

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, OCTOBER 3, 2016; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Jonathan Hines, Monty Jordan, Matthew Miller, Matthew Crowell, Kelly Long, Susan J. Eudaly, Don Morris, John Meusch, Jim Williams, Brian Woolley, Steven Jung, and Walt Bowe

Council Members Absent: None.

Department Directors in Attendance: Environmental Services Director Brady Wilson, Community Development Director John Petersen, Parks and Recreation Director Floyd Jernigan, Police Chief Sean Fagan, Finance Director Steffanie Rogers, Public Works Director Steve Hargis, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Councilman Brian Woolley led in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Williams and seconded by Eudaly to approve the consent agenda as submitted. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Budget Workshop – August 29, 2016
- 2) City Council Meeting – September 6, 2016
- 3) City Council Meeting – September 19, 2016
- 4) City Council Closed Session Meeting – September 19, 2016

II. PUBLIC HEARINGS

None.

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III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) The Community Partnership: Ms. Jean Darnell, Executive Director of The Community Partnership, explained the Partnership is more than just a retail shop. She noted there are community programs for pregnant and parenting teens, children in the foster care system, children with disabilities, and local childcare providers. Ms. Darnell shared a video about Camp Capable, a program for children with disabilities, which allows them to take part in some adaptive sporting activities. Additionally, the video showed scenes from the Linking Hearts event, which is a statewide adoption event.

Ms. Darnell invited the Council to The Community Partnership's annual fundraiser, which will be held at 12 p.m. on October 27 at the Havener Center.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the August 2016, Environmental Services Department Monthly Report; **(B)** the August 2016, Police Department Monthly Report; **(C)** the August 2016, Animal Control Division Monthly Report; **(D)** the September 13, 2016, Planning and Zoning Commission Preliminary Meeting Minutes; **(E)** the July 2016, Centre Financial Report; **(F)** the July 2016 Parks Financial Analysis, and; **(G)** the August 17, 2016, Health and Recreation Center Board Meeting Minutes.

V. OLD BUSINESS

(A) Ordinance Approving the Final Plat of Mitchell's Consolidated Subdivision (Mitchell): Community Development Director John Petersen stated the newly coined Mitchell's Consolidated Subdivision involves the consolidation of parts of three lots that were part of the Maxwell Subdivision. Lots 26, 27, and 28 were consolidated into one lot to permit the development of a single-family home.

City Administrator John Butz added Lot 1 would be facing Maxwell Street. Because of the corner lot, the site setback along Eighteenth Street is 12.5 feet, which is half of the typical setback required in front.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4310: AN ORDINANCE APPROVING THE FINAL PLAT OF MITCHELL'S CONSOLIDATED SUBDIVISION, BEING A

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V. OLD BUSINESS (continued)

(A) Ordinance Approving the Final Plat of Mitchell's Consolidated Subdivision (Mitchell) (continued): MINOR SUBDIVISION AND PART OF LOT 26 AND PART OF LOT 27, MAXWELL SUBDIVISION, ROLLA, PHELPS COUNTY, MISSOURI (MITCHELL). A motion was made by Williams and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Williams, Jordan, Jung, Eudaly, Woolley, Miller, Bowe, Crowell, Meusch, Long, Morris, and Hines. Nays; None. Absent; None. Motion carried. The ordinance passed.

(B) Ordinance Approving the Final Plat of Shrove Subdivision (Sticky Fork): Community Development Director John Petersen explained this project is the future location of IHOP (International House of Pancakes). He noted the subject ordinance would eliminate an interior lot line and permit the redevelopment of the subject property. Mr. Petersen reported the Planning and Zoning Commission recommends approval.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4311: AN ORDINANCE APPROVING THE FINAL PLAT OF STICKY FORKS PROPERTIES, LLC, BEING THE SOLE OWNER(S) OF ALL OF THE PROPERTY SHOWN ON THIS PLAT, NOW DESIRES TO CONSOLIDATE THE LAND AS SHOWN ON THIS PLAT, SAID SUBDIVISION TO BE NAMED "SHROVE SUBDIVISION" LOT NO. 1, PHELPS, COUNTY, MISSOURI. (STICKY FORK). A motion was made by Williams and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Bowe, Woolley, Miller, Williams, Hines, Long, Meusch, Jordan, Morris, Crowell, Eudaly, and Jung. Nays; None. Absent; None. Motion carried. The ordinance passed.

(C) Discussion Regarding Cost Sharing for Concrete Dumpster Pads: Environmental Services Director Brady Wilson indicated this is a follow up to the Council's last discussion regarding multiple trash carts versus central dumpsters. Since the City established there was some real advantage to incentivizing property owners and managers to make a transition away from carts to dumpsters, he indicated he was asked to consider a policy for a cost-share project/program on said transition. Mr. Wilson referred the Council to a policy that would have the Environmental Services Department paying an amount for a pre-approved, minimum-sized concrete pad for communal dumpster locations in those developments deemed appropriate for that type of change.

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V. OLD BUSINESS (continued)

(C) Discussion Regarding Cost Sharing for Concrete Dumpster Pads (continued): A motion was made by Williams and seconded by Morris to implement the policy as submitted by Environmental Services Director Brady Wilson. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(D) Discussion Regarding Salem Avenue Traffic Study: Police Chief Sean Fagan recalled that on September 6, 2016, the Council tasked the Police Department to conduct a traffic survey on Salem Avenue, showing the average speeds, vehicle counts, and trucks. Chief Fagan explained a stealth speed registering sign was placed on the east side of Salem Avenue about 100 yards from the intersection of Highway 72 on September 12 and was removed on September 14. During that time, 2,845 vehicles traveled on Salem Avenue with an average speed of 27.5 m.p.h. The 85 percentile speed was 32 m.p.h. Chief Fagan explained 4% of the vehicles were buses and trucks and 1.5% (43 vehicles) were tractor-trailers. Based on this information, Chief Fagan recommended the speed limit on Salem Avenue not be changed. Additionally, Chief Fagan also recommended the school zone not be moved from its current location.

VI. NEW BUSINESS

(A) Ordinance Establishing 20 M.P.H. School Zone on 11th Street Adjacent to the Lutheran Elementary School: Public Works Director Steve Hargis explained the subject ordinance would establish a school zone adjacent to the Immanuel Lutheran Elementary School on Eleventh Street. He said it would be in effect from 7:30 a.m. to 8:30 a.m. and 2:30 p.m. to 3:30 p.m.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AMENDING ARTICLE V, REGULATION OF SPEED, SECTION 27-67 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI RELATING TO TRAFFIC.

(B) Ordinance Amending Sections 27-92 and 27-93 of the Rolla City Code Pertaining to Parking: Public Works Director Steve Hargis outlined the proposed changes to “no parking” zones and entertained questions and comments from the Council.

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VI. NEW BUSINESS (continued)

(B) Ordinance Amending Sections 27-92 and 27-93 of the Rolla City Code Pertaining to Parking (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AMENDING SECTION 27-92 AND REPEALING SECTION 27-93 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-93 IN LIEU THEREOF RELATING TO PARKING.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Sanitary Sewer Line Rehabilitation, and; an Ordinance Authorizing the Mayor to Execute a Contract with Insituform Technologies, USA, LLC for Same: Public Works Director Steve Hargis informed the Council this would be the sixth year the City has used Insituform Technologies in lining the City's sanitary sewers. He said staff has been pleased with the work of Insituform Technologies. Mr. Hargis explained these prices are under a cooperative purchasing arrangement through the City of Independence, Missouri and there are many communities along Interstate 44 that are using the same bid. He indicated staff is recommending the bid be awarded to Insituform Technologies for \$159,588.25. Just over a mile of a sewer will be rehabbed.

A motion was made by Williams and seconded by Eudaly to award the bid for rehabilitation of sanitary sewer lines to Insituform Technologies, USA, LLC for \$159,588.25. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND INSITUFORM TECHNOLOGIES USA, LLC.

(B) Motion Awarding Lease Bid for Cardio Fitness Equipment: Park and Recreation Director Floyd Jernigan asked the Council to consider the leasing of seventeen pieces of cardio equipment. He noted three bids were received and two members of the Parks and Recreation Department visited production plants at the three locations. Mr. Jernigan said

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(B) Motion Awarding Lease Bid for Cardio Fitness Equipment (continued): staff recommends replacing the equipment with the low lease bid from Matrix, Cottage Grove, Wisconsin. He added the Health and Recreation Center Board approved the recommendation. Mr. Jernigan pointed out the old equipment will be sold locally or on GovDeals.com.

A motion was made by Morris and seconded by Eudaly to award the bid for the lease purchase of seventeen pieces of cardio fitness equipment to Matrix, Cottage Grove, Wisconsin, for a three-year total of \$93,951. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(C) Motion Awarding Financing Bid for 2014 Freightliner with Vactor TRAK System, and; a Resolution Authorizing the Mayor to Enter into a Contract for Same: Finance Director Steffanie Rogers recalled that during the last Council meeting, the Public Works Department was granted permission to purchase a pre-owned 2014 Freightliner truck to replace the one that was totaled in an accident. She reported the City would be receiving approximately \$75,000 from MIRMA, which is the fair market value of the vehicle before it was totaled. Ms. Rogers noted three bids were received for the financing of the 2014 Freightliner. The lowest bid was received from US Bank at 1.65% for an annual payment of \$78,753. She added the \$75,000 from the insurance would be applied to the first payment.

A motion was made by Jordan and seconded by Eudaly to award the bid to US Bank at an interest rate of 1.65%. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1866: A RESOLUTION AWARDING THE FINANCING OF PUBLIC WORKS EQUIPMENT TO US BANK AND AUTHORIZE PREPARATION OF LEASE DOCUMENTS. A motion was made by Williams and seconded by Morris to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

(D) Motion Awarding Financing Bid for 30 SCBA, and; a Resolution Authorizing the Mayor to Enter into a Contract for Same: Finance Director Steffanie Rogers recalled the purchase of 30 self-contained breathing apparatus (SCBA) for the Fire Department was authorized during the Council's last meeting. She noted three bids were

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(D) Motion Awarding Financing Bid for 30 SCBA, and; a Resolution Authorizing the Mayor to Enter into a Contract for Same: received for the financing of \$186,000 and the low bid was received from US Bank with an interest rate of 1.65% with an annual payment for five years of \$39,061.49.

A motion was made by Williams and seconded by Morris to award the bid for the financing of 30 SCBA to US Bank with an interest rate of 1.65% with an annual payment for five years of \$39,061.49. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1867: A RESOLUTION AWARDING THE FINANCING OF FIRE EQUIPMENT TO US BANK AND AUTHORIZE PREPARATION OF LEASE DOCUMENTS. A motion was made by Williams and seconded by Eudaly to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

(E) Motion Awarding Bid for Animal Control Truck: Police Chief Sean Fagan asked the Council to consider awarding the bid for a 2017, one-half ton, full-size, four wheel drive, regular cab, long bed pickup for the Animal Control division to the low bidder, Hutcheson Ford, St. James, Missouri for \$23,485. A motion was made by Jordan and seconded by Williams to award the bid for a 2017, one-half ton, full-size, four wheel drive, regular cab, long bed Ford F150 pickup to Hutcheson Ford, St. James, Missouri for \$23,485. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(F) Motion Awarding Bid for Evidence Truck: Police Chief Sean Fagan asked the Council to consider awarding the bid for a 2017, three-quarter ton, full-size, four-wheel drive crew cab pickup to Landmark Dodge for \$29,492. He explained this vehicle would be a specialized vehicle since the Police Department now has an evidence detective. The vehicle will be outfitted with the equipment needed for crime scenes.

A motion was made by Williams and seconded by Woolley to award the bid for a 2017 Ram 2500 Tradesman to the low bidder Landmark Dodge, for \$29,429. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(G) Motion Awarding Bid for Police Truck: Police Chief Sean Fagan asked the Council to consider awarding the bid for a 2017, one-half ton, full-size, four wheel drive, crew cab pickup to the low bidder Landmark Dodge for \$27,895. A motion was made by Williams and seconded by Eudaly to award the bid for a 2017 Dodge 1500 SSV to the low bidder, Landmark Dodge for \$27,895. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(H) Motion Awarding Bid for Police Van: Police Chief Sean Fagan asked the Council to consider awarding the bid for a police van to Hutcheson Ford, St. James, Missouri, for a 2017, one-ton, long wheel based, extended length high roof cargo van for \$34,233. He informed the Council this vehicle would be purchased with drug seizure funds. Chief Fagan indicated this unit would be used as a SWAT van. A motion was made by Williams and seconded by Long to award the bid for a police van to Hutcheson Ford, St. James, Missouri, for a 2017, Transit 350 EL HR for \$34,233. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(I) Motion Awarding Bid for Police SUVs: Police Chief Fagan asked the Council to consider awarding the bid for the purchase of five, 2017, all wheel drive pursuit package SUVs to the low bidder, Lou Fusz Ford for \$30,316 each for a total of \$151,580. A motion was made by Williams and seconded by Jordan to award the bid for five, 2017 Ford Police Interceptor SUVs to Lou Fusz Ford for \$30,316 each for a total of \$151,580. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(J) Motion Awarding Bid for Police SUV Equipment: Police Chief Sean Fagan asked the Council to consider awarding the bid for the equipment for the five, 2017 Police SUVs to the low bidder, Ed Roehr Safety Products for \$7,215 per vehicle for a total of \$36,075. A motion was made by Williams and seconded by Eudaly to award the bid for the police SUV equipment to the low bidder, Ed Roehr Safety Products for \$7,215 per vehicle for a total of \$36,075. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(K) Motion Awarding Bid for Toughpads: Police Chief Sean Fagan asked the Council to consider awarding the bid for the purchase of computers to be installed in the police vehicles. He noted he would be using drug seizure funds to purchase these computers. Chief Fagan noted the overall cost for 26 units, including installation, accessories, mounts for vehicles and station, and a five-year warranty is \$163,000. He recommended

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(K) Motion Awarding Bid for Toughpads (continued): the bid be awarded to Turnkey Mobil Solutions for the purchase of 26 Panasonic Toughpads for a total of \$163,000. A motion was made by Williams and seconded by Eudaly to award the bid to the State bid, Turkey Mobil Solutions for the purchase of 26 Panasonic Toughpads for a total of \$163,000. A voice vote o the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened to the floor to any citizen wishing to address the Council.

No one present responded.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Ninth Street Parking Lot: Regarding the parking lot on Ninth Street, Mayor Magdits noted there is a sizeable angle toward Highway 63. He asked Public Works Director Steve Hargis if he had considered the water runoff from it.

Public Works Director Steve Hargis indicated Archer Elgin did the storm water study on this lot and they provided a storm sewer system for the lot. He said it is designed to handle it.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Missouri S&T Homecoming Parade: Ms. Samantha Wickes with Missouri S&T requested the closing of certain streets during the Missouri S&T Homecoming Parade on Saturday, October 15 2016. A motion was made by Long and seconded by Eudaly to close the requested streets during the Missouri S&T Homecoming Parade. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

(B) Annual Arts and Crafts Festival: Public Works Director Steve Hargis asked the Council to consider the closing of Pine Street from Sixth to Tenth Street and one block of Ninth Street from Elm to Pine Street during the annual Arts and Crafts Festival on

X. COMMENTS FOR THE GOOD OF THE ORDER (continued)

(B) Annual Arts and Crafts Festival (continued): Saturday, October 15, 2016. A motion was made by Eudaly and seconded by Jordan to authorize the closing of the requested streets on October 15, 2016, during the annual Arts and Crafts Festival. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

XI. CLOSED SESSION

A motion was made by Hines and seconded by Woolley to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Meusch, Eudaly, Jung, Hines, Woolley, Miller, Bowe, Crowell, Long, Jordan, Morris, and Williams. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:45 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into Open Session at approximately 8:12 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed one matter of real estate and voted to transfer property from the City of Rolla to Mo-Sci, LLC.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at 8:13 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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