

**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 20, 2018; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tempore Don Morris

Council Members in Attendance: Jonathan Hines, Matthew Miller, Kelly Long, Matthew Crowell, David Schott, Don Morris, Jim Williams, Steven Jung, and Walt Bowe

Council Members Absent: Monty Jordan, John Meusch, and Brian Woolley

Department Directors in Attendance: Interim Community Development Director Steve Flowers, Public Works Director Steve Hargis, Parks and Recreation Director Floyd Jernigan, Environmental Services Director Brady Wilson, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Planner James Shields, City Counselor Emily Guffey, City Counselor Lance Thurman, Police Major Jim Macormic, and City Clerk Carol Daniels

Mayor Pro-Tempore Morris called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Councilman Walt Bowe led in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) Rolla Municipal Utilities (RMU) FY 2018 First Quarter Report: RMU General Manager Rodney Bourne provided an overview of RMU's 2018 First Quarter report. He noted the full report is available on the RMU website.

III. OLD BUSINESS

(A) Ordinance Enacting a Bicycle Pedestrian Advisory Committee: Public Works Steve Hargis asked the Council to consider the final reading of the subject ordinance, which would establish a Bicycle Pedestrian Advisory Committee. The Committee would

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III. OLD BUSINESS (continued)

(A) Ordinance Enacting a Bicycle Pedestrian Advisory Committee (continued):

help the Public Works Department work on making Rolla livable through alternative transportation with bicycle/pedestrian walkways. Mr. Hargis said staff is requesting an eight-member committee be established to reach these goals. If approved, staff plans to provide information on the City's website and issue a press release to help select interested community members. Mr. Hargis also informed the Council that a drop-in workshop would be held on March 12 from 4:30 p.m. to 7:30 p.m. at The Centre in the Castleman Lounge where staff plans to have several displays depicting the projects planned over the next ten years. He said this is being done in conjunction with the MoveRolla TDD (Transportation Development District). Additionally, the City would be integrating the bicycle/pedestrian plan in the document as well an integrated management plan for the City's storm water and wastewater improvements.

Councilman Long entered the meeting at approximately 6:50 p.m.

City Counselor Emily Guffey read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4400: AN ORDINANCE ENACTING A NEW ARTICLE VII. BICYCLE PEDESTRIAN ADVISORY COMMITTEE, NEW SECTIONS 36-100 THROUGH 36-105, IN LIEU THEREOF, PERTAINING TO THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE. A motion was made by Williams and seconded by Schott to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Williams, Jung, Hines, Miller, Bowe, Crowell, Long, Morris, and Schott. Nays; None. Absent; Jordan, Woolley, and Meusch. Motion carried. The ordinance passed.

(B) Ordinance Enhancing Public Notification Requirements for Land Use Action

Proposals: City Planner James Shields explained the Community Development Department was asked to consider enhancing public notification procedures for pending land use action proposals. He noted that due to the costs of the additional notification methods, the fees associated with the notifications should be increased. Mr. Shields continued by providing an overview of the proposed costs, which are based on land use action types. He stated staff is requesting the Council consider the final reading of the subject ordinance.

III. OLD BUSINESS (continued)

(B) Ordinance Enhancing Public Notification Requirements for Land Use Action Proposals (continued): City Counselor Emily Guffey read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4401: AN ORDINANCE AMENDING ARTICLE II, WHICH IS KNOWN AS SUBDIVISIONS, AND ARTICLE III, WHICH IS KNOWN AS THE PLANNING AND ZONING CODE, OF CHAPTER 42 OF THE ROLLA CITY CODE, BY DELETING AND ADDING LANGUAGE RELATING TO PUBLIC NOTIFICATION AND FEES FOR LAND USE ACTION PROPOSALS. A motion was made by Williams and seconded by Jung to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Bowe, Miller, Williams, Hines, Jung, Long, Morris, Crowell, and Schott. Nays; None. Absent; Woolley, Meusch, and Jordan. Motion carried. The ordinance passed.

IV. NEW BUSINESS

(A) Ordinance Vacating all of Asher Street & Portions of Joyce Avenue and 12th Street (PCRMC): City Planner James Shields explained the subject parcel is located in the general area immediately west and southwest of the intersection of Powell Avenue and Thirteenth Street. The Phelps County Regional Medical Center (PCRMC) owns the property and they are proposing the vacation of all of Asher Street and portions of Joyce Avenue and Twelfth Street in order to control traffic flow as they develop the area into a parking lot for the medical facility.

City Counselor Emily Guffey read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE APPROVING THE VACATION OF ALL OF ASHER STREET, ALL OF JOYCE AVENUE FROM THE NORTHERN BOUNDARY OF LOT 9 OF BLOCK 4 OF THE POWELL SECOND ADDITION TO 11TH STREET, AND ALL OF THE STRETCH OF 12TH STREET SITUATED BETWEEN THE NORTHERN EDGE LOT 14 OF BLOCK 1 OF THE POWELL SECOND ADDITION TO THE EASTERN EDGE OF LOT 18 OF BLOCK 1 OF THE POWELL SECOND ADDITION; AND THAT THE VACATED STREETS SHALL BE RETAINED AS UTILITY EASEMENTS. (PHELPS COUNTY REGIONAL MEDICAL CENTER).

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IV. NEW BUSINESS (continued)

(B) Motion Approving Use of Rolla National Airport Fields for Greek Week Games Sept. 15 and 22, 2018, with Proper Beer Sales: City Administrator John Butz recalled the Missouri S&T IFC (Interfraternity Council) is again requesting use of the Rolla National Airport for its annual Greek Week games. The IFC will be responsible for cleaning up the properties following the games. Mr. Butz noted the IFC is required to have law enforcement security at the beer tent. He added the students are bussed to and from the airport grounds.

A motion was made by Long and seconded by Crowell to approve the use of the Rolla National Airport fields for Greek Week Games in September 2018, with proper beer sales. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(C) Resolution Authorizing the Mayor to Execute an Agreement with Piper Jaffray & Co. for Financial Advisory Services: City Administrator John Butz recalled a few meetings ago, the Council awarded Financial Advisory Services to Piper Jaffray for the upcoming sewer bond project. He mentioned the City has experience with Piper Jaffray and they have done a very good job for the City. Mr. Butz said their fees are paid contingent on the project ultimately occurring.

City Counselor Emily Guffey read the following proposed resolution for one reading, by title. RESOLUTION NO. 1920: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A FINANCIAL SERVICES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND PIPER JAFFRAY & CO., FOR FINANCIAL ADVISORY SERVICES. A motion was made by Williams and seconded by Long to approve the proposed resolution. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried. The resolution passed.

(D) Motion Authorizing the Mayor to Enter into a Contract for Services with Missourians for Monarchs for Assorted Landscaping/Beautification Efforts: Public Works Director Steve Hargis noted there is an area that remains between the round a bout and the Westside Marketplace that is going to be used as a nature area. He said a bridge and shared use path accesses the area. Mr. Hargis stated part of the plan was to restore that area using native plants by making a butterfly-friendly savannah area. He informed

IV. NEW BUSINESS (continued)

(D) Motion Authorizing the Mayor to Enter into a Contract for Services with Missouriians for Monarchs for Assorted Landscaping/Beautification Efforts (continued): the Council that Missouriians for Monarchs contacted DJM Ecological Services, Inc., St. Louis, Missouri, that specializes in this type of restoration. Mr. Hargis told the Council the money to pay for this effort would be set aside from the Westside Marketplace expense. The Missouriians for Monarchs would oversee this work.

A motion was made by Long and seconded by Schott to authorize the Mayor to enter into a contract for Services with Missouriians for Monarchs. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(E) Resolution Authorizing the Mayor to Enter into a Contract Agreement with Oakley Services, Inc. for a Power Generator System for the Police Dept.: Major Jim Macormic asked the Council to consider authorizing the Mayor to enter into a contract with Oakley Services, Inc., for a 200 KW generator to power the Police Department and the 911 center.

City Administrator John Butz added this item was budgeted, but the bid was higher than anticipated. He said the Phelps County Emergency Services Board agreed to pay one-half the cost and they are financing the City's half over three years.

City Counselor Emily Guffey read the following proposed resolution for one reading, by title. RESOLUTION NO. 1921: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND OAKLEY SERVICES, INC. FOR THE INSTALLATION OF A DIESEL POWERED 200KW EMERGENCY POWER GENERATOR SYSTEM. A motion was made by Williams and seconded by Long to approve the proposed resolution. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Police Dept. HVAC System, and; a Resolution Authorizing the Mayor to Enter into a Contract with Air Comfort Services, Inc., for Same: Major Jim Macormic asked the Council to consider awarding the bid for a new, fully installed, HVAC commercial control system for the Police Department. He informed the Council that \$40,000 was originally budgeted to replace the 30-ton unit on the roof. However, after speaking with maintenance personnel and due to the failures that have occurred, it was determined the problem exists in the 18 different air handler units throughout the building. Major Macormic said these are the original units, which were installed in 1993, and parts are becoming obsolete. He asked the Council to consider awarding the bid to the low bidder Air Comfort Services, Inc., for \$83,512.

A motion was made by Long and seconded by Hines to award the bid for the new HVAC commercial control system and 18 AV-Fan powered terminal units to Air Comfort Services, Inc., for \$83,512. A voice vote on the motion showed nine ayes, zero nays, and zero absent. Motion carried.

City Counselor Emily Guffey read the following proposed resolution for one reading, by title. RESOLUTION NO. 1922: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND AIR COMFORT SERVICES, INC., FOR THE INSTALLATION OF A NEW HVAC COMMERCIAL CONTROL SYSTEM AND 18 VAV-FAN POWERED TERMINAL UNITS. A motion was made by Williams and seconded by Long to approve the proposed resolution. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried. The resolution passed.

(B) Motion Awarding Bid for Williams Road Storm Sewer Project #467: Public Works Director Steve Hargis explained this is a cost-share project with American Realty for the redevelopment of Williams Road and Strobach. He noted there is an open ditch that runs along Williams Road for a short distance. Adjacent to that redevelopment, the City's cost-share program provides materials and the developer would do the installation as part of the development of that lot. Mr. Hargis reported bids were let for the box culvert and the low bid was \$33,920 from Spurlock Industries. A motion was made by Williams and seconded by Hines to award the bid for Project 467, Williams Road Storm Sewer, to the low bidder Spurlock Industries, Springfield, Missouri for \$33,920. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Reappointing Mr. Steve Bowles to the Tax Increment Financing Commission (TIF) (February 2022): A motion was made by Long and seconded by Hines to reappoint Mr. Steve Bowles to the Tax Increment Financing Commission (TIF) until February 2022. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(B) Motion Appointing Ms. Laura Stoll to the Board of Adjustment to Replace Mr. Jonathan Hines (August 2022) (1st Term): A motion was made by Williams and seconded by Long to appoint Ms. Laura Stoll to the Board of Adjustment until August 2022 (First Term) to replace Mr. Jonathan Hines. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(C) Motion Reappointing Mr. Michael Flowers as an Alternate to the Board of Adjustment – (May 2022) (2nd Term): A motion was made by Long and seconded by Hines to reappoint Mr. Michael Flowers as an alternate to the Board of Adjustment until May 2022 (2nd Term). A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(D) Motion Appointing Ms. Rachel J. White to the Library Board to Replace Mr. Paul McMahan (May 2021): A motion was made by Williams and seconded by Hines to appoint Ms. Rachel J. White to the Library Board to replace Mr. Paul McMahan (May 2021). A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Pro-Tempore Morris opened the floor to any citizen wishing to address the Council.

No one present responded.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

None.

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IX. CLOSED SESSION

A motion was made by Hines and seconded by Schott to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Jung, Hines, Miller, Bowe, Williams, Long, and Morris. Nays; None. Absent; Jordan, Meusch, and Woolley. Motion carried.

The Council adjourned into closed Session at approximately 7:27 p.m.

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 7:32 p.m.

City Counselor Lance Thurman reported that during Closed Session the City Council consider approval of a contract for the sale of 583 Sycamore Drive. The Council approved an ordinance authorizing the Mayor to execute the subject contract.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at 7:33 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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