediately after the first Sunday following Memorial Day.

C. Private flag poles &/or banners will not be permitted.

SECTION X -- ORDERS AND COMPLAINTS

A. All orders for work of any description, and all complaints concerning errors, improper care, etc., must be made at the Parks & Recreation office at the Centre (1200 N. Holloway.) Employees are forbidden to accept orders or instructions except as issued through the Parks & Recreation office.

EMPLOYEE CONDUCT

B. Employees of Rolla Cemetery are forbidden to accept any gratuity or tip. Visitors and lot owners are requested to assist in enforcing this rule by not offering money to employees.

C. Employees are forbidden to loan watering cans, tools or to sell or to give away soil, sod or seed.

D. All bills are payable at the Parks & Recreation office at the Centre (1200 North Holloway, Rolla, MO 65401.) All bills are payable in advance.

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Flower Removal Dates

Cemetery workers will be removing funeral designs and floral pieces will be removed as soon as they become unsightly. A formal cemetery pickup will be done four (4) times a year:

A. The last full week of February
B. The last full week of April
C. The last full week of July
D. The last full week of October

If you have artificial pieces you wish to keep, they need to be removed before these dates. They may be replaced at the end of the week. This procedure enables cemetery personnel to rid the cemetery of old and unsightly arrangements, thus enhancing the appearance of the Rolla Cemetery.
AN ORDINANCE REPEALING SECTIONS 7-9 AND 7-26 OF THE GENERAL
ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE
CITY OF ROLLA, MISSOURI, RELATING TO PRICES OF GRAVE LOTS, DESIGNATED
PORTIONS OF PROCEEDS TO ETERNAL CARE FUND, ENACTING NEW CODE
SECTIONS IN LIEU THEREOF, AND TO THE FEES FOR BURIAL PERMITS AND
ENACTING NEW CODE SECTIONS IN LIEU THEREOF.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS
FOLLOWS:

Section 1: That Section 7-9 of the General Ordinances of the City of Rolla,
relating to the prices of grave lots, designated portions of proceeds to
eternal grave funds generally is and the same is hereby repealed.

Section 2: That there is enacted in lieu thereof Code Sections 7-9, as follows:

Sec. 7-9 Prices of grave lots, portion of proceeds designated to eternal care fund.
(a) There is hereby established for use in the sale of grave lots situated in
Rolla Cemetery, the following price list:
(1) A single-grave lot $1,200.00
(b) The above listed grave lot prices include the following amounts to be
placed in the eternal care fund:
(1) Single-grave lot $ 1,000.00
(c) Payment of the eternal care fee shall relieve the lot owner of any future liability
for annual maintenance payments. These eternal care fees shall be placed in
the eternal care fund which will be invested in a manner to earn the highest
interest return on the investment consistent with city fund investment policies.
Interest earned from the investment shall be used only for maintenance
purposes at the Rolla Cemetery. At no time shall any portion of the principal of
the eternal care fund be used for any purpose other than investment (Ord.
2234, §3.4; Ord. 2319, §1; Ord. 2777, §2; Ord. 2965, §2).

Sec. 7-26 Fees
Before the burial permit shall be issued, the applicant therefore shall pay the following
fees:

Section 1: That Section 7-26 of the General Ordinances of the City of
Rolla, relating to the fees for burial permits generally be and the same is
hereby repealed.

Section 2: That there is enacted in lieu thereof Code Section 7-26 as
follows:

Sec. 7-26 Fees
Before the burial permit shall be issued, the applicant therefore shall pay the following
fees:

(a) If the person to be buried is under the age of six years, the fee shall be:
1. Weekday $220.00
2. Weekend $440.00
(b) If the person to be buried has been cremated, the fee shall be:
1. Weekday $210.00
2. Weekend $400.00
3. Holiday/Holiday $600.00
(d) If the person to be buried is going to be placed in a crypt,
mausoleum or crematorium the fee shall be:
1. Weekday $210.00
2. Weekend $400.00
3. Holiday/Holiday $600.00

Section 3 – This ordinance shall be in full force and effect from and after January 1, 2020
PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY
DEPARTMENT HEAD: Darin Pryor   ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Project #501 – Centre Basketball Court Refinishing

BUDGET APPROPRIATION: $42,000   DATE: 12/2/19

COMMENTARY:

During the November 18, 2019, meeting, the Council awarded the bid for the Centre Basketball Court Refinishing to the low bidder, Lankford Enterprises, Inc., for $23,800.00 Staff is requesting the final reading of the proposed ordinance authorizing the Mayor to enter into a contract with Lankford Enterprises, for this project.
ORDINANCE NO. ____________

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND LANKFORD ENTERPRISES INC., FOR CENTRE BASKETBALL COURT REFINISHING, PROJECT #501.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Lankford Enterprises Inc., for Centre Basketball Court Refinishing, Project #501, a copy of said agreement being attached hereto and marked Exhibit A.


APPROVED:

__________________________
MAYOR

ATTEST:

__________________________
CITY CLERK

APPROVED AS TO FORM:

__________________________
CITY COUNSELOR
CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this ______ Day of __________________ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Lankford Enterprises, Inc. Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: Centre Basketball Court Refinish, PROJECT 501, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner’s official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor’s proposal, for the construction of Centre Basketball Court Refinish, PROJECT 501.
It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

**ARTICLE II.** Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

**ARTICLE III.** Occupational Safety and Health Administration (OSHA) Safety Training:

a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.

b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.

c. Contractor acknowledges and agrees that any of Contractor’s employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.

d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars ($2,500.00), plus one hundred dollars ($100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.

b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.

c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

**ARTICLE IV.** That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, General Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto.
attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of $23,800.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of $100.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.
IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

BY ____________________________
Mayor, Owner, Party of the First Part

Printed Name

CONTRACTOR

BY ____________________________

Printed Name/Title

STATE OF MISSOURI

SS

County of Phelps

On this _______ day of __________ before me appeared __________________________________, to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the corporate seal of said municipal corporation and that said instrument was signed under authority of the City Council of the City of Rolla, Missouri; and the said ____________________ Acknowledged said instrument to be the free act and deed of said municipal corporation.

My commission expires: ____________________

Notary Public

STATE OF MISSOURI

SS

County of Phelps

On this _______ day of __________ before me appeared __________________________________, to me personally known, who, being by me duly sworn, did say that (s)he is the __________________ of __________________ and that the seal affixed to said instrument is the corporate seal of said corporation by authority of its board of directors; and the said __________________ acknowledged said instrument to be the free act and deed of said corporation.

My commission expires: ____________________

Notary Public
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT: Community Development

ACTION REQUESTED: First Reading

SUBJECT: South Meadow Subdivision, a final plat for a major subdivision to create 5 residential duplex lots located at the SW corner of Lions Club Dr and State Hwy O

(SUB19-05)

MEETING DATE: December 2, 2019

Application and Notice:
Applicant/Owner - John Brown
Public Notice - Provided for Preliminary Plat only

Background:
The city recently sold the subject property to the applicant. The applicant intends to construct a duplex on each lot. The development would be served by a single driveway to Lions Club Dr. Private access and utility easements are proposed to provide access and utility service to each lot.

The sales contract agreement includes provisions to waive on-site stormwater detention and fees, parkland fees, and water frontage fees. RMU will be turning over a separate property to the city to preserve in exchange for the fee waivers. The contract also required the applicant to dedicate back a portion of the property which is impacted by floodplain.

The City Council approved the preliminary plat on November 18, 2019. The submitted final plat is the same configuration as the preliminary plat. The improvement plans for the sewer extension have been submitted and are under review. The improvement plans also indicate the sidewalk construction. The preliminary plat was approved with no conditions.

Property Details:
Current zoning - R-2, Two-family
Current use - Vacant/undeveloped
Proposed use - Residential duplex development
Land area - About 1.9 acres
**Public Facilities/Improvements:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Streets</td>
<td>The subject property has frontage on Lions Club Dr and State Hwy O, both arterial streets.</td>
</tr>
<tr>
<td>Sidewalks</td>
<td>There are no sidewalks currently existing along the either frontage. Sidewalks will be required on both streets, however, the applicant intends to construct sidewalk to close a gap in sidewalk connectivity on Lions Club Dr in exchange for waiving the sidewalk on State Hwy O.</td>
</tr>
<tr>
<td>Utilities</td>
<td>The subject property should have access to all needed public utilities. An extension of the public sewer is proposed. Private easements are proposed to provide access to water service.</td>
</tr>
<tr>
<td>Drainage</td>
<td>The requirements for on-site detention or stormwater fees has been waived per the contract for sale of the property in exchange for the city receiving other property to preserve.</td>
</tr>
</tbody>
</table>

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for residential uses.

**Discussion:** The proposed preliminary plat includes 5 residential lots for duplexes and one lot that is proposed to be dedicated back to the city. The lot to be dedicated is impacted by floodplain. The access to the property will be limited to one shared driveway on Lions Club Drive.

The plat appears to meet all applicable zoning, subdivision, and other requirements, as well as the configuration of the preliminary plat.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on November 12, 2019 and voted 4-2 to recommend approval of the preliminary plat. On November 18, 2019, the City Council voted to approve the preliminary plat by resolution.

**Prepared by:** Tom Coots, City Planner  
**Attachments:** Final Plat, Ordinance
ORDINANCE NO. 

AN ORDINANCE TO APPROVE THE MAJOR SUBDIVISION FINAL PLAT OF SOUTH MEADOW SUBDIVISION. (SUB19-05)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Major Subdivision Final Plat of South Meadow Subdivision in the City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this Ordinance shall be in full force and effect after the its passage and approval. Building permits may not be issued by the Community Development Department until the revised plat has been filed with the Phelps County Recorder of Deeds.


APPROVED:

______________________________
Mayor

ATTEST:

______________________________
City Clerk

APPROVED AS TO FORM:

______________________________
City Counselor
CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Steve Hargis ACTION REQUESTED: Resolution

ITEM/SUBJECT: Contract for floodplain review Allgeier, Martin and Associates, Inc.

BUDGET APPROPRIATION DATE: 12/2/2019

**********************************************************

COMMENTARY:

The Missouri State Emergency Management Agency (SEMA) and the Federal Emergency Management Agency (FEMA) are updating Flood Issuance Rate Maps (FIRMs) and the Flood Insurance Study (FIS) report for Phelps County which include the City of Rolla. SEMA hosted a Flood Risk Review Meeting at the Phelps County Court House on November 21, 2019. In that meeting SEMA presented the proposed updated FIRMs for the City of Rolla.

We participated with FEMA AND SEMA in the development of our current FIRMs with the assistance of Allgeier, Martin and Associates, Inc. These existing FIRMs have been in use since 2008. The new proposed maps presented by SEMA have areas which indicate significant increases in the limits of the 100-Year Base Flood Areas. An increase where many existing homes could now be required to purchase flood insurance. It is very important that these new maps accurately predict how our drainage basins will react when a 100-year rainfall event occurs.

We are recommending we contract with Allgeier, Martin and Associates to review this new mapping and verify that the methodology and modeling done by FEMA is as accurate as possible. The attached Resolution would allow the Mayor to authorize the work.

Staff Recommends approval.
RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CONTRACT FOR FLOODPLAIN REVIEW WITH ALLGEIER, MARTIN AND ASSOCIATES, INC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a certain Contract for flood plain review with Allgeier, Martin and Associates, Inc. a copy of said contract attached hereto and marked “Exhibit A.”

Section 2: That this resolution be in full force and effect from and after the date of its passage and approval.


APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor
November 25, 2019

Mr. Steve Hargis P.E.
Public Works Director
901 North Elm Street
Rolla, MO 65402

Re: Proposal for professional engineering services for the review of proposed floodplain product for the City of Rolla, Missouri.

Dear Mr. Hargis:

Thank you for the opportunity to submit our proposal for professional engineering services for the floodplain data and map review. This letter proposal outlines our scope of work, schedule and payment terms.

1. Project Description

The project pertains to the proposed floodplain work maps as of November 2019 by the Missouri State Emergency Agency (SEMA) for Phelps County. The project objective is to review the work maps as provided by FEMA, SEMA, and the mapping contractor Wood. Information of findings will be provided to the Public Works Director and staff (City) as requested.

2. Scope of Services

The following items are considered part of the basic scope of services:

2.1 Update the hydrology model (HEC1) for the city of Rolla to included the revised rainfall statistics as published in NOAA Atlas 14.
2.2 Review the floodplain work maps in sufficient detail to identify potential areas that need additional review and consideration by SEMA.
2.3 Review methodology used to determine the rainfall and temporal distribution.
2.4 Review methodology used to determine the hydrologic parameters, including land cover and soil types.
2.5 Review methodology and modeling techniques used to determine the hydraulic parameters used in the two-dimensional grid.
2.3 Provide recommendations to the City.
2.4 Attend two progress meetings as needed.
2.5 Provide model results and or data to SEMA/Wood as requested.
2.6 Correspondence with SEMA/Wood as requested.

Rolla Office
112 West 8th Street Rolla, Missouri 65401

www.amce.com
573.341.9487
3 Deliverables

3.1 Provided revised flowrates for the City of Rolla for comparison to rainfall on grid totals used by Wood.
3.2 Provide comments to the City concerning findings of map review.
3.3 Provide comments to SEMA/Wood as directed by the City.

4 Items Provided by the City of Rolla

4.1 All available data floodplain data from SEMA/Wood presented to the City (if any).
4.2 Locations of the potential problem areas known by the City.
4.3 Additional information as deemed necessary by the City.

5 Additional Services

Additional services will be billed hourly in accordance with the attached rate schedule. Written authorization will be obtained prior to performing additional services. The following items are considered additional services:

5.1 H&H modeling other than those listed above.
5.2 Floodplain modifications.
5.3 Geotechnical investigations.
5.4 Field surveys.
5.5 Meetings and site visits other than the visit listed above.

6 Schedule

Project deliverables (Section 3) will be completed by the SEMA deadline of January 22, 2019 unless an additional time extension is granted by SEMA.

7 Fees

Our fee for the scope of services listed in Section 2 is not to exceed $15,000.00 invoiced monthly based on time expended. Payment is due within 30 days of receipt of the invoice. Payment not received within 30 days will be subject to a late fee of 1.5% per month from the date of invoice until payment is received. Payment is not contingent upon any party not signatory to this agreement.

8 Limitation of Liability

Allgeier Martin and Associates, Inc.'s maximum aggregate liability for all damages connected with its services for the project is limited to the compensation paid for services.

9 Termination

Either party may terminate this agreement with 10 days advanced written notice. The engineer shall be paid for all work completed prior to the date of termination. In the event of a dispute between the parties to this contract as to services provided or payment therefore, either party shall
have the right to collect from the other its reasonable costs of collection including a reasonable attorney's fee to be determined by a court of competent jurisdiction, mediator or arbitrator.

10 Notices

N/A

11 Signatures

This proposal is valid until December 9, 2019. If this proposal is acceptable to you, please sign the attached Work Authorization Agreement and return a copy to our office and we will begin work immediately. We appreciate the opportunity to work with you. Please call if you have any questions.

Sincerely,
ALLGEIER, MARTIN and ASSOCIATES, INC.

Charles E. Patterson, Ph.D., P.E., CFM
Vice President, Hydro Division Manager

Enclosures
ENGINEERING SERVICES
WORK AUTHORIZATION AGREEMENT

Allgeier, Martin & Associates, Inc., (hereinafter called the Engineer) is pleased to provide the engineering services described herein. This Agreement provides authorization to proceed with the work and confirms the terms and conditions under which the services are provided.

Compensation will be based on the maximum, not to exceed fee. If it is necessary to modify the scope of the project during the execution of the work, we will promptly seek a mutually agreeable revision of the scope of work and the associated fees.

Maximum, Not to Exceed Fee: $15,000.00 Date: November 25, 2019

By: Charles E. Patterson
Vice President

ALLGEIER, MARTIN and ASSOCIATES, INC.
Hydro Division
ROLLA, MISSOURI

PROJECT NAME: Assistance to review proposed floodplain product for the City of Rolla.

PROJECT LOCATION: Rolla, Missouri

FOR PAYMENT OF CHARGES: Invoice to the Account of:
Mr. Steve Hargis P.E.
Public Works Director
901 North Elm Street
Rolla, MO 65402

SCOPE OF WORK:

WORK AUTHORIZED BY:

Date
Name
Title
Signature

See attached letter dated November 25, 2019 from Dr. Charles Patterson to Mr. Steve Hargis for project description, scope of services, items to be provided by Client, additional services, schedule, etc.
The Achievement of Better Lifestyles for the Elderly Committee Inc. has requested the City extend its building lease contract, which like the contract for services, is set to expire December 2019. This new contract, if approved, will extend to Dec. 31, 2021, with a one-year extension option. Further, the contract has a provision that either party can cancel the agreement with a 30-day written notice.

Under this contract, the City is responsible for the exterior of the building and major building components, while ABLE is responsible for minor interior items as well as managing subcontracts, notably sub leases by Arts Rolla and SMTS (Southeast Missouri Transportation Service).

An extensive study in August 1999 of the entire facility’s structure and foundation by Integrity Engineering estimated a cost to bring the building into full use and safety at $153,850.

The building was inspected Nov. 14, 2019 by city staff primarily focusing on electric/HVAC and there were multiple noted concerns, some rather serious with the building. Estimates range from a minimum of $20,000 upward, depending on several factors, to get the interior of the building to meet minimum basic standards in these areas today.

Given these concerns, City Council and the community should assess the long-term viability of the old two-story farmhouse.
RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A LEASE BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE A.B.L.E. COMMISSION, INC., FOR THE HOLLOWAY HOUSE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a Lease between the City of Rolla, Missouri, and the A.B.L.E. Commission for the Holloway House, a copy attached hereto and marked “Exhibit A.”

Section 2: That this resolution be in full force and effect from and after the date of its passage and approval.


APPROVED:

ATTEST: Mayor
City Clerk

APPROVED AS TO FORM:
City Counselor

WITNESS MY HAND THIS 2nd DAY OF DECEMBER, 2019.

[Signature]
Mayor

City Clerk
EXHIBIT “A” LEASE

THIS AGREEMENT made and entered into on this 31st day of December 2019, by and between the CITY OF ROLLA, MISSOURI, a Municipal Corporation, of Rolla, Phelps County, Missouri, hereinafter referred to as LESSOR, and ACHIEVEMENT OF BETTER LIFESTYLES FOR THE ELDERLY COMMISSION, INC., (ABLE), of Rolla, Phelps County, Missouri, hereinafter referred to as LESSEE.

WITNESSETH:

1. That LESSOR, for and in consideration of the rents, covenants and agreements hereinafter set forth, hereby leases to LESSEE, the dwelling known as the Holloway House located at 1008 Holloway Street, Rolla, Phelps County, Missouri.

2. The term of this lease shall be for two (2) years commencing on the 31st day of December 2019, and continue thereafter until the 31st day of December 2021. LESSEE shall have the option of renewing this lease for an additional term of one (1) year serving written notice on LESSOR thirty (30) days prior to the expiration hereof of their intention to exercise their option.

3. LESSOR retains the right during the term of this lease, or any renewal thereof, to cancel LESSEE’S privilege of renewal, for any reason, upon notice given by certified mail addressed to LESSEE as least six months before the end of the lease, or renewal term thereof, as the case may be.

4. LESSEE shall maintain this premise in good repair and shall not permit waste or damage of the premises in any way.

5. LESSEE shall be responsible for and bear the cost of furnishing the necessary utilities for the reasonable enjoyment of the premises.

6. LESSEE shall pay the cost of minor day to day maintenance, cleaning and decorating.

7. It is herein agreed that the reasonable value of the rent for said premises is Fifteen Hundred and no/100 ($1,500.00) Dollars per month, but it is agreed to by and between the parties, that so long as LESSEE abides by and fulfills and performs the covenants herein contained, the LESSOR will accept as rent the sum of One ($1.00) Dollar per year for the leasing of said premises subject to the terms herein provided.

8. It is agreed by and between the parties that the premises shall not be used for residential purposes.

9. LESSEE shall not assign this lease, sublet or allow any other use of any portion of the above described premises without the written consent of the LESSOR.
10. LESSEE shall supervise the temporary use of the facility or any portion thereof by private individuals or groups for a reasonable fee to cover their pro rated utilities/maintenance cost during the time of their event.

11. LESSOR shall have the right and ability to enter the premises at reasonable times to inspect and examine the condition thereof and for the purpose of showing the same to prospective tenants.

12. LESSEE shall keep the premises in good order and condition and free from any nuisance, filth or danger of fire.

13. LESSEE shall not alter, repair or improve said premises without the written consent of LESSOR, provided, however, that any alternations, repairs or improvements made by the LESSEE shall become a part of said premises and may not be removed at the expiration of this lease.

14. LESSEE shall supervise, initiate and maintain ongoing programs for citizens of the community.

15. LESSEE agrees to peaceably surrender possession of said premises upon the expiration of this lease, in as good condition as when received, except for natural wear and decay, the effect of accidental fire and damage by acts of God and the public enemy.

16. The parties agree that LESSOR shall not be liable to the LESSEE or to the LESSEE's agents, roomers, or employees for any damage to them or their persons or property, as a result of theft, burglary, water, rain, snow, ice, sleet, fire, explosion, frost, storms, and accidents, or by breakage, stoppage or leakage of water, gas, heating and sewer pipes, electric wiring or current, or plumbing upon, about or adjacent to said premises, nor for any negligence of others that may cause damage of any character.

17. The parties agree that if the premise is destroyed or rendered wholly untenantable by fire or otherwise, without fault or negligence of the LESSEE, provided that LESSEE has not obtained fire or casualty insurance coverage for the premises, that lease shall terminate.

18. The parties agree that if LESSEE shall fail to perform any covenant or conditions set forth herein, such failure shall constitute a default which will entitle the LESSOR to possession without demand, and that LESSEE will, upon written demand, quit and surrender to LESSOR peaceful possession thereof.

19. The Lessee shall be responsible for the removal of all snow and ice from the buildings east side fire escape and the main entrance steps and ramps on the west side of the building anytime the building is open. All snow and ice accumulation over 6 inches the Lessor will assist the Lessee so the Holloway House can remain open. Safety
exits and entrances will need to be kept free of ice and snow for the Holloway House to be kept open.

20. The LESSOR will first consider leasing said premises to another multipurpose aging agency if the LESSEE should default.

21. That LESSEE will provide Workers Compensation Insurance, Fire & Hazard Insurance and Liability Insurance in the amount of One Million ($1,000,000) Dollars for all activities on said property naming the LESSOR as the additional insured party.

22. That this agreement shall be binding upon the parties hereto, their heirs, executors, administrators, successors and assigns, if assignment is permitted.

23. LESSEE shall cooperate with the LESSOR in a self-evaluation of accessibility of the building and services to persons with various disabilities, as needed for the LESSOR’s compliance with Section 504 or the Rehabilitation Act of 1983.

24. Either party may terminate this agreement for cause by certified mail giving sixty (60) days written notice. The other party shall have thirty (30) days in which to remedy any deficiency prior to the termination being effective.

IN WITNESS WHEREOF, the parties have hereunto executed this agreement, in duplicate, the day and year first above written.

LESSOR:
CITY OF ROLLA, MISSOURI, a Municipal Corporation

By: ______________________
    Mayor

ATTEST:

________________________
City Clerk

LESSEE:
ACHIEVEMENT OF BETTER LIFESTYLES
FOR THE ELDERLY COMMISSION

By: ______________________
    President

ATTEST:

________________________
Secretary
The Achievement of Better Lifestyles for the Elderly Inc. (ABLE) has been serving Rolla for 44 years. ABLE serves local seniors through various activities.

The city’s contract with ABLE, which expires in December, addresses that programming for seniors, and defines the expectations. See attachment A for a list of ABLE’s services and attachment B for their newsletter. The proposed contract would be extended for two years, with a one-year extension.

Terms remain the same as they have in the past, with an increase of $500. The attached contract provides for $5,500 annually, pending approval by City Council, payable to ABLE. This payment is to help cover utilities and insurance on the building, allowing ABLE’s other fees to go toward coordinating various senior programs.
RESOLUTION NO. _________

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE CONTRACT FOR SERVICES WITH THE A.B.L.E. COMMISSION, INC., PERTAINING TO SENIOR CITIZEN SERVICES.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, the Contract for Services with the A.B.L.E. Commission, Inc., and said agreement being attached hereto and marked "Exhibit A."

Section 2: That this resolution be in full force and effect from and after the date of its passage and approval.


APPROVED:

ATTEST: Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor
CONTRACT FOR SERVICES

PROVIDE ACTIVITIES FOR SENIOR CITIZENS AT THE HOLLOWAY HOUSE

A) This document shall be a Contract for Services between the Achievement of Better Lifestyles for the Elderly (A.B.L.E.) Commission, Inc., (hereinafter referred to as ABLE) and the City of Rolla (hereinafter referred to as City) at the Ber Juan House (hereinafter referred to as the Holloway House).

B) The objective of this Contract shall be to clearly define the activities that are available to senior citizens at the Holloway House and quantify that value into a dollar amount.

C) Under this agreement ABLE agrees to:

1. Promote healthy aging, independence and the well-being of older adults through health, wellness, educational, cultural, and recreational programs and services. (See Exhibit 1, list of ABLE activities)

2. Provide a safe and easily accessible environment for senior citizens of the community.

3. Provide all necessary liability Insurance to cover the activities at the Holloway House as well as the Fire & Hazard Insurance and the Worker’s Compensation Insurance required by law.

4. Serve as a central referral system for citizens in need of assistance from various local organizations.

5. Offer a variety of programming of interest to senior demographics.

6. Supervise the scheduling of tax assistance services each year by trained IRS senior volunteers.

7. Provide other life skills as deemed appropriate by ABLE Board.

8. Coordinate guest speakers at the Holloway House on topics of local interest or current events in health and services for senior citizens at various times of the year.

9. Manage the city-owned facility so that it can be used for organized meetings, informal gatherings and luncheons at a low or nominal fee for all senior citizens.

10. Make the facility available to the City for recreation programming or training at
no cost, based on mutually agreeable days and times.

11. Ensure continued interest in activities at the Holloway House by advertising on the permanent sign located outside of the house, in local newspapers, radio stations, and at community activities. Distribute a newsletter of activities to senior locations. (See Exhibit 2, example of monthly newsletter)

12. Provide safe, accessible office space with the necessary utilities for the Southeastern Missouri Transportation (SMTS) System, Central Missouri Area Agency on Aging (CMAAA), and Arts Rolla!

13. Provide a board-approved current fiscal year (October 1 - September 30) budget and a year-end financial statement each year, within 90 days of the fiscal year end.

D) To assist ABLE in providing those activities to the Community, the City agrees to:

1. Provide financial support in the amount of $5,500 (provided appropriation is approved by City Council) each calendar year, payable semiannually in February and August.

2. Insure continued support by including this item in the appropriate fiscal year budget plan.

E) The length of this contract shall be for two (2) years (effective December 31, 2019) with a one-year renewal option by mutual consent.

F) This agreement may be amended in writing by the signed mutual consent of both parties.

G) Either party may terminate this agreement for cause by certified mail giving sixty (60) days written notice. The other party shall have thirty (30) days in which to remedy any deficiency prior to the termination being effective.

H) The following signatures constitutes a valid agreement between ABLE and the City of Rolla.

ABLE PRESIDENT

Date

MAYOR, CITY OF ROLLA

Date
EXHIBIT A
ABLE ACTIVITIES

- Free Tax Services for Seniors - Mondays (Feb through April)
  * 24 seniors each week during tax season
- Birthday Party with Cake and Prizes – Monthly
  * 5 to 8 seniors each month
- Cards/Games – Wednesdays
  * 8 to 15 seniors each week
- Bingo and Cookies – Monthly
  * 15 to 20 seniors each month
- Senior Lunch - 4th Thursday
  * 45 to 60 seniors each month
- Annual Valentine Luncheon Fundraiser
  * 60 to 70 seniors each year
- Annual 50's Party Fundraiser
  * 35 to 50 seniors each year
- Senior Outing – Monthly
  * 12 to 30 seniors each month
- Blood Pressure Check – Monthly
  * 5 to 10 seniors each month
- Annual Christmas Basket Donations for Seniors
  * 40 to 60 seniors each year
- SMTS Transportation Services offered at Holloway House for Seniors
- Care Coordination Service Referrals
  * 10 to 15 seniors each year
- HomeCare Agency Information
  * 10 to 15 seniors inquire each year
- Health Information Presentations
  * 5 to 10 times per year during senior lunch
- Referrals and Resources for Seniors – Several Brochures and Literature available on display
- Library Books available for Seniors to check out at Holloway House
ABLE SENIOR CENTER NEWS

ABLE SENIOR CENTER NEWS

1008 Holloway Street
Rolla, MO 65401
(573) 364-4357 (HELP)

FREE Take One

ABLE Senior Lunch
Thursday, Nov 21, 11:00 am
Nazarene Church - no charge to attend!
364-4357 for Reservation
***Lunch will be scheduled one week early because of Thanksgiving

HISTORIC HOLLOWAY HOUSE

HOME of:
A.B.L.E. Senior Center
(Achieving Better Lifestyles for Elderly)
ARTS Rolla!
SMTS Bus Service

In this issue............
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Word Search Puzzle Page 3
Senior Info / Ads Page 4
Senior Outings /Puzzles Page 5
Area Information and Ads Page 6
Faithful Supporters Page 7
SMTS Information Page 8

ABLE BOARD MEMBERS
President: Zelda Shelton
Vice President: Stephanie Elkins
Secretary: Tara Peters
Treasurer: Molly Wolf

Daphne Alcorn, Mary Bruns, Bill Chapman, Nicole Pigg, Katrina Riddle, Amy Robnett, and Natalie Turnbough

Happy Thanksgiving!
To You And Your Family

THERE IS always, always, ALWAYS something to be thankful for

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T: UDL ICI lLA1tU 13
ABLE SENIOR CENTER NEWS
1008 Holloway Street
Rolla, MO 65401
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Happy Thanksgiving!
To You And Your Family

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SENIOR ACTIVITIES

CARD GAMES
WEDNESDAY
Nov 6, 13, 20, 27
10:00 AM
Holloway House
1008 Holloway St
Come join us!
We have a great time!
Hosted by:
ABLE Senior Center

SENIOR LUNCH
THURSDAY
November 14
11:00 AM
2nd Thursday of every month
Nazarene Church
1901 East 10th Street
Hosted by:
The Nazarene Church

BINGO
WEDNESDAY
November 20
11:00 AM
Holloway House
1008 Holloway St
No charge to attend
FUN AND PRIZES!!!
Hosted by:
Phelps Regional
Homecare / Hospice

BIRTHDAY PARTY
WEDNESDAY
November 13
11:00 AM
If you have a birthday this month, join us for cake as we celebrate your birthday!
Holloway House
1008 Holloway St
Hosted by:
ABLE Senior Center
364-4357

SENIOR LUNCH
THURSDAY
November 21
11:00 AM
Usually 4th Thursday of every month
Nazarene Church
1901 East 10th Street
No charge to attend
Reservations 364-4357
Hosted by:
ABLE Senior Center

November Birthdays
Colleen Arthur
Joann Brand-Hoertel
Nellie Brown
Bonnie Minor
Bill Neely
Jan Schafer
Margaret Smart
Tom VanDoren
We accept Medicare!

Your Community HEALTH CENTER

Now Accepting New Senior Patients!

Call now to book an appointment!

Dental: 573-426-6718
Medical: 573-426-4455

One Convenient Location:

1081 East 18th Street Rolla, MO 65401
www.your-chc.org

Offering:

- Comprehensive Dental Care
- Primary Medical Services
- Behavioral Health Services
- Extended hours
- Same day & walk-in appointments
- Prescription Assistance Programs

The Holloway House is available for all your gatherings. Handicap accessible, located on the corner of Tenth Street and Holloway Street. For more information or to make a reservation, please call: 364-4357

Very REASONABLE Rates!

The Tri-County Center for Independent Living

Your Hometown Provider

For In-Home Care

- Housekeeping
- Personal Care
- Bathing/ Hygiene
- Transportation
- Meal Prep
- Many Other Services!

If you have Medicaid, there is NO COST to you. Independence with a disability is possible. Let us show you how!

1420 Hwy 72 East
Rolla, MO 65401
573-368-5933

Do you need help with daily living? Want to hire the person of YOUR choice, maybe even a family member? We can help, call us today!

If you have Long Term Care Insurance, you can receive In-Home Services at NO COST TO YOU! You do not have to have Medicaid.

TLC Home Health Care, LLC

"Home Care From The Heart"

1022 South Bishop
Rolla MO 65401
tichhc08@gmail.com
www.tichhc.net

1022 South Bishop
Rolla MO 65401
tichhc08@gmail.com
www.tichhc.net

573-341-5555

TLC Home Health Care, LLC

"Home Care From The Heart"

573-341-5555

Phelps Health

Silver EAGLES

Program Benefits
Free Membership
Latest Health Information
Monthly Education Events
Membership-Only Newsletters
Special Travel Events

Contact: Tracy Limmer
Community Relations Manager
tlimmer@phelpshealth.com
573.458.7759
November Senior Outing
Echo Bluffs State Park
Eminence, MO
Friday, November 15

For more information and reservations call 364-4357
Meet at Nazarene Church at 9:00 AM

Donations are accepted and appreciated for Nazarene Church Van Transportation.

SENIOR JOKES

Q. How are stars like false teeth?
A. They both come out at night!
Silverstone Place Skilled Nursing & Rehabilitation Center was designed with you in mind, offering both intermediate and skilled nursing care contoured to individual needs. Our rehabilitative services provide exceptional medical care with the finest amenities so you can recover, recharge, and resume your life with renewed strength.

Silverstone Place offers a luxurious lodge atmosphere coupled with the highest level of personalized service.

Sanerstone Place

THE CENTRE
ROLLA'S HEALTH & RECREATION COMPLEX

We offer a variety of programs for Seniors such as Silver Sneakers, Pickle Ball, daily Senior Fitness Classes, Senior Ping Pong and Yoga.

Call us today (573) 341-2386

PCB’s Travel Club

Be a Bee & Travel with Me!

(573)368-4666

Member FDIC

Confused by Medicare?
We'll help you learn the basics.

Join us for a Medicare education seminar near you.

October 4, 5 - 6 pm  Oct. 7, 10-11 am
Rolla Public Library  Rolla Public Library
Rolla, MO 65401  Rolla, MO 65401

Linda Taylor
Licensed Sales Representative
573-578-5333, TTY 711
www.MyUHCagent.com/linda.taylor

Reliable Home Care, Inc
602 W. 6th St. Ste D
Rolla MO 65401

Providing quality home health care and individualized supported living contracted through the DMH / DHSS agencies. We employ compassionate and reliable direct care staff. For information on services or employment opportunities please call 573-364-2834.

Jenks/Long Insurance, Inc.
810 Pine Street, PO Box 100, Rolla, MO 65402
(573)364-1414 * 1-800-492-2017 *
Fax: (573) 364-1134
www.jenkslonginsurance.com
Contact us today for your insurance needs

"Serving the Rolla Area since 1934"

Fidelity Communications

Customer Service Representative

1304 Highway 72 East
P.O. Box 857
Rolla, Missouri 65402
www.fidelitycommunications.com

Office: 573-426-5000
Fax: 573-364-0620

UnitedHealthcare

Plans are insured through UnitedHealthcare Insurance Company or one of its affiliated companies. For Medicare Advantage and Prescription Drug Plans. A Medicare Advantage organization with a Medicare contract and a Medicare-approved Part D sponsor. Enrollment in these plans depends on the plan’s contract renewal with Medicare. For accommodations of persons with special needs at meetings call 573-578-5333, TTY 711. © 2019 United Healthcare Services, Inc. All rights reserved.
ABLE Senior Center has a FACEBOOK page with Events and Activities listed. Great pictures! Please "share" with your friends!

FAMILIAR FACES. IMPROVED HOMECARE.

Phelps Health

If you would like to participate in a flu shot clinic, call 364-4357

Rolla Health & Rehabilitation
1200 McCutchen
Rolla, MO 65401
(573)364-2311 or Zelda Shelton at 573-466-1446

Selecting the right skilled nursing facility can be critical to your speedy recovery. Rolla Health & Rehabilitation Suites located in Rolla, MO, in Phelps County, offers a variety of therapies and care services to help you regain your independence.

Services offered include:
- 24 Hour Nursing Care
- Inpatient & Outpatient Physical, Occupational, and Speech Therapies
- "Rehab to Home" Program
- Respite, Palliative, & Hospice Services
- Independent Type Community
- Restaurant Style Dining
- Long Term Care
- Much More!

The main importance of Thanksgiving is that it is the day where family members are together. The members dance, sing, cook, play games and do various activities together. It is the day of fun and rejoicing as well as the day to involve values and festive traditions!

Rolla Senior Apartments
Affordable Senior Living and Income Based Housing Professionally Managed by Sansone Group

Rolla Apartments provide a lifestyle filled with friends, activities, and an on-site computer center. Spacious one and two bedroom apartments are available. Each apartment includes carpeting, blinds, air-conditioning, garbage disposal and is "cable ready. The kitchen is equipped with a full size range and refrigerator.

$22 Monthly Cable Fee

Apartments Available NOW!
For More Information:
Email: Rolla@sansonegroup.com
Address: 1101 McCutchen
Phone: 573-364-6820
ABLE Senior Center
Celebrating 45 Years of Senior Service
Rolla's Senior Center
1008 Holloway Street
Rolla, MO 65401

Southeast Missouri Transportation Service for Phelps County
For Information or to schedule a ride call 573-364-7687
Monday-Friday 8:00am-11:00am
Appointments between 9:00am - 3:00pm
Hearing Impaired Persons may call Relay Missouri TTY Relay Service
at 1-800-735-2966

MONDAY, TUESDAY, and THURSDAY
In-Town Rolla & Rolla rural service

WEDNESDAY
In-Town Rolla and Northwest area of county (Jerome, Doolittle & Newburg) to Rolla
ALSO: In-Town St. James and Northeast area of County (Flag Springs) to Rolla

FRIDAY
Southwest area of county (Edgar Springs, Duke, Beulah, Yancy Mills and Vida) to Rolla
ALSO: In-Town St. James and Northeast area of County (Flag Springs) to St. James

LONG DISTANCE MEDICAL TRANSPORTATION SERVICES
Columbia and St. Louis
For riders OVER 60, contact your CMAAA Coordinator for trip vouchers/rider info.
Must Pay Fares for riders UNDER 60 with/without a verified disability: Contact SMTS
Name of Board to Serve: Planning and Zoning Commission

Citizen’s Name: Ray Schweikardt; Address: 1342 South Rolla Street

INFORMATION/BIOGRAPHY

Ray lives at 1342 South Rolla Street. He was born and raised Northwest Missouri and is a veteran of the U.S. Air Force. For many years Ray worked for General Electric as an X-ray equipment repairman in the St. Louis area. He was transferred to Rolla in 1973 and was responsible for maintaining X-ray, CT scanners and other high tech lifesaving equipment operating through hospitals in South Central Missouri.

In recent years Ray has become interested in Rolla city government and has consistently attended City Council meetings and regularly follows up with questions and concerns. He is an objective thinker and will contribute to the Planning and Zoning Commission in a positive way.
Name of Board to Serve: Parks Advisory Commission

Citizen’s Name: Michael Fleischhauer; Address: 900 E. 10th Street

INFORMATION/BIOGRAPHY

Obtained a forestry degree from Purdue University
Served two years as a utility forester in Indiana and Michigan from the suburbs of Indianapolis to the Upper Peninsula.
Have been involved in community forestry programs for the 11 years I have been with MDC (Missouri Department of Conservation).
Have held a Tree Risk Assessment Qualification from the International Society of Arboriculture since 2015
Have lived in Rolla and been a neighbor to Ber Juan Park for 10 years.