

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JULY 20, 2015; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Jonathan Hines, Monty Jordan, Matthew Miller, Kelly Long, Susan J. Eudaly, John K. Meusch, Brian Woolley, Steven Jung, and Walt Bowe

Council Members Absent: Matthew Crowell, Don Morris, and Jim Williams

Department Directors in Attendance: Public Works Director Steve Hargis, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Interim Fire Chief Ron Smith, Community Development Director John Petersen, and Finance Director Steffanie Rogers

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Susan Eudaly to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

None.

III. OLD BUSINESS

None.

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IV. NEW BUSINESS

(A) Ordinance Authorizing the Mayor to Execute an Agreement and Work Order No. 1 with Alta Planning + Design, Inc., for a Complete Streets Policy Strategy:

Public Works Director Steve Hargis informed the Council the Public Works Department requested qualification statements to assist the City with implementing a complete streets strategy for Rolla. The focus of a complete streets strategy is to address the needs of every person that might need some facet of Rolla's transportation system whether it is bicycles, sidewalks, handicapped accessibility, etc. Mr. Hargis said staff is recommending the selection of Alta Planning + Design, Inc., a nationwide company that specializes in this kind of work. He noted the deliverable for this project is a complete streets policy and implementation strategy for Rolla. Mr. Hargis asked the Council to consider the first reading of the subject ordinance, which would authorize the Mayor to sign the master contract with Alta Planning + Design. He pointed out there are two contracts associated with the ordinance. One is a master contract with Alta Planning + Design and the first task order with a price not to exceed \$29,074. Mr. Hargis said it would take at least two budget years to complete this project.

Mr. Hargis then introduced Mr. Paul Wojciechowski with Alta Planning + Design, Inc., who provided a brief presentation on complete streets.

Following Mr. Wojciechowski's presentation, City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI CERTAIN AGREEMENTS BETWEEN THE CITY OF ROLLA, MISSOURI AND ALTA PLANNING + DESIGN, INC., FOR THE DEVELOPMENT AND IMPLEMENTATION OF A COMPLETE STREETS STRATEGY.

(B) Ordinance Vacating a Portion of Lot 21, Gracie Place Subdivision (Sowers):

Community Development Director John Petersen explained the applicant is requesting the vacation of a portion of Lot 21, Gracie Place Subdivision, located off Highway E. The applicant plans to construct a four-plex on the parcel. He noted the land has been cleared of all existing utilities. Mr. Petersen pointed out the developer is requesting the Council consider the first and final readings of the subject ordinance at this meeting so construction can begin immediately.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4219: AN ORDINANCE APPROVING THE VACATION OF A 20.76 FOOT WIDE BY 54.37 FOOT LONG UTILITY EASEMENT

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IV. NEW BUSINESS (continued)

(B) Ordinance Vacating a Portion of Lot 21, Gracie Place Subdivision (Sowers) (continued): AS SHOWN ON THE ATTACHED SURVEY OF GRACIE PLACE SUBDIVISION, LOT 21 (SOWERS). A motion was made by Eudaly and seconded by Long to suspend the rules and the ordinance be read for its final reading, by title. A voice vote on the motion showed eight ayes, one nay, and three absent. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by Jordan and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Jung, Hines, Woolley, Miller, Bowe, Meusch, Long, and Eudaly. Nays; None. Absent; Williams, Crowell, and Morris. Motion carried. The ordinance passed.

(C) Ordinance Approving the Final Plat of Blue's Lake Plat No. II (Citizens Bank of Newburg): Community Development Director John Petersen explained the subject request is for a lot split. He said it is considered a minor subdivision because there are only two lots and no utilities or infrastructure is planned to be extended into this area. Mr. Petersen noted the total area consists of 7.96 acres. Lot 1 will consist of 5.07 acres and Lot 2 will consist of 2.89 acres. The applicant is requesting the subdivision to facilitate the sale of the property.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE APPROVING A FINAL PLAT OF BLUE'S LAKE PLAT NO. II, A MINOR SUBDIVISION BEING A RE PLAT OF A PORTION OF LOT 1, BLUE'S LAKE PLAT NO. 6 AND A PART OF W1/2 SW1/4 SEC. 10, T37N, R8W ROLLA, PHELPS COUNTY, MISSOURI (CITIZENS BANK OF NEWBURG).

(D) New Fire Chief Profile/Advertisement: City Administrator John Butz reported the Fire Chief Search Committee met once and has corresponded via e-mail. He told the Council the process began by doing a simple questionnaire that was sent to Council members, Department Directors and members of the Fire Department. Mr. Butz noted the compilation of the questionnaire is included in the agenda packets and some of it was factored into the position profile, which will be provided to possible candidates who might not be familiar with Rolla. He told the Council the City would be advertising the position within the next two weeks and it will remain open until the position is filled.

V. CLAIMS and/or FISCAL TRANSACTIONS

None.

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VI. MAYOR/CITY COUNCIL COMMENTS

Mayor Magdits reported Rolla's Police and Fire Departments are participating in the search in the St. James, Missouri, area for missing boy Jonathan Shay. He said Jonathan belongs in our thoughts and prayers.

(A) Motion Appointing Mr. Steve Bowles (August 2020) to the Industrial Development Authority to Replace Ms. Janece Martin: A motion was made by Long and seconded by Eudaly to appoint Mr. Steve Bowles to the Industrial Development Authority until August 2020. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

(B) Motion Appointing Mr. Paul Frisbee (July 2020) to the Board of Building Appeals to Replace Mr. Harold Bennish: A motion was made by Eudaly and seconded by Jordan to appoint Mr. Paul Frisbee to the Board of Building Appeals until July 2020. A voice vote on the motion showed nine ayes, zero nays, and three absent. Motion carried.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Mr. Tom Sager, 8 Laird Avenue, Rolla, Missouri, addressed the Council concerning the Ber Juan Park pond scum, which he indicated does not look very nice. He suggested the City purchase an aerator similar to the one at the Lions Club Park. Mr. Sager showed the Council several examples of aerators and noted they are considerably less than what it cost the City to place Proposition P on the ballot in November, which was \$18,000. He encouraged the Council to consider this and other things the City could do to beautify the city.

Additionally, Mr. Sager reminded the Council about his comments at the last Council meeting regarding the straightening of Eighteenth/Walnut Streets from Highway 63 to the railroad tracks.

Mayor Magdits told Mr. Sager he is correct about the Ber Juan Pond scum. He noted the Park Sales Tax would not begin to be collected until later in the year. Additionally, the City needs to pay back money it borrowed to get through this season. After that, it is City staff's intention to meet with the Parks and Recreation Commission. Mayor Magdits

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VII. CITIZEN COMMUNICATION (continued)

(A) Open Citizen Communication (continued): stated there are certain things that were promised in the initiative the City wants to deliver that benefit many people. He said it is the City's intention to seek public opinion on the capital expenditures during the next eight years.

No one else present addressed the Council.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

(A) Council Workshop – Major Transportation Issues/Opportunities (Monday, July 27, @ 5 p.m., Council Chambers): City Administrator John Butz reminded the Council of the Council Workshop scheduled for 5 p.m. on Monday, July 27, 2015, in the Council Chambers pertaining to transportation issues. He said he wants the Council to hear about what is happening with HNTB Corporation and their master planning options. Mr. Butz said as the City starts looking at the Rolla West UTW, TIF (Tax Increment Financing), and the TDD (Transportation Development District), those processes can take eight to ten months in formation, which is required by State Statutes.

In order to meet the City's timeline, Mayor Magdits said there are 26 mile markers between now and December 21, 2015, if we want to stay on track with both of those endeavors.

IX. CLOSED SESSION

None.

X. ADJOURNMENT

Having no further business, the meeting adjourned at 7:18 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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