

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, AUGUST 3, 2015; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Jonathan Hines, Monty Jordan, Matthew Crowell, Matthew Miller, Kelly Long, Susan J. Eudaly, Don Morris, John Meusch, Jim Williams, Brian Woolley, Steven Jung, and Walt Bowe

**Council Members Absent:** None.

**Department Directors in Attendance:** Public Works Director Steve Hargis, Police Chief Sean Fagan, Finance Director Steffanie Rogers, Environmental Services Director Brady Wilson, and Community Development Director John Petersen

**Other City Officials in Attendance:** City Administrator John Butz, City Counselor Carolyn Buschjost, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Mayor Magdits then asked Councilman Don Morris to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A motion was made by Williams and seconded by Morris to approve the consent agenda as submitted. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The consent agenda consisted of the following:

**(A) Approval of the Rolla City Council Minutes for the following:**

- 1) City Council Meeting – July 6, 2015
- 2) City Council Meeting – July 20, 2015

**II. PUBLIC HEARINGS**

None.

**III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS**

None.

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**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

Mayor Magdits referred the Council to (A) the June 2015 Environmental Services Department Monthly Report; (B) the June 2015, Police Department Monthly Report; (C) the June 2015 Animal Control Division Monthly Report; (D) the June 2015 Rolla Municipal Utilities Monthly Report; (E) the June 22, 2015, Rolla Board of Public Works Meeting Minutes; (F) the June 30, 2015, Development Review Committee Meeting Minutes, and; (G) the July 14, 2015, Planning and Zoning Commission Preliminary Meeting Minutes.

**V. OLD BUSINESS**

**(A) Ordinance Approving the Final Plat of Blue's Lake Plat No. II (Citizens Bank of Newburg):** Community Development Director John Petersen explained the request is to split one lot, consisting of about 7.96 acres, into two lots. Lot 1 would contain 5.07 acres and Lot 2 would consist of 2.89 acres. The applicant is requesting the subdivision to facilitate the sale of the property.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4220: AN ORDINANCE APPROVING A FINAL PLAT OF BLUE'S LAKE PLAT NO. II, A MINOR SUBDIVISION BEING A RE PLAT OF A PORTION OF LOT 1, BLUE'S LAKE PLAT NO. 6 AND A PART OF W1/2 SW1/4 SEC. 10, T37N, R8W ROLLA, PHELPS COUNTY, MISSOURI (CITIZENS BANK OF NEWBURG). A motion was made by Williams and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Crowell, Eudaly, Jung, Hines, Jordan, Miller, Bowe, Williams, Meusch, Long, Morris, and Woolley. Nays; None. Absent; None. Motion carried. The ordinance passed.

**(B) Ordinance Authorizing the Mayor to Execute an Agreement and Work Order No. 1 with Alta Planning + Design, Inc., for a Complete Streets Policy Strategy:** Public Works Director Steve Hargis recalled during the Council's last meeting, Mr. Paul Wojciechowski with Alta Planning + Design, Inc., provided an overview of the complete streets policy strategy proposal for Rolla. The City's attorneys have reviewed the contract and a couple of amendments were made. Mr. Hargis asked the Council to consider the final reading of the subject ordinance.

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**V. OLD BUSINESS (continued)**

**(B) Ordinance Authorizing the Mayor to Execute an Agreement and Work Order No. 1 with Alta Planning + Design, Inc., for a Complete Streets Policy Strategy (continued):** After much discussion, Mayor Magdits asked Mr. Hargis to provide the Council with a copy of the Missouri Livable Streets Initiative in order to give them a better understanding of the complete streets policy. Additionally, he asked Mr. Hargis to provide some tangible examples on how the complete streets policy would be used, beyond bike paths, Missouri S&T, and how it might work in a particular neighborhood.

A motion was made by Long and seconded by Jordan to set aside consideration of the subject ordinance until the next Council meeting. A voice vote on the motion showed twelve ayes, zero nays, zero absent. Motion carried.

**VI. NEW BUSINESS**

**(A) Ordinance Amending Section 34-1 of Rolla City Code Pertaining to the “Health Authority”:** City Administrator John Butz explained that recently Phelps/Maries County Health Department Administrator Jodi Waltman approached the City about Section 34-1 in the Rolla City Code, which establishes the health authority. Mr. Butz informed the Council the City delegates the authority to the Health Department to conduct hotel/motel and food establishment inspections. He said there is an enforcement mechanism if either a hotel/motel or restaurant is not in compliance and is not achieving our objectives in getting in compliance the City has the ability to issue a temporary shutdown of the business, under the City’s health authority. Mr. Butz pointed out that according to Rolla City Code, the health authority includes the Health Department Administrator and the City’s Codes Administrator. In the situation, which recently occurred, the City’s Codes Administrator was on vacation. Mr. Butz suggested amending the City Code to reflect the Codes Administrator “or his/her designee” so a position can step in during the interim to address the enforcement mechanisms of the health code.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE REPEALING SECTION 34-1 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 34-1 IN LIEU THEREOF RELATING TO RESTAURANTS AND OTHER FOOD-SERVICE ESTABLISHMENTS.

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**VI. NEW BUSINESS (continued)**

**(B) Resolution Authorizing the Mayor to Execute a Contract with BlueBit Networks for Rolla National Airport Tower Access:** City Administrator John Butz mentioned that since the Council's recent discussion on this issue, he contacted BlueBit Networks and negotiated a \$300/month amount for tower access. Additionally, rather than a five-year renewal, it would be subject to a thirty-six month renewal and an inflationary adjustment that would be applied to the renewals. Mr. Butz noted the exact same arrangement has been done by this company in the City of Bourbon where the City's Counselor, Lance Thurman is also the City Attorney and they have previously been through this process.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading, by title. RESOLUTION NO. 1844: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR TOWER ACCESS BETWEEN BLUEBIT NETWORKS AND THE CITY OF ROLLA, MISSOURI. A motion was made by Eudaly and seconded by Long to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

None.

**VIII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council.

Mr. Tom Sager, 8 Laird Avenue, Rolla, Missouri, said after listening to Public Works Director Steve Hargis' presentation, he wanted to mention that in the past he has commented about possible ways to beautify the city or improve traffic flow. Most recently, he noted he addressed the Council about straightening Eighteenth Street from the railroad tracks around Walnut Street up to Highway 63. Mr. Sager indicated during the last Council meeting he spoke about beautifying the city by putting an aerator in Ber Juan Park Lake. He said he is sure there are many people in the city who could give the Council the benefit of their experiences with traffic flow and beautifying the city.

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**VIII. CITIZEN COMMUNICATION (continued)**

**(A) Open Citizen Communication (continued):** Mr. Sager stated he thinks the Council needs to obtain citizen input on the complete streets strategy project because they are the ones who can tell the Council what really needs to be done. He noted another example is at the corner of Eighth and Park Streets by the Post Office. Mr. Sager informed the Council he has seen an “almost accident” at this corner, which he said could be easily solved. He pointed out there are no stop signs on Eighth Street as you are approaching Park Street. Mr. Sager explained someone places mail in the receptacle on Park Street and then does not realize they are pulling out into Eighth Street and the traffic is not stopping. He suggested installing a stop sign on Eighth at Park Street, which is a simple thing to improve traffic flow.

No one else present addressed the Council.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Animal Shelter Open House:** Mayor Magdits reminded everyone of the Rolla Animal Shelter Open House, scheduled for Saturday, August 8, 2015, from 11 a.m. to 1 p.m. He said the City has great staff at the Animal Shelter and would like to showcase what they do. Additionally, Mayor Magdits said the open house is to put into perspective the current facilities and limitations.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

None.

**XI. CLOSED SESSION**

None.

**XII. ADJOURNMENT**

Having no further business, the meeting adjourned at 7:22 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

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