

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 7, 2014; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor William S. Jenks, III

Council Members in Attendance: Monty Jordan, Greg Sawyer, Steven Leonard, Susan J. Eudaly, Don Morris, Lou Magdits, Jim Williams, Brian Woolley, Walt Bowe and Tony Bahr

Council Members Absent: Jonathan Hines and Kelly Long

Department Directors in Attendance: Public Works Director Steve Hargis, Police Chief Mark Kearse, Fire Chief Robert Williams, Community Development Director John Petersen, Environmental Services Director Brady Wilson, Parks and Recreation Director Scott Caron, and Finance Director Steffanie Rogers

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Jenks called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Councilman Greg Sawyer then led in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Williams and seconded by Woolley to approve the consent agenda as submitted. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) Rolla City Council Meeting – March 3, 2014
- 2) Closed Session City Council Meeting – March 3, 2014
- 3) Rolla City Council Meeting – March 17, 2014

II. PUBLIC HEARINGS

(A) Close Out of the CDBG (Community Development Block Grant) for Downtown Improvement Project: City Administrator John Butz explained one of the requirements of a Community Development Block Grant (CDBG) is at the end of the project a public

APRIL 7, 2014

II. PUBLIC HEARINGS (continued)

(A) Close Out of the CDBG (Community Development Block Grant) for Downtown Improvement Project: hearing is to be held to allow anyone from the community to ask questions or comment about the project. He noted the subject grant was for the downtown parking lot program the City entered into a couple of years ago. Public Works Director Steve Hargis reports the project has been completed, the required reports have been filed, and the City has been reimbursed by the State. Once the subject grant is closed, Mr. Butz indicated the City would be eligible for other CDBG opportunities. Other funds cannot be applied for while a CDBG is open.

Mayor Jenks opened the floor to anyone wishing to address the Council concerning the subject CDBG downtown improvement project. No one present addressed the Council. Mayor Jenks closed the public hearing.

III. ACKNOWLEDGMENTS AND SPECIAL PRESENTATIONS

(A) Court Appointed Special Advocates (CASA) of South Central Missouri: Ms. Emma Lou Brent, representing CASA of South Central Missouri, explained they work with children in foster care, who have been removed from their homes due to abuse and neglect. She said when people become more knowledgeable about the experiences these children face, they become stronger believers in the power to effect positive change in these children's lives. Ms. Brent reported there are over 500,000 children in the United States in foster care, over 7,000 in the state of Missouri, over 300 in the four counties within the 25th Judicial Circuit, and over 130 in Phelps County. Ms. Brent told the Council the monthly cost for keeping the 300 children in foster care within the 25th Judicial Circuit is over \$27,000 a month. During the last audit of National CASA, she indicated it was noted children with a CASA volunteer are substantially less likely to spend a long time (more than three years) in foster care. With a CASA volunteer constantly monitoring a case, cases are not continued as often and CASA volunteers find family members who will take the children. Due to the workload of social workers, they do not have the time to locate family members. Ms. Brent said statistics show if the medium length of stay in foster care could be reduced by just one month, it would save taxpayers approximately \$2.75 billion a year.

Ms. Brent invited the Council to a breakfast fundraiser for CASA on Thursday, April 17, 2014, at the Missouri S&T Havener Center. Judges in the 25th Judicial Circuit will serve the breakfast. She said the cost for the breakfast is \$100. She asked for the Council's support of CASA.

COUNCIL MEETING MINUTES
APRIL 7, 2014
PAGE 3

III. ACKNOWLEDGMENTS AND SPECIAL PRESENTATIONS (continued)

(B) Fourth Quarter 2013 Tourism Report and 2014 Marketing Plan: Rolla Area Chamber of Commerce (RACC) Executive Director Stevie Kearse provided an overview of the RACC's 2013 Year-End Tourism Report as well as the 2014 Marketing Plan.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Jenks referred the Council to **(A)** the February 2014, Centre Financial Analysis; **(B)** the February 26, 2014, Parks and Recreation Commission Meeting Minutes; **(C)** the February 2014, Environmental Services Department Monthly Report; **(D)** the February 2014 Rolla Municipal Utilities Monthly Report; **(E)** the February 25, 2014, Rolla Board of Public Works Meeting Minutes; **(F)** the February 2014, Rolla Police Department Monthly Report; **(G)** the February 2014, Rolla Animal Control Monthly Report; **(H)** the February and March 2014, Municipal Court Monthly Reports; **(I)** the February 27 and March 11, 2014, Preliminary Planning and Zoning Commission meeting minutes; **(J)** the March 2014, Fire and Rescue Department Monthly Report, and; **(K)** the February 28, 2014, City's Cash Position and Expenditure Report.

V. OLD BUSINESS

(A) Ordinance to Rezone Property at 809 and 811 Black Street and 103 South Walker Avenue from R-1 (Single-Family District) to R-3 (Multi-Family District) Zoning (Dalton): Community Development Director John Petersen recalled the Council conducted the first reading of the subject ordinance during its last meeting. The subject property is located at Black Street and Walker Avenue and is approximately 35,305 square feet or .81 acres. Mr. Petersen said the applicant estimates they can construct approximately 20 apartment units on this property. He informed the Council the Planning and Zoning Commission recommend approval of the rezoning request.

City Counselor Lance Thurman read the following proposed ordinance for its final reading by title. ORDINANCE NO. 4136: AN ORDINANCE TO REZONE PROPERTY LOCATED AT 809 AND 811 BLACK STREET AND 103 SOUTH WALKER AVENUE FROM R-1 (SINGLE FAMILY DISTRICT) TO R-3 (MULTI-FAMILY DISTRICT) ZONING. (DALTON). A motion was made by Sawyer and seconded by Eudaly to approve the proposed ordinance. A roll call vote on the motion

APRIL 7, 2014

COUNCIL MEETING MINUTES
APRIL 7, 2014
PAGE 4

V. OLD BUSINESS (continued)

(A) Ordinance to Rezone Property at 809 and 811 Black Street and 103 South Walker Avenue from R-1 (Single-Family District) to R-3 (Multi-Family District) Zoning (Dalton) (continued): showed the following: Ayes; Eudaly, Magdits, Jordan, Williams, Bahr, Woolley, Bowe, Sawyer, Morris, and Leonard. Nays; None. Absent; Hines and Long. Motion carried. The ordinance passed.

VI. NEW BUSINESS

(A) Motion to Award Animal Shelter Needs Assessment Services: City Administrator John Butz recalled the City Council authorized staff to request proposals for a two-step process for a new animal shelter, which includes a needs assessment followed by a conceptual design. He reported five firms submitted proposals and the top three firms were interviewed. Mr. Butz mentioned the interview team consisted of Police Lieutenant Rick Williams, Animal Control Supervisor John Redshaw, Charlotte Wiggins, Phelps County Humane Society (PCHS), Mary Aycok, Phelps County Animal Welfare League (PCAWL), and himself. He informed the Council the team unanimously selected Shelter Planners of America to conduct the needs assessment services. Mr. Butz told the Council it is estimated to take about three to four months to complete this portion of the project. He added the PCHS and PCAWL are donating \$1,000 each to the effort. Following discussion regarding possible locations for the shelter, a motion was made by Eudaly and seconded by Morris to award the Needs Assessment Services to Shelter Planners of America and to authorize the City Administrator to execute the proposal. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(B) Motion to Renew Listing Agreement for 583 Sycamore Through March 31, 2015: City Administrator John Butz reported the listing contract with RE/MAX Heart of America for the property located at 583 Sycamore ends on April 30 and staff requests a motion to renew it for a two-year period and set the price at \$10,000. A motion was made by Leonard and seconded by Sawyer to set the listing price at \$9,500 and to renew the agreement for one year. Following discussion, a hand count on the motion showed three ayes, seven nays, and two absent. Motion failed.

A motion was then made by Jordan and seconded by Morris to set the listing price for 583 Sycamore Drive at \$12,000 and renew the listing agreement for one year. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

VI. NEW BUSINESS (continued)

(C) Resolution Authorizing the Mayor to Enter Into an Agreement with Donelson Construction Co., LLC for Project 352, 2014 Micro Surfacing: Public Works Director Steve Hargis recalled that during the Council last meeting, the 2014 micro surfacing bid was awarded to Donelson Construction, Co., for \$537,900. He explained the subject resolution would authorize the Mayor to enter into an agreement with Donelson Construction Co. for this project.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1815: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONELSON CONSTRUCTION CO., LLC. A motion was made by Williams and seconded by Morris to approve the proposed resolution. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(D) Motion Authorizing the Closing of Certain Streets and Parking Lots During Rolla's Route 66 Summerfest: Public Works Director Steve Hargis referred the Council to the list and diagram that depicts the streets and parking lots that would be closed on May 30 and May 31, during the Route 66 Summerfest. A motion was made by Williams and seconded by Eudaly to close the requested streets and parking lots on May 30 and 31, 2014, during Rolla's Route 66 Summerfest. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

(E) Resolution Authorizing the Mayor to Execute a Contract with the Rolla Public Schools for the School Resource Officer Program and School Crossing Guards: Police Chief Mark Kearse noted the Police Department has had a contract with the Rolla Public Schools since 1999 for a School Resource Officer (SRO) and four school crossing guards. Chief Kearse noted the contract was amended last year to incorporate an agreed-upon fee for partial support of the Volunteers in Police Services (VIPS) program. Chief Kearse explained the new proposed contract, approved by the Rolla Public School System, has been changed to eliminate a need for a contract renewal every three years. Unless either entity requests a change, the contract would automatically renew. On Page 3 of the proposed contract, Chief Kearse noted the "Financial Considerations" has been modified to add a fifth school crossing guard. He informed the Council the Police Department and School System have received numerous comments about the need of a school crossing guard on Soest Road between the Middle School and Mark Twain Elementary School. Chief Kearse said this addition would increase the contract by about

COUNCIL MEETING MINUTES
APRIL 7, 2014
PAGE 6

VI. NEW BUSINESS (continued)

(E) Resolution Authorizing the Mayor to Execute a Contract with the Rolla Public Schools for the School Resource Officer Program and School Crossing Guards (continued): \$4,080 per year. He pointed out the Police Department would be responsible for one-half of this amount. Chief Kearsse pointed out the Rolla Public Schools pays for 75% of the SRO and \$6,000 a year for the VIPS program.

After some discussion, a motion was made by Bahr and seconded by Eudaly to amend the term of the contract to end August 31, 2017, and to delete the sentence regarding automatic renewal. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1816: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT WITH THE ROLLA PUBLIC SCHOOL SYSTEM FOR THE COOPERATIVE PLACEMENT OF A SCHOOL RESOURCE OFFICER AND FIVE SCHOOL CROSSING GUARDS WITHIN THE SCHOOL SYSTEM, AND SUPPORT OF THE VIPS PROGRAM. A motion was made by Eudaly and seconded by Sawyer to amend the subject resolution in both the caption and body to reflect five school crossing guards rather than four. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried. A motion was made by Williams and seconded by Eudaly to approve the proposed resolution, as amended. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Authorizing the Purchase of Video Camera Equipment: Police Chief Mark Kearsse informed the Council the Police Department currently has twelve in-car video cameras consisting of six of one model and six of another model. Chief Kearsse said staff would like to outfit all of its patrol cars by purchasing twelve new Digital Ally cameras for \$48,770, plus \$3,750 for installation for a total cost of \$52,520. Drug forfeiture funds would be used to purchase the cameras. Chief Kearsse explained that over the next few years, staff would apply for grant funds through the Missouri Intergovernmental Risk Management Association (MIRMA) to upgrade the remaining six cameras.

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion Authorizing the Purchase of Video Camera Equipment (continued): A motion was made by Williams and seconded by Eudaly to authorize the purchase and installation of six in-car cameras from Digital Alley for \$48,770, plus \$3,750 for installation, for a total of \$52,520. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Jenks opened the floor to anyone present wishing to address the Council. No one present addressed the Council.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Committee Report – City Naming Policy: City Administrator John Butz reported the ad hoc City Naming Committee, consisting of Council members Morris, Eudaly, Long, and Bowe, met to discuss the need and possible draft of a City Naming Policy. He noted the proposed policy would require a petition with no less than 100 signatures and an application fee of \$100 to begin the process. Mr. Butz said the Council would require a 75% endorsement vote to formally initiate the process and would ultimately require a 90% vote to grant said designation. In the discussion that followed, the Council suggested the addition of some wording pertaining to the duration of the designation. Mr. Butz indicated he would amend the policy to reflect the duration and submit the amended policy to the Council for final consideration during its next meeting.

(B) Rolla Historic Preservation Commission Appointments: Mayor Jenks asked the Council to consider the appointment of Ms. Adele Heller, Mr. Randy Stratman, Mr. Larry Roberts, and Ms. Michele Marxkors to the Rolla Historic Preservation Commission. Since the City Council agenda was prepared, he noted Ms. Donna Reed has withdrawn her application from consideration. A motion was made by Sawyer and seconded by Eudaly to appoint Ms. Adele Heller (04/2015), Mr. Randy Stratman (04/2016), Mr. Larry Roberts (04/2017), and Ms. Michele Marxkors (04/2018) to the Rolla Historic Preservation. A voice vote on the motion showed ten ayes, zero nays, and two absent. Motion carried.

City Administrator John Butz asked City residents interested in serving on the Rolla Historic Preservation Commission to contact his office.

COUNCIL MEETING MINUTES
APRIL 7, 2014
PAGE 8

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Local Election Day, Tuesday, April 8: Mayor Jenks encouraged everyone to vote in tomorrow's General Municipal election. If you want to pay respect to a veteran, he said he could think of no greater honor than to go vote.

(B) St. Patrick's Day Parade Parking: Councilman Bowe said he received a number of comments from people attending this year's St. Patrick's Parade about the available parking, due to the construction of the new downtown parking lots.

XI. CLOSED SESSION

A motion was made by Williams and seconded by Jordan to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Bahr, Leonard, Jordan, Woolley, Williams, Bowe, Sawyer, Magdits, Eudaly, and Morris. Nays; None. Absent; Hines and Long. Motion carried.

The Council adjourned into Closed Session at approximately 7:57 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:24 p.m.

City Counselor Lance Thurman reported that during closed session, the Council discussed a matter of real estate and no final action was taken.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at 8:24 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

APRIL 7, 2014