

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, FEBRUARY 2, 2015; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Jonathan Hines, Monty Jordan, Greg Sawyer, Matthew Miller, Susan J. Eudaly, Don Morris, Stephen Bowles, Jim Williams, Brian Woolley, Tony Bahr, and Walt Bowe

**Council Members Absent:** Kelly Long

**Department Directors in Attendance:** Public Works Director Steve Hargis, Fire Chief Robert Williams, Environmental Services Director Brady Wilson, Parks and Recreation Director Scott Caron, Interim Police Chief Rick Williams, Community Development Director John Petersen, and Finance Director Steffanie Rogers

**Other City Officials in Attendance:** City Administrator John Butz, City Counselor Carolyn Buschjost, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Councilman Don Morris then led in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A motion was made by Williams and seconded by Bowles to approve the consent agenda as submitted. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The consent agenda consisted of the following:

**(A) Approval of the Rolla City Council Minutes for the following:**

- 1) City Council Meeting – January 5, 2015
- 2) City Council Meeting Closed Session – January 5, 2015
- 3) City Council Meeting – January 20, 2015

**II. PUBLIC HEARINGS**

None.

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**III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS**

**(A) Rolla Regional Economic Commission (RREC) 2014 Annual Report:** Rolla Regional Economic Commission (RREC) Executive Director Cyndra Lorey reported on the area's economic environment and updated the Council on the status of projects and prospects.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

Mayor Magdits referred the Council to (A) the December 2014, Centre FY 2015 Financial Analysis; (B) the December 2014, Parks Department FY 2015 Financial Analysis; (C) the December 17, 2014, Parks and Recreation Commission Meeting Minutes; (D) the December 2014 Environmental Services Department Monthly Report; (E) the January 2015, Fire and Rescue Department Monthly Report; (F) the December 2014 Police Department Monthly Report; (G) the December 2014 and Year-End Animal Control Division Monthly Reports; (H) the December 2014 Municipal Court Monthly Report; (I) the November and December 2014, Rolla Municipal Utilities Monthly Reports, and; (J) the November 25, 2014, Rolla Board of Public Works Meeting Minutes.

**V. OLD BUSINESS**

None.

**VI. NEW BUSINESS**

**(A) Motion Closing Certain Streets and Parking Lots for Celebration of Nations:** Parks and Recreation Director Scott Caron reported the annual Celebration of Nations event would be held on Saturday, September 26, 2015. To prepare for the event, Missouri S&T is requesting the closing of certain parking lots on Friday, September 25 to prepare. Mr. Caron noted the parade begins at 11 a.m. and certain streets will be closed on September 26 until about 4 p.m. A motion was made by Williams and seconded by Eudaly to close the requested streets and parking lots during the Celebration of Nations event. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**VI. NEW BUSINESS (continued)**

**(B) Motion Approving the “Adopt A Park” Program Subject to Legal/MIRMA**

**Review:** Parks and Recreation Director Scott Caron explained that due to the reduction in the Parks budget and staff, maintenance of the parks has been reduced over the past few years. One way to reduce the impact is to provide a means for residents and organizations to “adopt” parks or areas within parks. Mr. Caron said staff has been reluctant to do so because a formal policy has not been in place. He informed the Council that he reviewed various “adopt a park” programs throughout the country to see how other communities are handling these types of ventures. Mr. Caron referred the Council to the draft “Adopt-A-Park Program,” included in the agenda materials, which would allow community organizations or individuals to assist with the maintenance and mowing of the parks. He added the City’s legal counsel and MIRMA (Missouri Intergovernmental Risk Management Association) have been asked to review the program for liability concerns.

Following discussion, a motion was made by Williams and seconded by Eudaly to approve the Adopt-A-Park Program subject to legal/MIRMA review. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**(C) Ordinance Authorizing the Mayor to Execute an Agreement with HNTB, Inc., for a Major Transportation Study:**

City Administrator John Butz recalled staff introduced this to the Council about a month ago, and City staff has been talking with some of its key partners, i.e., University, Hospital, UTW, all in preparation for what we are going to do as a community to address some of Rolla’s transportation needs. He recalled the biennial citizen attitude survey has indicated traffic congestion and traffic flow as the top two needs the City should address including the prospect of Rolla West, the growth at the University on both the east and west side of Highway 63, and the Delbert Day Institute. Mr. Butz said he is thrilled to report that, subject to Council approval, the hospital, University and UTW are all willing to equally split the cost of performing a critical review of the primary transportation system. He pointed out the City’s exposure will not be \$150,000, but \$37,500. Mr. Butz indicated a Memorandum of Understanding would be drafted and reviewed by the partners. He told the Council the subject ordinance would authorize the Mayor to enter into an agreement with HNTB, Inc., a large transportation planning company, to provide the review. Mr. Butz explained the analysis is estimated to take approximately seven to eight months. He recommended the first and final reading of the subject ordinance, subject to legal review on some indemnifications clauses in the agreement, so the review can begin.

**VI. NEW BUSINESS (continued)**

**(C) Ordinance Authorizing the Mayor to Execute an Agreement with HNTB, Inc., for a Major Transportation Study (continued):** Following discussion, City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4184: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT WITH HNTB, INC., as amended for recommendations of legal counsel. A motion was made by Eudaly and seconded by Morris to suspend the rules and the ordinance be read for its final reading, by title. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading by title. A motion was made by Williams and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Williams, Jordan, Bahr, Eudaly, Woolley, Miller, Bowe, Sawyer, Bowles, Morris, and Hines. Nays; None. Absent; Long. Motion carried. The ordinance passed.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

None.

**VIII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Review and Adoption of the 2015 City Administrator's Goals and Objectives:** Mayor Magdits referred the Council to the City Administrator's Goals and Objectives for 2015. He asked the Council if they would like to modify any of the goals. No Council comments were made.

Mayor Magdits pointed out the City Administrator's Review Committee did not weigh the goals. He indicated he would meet with the Committee to assign a weighing.

**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(A) Review and Adoption of the 2015 City Administrator's Goals and Objectives (continued):** A motion was made by Jordan and seconded by Williams to approve the City Administrator's Goals and Objectives for 2015 as presented. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

**(A) Police Department Annual Awards Banquet:** Councilwoman Eudaly thanked the Police Department for the recent Awards Banquet and Mystery Dinner. She said the Police Department did a great job and it was a lot of fun. Ms. Eudaly stated it was good hearing about all the projects the Police Department has been doing.

**(B) February 17, 2015 Council Meeting:** City Administrator John Butz reminded the Council that due to the Presidents Day Holiday on Monday, February 16, 2015, the Council meeting would be held on Tuesday, February 17, 2016.

**(C) Fort Leonard Wood Listening Session:** Mayor Magdits noted the Fort Leonard Wood Listening Session, scheduled for March 2, 2015, coincides with the March City Council meeting. He asked the Council if they wanted to go on record in some way of supporting Fort Leonard Wood, i.e., a Council resolution or a Council letter.

City Administrator John Butz said Fort Leonard Wood prefers a physical presence, but if the Council issues a proclamation, it could be entered into their record. He said there is a period scheduled at the end of the session for accepting written comment.

If Council concurs, Mayor Magdits asked that a proclamation be considered during the Council's next meeting. No objections were noted.

**XI. CLOSED SESSION**

A motion was made by Williams and seconded by Bowles to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate and personnel. A roll call vote on the motion showed the following: Ayes; Bowe, Woolley, Miller, Williams, Hines, Bowles, Jordan, Morris, Sawyer, Eudaly, and Bahr. Nays; None. Absent; Long. Motion carried.

The Council adjourned into Closed Session at approximately 7:31 p.m.

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**XII. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 8:33 p.m.

City Counselor Carolyn Buschjost reported that during closed session the Council discussed one matter of real estate. She indicated a final decision was made, a contract was approved, and the following ordinance was approved. ORDINANCE NO. 4185: AN ORDINANCE AUTHORIZING THE CITY OF ROLLA, MISSOURI, A MUNICIPAL CORPORATION, ACTING BY AND THROUGH ITS BOARD OF PUBLIC WORKS, (COMMONLY KNOWN AS ROLLA MUNICIPAL UTILITIES (THE "BUYER")) TO EXECUTE A CERTAIN CONTRACT FOR SALE OF REAL ESTATE BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA CHURCH OF CHRIST. Ms. Buschjost explained the contract was approved to be executed by the (Rolla Municipal Utilities) RMU General Manager.

**XII. CLOSED SESSION ACTION (continued)**

Additionally, Ms. Buschjost reported one personnel matter was discussed and no final decisions were made.

**XIII. ADJOURNMENT**

Having no further business, the meeting adjourned at 8:34 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

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