

Parks & Recreation Staff

Ken Kwantes.....Director
Kristy Bullock Park Specialist
Stan Busch Park Superintendent
Dave Johnson Park Foreman

Important Phone Numbers

Parks & Recreation Office..... 364-4278
Information Line..... 364-0847

Rolla Parks & Recreation

1200 N. Holloway – Centre Lobby
P.O. Box 886
Rolla, MO 65401
(573) 364-4278 • (573) 308-4012 (Fax)
E-mail: parks@rollacity.org
Website: <http://www.rollacity.org/parks>

Court Fees

- \$4.00 per hour, per court
- \$10.00 per hour for *one court with lights* (Must pay \$4 court fee also)
- \$20.00 per hour for *all courts with lights* (Must pay \$4 court fee also).

Tennis Court Policy



**Rolla Parks
&
Recreation**



General Tennis Rules & Reservation Policy

1. Patrons may make a tennis court reservation by phoning the Parks & Recreation Office or in person. Reservations are allowed for one court, beginning at 8:00 a.m., up to two weeks in advance.
2. The length of time for a court reservation is 1 hours.
3. A league team captain using the same policy may reserve up to 2 courts for a team practice.
4. The Parks & Recreation Director &/or Park Specialist will handle special requests on a one on one basis.
5. Block time does not apply.
6. At the end of a playing period, players must promptly relinquish the court to the next group of players.
7. The basic rule of tennis etiquette, as governed by the USTA, should be observed at all times by players and specators.; i.e., wait to retrieve balls that roll into or behind another court until other players have completed their point; refrain from loud talking / yelling in the court area if others are playing, etc.
8. Children must not be allowed to run around the tennis courts unattended.
9. Use of the tennis courts shall at all times be subject to control of the Parks & Recreation staff, who shall determine the suitability of the courts for play.
10. All players are expected and required to wear proper tennis attire at all times. Players may wear tennis shoes or gym shoes. Street shoes and sandals are not allowed.
11. No bicycles, tricycles, skateboards, roller blades, skates, scooters, baby carriages, baby strollers or pets are allowed.
12. Due to the cushioned surfacing, rocks, glass and dirt can damage the playing surface beyond repair. Please report all problems immediately to the Parks & Recreation office (364-4278).
13. No canned beverages or glass containers are allowed inside the fenced court area, as spilled drinks stain the surface. No gum is allowed while on the courts.
14. The tennis courts may be closed at any time due to safety reasons, necessary repairs or maintenance.
15. Alcoholic beverages are prohibited in all City Parks, including the Ber Juan Tennis Courts.
16. To assist in maintaining the cleanliness of the courts, players are expected to remove debris after completing play. Trash cans are located outside the courts for this purpose.
17. No chairs are allowed inside the fenced court area. Wheelchairs with rubber wheels that are clean and free of dirt & rocks are allowed.
18. MST student groups must obtain written permission from the intramural office before obtaining a reservation card to use the Ber Juan Tennis Courts. They must also agree to abide by the Parks & Recreation Department Tennis Court Policy.
19. The Courts are for recreational use only, and may not be used for individual profit.

20. Private tennis instructors must obtain a permit from the Parks & Recreation office before using the tennis courts.

Court Reservations

1. USTA league play and Parks & Recreation tennis programs takes precedence over all other reservations. A person(s) holding a Rolla Parks & Recreation Department tennis court reservation card has priority over a person not holding a reservation card.
2. The tennis courts are reserved on a first-come, first-serve basis.
3. The tennis courts cannot be reserved more than two (2) weeks in advance.
4. Tennis reservations can be cancelled without notice by the Parks & Recreation Department due to court maintenance, weather conditions, or court conditions.
5. There will be **NO REFUNDS** due to weather and/or court condition cancellations. However, credit will be given to those individuals unable to begin their reserved time.

Tennis Light Reservations

1. Lighted courts must be paid for in advance.
2. All fees must be paid for by 12:00 p.m. (Monday-Friday) of the day of the reservation or by 12:00 p.m. the day before a weekend or holiday.
3. No lights will be programmed to stay on past 11:00 p.m.
4. Lights will not be programmed between November 1-April 1 (unless approved by the Parks & Recreation Director).

Matches, Leagues Matches, & Tournaments

1. All matches, tournament schedules, and league schedules must be submitted in writing no less than 30 days prior to the match, tournament, and/or league starting date.
2. All final and complete tennis schedules must be submitted in writing for approval by the Parks & Recreation Department not less than 10 days before the starting date. This should include a schedule with starting and ending times.
3. All leagues, tournaments and private instructors using the Ber Juan Tennis Courts must submit a Certificate of Insurance for \$1,000,000 of liability insurance, naming the City of Rolla as an additional insured party. Effective January 1 of each year. The courts will not be reserved until proof of insurance is received.
4. If any time a damage deduction exceeds the damage deposit, an additional damage deposit will be required. **NOTE:** Tennis court privileges will be denied indefinitely until a new damage deposit has been received. All previous years' damage deposits are nullified and new damage deposits must be submitted.
5. All game and tournament requests must be completed on a Notification of Intent form (available at the Parks & Recreation office).
6. All tournament requests must be completed on a Tournament Guidelines & Agreement form (available at the Parks & Recreation Office).
7. There will be No Refunds due to weather and/or court condition cancellations. However, credit will be given to those individuals unable to begin their reserved time.

10. The Rolla Parks & Recreation Department can waive fees for district, sectional, state, regional, and national tournaments.
11. The Rolla Parks & Recreation Department can collect gate admission.

Schedule of Fees, Damage Deposits, & Penalties

1. *Court Fees
 \$4.00 per hour, per court.
 \$10.00 per hour for *one court with* lights (Must pay \$4 court fee also)
 \$20.00 per hour for *all courts with* lights. (Must pay \$4 court fee also)
2. *Tournament Fees
 \$20.00 per day, per court
 \$30.00 per day & night, per court
3. Damage Deposit
 \$100.00/Tournament and League
4. Private Instructor Fee
 \$4.00 per hour, per court and a city business license.

DAMAGE DEDUCTIONS AND PENALTIES

1. Stolen, lost, moved, and missing locks
 \$50.00 per lock
2. Post Damage
 \$200.00 per post
3. Litter (including parking lot)
 \$100.00 per reservation
4. Tennis Nets
 \$100 per net

5. Other damages beyond normal wear and tear will be assessed to the league or individual by the Parks & Recreation Department replacements cost and labor.
6. Non-compliance with the Parks & Recreation Department Tennis Court Policy will result in denial of tennis court usage and/or deduction from damage deposit.
7. The Parks & Recreation Department shall decide all damage deductions not specifically list above.

** Fees waived for youth under age 15*



The Ber Juan Tennis Complex, located in Ber Juan Park, was resurfaced in 2003 with Premier Court tennis surfacing, which is a world class, championship caliber sports surface. In 2005, with fundraising help from the Friends of Tennis, a grant from USTA, and help from various city departments, the city purchased and installed a Musco Light Structure 2 system. The courts are lit to USTA standards and with the aid of a timing system, half the courts can be lit at once or all six courts can be on. With the addition of the Premier Court surface and the Musco lighting, Rolla has further enhanced the Ber Juan Tennis Complex as being the best in the area.

Ber Juan Tennis Complex is also a Tennis Welcome Center as well as an official USTA championship complex. In 2005, Ber Juan Tennis Complex was named the USTA Missouri District Tennis Facility of the Year.