



**NOTICE OF APPEAL FOR VARIANCE**  
**BOARD OF ADJUSTMENT**  
**CITY OF ROLLA, MO**

(Office use only)

Case # \_\_\_\_\_

Date Filed \_\_\_\_\_

\$150 Fee Received \_\_\_\_\_

Applicant: Please provide the following information:

Location of property affected by this appeal:

Address \_\_\_\_\_

Subdivision Block # \_\_\_\_\_ Lot # \_\_\_\_\_ Zone \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Owner's Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Phone # \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

**APPEAL FOR VARIANCE**

Applicant requests that a determination be made by the board of Adjustment on the following appeal, which was denied by the Building Official on \_\_\_\_\_.

Applicable section(s) of the Rolla City Code that a variance is requested: \_\_\_\_\_

Appeal for Variance for a permit to erect or use the above building or land for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has any previous application or appeal been filed in connection with these premises? \_\_\_\_\_  
If yes, list case # and date: \_\_\_\_\_

Please attach a plot plan of the property showing the location of the proposed and existing structure; and other factual evidence on which the appeal is based, and such information the Board will need to reach an intelligent decision.

**Section 42.255.3**

**Any special exceptions, variances or appeals authorized or granted by the Board of Adjustment either under the provisions of this Article or under the authority granted to the Board of Adjustment under the statute of the State of Missouri shall authorize the issuance of a building permit, or a certificate of occupancy, as the case may be, for a period of ninety days from the date of the favorable action on the part of the Board of Adjustment, unless said Board of Adjustment in its minutes shall, at the same time, grant a longer period. If the building permit or certificate of occupancy shall not have been issued within said ninety-day period or such extended period as the Board may specifically grant, then the special exception, variance or special appeal shall be deemed waived and all rights there under terminated. Such terminating and waiver shall be without prejudice to a subsequent appeal to said Board in accordance with the rules and regulations herein contained.**

**APPLICANT CERTIFICATION**

I hereby depose and say that the above statements and the statements contained in all the exhibits transmitted herewith are true.

\_\_\_\_\_  
Applicant

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_