

Please Note: The Council Meeting will be conducted at Rolla City Hall. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, May 6, 2024; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: Mayor Pro-Tem Kevin Greven

COUNCIL ROLL: JOSHUA VROMAN, MATTIAS PENNER, MEGAN JOHNSON, NATHAN CHIRBAN, STEVE JACKSON, MATTHEW FRIDLEY, WILLIAM HAHN, ROBERT KESSINGER, STANLEY MAYBERRY, KEVIN GREVEN, VICTORIA STEEN, AND TINA BALCH

PLEDGE OF ALLEGIANCE
Councilman Hahn

I. CONSENT AGENDA

- A. Consider Approval of the City Council Minutes of:
 - 1. City Council Minutes – April 1, 2024
 - 2. Closed Session City Council Minutes – April 1, 2024
 - 3. City Council Minutes – April 15th, 2024
 - 4. Closed Session City Council Minutes – April 15th, 2024

II. PUBLIC HEARINGS – None

III. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report March 2024
- b. Building Codes monthly report – March 2024
- c. Police Department Monthly Report – March 2024
- d. Animal Control Division Report – March 2024
- e. Rolla Municipal Court Summary – February and March 2024
- f. RMU Board of Public Works Minutes for March 26, 2024
- g. The Centre Income Statement ending February 2024
- h. Bicycle Pedestrian Advisory Committee Minutes March 14th, 2024
- i. DRC Commission Meeting Minutes for April 16th, 2024
- j. Park Advisory Minutes for March 27th, 2024

IV. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- A. CPA Amanda Wiggins – Presentation of the 2023 Chamber of Commerce Hotel Motel Tax Audit Report. (City Administrator John Butz)
- B. RMU GM Rodney Bourne – Presentation of 2nd quarter financial report.
- C. BPAC Safety Presentation and National Bike Month (May) Proclamation – PW Director Darin Pryor, Aimee Campbell and Ken Kwantes

V. **OLD BUSINESS** –

- A. **Ordinance** amending Chapter 37 of the Rolla City code and enacting a new section enacting a sales tax at the rate of 3% for Adult Use Recreational Marijuana for General Fund needs. (City Administrator John Butz) **Final Reading**
- B. **Ordinance** to authorize contract with Raising Solution, LLC, for slab stabilization on the Highway 72 bridge. (PW Director Darin Pryor) **Final Reading**

VI. **NEW BUSINESS** –

- A. **Ordinance** to submit to voters ballot issue to increase Hotel/Motel Tax from 3% to 5%. (City Administrator John Butz) **First Reading**
- B. **Ordinance** amending chapter 33 of the City Code pertaining to Pawn Brokers, sellers of gold, silver and platinum, junk dealers, and dealers of second hand goods. (City Administrator John Butz) **First Reading**
- C. **Motion** to authorize City Administrator John Butz to sign the Sovereign Immunity Preservation Rider (City Administrator John Butz)
- D. **Informational** – The Frisco Creek naming by the United States Board on Geographic Names.
- E. **Informational** – Update to Chapters 20 and 42 (Community Development Director Dawn Bell)
- F. **Resolution** approving staff to proceed with public notification regarding the renaming of a portion of Old Saint James Rd from 18th to the city limits/Quarry Rd/County Rd 3030. (City Planner Tom Coots) **One Reading**

VII. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Motion** to award bid to Donald Maggi, Inc for Project #517 – Pine Street Improvements and **Ordinance** to enter into agreement with same. (PW Director Darin Pryor) **Motion and First Reading**

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

- A. National Police Week (May 12-18th) and Peace Officers’ Memorial Day (May 15th) Proclamation
- B. Local Government Week (May 5-11) Proclamation
- C. Building Safety Month (May) Proclamation

X. **COMMENTS FOR THE GOOD OF THE ORDER**

- A. Next Meeting Date, Monday, May 15th, 2024

XI. **CLOSED SESSION** –

- A. Closed Session per RSMo 610.021- None

XII. **ADJOURNMENT** -

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 1, 2024; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tem Lister Florence

Council Members in Physical Attendance: Joshua Vroman, Terry Higgins, Megan Johnson, Nathan Chirban, Lister Florence, Jaired Hall, Rob Kessinger, Victoria Steen, Stanley Mayberry and Tina Balch

Council Members Absent: Matt Fridley and Kevin Greven

Department Directors and Other City Officials in Physical Attendance: Fire Chief Jeff Breen, Police Chief Sean Fagan, Public Works Director Darin Pryor, Finance Director Steffanie Rogers, Environmental Services Director Roger Pankey, Community Development Director Dawn Bell, City Planner Tom Coots, Parks Director Floyd Jernigan and City Counselor Nathan Nickolaus.

Mayor Pro-Tem Lister Florence called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Higgins to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Minutes – March 4th, 2024
2. Closed Session City Council Minutes – March 4th, 2024
3. City Council Minutes – March 18th, 2024
4. Closed Session City Council Minutes – March 18th, 2024

A motion was made by Johnson and seconded by Hall to approve the minutes. A voice vote showed 10 Ayes, zero Nays, and 2 Absent.

II. **PUBLIC HEARINGS** – None

III. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – February 2024
- b. Building Codes monthly report – February 2024
- c. Police Department Monthly Report – February 2024
- d. Animal Control Division Report – February 2024
- e. RMU Board of Public Works Minutes for January 30 & February 29, 2024
- f. The Centre Income Statement ending February 2024
- g. Bicycle Pedestrian Advisory Committee Minutes January 25, 2024
- h. P&Z Commission Meeting Minutes for March 12th, 2024
- i. City of Rolla Financial Reports ending February 29th, 2024

IV. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** - None

V. **OLD BUSINESS** –

- A. **Ordinance** to approve CUP to allow an industrial use in the C-C, Center City district for a proposed brewery at 600 N Rolla Street. (City Planner Tom Coots) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4796: AN ORDINANCE TO AUTHORIZE THE ISSUANCE OF A CONDITIONAL USE PERMIT FOR PROPERTY ADDRESSED AS 600 N ROLLA STREET FOR AN INDUSTRIAL USE (BREWERY) IN THE C-C, CENTER-CITY DISTRICT. (PUBLIC HOUSE BREWING COMPANY). A motion was made by Kessinger and seconded by Vroman to approve the ordinance. A roll call vote showed the following: Ayes: Mayberry, Balch, Chirban, Vroman, Steen, Kessinger, Florence, Hall, Johnson, and Higgins. Nays: none. Absent: Fridley and Geven.
- B. **Ordinance** to approve agreement with H3 Studios, Inc for a new comprehensive plan. (Community Development Director Dawn Bell) City Counselor Nathan Nickolaus read the ordinance for its final reading, by title: ORDINANCE 4797: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND H3 STUDIO, INC. A motion was made by Higgins and seconded by Kessinger to approve the ordinance. A roll call vote showed: Ayes: Johnson, Steen, Vroman, Higgins, Chirban, Balch, Kessinger, Florence, Hall, and Mayberry. Nays: none. Absent: Fridley and Greven.

VI. **NEW BUSINESS** –

- A. **Resolution** authorizing the application for grant funding through MoDot. City Counselor Nathan Nickolaus read the resolution for one reading; by title: RESOLUTION 2031: A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE 2024 TRANSPORTATION ALTERNATIVES PROGRAM. If MDOT approves this TAP grant, funds would be utilized to construct approximately 77 ADA compliant curb ramps in the city.
- B. **Ordinance** to approve ground lease with Lions Club for the Fire Training Site. (Fire Chief Jeff Breen) City Counselor Nathan Nickolas read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE A GROUND LEASE WITH THE ROLLA LIONS CLUB FOR THE FIRE TRAINING SITE.

VII. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Motion** to award bid to Weathercraft, Inc for the City Hall Roof Coating project and **Ordinance** to enter into an agreement with same. (PW Director Darin Pryor) A motion was made by Hall and seconded by Johnson to award the bid to Wwathecraft, Inc for \$56,296.00. City Counselor Nathan Nickolaus read the ordinance for its first reading; by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND WEATHERCRAFT, INC.

VIII. CITIZEN COMMUNICATION

- A. David Dukes – 310 Becca Dr.: Shared his concerns regarding the opioid epidemic.

City Administrator John Butz updated Council that the city had received \$4000-\$4500 so far from the Opioid Settlement, but no funds have been expended.

Police Chief Fagan stated that his officers use Narcan every day. The Health Department plans to install a free Narcan vending machine in the lobby of the Police Department for public access.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Mayor Pro-Tem Florence read a letter to Council from Mayor Magdits explaining his temporary absence due to a lower back condition.
- B. Mayor Pro-Tem Florence read an Arbor Day Proclamation. Parks Director Floyd Jernigan talked about efforts required for the City to retain the “Tree City” title.
- C. Reappointment of Ron Robertson to the Rolla Housing Authority for a 4 year term. (April 2028)
A motion was made by Kessinger and seconded b Hall to approve the reappointment. A voice vote showed 10 Ayes, zero Nays, 2 Absent.
- D. Reappointment of Jody Eberly to the Airport Advisory Board for a 2 year term. (April 2026)
A motion was made by Kessinger and seconded by Vroman to approve the reappointment. A voice vote showed 9 Ayes, 1 Nay (Johnson), 2 Absent.
- E. Reappointment of Dr. Ron Wilkerson to the Airport Advisory Board for a 2 year term. (April 2026)
A motion was made by Vroman and seconded by Hall to approve the reappointment. A voice vote showed 10 Ayes, zero Nays, 2 Absent.
- F. Reappointment of Dr. Bill Moorkamp to The Centre Advisory Board for a 3 year term. (April 2027)
A motion was made by Kessinger and seconded by Hall to approve the reappointment. A voice vote showed 10 Ayes, zero Nays, 2 Absent.

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next Meeting Date, Monday, April 15th, 2024
- B. Reminder Citywide Spring Clean-up, Saturday, April 6th, 2024 – Environmental Services Roger Pankey asked that all items to be at the curb boxed or bagged by 6:00 am Saturday.
- C. Pine Street Public Meeting is scheduled for April 2nd, 2024 at the Hasselmann House (PW Director Darin Pryor)
- D. Introduction of City Engineer, Matthew Kreyling. PW Director Darin Pryor introduced Matthew Kreyling who has been with the city now for 5 weeks.

XI. **CLOSED SESSION** –

A. Closed Session per RSMo 610.021- (2) Real Estate (12) Sealed Proposal

At 7:30 p.m. a motion was made by Johnson and seconded by Higgins to go into closed session. A roll call vote showed the following: Ayes: Steen, Chirban, Higgins, Vroman, Mayberry, Balch, Johnson, Kessinger, Florence, and Hall. Nays: none. Absent: Fridley and Greven.

At 8:13 council returned from closed session where items of real estate and a sealed proposal were discussed with no reportable actions.

XII. **ADJOURNMENT** -

At 8:13 p.m., a motion was made to adjourn by Chirban and seconded by Kessinger. A voice vote showed 10 Ayes, zero Nays, 2 Absent.

Minutes respectfully submitted by City Clerk Lorri Powell.

CITY CLERK

MAYOR

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, APRIL 15, 2024; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tem Lister Florence

Council Members in Physical Attendance: Joshua Vroman, Terry Higgins, Megan Johnson, Matt Fridley, Lister Florence, Jaired Hall, Rob Kessinger, Kevin Greven, Stanley Mayberry, Victoria Steen, and Tina Balch,

Council Members Absent: Nathan Chirban

Newly Elected Council Members in Attendance: Matthias Penner, Steve Jackson, and William Hahn

Department Directors and Other City Officials in Physical Attendance: Fire Chief Jeff Breen, Police Chief Sean Fagan, Public Works Director Darin Pryor, Finance Director Steffanie Rogers, Environmental Services Director Roger Pankey, Community Development Director Dawn Bell, City Planner Tom Coots, Parks Director Floyd Jernigan and City Counselor Nathan Nickolaus.

Mayor Pro-Tem Lister Florence called the meeting to order at approximately 6:30 p.m. and proceeded to lead in the Pledge of Allegiance.

I. OLD BUSINESS –

- A. **Ordinance** to approve ground lease with Lions Club for the Fire Training Site. (Fire Chief Jeff Breen) City Counselor Nathan Nickolas read the ordinance for its final reading; by title, ORDINANCE 4798: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE A GROUND LEASE WITH THE ROLLA LIONS CLUB FOR THE FIRE TRAINING SITE. A motion was made by Higgins and seconded by Johnson to approve the ordinance. A roll call vote showed the following: Ayes: Kessinger, Fridley, Steen, Vroman, Mayberry, Balch, Johnson, Florence, Higgins, Hall, Greven. Nays: none. Absent: Chirban
- B. **Ordinance** to enter into an agreement with Weathercraft, Inc for the City Hall Roof Coating project. (PW Director Darin Pryor) City Counselor Nathan Nickolas read the ordinance for its final reading; by title, ORDINANCE 4799: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND WEATHERCRAFT, INC. A motion was made by Vroman and seconded by Kessinger to approve the ordinance. A roll call vote showed the following: Ayes: Florence, Johnson, Fridley, Vroman, Steen, Mayberry, Higgins, Hall, Balch, Greven, Kessinger. Nays: none. Absent: Chirban.
- C. **Ordinance** to adopt the Old Town Neighborhood Plan as an element of the comprehensive Plan. (City Planner Tom Coots) City Counselor Nathan Nickolas read the ordinance for its final reading; by title, ORDINANCE 4800: AN ORDINANCE ADOPTING THE OLD TOWN NEIGHBORHOOD PLAN AS AN ELEMENT OF THE ROLLA 2020 COMPREHENSIVE PLAN UPDATE 2005. A motion was made by Higgins and seconded by Fridley to approve the ordinance. A roll call vote showed the following: Ayes: Johnson, Fridley, Steen, Vroman, Higgins, Balch, Greven, Kessinger, Florence, Hall, and Mayberry. Nays: none. Absent: Chirban.

- D. **Motion** to accept the independent audit for fiscal year 2023; overview of preliminary Audit results presented by Michael Keenan, CPA with Hood and Associates. (Finance Director Steffanie Rogers) Michael Keenan presented an overview of the preliminary audit results. He reported no illegal acts, no changes in significant accounting policies, no difficulties with management and full cooperation from all involved. A motion was made by Balch and seconded by Hall to approve the audit results. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.

II. CONSENT AGENDA

- A. **Motion** to approve disposal of records pursuant to the Missouri Records Retention Law. (City Administrator John Butz) A motion was made by Vroman and seconded by Fridley to approve the scheduled disposal of listed records. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.
- B. **Motion** accepting the April 2nd, 2024 Certified Election Results (City Administrator John Butz) A motion was made by Hall and seconded by Fridley to accept the certified election results for the April 2nd, 2024 General Municipal Election. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.

III. ELECTED OFFICIALS SWEARING IN CEREMONY

- A. Comments/Recognitions of Outgoing Councilmembers:
- i. Ward 1 Councilwoman Terry Higgins
 - ii. Ward 3 Councilman Lister Florence
 - iii. Ward 4 Councilman Jaired Hall
- B. Swearing-In of Newly Elected Officials:
- i. Ward 1 Councilman Mattias Penner
 - ii. Ward 2 Councilman Nathan Chirban
 - iii. Ward 3 Councilman Steve Jackson
 - iv. Ward 4 Councilman William K. Hahn II
 - v. Ward 5 Councilman Kevin Greven
 - vi. Ward 6 Councilwoman Tina Balch

City Administrator John Butz and Mayor Pro-Tempore Lister Florence recognized outgoing Council Representatives Terry Higgins, Lister Florence, and Jaired Hall for their service to the Citizens of Rolla and presented them with certificates of appreciation. City Clerk Lorri Powell swore-in 5 of the incoming Councilmembers. Councilman Chirban will be sworn in at a later date.

- C. Appointment by Council of Mayor Pro-Tempore - 1 year term. (expires April 2025) A motion was made by Vroman and seconded by Kessinger to appoint Greven as Mayor Pro-Tempore. A motion was also made by Johnson to nominate Chirban as Mayor Pro-Tempore. There was no second and the motion failed. Regarding Greven as Mayor Pro-Tempore, a voice vote showed 10 Ayes, 0 Nays, 1 Absent, and 1 Abstention (Hahn).
- D. Appointment of Council Representative for P&Z Commission - 1 year term (expires April 2025) A motion was made by Johnson and seconded by Vroman to appoint Chirban as Council Representative for the P&Z Commission. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.

IV. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** -

- A. Jonathan Kimball: Secretary Treasurer of LGDTQ+ Rolla – Mr. Kimball shared with Council the schedule of events and improvements made addressing public concerns, for the upcoming June 8th Pride event to be held at the Festival Lots and Bandshell.

V. **PUBLIC HEARINGS** – None

VI. **NEW BUSINESS** –

- A. **Ordinance** amending Chapter 37 of the Rolla City code and enacting a new section enacting a sales tax at the rate of 3% for Adult Use Recreational Marijuana for General Fund needs. (City Administrator John Butz) City Counselor Nathan Nickolas read the ordinance for its first reading; by title, AN ORDINANCE AMENDING CHAPTER 37 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION IMPLEMENTING A SALES TAX AT THE RATE OF 3% FOR ADULT USE RECREATIONAL MARIJUANA FOR GENERAL FUND NEEDS.
- B. **Resolution** authorizing subaward agreement with Missouri Department of Public Safety for the replacement of First Responder Equipment. (Fire Chief Jeff Breen) The full \$55,818 of the total approved project cost has been budgeted but this award would cover half at \$27,909. City Counselor Nathan Nickolas read the resolution for one reading; by title, RESOLUTION 2023: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE A SUBAWARD AGREEMENT WITH THE DEPARTMENT OF PUBLIC SAFETY REGARDING ARPA GRANT FUNDS FOR FIRST RESPONDER EQUIPMENT. A motion was made by Johnson and seconded by Balch to approve the resolution. A voice vote showed 11 Ayes, 0 Nays, and 1 Absent.
- C. **Ordinance** to authorize contract with Raising Solution, LLC, for slab stabilization on the Highway 72 bridge. PW Director Darin Pryor shared with Council a video that explained the slab stabilization process for the Highway 72 bridge. It is estimated that 10,000 pounds or less of stabilization foam will be needed at \$3.85 per pound for a total of \$38,500, at no cost to the city as the current MoDot contract will be utilized to complete this work. City Counselor Nathan Nickolaus read the ordinance for its first reading; by title, AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND RAISING SOLUTIONS, LLC.

VII. **CLAIMS and/or FISCAL TRANSACTIONS** – None

VIII. **CITIZEN COMMUNICATION**

- A. Chuck Whitmeyer – Asked whether an ordinance could be drawn up for all events regarding age appropriateness and sexually explicit material.
- B. Pat Houser – Felt the Pride event needed to have their event somewhere where it is not in open view for accidental view by children. She asked if an age limit could be set for certain activities in town.
- C. Dale Wands – Shared his frustration regarding property damage and vehicle theft at multiple addresses that has cost him approximately \$90,000 this year already.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. National Tennis Month Proclamation (May 2024) Parks Director Floyd Jernigan shared Tennis clinics taking place on May 4th and May 5th. Funds collected during that time will go towards the New Rolla Animal Shelter.
- B. National Public Safety Telecommunicators Week Proclamation (April 14th-20th, 2024) Fire Chief Breen and Police Chief Fagan shared stories of appreciation involving dispatch. Communications Chief Stacey Smith was accompanied by two Emergency Dispatch Officers, Erica Mangual and Gideon Brady.
- C. **Motion** to appoint Justin Renaud to the Parks Advisory Commission for a 3 year term. (exp. Apr 2027) A motion was made by Johnson and seconded by Vroman to approve the appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.
- D. **Motion** to appoint Aimee Campbell to the Bicycle Pedestrian Advisory Committee for a 3 year term. (exp. Apr 2027) A motion was made by Fridley and seconded by Johnson to approve the appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent
- E. **Motion** to appoint Bradley Clay to the Bicycle Pedestrian Advisory Committee for a 3 year term. (exp. Apr 2027) A motion was made by Hahn and seconded by Balch to approve the appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent
- F. **Motion** to re-appoint of Jeremy Jamison to the Bicycle Pedestrian Advisory Committee for a 3 year term. (exp. Apr 2027) A motion was made by Vroman and seconded by Kessinger to approve the re-appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent
- G. **Motion** to appoint Tina Balch as Council Representative to the Bicycle Pedestrian Advisory Committee for a 3 year term. (exp. Apr 2027) A motion was made by Vroman and seconded by Kessinger to approve the appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent
- H. **Motion** to re-appoint Ken Kwantes to the Park Advisory Board for a 3 year term. (exp. May 2027) A motion was made by Johnson and seconded by Balch to approve the re-appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent
- I. **Motion** to re-appoint Jacob Rohter to the Bicycle Pedestrian Advisory Committee for a 3 year term. (exp. Apr 2027) A motion was made by Fridley and seconded by Hahn to approve the re-appointment. A voice vote showed 11 Ayes, 0 Nays, 1 Absent.

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Next Meeting Date, Monday, May 6, 2024
- B. Councilman Vroman commented that board vacancies were remaining vacant for too long. Councilwoman Johnson added that she had expressed that concern a month ago. Councilman Vroman stated that he would like more information and more time for consideration before approving appointments. Councilman Vroman further suggested an ordinance that would allow Council to nominate board appointments that remain vacant or expired after a specified amount of time.

- C. Councilwoman Balch recognized Election Judge Gaylin Johnson who passed away August 2023, for his service to the community.
- D. Councilwoman Johnson shared that last Saturday, 22 teams from across Missouri participated in a 1 day baseball tournament hosted by Rolla Sliders Baseball Club. There were over 900 in attendance and many stayed in local hotels and were patrons at local restaurants.
- E. City Administrator John Butz asked City Counselor Nathan Nickolas to share his experiences with how the cities of Branson, Ashland, and Sedalia addressed Drag events. Counselor Nickolaus shared that banning Drag shows all together was unconstitutional as it is protected by the 1st Amendment unless found to be sexually explicit. The Resolution passed by Council in 2023 supported the enforcement of same. The State Statute is very detailed about what is considered to be, sexually explicit. The City cannot legally be in the position where they are distinguishing who can use public property based on content.

XI. CLOSED SESSION –

- A. Closed Session per RSMo 610.021- (12) Sealed Proposals

At 8:41 p.m. a motion was made by Kessinger and seconded by Vroman to go into closed session. A roll call vote showed the following: Ayes: Mayberry, Balch, Greven, Vroman, Steen, Kessinger, Jackson, Penner, Johnson, Fridley, and Hahn. Nays: none. Absent: Chirban.

At 9:07 p.m. Council returned from closed session with no reportable actions.

XII. ADJOURNMENT -

Minutes respectfully submitted by City Clerk Lorri Powell.

CITY CLERK

MAYOR

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MARCH MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Mar 2024	Feb 2024	Mar 2022	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Cardboard	118.0 ton	120.3 ton	149.0 ton	368.1 ton	428.0 ton	1,417.2 ton
Newspaper	33.6 ton	18.0 ton	53.0 ton	69.2 ton	105.0 ton	369.3 ton
High Grade Paper	17.3 ton	0.0 ton	20.0 ton	17.3 ton	20.0 ton	20.0 ton
Aluminum	0.0 ton	2.4 ton	2.5 ton	2.4 ton	4.8 ton	13.6 ton
Steel Cans/Scrap Metal	6.2 ton	4.1 ton	7.3 ton	13.6 ton	20.2 ton	53.7 ton
Plastic	0.0 ton	19.4 ton	20.5 ton	19.4 ton	31.5 ton	96.2 ton
Glass	46.2 ton	0.0 ton	21.5 ton	69.2 ton	42.5 ton	230.5 ton
Batteries	0.0 ton	0.0 ton	0.5 ton	0.0 ton	0.8 ton	5.2 ton
Electronic Waste	3.4 ton	0.0 ton	5.0 ton	10.5 ton	12.1 ton	32.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	4.8 ton
TOTAL	224.7 ton	164.1 ton	279.3 ton	569.5 ton	664.8 ton	2,243.1 ton

SERVICES PROVIDED

Type of Service	Mar 2024	Feb 2024	Mar 2022	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Special Pick-ups	30	38	53	92	136	503
Paper Shredding	8.5 hours	4.0 hours	5.0 hours	17.5 hours	19.5 hours	53.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	97	62	111	236	207	936

DISPOSAL TONNAGE

(Sanitation Division)

Material	Mar 2024	Feb 2024	Mar 2022	Year-to-Date 2024	Year-to-Date 2023	Yearly Total 2023
Refuse	1,579.8 ton	1,687.9 ton	1,472.9 ton	4,780.8 ton	3,961.7 ton	17,755.4 ton

Management Report
FISCAL YEAR 2024

March 2024

BUILDING PERMITS ISSUED	MARCH FY 2024		MARCH FY 2023		YTD FY 2024		YTD FY 2023		Δ CHANGE FY 23 - FY 24	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	24	\$ 1,035,165.00	29		201		169		18.9%	
Electric, Plumbing, etc. Only	10	\$ -	12	\$ -	99	\$ -	74	\$ -	33.8%	
Single Famil Detached	-	\$ -	1	\$ 231,000	9	\$ 2,410,466	3	\$ 531,000	200.0%	353.9%
Single Family Attached	-	\$ -	-	\$ -	11	\$ 1,738,000	-	\$ -		
Duplexes	-	\$ -	-	\$ -	1	\$ 300,000	-	\$ -		
3-or-4 family	1	\$ 600,000.00	1	\$ 540,200	3	\$ 1,600,000	6	\$ 3,241,000	-50.0%	-50.6%
5-or-more family	-	\$ -	-	\$ -	1	\$ 3,000,000	1	\$ 2,800,000	0.0%	7.1%
Hotels, Motels	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Other nonhousekeeping shelter	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Amusement, social, recreational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Churches, other religious	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Industrial	-	\$ -	-	\$ -	2	\$ 2,900,000	-	\$ -		
Parking garages	-	\$ -	-	\$ -	2	\$ 170,000	3	\$ 50,383	-33.3%	237.4%
Service stations, repair garages	-	\$ -	-	\$ -	-	\$ -	2	\$ 1,795,125	-100.0%	-100.0%
Hospitals, institutional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Hoffices, banks, professional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Public Works, utilities	-	\$ -	-	\$ -	-	\$ -	1	\$ 1,100,000	-100.0%	-100.0%
Schools, other educational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Stores, customer	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Towers, antennas	-	\$ -	1	\$ 170,000	1	\$ 250,000	1	\$ 814,650	-100.0%	-100.0%
Signs, attached and detached	3	\$ 17,365.00	3	\$ 8,064	25	\$ 742,265	24	\$ 90,064	4.2%	724.2%
Residential addition, remodel	5	\$ 54,300.00	8	\$ 225,750	25	\$ 399,456	32	\$ 904,028	-21.9%	-55.8%
Commercial addition, remodel	5	\$ 363,500.00	3	\$ 91,000	24	\$ 7,532,383	16	\$ 1,234,800	50.0%	510.0%
Residential garage, carport	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, single family	-	\$ -	-	\$ -	-	\$ -	4	\$ -	-100.0%	#DIV/0!
Demolition, 2-family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 3-or-4 family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 5-or-more family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, all other	-	\$ -	-	\$ -	-	\$ -	1	\$ -	-100.0%	
Total Residential Units	4	\$ 600,000.00	5	\$ 771,200	96	\$ 9,048,466	35	\$ 6,572,000	174.3%	37.7%
EST. CONSTRUCTION COSTS		\$ 1,035,165.00		\$ 1,266,014		\$ 21,042,570		\$ 12,731,050	#DIV/0!	65.3%
Building Permit Fees		\$ 5,902.23		\$ 6,186		\$ 57,232		\$ 50,553	#DIV/0!	13.2%
FEES		\$ 11,002.23		\$ 12,836		\$ 130,757		\$ 91,853	#DIV/0!	42.4%

INSPECTIONS PERFORMED	MARCH FY 2024		MARCH FY 2023		YTD FY 2024		YTD FY 2023		FY 23 - FY 24	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	123		105		882		653		35%	
Electrical Inspections	87		65		513		358		43%	
Excavation Inspections	0		0		0		0		#DIV/0!	
Plumbing Inspections	39		40		339		242		40%	
Mechanical Inspections	38		15		172		107		61%	
Code Inspections	180		162		1275		991		29%	
Nuisance Inspections	109		112		493		567		-16%	
Business License Inspections	14		9		61		46		33%	
TOTAL INSPECTIONS	590		508		3735		2,984		25%	

Rolla Police Department Monthly Report
YTD 2024

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 YTD	% Increase
Abandoned/Recovered Property	10	17	19										46	41	12.20%
Abandoned Vehicle	15	17	14										46	57	-19.30%
Accident - Fatality	0	0	0										0	0	#DIV/0!
Accident - Injury	17	16	27										60	43	39.53%
Accident - Leave The Scene	13	11	18										42	44	-4.55%
Accident - No Injury	54	46	36										136	115	18.26%
Accident - Private Property	23	17	19										59	51	15.69%
Accident - Road Blocked	4	8	5										17	19	-10.53%
Adult Abuse	0	0	0										0	1	-100.00%
Alarm LE	98	58	56										212	199	6.53%
Animal Bite/Attack	1	1	1										3	3	0.00%
Animal Control	94	83	92										269	254	5.91%
Arson	0	0	0										0	0	#DIV/0!
Assault	6	16	14										36	28	28.57%
Assist Agency Non-LEA	85	71	62										218	219	-0.46%
Assist Citizen	13	8	14										35	19	84.21%
Assist LEA	4	13	14										31	34	-8.82%
Assist Motorist	35	16	23										74	69	7.25%
Bomb Threat	0	0	1										1	0	#DIV/0!
Building Lockout	1	0	1										2	1	100.00%
Burglary	2	10	15										27	27	0.00%
Business/Building Check	251	176	208										635	634	0.16%
Call for Police	35	40	59										134	183	-26.78%
Check Well Being	96	93	94										283	300	-5.67%
Child Abuse	2	3	2										7	6	16.67%
Child Exploitation/Pornography	0	1	1										2	2	0.00%
Confidential Investigation	0	0	0										0	0	#DIV/0!
Conservation Violation	0	0	0										0	0	#DIV/0!
Court	12	9	9										30	26	15.38%
Crossing Guard (Officer coverage)	4	7	1										12	10	20.00%
CWB 911 Hangup	169	148	123										440	706	-37.68%
Death	2	1	1										4	1	300.00%
Destruction of Property	11	13	22										46	49	-6.12%
Disturbance-Fireworks	0	1	1										2	0	#DIV/0!
Disturbance-Liquor	1	0	0										1	2	-50.00%
Disturbance-Other	44	74	55										173	205	-15.61%
Domestic Violence	37	34	27										98	90	8.89%
Driving While Intoxicated	6	9	15										30	25	20.00%
Drown/Water Rescue	0	0	0										0	0	#DIV/0!
Drug Paraphernalia	5	5	5										15	27	-44.44%
Escape	0	0	0										0	0	#DIV/0!
Escort - Bank	0	0	0										0	1	-100.00%
Escort - Courtesy	8	9	4										21	26	-19.23%
Escort - Funeral	16	9	9										34	27	25.93%
Exparte Violation	4	2	6										12	30	-60.00%
Field Interview	37	35	29										101	108	-6.48%
Fight	0	3	4										7	9	-22.22%
Fingerprints	7	5	4										16	7	128.57%
Follow-up	87	79	102										268	409	-34.47%
Foot Patrol	0	0	0										0	2	-100.00%
Forgery-Counterfeiting	1	3	3										7	2	250.00%
Found Body	0	0	0										0	2	-100.00%
Fraud - Checks/Credit Card	13	19	28										60	60	0.00%
Harassment	18	23	22										63	68	-7.35%
Identity Theft	1	3	4										8	11	-27.27%
Information Request	258	263	293										814	1,013	-19.64%
Intoxicated Person	4	6	8										18	22	-18.18%
Jail Incident	0	0	0										0	0	#DIV/0!
Juvenile Complaint	8	6	12										26	46	-43.48%
Keep the Peace/Standby	15	11	10										36	29	24.14%

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2023 YTD	% Increase
Kidnapping	0	0	1										1	2	-50.00%
Leave without Pay	0	3	0										3	2	50.00%
Liquor Violation	0	0	1										1	1	0.00%
Littering/Dumping	1	2	3										6	7	-14.29%
Loitering	7	5	0										12	5	140.00%
Lost or Stolen Property	9	11	12										32	28	14.29%
Loud Noise Complaint	20	21	38										79	74	6.76%
Malicious Mischief	0	1	4										5	6	-16.67%
Mental Health	22	42	33										97	59	64.41%
Missing Person	10	4	6										20	15	33.33%
Murder	0	0	0										0	1	-100.00%
Narcotics Violation	14	17	15										46	49	-6.12%
Negotiation Callout	0	0	0										0	0	#DIV/0!
No Business License	0	0	0										0	1	-100.00%
Open Door	6	5	7										18	14	28.57%
Other	0	0	0										0	0	#DIV/0!
Overdose	10	6	5										21	19	10.53%
Paper Service	27	22	28										77	68	13.24%
Prisoner Transport	1	4	2										7	12	-41.67%
Property Damage-Non Criminal	0	0	1										1	2	-50.00%
Prostitution	0	1	0										1	0	#DIV/0!
Prowler	4	4	4										12	8	50.00%
Public Indecency	1	4	5										10	4	150.00%
Public Relations	5	8	9										22	18	22.22%
Pursuit	0	1	0										1	1	0.00%
Rape/Sexual Assault	3	1	2										6	3	100.00%
Robbery	0	0	0										0	2	-100.00%
Runaway	5	13	4										22	16	37.50%
Search Warrant	1	2	1										4	4	0.00%
Vacation/Security Check	20	19	21										60	31	93.55%
Selective Enforcement	0	0	0										0	0	#DIV/0!
Sewer Alarm	0	0	0										0	1	-100.00%
Sex Offenses	0	3	7										10	11	-9.09%
Shots Fired	2	2	3										7	6	16.67%
Soliciting	1	1	5										7	7	0.00%
Stabbing	0	0	0										0	0	#DIV/0!
Stabbing or Shooting with Injury	0	0	1										1	2	-50.00%
Stalking	1	1	1										3	5	-40.00%
Stealing	47	57	72										176	226	-22.12%
Stolen Vehicle	9	8	11										28	32	-12.50%
Suicide	0	0	0										0	0	#DIV/0!
Suspicious Activity	60	69	70										199	242	-17.77%
Suspicious Package/Item	0	1	0										1	1	0.00%
SWAT Callout	0	0	0										0	0	#DIV/0!
Tampering	5	4	9										18	11	63.64%
Telephone Harassment	15	15	22										52	36	44.44%
Tow Sticker Expired	11	18	7										36	43	-16.28%
Traffic Complaint	113	123	116										352	369	-4.61%
Traffic Stop	199	220	332										751	1,033	-27.30%
Trespassing	22	34	39										95	134	-29.10%
Try to Contact	23	8	17										48	29	65.52%
Vehicle Identification	34	23	28										85	98	-13.27%
Vehicle Lockout	0	1	2										3	6	-50.00%
Vehicle Repossession	6	6	3										15	18	-16.67%
Veterinary Call	1	2	4										7	7	0.00%
Weapons Violation	1	4	3										8	12	-33.33%
Totals	2,343	2,294	2,546	0	0	0	0	0	0	0	0	0	7,183	8,143	-11.79%

Rolla Police Department Monthly Report
YTD 2023

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes" (these totals are somewhat fluid as investigations and report processing are not limited to monthly time frames):

	<u>Criminal</u>			<u>Felony</u>					<u>Change from</u>	
	<u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Previous Yr</u>
March	0	0	0	6	7	42	1	0	56	
YTD 2024	0	1	0	10	19	106	15	1	152	
2023	0	8	6	55	82	513	56	5	725	-9.60%
2022	0	7	6	94	119	528	44	4	802	-1.11%
2021	0	15	9	68	119	564	35	1	811	-23.20%
2020	1	12	1	99	172	711	59	1	1056	13.92%
2019	0	16	6	87	164	604	46	4	927	#REF!

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to change as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
March	6	0	0
YTD 2024	21	4	1
2023	111	38	8

ANIMAL CONTROL MONTHLY TOTALS

MARCH 2024

ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	Monthly	2024	2023
	Domestic				Total	YTD Total	YTD Total
City of Rolla	26	1	0	4	31	90	81
Rolla Area	0	0	0	0	0	4	4
City of Newburg	0	0	0	0	0	0	0
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	0
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	0	0
Ft. Leonard Wood	0	0	0	0	0	0	0
Monthly Total	26	1	0	4	31		
2024 YTD Total	62	9	0	23		94	
2023 YTD Total	38	15	0	32			85
Total Phelps County	0	0	0	0	0	4	4

ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	Monthly	2024	2023
	Domestic				Total	YTD Total	YTD Total
Animals Adopted ①	4	1	0	0	5	31	17
Animals Claimed	20	0	0	0	20	38	20
Euthanized(III/Injured)	0	0	0	0	0	3	3
Euthanized(Dangerous)	0	1	0	0	1	3	8
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	1	0	4	5	25	31
Transferred to Rescue ③	0	0	0	0	0	0	0
Wildlife Relocated	0	0	0	0	0	3	6
Other (Died under care)	0	0	0	0	0	0	0
Monthly Total	24	3	0	4	31		
2024 YTD Total	71	9	0	23		103	
2023 YTD Total	39	7	0	39			85

ADDITIONAL STATISTICS

	Monthly	2024	2023
	Total	YTD Total	YTD Total
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%
PR Programs	1	1	3
Calls for Service	113	322	277
Written Warnings	0	0	0
Citations	1	2	0
Total Incinerator Hours	0	0	0

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal		Reporting Period: Feb 1, 2024 - Feb 29, 2024	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401					
Physical Address: 901 NORTH ELM, ROLLA, MO 65401				County: Phelps County	
Telephone Number: (573)3648590			Fax Number:		
Prepared by: RELAUUN SMITH			E-mail Address:		
Municipal Judge: James T. Crump					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		12	942	179	
B. Cases (citations/informations) filed		0	327	3	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	1	1	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		1	27	7	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	176	1	
6. dismissed by court		0	1	0	
7. <i>nolle prosequi</i>		0	138	8	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		1	343	17	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		11	926	165	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period		60	1. # Issued during period		307
2. # Served/withdrawn during reporting period		152	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		822			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Feb 1, 2024 - Feb 29, 2024
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,662.00	Court Automation	\$512.46
Clerk Fee - Excess Revenue	\$468.00	Law Enf Arrest-Local	\$36.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$14.43	Overpayment	\$9.00
		Overpayment-E/R	\$18.00
Bond forfeitures (paid to city) - Excess Revenue	\$200.00	Total Other Disbursements	\$575.46
Total Excess Revenue	\$4,344.43	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$11,859.70
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$306.00
		Total Disbursements	\$12,165.70
Fines - Other	\$5,413.50		
Clerk Fee - Other	\$410.48		
Judicial Education Fund (JEF)	\$0.00		
<input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge	\$73.20		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$521.97		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$12.66		
Law Enforcement Training (LET) Fund surcharge	\$144.00		
Domestic Violence Shelter surcharge	\$145.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$18.50		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$200.00		
Total Other Revenue	\$6,939.81		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Mar 1, 2024 - Mar 31, 2024
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401		
Physical Address: 901 NORTH ELM, ROLLA, MO 65401		County: Phelps County
Telephone Number: (573)3648590		Fax Number:
Prepared by: RELAUUN SMITH		E-mail Address:
Municipal Judge: James T. Crump		

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	11	927	165
B. Cases (citations/informations) filed	0	213	2
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	0	0
3. court/bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	2	10	5
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	159	0
6. dismissed by court	0	0	0
7. <i>nolle prosequi</i>	0	25	6
8. certified for jury trial (not heard in Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	194	11
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	9	946	156
E. Trial de Novo and/or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period	23	1. # Issued during period	224
2. # Served/withdrawn during reporting period	141	<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	704		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Mar 1, 2024 - Mar 31, 2024
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,209.50	Court Automation	\$242.91
Clerk Fee - Excess Revenue	\$259.85	Overpayment	\$0.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$8.02	Overpayment-E/R	\$29.00
Bond forfeitures (paid to city) - Excess Revenue	\$200.00	Total Other Disbursements	\$272.41
Total Excess Revenue	\$2,677.37	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$10,124.80
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$818.50
		Total Disbursements	\$10,943.30
Fines - Other	\$6,482.50		
Clerk Fee - Other	\$156.57		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$34.70		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$247.43		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.82		
Law Enforcement Training (LET) Fund surcharge	\$70.00		
Domestic Violence Shelter surcharge	\$70.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$109.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$7,175.02		

REGULAR SESSION – March 26, 2024

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30. p.m. by Rolla Board of Public Works ("RBPW" or "Board") President, Nick Barrack presiding. The following were present:

Board members: President, Nick Barrack
 Vice President – Dr. Wm. E. Showalter
 Secretary, Ted Read – by teleconference
 Vice Secretary, Joe Polizzi – by phone

RMU Staff: General Manager, Rodney P. Bourne, P.E.
 Engineering Manager, Chad Davis, P.E.
 Finance Manager, Gwen Cresswell
 Business Manager, Jason Grunloh
 Electric Superintendent, Eric Lonning
 Water Superintendent, Jason Bell

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylor.

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I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, that the minutes of the February 29, 2024 Board meeting Regular Session and Closed Session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)**III. SPECIAL PRESENTATION (None)****V. STAFF REPORTS****A. FINANCE MANAGER'S REPORT (presented by Cresswell)****1. Statement of Income & Expenses**

Cresswell reminded the Board that while learning the new computer system the previous month, the accounting department was behind schedule and did not have the January Statement of Income & Expenses prior to the Board meeting. Both January and February reports of *Statement of Income & Expenses* were included in this month's Board packets.

- Cresswell reviewed January reports (FY24) noting that January operating income was \$2,630,000 and February operating income was \$3,391,000. Year-to-date operating income is \$13,734,000 which is an increase of over \$594,000 compared to this time last year.
 - Purchased power expenses were \$2,613,000 for January and \$1,789,000 for February. Year-to-date purchased power is \$9,877,000 which is an increase of \$133,000 from this time last year.
 - Total operating expenses were \$3,513,000 for January and \$2,622,000 for February which includes purchased power. This puts our operation expenses up \$220,000 year-to-date. A large portion of this increase is purchased power. We show an operating loss of \$833,000 for January and an operating gain of \$769,000 for February which gives a year-to-date operating loss of \$269,000. As of February, the Electric department is showing an operating loss of \$456,000 and the Water department is showing an operating gain of \$161,000.
 - Other income and expenses brought in \$22,000 for January and \$52,000 for February for a total net loss of \$861,000 for January and a net gain of \$821,000 for February. The year-to-date net income is \$368,000 compared to a net loss of \$164,000 at this time last year.
2. Cresswell presented RMU's *Financial Statement, Statistics* report, and the *Disbursement Summary* for February 2024, which was included in Board packets.

Read made a motion, seconded by Showalter, that the financial reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Audit Update

Cresswell reported that the auditor was at RMU the previous week. The audit is nearly complete, and Cresswell is reviewing the final report. The auditor is expected to report his findings during the April Board meeting.

B. BUSINESS MANAGER'S REPORT (presented by Grunloh)

1. Operations Software Update

Grunloh reported that the software launch is still on track to go live on April 8, 2024. The biggest change for customers will be the online payment portal. All customers who currently use our online portal will need to sign up for new accounts after making the switch to the new system. Grunloh noted we continue to inform customers of the upcoming change through the newsletter, RMU bills and on social media. It has also been mentioned several times on the Morning Mayors radio program, Chamber of Commerce luncheons, and was discussed during Bourne's quarterly report to City Council. The RMU webpage has an informational sheet posted and we are sharing information to make the transition to the new system as seamless as possible. Customers are encouraged to call our office if they have any questions or concerns. Bourne mentioned that the RMU business office will be closed to foot traffic on April 8th to give CSR's the opportunity to better learn the software and to process payments when the system was temporarily down. Bourne emphasized that phone calls to RMU will be answered that day, and the business office will only be closed to foot traffic on April 8th.

2. MO Lineman Appreciation Day

Grunloh announced Missouri Lineworker Appreciation Day is scheduled for Monday, April 8, 2024. RMU will take the opportunity to recognize the hard work RMU linemen do to ensure the lights stay on in the Rolla community. Management usually grills burgers for the staff at the service department; however, that date is also the launch of the new software. On April 8th, pizza will be ordered for all staff and a cookout will be on the *National Lineworker Appreciation Day* which is on April 18, 2024. Board members are invited to attend the April 18th event any time from 11:00 – 1:00.

C. ENGINEERING MANAGER'S REPORT (presented by Davis)

1. Updates on:

a. Development Review Committee Meetings (DRC).

Davis noted the DRC did not meet in March and has nothing to report.

b. Current RMU projects

Davis highlighted work projects listed on the Operation Manager's Report. A complete list with details of all electric and water projects was included in the Board packet.

- RMU continues to work with S&T on the energizing of their new substations, coordination between agencies concerning maintenance of those substations. They have partial service now and maintain communications with them as they work towards completion of their project. Bourne noted that RMU is in discussions with S&T about possibly helping them monitor their substations using our SCADA equipment and sending that data and provide technical support and ongoing monitoring of their substation for a fee. An agreement with S&T is only in the preliminary stages.
- The electric department has been working with the hospital's consultants about the new ambulance center at 1011 West 14th Street concerning new electric service and relocation of some existing overhead electric distribution facilities serving adjacent customers.
- 3 Lewis Lane – Completed an underground electric distribution system extension is in progress for the multi-unit residential complex.
- 2329 North Bishop – Completed new three-phase underground to commercial renovation.
- Mercy Parkway – Completed installation of new roadway lighting.
- Recently, RMU facilities have been moved to new poles installed by contractors for Brightspeed. Last week, they installed three new poles. They are making progress to replace poles that are in bad shape, but there is still more work to be completed.
- Fiber Installation – In progress of installing additional circuits for a customer.
- Davis highlighted water projects from the Operation Manager's Report. The water crew is nearly done replacing old water main in the Sycamore area from Cypress Drive to Cedar Hills Court. Crews are replacing service lines on 7th Street from Cedar to Holloway Streets. Also, a fire hydrant was relocated on Colonial Hills Road, which was a project began several years ago and has recently been reconfigured to construct housing units.
- Davis reported that the motor and pump at Well 3 was recently replaced by Flynn Drilling Company after it had a catastrophic failure. The total cost was \$54,595 and the well has been put back into service.

D. GENERAL MANAGER'S REPORT (presented by Bourne)

1. Climate Pollution Reduction Grant (CPRG)

Bourne reported that applications for several grants in the CPRG program were submitted after the November 2023 Board meeting. MoDNR approved four requests to be included with their CPRG state-wide grant to EPA. It may be months before we are notified if any of these projects will be funded, but he will keep the Board posted. These proposed projects are:

- 1MW Solar Farm, \$2,500,000 with 50% match
- 100kW Net Metering Projects, \$1,750,000 with 50% match
- Geothermal Heat Pump for Service Dept addition, \$350k with 50% match
- Peak Demand Response Program, \$600k with 50% match

2. Grid Resilience and Innovation Partnerships (GRIP) Grant

Bourne discussed that as part of the Bipartisan Infrastructure Law, the \$10.5 billion Grid Resilience and Innovation Partnerships (GRIP) Program is intended to enhance grid flexibility and improve the resilience of the power system. \$3.9 billion is available through the second-round funding opportunity of the Grid Resilience and Innovation Partnerships (GRIP) Program for Fiscal Years 2024 and 2025. Successful projects will deploy Federal funding to maximize grid infrastructure deployment at-scale and leverage private sector and non-federal public capital to advance deployment goals. MPAU submitted a concept paper which has moved to the second stage of the grant process which included several funding requests from RMU as follows:

Hardening & Resiliency	
• Overhead	\$1,500,000
• Underground	\$3,000,000
• Substation	\$5,000,000
AMI	\$5,000,000
Smart Grid	
• SCADA	\$450,000
• Cybersecurity	\$450,000
• Wired/Wireless Communication Networks	\$300,000
TOTAL	\$15,700,000

Bourne noted the anticipated funding could be 50% to 80% of project costs. MPAU's full application is due April 17, which will include some significant paperwork to be completed by RMU staff. Like CPRG, he will keep the Board posted on any new developments.

3. FY2025 - Capital Expenses, Fees & Miscellaneous

Bourne explained that this is the time we start the next fiscal year (FY2025) Budget discussions. A full draft budget will be brought before the Board in May for review. Bourne reported that the Electric Dept Reserve account is still down \$3.6M from Winter Storm Uri (Feb 2021). We have begun replacing those funds through the Rate Stabilization Fund. Extreme weather events, coupled with plant outages, are increasing the risk of volatile wholesale market prices. Electric wholesale costs have moderated with low natural gas prices. Bourne does not expect this pattern to change over the next few years. Supply chain issues have caused large increases in water and electric material and equipment prices for which we need to plan for in the upcoming years.

Bourne discussed that required matching expenses in the Water Department for large water projects, coupled with higher-than-normal capital expenses are also placing upward pressure on the budget. RMU will be facing costs for overcoats or full paint jobs of the water storage standpipes within the next ten years. We also have several miles of large water main which need replacing. This main is located along major thoroughfares and is not part of any city street reconstruction projects.

As discussed earlier, RMU has the potential for additional partial funding of grants in both departments which would require additional matching funds. While this would have a potential rate impact, we should not overlook significant federal funding to improve our water and electric facilities. Over the next few months, Bourne will make a recommendation regarding implementing the next step in water and electric rate increases. Bourne noted that implementing the water increase at this time may be necessary and then evaluate the need for an electric increase as we review projected electric revenues. The capital expense and fee sheets were included in the Board packets. These are a work in progress and will be refined over the next two months to be included in the draft budget in May.

V. UNFINISHED BUSINESS (None)

VI. NEW BUSINESS

A. RFB 24-110 – Lead Service Line Contract 1, Excavation Services

Davis reported that RMU was awarded a grant from the Missouri Department of Natural Resources (DNR) to aid with the required Lead Service Line Inventory (LSLI). The grant award was based on a project cost of \$100,000 with DNR providing \$80,000 of reimbursement of eligible expenses to go along with \$20,000 from RMU. The grant program will not reimburse in-house expenses, therefore RMU issued requests for proposals for contractors to perform some of the work. The work to be contracted that is eligible for reimbursement includes three categories of work: Administrative time spent by the contractor, excavation of the service line on both sides of the meter pit to determine the material type, and visual inspection of the service line at the first point of entry in the residence or business to determine the material type. Davis explained that RMU chose to structure the work in two groups: Contract 1 for the excavation and ancillary administrative work and Contract 2 for the visual inspection and ancillary administrative work. RMU solicited bids from thirty companies with six submitting proposals. The bid tabulations were included in the Board packet for reference. Staff recommend awarding the work to the companies with the lowest bid. For the first contract of excavation and ancillary administrative work, the lowest bid was from Daniels Construction for \$75,000. Polizzi made a motion, seconded by Read, to award the contract for Lead Service Line Inventory – Contract 1 to Daniels Construction for a total of \$75,000. Motion passed unanimously.

B. RFB 24-111 – Lead Service Line Contract 2, Visual Inspection

Davis reported that for the second Lead Service Line contract, which is the visual inspection and ancillary administrative work, five bids were received with the lowest bid of \$33,900 from Bahr HydroExcavation. Staff recommend accepting the lowest bid. Polizzi made a motion, seconded by Read, to award the contract for Lead Service Line Inventory – Contract 2 to Barh HydroExcavation in the amount of \$33,900. Motion passed unanimously.

Davis mentioned that the total amount for the two contracts will be \$108,900. The grant from MoDNR will reimburse \$80,000 of the contracted amounts and RMU will be responsible for the remaining amount of \$28,900.

C. RFB 24-115 – Replacement Trucks

Bourne requested approval from the Board to purchase two work trucks to replace Vehicles #13 and #15 explaining that the cost was included in the FY2024 budget at \$45,000 each. Bids were received from three dealerships: Ed Morse in Rolla, Jim Butler in Fenton and Rusty Drawing in Jefferson City. Bourne reminded the Board that the state is no longer getting bids for firm pricing. Instead, they are getting qualified vendors to negotiate pricing, much like the bids solicited for this purchase. As of the start of the Board meeting, the lowest price vehicles are still available. The first truck is a 2023 Chevy Silverado with 687 miles for \$40,173 and the second is a 2024 Chevy Silverado with 3 miles for \$41,584. Management recommends approving the purchase of the two lowest priced vehicles which were from Jim Butler in Fenton, MO. The trucks that are being replaced will be auctioned online through GovDeals. Following discussions, Showalter made a motion, seconded by Read, to authorize staff to purchase the two lowest price vehicles from Jim Butler Chevrolet for a total cost of \$82,757. Motion passed unanimously.

D. Proposed Cost-of-Living Adjustment (COLA)

Bourne noted that the annual date of implementing COLA increases was moved from October to March each year. After researching current increases, management recommends a 3% COLA for all employees, effective March 26, 2024. The Board passed a 4% COLA last March, so it would be a decrease over last year; however, it matches the 3% COLA the City of Rolla put in place. A 3% increase lags with inflation and the national average; however, this increase allows us the opportunity to continue to offer a COLA increase to our staff even when the inflation rate drops to zero or even negative. Polizzi made a motion, seconded by Showalter, to approve the 3% COLA increase for all RMU employees to be effective March 26, 2024. Motion passed unanimously.

Showalter made a motion, seconded by Read, that the Board proceed to Closed Session to discuss Real Estate under RSMo (Supp. 1997) Section 610.021 (2). Roll call vote was taken 5:15 p.m. Votes: Barrack, yes; Showalter, yes; Read, yes; Polizzi, yes.

VII. CLOSED SESSION

Real Estate under RSMo Section 610.021 (2).

Read made a motion, seconded by Showalter that the meeting return to regular session. Roll call vote taken at 5:22 p.m. Votes: Barrack, yes; Showalter, yes; Read, yes; Polizzi, yes.

Bourne announced the Board discussed a real estate matter in closed session with action taken.

VIII. ADJOURNMENT

With no further business to discuss, Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:23 p.m.

Nicholas Barrack, President

Ted Read, Secretary

The Board's next meeting is scheduled for Tuesday, April 23, 2024 at 4:30 p.m.



**FINANCIAL STATEMENT
MARCH 2024**

RECEIPTS:		
Electric, Water, Tax, Sewer and Refuse Charge	\$3,758,967.29	
Accounts Receivable - Miscellaneous	\$58,734.11	
Customer's Deposits - Refundable	\$28,401.55	
Misc Non-Operating Revenue	<u>\$3,005.15</u>	
Total Receipts	\$3,849,108.10	
FSCB ICS Sweep Account Interest (February 29, 2024)	\$6,733.80	
FSCB General Fund Account Interest (February 29, 2024)	\$7,929.31	
FSCB Electronic Payment Account Interest (February 29, 2024)	\$2,252.46	
PCB Super-Now Account Interest (February 29, 2024)	\$0.12	
CEDARS - CD's Interest (February 29, 2024)	\$0.00	
Public Utility Cash In Bank (February 29, 2024)	<u>\$32,345,421.74</u>	
Total Receipts and Cash In Bank		<u>\$36,211,446.53</u>
DISBURSEMENTS:		
Power Purchased	\$1,752,707.44	
Operating Expenses	\$204,067.27	
Administrative and General Expenses	\$201,288.12	
Payroll	\$224,806.64	
Capital Expenditures	\$136,171.54	
Construction in Progress	\$36,617.22	
Stock Purchases (Inventory)	\$76,498.70	
Balance of Customer's Deposits after Finals	\$11,016.27	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$16,467.66	
Support Payments	\$1,125.89	
457 Plan RMU/Employee Contributions	\$18,779.79	
Flexible Spending Account Contributions	\$1,307.08	
U.S. Withholding Tax	\$28,619.20	
Missouri Dept. of Revenue (Sales Tax)	\$49,839.76	
Missouri Dept. of Revenue (Income Tax)	\$10,390.00	
First State Community Bank (Social Security)	\$44,917.22	
Sewer Service Charge	\$418,119.62	
Refuse Service Charge	\$248,318.69	
PILOT to City of Rolia	\$131,555.71	
City Right-of-Way Manager	\$0.00	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	\$0.00	
Void General Fund Check	<u>\$0.00</u>	
	\$3,612,683.82	
Cash In Bank (March 31, 2024)	<u>\$32,598,761.71</u>	
Total Disbursements and Cash In Bank		<u>\$36,211,446.53</u>
BALANCE OF OTHER FUNDS:		
PUBLIC UTILITY ACCOUNTS:		
Citizens Bank of Newburg, Ck# for \$		\$2,124.52
First State Comm Bk-Electronic Payment Account, Ck#1090 for \$2,506,811.06		\$132,457.33
First State Comm Bk-General Fund, Cks #38078-38232 for \$3,612,695.53		\$4,016,969.19
First State Comm Bk-ICS Sweep Account and Certificates of Deposit		\$185,771.22
PCB-Super Now, Ck #26379 for \$36,379.40		\$2,332.61
Town & Country Bank, Ck #1284 for \$1,665.09		<u>\$3,523.84</u>
Total Public Utility Accounts		\$4,343,176.71
ELECTRIC RESERVES:		
Money Market Account	\$10,195,583.00	Partially Funded
Rate Stabilization Fund	<u>\$360,000.00</u>	Partially Funded
Total Electric Reserves	\$10,555,583.00	
RESTRICTED ELECTRIC RESERVES:		
Money Market Account	<u>\$14,151,791.00</u>	FY21 Funded
Total Electric Reserves	\$14,151,791.00	
WATER RESERVES:		
Money Market Account	\$2,666,910.00	Fully Funded
Rate Stabilization Fund	<u>\$681,299.00</u>	Partially Funded
Total Water Reserves	\$3,548,209.00	
TOTAL RESERVES:		<u>\$29,255,583.00</u>
TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:		<u>\$32,598,761.71</u>
* Benchmark:		
Electric Reserves:	\$12,083,862.00	
Electric Rate Stabilization:	\$3,020,966.00	
Water Reserves:	\$2,666,910.00	
Water Rate Stabilization:	<u>\$716,727.00</u>	
	\$18,688,465.00	



STATISTICS

March 2024

PRODUCTION

Date of Demand	03/19/2024
Time of Demand	08:00 AM
Billing Demand	50.1 MWH
kWh Purchased	24,899,400
Total Cost	\$1,829,452.61
Cost per kWh	\$0.073474
Load Factor	66.8%

Pumped #2 Well	0
Pumped #3 Well	722,000
Pumped #4 Well	4,806,000
Pumped #5 Well	2,127,000
Pumped #6 Well	3,654,000
Pumped #7 Well	1,209,000
Pumped #8 Well	907,000
Pumped #9 Well	4,329,000
Pumped #10 Well	3,293,000
Pumped #11 Well	5,828,000
Pumped #12 Well	2,750,000
Pumped #13 Well	5,296,000
Pumped #14 Well	7,659,000
Pumped #15 Well	1,957,000
Pumped #16 Well	4,521,000
Pumped #17 Well	5,062,000
Pumped # 1 Ind Park Well	3,135,000
Pumped # 2 Ind Park Well	3,381,000
Pumped # 3 Ind Park Well	3,577,000
Total Gallons	64,213,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,071	6,419
Residential - Three Phase	22	20
Commercial - Single Phase	969	517
Commercial - Three Phase	498	319
Power Service	104	89
Industrial	7	2
Area Lighting	16	7
Street Lighting	26	1
Missouri S&T		5
PWSD #2		603
Total	9,713	7,982

ELECTRIC SALES

Residential - Single Phase kWh	8,685,655
Residential - Three Phase kWh	125,758
Commercial - Single Phase kWh	1,327,239
Commercial - Three Phase kWh	3,140,973
Power Service kWh	6,406,660
Industrial kWh	6,120,210
Area Lighting kWh	8,319
Street Lighting kWh	31,839
Rental Lights kWh	78,141
Total kWh Sold	25,924,794
Demand kW	27,381
Revenue	\$2,339,054.10
Fiscal Year to Date Loss	5.12%

WATER SALES

Residential - Single Phase Gallons	25,410,000
Residential - Three Phase Gallons	367,000
Commercial - Single Phase Gallons	6,499,000
Commercial - Three Phase Gallons	4,996,000
Power Service Gallons	10,185,000
Industrial Gallons	3,907,000
Missouri S&T Gallons	2,915,000
PWSD #2 Gallons	1,869,000
Total Gallons Sold	56,148,000
Revenue	\$316,227.62
Pumping Cost, Electric	\$36,867.71
Monthly Unidentified Loss	7.00%
Fiscal Year to Date Unidentified Loss	7.31%

PILOT	\$135,463.23
Sewer Service Charge	\$422,097.64
Refuse Service Charge	\$233,878.40

Gross Payroll	\$319,118.76
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** Loss includes 3,568,200 gallons per water main flushing records.

*** FY loss includes 21,569,300 gallons per water main flushing records.

The Centre Rolla's Health & Recreation Complex
Income Statement
For the 6 Months Ending
March 31, 2024

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
Members:								
New	77	117	-34%	124	638	906	-30%	772
Net New & Reactivated Bridge/Freezes	0	(1)	0%	(1)	(23)	(48)	-52%	(48)
Cancelled	69	89	22%	124	528	526	0%	736
Net	8	27	-70%	(1)	87	332	-74%	(12)
Total Members	1,989	2,256	-12%	2,046	1,989	2,256	-12%	2,046
Revenues								
Rental & Other								
Conference Room & Other Rental	\$270	\$500	(\$230)	\$3,840	\$3,130	\$3,000	\$130	\$5,893
	270	500	(230)	3,840	3,130	3,000	130	5,893
Member Services								
Membership Dues	63,606	71,714	(8,108)	61,107	353,482	398,130	(44,648)	341,950
Guest Fees	11,403	8,000	3,403	12,932	42,442	48,000	(5,558)	45,489
Locker Rent	40	75	(35)	68	847	450	397	452
	75,049	79,789	(4,740)	74,107	396,771	446,580	(49,809)	387,891
Fitness								
Enrollment Fees/Health Assessments	1,229	2,913	(1,684)	1,650	8,584	22,644	(14,060)	5,680
Special Programs	146	100	46	201	734	600	134	2,925
	1,375	3,013	(1,638)	1,851	9,318	23,244	(13,926)	8,605
Ancillary								
Swim Programs	8,891	11,000	(2,109)	11,317	41,198	66,000	(24,802)	52,548
General Medical Integration	472	1,485	(1,013)	991	3,545	7,425	(3,880)	2,876
Recreation	3,289	10,500	(7,211)	6,580	30,906	50,500	(19,595)	44,011
Café	1,269	1,250	19	1,435	6,245	7,500	(1,255)	5,594
Pro Shop	280	400	(120)	156	816	2,400	(1,584)	498
Personal Training	5,800	8,123	(2,323)	10,155	37,043	45,835	(8,792)	47,782
Children's Area	1,928	3,000	(1,072)	3,239	13,436	18,000	(4,564)	17,438
	21,929	35,758	(13,829)	33,874	133,187	197,660	(64,473)	170,748
Total Revenue	98,622	119,060	(20,438)	113,672	\$42,406	670,484	(128,078)	\$73,136
Expenses								
Salaries & Burden	87,794	97,993	10,199	92,145	519,784	582,466	62,682	575,778
Other Employee Expenses	3,267	2,000	(1,267)	2,079	18,129	12,000	(6,129)	12,839
General Supplies & Services	1,258	642	(616)	943	3,282	3,852	570	5,417
Environmental Supplies	1,348	1,500	152	1,798	10,184	9,000	(1,184)	14,712
Cost of Goods Sold	1,302	905	(397)	791	4,748	5,430	682	3,110
Minor Equipment	1,365	817	(548)	585	5,226	4,902	(324)	16,172
Repairs & Maintenance	41,017	3,100	(37,917)	5,126	74,868	18,600	(56,268)	29,016
Service Contracts & Licenses	7,516	9,162	1,646	7,427	53,370	54,972	1,602	41,432
Marketing & Collateral	5,342	5,600	258	2,469	42,532	33,600	(8,932)	33,559
Utilities	16,630	15,625	(1,005)	14,418	96,091	93,750	(2,341)	89,853
Bank Fees & Miscellaneous	3,303	3,579	276	3,615	19,653	21,474	1,821	19,406
Other Taxes & Fees	75	71	(4)	0	1,691	426	(1,265)	2,530
Total Expenses	170,218	140,994	(29,224)	131,395	849,556	840,472	(9,084)	843,824
Net Operating Income	(71,596)	(21,934)	(49,662)	(17,723)	(307,150)	(169,988)	(137,162)	(270,688)
Management Fees	9,000	10,000	1,000	8,000	52,000	60,000	8,000	48,000
Net Income (Loss)	(\$80,596)	(\$31,934)	(\$48,662)	(\$25,723)	(\$359,150)	(\$229,988)	(\$129,162)	(\$318,688)
Ancillary Services Net Income (Loss)								
Swim Programs (Net)	\$4,851	\$5,170	(\$319)	\$6,208	\$22,274	\$31,020	(\$8,746)	\$24,576
Recreation (Net)	\$980	\$7,675	(\$6,695)	\$4,965	\$16,194	\$36,675	(\$20,481)	\$32,383
Café (Net)	\$931	\$625	\$306	\$754	\$3,447	\$3,750	(\$303)	\$2,906
Pro Shop (Net)	(\$683)	\$120	(\$803)	\$47	(\$1,134)	\$720	(\$1,854)	\$76
Personal Training (Net)	\$505	\$3,249	(\$2,744)	\$4,716	\$7,968	\$18,334	(\$10,366)	\$18,137
Children's Area (Net)	\$284	\$844	(\$560)	\$931	\$3,809	\$5,064	(\$1,255)	\$2,587
Total Ancillary Services Net Income (Loss)	\$6,868	\$17,683	(\$10,815)	\$17,620	\$52,558	\$95,563	(\$43,005)	\$80,665

The Centre Rolla's Health & Recreation Complex
Balance Sheet
March 31, 2024

Assets

Current Assets

Cash	\$15,108
Accounts Receivable - Members	545
Inventory	2,222
Other Current Assets	102,905
Total Current Assets	<u>120,780</u>

Total Assets	<u><u>\$120,780</u></u>
---------------------	-------------------------

Liabilities & Equity

Current Liabilities

Accounts Payable	\$58,379
Deferred Income	58,123
Accrued Liabilities	43,663
Total Current Liabilities	<u>160,164</u>

Long Term Liabilities

Intercompany Due To (From)	2,357,197
Total Long Term Liabilities	<u>2,357,197</u>

Total Liabilities	<u><u>2,517,361</u></u>
--------------------------	-------------------------

Equity

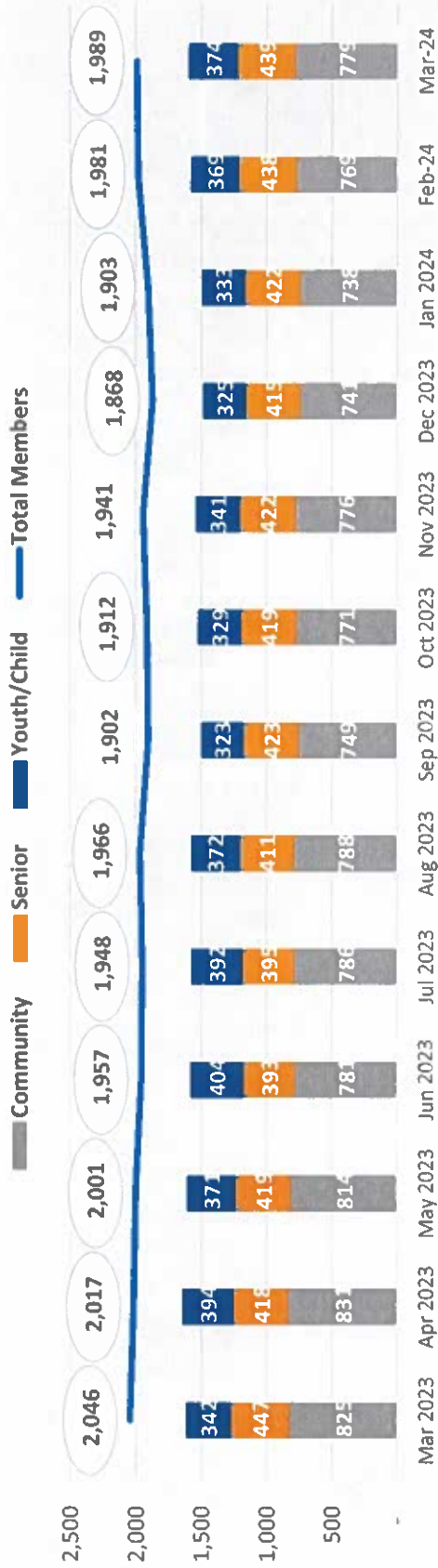
Retained Earnings	(2,396,580)
Total Equity	<u>(2,396,580)</u>

Total Liabilities & Equity	<u><u>\$120,780</u></u>
---------------------------------------	-------------------------

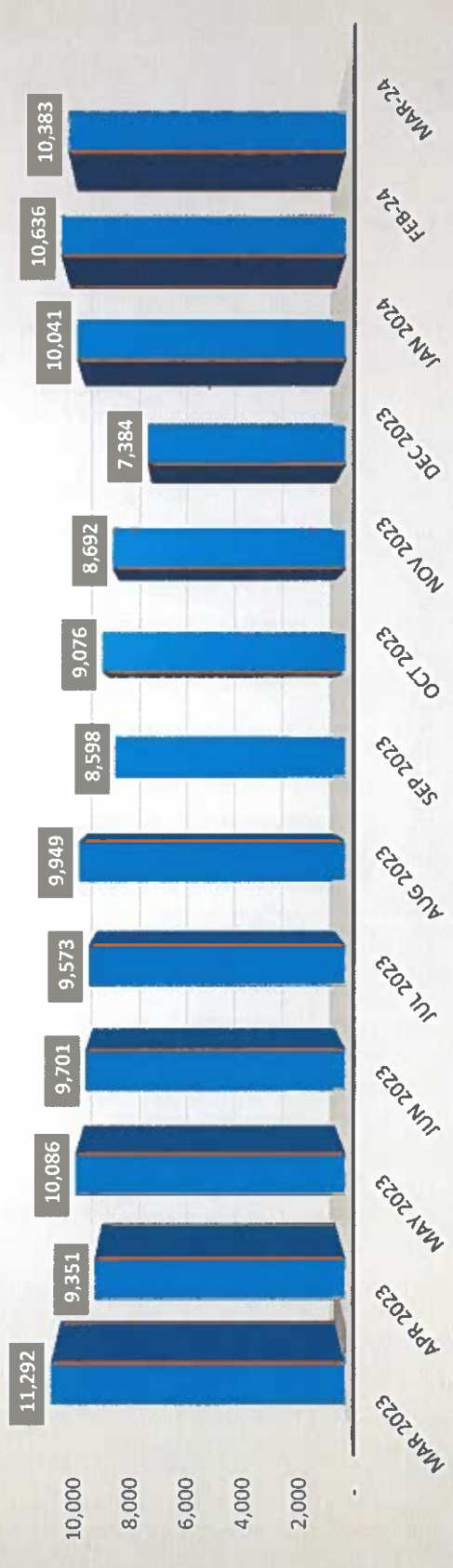
The Centre Rolla's Health & Recreation Complex
Statement of Cash Flows
For the 6 Months Ending
March 31, 2024

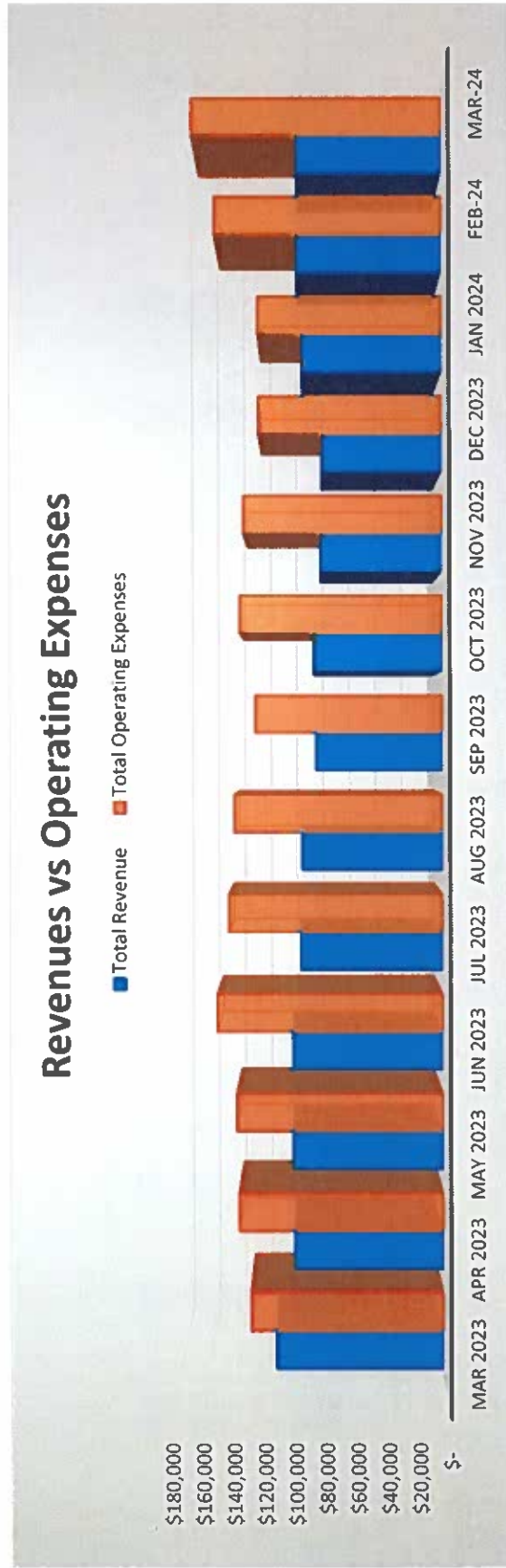
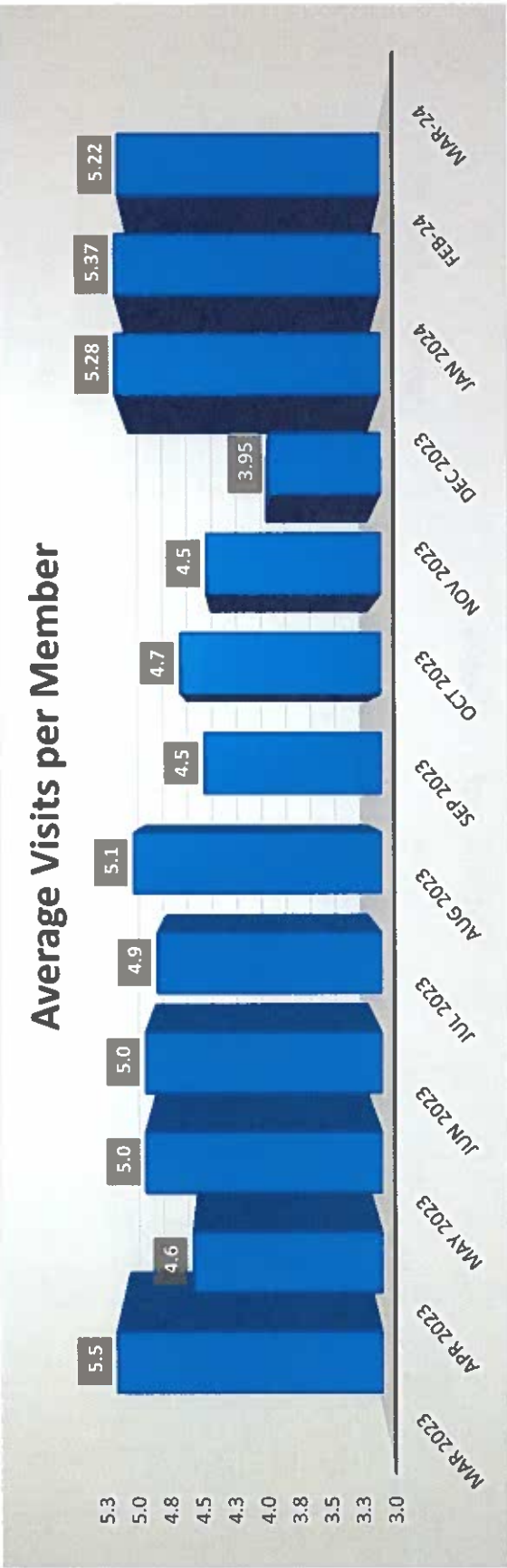
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Year To Date
Cash Flows From Operating Activities													
Net Income (Loss)	(\$59,111)	(\$63,627)	(\$53,254)	(\$38,346)	(\$64,216)	(\$80,596)	\$0	\$0	\$0	\$0	\$0	\$0	(\$139,150)
Decrease/(Increase) in Current Assets													
Accounts Receivable	(681)	(1,275)	2,386	(737)	3	1,311	0	0	0	0	0	0	1,007
Inventory	38	57	(35)	(673)	(8)	82	0	0	0	0	0	0	(538)
Other Current Assets	1,015	(40,474)	39,006	(8,446)	6,146	(4,849)	0	0	0	0	0	0	(7,602)
Increase/(Decrease) in Current Liabilities													
Accounts Payable	(888)	1,507	(9,714)	25,765	(9,916)	22,298	0	0	0	0	0	0	29,053
Deferred Income	4,705	270	(2,566)	1,912	(79)	(2,562)	0	0	0	0	0	0	1,679
Accrued Liabilities	25,415	1,779	(29,777)	(1,808)	3,767	18,577	0	0	0	0	0	0	17,952
Cash Flows from Operating Activities	(29,506)	(101,762)	(53,954)	(22,314)	(64,304)	(45,739)	0	0	0	0	0	0	(317,599)
Cash Flows from Financing Activities													
Due To/(From) Client or Related Party	0	32,129	145,996	44,365	0	98,330	0	0	0	0	0	0	320,820
Cash Flows from Financing Activities	0	32,129	145,996	44,365	0	98,330	0	0	0	0	0	0	320,820
Change in Cash	(29,506)	(69,633)	92,041	22,052	(64,304)	52,591	0	0	0	0	0	0	3,221
Beginning Cash	11,887	(17,619)	(87,252)	4,790	26,821	(37,483)	11,887	11,887	11,887	11,887	11,887	11,887	11,887
Ending Cash	(\$17,619)	(\$87,252)	\$4,790	\$26,821	(\$37,483)	\$15,108	\$11,887	\$11,887	\$11,887	\$11,887	\$11,887	\$11,887	\$15,108

Members by Type

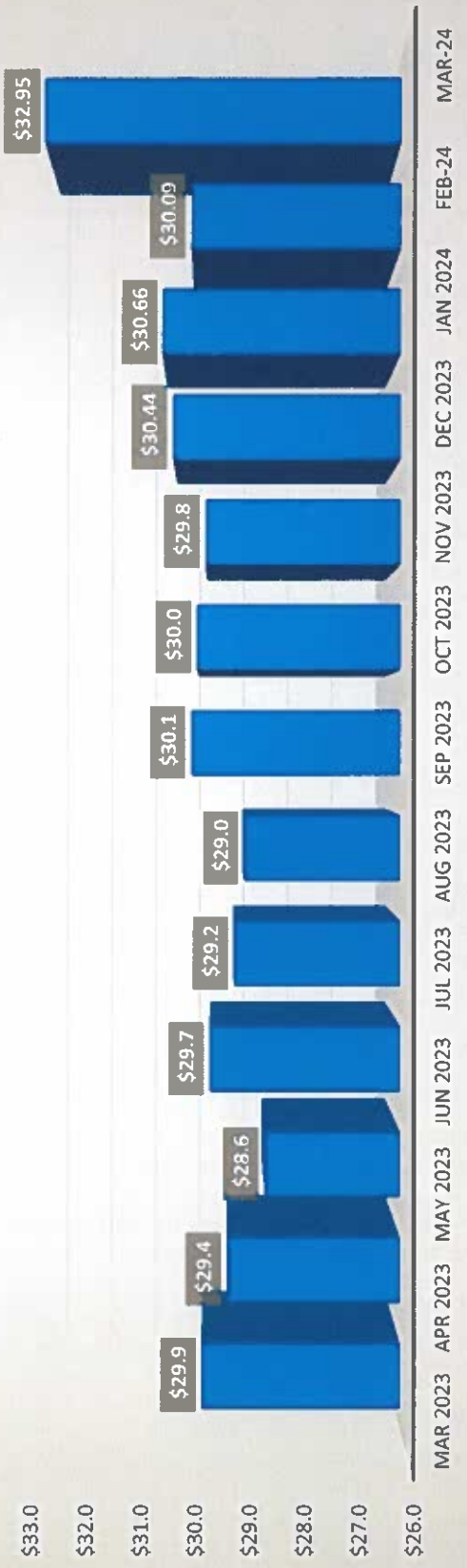


Total Center Visits

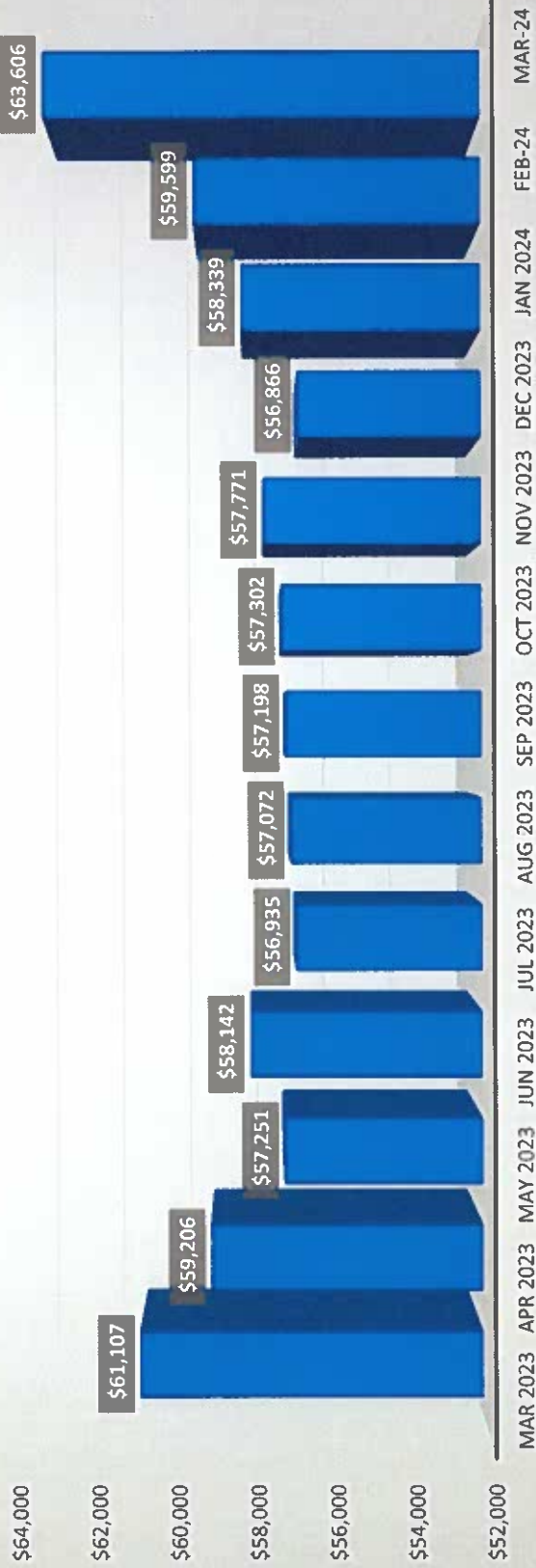


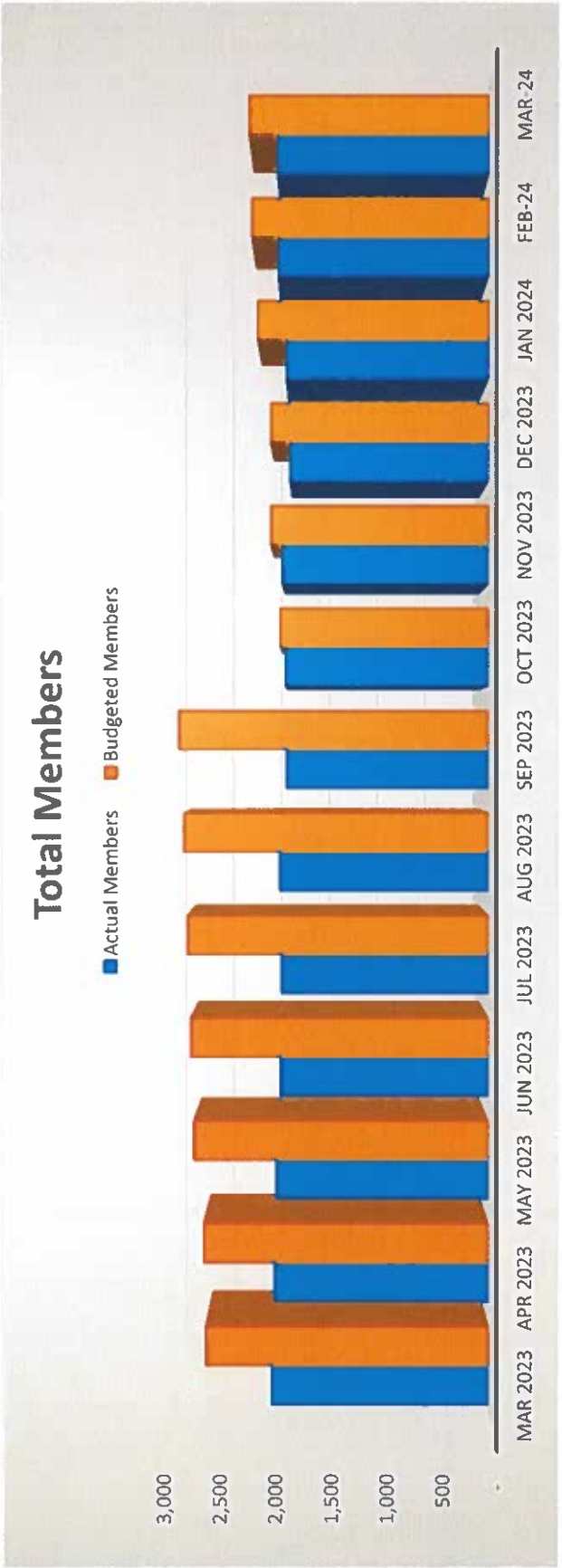


Average Dues per Billable Member



Membership Dues Revenue







Phone: (573) 364-8659



FAX: (573) 364-8602

DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

email pubworks@rollacity.org

**City of Rolla – Bicycle Pedestrian Advisory Committee
Meeting Minutes –March 14, 2024**

In Attendance: Darin Pryor, Ken Kwantes, Jeremy Jamison, Tom Coots,
Doug James, and Johnathan Garrett

Meeting called to order at 4:30 p.m. by Ken Kwantes, Chairman

Members received handouts and Darin Pryor gave the introduction.

Due to the fact the meeting did not have a quorum, discussion only followed.

No formal votes were taken.

No future meeting date was set.

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, APRIL 16TH @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.
John Marti, Fire
Jeff Breen, Fire
Tom Falkenrath, Engineering
Dale Brown, RMU
Dawn Bell, Com. Dev.

Cindy Brown, Com. Dev./ Finance
Darin Pryor, Public Works
Scott Proffitt, Fire
Chad Davis, RMU
Roger Pankey, Env Services
Matthew Kreyling, Public Works

NEW BUSINESS:

1. **ZV24-01:** Variance to allow additional monument signs in the C-2, General Commercial district at property addressed as 3551 Industrial Park Drive (QuikTrip).

Breen asks what the setback from the road is and will it obstruct the view? **Coots** responds there is no setback it would just need to be on their property and does not think it will obstruct the view since the ROW is very wide there.

2. **Dollar General:** Review of plans for Dollar General on N Hwy V.

Davis comments that they still have the water line going up the west side of Highway V coming from Durwood. We have encourage them to instead come from the east where we have a well.

Coots comments that the plans seem to have some conflicts between the proposed sewer line and pole sign.

3. **TXT24-01:** Text Amendment to Chapter 42 to relocate all regulations pertaining to overnight shelters and related uses to Chapter 20.

Committee had no comments.

4. **Frisco Creek:** Announcement that a previously unnamed creek in Rolla was officially named by the US Board on Geographic Names to Frisco Creek. Connects from Frisco Lake in Schuman Park to Burgher Branch at Forum Dr. near Rolla Middle School.

Committee had no comments.

Minutes Prepared By: Cindy Brown

Minutes Approved By: Tom Coots

NEXT MEETING:

Tuesday, May 21, 2024 @ 1:30 P.M.

Park Advisory Commission

Meeting Minutes

March 27, 2024 – 5:00 p.m.
3rd Floor Conf. Rm - Rolla City Hall

Members Present: Ken Kwantes, Susan Wrasmann, Larry Thomas, and Mike Fleishhauer

Absent: None

Others Present: Floyd Jernigan, Andrew Smith, Julie Quackenbush, Linda Frederick from Ozark Rivers Audubon Nature Center, SCRVG Members Christopher Johnson, Glenn Gibson, Rachel Guth, and Andy Davis, Jay Remotti from Rolla Downtown Farmers Market, and Members of the Rolla Community Garden

1. Call to order

- Ken Kwantes called the meeting to order at 4:58 p.m.

2. Approval of January minutes

- Larry Thomas moved to approve the Jan. 24, 2024, minutes. Mike Fleishhauer seconded approval. All approved, with no opposition.

3. New business

- Callery Pear Tree “Buyback” Program

Linda Frederick, Ozark Rivers Audubon Nature Center, presented information from the Missouri Invasive Plant Council and the Missouri Department of Conservation, regarding the Callery Pear Buyback program. The local event will be held at Audubon Trails Nature Center on April 23, from 3 – 6 p.m. The local media contact is Master Naturalist Pam Barnabee. She will be on the Morning Mayor Show. The online registration and sign-up can be found on the Molnvasives.org website.

- MOU Farmers Market

Jay Remotti, Rolla Farmers’ Market contact, addressed the group regarding plans for this year’s market. They were able to secure their own liability insurance, which was a major step for the group. Vendors will still need to complete the Phelps County Health Department’s questionnaire and food safety test.

Mr. Remotti said that there has been a lot of interest from people who are looking at alternative places to shop. Farmers’ Market opens for the season on April 6, the first Saturday in April, and will run through October, from 8 a.m. - noon. The market has a smaller winter market that runs from November through the end of March, from 10 – 11 a.m. on Saturdays. Farmers’ Market website is rollamarket.org which contains a link to become a vendor.

Mr. Remotti asked Mr. Jernigan to check into the handful of GFI outlets in the parking lot that need to be fixed. Mr. Jernigan said that we are aware of the issue and will be working on that before the market opens.

- **MOU SCRVG/Veterans Park**

South Central Regional Veterans' Group will hold this year's Everyday Heroes at the Park event on Saturday, May 18, in Veterans Memorial Park, from 9 a.m. – 3 p.m. It is a family fun event with bounce houses, fire trucks, helicopters, craft vendors, food trucks, a cornhole tournament, and a car and motorcycle cruise-in. Christopher Johnson said that most participants are emergency responders. At this time, there is only one food vendor. Food vendors will need to have a business license and a health department certificate.

Mr. Jernigan noted that the group will need to specify what projects the money raised will fund. Glenn Gibson noted that there are a couple of projects they would likely use these proceeds for. They need to purchase rocks for the newest pavilion and they also plan to place QR codes at the monument poles along the walkway.

Mr. Kwantes extended his thanks to the Veterans Group for the work they have done to turn this park into one of the gem parks in Rolla.

Chris Johnson also reported that the Veterans Group will do another celebration in July. Since the Korean War Veterans were the ones who were involved with the park from the beginning, the current Veterans Group thought it fitting to do the final park dedication on Armistice Day, on Saturday, July 27, in the park. The celebration will begin at exactly 10:57 a.m., and plans include a Missouri Veteran Speaker and a performance from the Army Band and Color Guard for the event.

- **MOU Community Garden**

Darin Pryor addressed the garden group first by saying that his team has been waiting on the weather to cooperate before they can finish the concrete work. Work will move ahead as weather permits.

The gardeners have provided their bylaws and all other documentation that was initially required.

Mr. Jernigan reiterated to the group that, through calculating annual expenses for the community garden, the group will need to pay \$1,500 by July for the first year. Some members had questions regarding charges and asked Mr. Jernigan about possibly making changes to some of the terms previously agreed upon in the bylaws. Mr. Jernigan and Mr. Pryor told the group that if they are to have changes, they will need to go through Matt, the group spokesperson. He will need to write a letter stating the items that differ in the bylaws they already signed.

Susan Wrasmann made a motion to adopt the Rolla Community Garden bylaws as written. Mike Fleishauer seconded the motion. Motion passed with no opposition.

4. Director's narrative

- **Lot by Green Acres Park**

Rolla Parks purchased the lot behind the Green Acres Ballfield. The lot will enable us to create 31 extra parking spots on the parcel of land which is right next to Green Acres Ballfield. Improvements to this lot will be done using Parkland Reserve funds.

- Tennis Court Repair

McConnell & Associates, the company working on the pickleball courts, has also agreed to do some minor repairs to the tennis courts in BerJuan Park, while they are here in Rolla. Since they will already be in town, the cost will be less than if they were coming to Rolla solely to make repairs to the tennis courts. We hope that these repairs will suffice for a good while. For a complete tennis court surface replacement, McConnell gave us an estimate of \$750,000.

- 2023 Park Tax

Mr. Jernigan explained the reason for including the 2023 Park Tax flyer. In 2015, Parks got a sales tax, of which 1/16th of a cent of it was to expire in 2023. We went to the voters in April of 2023 to ask that this portion of the tax be renewed because it was used to maintain and enhance capital improvements to the City's traditional park system. Voters overwhelmingly approved the renewal (continuance) of the 1/16th cent portion of that park sales tax. Unfortunately, after the vote passed in 2023, the formal notification was not issued to the Missouri Department of Revenue. Without receiving notification, the Department of Revenue never issued letters of notice to Rolla city businesses to implement the tax. We had to take this request to City Council to ask for approval, that the Missouri Department of Revenue be notified. Upon approval of Rolla City Council, these letters will be issued this summer.

- Park Improvements

Mr. Jernigan said that we might have to move back new playground equipment we had hoped to get for Barnitz and Wedgewood Parks, depending on available funding. These two parks have the playground features in most need of attention in the park system.

Larry Thomas asked about the vandalism at BerJuan Park. Mr. Jernigan said vandals had painted on the play equipment and the pour-and-play surface at the all-inclusive playground. This was also done at the skate park and on the new culverts that are going in to replace the wooden footbridges at the complex. Mr. Jernigan said staff was able to remove the paint from the play equipment, culverts and skate park, but we have to get with Hutcheson (the playground contractor) on how to remove it without damaging the surface.

- Spring/Summer Recreation Manager Write-up

Andrew Smith, Recreation Manager, gave a quick rundown on programs. He said the Indoor Pickleball League concluded on March 19. We were able to run it at the Rolla Church of Christ Family Life Center, where 20 people participated in the program. They all seemed to enjoy the league and expressed interest in the next one, which will be outdoors, once the outdoor courts are completed.

We offered an Adult Cornhole League. We even extended the deadline due to low registration. Final deadline is Friday, March 29, but registration is still low.

Adult Softball League registration opened on Monday. We increased each session to eight weeks, plus a tournament, so we will do two eight-week sessions instead of three six-week sessions this year.

USTA National Tennis Month is coming up in May. We will have similar events as last year, plus a Red Ball Tournament and a Block Party style event. All tournament revenues, above expenses, will go toward the Rolla Animal Shelter.

We will help host a USTA Juniors Tennis Tournament which will follow the Rolla High School's Summer Tennis Camp.

We will hold Summer Adventure Camp again this summer, from June 3 – Aug. 9. We already have a few participants registered.

Easter Bone Hunt is April 6 this year. Aquatics Manager Marie Crowley has primarily taken the lead with this event. Proceeds from this year's Easter Bone Hunt will go toward buying a new play feature for the dog park. So far, Schmidt Associates, PCB, US Foods, and Sakelaris Ford have donated \$350 in sponsorships and giveaway items.

We have already scheduled some ball tournaments and rentals, which are listed on the sheet.

5. Financials/discussion

Mr. Jernigan included financials in the packet. No one had any specific questions regarding submitted financials.

Mr. Jernigan said that everything for the LWCF grant, including the cultural study, was submitted and we are hoping to be approved for this grant. The grant cycle was supposed to be announced in October 2023, but it still has not been announced. This grant is a big one, with proposed improvements to the ACORN Trail, turfing the soccer field, and providing dugouts and lighting for Larry Wilson Field.

The group discussed the next Park Board Meeting. Larry Thomas is unable to attend so the next meeting is tentatively set for a Thursday, at 5 p.m.

6. Adjournment

Mike Fleishhauer made a motion to adjourn. Susan Wrasmann seconded. All were in favor, with no opposition. The meeting adjourned at 5:58 p.m.

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: City Administrator John Butz

ACTION REQUESTED: NA

ITEM/SUBJECT: Presentation of the Chamber 2023 Hotel/Motel Tax Audit Report.

TOTAL BUDGET APPROPRIATION: NA DATE: 05/06/2024

COMMENTARY:

CPA Amanda Wiggins will be presenting the Chamber 2023 Hotel/Motel Tax Audit Report.
A Full copy of the Chambers Audit is available for viewing in the City Clerk's Office.

**ROLLA AREA CHAMBER OF COMMERCE
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2023**

**Kean, Wiggins & Company, LLC
Certified Public Accountants
PO Box 876, 704 West 2nd Street
Rolla, Missouri 65402**

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KEAN, WIGGINS & COMPANY LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Rolla Area Chamber of Commerce

We have audited the accompanying financial statements of the Rolla Area Chamber of Commerce (a non-profit organization), which comprise the statement of assets, liabilities, and net assets-modified cash basis as of December 31, 2023, the statement of revenues, expenses, and other changes in net assets-modified cash basis and related statement of activities and cash flows-modified cash basis for the year then ended, and related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Rolla Area Chamber of Commerce as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with the modified cash basis of accounting The Rolla Chamber of Commerce uses described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Rolla Area Chamber of Commerce and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Rolla Area Chamber of Commerce's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Rolla Area Chamber of Commerce's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Rolla Area Chamber of Commerce's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statement of assets, liabilities, and net assets, statement of revenues, expenses, and other changes in net assets and related statement of activities and cash flows for both the Chamber and the Motel Tax funds on pages 14-19 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Kean, Wiggins + Co, LLC

Kean, Wiggins & Company, LLC
Rolla, Missouri
March 8, 2024

ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS-MODIFIED CASH BASIS
AS OF DECEMBER 31, 2023

Assets

	2023
Current Assets	
Cash	\$ 360,357
Accounts Receivable	32,965
Prepaid Expenses	-
Total Current Assets	393,322
Property and Equipment	
Leasehold Improvements	187,318
Furniture and Fixtures	23,892
Equipment	17,530
Accumulated Depreciation	(38,107)
Total Property and Equipment	190,633
Other Assets	
Lease Asset	27,950
Total Assets	\$ 611,905

Liabilities and Net Assets

Current Liabilities	
Accounts Payable	\$ -
Accrued Sick Leave Payable	24,904
Current Portion of Long Term Lease	27,950
Current Portion of Long Term Debt	16,264
Due to Chamber	11,190
Prepaid Income	1,800
Total Current Liabilities	82,108
Long Term Liabilities	
Long Term Lease Payable	-
Remodel Loan	38,901
Total Long Term Liabilities	38,901
Total Liabilities	121,009
Net Assets	
Net Assets Without Donor Restrictions	490,896
Net Assets With Donor Restrictions	-
Total Net Assets	490,896
Total Liabilities and Net Assets	\$ 611,905

ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF REVENUES, EXPENSES, AND OTHER CHANGES IN NET ASSETS-MODIFIED CASH
BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023

Without Donor Restrictions	<u>2023</u>
<u>Revenues</u>	
Motel Tax Income	\$ 415,835
Bank Interest Income	1,918
COOP MO Advertising Income	12,098
Rental Income	4,200
Special Events Income	-
Miscellaneous Income	7,344
Total Revenues	<u>441,395</u>
<u>Expenses</u>	
<u>Program Expenses</u>	
Advertising	29,110
Brochures	2,355
Building & Grounds	32,746
Cleaning Service	2,750
COOP MO Advertising	16,956
Grants	15,800
Land Payment	25,550
Miscellaneous	8,611
Payroll	153,202
Signage	19,885
Promotion	2,193
Travel and Meetings	6,545
Utilities	5,148
Total Program Expenses	<u>320,851</u>
<u>Administrative Expenses</u>	
Accounting & Legal Services	4,913
Depreciation Expense	10,267
Dues and Subscriptions	8,614
Insurance	5,098
Insurance-Health	21,873
Office Equipment	4,581
Office Supplies	5,301
Telephone	2,600
Total Administrative Expenses	<u>63,247</u>
Total Ordinary Expenses	<u>384,098</u>
Change in Net Assets Without Donor Restrictions	<u>57,297</u>
Net Assets at Beginning of Year	<u>433,599</u>
Net Assets at End of Year	<u>\$ 490,896</u>

IV.A.7

**ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF ACTIVITIES AND CASH FLOWS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2023**

	2023
<u>Cash Flows from Operating Activities</u>	
Change in Net Assets	\$ 57,297
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities	
Depreciation	10,267
(Increase)Decrease in Accounts Receivable	(32,965)
(Increase)Decrease in Prepaid Expenses	1,648
(Increase)Decrease in Lease Asset	27,950
Increase (Decrease) in Accounts Payable	(275)
Increase (Decrease) in Accrued Sick Leave Payable	4,679
Increase (Decrease) in Other Current Liabilities	(1,258)
Net Cash Provided (Used) by Operating Activities	67,343
<u>Cash Flows from Investing Activities</u>	
(Increase) Decrease of Leasehold Improvements	(29,598)
(Increase) Decrease of Furniture and Equipment	(5,754)
Net Cash Provided (Used) by Investing Activities	(35,352)
<u>Cash Flows from Financing Activities</u>	
Proceeds From New Debt	-
Payments on Lease Liability	(27,950)
Payments on Long Term Debt	(15,673)
Net Cash Provided (Used) by Financing Activities	(43,623)
Net (Decrease) Increase in Cash and Cash Equivalents	(11,632)
Cash and Cash Equivalents at Beginning of Year	371,989
Cash and Cash Equivalents at End of Year	\$ 360,357



KEAN, WIGGINS & COMPANY^{LLC}

March 8, 2024

CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors of
Rolla Area Chamber of Commerce

We have audited the financial statements of the Rolla Area Chamber of Commerce for the year ended December 31, 2023, and have issued our report thereon dated March 8, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 23, 2024. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Rolla Area Chamber of Commerce are described in Note 1 to the financial statements. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements was:

Management's estimate of the allocation of payroll between the Chamber and Tourism funds is based on the amount of time employees spend on these corresponding activities. We evaluated the key factors and assumptions used to develop the payroll allocations in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures in notes three, four, and five in which describe the Chamber's contracts with the City of Rolla and the concentration of income from the motel tax.

The disclosure in note one describing the adoption of ASU 2016-02 (Topic 842) in regards to leases and recognizing lease assets and lease liabilities on the Statement of Assets, Liabilities, and Net Assets.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 8, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with modified cash basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors of the Rolla Area Chamber of Commerce and is not intended to be, and should not be, used by anyone other than these specified parties.

Kean, Wiggins & Co. LLC

Kean, Wiggins & Company, LLC

2024

Fiscal Year 2nd Quarter Report



Rolla Municipal Utilities

Provided to Rolla City Council

May 6, 2024

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A STATEMENT BY THE BOARD OF PUBLIC WORKS

The Electric Power and Water System of the City of Rolla will be known as the **ROLLA MUNICIPAL UTILITIES**. Mr. J. B. Bronson will continue as general manager.

It will be the policy of the Board to operate the Rolla Municipal Utilities strictly on a business basis. There will be no change in the general policies of the management. All rates will be the same for the present.

The Board has three primary obligations:

1. To give the best possible service to the Citizens of Rolla.
2. To accumulate funds for the payment of the indebtedness. (Bond Issue and Revenue Certificates).
3. To build up reserve funds for any emergency and for replacement of machinery and equipment.

Regarding Service Interruptions:

This trouble is not in the local system, but in the source of supply. We hope eventually to have other sources of supply available and improve the electric service in Rolla.

Beginning immediately, \$1000.00 per month from the profits will be paid to the General Fund of the City of Rolla, which is to replace the Franchise Tax formerly paid by the Missouri General Utilities.

No merchandise will be sold in competition with local merchants.

No repair service will be maintained in competition with local Electric Service men.

Next Monday, November 12th, our offices will open in our new building, formerly the Negro U. S. O. Building, 102 W. 9th Street. All business will be transacted from this location after that date. The Rolla Free Public Library will occupy the second floor, and the State Board of Health and the County Agent the basement of this building. These quarters are furnished to the above organizations without cost as a public service of the Rolla Municipal Utilities.

Rolla Board of Public Works

H. E. CASTLEMAN, President
F. H. FRAME, Vice-President
R. E. SCHUMAN, Secretary
F. A. CAMERON, Member

SECOND QUARTER FINANCIAL RECAP (Unaudited)

OPERATING INCOME and EXPENSES

	2nd Quarter FYTD 2023	2nd Quarter FYTD 2024	CHANGE
OPERATING REVENUES	\$15,650,258	\$16,442,221	\$791,963
OPERATING EXPENSES	(\$16,504,509)	(\$16,792,314)	(\$287,805)
OPERATING INCOME	(\$854,251)	(\$350,093)	\$504,158
OTHER INCOME & EXP.	\$603,623	\$727,988	\$124,365
NET INCOME or LOSS	(\$250,628)	\$377,895	\$628,523

Upon completion of the second quarter of Fiscal Year 2024, we are showing an operating loss of \$350,093. This is a decrease of \$504,158 from the 2nd quarter of 2023.

Total operating expenses through the 2nd quarter of 2024 are \$16,792,314. This is up \$287,805 from the 2nd quarter of 2023.

Total Net Income Year-to-Date through the 2nd quarter of 2024 is \$377,895. The difference from the previous fiscal year is due to milder winter weather and a decrease in MWh purchased.



STATUS OF PENDING PROJECTS



ELECTRIC DEPARTMENT

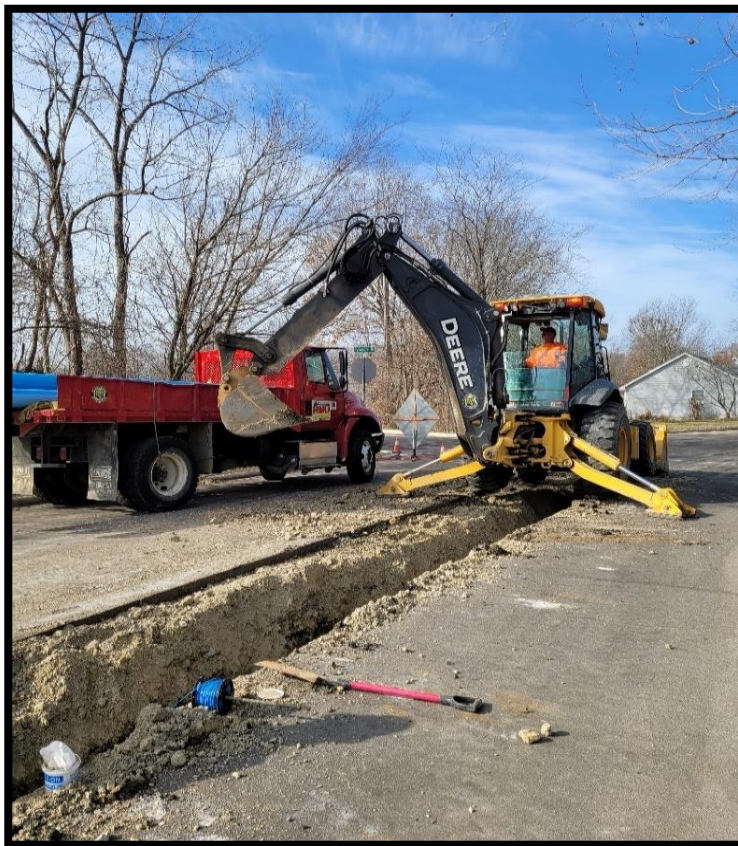
- Phelps County Law Enforcement Center - Installed new electric service for facility expansion.
- Lions Club Baseball Fields
Installed light poles around perimeter of fields - In coordination with Rolla Youth Baseball. Electric crew recently completed installing poles around the second field (across from the playground). As a thank you, RYBS is sponsoring a T-ball team on our behalf.
- Mercy Parkway - Installed roadway lighting.
- 3 Lewis Lane
Completed underground electric distribution system extension for new multi-unit residential complex.
- MO S&T North & South Substations
Extension/revision of overhead 34.5 kV system and installation of new metering. In discussions with S&T concerning monitoring their substation.
- 1011 West 14th Street
Commercial development (new ambulance facility) – Relocated existing overhead electric distribution lines for residents adjacent to facility. New electric service will be installed to building following construction.
- Upcoming Projects
Pole attachments by companies expanding telecommunications infrastructure
Repairs and/or replacement of poles that were identified by our pole audit.
9th Street Conversion / Pine Street work
Reviewing transformer sizing relative to customer loads

WATER DEPARTMENT

- Well 3 on Holloway Street
 - Motor & pump replaced after catastrophic failure. Well 3 is back in service.
- Miscellaneous Projects
 - Painting fire hydrants
 - Winter water leaks
 - Replacement of old water main
 - Sycamore Drive from Cypress Drive to Cedar Hill Court
 - Avon Court
 - Lead Service Line Inventory
- Upcoming Projects – Replacement of old water main
 - 10th Street from Main Street to State Street
 - Rolla Street from 10th Street to 11th Street
 - 10th Street from McCutchen to Condo Drive
 - Vienna Road

FIBER

- 9th Street Conversion
- Nagogami Substation to Nagogami Standpipe – Extension of fiber system to reduce reliance on radios
- Fiber extensions requests for customers
- Rolla Public Schools RTC building



MISCELLANEOUS

➤ Utility Software Update

RMU updated our Utility Operations Software. Overall, the new software is more efficient for our current and future needs. The final transition is currently underway.

➤ 10th Street Water Main Project

The north side of 10th Street from McCutchen Drive east to Condo Drive plus Condo Drive north of 10th Street. Replacing old piping along with fire hydrants, valves, and reconnecting services lines. RMU has contracted with Donald Maggi Inc to perform most of the construction work with RMU crews performing the final connections and connecting service lines to the new main.

➤ Grants

Climate Pollution Reduction Grant (CPRG) - MoDNR approved four requests to be included with their CPRG state-wide grant to EPA. These proposed projects are:

- 1MW Solar Farm, \$2,500,000 with 50% match
- 100kW Net Metering Projects, \$1,750,000 with 50% match
- Geothermal Heat Pump for Service Dept addition, \$350k with 50% match
- Peak Demand Response Program, \$600k with 50% match

Grid Resilience and Innovation Partnerships (GRIP) Grant

As part of the Bipartisan Infrastructure Law, the \$10.5 billion Grid Resilience and Innovation Partnerships (GRIP) Program is intended to enhance grid flexibility and improve the resilience of the power system.

\$3.9 billion is available through the second-round funding opportunity of the Grid Resilience and Innovation Partnerships (GRIP) Program for Fiscal Years 2024 and 2025. Successful projects will deploy Federal funding to maximize grid infrastructure deployment at-scale and leverage private sector and non-federal public capital to advance deployment goals.

It is anticipated the funding could be 50% to 80% of project costs. The full application was due April 17th. MPUA submitted a concept paper which has moved to the second stage of the grant process which included several funding requests from RMU as follows:

Hardening & Resiliency	
• Overhead	\$1,500,000
• Underground	\$3,000,000
• Substation	\$5,000,000
AMI	\$5,000,000
Smart Grid	
• SCADA	\$450,000
• Cybersecurity	\$450,000
• Wired/Wireless Communication Networks	\$300,000
TOTAL	\$15,700,000

➤ Nagogami Pressure Zone

Water distribution system improvements to development area(s) north of I-44. Engineering study is in progress. Improvements would likely utilize the \$2 million of funds allocated by Legislative Priority Projects by the State of Missouri for water and wastewater improvements.

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PROCLAMATION

Whereas, throughout the month of May, the City of Rolla will celebrate biking and the freedom, the joy, and the well-being it imbues within us, as well as the power that more people riding bikes has in making life better for everyone; and

Whereas, May 13-19, 2024 is "Bike to Work Week" and May 17, 2024 is "Bike to Work Day"; and

Whereas, throughout the month of May, the residents of Rolla and its visitors will experience the joys of bicycling through group rides, races, commuting events, educational programs, charity events, and/or by simply getting out and going somewhere by bike; and

Whereas, bicycling has been shown to improve citizens' health, well-being, and quality of life, growing the economy of Rolla, attracting tourism dollars and local business spending and reducing pollution, congestion and parking costs on our streets and roads; and

Whereas, the City of Rolla Bicycle and Pedestrian Advisory Committee, schools, parks and recreation departments, police departments, businesses and civic groups will be joining the League of American Bicyclists in promoting bicycling during the month of May 2024; and

Whereas, these groups are also promoting the use of the bicycle as both a means of transportation and recreation year-round to attract more visitors to enjoy our local parks and trail systems, as well as restaurants, hotels, retail establishments, and cultural and scenic attractions; and

Whereas, these groups are also promoting greater public awareness of bicycle operation and safety education during Bike Month and year-round in an effort to reduce collisions, injuries and fatalities and improve health and safety for everyone on the road; and

Now therefore, I, Kevin Greven, Mayor Pro Tempore of the City of Rolla, do hereby proclaim **May 2024 as Bike Month** in Rolla, and urge all residents to join me in this special observance.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rolla to be affixed this 6th Day of May In the Year of Our Lord Two Thousand and Twenty Four.

Mayor Pro-Tempore, Kevin Greven

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: City Administrator John Butz

ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Ordinance Codifying Adult Use Recreational Marijuana Sales Tax

TOTAL BUDGET APPROPRIATION: \$225,000 +/- DATE: May 6, 2024

COMMENTARY:

Missouri voters authorized Adult Use Recreational Marijuana in November 2022 via Constitutional Amendment. Said amendment allowed cities to enact a 3% (additional) sales tax on retail marijuana sales (not medical use). Rolla voters overwhelmingly approved the 3% tax at the April 2nd election. The Mo Dept. of Revenue has been notified of the approval which will take effect on October 1, 2024. The attached ordinance amends Chapter 37 of the Rolla City code to codify same.

Recommendation: Final reading

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 37 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION IMPLEMENTING A SALES TAX AT THE RATE OF 3% FOR ADULT USE RECREATIONAL MARIJUANA FOR GENERAL FUND NEEDS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That Section 37-25 of the Rolla City Code is hereby added to read as follows:

Sec. 37-25. Adult Recreational Use Marijuana Tax at 3%

(a) Effective October 1, 2024, there shall be a sales tax equivalent to three percent (3%) on all adult recreational use marijuana sales in the City of Rolla for General Fund needs as approved by Rolla voters on April 2, 2024.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 6th DAY OF MAY 2024.

APPROVED:

ATTEST:

KEVIN GREVEN, MAYOR PRO-TEMPORE

LORRI M POWELL, CITY CLERK

APPROVED AS TO FORM:

NATHAN NICKOLAUS, CITY COUNSELOR

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND RAISING SOLUTIONS, LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla and Raising Solutions, LLC., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 16th DAY OF MAY 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Raising Solutions, LLC Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **Highway 72 Bridge Slab Stabilization**, in complete accord with the Contract Documents and the said plans and specifications of MoDOT contract 230519-S01; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **Highway 72 Bridge Slab Stabilization**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$38,500.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public

**STATE OF MISSOURI
HIGHWAYS and TRANSPORTATION COMMISSION**

JEFFERSON CITY, MISSOURI

CONSTRUCTING OR IMPROVING
Contract I.D. 230519-S01

THIS JOB SHALL BE CONSTRUCTED UNDER
FEDERAL PROJECT NUMBER(S): P231001

Job JSTM0036 Various Routes Various Counties

Contract Check Sheet

Please use this sheet to assure that the Contract Bond, the Contractor's Acknowledgment, and Worker Verification Affidavit sheets are correct.

1. ____ Print Surety's name on page 1 of 2 of the Contract Bond.
2. ____ Complete and seal all information required on page 2 of 2 of the Contract Bond. **(Corporations and Incorporations that do not have a seal, write "No Seal".)**
3. ____ Notarize Section 1, page 1 of 2 of the Contractor Acknowledgment if the Contractor is an individual.

Notarize Section 2, page 1 of 2 of the Contractor Acknowledgment if the Contractor is a partnership or unincorporated company.

Notarize Section 3, page 2 of 2 of the Contractor Acknowledgment if the Contractor is a corporation.
4. ____ Attach original Power of Attorney form.
5. ____ Submit Annual Worker Eligibility Verification Affidavit, with attached documentation of enrollment/participation in federal work authorization program (such as a copy of the Contractor's E-Verify Memorandum of Understanding with the Department of Homeland Security) if one is not currently on file with MoDOT.
6. ____ Return the **ORIGINAL hard copy Bond, Acknowledgement and Power of Attorney** within 15 calendar days to:

For UPS and FedEx:

**Missouri Department of Transportation
Design Division
105 W. Capitol
Jefferson City, MO 65102**

For United Postal Service:

**Missouri Department of Transportation
Design Division
P.O. Box 270
Jefferson City, MO 65102**

NOTICE TO CONTRACTORS

Electronic bids submitted through the Bid Express website for the proposed work will be received by the Missouri Highways and Transportation Commission until 11:00 o'clock a.m. (prevailing local time) on 05/19/2023.

Bid bonds will be received at the office of the Secretary to the Commission in the Missouri Department of Transportation Central Office Building, 105 West Capitol Avenue, Jefferson City, Missouri; delivered by US Mail should be mailed to: Missouri Highways and Transportation Commission, Attention: State Design Engineer/Bid Bond, P.O. Box 270, Jefferson City, MO 65102 or delivered by parcel delivery services, (such as UPS, Fed Ex, DHL, etc.) should be shipped to Missouri Highways and Transportation Commission, Attention: State Design Engineer/Bid Bond, 105 West Capitol Avenue, Jefferson City, MO 65102.

(1) PROPOSED WORK: The proposed work, hereinafter called the work, includes:

****(1): Job JSTM0036 Route Various Various County.

On-call slab stabilization statewide, the total length of improvement being 0.0 miles.

If more than one Job Number is listed for this call, then combination bids will be required on the Jobs listed above.

(2) COMPLIANCE WITH CONTRACT PROVISIONS: The bidder, having examined and being familiar with the local conditions affecting the work, and with the contract, contract documents, including the current version of Missouri Highways and Transportation Commission's "Missouri Standard Specifications for Highway Construction" and "Missouri Standard Plans for Highway Construction", their revisions, and the request for bid, including appendices, the special provisions and plans, hereby proposes to furnish all labor, materials, equipment, services, etc., required for the performance and completion of the work. All references are to the Missouri Standard Specifications for Highway Construction, as revised, unless otherwise noted. All questions concerning the bid document preparation shall be directed to the Central Office - Design Division at (573) 751-2876.

(3) PERIOD OF PERFORMANCE: If the bid is accepted, the bidder shall continuously and diligently prosecute the work in such order and manner as will ensure the completion of the work within the time specified in the Job Special Provisions in accordance with Sec 108.

(4) LIQUIDATED DAMAGES: The bidder agrees that, should the bidder fail to complete the work in the time specified or such additional time as may be allowed by the engineer under the contract, the amount of liquidated damages as specified in the Job Special Provisions to be recovered in accordance with Sec 108.

(5) ITEMIZED BID: The bidder should complete the following section in accordance with Sec 102.7. The bidder proposes to furnish all labor, materials, equipment, services, etc. required for the performance and completion of the work, as follows:

<u>Line Number</u>	<u>Item Number</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Extension Price</u>
Section 0001					
Roadway Items - JSTM0036					
0010	6259911	394350.000	LB	\$3.85000	\$1,518,247.50
MISC. Slab Jacking Material High Density Polyurethane					

Section 0001 Total					\$1,518,247.50

Item Total					\$1,518,247.50

CITY OF ROLLA
CITY COUNCIL AGENDA

Department Head: John Butz, City Administrator

Action Requested: Discussion/First Reading

Item/Subject: Ordinance to Submit to Voters Ballot Issue to increase Hotel/Motel Tax from 3% to 5%

Budget Appropriation: \$300,000 +/-

Date: May 6, 2024

In 1993 the MO Legislature authorized the City to pursue a tax (from 2-5%) on hotel/motel night stays. On April 6th, 1993 Rolla voters approved a 3% levy in addition to the regular sales tax specifically “promoting the city as a convention, visitor and tourist center”. The City has entered into an agreement with the Chamber of Commerce since 1993 (renewed every 3-5 years) to implement same with good success.

The Chamber has requested increasing that tax from 3% to 5% to expand tourism efforts including: expanding their destination Rolla grant program, additional digital marketing, tourism/event trading software, and an (future) events coordinator. The ordinance proposes an election on August 6, 2024 which is the requested date by the Rolla Area Chamber of Commerce.

Chamber Representatives Stevie Kearse and Aimee Campbell will present their case for the additional lodging tax for Council consideration.

**CITY OF ROLLA
MOTEL TAX
5 YEAR ANALYSIS (COLLECTED)**

<u>FISCAL YEAR</u>	<u>TOTAL CITY COLLECTIONS</u>	<u>FORREST SVS PROP PMT</u>	<u>PROP INS / PARKING LOT IMP</u>	<u>CHAMBER TOTAL</u>	<u>NOTES</u>
2023-2024	\$ 220,231.22	\$ -	\$ -	\$ 198,208.10	
2022-2023	\$ 472,106.46	\$ 25,550.00	\$ 3,339.00	\$ 424,895.81	
2021-2022	\$ 453,388.42	\$ 25,550.00	\$ 2,501.22	\$ 408,049.58	
2020-2021	\$ 329,646.52	\$ 25,550.00	\$ 2,047.86	\$ 296,681.87	
2019-2020	\$ 291,403.29	\$ 25,550.00	\$ 1,925.59	\$ 262,262.96	
2018-2019	\$ 348,900.66	\$ 25,550.00	\$ 9,217.55	\$ 314,010.59	INS \$1,500 & PARKING LOT \$7,717
2017-2018	\$ 374,619.10	\$ 25,550.00	\$ 12,000.00	\$ 337,157.19	PARKING LOT IMPROVEMENTS
2016-2017	\$ 366,010.25	\$ 25,550.00	\$ 10,000.00	\$ 329,409.23	PARKING LOT IMPROVEMENTS
2015-2016	\$ 360,956.81	\$ 25,550.00	\$ -	\$ 324,861.13	
2014-2015	\$ 327,382.97	\$ 25,550.00	\$ -	\$ 294,644.67	
2013-2014	\$ 291,677.42	\$ 25,550.00	\$ -	\$ 262,509.68	
2013-2023	\$ 3,616,091.90	\$ 255,500.00	\$ 41,031.22	\$ 3,452,690.81	

4/29/2024
srogers

ORDINANCE NO. _____

AN ORDINANCE CALLING FOR AN ELECTION TO BE HELD IN THE CITY OF ROLLA, MISSOURI, ON THE SIXTH DAY OF AUGUST, 2024, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY OF ROLLA, MISSOURI, THE PROPOSITION OF INCREASING THE THREE PERCENT TAX ON EACH SLEEPING ROOM OCCUPIED AND RENTED BY TRANSIENT GUESTS OF HOTELS AND MOTELS LOCATED IN THE CITY OF ROLLA, MISSOURI, TO A FIVE PERCENT TAX FOR PROMOTING THE CITY AS A CONVENTION, VISITOR, AND TOURIST CENTER.

WHEREAS, in February 1993 the Missouri Legislature approved RSMo 94.830 that authorized “any city which contains a state university whose primary mission is engineering studies and technical research may impose a tax on the charges for all sleeping rooms paid by the transient guests of hotels or motels situated in the city, which shall be more than two percent but not more than five percent per occupied room per night,” subject to voter approval; and

WHEREAS, on April 6, 1993 the citizens of Rolla, Missouri approved a three percent tax on each sleeping room occupied and rented by transient guests of hotels and motels located in the City of Rolla, Missouri; and

WHEREAS, RSMo 94.830 stipulates “the proceeds of such tax shall be used by the city solely for funding a convention and visitors bureau which shall be a general not-for-profit organization with whom the city has contracted, and which is established for the purpose of promoting the city as a convention, visitor and tourist center” of which the City has contracted with the Rolla Area Chamber of Commerce for purposes of promoting said tourism; and

WHEREAS, the City Council finds that it is in the best interests of the citizens of the City of Rolla, Missouri to impose a sales tax of five percent on each sleeping room occupied and rented by transient guests of hotels and motels located in the City of Rolla, Missouri for tourism purposes, and to submit the same to the voters of the City for approval by a majority of those voting at the state primary election to be held on August 6, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ROLLA, MISSOURI AS FOLLOWS:

SECTION ONE HOTEL AND MOTEL TAX. A hotel and motel tax at the rate of five percent on each sleeping room occupied and rented by transient guests of hotels and motels located in the City of Rolla, Missouri, as authorized by RSMo 94.830, is hereby imposed on each sleeping room occupied and rented by transient guests of hotels and motels located in the City of Rolla . The tax imposed hereunder shall be in addition to any and all other sales taxes allowed by law.

SECTION TWO VOTER APPROVAL As required by the provisions of Section 94.830 RSMo., imposition of the local use tax shall be submitted to the qualified voters of the City of Rolla, Missouri for their approval at a general election hereby called and to be held in the City on Tuesday, the 6th day of August 2024. The ballot of submission shall contain substantially the following language:

Question 1

Shall the City of Rolla, Missouri, levy an increase in the hotel and motel tax from three percent to five percent on each sleeping room occupied and rented by transient guests of hotels and motels located in the city where the proceeds of which shall be expended for promotion of tourism?

Yes No

SECTION THREE NOTICE OF ELECTION The City Clerk is hereby directed to notify the County Clerk of Phelps County, Missouri, of the enactment of this Ordinance no later than 5:00 p.m. on Tuesday, May 28, 2024, in accordance with the Comprehensive Election Act, Chapter 115 of the Revised Statutes of Missouri, as amended.

SECTION FOUR Notification to Department of Revenue Within ten (10) days after imposition of the local use tax is approved by the qualified voters of City of Rolla, Missouri, the City Clerk shall forward to the Director of Revenue of the State of Missouri by United States registered mail or certified mail, a certified copy of this ordinance together with certification of the election returns and a map of the City clearly showing the boundaries thereof.

SECTION FIVE The City Clerk is hereby authorized to correct any scrivener's errors contained herein.

SECTION SIX If any section, subsection, sentence clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, as such holding shall not affect the validity of the remaining portion thereof.

SECTION SEVEN EFFECTIVE DATE This ordinance shall be in full force and effect from and after its passage and approval subject to the provisions herein contained which provide for voter approval or for specific dates of effectiveness.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 20TH DAY OF MAY, 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

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Dear City Council Members,

Attached is the packet that was previously presented to the Council in November. Given the recent addition of new council members, it is essential to revisit this information to ensure everyone is familiar with the history and objectives of the current Motel Tax. Additionally, this updated packet addresses some key considerations and includes pertinent updates since our initial presentation.

Rolla's tourism efforts have been supported by the Motel Tax for over 30 years, under the administration of the Rolla Chamber of Commerce. However, the landscape of travel and marketing has evolved significantly during this time, presenting new challenges and opportunities. The proposed 2% tax increase is crucial in meeting these evolving needs and ensuring that Rolla remains competitive in the tourism industry. This increase will empower us to attract more visitors, amplify our marketing endeavors, and bolster our tourism infrastructure. It's worth noting that with these funds, we serve as Rolla's primary marketing entity—no other group is dedicated to promoting Rolla in its entirety as we are.

It's worth noting that the Rolla Area Chamber of Commerce (RACC) has been diligent in stewarding the Motel Tax funds, primarily allocated towards three key objectives: (1) funding the Visitor Center, (2) maintaining the 10-acre parkland, including five historic buildings, and (3) promoting Rolla to leisure travelers and groups. Additionally, an annual land payment of \$25,550 underscores our commitment to preserving and enhancing Rolla's tourism assets. However, this payment is slated to conclude by the end of 2026.

The implementation of a Motel Tax is a widespread practice across communities nationwide, with varying percentages tailored to meet the unique needs of each locality. Rolla's proposed 2% increase is in line with prevailing trends, and similar discussions are underway in numerous municipalities across the country. This additional revenue stream will play a pivotal role in fortifying our tourism infrastructure and fostering sustained growth in visitor engagement and economic activity.

To tell our need/interest in the 2% addition, I need to share a little more about what we currently do and how we do it.

- 3% tax is collected by City of Rolla to people who stay in a Rolla hotel.
 - This is not paid by individuals who stay at Airbnb's.
- The City keeps 10% of the collected tax and remits the remaining 90% to the RACC to administer in the ways outlined in our contract.
- The RACC (tourism) promotes Rolla to individual leisure travelers but also works to bring large groups to the area. These groups consist of conferences, special events, sporting events, bank travel, and more.
 - **Why?** When we bring a large group/event to the area this could consist of many people for the event itself that are experiencing our community (spending money and supporting our local business economy). Some events will also attract spectators which just means more money in our community.
 - The second part of this effort is the more people who come to Rolla see how amazing our community is and could decide to move their family OR business here, growing our community even more.

- **How?** These efforts include mailers, print media, social media, billboards, radio, digital media, responding to RFP's, attending conferences, and building relationships, and word of mouth (previous groups talking positively about us).
- As previously stated, we also maintain Visitor Center, 10 acres, and 5 historic buildings. We set aside money for these Buildings & Grounds efforts. Each month our tourism funds put money into this B&G account. Each month the RACC rent also goes into this B&G account. These funds pay for B&G expenditures such as:
 - Lawn Mower (and mower maintenance), yard equipment, landscaping/sprinkler system, tree removal, building maintenance and upkeep, HVAC in all the buildings, new roofs/roof repair, etc. Basically, anything and everything in all the buildings and on all the property.
 - When the land payment is final (year end 2026), plans are to redirect these funds to our B&G account to continue to preserve and enhance our property for years to come.
- We also earmark a percentage of our budget to help local organizations who are promoting tourism themselves. This is named the Destination Rolla Grant. These dollars are given to groups who are bringing tourism to the area through meetings, conferences, and special events. These funds help offset some of the expenses of their efforts, helping to make their event a huge success.
- Our staff also works with groups coming to the area to help make it a great experience for all. Some of our efforts include:
 - Securing host hotels, venues, caterers, and entertainment.
 - Providing pamphlets for the guests.
 - Connecting the organizers with key people in the community to help them with their event.
 - Anything else the organizers need to make their event a success.

In 2023, we ended the year with a total income (our 90%) of \$415,835.16. To the average person, that seems like enough money to promote a community and maintain our property, but with inflation and working to keep up with competing communities, these funds do not go as far as we would like.

Our state statute that allows us to collect this tax, with voter approval, allows us to charge up to 5%. In our planning conversations with our Chamber Board of Directors, it was decided to go after the additional 2% to help achieve our goals. These goals are outlined in the attached document but briefly they are:

- Expand our Destination Rolla Grant Program.
- Grow our marketing to keep up with competition and stand out amongst the noise.
- Purchase Software to assist in our efforts and help us be more competitive.
- Eventually add a staff member to assist with groups or, if it is more cost effective, outsource some of this effort as our current staff is 1.5 people to do everything.

We acknowledge the existence of opposing voices within the council regarding our proposal. However, it is essential to clarify that our request is not for unconditional support by the council but rather for permission to present this proposition to the voters. Each member's stance can be noted through their vote, ensuring a transparent and democratic decision-making process. Importantly, it

is crucial to emphasize that this tax is exclusively borne by visitors staying at local hotels, thereby alleviating the burden on Rolla residents.

We propose including the tax increase on the August ballot rather than waiting until November for several reasons. Firstly, we have been diligently working on this effort for over a year, and the sooner we can collect the additional tax, the sooner we can begin implementing our plans for tourism growth. Secondly, by avoiding the Presidential election in November, we can ensure that our proposal receives the attention it deserves without being overshadowed by national politics.

We have received letters of support from several local businesses and groups, highlighting the broad community backing for the tax increase, as well as our diligent efforts of the current tax. These letters underscore the collaborative nature of Rolla's tourism efforts and demonstrate the positive impact that increased funding will have on the entire community. We will continue to engage with stakeholders and seek additional letters of support as needed.

In conclusion, we respectfully request the Council's approval to proceed with placing the 2% tax increase on the ballot for voter approval. We understand and respect that this decision ultimately rests with the voters, and our role is to facilitate democratic participation in shaping the future of our community. Thank you for your consideration of our request, and we look forward to continuing our collaborative efforts for Rolla's tourism development.

Sincerely,
Stevie Kearsse
Executive Director, Rolla Area Chamber of Commerce

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EMPOWERING ROLLA'S TOURISM FUTURE:

PROPOSED EXPANSION OF MOTEL TAX TO ENHANCE
VISITOR EXPERIENCES



MOTEL TAX ORIGINATION

In 1991/92, the Rolla Area Chamber of Commerce started the conversation with the City of Rolla about imposing a hotel tax for tourism efforts. At the time, several communities across the state of Missouri had already implemented this tax.

This new tax was being used by the local Chamber or Tourism Bureau to promote tourism for that community as well as fund their Visitor Centers.

The tax varies in all communities, and Rolla's legislation was written to impose up to 5%. The Chamber decided that 3% would be sufficient at the time, and if needed, voters could raise the tax to the full 5% at a later date.

Thanks to the due diligence of the RACC, the Motel Tax was passed in 1993. This means if you spend the night in a Rolla hotel, you will pay a 3% tax (in addition to local, state, and federal taxes). If you don't stay in a Rolla hotel, you don't pay the tax.

After the passing of the tax, the City of Rolla contracted with the Chamber to administer the tax. The City collects the tax, keeps 10% for admin fees, and passes along the remaining 90% to the Chamber.

The first goal of the tax was to build and maintain the Visitor Center. As funds allow, the second goal of the tax was to promote Rolla as a tourist destination for travelers, groups, and meeting planners.

The Visitor Center opened in 1996. The contract between the City of Rolla and the Rolla Chamber is reviewed and renewed every 5 years to give each party an opportunity to make necessary changes due to current market trends and local expectations.

The Rolla Chamber currently manages the 10-acre tract of land at 1311 Kingshighway, the Rolla Visitor Center, and the 5 historic buildings on the property.

STATE STATUTE

This is the legal language of our state statute that was written in 1993 when we originally took this to the voters.

94.830. Hotel and motel tax, authorized — ballot — collection of tax — penalties may be collected (Rolla). —

1. The governing body of any third-class city in any county of the third classification which contains a state university whose primary mission is engineering studies and technical research may impose a tax on the charges for all sleeping rooms paid by the transient guests of hotels or motels situated in the City, which shall be more than two percent but not more than five percent per occupied room per night, except that such tax shall not become effective unless the governing body of the City submits to the voters of the City at a state general, primary or special election, a proposal to authorize the governing body of the City to impose a tax under the provisions of this section. The tax authorized by this section shall be in addition to the charge for the sleeping room and shall be in addition to any and all taxes imposed by law, and the proceeds of such tax shall be used by the City solely for funding a convention and visitors bureau which shall be a general not-for-profit organization with whom the City has contracted, and which is established for the purpose of promoting the City as a convention, visitor and tourist center. Such tax shall be stated separately from all other charges and taxes.

2. The question shall be submitted in substantially the following form:

Shall the _____ (City) levy a tax of _____ percent on each sleeping room occupied and rented by transient guests of hotels and motels located in the City, where the proceeds of which shall be expended for promotion of tourism? YES/NO

If a majority of the votes cast on the question by the qualified voters voting thereon are in favor of the question, then the tax shall become effective on the first day of the calendar quarter following the calendar quarter in which the election was held. If a majority of the votes cast on the question by the qualified voters voting thereon are opposed to the question, then the governing body for the City shall have no power to impose the tax authorized by this section unless and until the governing body of the City again submits the question to the qualified voters of the City and such question is approved by a majority of the qualified voters voting on the question.

3. On and after the effective date of any tax authorized under the provisions of this section, the City which levied the tax may adopt one of the two following provisions for the collection and administration of the tax:

(1) The City which levied the tax may adopt rules and regulations for the internal collection of such tax by the city officers usually responsible for the collection and administration of city taxes; or

(2) The City may enter into an agreement with the director of revenue of the state of

Missouri for the purpose of collecting the tax authorized in this section. In the event any city enters into an agreement with the director of revenue of the state of Missouri for the collection of the tax authorized in this section, the director of revenue shall perform all functions incident to the administration, collection, enforcement, and operation of such tax, and the director of revenue shall collect the additional tax authorized under the provisions of this section. The tax authorized under the provisions of this section shall be collected and reported upon such forms and under such administrative rules and regulations as may be prescribed by the director of revenue, and the director of revenue shall retain not less than one percent nor more than three percent for cost of collection.

4. If a tax is imposed by a city under this section, the City may collect a penalty of one percent and interest not to exceed two percent per month on unpaid taxes, which shall be considered delinquent thirty days after the last day of each quarter.

(L. 1993 H.B. 345 § 11)

Effective 2-4-93

ENHANCING TOURISM OUTREACH

The Rolla Area Chamber of Commerce is proposing an essential initiative to elevate Rolla's tourism efforts: an increase in our motel tax collection from 3% to the allowed 5%. It's important to note that this tax is paid exclusively by travelers who choose to stay in local hotels. Local residents do not bear this tax burden; rather, it is collected from individuals staying within our community. These collected funds are instrumental in enhancing our outreach efforts to promote Rolla as a destination for travelers, attracting individuals from beyond a 50-mile radius for both leisure and professional purposes.

Beyond the promotion, we also oversee and maintain the nearly 10 acres of land housing our Visitor Center and five historic buildings, pivotal components of our community's tourism infrastructure.

Over the past three decades, we've judiciously managed the motel tax revenues, effectively fostering the growth of tourism in our region. However, the landscape of travel and marketing has evolved significantly during this time. We've identified missed opportunities owing to our constrained budget. The proposed 2% increase will empower us to tap into these opportunities and attract more travelers, groups, and conferences to our area.

We must acknowledge the competitive challenge posed by neighboring communities with substantially larger budgets. Rolla, a thriving community with abundant offerings for travelers, stands to benefit significantly from an increased budget dedicated to expanding our tourism outreach.

One distinctive offering unique to Rolla is our "Destination Rolla Grant" program, an initiative not commonly found in other communities. This grant serves as a valuable incentive, offsetting expenses for event coordinators, meeting planners, and visiting groups. Often, this grant becomes the deciding factor favoring Rolla over other destinations, highlighting our commitment to supporting and enriching the experiences of those choosing our City.

By empowering our tourism initiatives with this increased funding, we aim to not only level the playing field with our neighboring competitors but also distinguish Rolla as a premier destination for travelers, conferences, and events. The additional resources will fortify our ability to showcase the vibrant tapestry of attractions and experiences that our community offers.

This pivotal step ensures that Rolla remains a top choice for travelers seeking memorable experiences, and we are confident that the community's support for this proposal will significantly enhance the City's position as a dynamic and inviting destination.

STRATEGIC ALLOCATION OF ADDITIONAL REVENUE

With the anticipated increase in revenue of \$250,000-290,000 upon the successful passing of the 2% increase, we have crafted a comprehensive plan to strategically allocate these new funds into key areas that will bolster Rolla's tourism initiatives.

Expansion of the Destination Rolla Grant Program

The Destination Rolla grant program, an instrumental initiative promoting overnight tourism in Rolla, has historically supported competitions, conferences, and events driving visitors from outside our immediate area. Currently funded at \$15,000, the expansion opportunities with the additional percentage include widening the grant's scope to encompass events, conferences, and meetings. Moreover, we aspire to extend grants to tourism attractions for renovations, repairs, new technologies, signage, and accessibility enhancements, projecting a proposed budget of \$100,000.

Advancements in Promotion and Marketing

Our current marketing efforts encompass print, radio, billboards, and social media advertising, supplemented by a 50% matching grant from the Missouri Division of Tourism. A surge in marketing dollars would allow us to amplify our outreach by implementing new digital strategies, participating in more tourism tradeshows to engage groups, and facilitating enhanced booth design and branding. We aim to elevate our budget from \$105,000 to a range of \$180,000 - \$205,000.

Implementation of Tourism Research & Tracking Software

Recognizing the absence of adequate software for tracking groups, we plan to allocate a portion of the new funds to procure software facilitating streamlined management of contacts and leads. This will ensure systematic follow-ups, communications, and interactions, which are crucial for successful sales and marketing efforts. Additionally, the acquisition of analytical software will enable us to derive insights from various data sources, such as social media, website interactions, and travel bookings, empowering us to understand visitor preferences and behaviors. This invaluable information will guide our marketing strategies, aiming for a proposed budget of \$40,000 - \$50,000.

Addition of Group Travel & Events Coordinator

As interest in Rolla continues to grow, we envisage expanding our tourism staff. The creation of a specialized role focusing on group travel experiences and events in Rolla will complement our current marketing efforts. This individual will be dedicated to organizing, coordinating, and executing these experiences while actively seeking out opportunities to expand our client base. The proposed budget for this crucial position ranges from \$50,000 to \$65,000.

CLOSING STATEMENT: ELEVATING ROLLA'S FUTURE IN TOURISM

Reflecting on Rolla's transformative journey in tourism development over the past three decades, it becomes evident that our community has steadily evolved. The institution of the motel tax in 1993 marked a pivotal step toward establishing Rolla as a vibrant destination for travelers, groups, and conferences.

Throughout this journey, the prudent administration of the motel tax has been instrumental. We've been dedicated to critical components such as constructing and maintaining the Visitor Center, preserving historic landmarks, while strategically allocating funds to bolster tourism growth in our region. Notably, 90% of the motel tax supports these tourism initiatives, with the City of Rolla retaining 10%, ensuring a direct reinvestment into our community.

The proposed increase from 3% to 5% in the motel tax is not just a fiscal adjustment; it represents a strategic move towards furthering Rolla's standing as a thriving destination. This will be pivotal in keeping us competitive against neighboring communities with larger budgets, seizing missed opportunities due to budget constraints, and attracting more travelers, groups, and conferences to our area.

It's important to note that this tax is borne solely by travelers choosing to stay in our local hotels, absolving local residents of this financial responsibility. These collected funds, contributed by visitors, serve as a crucial impetus for advancing our endeavors to promote Rolla and draw individuals from beyond a 50-mile radius.

Our proposals, ranging from the Destination Rolla Grant program to advancements in marketing, research software implementation, and the addition of specialized staff for group travel and events, illustrate our dedication to innovation and growth.

Rolla stands as a vibrant, inviting community offering a wealth of experiences for visitors. With increased resources, we aim not just to meet expectations but to exceed them, positioning Rolla as a premier destination for memorable experiences and unparalleled opportunities.

The Chamber's proposal for the increased motel tax is a strategic investment in Rolla's future, ensuring our City remains a sought-after hub for those seeking unique experiences. With the City of Rolla retaining 10% of the motel tax, these additional funds will further strengthen our City's financial resources, enabling us to fortify Rolla's position as an inviting, dynamic, and distinguished destination for all.

Thank you for considering our proposal, and we look forward to continuing our journey of growth and success together.

Submitted by: Stevie Kears, Executive Director, Rolla Area Chamber of Commerce

April 30, 2024

Aimee Campbell
Director of Marketing
Rolla Chamber of Commerce
1311 Kingshighway
Rolla, Missouri

Dear Aimee,

I just wanted to let you know how much we at Missouri Life have appreciated working with you in so many ways, including the special custom publication we did several years ago, promoting Rolla in Missouri Life magazine and the Missouri Life Route 66 guide, and our event Big BAM (Bicycle Across Missouri) which has included Rolla in both 2018 and 2022 and now presenting our very first three-day loop ride all staged out of Rolla. Our event director, Todd White, has been super impressed with all the help and positive encouragement he's had from the entire Rolla community.

In my opinion, Rolla is one of the most forward-thinking towns in our great state. And, that's saying a lot! We strongly endorse and support any efforts that can help make people aware of how much Rolla has to offer for visitors. I believe that's how communities grow, by first getting people to visit, then they see what a lovely place it would be to live! It's the essence of economic development.

Our Big BAM event has brought visitors in from more than 30 states – many experiencing Missouri for the first time. We've heard so many good things riders have said about Rolla! And, we hope to continue including Rolla in our future rides, including another Big BAM on Route 66 in 2016 – the 100th anniversary of the Mother Road.

You have so much to offer and you have no better crew that can make things happen and make people aware of what you have there than the team at the Rolla Area Chamber of Commerce. We are very glad to have had the opportunity working with Aimee and Stevie for so many years now and we continue to look forward to many more years.

Best regards,
Greg Wood
Publisher

From: Katy Langston Combs <reddoorkaty@gmail.com>
Sent: Wednesday, May 1, 2024 9:44 AM
To: aimee rollachamber.org <aimee@rollachamber.org>
Subject: Re: email to council

Dear Rolla City Council,

I am writing a quick note to let you know I am in favor of raising the motel tax rate from 3% to 5% in Rolla to benefit our visitors center and the promotion of Rolla to groups and individuals to encourage them to visit our community.

I have had great success with various events that the Chamber/Visitors Center has put together for the Rolla Downtown and Rolla community. These events are made possible by being funded by the motel tax, so I am in favor of raising the tax rate to help create more marketing and more events to benefit Rolla businesses and restaurants.

For recent specific examples:

A couple of weeks ago, the Ft Wood Spouses tour visited my stores thanks to the tour planned by the Chamber/Visit Rolla. In a short 20 minutes, this group of ladies spent over \$1000 in my stores and many of them plan to come back. That very quickly translated to \$1000 I now had to write paychecks that week and more tax dollars generated for our City. This tour visited MANY local businesses that I'm sure had similar success.

This past weekend we had a group of 6 mothers that came into Red Door because their kids' baseball games were rained out. They shopped for over an hour, then they planned to walk down to Public House to get drinks and visit, then they were making plans of where to make reservations to go have dinner in our town. Even when games aren't rained out, parents come to shop with us and eat at our restaurants between the games.

Typically, when we have people visit my stores from out of town, they spend more per transaction than many of my local customers. This is because my locals know they will stop by often to support me, see what's new, make smaller repeat transactions, etc, which I am so very grateful for.

But people from out of town know they can't come back as often, so many times they will spend \$200-\$300 per transaction. Again, this quickly translates into visitors of our town helping me write paychecks every week and generate more tax dollars for our community. Also, these visitors from out of town follow my facebook page and download my app, so they can then shop with us from far away. We ship orders daily all over the state and country to people that discovered us while visiting Rolla.

So, in short, I am in favor of raising the motel tax rate to help increase the marketing efforts to bring more visitors to Rolla. It is a huge help to our business community.

The Visit Rolla and the Chamber pages are also some of the first pages that pop up on google if you search my businesses. They help promote my various events on their

websites and social media and they include me in welcome packets that go out to new members of our community and Ft. Wood. They purchase many different items from my businesses for various baskets and giveaways, which is greatly appreciated.

They do a great job and I look forward to seeing what they can do to promote Rolla even more if the motel tax rate is increased.

It is my understanding that even with raising the motel tax rate, our rates will not be out of line with what surrounding communities have as their tax rate, so that is good news as well.

I appreciate your time and as always, thank you so much for choosing to serve on our City Council and help our community.

Katy Langston Combs

Red Door Gifts, LLC

700 N Pine Street

Rolla, MO 65401

573-364-0016

Dear Chamber Staff,

Thank you all so much for going above and beyond with the help you have given us so far with HEROSTOCK 2024 ROLLA. When we decided to take HEROSTOCK on the road, we chose Rolla without fully realizing how important it would be to have great contacts in the town we're visiting. From the first call with the Rolla Chamber of Commerce, you guys have been instrumental in helping us forge bonds within your town. Then, at the meeting, getting to meet the Visit Rolla group, police chief, fire chief, sheriff, and numerous other people also showcased your dedication to bringing events to your town!

As HEROSTOCK continues to grow, we can only hope to have chambers and visitor bureaus that work as hard as you all do to bring events and assist with events in their towns. Thanks again for all you have done, and we look forward to MANY successful years in Rolla, MO.

Sincerely,
Jason Steiner
HEROSTOCK President/Founder
www.herostock.org

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: City Administrator John Butz

ACTION REQUESTED: First Reading

ITEM/SUBJECT: Ordinance to Amend code pertaining to Pawn Brokers, Precious Metals

TOTAL BUDGET APPROPRIATION: NA **DATE:** May 6, 2024

COMMENTARY:

In 2015 the City enacted a new ordinance that basically lumped pawn brokers, precious metal dealers and second-hand dealers in the same category and required an uploading of various transactions of used items to Leads-Online a national database of certain transactions that effectively aids in the reporting and recovery of stolen items.

Based on concerns expressed from the local pawn broker and their legal representatives, City Counselor Nathan Nickolas did a comprehensive review of same based on different areas of State Statutes dealing with pawnshops, precious metals dealers and scrap metal dealers. The draft ordinance has been reviewed by the pawnshop and their legal representation and comments provided through review is not concurrence.

Recommendation: First Reading

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 33 OF THE CITY CODE PERTAINING TO PAWN BROKERS, SELLERS OF GOLD, SILVER AND PLATINUM, JUNK DEALERS, AND DEALERS OF SECOND HAND GOODS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, AS FOLLOWS:

SECTION ONE. The City Code of the City of Rolla, is hereby amended by repealing Sections 33-54 and 33-59 and enacting one new section, in lieu thereof, to read as follows:

Sec. 33-54. Pawnshops - Receipt For Pledged Property — Contents — Definitions — Third-Party Charge For Database — Access To Database Information, Limitations — Error In Data, Procedure — Loss Of Pawn Ticket, Effect.

A. As used in this Chapter, the following terms mean:

1. DATABASE A computer database established and maintained by a third party engaged in the business of establishing and maintaining one or more databases.
2. PAWNBROKER, any person engaged in the business of lending money on the security of pledged goods or engaged in the business of purchasing tangible personal property on condition that it may be redeemed or repurchased by the seller for a fixed price within a fixed period of time;
3. PAWNSHOP, the location at which or premises in which a pawnbroker regularly conducts business;
4. PERMITTED USER Persons authorized by Law Enforcement Personnel to access the database.
5. PERSON, an individual, partnership, corporation, joint venture, trust, association, or any other legal entity however organized;
6. PLEDGED GOODS, tangible personal property other than choses in action, securities, or printed evidences of indebtedness, which property is deposited with or otherwise actually delivered into the possession of a pawnbroker in the course of his business in connection with a pawn transaction;
7. REPORTABLE DATA The information required to be recorded by pawnbrokers for pawn transactions pursuant to Subsection (B)(1) to (4) of this Section and the information required to be recorded by pawnbrokers for purchase transactions pursuant to subdivision (6) of subsection 4 of Section 367.040, RSMo.
8. REPORTING PAWNBROKER A pawnbroker who transmits reportable data electronically to the database.
9. SEARCH The accessing of a single database record.
10. SECURED PERSONAL CREDIT LOAN, every loan of money made in this state, the payment of which is secured by a security interest in tangible personal property which is physically delivered into the hands of the lender at the time of the making of the loan and which is to be retained by the lender while the loan is a subsisting obligation.

B. At the time of making any secured personal credit loan, the lender shall execute and deliver to the borrower a receipt for and describing the tangible personal property subjected to the security interest to secure the payment of the loan. The receipt shall contain the following:

1. The name and address of the pawnshop;
2. The name and address of the pledgor, the pledgor's description, and the driver's license number, military identification number, identification certificate number, or other official number capable of identifying the pledgor;
3. The date of the transaction;
4. An identification and description of the pledged goods, including serial numbers if reasonably available;
5. The amount of cash advanced or credit extended to the pledgor;
6. The amount of the pawn service charge;
7. The total amount which must be paid to redeem the pledged goods on the maturity date;
8. The maturity date of the pawn transaction; and
9. A statement to the effect that the pledgor is not obligated to redeem the pledged goods, and that the pledged goods may be forfeited to the pawnbroker sixty (60) days after the specified maturity date.

C. The pawnbroker shall be required to furnish appropriate law enforcement authorities with copies of information contained in Subsection (A)(1) to (4) of this Section and information contained in subdivision (6) of subsection 4 of Section 367.040, RSMo. The pawnbroker shall transmit information electronically to a database selected by the City (such as "Leads-On-Line" or its equivalent), except that paper copies shall be made available for an on-site inspection upon request of any appropriate law enforcement authority. All business regulated by this Section shall be required to be uploaded promptly, but in any event within three (3) business days after the receipt of any property.

1. The database shall contain the pawn and purchase transaction information recorded by reporting pawnbrokers pursuant to this Chapter and Section 367.040, RSMo., and shall be updated as requested. The database shall also contain such security features and protections as may be necessary to ensure that the reportable data maintained in the database can only be accessed by permitted users in accordance with the provisions of this Chapter.
2. The third party's charge for the database shall be based on the number of permitted users. Law enforcement agencies shall be charged directly for access to the database, and the charge shall be reasonable in relation to the costs of the third party in establishing and maintaining the database. No reporting pawnbroker or customer of a reporting pawnbroker shall be charged any costs for the creation or utilization of the database.
3. The information in the database shall only be accessible through the internet to permitted users who have provided a secure identification or access code to the database but shall allow such permitted users to access database information from any jurisdiction transmitting such information to that database. Such permitted users shall provide the database with an identifier number of a criminal action for which the identity of the pawn or purchase transaction customer is needed and a representation that the information is connected to an inquiry or to the investigation of a complaint or alleged crime involving goods delivered by that customer in that transaction. The database shall record, for each search, the identity of the Permitted User, the pawn or purchase transaction involved in the search, and the identity of any customer accessed through the search. Each search record shall be made available to other Permitted Users regardless of their jurisdiction. The database shall enable reporting pawnbrokers to transmit to the database through the internet reportable data for each pawn and purchase

transaction.

D. Any Pawnbroker shall make available for on-site inspection to any appropriate Law Enforcement Official, upon request, paper copies of any pawn or purchase transaction documents.

E. If a reporting pawnbroker or permitted user discovers any error in the reportable data, notice of such error shall be given to the database, which shall have a period of thirty (30) days in which to correct the error. Any reporting pawnbroker experiencing a computer malfunction preventing the transmission of reportable data or receipt of search requests shall be allowed a period of at least thirty (30) but no more than sixty (60) days to repair such malfunction, and during such period such pawnbroker shall not be deemed to be in violation of this Section if good faith efforts are made to correct the malfunction. During the periods specified in this Subsection, the reporting pawnbroker and permitted user shall arrange an alternative method or methods by which the reportable data shall be made available.

F. No reporting pawnbroker shall be obligated to incur any cost, other than internet service costs, in preparing, converting, or delivering its reportable data to the database.

G. If the pawn ticket is lost, destroyed, or stolen, the pledgor may so notify the pawnbroker in writing, and receipt of such notice shall invalidate such pawn ticket if the pledged goods have not previously been redeemed. Before delivering the pledged goods or issuing a new pawn ticket, the pawnbroker shall require the pledgor to make a written affidavit of the loss, destruction, or theft of the ticket. The pawnbroker shall record on the written statement the identifying information required, the date the statement is given, and the number of the pawn ticket lost, destroyed, or stolen. The affidavit shall be signed by a notary public appointed by the Secretary of State pursuant to Chapter 486, RSMo., to perform notarial acts in this State.

H. If the item being pawned is gold, silver, or jewelry containing gold or silver, the Pawnbroker shall completely, accurately, and legibly record and photograph every transaction on a form provided by and prepared by the buyer.

Sec. 33-55. Precious metals, sale of — definitions — record of transactions, requirements — purchase from minor, requirements — weighing device, use of — applicability to pawnbrokers. — 1.

A. As used in this section, the following words and terms have the following meanings, unless the context clearly indicates otherwise:

1. "Business combination", the same meaning as such term is defined in section 351.459 RSMo;
2. "Buyer of gold, silver, or platinum" or "buyer", an individual, partnership, association, corporation, or business entity, who or which purchases gold, silver, or platinum from the general public for resale or refining, or an individual who acts as agent for the individual, partnership, association, corporation, or business entity for the purchases. The term does not include financial institutions licensed under federal or state banking laws, the purchaser of gold, silver, or platinum who purchases from a seller seeking a trade-in or allowance, and the purchaser of gold, silver, or platinum for his or her own use or ownership and not for resale or refining;
3. "Gold", means items containing or being of gold including, but not limited to, jewelry. The term does not include coins, ingots, bullion, or articles containing less than five percent gold by weight;
4. "Platinum", means items containing or being of platinum, but shall only include jewelry. The term does not include coins, ingots, bullion, catalytic converters, or articles

containing less than five percent platinum by weight;

5. "Silver", means items containing or being of silver including, but not limited to, jewelry. The term does not include coins, ingots, bullion, photographic film, or articles containing less than five percent silver by weight;

6. "Weighing device", shall only include a device that is inspected and approved by the weight and measures program within the Department of Agriculture.

B. The buyer shall completely, accurately, and legibly record and photograph every transaction on a form provided by and prepared by the buyer. The record of every transaction shall include the following:

1. A copy of the driver's license or photo identification issued by the state or by the United States government or agency thereof to the person from whom the material is obtained;

2. The name, current address, birth date, sex, and a photograph of the person from whom the material is obtained, if not included or are different from the identification required in subdivision (1) of this subsection;

3. The seller shall be required to sign the form on which is recorded the information required by this section;

4. An accurate description of the property purchased;

5. The time and date of the transaction shall be recorded at the time of the transaction.

C. Records of transactions shall be maintained by the buyer in gold, silver, or platinum for a period of one year and shall be available for inspection by any law enforcement official of the federal government, state, municipality, or county. No buyer shall accept any pre-melted gold, silver, or platinum, unless it is part of the design of an item of jewelry. Each item of gold, silver, or platinum purchased by a buyer in gold, silver, or platinum shall be retained in an unaltered condition for ten full days that the buyer is open to the public. It shall be the buyer's duty to inform law enforcement if the buyer has any reason to believe an item purchased may have been obtained illegally by a seller.

D. Records of buyer transactions shall be made available, upon request, to law enforcement officials, governmental entities, and any other concerned entities or persons at the location where the transaction occurred. The buyer shall not keep law enforcement officials, governmental entities, or any other concerned entities or persons from accessing such records during the buyer's normal business hours.

E. When a purchase is made from a minor, the written authority of the parent, guardian, or person in loco parentis authorizing the sale shall be attached and maintained with the record of transaction described in subsection 2 of this section.

F. Weighing

1. When a weighing device is used to purchase gold, silver, or platinum, there shall be posted, on a conspicuous sign located close to the weighing device, a statement of prices for the gold, silver, or platinum being purchased as a result of the weight determination.

2. The statement of prices shall include, but not be limited to, the following in terms of the price per troy ounce:

- (a) The price for twenty-four karat, eighteen karat, fourteen karat, and ten karat gold;
- (b) The price for pure silver and sterling silver;
- (c) The price for platinum.

3. When the weight determination is expressed in metric units, a conversion chart to troy ounces shall be prominently displayed so as to facilitate price comparison. The metric equivalent of a troy ounce is 31.10348 grams.

G. A weighing device used in the purchase of gold, silver, or platinum shall be positioned in such a manner that its indications may be accurately read and the weighing operation observed from a position which may be reasonably assumed by the buyer and the seller. A verbal statement of the result of the weighing shall be made by the person operating the device and recorded on the buyer's record of transaction.

H. The purchase of an item of gold, silver, or platinum by a buyer in gold, silver, or platinum not in accordance with this section shall constitute a violation of this section and the buyer may be subject to a fine not to exceed one thousand dollars.

I. This section shall not apply to a pawnbroker, as defined in Section 33-54.A.3, RSMo 367.011, or a scrap metal dealer, as provided in RSMo 407.300 to 407.305.

Sec. 33-56. Scrap Metal Dealers

A. Any scrap metal dealer paying out an amount that is five hundred dollars or more shall make such payment by issuing a prenumbered check drawn on a regular bank account in the name of the licensed scrap metal dealer and with such check made payable to the person documented as the seller in accordance with this section, or by using a system for automated cash or electronic payment distribution which photographs or videotapes the payment recipient and identifies the payment with a distinct transaction in the register maintained in accordance with this chapter.

B. Any scrap metal dealer that purchases scrap metal from a seller and pays in the form of cash is required to obtain a copy of the seller's driver's license or nondriver's license if the metal is copper or a catalytic converter. This section shall not apply to any transaction for which the seller has an existing business relationship with the scrap metal dealer and is known to the scrap metal dealer making the purchase to be an established business or political subdivision that operates a business with a fixed location that can be reasonably expected to generate regulated scrap metal and can be reasonably identified as such a business.

C. Every purchaser or collector of, or dealer in, junk, scrap metal, or any secondhand property who obtains items for resale or profit shall keep a register containing a written or electronic record for each purchase or trade in which each type of material subject to the provisions of this section is obtained for value. There shall be a separate record for each transaction involving any:

- 1. Copper, brass, or bronze;
- 2. Aluminum wire, cable, pipe, tubing, bar, ingot, rod, fitting, or fastener;
- 3. Material containing copper or aluminum that is knowingly used for farming purposes as farming is defined in section 350.010; whatever may be the condition or length of such metal;

4. Detached catalytic converter; or
5. Motor vehicle, heavy equipment, or tractor battery.

D. The record required by this section shall contain the following data:

1. A copy of the driver's license or photo identification issued by the state or by the United States government or agency thereof of the person from whom the material is obtained;
2. The current address, gender, birth date, and a color photograph of the person from whom the material is obtained if not included or are different from the identification required in subdivision 1 of this subsection;
3. The date, time, and place of the transaction;
4. The license plate number of the vehicle used by the seller during the transaction; and
5. A full description of the material, including the weight and purchase price.
6. The records required under this section shall be maintained for a minimum of thirty-six months from when such material is obtained and shall be available for inspection by any law enforcement officer.

E. No transaction that includes a detached catalytic converter shall occur at any location other than the fixed place of business of the purchaser or collector of, or dealer in, junk, scrap metal, or any secondhand property. No detached catalytic converter shall be altered, modified, disassembled, or destroyed until it has been in the purchaser's, collector's, or dealer's possession for five business days.

Sec. 33-57. Dealers in Secondhand Property, Junk, or Scrap Metal.

A. Whenever any collector of or dealer in secondhand property, junk, or scrap metal purchases any bronze cemetery vase or receptacle, any bronze cemetery memorial or any bronze statuary, whatever may be the condition of the vase or receptacle, cemetery memorial, or bronze statuary, he* shall enter in a register kept for that purpose the name, address, and place of business of the person from whom the vase or receptacle was purchased, the driver's license number of the person, and a full description of each purchase including quantity by weight thereof.

B. Any law enforcement officer may inspect the register at any reasonable time.

Sec. 33-58. No person shall operate as a pawnbroker, as a buyer of gold, silver, or platinum, as a junk or scrap dealer, or as a dealer in second-hand property within the City unless such person is so operating according to Sections 33-51 to 33-57 of this Code. The City may revoke the business license of any person in violation of this section.

Sec. 33-59. Any person violating Sections 33-51 to 33-58 of this Code shall be guilty of an ordinance violation punishable by a fine of not less than Fifty Dollars (\$50) and/or not more than ninety (90) days in jail.

SECTION TWO. Repeal of Conflicting Ordinances. Any ordinance or portion of an ordinance directly in conflict with the provisions of this Ordinance is hereby repealed.

SECTION THREE. Effective Date. This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

VI.B.7

APPROVED:

MAYOR

ATTEST

CITY CLERK

APPROVED AS TO FORM

CITY COUNSELOR

Title XXIV BUSINESS AND FINANCIAL INSTITUTIONS

Chapter 367

< > • Effective - 28 Aug 2020, 4 histories ↓

367.031. Receipt for pledged property — contents — definitions — third-party charge for database — access to database information, limitations — error in data, procedure — loss of pawn ticket, effect. — 1. At the time of making any secured personal credit loan, the lender shall execute and deliver to the borrower a receipt for and describing the tangible personal property subjected to the security interest to secure the payment of the loan. The receipt shall contain the following:

- (1) The name and address of the pawnshop;
- (2) The name and address of the pledgor, the pledgor's description, and the driver's license number, military identification number, identification certificate number, or other official number capable of identifying the pledgor;
- (3) The date of the transaction;
- (4) An identification and description of the pledged goods, including serial numbers if reasonably available;
- (5) The amount of cash advanced or credit extended to the pledgor;
- (6) The amount of the pawn service charge;
- (7) The total amount which must be paid to redeem the pledged goods on the maturity date;
- (8) The maturity date of the pawn transaction; and
- (9) A statement to the effect that the pledgor is not obligated to redeem the pledged goods, and that the pledged goods may be forfeited to the pawnbroker sixty days after the specified maturity date.

2. The pawnbroker may be required, in accordance with local ordinances, to furnish appropriate law enforcement authorities with copies of information contained in subdivisions (1) to (4) of subsection 1 of this section and information contained in subdivision (6) of subsection 4 of section 367.040. The pawnbroker may satisfy such requirements by transmitting such information electronically to a database in accordance with this section, except that paper copies shall be made available for an on-site inspection upon request of any appropriate law enforcement authority.

3. As used in this section, the following terms mean:

(1) "**Database**", a computer database established and maintained by a third party engaged in the business of establishing and maintaining one or more databases;

(2) "**Permitted user**", persons authorized by law enforcement personnel to access the database;

(3) "**Reportable data**", the information required to be recorded by pawnbrokers for pawn transactions pursuant to subdivisions (1) to (4) of subsection 1 of this section and the information required to be recorded by pawnbrokers for purchase transactions pursuant to subdivision (6) of subsection 4 of section 367.040;

(4) "**Reporting pawnbroker**", a pawnbroker who chooses to transmit reportable data electronically to the database;

(5) "**Search**", the accessing of a single database record.

4. The database shall provide appropriate law enforcement officials with the information contained in subdivisions (1) to (4) of subsection 1 of this section and other useful information to facilitate the investigation of alleged property crimes while protecting the privacy rights of pawnbrokers and pawnshop customers with regard to their transactions.

5. The database shall contain the pawn and purchase transaction information recorded by reporting pawnbrokers pursuant to this section and section 367.040 and shall be updated as requested. The database shall also contain such security features and protections as may be necessary to ensure that the reportable data maintained in the database can only be accessed by permitted users in accordance with the provisions of this section.

6. The third party's charge for the database shall be based on the number of permitted users. Law enforcement agencies shall be charged directly for access to the database, and the charge shall be reasonable in relation to the costs of the third party in establishing and maintaining the database. No reporting pawnbroker or customer of a reporting pawnbroker shall be charged any costs for the creation or utilization of the database.

7. (1) The information in the database shall only be accessible through the internet to permitted users who have provided a secure identification or access code to the database but shall allow such permitted users to access database information from any jurisdiction transmitting such information to that database. Such permitted users shall provide the database with an identifier number of a criminal action for which the identity of the pawn or purchase transaction customer is needed and a representation that the information is connected to an inquiry or to the investigation of a complaint or alleged crime involving goods delivered by that customer in that transaction. The database shall record, for each search, the identity of the permitted user, the pawn or purchase transaction involved in

the search, and the identity of any customer accessed through the search. Each search record shall be made available to other permitted users regardless of their jurisdiction. The database shall enable reporting pawnbrokers to transmit to the database through the internet reportable data for each pawn and purchase transaction.

(2) Any person who gains access to information in the database through fraud or false pretenses shall be guilty of a class D felony.

8. Any pawnbroker licensed under section 367.043 shall meet the following requirements:

(1) Provide all reportable data to appropriate users by transmitting it through the internet to the database;

(2) Transmit all reportable data for one business day to the database prior to the end of the following business day;

(3) Make available for on-site inspection to any appropriate law enforcement official, upon request, paper copies of any pawn or purchase transaction documents.

9. If a reporting pawnbroker or permitted user discovers any error in the reportable data, notice of such error shall be given to the database, which shall have a period of thirty days in which to correct the error. Any reporting pawnbroker experiencing a computer malfunction preventing the transmission of reportable data or receipt of search requests shall be allowed a period of at least thirty but no more than sixty days to repair such malfunction, and during such period such pawnbroker shall not be deemed to be in violation of this section if good faith efforts are made to correct the malfunction. During the periods specified in this subsection, the reporting pawnbroker and permitted user shall arrange an alternative method or methods by which the reportable data shall be made available.

10. No reporting pawnbroker shall be obligated to incur any cost, other than internet service costs, in preparing, converting, or delivering its reportable data to the database.

11. If the pawn ticket is lost, destroyed, or stolen, the pledgor may so notify the pawnbroker in writing, and receipt of such notice shall invalidate such pawn ticket, if the pledged goods have not previously been redeemed. Before delivering the pledged goods or issuing a new pawn ticket, the pawnbroker shall require the pledgor to make a written affidavit of the loss, destruction or theft of the ticket. The pawnbroker shall record on the written statement the identifying information required, the date the statement is given, and the number of the pawn ticket lost, destroyed, or stolen. The affidavit shall be signed by a notary public appointed by the secretary of state pursuant to chapter 486 to perform notarial acts in this state.

Title XXIV BUSINESS AND FINANCIAL INSTITUTIONS

Chapter 367

< > • Effective - 28 Aug 1990 ↓

367.040. Loans due, when — return of collateral, when — restrictions. — 1. Every secured personal credit loan shall be due and payable in lump sum thirty days after the date of the loan contract, or, if extended, thirty days after the date of the last preceding extension of the loan, and if not so paid when due, it shall, on the next day following, be in default. The lender shall retain possession of the tangible personal property subjected to the security interest to secure payment of any secured personal credit loan for a period of sixty days next following the date of default. If, during the period of sixty days, the borrower shall pay to the lender the principal sum of the loan, with the loan fee or fees, and the interest due thereon to the date of payment, the lender shall thereupon deliver possession of the tangible personal property to the borrower. But if the borrower fails, during the period of sixty days, to make payment, then title to the tangible personal property shall, on the day following the expiration of the period of sixty days, pass to the lender, without foreclosure, and the right of redemption by the borrower shall be forever barred.

2. A pledgor shall have no obligation to redeem pledged goods or make any payment on a pawn transaction.

3. Except as otherwise provided by sections 367.011 to 367.060, any person properly identifying himself and presenting a pawn ticket to the pawnbroker shall be presumed to be entitled to redeem the pledged goods described therein.

4. A pawnbroker shall not:

(1) Accept a pledge from a person who is under eighteen years of age;

(2) Make any agreement requiring the personal liability of a pledgor in connection with a pawn transaction;

(3) Accept any waiver, in writing or otherwise, of any right or protection accorded a pledgor under sections 367.011 to 367.060;

(4) Fail to exercise reasonable care to protect pledged goods from loss or damage;

(5) Fail to return pledged goods to a pledgor upon payment of the full amount due the pawnbroker on the pawn transaction. In the event such pledged goods are lost or damaged as a result of pawnbroker negligence while in the possession of the pawnbroker it shall be the responsibility of the pawnbroker to replace the lost or damaged goods with like kind of merchandise. Lenders shall not be responsible for loss of pledged articles due

to acts of God, acts of war, or riots. Each lender shall employ, if reasonably available in his area, a reputable company for the purpose of fire and theft security;

(6) Purchase or take in trade used or secondhand personal property unless a record is established that contains:

(a) The name, address, physical description, and the driver's license number, military identification number, identification certificate number, or other official number capable of identifying the seller;


(b) A complete description of the property, including the serial number if reasonably available, or other identifying characteristic; and

(c) A signed document from the seller providing that the seller has the right to sell the property.

(L. 1951 p. 281 § 4, A.L. 1965 p. 114, A.L. 1990 H.B. 1125)

---- end of effective 28 Aug 1990 ----
use this link to bookmark section 367.040

Click here for the **Reorganization Act of 1974 - or - Concurrent Resolutions Having Force & Effect of Law**

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Missouri Senate

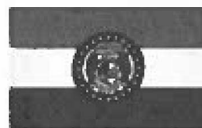


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History and Fun Facts

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Title XXVI TRADE AND COMMERCE

Chapter 407

< > Effective - 28 Aug 2021, 2 histories, highlighted 2 ↓

407.292. Precious metals, sale of — definitions — record of transactions, requirements — purchase from minor, requirements — weighing device, use of — applicability to pawnbrokers. — 1. As used in this section, the following words and terms have the following meanings, unless the context clearly indicates otherwise:

- (1) "**Business combination**", the same meaning as such term is defined in section 351.459;
- (2) "**Buyer of gold, silver, or platinum**" or "**buyer**", an individual, partnership, association, corporation, or business entity, who or which purchases gold, silver, or platinum from the general public for resale or refining, or an individual who acts as agent for the individual, partnership, association, corporation, or business entity for the purchases. The term does not include financial institutions licensed under federal or state banking laws, the purchaser of gold, silver, or platinum who purchases from a seller seeking a trade-in or allowance, and the purchaser of gold, silver, or platinum for his or her own use or ownership and not for resale or refining;
- (3) "**Gold**", items containing or being of gold including, but not limited to, jewelry. The term does not include coins, ingots, or bullion or articles containing less than five percent gold by weight;
- (4) "**Platinum**", items containing or being of platinum, but shall only include jewelry. The term does not include coins, ingots, bullion, or catalytic converters or articles containing less than five percent platinum by weight;
- (5) "**Silver**", items containing or being of silver including, but not limited to, jewelry. The term does not include coins, ingots, bullion, or photographic film or articles containing less than five percent silver by weight;
- (6) "**Weighing device**", shall only include a device that is inspected and approved by the weight and measures program within the department of agriculture.

2. The buyer shall completely, accurately, and legibly record and photograph every transaction on a form provided by and prepared by the buyer. The record of every transaction shall include the following:

- (1) A copy of the driver's license or photo identification issued by the state or by the United States government or agency thereof to the person from whom the material is obtained;

(2) The name, current address, birth date, sex, and a photograph of the person from whom the material is obtained, if not included or are different from the identification required in subdivision (1) of this subsection;

(3) The seller shall be required to sign the form on which is recorded the information required by this section;

(4) An accurate description of the property purchased;

(5) The time and date of the transaction shall be recorded at the time of the transaction.

Records of transactions shall be maintained by the buyer in gold, silver, or platinum for a period of one year and shall be available for inspection by any law enforcement official of the federal government, state, municipality, or county. No buyer shall accept any premelted gold, silver, or platinum, unless it is part of the design of an item of jewelry. Each item of gold, silver, or platinum purchased by a buyer in gold, silver, or platinum shall be retained in an unaltered condition for ten full days that the buyer is open to the public. It shall be the buyer's duty to inform law enforcement if the buyer has any reason to believe an item purchased may have been obtained illegally by a seller.

3. Records of buyer transactions shall be made available, upon request, to law enforcement officials, governmental entities, and any other concerned entities or persons at the location where the transaction occurred. The buyer shall not keep law enforcement officials, governmental entities, or any other concerned entities or persons from accessing such records during the buyer's normal business hours.

4. When a purchase is made from a minor, the written authority of the parent, guardian, or person in loco parentis authorizing the sale shall be attached and maintained with the record of transaction described in subsection 2 of this section.

5. (1) When a weighing device is used to purchase gold, silver, or platinum, there shall be posted, on a conspicuous sign located close to the weighing device, a statement of prices for the gold, silver, or platinum being purchased as a result of the weight determination.

(2) The statement of prices shall include, but not be limited to, the following in terms of the price per troy ounce:

(a) The price for twenty-four karat, eighteen karat, fourteen karat, and ten karat gold;

(b) The price for pure silver and sterling silver;

(c) The price for platinum.

(3) When the weight determination is expressed in metric units, a conversion chart to troy ounces shall be prominently displayed so as to facilitate price comparison. The

metric equivalent of a troy ounce is 31.10348 grams.

6. A weighing device used in the purchase of gold, silver, or platinum shall be positioned in such a manner that its indications may be accurately read and the weighing operation observed from a position which may be reasonably assumed by the buyer and the seller. A verbal statement of the result of the weighing shall be made by the person operating the device and recorded on the buyer's record of transaction.

7. The purchase of an item of gold, silver, or platinum by a buyer in gold, silver, or platinum not in accordance with this section shall constitute a violation of this section and the buyer may be subject to a fine not to exceed one thousand dollars.

8. This section shall not apply to a pawnbroker, as defined in section 367.011, or a scrap metal dealer, as provided in sections 407.300 to 407.305.

(L. 2013 S.B. 157 and S.B. 102, A.L. 2021 H.B. 69)

---- end of effective 28 Aug 2021 ----
use this link to bookmark section 407.292

- All versions

	Effective	End
407.292	8/28/2021	
407.292	8/28/2013	8/28/2021

Click here for the **Reorganization Act of 1974 - or - Concurrent Resolutions Having Force & Effect of Law**

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CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: City Administrator John Butz

ACTION REQUESTED: Motion

ITEM/SUBJECT: Motion to Preserve Sovereign Immunity

TOTAL BUDGET APPROPRIATION: NA

DATE: May 6, 2024

COMMENTARY:

The City obtains insurance quotes each year for renewal of our general liability, property coverage and workers comp. Private carriers are requiring an official motion/authorization preserving immunity annually to coincide with policy renewals. The apparent concern which has surfaced in court cases challenges the notion that if municipalities obtain private liability insurance they could be jeopardizing their claim of sovereign immunity.

“Sovereign Immunity” is a legal doctrine that limits liability from civil suit or criminal prosecution when acting in the capacity of the public good (or service).

Specifically insurers are asking for the following:

1. Motion made in the minute to approve the Sovereign Immunity Preservation Rider.
2. Motion must authorize the rider to be signed by a specific person.
3. The rider must be signed and dated by the authorized individual.
4. The rider must be delivered to the insurance carrier.

Recommendation: Motion authorizing City Administrator John Butz to sign the Sovereign Immunity Preservation Rider.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**PRESERVATION OF GOVERNMENTAL IMMUNITY -
MISSOURI**

This endorsement modifies insurance provided under the following:

ALL COVERAGE PARTS INCLUDED IN THIS POLICY THAT PROVIDE LIABILITY COVERAGE

PROVISIONS

1. The following is added to each Section that provides liability coverage:

This insurance applies to the tort liability of any insured only to the extent that such tort liability is not subject to any defense of sovereign or governmental immunity under Missouri law. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

2. The following is added to the **CONDITIONS** Section:

Preservation Of Governmental Immunity

Your purchase of this policy is not a waiver, under Missouri Revised Statute Section 537.610 or Missouri Revised Statute Section 71.185 or any amendments to those sections, of any sovereign or governmental immunity that would be available to any insured had you not purchased this policy.

71.185. Tort liability for governmental acts, insurance, trial. — 1. Any municipality engaged in the exercise of governmental functions may carry liability insurance and pay the premiums therefor to insure such municipality and their employees against claims or causes of action for property damage or personal injuries, including death, caused while in the exercise of the governmental functions, and shall be liable as in other cases of torts for property damage and personal injuries including death suffered by third persons while the municipality is engaged in the exercise of the governmental functions to the extent of the insurance so carried.

2. In all suits brought against the municipality for tort damages suffered by anyone while the municipality is engaged in the exercise of governmental functions, it shall be unlawful for the amount of insurance so carried to be shown in evidence, but the court shall be informed thereof and shall reduce any verdict rendered by a jury for an amount in excess of such insurance to the amount of the insurance coverage for the claim.

537.610. Liability insurance for tort claims may be purchased by whom — limitation on waiver of immunity — maximum amount payable for claims out of single occurrence — exception — apportionment of settlements — inflation — penalties. — 1. The commissioner of administration, through the purchasing division, and the governing body of each political subdivision of this state, notwithstanding any other provision of law, may purchase liability insurance for tort claims, made against the state or the political subdivision, but the maximum amount of such coverage shall not exceed two million dollars for all claims arising out of a single occurrence and shall not exceed three hundred thousand dollars for any one person in a single accident or occurrence, except for those claims governed by the provisions of the Missouri workers' compensation law, [chapter 287](#), and no amount in excess of the above limits shall be awarded or settled upon. Sovereign immunity for the state of Missouri and its political subdivisions is waived only to the maximum amount of and only for the purposes covered by such policy of insurance purchased pursuant to the provisions of this section and in such amount and for such purposes provided in any self-insurance plan duly adopted by the governing body of any political subdivision of the state.

2. The liability of the state and its public entities on claims within the scope of sections [537.600 to 537.650](#), shall not exceed two million dollars for all claims arising out of a single accident or occurrence and shall not exceed three hundred thousand dollars for any one person in a single accident or occurrence, except for those claims governed by the provisions of the Missouri workers' compensation law, [chapter 287](#).

3. No award for damages on any claim against a public entity within the scope of sections [537.600 to 537.650](#), shall include punitive or exemplary damages.

4. If the amount awarded to or settled upon multiple claimants exceeds two million dollars, any party may apply to any circuit court to apportion to each claimant his proper share of the total amount limited by subsection 1 of this section. The share apportioned each claimant shall be in the proportion that the ratio of the award or settlement made to him bears to the aggregate awards and settlements for all

claims arising out of the accident or occurrence, but the share shall not exceed three hundred thousand dollars.

5. The limitation on awards for liability provided for in this section shall be increased or decreased on an annual basis effective January first of each year in accordance with the Implicit Price Deflator for Personal Consumption Expenditures as published by the Bureau of Economic Analysis of the United States Department of Commerce. The current value of the limitation shall be calculated by the director of the department of commerce and insurance, who shall furnish that value to the secretary of state, who shall publish such value in the Missouri Register as soon after each January first as practicable, but it shall otherwise be exempt from the provisions of section 536.021.

6. Any claim filed against any public entity under this section shall be subject to the penalties provided by supreme court rule 55.03, or any successor rule.



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Information Only

SUBJECT: The Frisco Creek naming by the United States Board on Geographic Names

MEETING DATE: May 6, 2024

Background: A creek which was previously unnamed in Rolla has been officially named by the United States Board on Geographic Names. The creek was previously referred to as “Tributary to Burgher Branch”. The creek is now named “Frisco Creek”. Frisco Creek is located in central Rolla beginning at the lake in Schuman Park, known as Frisco Lake. Frisco Lake was originally built by the Frisco Railroad to serve as a source of water for trains and livestock.

The creek begins at Frisco Lake, but is quickly diverted to underground storm sewer pipes from near the lake to the intersection of Holloway Street and 7th Street. The creek is visible at the intersection, but runs behind houses in the area for several blocks to the Rolla Public Schools property and finally drains to Burgher Branch.

The United States Board on Geographic Names is the official body to name and rename geographic features in the US. The local United States Geological Survey offices here in Rolla will include the new creek name on their latest maps.

Frisco Creek was the largest drainage basin with designated floodplain in Rolla without an official name. The watershed was in fact called the “Frisco” watershed on city maps for more than ten years. However, the real push to name the creek surfaced when a property owner along the creek signed up to adopt it with the “Adopt a Stream” program through the City of Rolla Public Works Department.

Prepared by: Tom Coots, City Planner

Attachments: Area Map, Letter from US Board on Geographic Names



U.S. BOARD ON GEOGRAPHIC NAMES
523 National Center
Reston, VA 20192
<https://www.usgs.gov/us-board-on-geographic-names>

April 11, 2024

Mr. Tom Coots, Community Development
Rolla City Planner
P.O. Box 979
Rolla, Missouri 65402

Dear Mr. Coots:

We are pleased to inform you that the U.S. Board on Geographic Names, at its April 11, 2024 meeting, approved your proposal to apply the new name **Frisco Creek** to a previously unnamed stream in the City of Rolla.

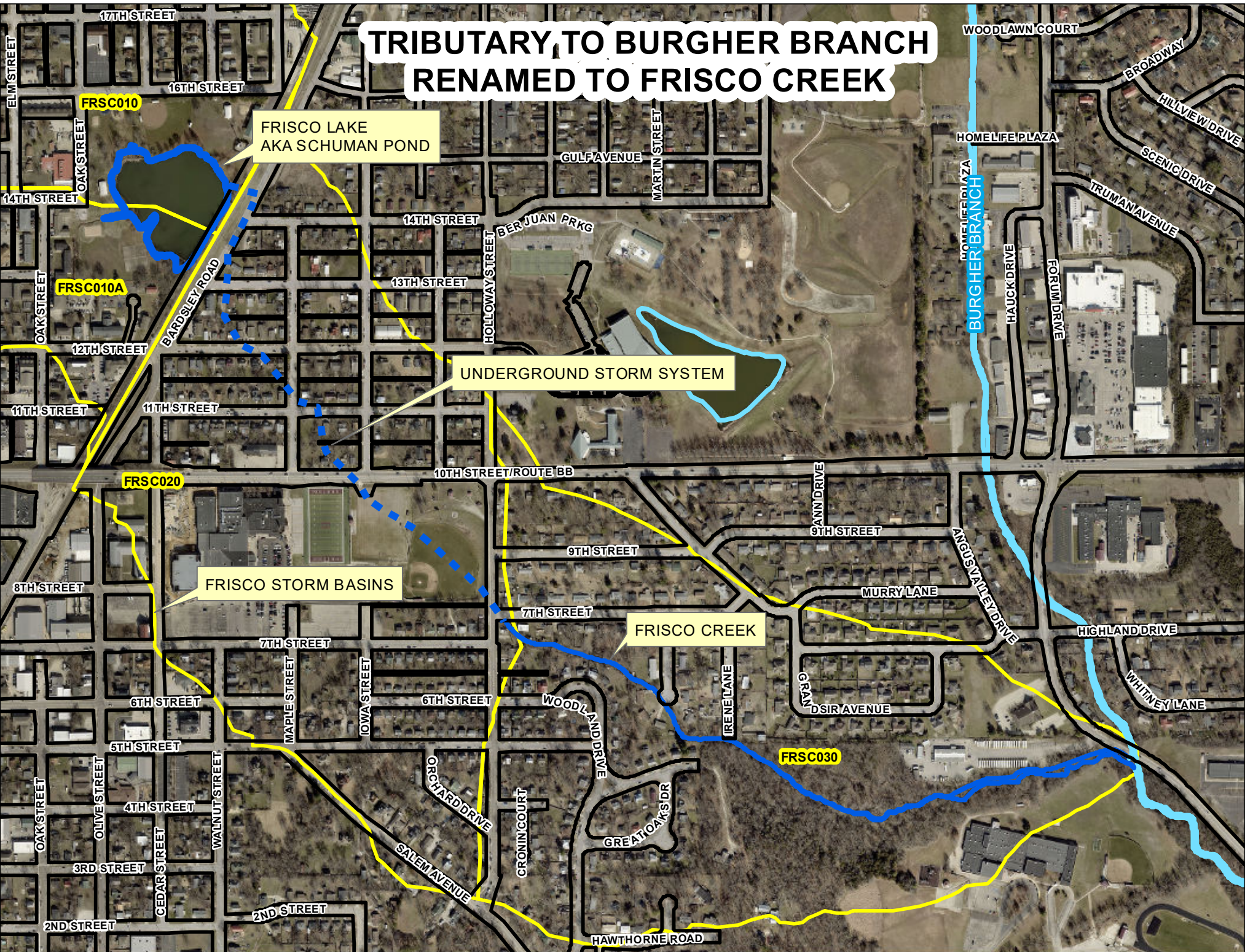
The name has been added to the Geographic Names Information System, the nation's official geographic names repository, available at <https://edits.nationalmap.gov/apps/gaz-domestic/public/search/names>. Federal maps will be updated during the normal revision cycle. The decision reads as follows:

Frisco Creek; stream; 1.12 mi. long; in the City of Rolla; heads in Frisco Lake at 37.9551543, -91.7665508, flows SE then E, N of Rolla Middle School, to enter Burgher Branch at 37.9476784, -91.75133; Named in association with Frisco Lake, which was constructed by the Frisco Railroad Company; Phelps County, Missouri; Secs 12,1&2, T37N, R8W, Fifth Principal Meridian; USGS Map - Rolla 1:24,000; Not: Frisco Branch.

Sincerely,

Timothy St. Onge, Chair
Domestic Names Committee
U.S. Board on Geographic Names

TRIBUTARY TO BURGHER BRANCH RENAMED TO FRISCO CREEK



City of Rolla

2021 - 2026 Storm Water Management Plan

CITY OF ROLLA DRAINAGE BASINS

Legend

- Stream
- County Drainage Boundary
- City Limits
- Bourbeuse River
- Burgher Branch
- Burgher Branch Tributary
- Deible Branch
- Dutro Carter
- East Fork Burgher Branch
- Frisco Branch
- Lanes Fork
- Little Beaver Creek
- Little Dry Fork
- Spring Creek



This map was prepared by the
Department of Public Works
Map revision date: July 2021

Appendix A
Page A-5



FILE: U:\ENGINEERING\M54 MUNICIPAL SEPARATE STORM SEWER SYSTEM\2021-2026 SWMP\MAPS\APPENDIX A-A-5.MXD



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Dawn Bell, Community Development Director

ACTION REQUESTED: Information only

SUBJECT: Update to Chapters 20 and 42

MEETING DATE: 5/06/2024

Commentary: As a result of discussions with the City Council and the City of Rolla's legal counsel, staff will be bringing proposed changes to Chapters 20 and 42 of the Rolla City Code to both Planning and Zoning Commission and City Council in the coming weeks.

On November 7th, 2022, an Ordinance was approved containing the current regulations pertaining to overnight shelters. As discussed in the attached legal brief, this approval placed the regulation authority within the zoning code. The zoning code (Chapter 42) is adopted to establish where certain uses will fit within a community and focuses on their compatibility with surrounding uses and not how they operate on a business level. The licensing/permitting process within the City establishes the guidelines on how an establishment can operate. The proposed changes to Chapter 20 define these guidelines, along with the administrative process for revocation for non-compliance. The proposed changes to Chapter 42 will reference back to Chapter 20 for processes pertaining to shelters.

The changes to Chapter 42, Planning and Zoning, will go in front of the Planning and Zoning Commission (P&Z) on May 14th, 2024, through a public hearing process. Upon a recommendation from P&Z, staff will then bring forward the proposed changes to both Chapters 20 and 42 to the City Council for discussion and Ordinance readings.

This item is for Council information only and any discussion and formal action should be deferred until this item returns from P&Z.

Attachments: Legal memo



LAUBER MUNICIPAL LAW

Serving those who serve the public

MEMO

To: Members of the Planning and Zoning Commission

From: Nathan Nickolaus, City Attorney

Re: Proposed Changes to Homeless Shelter Ordinance

Why the Change?

The original homeless shelter ordinance was written as part of the zoning code. The purpose of a zoning code is to regulate where certain activities can take place (*F.W. Disposal S., LLC v. St. Louis Cty.*, 168 S.W.3d 607, 613 (Mo. App. E.D. 2005) holding that the primary purpose of zoning is to regulate the development of real estate.). Zoning ordinances can, and often do regulate how a particular activity takes place, but it is generally an awkward way to do that. Zoning is generally a one-time thing. Once a property is zoned, the owner does not need to regularly check in to see if his use of the property is still okay. Nor do zoning codes generally, including Rolla's, have a mechanism to monitor how some activity is being carried out. Finally, if a property owner violates the zoning code, the only remedy is to revoke the zoning (conditional use permit) which is a lengthy and difficult process that requires public hearings and city council approval.

The alternative is to regulate activity through a licensing process. For example, Rolla currently regulates massage therapists. These licensees have to follow certain rules, and if they violate the rules, their license is simply revoked. The person is entitled to a hearing, but it is much simpler than revoking a conditional use permit.

How the Ordinance Works.

The ordinance creates four different kinds of homeless facilities, severe weather shelters, overnight shelters, soup kitchens, and transitional housing¹. Dividing the term "homeless shelter" into these different groupings allows the city to more effectively target the needs of each.

¹ A fifth class would be Domestic Violence Shelters, which are exempted from these rules because they have minimal impacts on the surrounding community.

Severe Weather Shelters.

These are not permanent facilities. Rather they are stood up when weather conditions or other emergencies require them. Since they are not permanent and of short duration, they have the fewest requirements. Prior to coming into use, they have to pass an inspection showing that they meet the basic requirements and an adequate safety plan (see below). It is assumed that clients will stay in the shelter for the duration of the event. Severe Weather Shelters simply maintain a list of who is being sheltered. There is no limit as to where Severe Weather Shelters may be located in relation to other facilities. Staff recommends that they be permitted use in all zones.

Overnight Shelters.

These are what are most commonly thought of as ‘homeless shelters.’ They are more or less permanent but require an annual license. Like Severe Weather Shelters, they must meet the basic requirements and have an adequate safety plan. Clients are not allowed to stay in the shelter for more than 14 hours at a time. This is to distinguish them from hotels or apartments and to give the staff a chance to clean and restock. In addition, if a person stays in the shelter for more than 30 days, the shelter must develop a plan for the person to transition from homelessness to some sort of permanent living arrangement. Overnight shelters must not only maintain a list of who is being sheltered but also additional specific information about the client. This information is available to the police.

Overnight Shelters cannot be located within 1000 feet of another overnight shelter. This is to spread them out and thereby minimize their impact at a particular location. Overnight shelters must be located a minimum of seven hundred-fifty (750) feet from any school, playground, or daycare, as measured from the closest point of the shelter facility to the closest point of such school, playground, or daycare. This rule doesn’t apply to Shelters providing facilities solely for women, children, and families.

Overnight Shelters must keep their property free of trash, litter, and cigarette butts. In addition, they must make efforts to clean up trash within one block of their facilities.

Overnight Shelters are required to have parking for their staff, but not their clients.

The City Staff is permitted to inspect Overnight Shelters at any reasonable time.

Soup Kitchens.

Soup Kitchens present issues very different from Shelters because they do not have residents. This means that fire and safety concerns are less. Nevertheless, Soup Kitchens must have an annual permit and a safety plan. They must pass a health inspection. The City Administrator is authorized to impose additional requirements to minimize any impacts on the surrounding community.

Transitional Housing

Clients in transitional housing are treated just like any other apartment dweller. Although they may have free or subsidized housing, there is no staff living with them.

What Are the Basic Requirements and Safety Plans?

Basic Requirements.

The Basic Requirements apply to Severe Weather and Overnight Shelters. These requirements pertain to having adequate size to accommodate clients, basic sanitation such as restrooms, fire safety, and building codes. These are intended to make sure that the residents are safe.

Safety Plans.

Safety Plans are required for Severe Weather and Overnight Shelters as well as Soup Kitchens. The safety plan is worked out by agreement between the operator and the city staff, particularly fire, code enforcement, and police. The police portion is intended to reduce crime both inside and outside of the facility. Fire and building code provisions are obviously focused on life safety issues.

Zoning.

A key component of this ordinance is that every type of shelter is allowed as a permitted use in at least one zone.

Severe Weather Shelters are permitted in all zones.

Overnight Shelters are permitted in the R-3, Multi-Family Residential District and the R-4, Urban Multi-Family District. They are also allowed as a conditional use in the C-C, Center-City Commercial District, and the M, Manufacturing District.

Soup Kitchens are a permitted use in the C-2 district and a conditional use in the C-C, Center-City Commercial District.

Transitional Housing is permitted wherever their particular type of housing is permitted. For example, if it is an apartment, then in multi-family zones.

Conclusion

I am attaching an article on the impact of homeless shelters on the surrounding community that I would like to add to the record. Please feel free to contact me if you have any additional questions.



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Serving those who serve the public

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Resolution

SUBJECT: Street Name Change: Renaming a portion of Old Saint James Rd from 18th Street to the city limits/Quarry Rd/County Rd 3030

(STR24-01)

MEETING DATE: May 6, 2024

Application and Notice:

Applicant - City of Rolla
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background:

The subject road has been known as Old Saint James Rd for many years. Official E-911 addressing refers to the road as Old Saint James Rd. Inside the city limits addressing is controlled by the Public Works Department. However, a portion of the road is adjacent to properties which are not within the city limits. Phelps County addresses properties that are not within a city. The county relies on road names that have been officially adopted by ordinance, or the adopted county road names.

An adjacent property owner who is not within the city limits has sought to address the property from Old Saint James Rd, rather than County Rd 3060, to be more consistent with the addressing in the area. The county discovered that there was never any ordinance to officially rename Old Saint James Rd from County Rd 3060, and so has refused to issue the address until such ordinance has been approved.

Discussion:

The subject roadway includes properties that are both inside the city limits and properties that are outside the city limits. The result is addressing that changes depending on which side of the street a property is located and where it is located.

The ordinance would allow for the possibility that new construction would be addressed with Rolla addresses and could allow for the county to re-address existing properties for consistency.

If the resolution is adopted, public notice will be provided in the newspaper. Four weeks are then allowed for anyone to protest the action. The ordinance will be brought back for the City Council to consider at the June 17, 2024 meeting.

Prepared by: Tom Coots, City Planner
Attachments: Area Map, Resolution

RESOLUTION NO. _____

A RESOLUTION TO DEEM IT NECESSARY TO RENAME THAT PORTION OF COUNTY ROAD 3060 WITHIN THE CITY LIMITS TO OLD SAINT JAMES ROAD AND TO AUTHORIZE THE PUBLIC NOTIFICATION PROCESS FOR SAID STREET NAME CHANGE.

(OLD SAINT JAMES RD)

WHEREAS, the portion of Old Saint James Rd within the city limits of Rolla has been known as Old Saint James Rd for a number of years; and

WHEREAS, if the City Council deems it necessary to change the name of a street, Section 77.220 of the Revised Statutes of Missouri requires the City Council to declare such name change necessary by resolution and cause such resolution to be posted in a newspaper published in the city for the duration of at least one week and allowing four weeks for adjacent property owners to file a written protest before having the authority to rename a street by ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1: That after consideration, the City Council approves this resolution to deem the renaming of a portion of County Road 3060 (known as Old Saint James Rd) necessary and to authorize the public notification process for said street name change.

SECTION 2: That this resolution shall be published for a period of at least one week to provide the public notice of the proposed street name change.

SECTION 3: That if within four weeks after such publication a majority of the resident property owners along the affected street do not file with the City Clerk their written protest against such proposed change of name, the City Council shall the power to rename said street, by ordinance, to Old Saint James Rd.

SECTION 4: That this resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 6th DAY OF MAY, 2024.

APPROVED:

Mayor

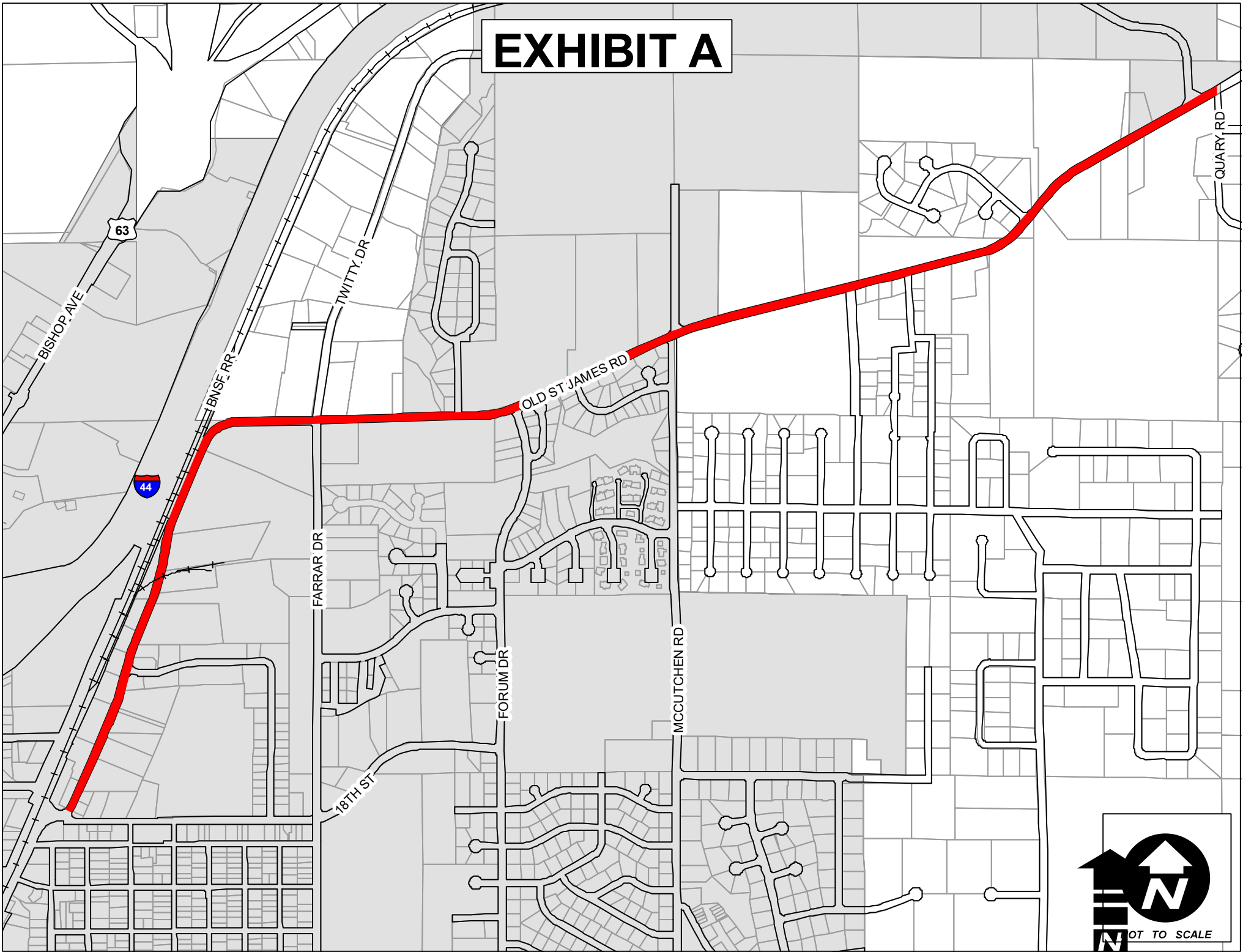
ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

EXHIBIT A



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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Bid Award / Ordinance Motion/1st Reading

ITEM/SUBJECT: Project #517 – Pine Street Improvements

BUDGET APPROPRIATION: \$400,000 DATE: 05/06/24

COMMENTARY:

City staff received bids for Pine Street Improvements project. The bids were as follows:

Donald Maggi, Inc. PO Box 66 Rolla, MO 65402	\$331,428.10
--	--------------

Logan Excavating, LLC 31442 Hwy 63 North Vienna, MO 65582	\$375,511.00
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This bid is for all of the concrete improvements on Pine Street from 12th Street to Bishop Avenue. It includes new curb and gutter, sidewalks, and driveways. Included in your packet are the cross sections indicating the improvements.

Staff is requesting a motion to award the bid and the first reading of the ordinance authorizing the Mayor to enter into the contract with Donald Maggi, Inc. for \$331,428.10.

ITEM NO. VII.A.1

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI, INC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla and Donald Maggi, Inc., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 20TH DAY OF MAY 2024.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and _____ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of “**PINE STREET IMPROVEMENTS, PROJECT 517**”, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor’s proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner’s official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor’s proposal, for the construction of “**PINE STREET IMPROVEMENTS, PROJECT 517**”.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.

Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.

Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.

Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.

The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.

Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$331,428.10 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract, and that the Contractor shall complete said work by December 1st, 2024.

It is further stipulated that in the event that the Contractor fails in the performance of the work specified and required to be performed within the period of time specified, the Contractor shall pay the Owner, as and for liquidated damages, and not as a penalty, the sum of one hundred dollars (500.00) per calendar day that the Contractor shall be in default.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete a return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions sections.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____
TITLE _____

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

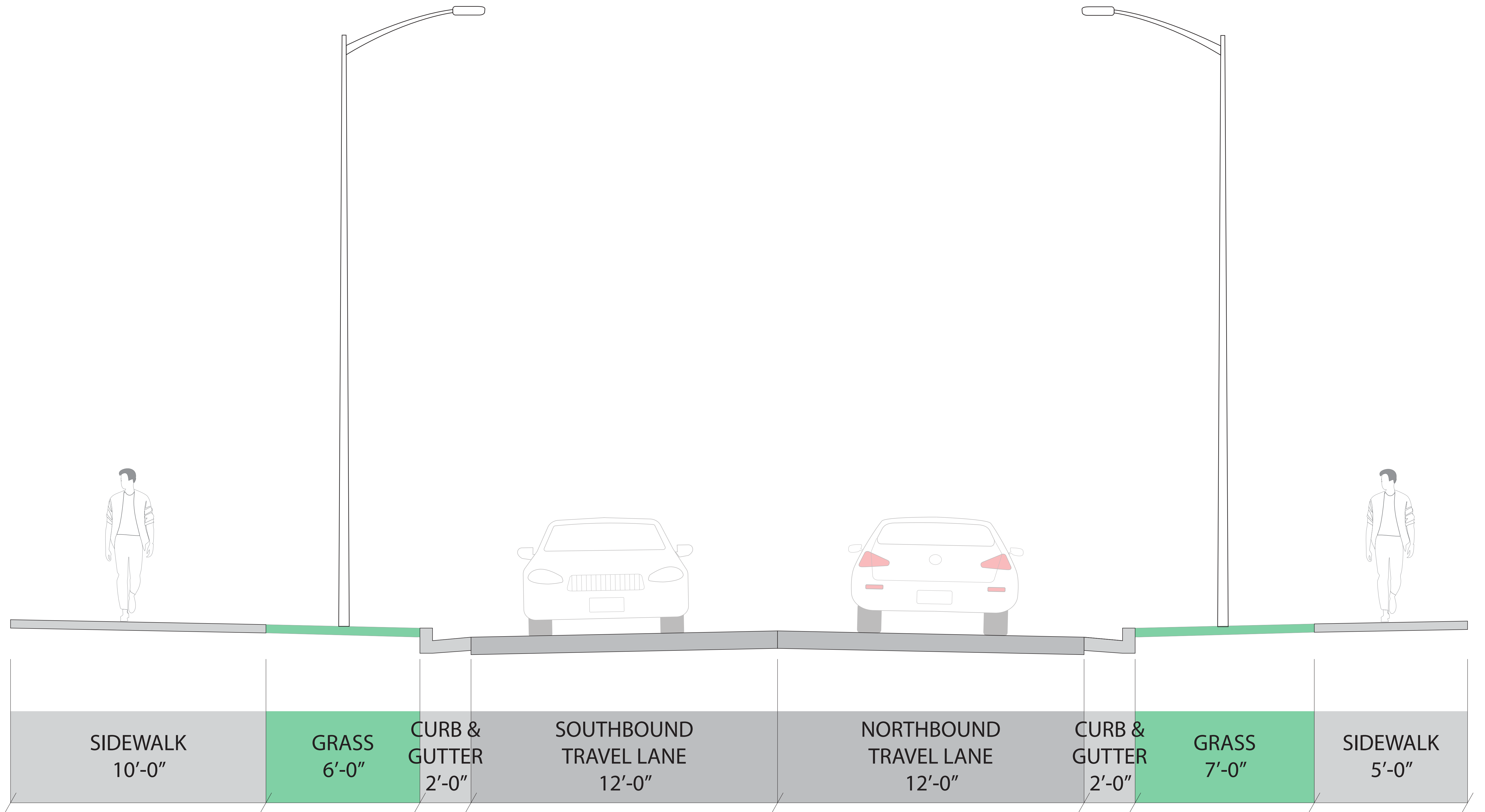
STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

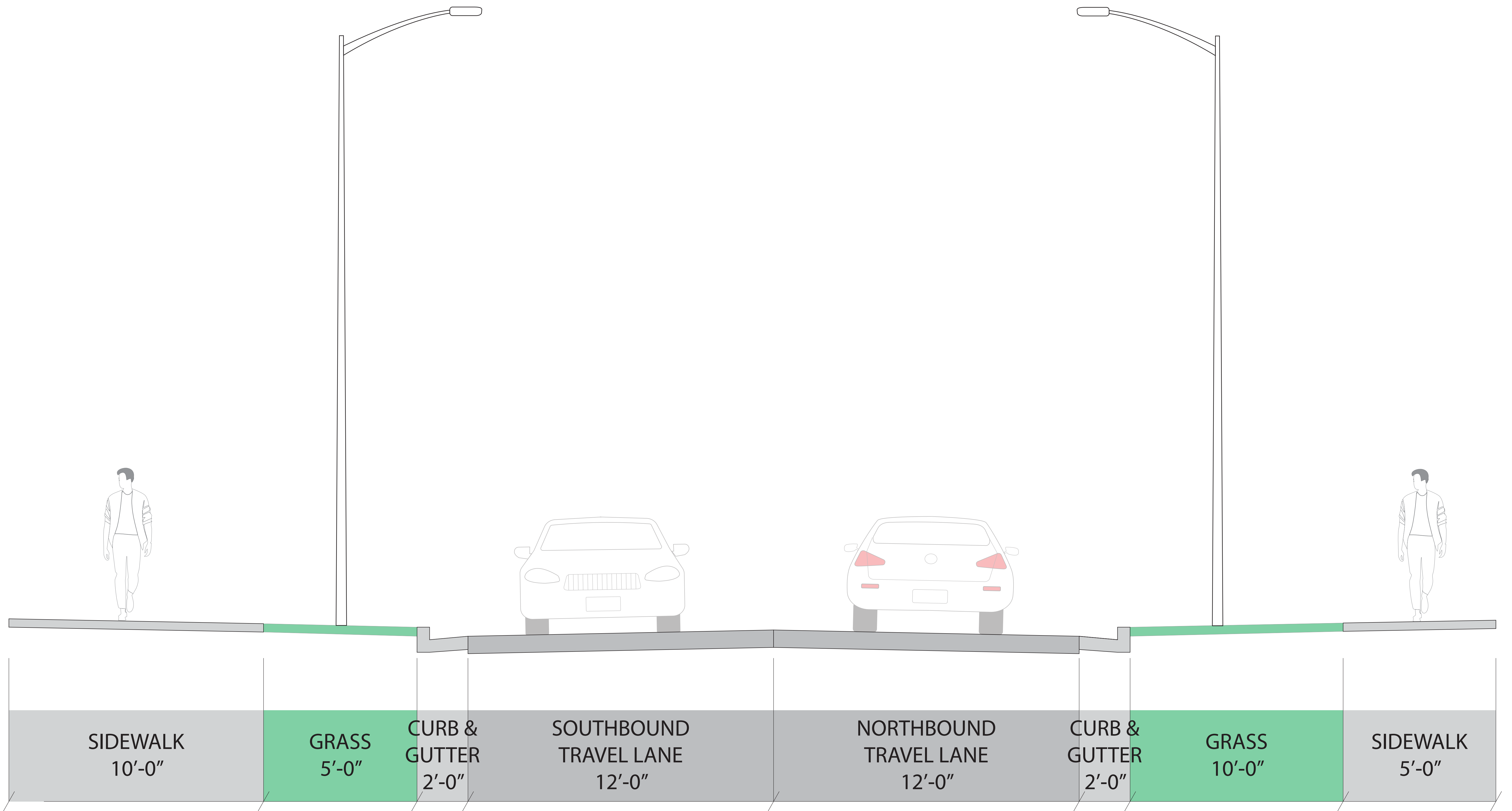
Notary Public

VII.A.6



PINE STREET
12th St to 16th St

VII.A.7



VII.A.8

PINE STREET
16th St to Bishop Ave

Proclamation

WHEREAS, the United States Congress has designated May 15th as Peace Officers' Memorial Day, and the week in which it falls as National Police week; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Rolla Police Department play an essential role in safeguarding the lives and property of all citizens of the City of Rolla.

Now Therefore, I, Louis J. Magdits IV, Mayor of the City of Rolla, call upon the citizens of Rolla to observe the week of

May 12-18th, 2024 as National Police Week.

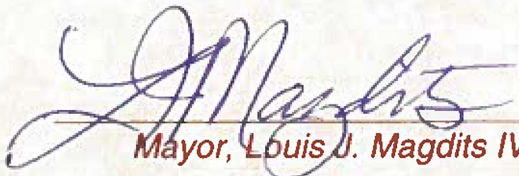
I further call upon the citizens of Rolla to observe

Monday, May 15, 2024 as Peace Officers' Memorial Day

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rolla to be affixed this 6th Day of May In the Year of Our Lord Two Thousand and Twenty Four.


Mayor, Louis J. Magdits IV

Proclamation

WHEREAS, the City of Rolla, Missouri joins the Missouri Municipal League and over 660 cities and municipalities across the state in proclaiming and recognizing *Local Government Week*, May 5-11, 2024; and

WHEREAS, local government is the backbone of our democracy and the bedrock of our political system; and a testimony to liberty, freedom and the right to elected self-government; and

WHEREAS, citizens of Missouri rely upon local governments to deliver essential community services such as safe and affordable water, sewer and electric, well maintained streets and sidewalks, efficient trash and recycling pick-up services; parks and recreation programs; police and fire protection, and effective planning, zoning and economic development; and

WHEREAS, "local government" also includes the Rolla City Council, the Phelps County Commission, the Rolla School Board, Phelps Health, the Emergency Services Board, the Rolla Rural Fire Department and scores of citizen volunteers serving on boards and commissions; and

WHEREAS, through education and awareness, the importance of local government can be celebrated and shared with all citizens, state and federal officials and the news media. Recognition of local governments' services and many accomplishments will give Rolla residents a better understanding of how essential local services are provided.

Now Therefore, I, Louis J. Magdits, IV Mayor of Rolla, Missouri do hereby proclaim **May 5-11, 2024** as

"LOCAL GOVERNMENT WEEK"

in Rolla, Missouri. And I call this observance to the attention of all Rolla residents and the Rolla community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Rolla to be affixed this 6th day of May, In the Year of Our Lord, Two-Thousand and Twenty Four.

Louis J Magdits IV

Louis J. Magdits, IV Mayor
City of Rolla



PROCLAMATION

Building Safety Month – May 2024

WHEREAS, the City of Rolla is committed to recognizing that our growth and sustainability depends on the safety and essential function our homes, buildings and infrastructure play in everyday life and particularly when disasters strike, and;

WHEREAS, community confidence in the resilience of the buildings is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, - who work year-round to ensure the safe construction of buildings, and;

WHEREAS, the City of Rolla annually conducts over 7,000 inspections to ensure our homes, businesses and neighborhoods meet all building, fire and zoning codes, and;

WHEREAS, these guardians are dedicated and certified members of the International Code Council, a nonprofit that brings together local, state, territorial, tribal and federal officials who are experts in the built environment to create and implement the highest-quality codes to protect the buildings where we live, learn, work and play, and;

WHEREAS, modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, flood and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of local code officials, and;

WHEREAS, the theme for Building Safety Month 2024 “Mission Possible” encourages all citizens to raise awareness of safe and sustainable construction; career opportunities in building safety, disaster mitigation, and energy conservation.

NOW, THEREFORE, I, Louis J Magdits IV, Mayor of the City of Rolla, Missouri, do hereby proclaim the month of May 2024 as:

“BUILDING SAFETY MONTH”.

And ask everyone to consider the commitment to improve building safety, resilience and economic investment at home and in our community, and to acknowledge the essential services provided by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.



Kevin Greven, Mayor Pro-Tempore

