

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 19, 2012; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor William S. Jenks, III

Council Members in Attendance: Monty Jordan, Greg Sawyer, Steven Leonard, Kelly Long, Gary Hicks, Don Morris, Lou Magdits, Jim Williams, Carolyn Bolin, Tony Bahr, and Fran Mazanec

Council Members Absent: William Lindgren, Jr.

Department Directors in Attendance: Finance Director Steffanie Rogers, Parks and Recreation Director Scott Caron, Environmental Services Director Brady Wilson, Community Development Director John Petersen, Fire Chief Robert Williams, Police Chief Mark Kears, and Public Works Director Steve Hargis

Other City Officials in Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, Communications Director Scott Grahl, and City Clerk Carol Daniels

Mayor William S. Jenks, III, called the meeting to order at approximately 6:30 p.m. and asked Boy Scout Troop 434 to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

(A) Rolla Municipal Utilities FY 2012 Fourth Quarter Report: Rolla Municipal Utilities General Manager Rodney Bourne provided an overview of Rolla Municipal Utilities' (RMU) Fiscal Year 2012 Fourth Quarter Report. He entertained questions from the Council following his presentation. Mr. Bourne advised the full report is available on RMU's web site (www.rollamunicipalutilities.org).

III. OLD BUSINESS

None.

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IV. NEW BUSINESS

(A) Motion to Approve Eugene Northern Community Hall Fees and Policies: Parks and Recreation Director Scott Caron told the Council that with the new fiscal year, the Parks and Recreation Department has taken over the responsibility of operating and maintaining Eugene Northern Community Hall. He said this was done at the request of the Fire Department Administration. Mr. Caron informed the Council that since the current Community Hall policies have been in place since 2003, the Parks and Recreation Department decided to merge the two policies. He noted there were three areas that were different and they have been merged to closely resemble the policies for the facilities at The Centre. Mr. Caron outlined the changes that would be implemented at the Community Hall.

Following a brief discussion, a motion was made by Williams and seconded by Bolin to approve the fees and policies for Eugene Northern Community Hall, effective January 1, 2013, as outlined in the agenda materials. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

(B) Ordinance Authorizing the Mayor to Execute a Cooperative Purchasing Contract with HGAC Buy: City Administrator John Butz reminded the Council that \$450,000 is included in the FY 2013 budget for the replacement of a 23-year-old fire truck. When the budget was approved, Fire Administration began the process of preparing specifications for a bid process. Mr. Butz said when staff prepares for the purchase of a fire truck, staff must specifically define what the City needs. He added that many of the Fire Department's truck bids have been built around the Pierce Fire Truck manufacturer. After going through months of preparing specifications, it is often difficult to locate anyone to bid the fire truck because they can tell they are Pierce fire trucks modified. While alternate bids are allowed, fire truck bidders often do not compete.

While investigating alternatives, Mr. Butz told the Council the Fire Administration found the Houston-Galveston Area Council of Governments (HGAC), which is defined as a self-funded enterprise fund government agency in Texas. He explained it is a pool of municipal cities and counties that formed a district 30 years ago for the purpose of doing large-scale procurements. By contract, other states, cities, and counties can contract with HGAC. Rather than doing a standalone procurement for a single fire truck, Mr. Butz indicated staff is recommending the truck be purchased through HGAC. He said they would allow the City to use its platform for the bid and the City can customize its truck up to 25% of the detail on the vehicle - still recognizing the procurement process HGAC used. Additionally, to participate in HGAC, there is a \$2,000 fee for each transaction through the buying program.

IV. NEW BUSINESS (continued)

(B) Ordinance Authorizing the Mayor to Execute a Cooperative Purchasing Contract with HGAC Buy (continued): Following discussion, City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4062: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CERTAIN CONTRACT BETWEEN HGAC BUY (HOUSTON-GALVESTON AREA COUNCIL OF GOVERNMENTS), AND THE CITY OF ROLLA, MISSOURI, PERTAINING TO COOPERATIVE PURCHASING. A motion was made by Hicks and seconded by Jordan to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading, by title. A motion was made by Hicks and seconded by Morris to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Williams, Bahr, Bolin, Leonard, Mazanec, Sawyer, Magdits, Long, Morris, and Hicks. Nays; None. Absent; Lindgren. Motion carried. The ordinance passed.

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion to Authorize Transfer of Funds from The Centre's Sales Tax Account to Cover The Centre's Operating Deficit, Capital Expenses & Administrative Charges: As part of the FY 2012 year-end process, Finance Director Steffanie Rogers explained Council is asked to authorize a transfer from the sales tax fund into the operating account to offset any operating deficit from The Centre's operation. She indicated staff is requesting authorization to transfer \$258,324 from the sales tax account to The Centre's operations account.

Parks and Recreation Director Scott Caron informed the Council that the primary reason for the decline in The Centre's recapture rate is the decrease in memberships. He told the Council when the recreation center at Missouri S&T opened in 2012, The Centre had 2,300 members. Currently, The Centre has approximately 1,750 members. Mr. Caron said The Centre lost about 300 student memberships and probably 25 to 30 faculty and staff memberships when the Missouri S&T facility opened. Mr. Caron estimated that 200 memberships were probably lost to Anytime Fitness, which opened in January 2012. Mr. Caron estimated The Centre lost about 600 memberships due to these two additional facilities opening in Rolla. He estimated 600 memberships equates to between \$125,000 to \$150,000. Mr. Caron told the Council The Centre's expenses are at their lowest rate

V. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(A) Motion to Authorize Transfer of Funds from The Centre's Sales Tax Account to Cover The Centre's Operating Deficit, Capital Expenses & Administrative Charges (continued): since 2007. Following discussion, a motion was made by Long and seconded by Sawyer to authorize the transfer of \$258,324 from the sales tax account to the operating account to cover the estimated operating deficit for FY 2012. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Motion to Reappoint Dr. Aaron Zalis to a One-Year Term on the RREC Board: A motion was made by Morris and seconded by Long to reappoint Dr. Aaron Zalis to a one-year term on the Rolla Regional Economic Commission (RREC) board. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

(B) Motion to Appoint Mr. Robert Tessaro to a Three-Year Term on the RREC Board: A motion was made by Morris and seconded by Sawyer to appoint Mr. Robert Tessaro to a three-year term on the Rolla Regional Economic Commission (RREC) board. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

VII. CITIZEN COMMUNICATION

Mayor Jenks opened the floor to anyone wishing to address the Council.

Mr. Bob Stewart, 1308 Hillview Drive, commented the Council has received many e-mails and other kinds of information regarding the hazards of fluoride. He then read an article entitled "The Addition of Hazardous Products to City Water." Mr. Stewart strongly urged the Council to take action now to remove fluoride from the City's water. If anyone from the Council has a legitimate reason for not eliminating the fluoride from the water, he asked him or her to please place it in writing.

No one else present addressed the Council.

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VIII. COMMENTS FOR THE GOOD OF THE ORDER

None.

IX. EXECUTIVE SESSION

A motion was made by Hicks and seconded by Jordan to adjourn into Executive Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Bolin, Mazanec, Leonard, Williams, Bahr, Magdits, Long, Morris, Sawyer, Hicks, and Jordan. Nays; None. Absent; Lindgren. Motion carried.

The Council adjourned into Executive Session at approximately 7:34 p.m.

X. EXECUTIVE SESSION ACTION

The Council reconvened into open session at approximately 8:23 p.m.

City Counselor Carolyn Buschjost reported that during Executive Session the City Council discussed two real estate matters, but no final action was taken.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at 8:24 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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