

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 2, 2018; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Jonathan Hines, Monty Jordan, Matthew Miller, Matthew Crowell, David Schott, Don Morris, John Meusch, Jim Williams, Steven Jung, and Walt Bowe

Council Members Absent: Kelly Long and Brian Woolley

Department Directors in Attendance: Interim Community Development Director Steve Flowers, Parks and Recreation Director Floyd Jernigan, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Finance Director Steffanie Rogers, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Planner James Shields, City Engineer Darin Pryor, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilman Matthew Crowell to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Jordan and seconded by Hines to approve the consent agenda as submitted. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting – March 5, 2018
- 2) City Council Meeting – March 19, 2018
- 3) City Council Meeting Closed Session – March 19, 2018

II. PUBLIC HEARINGS

None.

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III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) The Kaleidoscope Discovery Center: Dr. Jyoti Malhotra, Director, Strategic Planning and Government Relations with The Kaleidoscope Discovery Center (KDC), explained the KDC's mission is to give children an exposure to science, engineering, technology, and mathematics education including hands-on training. She continued by expanding on the vision of the KDC and entertaining questions/comments from the Council. Dr. Malhotra encouraged the Council to visit and tour the KDC.

Mayor Magdits also introduced Ms. Martina Baur, one of KDC's cofounders.

(B) Presentation of Civilian Service Award: Police Chief Sean Fagan presented resident Ms. Kathleen McMeen with the Police Department's Civilian Service Award for saving the life of a neighbor. He explained that on March 17 Ms. McMeen was at her home when she received a knock on her door. When she answered her door, a man who lived near her at a known drug house asked her to phone 911 because his brother was "dead from an overdose." Chief Fagan explained that Mr. McMeen put her safety aside and went inside the house, found the victim on the floor, phoned 911, and immediately began CPR on the victim. She continued administering CPR until police officers arrived. The officers administered Narcan, continued CPR and a moment later the victim was revived. Chief Fagan stated he is presenting Ms. McMeen with the Civilian Service Award because she completely disregarded any possible danger in the house and she literally saved this man's life. Because of Ms. McMeen's actions, this man was taken to the hospital and released later that day. Chief Fagan noted the Civilian Service Award is the highest award the Police Department can give a citizen.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the February 2018, Environmental Services Department Monthly Report; **(B)** the February 2018, Police Department Monthly Report; **(C)** the February 2018, Animal Control Division Monthly Report; **(D)** the March 13, 2018, Unapproved Planning & Zoning Commission Meeting Minutes; **(E)** the February 2018, Rolla Municipal Utilities Monthly Report; **(F)** the February 20, 2018, Rolla Board of Public Works Meeting Minutes; **(G)** the February 2018, Municipal Court Monthly Report; **(H)** The February 2018, The Centre Financial Analysis; **(I)** the February 2018, Park Financial Analysis, and; **(J)** the February 26, 2018, Health and Recreation Center Board Meeting Minutes.

V. OLD BUSINESS

(A) Ordinance to Rezone East Half of Lot 4, Block 7, Cowan's Addition Subdivision (aka 106 S. Rucker) from Neighborhood Business District (C-1) to Highway Commercial District (C-3) (Sonic): City Planner James Shields noted the subject parcel is located on the west side of Rolla about 450 feet northeast of the intersection of Highways 63 and 72. The subject property address is 106 S. Rucker. Mr. Shields said the request is rezone the parcel from Neighborhood Business District (C-1) to the Highway Commercial District (C-3). He told the Council the house currently located on the property is in the process of being demolished. Mr. Shields pointed out this is the development site of the new Sonic Restaurant. He reported the Planning and Zoning Commission recommends approval of the subject request.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4405: AN ORDINANCE TO REZONE THE EAST HALF OF LOT 4 OF BLOCK 7 OF THE COWAN'S ADDITION SUBDIVISION, WHICH IS A PARCEL THAT IS ALSO KNOWN AS 106 SOUTH RUCKER AVENUE, FROM THE NEIGHBORHOOD BUSINESS DISTRICT (C-1) TO THE HIGHWAY COMMERCIAL DISTRICT (C-3). (SONIC). A motion was made by Williams and seconded by Jung to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Morris, Miller, Williams, Hines, Jung, Meusch, Jordan, Bowe, Crowell, and Schott. Nays; None. Absent; Woolley and Long. Motion carried. The ordinance passed.

(B) Ordinance Consolidating Lots 3, 4, 5 & 6, Block 7 & Lots 4, 5 & 6, Block 8, Cowan's Addition & the Vacated Right-of-Way That Lies Between Lots 4, 5 and 6, Blocks 7 & 8 Cowan's Addition (Sonic): City Planner James Shields recommended consideration of this item be set aside for two weeks since the revised plat map and development plan have not yet been received. A motion was made by Jordan and seconded by Morris to set aside consideration of this matter. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

VI. NEW BUSINESS

(A) Resolution Authorizing the Engagement of Bryan Cave LLP to Provide Bond Counsel Services on Pending Sewer Project: City Administrator John Butz noted the City solicited proposals for bond counsel services for an upcoming \$25 million sewer project. He said the preferred method is using the State's Revolving Loan Fund Program,

VI. NEW BUSINESS (continued)

(A) Resolution Authorizing the Engagement of Bryan Cave LLP to Provide Bond Counsel Services on Pending Sewer Project (continued): which primarily takes many small municipal issuances and rolls them into a large one. Mr. Butz indicated solicitations were done for bond counsel services and while the City has done a lot of work with GilmoreBell who provided great service, a proposal was received from Bryan Cave LLP, which is a large law firm in St. Louis, who is becoming more active in the public finance arena. He noted their bid proposal is \$22,500. Staff recommends an award to Bryan Cave LLP and the subject resolution would authorize the Mayor to execute the service agreement. Mr. Butz mentioned this would be paid from the bond proceeds.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1923: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT/ENGAGEMENT LETTER BETWEEN THE CITY OF ROLLA, MISSOURI, AND BRYAN CAVE LLP FOR LEGAL SERVICES IN CONJUNCTION WITH THE CITY'S PROPOSED ISSUANCE OF SEWERAGE SYSTEM REVENUE BONDS. A motion was made by Williams and seconded by Morris to approve the proposed resolution. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried. The resolution passed.

(B) Ordinance Authorizing the Mayor to Execute an Agreement with HDR Engineering, Inc. for Task Order #10 for Wastewater Treatment Plant Improvements: City Engineer Darin Pryor indicated the subject ordinance would authorize the Mayor to execute Task Order No. 10 with HDR Engineering, Inc. This task would update the City's facilities plan and assist in completing the State Revolving Fund loan application. Mr. Pryor asked the Council to consider the first and final readings of the subject ordinance at this meeting because staff would be meeting with the Department of Natural Resources (DNR) on April 9 to discuss.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4406: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND HDR ENGINEERING, INC FOR SOUTHEAST

VI. NEW BUSINESS (continued)

(B) Ordinance Authorizing the Mayor to Execute an Agreement with HDR Engineering, Inc. for Task Order #10 for Wastewater Treatment Plant Improvements (continued): WWTP AND VICHY ROAD WWTP IMPROVEMENTS – FACILITY PLANNING AND SRF COORDINATION – TASK ORDER #10. A motion was made by Williams and seconded by Hines to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by Williams and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Hines, Jung, Williams, Jordan, Miller, Schott, Crowell, Meusch, Morris, and Bowe. Nays; None. Absent; Long and Woolley. Motion carried. The ordinance passed.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Project #465 – Sally Road Storm Sewer: City Engineering Darin Pryor reported three bids were received for a box culvert for the Sally Road storm sewer. The low bid received was from Scurlock Industries, Springfield, Missouri, for \$41,640. He pointed out this is part of a larger project which is funded by the MoveRolla Transportation Development District to also overlay Sally Road. A motion was made by Williams and seconded by Hines to award the bid for Project #465 – Sally Road Storm Sewer, to the low bidder Scurlock Industries, Springfield, Missouri for \$41,640. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(B) Motion Awarding Bid for Fire Department SUV: Fire Chief Ron Smith explained the Fire Department let bids for a 2018, full-size SUV. Four bids were received and the low bidder, meeting specifications, was Don Brown Chevrolet (State Bid) for \$37,045. Staff recommends approval. A motion was made by Williams and seconded by Schott to award the bid for a 2018 Chevrolet Tahoe to the low bidder, Don Brown Chevrolet, for \$37,045. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to any citizen wishing to address the Council. No one present responded.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Appointing Dr. Kent Wray to the Health and Recreation Center Board to Complete Unexpired Term (April 2019): A motion was made by Williams and seconded by Morris to appoint Dr. Kent Wray to the Health and Recreation Center Board to complete the unexpired term of Mr. Kevin Edwards, who has been deployed for the remainder of this year. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(B) ETC DirectionFinder Survey Underway Update: City Administrator John Butz stated the City has been conducting the DirectionFinder Survey every other year for the past 13 to 14 years, which is a citizen attitude survey. He explained the survey provides the same questions every two years over the 13-year period. Mr. Butz said it is a great way for the City to measure how the citizens perceive the various services we provide. He noted that this year the survey is being mailed rather than by phone. Mr. Butz indicated this is a City endorsed project with the results being used in our long-term strategic planning process.

(C) Hazardous Materials Training: Mayor Magdits noted there is a rail line that goes through town a few times a day and hazardous materials could be on these rail cars. Mayor Magdits asked Fire Chief Ron Smith to provide some information on a training exercise the Fire Department recently completed.

Chief Smith stated that last week the City was a participant in a free class hosted by the Rolla Rural Fire Protection District and the Doolittle Fire Protection District and provided by the BNSF (Burlington Northern Santa Fe) railroad. He explained it was an eight-hour class, four of which was classroom style and four hours of hands-on training at the Lions Club Drive training facility. Mr. Smith expanded on the contents of the training.

IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(D) Election Day: Mayor Magdits encouraged Rolla residents to exercise their right to vote in tomorrow's municipal election. He stated your vote very much matters as to who your council members will be.

(E) Local Government Week: Mayor Magdits announced the week of April 8 – 14, 2018, is Local Government Week. Part of what the County Commissioners do to recognize this week, is host a meeting in the City Council Chambers along with other County office holders. This year's meeting will be held on Thursday, April 19, 2018. Mayor Magdits encouraged everyone to attend.

(F) Drug Crisis: Regarding the issue with drugs, Councilman Schott pointed out that it can affect all levels of people in our community. He said we need to look at ways we can come together with organizations we have such as the hospital and mental health community. Mr. Schott stated it is happening in every town in America.

(G) City-wide Spring Cleanup: Environmental Services Director Brady Wilson announced this year's free citywide spring cleanup would be held on Saturday, April 7.

(H) Yard Waste Services: Environmental Services Director Brady Wilson announced the yard waste collection services resumed March 1. Yard waste must be placed in brown biodegradable bags and will be picked up weekly.

(I) International Compost Awareness Month: Environmental Services Director Brady Wilson mentioned that International Compost Awareness Month would be observed between May 6 – 12, 2018. He told the Council the Environmental Services Department turns the yard waste into mulch and it is available at no charge to residents.

(J) Earth Day: Environmental Services Director Brady Wilson informed the Council that April 22, 2018, is Earth Day. He said events would be held on the Missouri S&T Campus on Thursday, April 19, 2018, from 10 a.m. to 2 p.m. and it is open to the public.

(K) Local Government Week: City Administrator John Butz told the Council the City plans to have an employee appreciation lunch on Wednesday, April 11, 2018, at The Centre between 11 a.m. and 12:30 p.m. He invited the Council to the attend.

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION

None.

XII. ADJOURNMENT

Having no further business, the meeting adjourned at 7:18 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR