

JOB ANNOUNCEMENT

BUILDING INSPECTOR

CITY OF ROLLA – COMMUNITY DEVELOPMENT

POSTING DATE: February 2, 2012

GRADE CLASSIFICATION: 12 (Full-time, Non-Exempt)

SALARY RANGE: \$16.551/hr - \$21.920/hr (Annually: \$34,426.52 - \$45,592.58)

DESCRIPTION OF DUTIES: The City of Rolla, Missouri is seeking a full-time Building Inspector for the Community Development Department. The inspector's work will involve the implementation of the City's building, plumbing, electrical, mechanical and related codes (i.e. zoning). Central to this position is the application of the city-wide building permit program; examining residential and commercial plans for code compliance prior to the issuance of building permits and during construction; participation in inspection activities; and initiating code enforcement matters as they relate to public nuisances, health and safety concerns.

The successful candidate must have strong communication skills. The position requires the preparation of documents, reviewing violation complaints, summarization of investigations, the issuance of citations, and serving when needed as a witness in court. The inspector is responsible for working with staff to provide excellent customer service, public information, and conflict resolution as needed.

SPECIAL QUALIFICATIONS: The ideal candidate will have at a minimum vocational/technical training in the building trades with at least five years of progressively responsible work experience in construction, building code enforcement or equivalent of development experience, as well as experience reading engineering and architectural plans. The successful candidate must obtain inspector certifications from ICC within the first 24 months after selection. A valid Missouri driver's license with a clean record is mandatory. This position requires accessibility to work sites in all types of weather conditions.

APPLICATION DEADLINE: Applications accepted through February 24, 2012. Send Resume with Application to the City of Rolla, Attn: Steve Flowers, 901 N. Elm St., PO Box 979, Rolla, MO 65402. Resume and Application may also be emailed to sflowers@rollacity.org. Application forms are available on-line at www.rollacity.org or at the Community Development Department, 2nd floor at City Hall.

AN EQUAL OPPORTUNITY EMPLOYER
EMPLOYER COMPLIES WITH ALL A.D.A. REQUIREMENTS