

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, AUGUST 6, 2012; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor William S. Jenks, III

**Council Members in Attendance:** William Lindgren, Jr., Monty Jordan, Greg Sawyer, Steven Leonard, Kelly Long, Gary Hicks, Don Morris, Lou Magdits, Jim Williams, Carrolyn Bolin, and Fran Mazanec

**Council Members Absent:** Tony Bahr

**Department Directors in Attendance:** Finance Director Steffanie Rogers, Parks and Recreation Director Scott Caron, Environmental Services Director Brady Wilson, Community Development Director John Petersen, Fire Chief Robert Williams, and Police Chief Mark Kears

**Other City Officials in Attendance:** City Administrator John Butz, City Counselor Lance Thurman, Assistant Public Works Director Gary Heavin, Communications Director Scott Grahl, and City Clerk Carol Daniels

Mayor William S. Jenks, III called the meeting to order at approximately 6:30 p.m. and asked a member of the Rolla Ministerial Alliance to give the invocation.

Following the invocation, Councilman Greg Sawyer led in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A motion was made by Williams and seconded by Sawyer to approve the minutes of the previous meetings, as submitted. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

The consent agenda consisted of the following:

**(A) Approval of the Rolla City Council Minutes for the following:**

- July 2, 2012, City Council Meeting
- July 2, 2012, City Council Executive Session Meeting
- July 16, 2012, City Council Meeting
- July 16, 2012, City Council Executive Session Meeting

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**II. PUBLIC HEARINGS**

None.

**III. ACKNOWLEDGMENTS AND SPECIAL PRESENTATIONS**

None.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

Mayor Jenks referred the Council to (A) the June 2012, Centre Financial Analysis; (B) the June 2012, SplashZone Financial Analysis; (C) the July 31, 2012, Development Review Committee Meeting Minutes; (D) the May 2012 and June 2012, Rolla Municipal Utilities Reports; and (E) the May 30, June 5, and June 20, 2012 Rolla Board of Public Works Meeting Minutes.

Councilman Williams pointed out a typographical error on Page 2 of the May 30, 2012, Rolla Board of Public Works Meeting Minutes. Under Item D.2., FY13 Budget discussion, the word “be” should be changed to the word “the.”

**V. OLD BUSINESS**

**(A) Resolution Supporting MHDC’s Country Hills Development Project:** Ms. Debra Shantz Hart, president of Housing Plus, LLC, reported that at the request of the City Council during its July 16 meeting, a public meeting was held on July 15, to answer questions regarding the proposed Country Hills Development project. She said she feels good progress was made at the meeting in answering some questions and alleviating some concerns. Ms. Hart asked the Council to consider approving the subject resolution in support of the Country Hills Development project. Ms. Hart showed the Council pictures taken last weekend of Housing Plus’ development in Springfield, Missouri, which gives the sense of how the subdivision looks and is maintained.

After a brief discussion, City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1778: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI (PHELPS COUNTY) STATING SUPPORT FOR THE DEVELOPMENT OF THE PROPOSED 34 UNIT

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**V. OLD BUSINESS (continued)**

**(A) Resolution Supporting MHDC's Country Hills Development Project (continued):** SINGLE-FAMILY AFFORDABLE HOUSING DEVELOPMENT KNOWN AS COUNTRY HILLS LOCATED OFF SOUTH ROLLA STREET IN ROLLA, MISSOURI. A motion was made by Williams and seconded by Bolin to approve the proposed resolution. A voice vote on the motion showed ten ayes, one nay, and one absent. Motion carried. The resolution passed.

**VI. NEW BUSINESS**

**(A) Resolution Authorizing the Mayor to Enter into An Agreement with Rainey & Son Construction for Basswood & Boxelder Street Improvements (Project 296):** Assistant Public Works Director Gary Heavin recalled the Council awarded the bid for the Basswood and Boxelder Drives curb and gutter improvements during its July 16, 2012, meeting. He informed the Council the subject resolution would authorize the Mayor to enter into an agreement with Rainey and Son Construction, LLC, for this work.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1779: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND RAINEY AND SON CONSTRUCTION, LLC, PROJECT 296, BASSWOOD AND BOXELDER IMPROVEMENTS. A motion was made by Williams and seconded by Bolin to approve the proposed resolution. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The resolution passed.

**(B) Resolution Authorizing the Preparation of Documents for the G.O. Refunding Bond, Series 2012:** City Administrator John Butz explained staff is in the process of finalizing the refinancing of the original 2004 G.O. Bonds, which funded the City's street improvements. The original amount of the project was approximately \$7 million and the City owes about \$4 million with about seven years remaining on the payments. Since interest rates are so attractive, Mr. Butz said a savings of \$258,000 is projected with the refunding.

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**VI. NEW BUSINESS (continued)**

**(B) Resolution Authorizing the Preparation of Documents for the G.O. Refunding Bond, Series 2012 (continued):** City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1780: A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES, 2012. A motion was made by Williams and seconded by Morris to approve the proposed resolution. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The resolution passed.

**(C) Ordinance Authorizing the Sale of G.O. Refunding Bonds (2012):** City Administrator John Butz pointed out the subject G.O. bond was approved by the citizens of Rolla in 2004. He explained a G.O. bond is backed by the full faith and taxing credit of the City. In essence, when the taxpayers approved the G.O. bond, they ultimately authorized a property tax levy to retire the bonds if the City should not be able to make the annual payments with the sales tax. Mr. Butz asked the Council to consider the first reading of the subject ordinance at this meeting. The final reading of the subject ordinance would be held during the August 20 meeting. Representatives from bond counsel and Piper Jaffray will attend that meeting to address any questions.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012, OF THE CITY OF ROLLA, MISSOURI; PRESCRIBING THE FORM AND DETAILS OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON THE BONDS AS THEY BECOME DUE; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH.

**(D) Motion to Approve Staffing for Adequate Fire & Emergency Response (SAFER):** Fire Chief Robert Williams reported on Thursday he learned through the Federal Emergency Management Association (FEMA) that Staffing for Adequate Fire and Emergency Response (SAFER) grants had been extended in a different way than previously. The subject grant is for two years at 100% funding with the condition the firefighters be retained for two years. Chief Williams said the City would like to apply for 2012 SAFER funds in order to retain two positions. He explained the Fire Department presently has two vacancies with one on military leave and one resignation.

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**VI. NEW BUSINESS (continued)**

**(D) Motion to Approve Staffing for Adequate Fire & Emergency Response (SAFER) (continued):** Chief Williams said the SAFER grant would be used to pay the salary of one of the six firefighters hired four years ago through the SAFER grant and to hire a firefighter to replace the vacant firefighter position. Chief Williams said he expects to hear within six to eight weeks if the City is awarded the SAFER grant.

After discussion, a motion was made by Jordan and seconded by Sawyer to authorize staff to apply for the 2012 SAFER grant. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

None.

**VIII. CITIZEN COMMUNICATION**

Mayor Jenks opened the floor to anyone wishing to address the Council. No one present responded.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Reappointment of William Lindgren, Jr., and Judy Jepsen to the Board of Adjustment – Second Term Each (Aug. 2017):** A motion was made by Bolin and seconded by Jordan to reappoint Mr. William Lindgren, Jr., and Ms. Judy Jepsen to the Board of Adjustment for their second term each expiring in August 2017. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**(B) Appointment of Dr. Delbert Day to the Airport Advisory Committee to Replace John Wyss – (July 2014):** A motion was made by Long and seconded by Jordan to appoint Dr. Delbert Day to the Airport Advisory Committee to replace Mr. John Wyss, with his term expiring July 2014. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

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**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(C) Appointment of Dan Cavender to the Rolla Health and Recreation Center Advisory Committee to Replace William Lindgren, Jr., (Oct. 2014):** A motion was made by Williams and seconded by Bolin to appoint Mr. Dan Cavender to the Rolla Health and Recreation Center Advisory Committee to replace Mr. William Lindgren, Jr., with his term expiring October 2014. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

**(A) City Council Budget Workshop, Aug. 27 & 29, Light Dinner 5 p.m., Meeting 5:30 p.m., City Council Chambers:** Mayor Jenks announced the City Council Budget Workshops would be held on Monday, August 27 and Wednesday, August 29. A light dinner will be provided at 5 p.m. with the workshop beginning at 5:30 p.m. in the City Council Chambers.

**(B) Sign Permit Information:** Councilman Morris noted a copy of the City's Sign Permit Information was provided to the Council. He said it bothers him that it takes seventeen pages to explain to someone whether they can have a sign in this community. Mr. Morris asked if there is any way the sign regulations could be simplified.

City Administrator John Butz said a couple of comments from the business survey specifically addressed the sign regulations. He said staff plans to review the entire sign code.

Community Development Director John Petersen said changes to sign regulations, particularly billboards, will go into effect in 2013.

Mr. Butz commented that sign ordinances are complex. He said he has seen as many as 30 and even 40 pages of sign regulations from other communities and Rolla needs to find regulations that work in Rolla.

**(C) Chantae McMillan:** Councilman Lindgren recognized Ms. Chantae McMillan, as Rolla's own Olympian. Ms. McMillan recently competed in the 2012 Summer Olympics in London.

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**X. COMMENTS FOR THE GOOD OF THE ORDER (continued)**

**(D) Ward II Meeting:** Councilman Leonard announced he would be conducting a meeting for Ward II residents on Sunday, August 26, 2012, in Ber Juan Park with the rainout location at The Centre. Ward II registered voters will be receiving an invitation in the mail.

**(E) August 7 Primary Election:** Mayor Jenks encouraged everyone to vote in tomorrow's (August 7) primary election. He reminded everyone that many people have died and been maimed so we could have free voting in this country and it is our obligation to vote.

**(F) Extreme Fire Danger:** Mayor Jenks emphasized the extremely high fire danger due to the drought. He stressed the importance of not burning anything outdoors and asked smokers to properly dispose of lit cigarettes by not tossing them from vehicles.

**XI. CLOSED EXECUTIVE SESSION**

None.

**XII. ADJOURNMENT**

Having no further business, the meeting adjourned at 7:04 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

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