

**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, JANUARY 19, 2016; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Jonathan Hines, Monty Jordan, Matthew Crowell, Kelly Long, Susan J. Eudaly, Don Morris, John Meusch, Jim Williams, Brian Woolley, and Steven Jung

Council Members Absent: Matthew Miller and Walt Bowe

Department Directors in Attendance: Public Works Director Steve Hargis, Police Chief Sean Fagan, Community Development Director John Petersen, Fire Chief Ron Smith, and Finance Director Steffanie Rogers

Other City Officials in Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Councilwoman Sue Eudaly led in the Pledge of Allegiance.

I. PUBLIC HEARINGS

(A) Request from Mr. Jack Tucker, Property Management of Central Missouri, to Withdraw the Rezoning Request for 707 Salem Avenue (R-1 (Single Family District) to C-1 (Neighborhood Commercial District)): A motion was made by Williams and seconded by Eudaly to remove the subject item from consideration. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

II. SPECIAL PRESENTATIONS

None.

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III. OLD BUSINESS

(A) Ordinance Authorizing the Mayor to Enter Into a Professional Services Agreement with HNTB Corp. for Proposed Highway 72 Extension Design Services:

Public Works Director Steve Hargis recalled that during its last meeting, the Council conducted the first reading of the subject ordinance, which would authorize the Mayor to enter into a professional services agreement with HNTB Corporation. He explained this contract is actually a change order from an existing contract for the Rolla West study. Mr. Hargis said the preliminary task associated with this contract is to develop a set of preliminary plans suitable for getting approvals from the BNSF railroad and the Missouri Department of Transportation (MoDOT) because the City would be crossing the railroad with a bridge and redoing the interchange at Interstate 44 and Kingshighway. He noted the task order is about 38% of the total design costs or \$194,600. This task order will also establish all the necessary right-of-way.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4253: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI CERTAIN AGREEMENTS BETWEEN THE CITY OF ROLLA, MISSOURI, AND HNTB CORPORATION FOR THE DEVELOPMENT AND IMPLEMENTATION OF THE WESTSIDE TRANSPORTATION PLAN. A motion was made by Williams and seconded by Morris to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jung, Jordan, Hines, Woolley, Williams, Crowell, Meusch, Long, Eudaly, and Morris. Nays; None. Absent; Miller and Bowe. Motion carried. The ordinance passed.

IV. NEW BUSINESS

(A) Ordinance Approving Arthur's Addition, a Consolidation of Lots 15, 16, 17, & 18, Block 13, Cowan's Addition Into One Lot: Community Development Director John Petersen explained the Arthur's Addition is the consolidation of interior lot lines (parts of Lots 15 through Lot 18, Cowan's Addition, Block 13), and forming a minor subdivision consisting of Lot 1 Arthur's Addition.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4254: AN ORDINANCE REQUESTING APPROVAL OF ARTHUR'S ADDITION, LOT 1, BEING A MINOR SUBDIVISION AND A CONSOLIDATION OF LOTS 15, 16, 17, & 18, BLOCK 13, COWAN'S ADDITION, ROLLA, PHELPS COUNTY, MISSOURI. (ARTHUR).

IV. NEW BUSINESS

(A) Ordinance Approving Arthur's Addition, a Consolidation of Lots 15, 16, 17, & 18, Block 13, Cowan's Addition Into One Lot (continued): Mayor Magdits noted the owner, through its agent, has requested a first and final reading of the subject ordinance at this meeting.

A motion was made by Williams and seconded by Morris to suspend the rules and the ordinance be read for its final reading, by title. A voice vote on the motion showed eight ayes, two nays, and two absent. Motion carried.

Ms. Buschjost then read the proposed ordinance for its final reading, by title. A motion was made by Williams and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Woolley, Williams, Hines, Jung, Meusch, Jordan, Morris, Long, Eudaly, and Crowell. Nays; None. Absent; Miller and Bowe. Motion carried. The ordinance passed.

(B) Ordinance Subdividing a 12.52 Acre Tract, a Fractional Part of the Northeast Quarter of the Southwest Quarter of Section 36, Township 38 North, Range 8 West of the 5th P.M. (Kingdom West): Community Development Director John Petersen recalled the subject property was recently annexed into the City and zoned. The applicant is now requesting the 12.52-acre tract be subdivided into two lots.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE APPROVING THE SUBDIVISION OF A 12.52 ACRE TRACT LOCATED AT 2600 NORTH BISHOP AVENUE, A FINAL PLAT OF KINGDOM WEST, A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 36, TOWNSHIP 38 NORTH, RANGE 8 WEST ROLLA, MISSOURI. (KINGDOM WEST).

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Three New 2016 All Wheel Drive Pursuit Package SUVs: Police Chief Sean Fagan asked the Council to consider awarding the bid for three Ford Explorer SUV vehicles to the low bidder, Joe Machens Ford. He noted that Sakelaris Ford made a mistake in their bidding and the per vehicle price should have been \$32,313.18. Chief Fagan said they accidentally added \$1,100 to their bid for a piece of equipment that was not requested. The surplus police vehicles would be sold on

V. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion Awarding Bid for Three New 2016 All Wheel Drive Pursuit Package SUVs: Govdeals.com. A motion was made by Williams and seconded by Eudaly to award the bid for three, new 2016 Ford Explorer SUV vehicles to Joe Machens Ford for \$31,102.00 each. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(B) Motion Awarding Bid for Vehicle Equipment: Police Chief Sean Fagan asked the Council to consider awarding the bid for the equipment for the three new Ford Explorer SUVs to the low bidder Ed Roehr Safety Products for \$10,964 for all three vehicles. A motion was made by Williams and seconded by Long to award the bid for the vehicle equipment to Ed Roehr Safety Products for \$10,964. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(C) Motion Authorizing the Purchase of a 2012 Dodge Charger from the Missouri State Highway Patrol: Police Chief Sean Fagan said he is recommending the purchase of a 2012 Dodge Charger from the Missouri State Highway Patrol (MSHP) to be used as a VIPS (Volunteers in Police Service) vehicle. He explained the vehicle would be purchased using funds from the VIPS donation money, the majority of which is received from the Rolla Public Schools for the VIPS program. A motion was made by Eudaly and seconded by Long to authorize the purchase of a 2012 Dodge Charger from the MSHP for \$14,500, for the VIPS program. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(D) Ordinance Authorizing the Mayor to Execute an Agreement with Insituform Technologies, USA for Sewer line Rehabilitation: Public Works Director Steve Hargis referred the Council to a contract with Insituform for rehabilitating sanitary sewer lines. He explained Insituform performs in-place curing of a liner that goes inside the sewer line. Mr. Hargis said this enables a new sewer line to be put in the ground without excavation. He added Insituform provides the traffic control and goes back in and opens the laterals in the sewer line. Mr. Hargis told the Council this is the fifth year the City has done this and it is done through a cooperative purchase agreement with the bid that was submitted to Independence, Missouri. About one mile of sewer lines will be rehabilitated.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY

V. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(D) Ordinance Authorizing the Mayor to Execute an Agreement with Insituform Technologies, USA for Sewer line Rehabilitation (continued): OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND INSITUFORM TECHNOLOGIES USA, LLC.

(E) Motion to Transfer Funds from the Parks and Recreation Sales Tax Account to Cover the Recreation Operating Deficit: Finance Director Steffanie Rogers asked the Council to consider the annual transfer from the Depreciation Account to the Operating Account to cover the projected operating deficit. A motion was made by Long and seconded by Jordan to authorize the transfer of \$350,000 from the Sales Tax Account to cover the estimated operating deficit for fiscal year 2014-2015. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(F) Resolution Revising Fiscal Year 2015 Budget: Finance Director Steffanie Rogers referred the Council to the proposed budget adjustments. She explained that at the end of every fiscal year, the City is required by Chapter 67 of the State Statutes to make sure expenditures do not exceed the budget. Ms. Rogers pointed out the total budget adjustments for FY 2015 are \$359,134.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading, by title. RESOLUTION NO. 1854: A RESOLUTION AUTHORIZING BUDGET ADJUSTMENTS FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2014, AND APPROPRIATING FUNDS PURSUANT THERETO. A motion was made by Williams and seconded by Eudaly to approve the proposed resolution. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(G) Ordinance Authorizing the Mayor to Execute an Agreement with FS Leasing, LLC, for Equipment Financing: Finance Director Steffanie Rogers reported that on January 8, 2016, bids were opened for the financing of a backhoe, two dump trucks, and survey equipment. Staff is recommending the bid for the financing be awarded to First State Community Bank with an interest rate of 1.79% and annual payments of \$97,070.91 for a five-year term.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading. ORDINANCE NO. AN ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FS LEASING LLC.

V. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(H) Motion Awarding Bid for Warning Siren: Fire Chief Ron Smith asked the Council to consider awarding the bid for a warning siren to Blue Valley Public Safety for a Federal Signal 2001-130 for \$19,081.14. He explained the city of Rolla is covered by an emergency warning system of ten sirens and the siren in the HyPoint Boulevard area, which is 25 years old, is no longer working. The cost to repair the siren is \$8,062. Due to the age of the siren, staff recommends purchasing a new siren from Blue Valley Public Safety, who is the sole source for the Federal Signal brand siren. Chief Smith noted all but one of the City's sirens is a Federal Signal brand siren.

After some discussion, a motion was made by Williams and seconded by Eudaly to award the bid for a new siren to Blue Valley Public Safety at a cost of \$19,081.14. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

Chief Smith pointed out the sirens are considered an outside warning system that is specifically designed to alert people who are outside. He emphasized it is not designed to be heard inside the home.

Chief Smith added that a good way to receive community and warning information is through the Everbridge Emergency Alert System.

At the request of Councilman Williams, Chief Smith reported that Rolla City Firefighter Chase Butler, who lives in the St. James, Missouri area, was returning home from his shift when he noticed a home on fire in St. James adjacent to Highway 68. Mr. Butler drove to the house and awakened the occupants, who did not know the house was on fire. Additionally, he helped the fire department extinguish the fire.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Mayor Magdits – Restructuring of the Park/Recreation Center Advisory Council: Mayor Magdits said he wanted to check the Council's "pulse" on the concept of restructuring the Parks and Recreation Center Advisory Council. With the passage of Proposition P last year, the City now has some financial resources to do some much-needed maintenance and, at least do some capital improvements over the next couple of years. The fact that the City now has some money to spend, the Mayor said he would like to have a group of people to help advise on that. Mayor Magdits stated he would like to dissolve the present advisory committee and replace it with two committees. The first

VI. MAYOR/CITY COUNCIL COMMENTS (continued)

(A) Mayor Magdits – Restructuring of the Park/Recreation Center Advisory Council (continued): committee would work on the traditional parks and would need to have a good interface with the public to help prioritize capital projects. Mayor Magdits noted the second committee would be for The Centre and would help achieve its fiscal sustainability. Before presenting the draft charters for these committees to the Council, Mayor Magdits asked the Council for their “pulse” for the concept. If there is enough interest on the Council’s part, he would present the two draft charters to the Council at its next meeting.

Following some discussion, the Council consensus was to bring the draft charters to them at their next meeting.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

(B) TIF Public Hearing: City Administrator John Butz informed the Council that the TIF (Tax Increment Financing) Public Hearing is scheduled for January 27, 2016, at 5:30 p.m. in the Phelps County Courthouse Multi-Purpose Room.

Mr. Butz added the City is still waiting to hear from the Fire District as to their support of the City’s appointment or alternate. He recalled other taxing jurisdictions have one appointment on the nine-member commission. The City has coordinated it with the Library and the Phelps County Disabilities Board, who have both deferred to the City Council who appointed Councilman Kelly Long.

IX. CLOSED SESSION

A motion was made by Williams and seconded by Eudaly to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate/contract negotiation and personnel. A roll call vote on the motion showed the following: Ayes; Williams, Jordan, Jung, Eudaly, Woolley, Crowell, Meusch, Long, Morris, and Hines. Nays; None. Absent; Miller and Bowe. Motion carried.

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IX. CLOSED SESSION (continued)

The Council adjourned into Closed Session at approximately 7:34 p.m.

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 9:16 p.m.

City Counselor Carolyn Buschjost reported the Council discussed a real estate/contract negotiation matter and no action was taken. A personnel matter was also discussed.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at 9:16 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

JANUARY 19, 2016