

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 7, 2016; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tempore Monty Jordan

Council Members in Attendance: Jonathan Hines, Monty Jordan, Matthew Crowell, Kelly Long, Don Morris, Brian Woolley, Steven Jung, and Walt Bowe

Council Members Absent: Matthew Miller, Susan J. Eudaly, John Meusch, and Jim Williams

Department Directors in Attendance: Community Development Director John Petersen, Parks and Recreation Director Floyd Jernigan, Police Chief Sean Fagan, Finance Director Steffanie Rogers, Public Works Director Steve Hargis, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Pro-Tem Jordan called the meeting to order at approximately 6:30 p.m. and asked Councilman Walt Bowe to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Morris and seconded by Long to approve the consent agenda as submitted. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting – October 3, 2016
- 2) City Council Closed Session Meeting – October 3, 2016
- 3) City Council Meeting – October 17, 2016
- 4) City Council Closed Session Meeting – October 17, 2016
- 5) City Council Workshop – October 24, 2016
- 6) City Council Closed Session Meeting – October 24, 2016

II. PUBLIC HEARINGS

None.

NOVEMBER 7, 2016

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

None.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the September 2016, Environmental Services Department Monthly Report; **(B)** the September 2016, Police Department Monthly Report; **(C)** the September 2016, Animal Control Division Monthly Report; **(D)** the October 25, 2016, Development Review Committee Meeting Minutes; **(E)** the October 26, 2016, Planning and Zoning Commission Preliminary Meeting Minutes; **(F)** the August 2016, Centre Financial Report; **(G)** the August 2016 Parks Financial Analysis; **(H)** the September 21, 2016, Health and Recreation Center Board Meeting Minutes; **(I)** The August 24, 2016, Park Advisory Commission Meeting Minutes; **(J)** The September and October 2016, Municipal Court Monthly Report; **(K)** the August and September 2016, Rolla Municipal Utilities Monthly Reports; **(L)** the August 23 and September 27, 2016, Rolla Board of Public Works Meeting Minutes, and; **(M)** the September and October 2016, Building Codes Monthly Reports.

V. OLD BUSINESS

(A) Ordinance Authorizing the Mayor to Enter into an Agreement with the Pump Shop: Public Works Director Steve Hargis recalled that during its last meeting, the Council approved the bid from The Pump Shop totaling \$61,718.00 for the HyPoint Pump Station upgrade. He asked the Council to consider the final reading of the subject ordinance, which would authorize the Mayor to enter into a contract with The Pump Shop for this project.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4315: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND THE PUMP SHOP FOR HY-POINT PUMP STATION UPGRADE, PROJECT 414. A motion was made by Morris and seconded by Long to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Bowe, Woolley, Hines, Long, Jordan, Morris, Crowell, and Jung. Nays; None. Absent; Miller, Williams, Meusch, and Eudaly. Motion carried. The ordinance passed.

VI. NEW BUSINESS

(A) Ordinance Approving the Final Plat of Wands Third Addition: Community Development Director John Petersen explained the subject property is owned by Mr. and Mrs. Dale Wands and is located adjacent to the Schuman Park near the intersection of North Oak Street and Twelfth Street. He told the Council the purpose of the subject plat is to eliminate a 20-foot wide utility easement shown on the Wands Second Addition Plat and to add two, ten-foot wide utility easements along the south and east boundary lines of Lot 1. Mr. Petersen pointed out the requirement of a fire access road for emergency fire access has been included in the subject ordinance instead of on the proposed plat. He reported the Planning and Zoning Commission recommend approval of the proposed plat.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AMENDING THE WANDS SECOND SUBDIVISION, A SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 37 NORTH, RANGE 8 WEST, ROLLA, MISSOURI, THIS PLAT BEING A MINOR SUBDIVISION, TO ELIMINATE CERTAIN UTILITY EASEMENTS AND REPLACE OTHER UTILITY EASEMENTS AS SHOWN ON THE WANDS THIRD SUBDIVISION PLAT. (WANDS THIRD).

(B) Motion Authorizing the Mayor to Quit Claim Wands Sewer Service Line Easement: Public Works Director Steve Hargis explained that on behalf of developer Mr. Dale Wands, City staff is requesting a proposed sewer connection across a portion of Schuman Park. He informed the Council the connection would run along the west side of the park and would be used to serve a new 20 unit apartment complex facing Oak Street near Thirteenth Street. Mr. Hargis said the developer would be responsible for the installation of the service line and restoration to the park after the line is complete.

After a brief discussion, a motion was made by Morris and seconded by Hines to authorize the Mayor to quit claim the subject easement to the developer for the purpose of installing the sewer service connection. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

(C) Ordinance Authorizing the Mayor to Execute an Agreement with HDR Engineering for WWTF Preliminary Engineering Report: As detailed during the Council's recent workshop, Public Works Director Steve Hargis explained the subject ordinance would authorize the Mayor to enter into a professional services agreement with

VI. NEW BUSINESS (continued)

(C) Ordinance Authorizing the Mayor to Execute an Agreement with HDR Engineering for WWTF Preliminary Engineering Report (continued): HDR Engineering, Inc., for Task Order #7. This task order would prepare a wastewater treatment facility (WWTF) preliminary engineering report on Rolla's treatment facilities addressing the capacity and ability of these facilities to meet anticipated future regulatory requirements.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND HDR ENGINEERING, INC. FOR WWTF PRELIMINARY ENGINEERING REPORT - PROFESSIONAL SERVICES.

(D) Ordinance Authorizing the Mayor to Execute an Agreement with HNTB for Westside Transportation Master Plan Professional Services: Public Works Director Steve Hargis asked the Council to consider approval of Amendment #2 of the Westside Transportation Master Plan Agreement with HNTB. He informed the Council this task would provide survey and geotechnical work in conjunction with the planned extension of Route 72.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND HNTB FOR WESTSIDE TRANSPORTATION MASTER PLAN PROFESSIONAL SERVICES.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Diesel Utility Vehicle: Public Works Director Steve Hargis indicated staff is recommending the purchase of a Kubota from the low bidder, Schaeperkoetter Sales and Service for \$15,833.00. He told the Council the vehicle would be used to pickup samples and carry tools at the wastewater treatment plant. Mr. Hargis added staff plans to surplus an existing pickup through GovDeals.com. A motion was

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion Awarding Bid for Diesel Utility Vehicle (continued): made by Morris and seconded by Long to authorize the purchase of a Kubota RTV-X1100C from Schaeperkoetter Sales and Service, Mount Sterling, Missouri, for \$15,833.00. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

(B) Motion Awarding Bid for New Playground Structure for Larry May Park: Parks and Recreation Director Floyd Jernigan reported proposals were received for a new playground structure for the Larry May Park. He said staff is recommending acceptance of the low bid from Play & Park Structures of Missouri for \$87,932.33, which includes installation and shipping.

A motion was made by Morris and seconded by Long to award the bid for the new playground structure for Larry May Park to Play & Park Structures of Missouri, Park Hills, Missouri, for \$87,932.33. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

(C) Resolution Authorizing the Mayor to Execute a Government Obligation Contract with KS StateBank for Fitness Equipment Financing: Parks and Recreation Director Floyd Jernigan recalled that during its October 3, 2016, meeting the Council approved the three-year lease/purchase of cardio equipment from Matrix for \$93,951. He explained each of the vendors bidding were asked to provide a leasing option through their primary lending institution in the original bid document. Mr. Jernigan stated it is staff's recommendation to lease finance 18 pieces of exercise equipment through Matrix and their leasing institution KS StateBank.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1871: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A GOVERNMENT OBLIGATION CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND KS STATEBANK FOR THE FINANCING OF CERTAIN FITNESS EQUIPMENT. A motion was made by Morris and seconded by Long to approve the proposed resolution. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried. The ordinance passed.

(D) Motion Awarding Bid for 2017 Four Wheel Drive Pickup: Community Development Director John Petersen reported only one bid was received before the deadline for a new inspector truck from Hutcheson Ford, St. James, Missouri for

**COUNCIL MEETING MINUTES
NOVEMBER 7, 2016
PAGE 6**

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(D) Motion Awarding Bid for 2017 Four Wheel Drive Pickup (continued): \$24,418.00. He noted two additional bids were received after the deadline from Joe Machens Ford and Sakelaris Ford. Mr. Petersen indicated it is staff's recommendation to award the bid to the low bidder, Hutcheson Ford, St. James, Missouri, for \$24,418.00.

A motion was made by Morris and seconded by Long to award the bid for a new inspector truck to Hutcheson Ford, St. James, Missouri, for a Ford F150, for \$24,418.00. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

(E) Motion Awarding Bid for Tactical Vests: Police Chief Sean Fagan asked the Council to consider awarding the bid for the purchase of fifteen tactical bullet proof vests for the SWAT team to the low bidder, First Spear, LLC, for \$27,649.20. He said the purchase would be funded through the drug forfeiture fund.

Following some discussion, a motion was made by Hines and seconded by Morris to award the bid for fifteen tactical bulletproof vests to the low bidder, First Spear, LLC, for \$27,649.20. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened to the floor to any citizen wishing to address the Council.

Mr. Robert Brunk, 12060 Oak Hill Drive, expressed his concern about the new enforcement policy regarding the removal of rollout containers at the curb. He pointed out his primary concern is that both the property owner and the tenant are held liable.

City Administrator John Butz explained the Council discussed the matter of removing the numbers of containers left by the street for the past six months. He said the Council wanted to adopt a policy or impose a fine for failure to remove the containers. Mr. Butz indicated that after meetings with property owners and developers, the Council felt the property owners and the tenants should be held jointly responsible.

No one else present addressed the Council.

NOVEMBER 7, 2016

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Reappointing Mr. Michael L. Singleton to the Housing Authority Board (October 2020): A motion was made by Long and seconded by Hines to reappoint Mr. Michael L. Singleton to the Housing Authority Board until October 2020. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

(B) Motion Appointing Mr. Keith Wedge to the Police Personnel Board to Complete the Unexpired Term of Robert Block, Sr. (June 2017): A motion was made by Hines and seconded by Long to appoint Mr. Keith Wedge to the Police Personnel Board until June 2017. A voice vote on the motion showed eight ayes, zero nays, and four absent. Motion carried.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Election: Councilman Jung encouraged everyone to vote in tomorrow's election.

XI. CLOSED SESSION

A motion was made by Hines and seconded by Woolley to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Jung, Hines, Woolley, Bowe, Crowell, Long, Jordan, Morris. Nays; None. Absent; Meusch, Eudaly, Miller, and Williams. Motion carried.

The Council adjourned into Closed Session at approximately 7:04 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into Open Session at approximately 7:44 p.m.

City Counselor Lance Thurman announced that during Closed Session, the Council discussed two real estate matters, but no final action was taken.

**COUNCIL MEETING MINUTES
NOVEMBER 7, 2016
PAGE 8**

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at 7:45 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

NOVEMBER 7, 2016