

**Please Note:** The Council Meeting will be conducted at Rolla City Hall. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

**COUNCIL PRAYER**  
Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**  
**Monday, September 18th, 2023; 6:30 P.M.**  
**City Hall Council Chambers**  
**901 North Elm Street**

**PRESIDING:** Mayor Louis J. Magdits IV

**COUNCIL ROLL:** JOSHUA VROMAN, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, ROBERT KESSINGER, STANLEY MAYBERRY, KEVIN GREVEN, VICTORIA STEEN, AND TINA BALCH

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**PLEDGE OF ALLEGIANCE**  
Councilwoman Johnson

I. **PUBLIC HEARINGS** – None

II. **ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** –

- A. Recognition of Retirement and years of service for Community Development Director Steve Flowers.
- B. The Central Missouri Foster Care & Adoption Association - Carol Fischer, Interim Executive Director and DeAnna Alonso, President

III. **OLD BUSINESS** –

- A. **Ordinance** approving the rezoning from C-1 Neighborhood Commercial district to the C-3, Highway Commercial district at 708 N. Main Street. (City Planner Tom Coots) **Final Reading**
- B. **Ordinance** approving the FY 2024 Budget and 2024 Sewer Fees. (City Administrator John Butz) **Final Reading**
- C. **Ordinance** to approve the increase in sewer rates for FY 2023-2024. (PW Director Darin Pryor) **Final Reading.**
- D. **Ordinance** to amend the Rolla City Code to remove the southerly direction only parking designation on Elm Street between 12<sup>th</sup> and 14<sup>th</sup> Street. (PW Director Darin Pryor) **Final Reading**
- E. **Ordinance** authorizing the contract with Independent Steel and Machine LLC for Airport Door Repairs. (PW Director Darin Pryor) **Final Reading.**

IV. **NEW BUSINESS** –

- A. **Motion** to appoint Employer Representative to LAGERS (retirement) Annual Meeting. (City Administrator John Butz)
- B. 2023 ISO Rating Presentation – Fire Chief Jeff Breen
- C. **Ordinance** to approve Jenks Parking Lot Lease. (PW Director Darin Pryor) First Reading
- D. **Motion** to approve street closing for Homecoming Parade on Thursday, October 12<sup>th</sup>. (PW Director Darin Pryor)

September 18th, 2023

V. **CLAIMS and/or FISCAL TRANSACTIONS** –

A. **Award** of Bill to elite Textile Trading, LLC for Parade Barricades. (PW Director Darin Pryor)

VI. **CITIZEN COMMUNICATION**

VII. **MAYOR/CITY COUNCIL COMMENTS**

VIII. **COMMENTS FOR THE GOOD OF THE ORDER**

IX. **CLOSED SESSION** –

A. Closed Session per RSMo 610.021- NONE

X. **ADJOURNMENT** -



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Map Amendment (rezoning): C-1, Neighborhood Commercial district to the C-3, Highway Commercial district at 708 N Main Street

(ZON23-06)

**MEETING DATE: Sept. 18, 2023**

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**Application and Notice:**

Applicant - Ashley Brooks of The Rolla Mission  
Owner - Jacqui Timer of Vineyard Church  
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

**Background:**

The applicant seeks to rezone the property in order to allow for the applicant to pursue a request for a Conditional Use Permit for an Overnight Shelter use. The applicant rents space from (or has an arrangement with) the Vineyard Church. The church uses most of the building for church uses. The applicant operates a non-profit organization, known as The Rolla Mission, which provides services such as laundry machines, meals, showers, case management/social assistance, phones, computer access, and storage to anyone in need of assistance, but generally homeless persons.

Most prominently, the organization also allows people to rest indoors during the day and allows people to sleep inside at night, in the winter and temporarily during the Covid-19 Pandemic. The City has not agreed that the overnight sleeping is permitted as a year-round activity.

The applicant has previously sought to move the organization to another property. At the time, the zoning ordinance did not include any provisions for homeless shelters or related uses. Although the other property deal ended up falling through, in 2022, the City Council did adopt amendments to the zoning ordinance to define the uses and clarify in which zoning districts the uses are allowed. Of note, "Overnight Shelters" were defined and permitted in the C-3, Highway Commercial; R-3, Multi-family; and M-1, Light Manufacturing districts with approval of a Conditional Use Permit.

The City Council has been reviewing a major update to the zoning ordinance. At the July 17, 2023 meeting, the City Council voted to change the proposed ordinance to no longer allow "Overnight Shelters" as a Conditional Use in the new C-2, General Commercial district (which would include the current C-2 and C-3 district), leaving the use as a Conditional Use in the R-3 and the new M, Manufacturing districts. The City Council held the first reading of the ordinance for the new zoning code on August 7. The second reading is planned for October 2.

The applicant submitted the application for a rezoning to the C-3 district on June 28, prior to the proposed changes to the zoning code to remove "Overnight Shelters" as a Conditional Use in the C-3 district. At the September 5 meeting, the applicant requested that the City Council continue their discussions to the September 18 meeting.

**Property Details:**

Current zoning - C-1, Neighborhood Commercial; requested to be rezoned to C-3, Highway Commercial  
Current use - Church/non-profit organization  
Proposed use - Overnight Shelter  
Land area - About 23,600 Sq. Ft.

**Public Facilities/Improvements:**

Streets - The subject property has frontage on 7<sup>th</sup> Street, 8<sup>th</sup> Street, and Main Street, all local streets.  
Sidewalks - Sidewalks are located adjacent to the property on all sides.  
Utilities - The subject property should have access to all needed public utilities.

**Comprehensive Plan:**

The Comprehensive Plan designates the property as being appropriate for Semi Public/Church uses due to the existing church. The plan designates the east half of the block as being appropriate for Center City uses; the block to the south as Community Commercial uses; the block to the west as Neighborhood Commercial and Semi-Public/Church; and the block to the north as Semi-Public/Church.

**Discussion:**

Although the applicant for the rezoning is The Rolla Mission, the request should be reviewed purely based on the most proper use of the property. The applicant and the potential for their application for a Conditional Use Permit is not relevant. The applicant has requested review of a rezoning to the C-3, Highway Commercial district. The applicant may also accept rezoning to the R-3, Multi-family district if C-3 zoning is not found to be acceptable.

The property is located in the Rolla downtown, one block north of 6<sup>th</sup> Street, a major arterial road. While the property is currently used primarily as a church, it is possible that the building could be used for another use in the future. Commercial uses are located on adjacent properties. The building has constructed many years ago with a zero setback on 8<sup>th</sup> Street. The C-C, Center City district may be the most appropriate zoning district for the property, given the location and design of the building, however, the applicant has not requested C-C zoning.

The property is located just north of a block which is zoned C-3, Highway Commercial. However, the other property does have frontage on a major road, while the subject property does not. The C-3 district is most appropriate for commercial properties along major roads. C-3 zoning may not be an appropriate zoning for the property due to the location.

The exact location is surrounded on the other sides by other churches and governmental buildings, which are mostly zoned C-1, Neighborhood Commercial.

The Comprehensive Plan does not provide much guidance for the appropriate uses for the subject property if the church use were to cease. Since the property is located adjacent to the downtown and not adjacent to a major road, again the C-C, Center City zoning seems most appropriate. However, when other areas adjacent to the downtown are reviewed, another option becomes more apparent. On the north side of the downtown, the Comprehensive Plan indicates that Medium/High Density Residential uses are appropriate. If the subject property is not suitable for commercial uses, the R-3, Multi-family district may be another suitable option, compatible with the adopted Comprehensive Plan. Converting the church building into apartments is not only feasible, but such a use would be compatible and supplementary to the downtown.

Taken together and ranked from most appropriate to least, the C-C, Center City district is the most appropriate zoning for the property. Next, the R-3, Multi-family district is appropriate and still compatible with adopted plans. Next, retaining the C-1 may be considered, however, the setbacks in the C-1 district would not be compatible with the downtown. Downtowns are more urban, but C-1 development is more suburban. Finally, the requested C-3, Highway Commercial district would be the least appropriate option, given the location of the property. C-3 allows uses which are not compatible with the surrounding area.

Some concerns may be raised regarding "Spot Zoning." Spot Zoning is a term referring to the zoning of one property very differently than surrounding properties. Courts may ultimately decide if a decision is indeed Spot Zoning, however, the risk of a decision being determined to be Spot Zoning may be reduced or eliminated by adhering to the following:

1. Carefully and clearly explain the reasons for the decision.
2. Review the criteria for approval of a rezoning and ensure the request is not in conflict.
3. Review the Comprehensive Plan for consistency. In this case, the Comprehensive Plan does not provide direct guidance. The specific location of the property makes several uses and zoning district potentially appropriate.
4. Consider the size of the property requested to be rezoned. A single lot in the middle of a block must have clear reasons for approval. In this case, the location is ½ of a block, with an alley dividing the block. Rezoning a large portion of a block is unlikely to be considered to be Spot Zoning.

Rezoning the property will not grant any expansion of services. The applicant would still need to seek approval of a Conditional Use Permit.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on August 15, 2023 and voted 5-0 to recommend the City Council deny the request.

**Prepared by:** Tom Coots, City Planner  
**Attachments:** Public Notice Letter; Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE RE-ZONING OF PROPERTY ADDRESSED AS 708 N MAIN STREET FROM THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT TO THE C-3, HIGHWAY COMMERCIAL DISTRICT**

**( ZON23-06)**

**WHEREAS**, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

**WHEREAS**, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

**WHEREAS**, the City of Rolla Planning and Zoning Commission met on August 15, 2023 and recommended the City Council deny the rezoning of the subject property; and

**WHEREAS**, the Rolla City Council, during its August 21, 2023 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

**WHEREAS**, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from C-1 (Neighborhood Commercial) to C-3 (Highway Commercial) Zoning described as follows:

Block 37, Lots 2, 3, 6, and 7, Bishops Addition to Rolla, Phelps County, Missouri

**SECTION 2:** This Ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 18<sup>th</sup> DAY OF SEPTEMBER, 2023.**

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



**Project Information:**

Case No: ZON23-06  
 Location: 708 N Main Street  
 Applicant: Vineyard Church c/o The Rolla Mission  
 Request:  
 Rezoning from C-1, Neighborhood Commercial to C-3, Highway Commercial

**Public Hearings:**

Planning and Zoning Commission  
 August 15, 2023  
 5:30 PM  
 City Hall: 1<sup>st</sup> Floor  
  
 City Council  
 August 21, 2023  
 6:30 PM  
 City Hall: 1<sup>st</sup> Floor

**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org

(573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday

III.A.6





Who and What is the Planning and Zoning Commission?

The Planning and Zoning Commission is an appointed group of citizens from Rolla who are charged with hearing and deciding land use applications, such as zoning and subdivisions. The Commission takes testimony and makes a recommendation to the City Council.

What is a Rezoning (Map Amendment)?

A Rezoning is a request to change the zoning of a property from one zoning district to another. Usually a rezoning would allow for a property to be used differently than in the past, or may allow for development or redevelopment.

What is Zoning?

The City of Rolla has adopted zoning regulations that divide the city into separate areas that allow for specified uses of property. For example, generally only residential uses are allowed in residential zones; commercial uses in commercial zones; etc..

How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting. You may learn details about the project at the meeting. You will be given an opportunity to ask questions or make comments.

You do have the right to gather signatures for a petition. If a petition is received by 30% of the land owners (by land area) within 185 feet of the subject property, such request would require approval of 2/3 of the City Councilors. Please contact the Community Development Office for a property owner list.

What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

LEGAL DESCRIPTION

Block 37, Lots 2, 3, 6, and 7, Bishops Addition to Rolla, Phelps County, Missouri



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**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: John Butz, City Administrator**

**ACTION REQUESTED: Final Reading**

**ITEM/SUBJECT: Ordinance to approve the FY 2024 Budget**

**BUDGET APPROPRIATION: \$37,915,446**

**DATE: September 18, 2023**

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**COMMENTARY:**

In compliance with RSMo 64.020 the FY 2024 budget is submitted for Council consideration. The spending plan of \$37,915,446 is offset with projected revenues of \$35,905,885 plus retained earnings from previous years. In this case the total deficit of \$2,009,561 is covered from revenues received in prior years from TDD funds for the Pine Street project, Round 3 of ARPA funds (revenues received in FY 2022), Animal Shelter Ph. 2 (\$250,000) and Rec Centre support (\$250,000).

The budget includes the enabling ordinance, budget letter, budget summary and details of the City's 9 funds (General, Sewer, Environmental Services, Airport, Cemetery Trust, Street/Capital Improvement, Rec Center, Parks and Parkland Reserve). Full copies of the budget are on the City's website and available in the City Clerk's Office for review.

The budget does include an 8% increase in sewer fees to cover debt service on the treatment plant renovations and a \$2 increase in monthly residential trash collection fees and a 12% increase in commercial services due to a 38% increase in transfer station/landfill costs.

Recommendation: Final reading



September 5, 2023

Honorable Louis J. Magdits, IV  
and Members of City Council  
City of Rolla  
Rolla, MO 65402

Dear Mayor and Council:

Pursuant to the requirements of Section 67.020 of the Revised Statutes of Missouri, the Fiscal Year 2024 Budget is hereby submitted (October 1, 2023 – September 30, 2024). This Budget has been prepared in conjunction with the Mayor, Council and Department Directors who have anticipated the needs of their departments realistically in relation to both available money and department demands.

In every respect the 2023-24 Budget meets the legal requirement that expenditures not exceed anticipated revenues plus any unencumbered fund balance from the previous year. The budget represents a total yearly spending program of \$37,915,446 offset by anticipated revenues of \$33,905,885 – a net deficit of \$2,009,561 (due to the spend-down of the last MRTDD project, Pine St. North, ARPA funds, Animal Shelter Ph. 2, and Centre support). The budget includes an average pay adjustment of 6% (COLA and merit) for qualifying full-time City employees. The Budget includes fee increases for the Sewer Fund and the Environmental Service Fund due to significantly higher landfill disposal costs. The City has received \$4.1 M in federal ARPA funds in 2022 with a series of possible expenditures of \$1,162,000 in FY 2024/25.

The Fiscal Year 2024 Budget is submitted with the belief that it represents a worthy effort to obtain a balanced program for the ensuing year. The Budget expresses on paper and in dollars the never-ending struggle to provide Rolla citizens the most service possible for each tax dollar spent.

Sincerely,



John Butz  
City Administrator



Risk Management: \$485,720 renewal; [\$1.06M total]  
 Pass Thru budgets: Library (\$431,300); 911 Dispatch (\$1,476,605)  
 Police – 37 Certified Officers funded  
 Fire – 28 Certified Firefighters (includes Fire Marshal/Inspector)

<b>Critical Funded Requests:</b>	Asst City Administrator (1/2 yr)	\$56,000
	Police Vehicles (8)	\$432,000
	Records Clerk/.5 IT	\$80,000
	RFD Station renovation	\$40,000
	Fire Inspector position	\$100,000
	Animal Shelter Building Ph II	\$25,000
	Police Body Cameras (annual)	\$38,000

**Sewer Fund**

Completion of the \$28 M Treatment Plant Upgrades (Debt Service of \$1.6M)  
 Solid Reserves of \$1.78 M  
 No change in Service Availability Fee Inc (\$12/mo)  
**8% increase in user rate** (total \$6.75/1,000 gal)

**Environmental Services**

Good Reserves of \$1.7 M  
 Recycling market has declined (\$200,000 proj rev)  
**Trash fee increase of \$2/mo** (eliminated curbside recycling in 2022) #15.75 to #17.75  
 Trash fee increase of 12% for commercial  
**Landfill/Disposal Rate – 38%** increase on Feb 2024; Unchanged for last 10 years  
 Automated Trash Truck No. 2 and/or 3 (\$412,000) – 4 month delivery  
 Internal Financing of Vehicle Maintenance Facility 11/18 years (bal of \$380k)

**Airport Fund**

Minimal Reserves (projected \$3,293)  
 Transferred to Street/Cap Imp Fund from Gen Fund in 2020  
 Taxiway Design Project - \$100,000 (grant covered)  
 Fuel Sales have rebounded nicely (\$545k)  
 Ag Lease/Ground Leases all updated  
 Replace 8 hangar doors – tornado damage (some insurance) - \$80k  
 Star Loan (MoDOT) for 5% Runway grant match (\$34,000 year 4 of 5)

**Cemetery Fund**

Fiduciary/Trust projected balance of \$363,144  
 Increase in burial service fees in FY 2022  
 FY 2023 projects include old tombstone repair and potter's field monuments

### **Street Fund**

Solid Unrestricted Reserve projected \$3.8 M  
Cap Imp/Transportation Sales Tax – 4% net growth  
Transferred Engineering Division from GF to Street/Cap Imp Fund in FY 22  
Last MRTDD Project of \$1.6 M for Pine St. (TDD Reimbursement received)  
Completed construction of Street Shop FY 2022 (\$3.6 M)  
Primary City Projects: Pine St. north lighting/reconstruction; Hwy E sidewalk grant  
\$600,000 in thin overlay/micropave (7 miles)  
ARPA grant for storm water project (10<sup>th</sup> & Poole to Hwy 63)

### **Rec Center Fund**

Contracted management/operations with Power Wellness Nov 2020  
ARPA loss revenue reimbursement of \$475,000 for 2023  
General Fund transfer of \$357,000 in FY 2023; Projected at \$250,000 in FY 2024  
Projection for break-even FY 2027  
Reviewing all major components/equipment for any major expenses in next 2 – 5 years

### **Park Fund**

Good Reserve Fund Balance of \$299,972  
Property Tax and Sales Tax (4% with redirect of TIF)  
Prop P (1/16<sup>th</sup> sales tax renewed in 2023- \$385k for park improvements)  
Capital Expenses of \$250,000 for Pickleball Complex; Barnitz Park playground  
SplashZone operations – budget includes a pool manager (FTE); \$209,000 in operating loss  
– seriously need to consider replacing facility (possibly with a large splashpad?)  
ARPA grant of \$495,000 for BerJuan Park improvements  
Demolition of Holloway House \$50k est.

### **Park Land Reserve Fund**

Balance in Escrow - \$50,919 (from land sales & residential subdivision development)  
Requires 2/3 Council Vote with timely spend down  
\$25,000 towards Barnitz Park playground

### **Debt Position**

FY 2024 debt/lease payments (expense) - \$3.4 M  
Total City debt and obligations outstanding - \$28 M:  
Including Sewer Revolving Fund Debt of \$25 M (voter approval Nov 2018)  
No new debt in FY 2024  
Constitutional Debt Authority (20% Assessed Valuation) - \$50,230,000  
Rolla's General Obligation Debt: \$0



**ARPA Consideration**

City will receive approximately \$4,142,000

First deposit of \$2,061,340 was received in August 2021; 2<sup>nd</sup> deposit 9/2022

**Council authorized Round 1 funding 1/18/2022:**

1) Finance/Admin tracking - (\$10,000 for 4 yrs)	\$40,000
2) Municipal Court Impact -	\$100,000
3) Franchise Fees -	\$180,000
4) Animal Control Impact -	\$10,000
5) Community Development Impact -	\$35,000
6) Rec Center Impact - (2020 - 2022)	\$850,000
7) Park Impact - (Splashzone 2020/21 Seasons)	\$45,000
8) Citizen Communications - Website/Codification	\$25,000
9) Telecommunication Upgrade	
10) Internet/Broadband Upgrades	
11) Public Safety Communication (MOSWIN)	\$1,050,000

Round 1 Estimate: \$2,335,000

**Round 2 2023:**

1) Update City Comprehensive Plan	\$125,000
2) Cyber Security/IT Services/Web	\$100,000
3) Animal Shelter Ph 2	\$100,000
4) Parade Safety barriers	\$50,000
5) Police building façade renovation	\$45,000
6) Fire Station 1 bay doors	\$40,000
7) Rec Centre operations	\$475,000
8) Sewer improvements (Hy Point/lining match)	\$475,000

Round 2 Estimate: \$1,410,000

2024 Remaining Balance: \$400,000

**Round 3 2024:**

1) Rec Center Operations	\$250,000
2) City Hall Roof (2025)	\$150,000



**CITY OF  
CROLLA  
BUDGET**

III.B.8

**The Mission of the City of Rolla is to promote the enhanced quality of life for citizens of all ages and abilities. We do so by pursuing strong public safety services, a quality infrastructure network based on properly planned growth, and a diverse and vibrant economy. Through effective leadership in cooperation with our citizens, businesses and community organizations we can ensure the desired balance between our urban development with the charm of our rural history through open and participative communication with our customers and citizens.**

**(City Council Retreat, 2000)**

III.B.9

**CITY OF ROLLA**  
**2023-2024 Budget Summary**  
**The Funding of City Services**

The City of Rolla is a large service organization. Our customers range from general citizens desiring the basic services of health, public safety, and welfare to churches, schools, and neighborhoods to businesses, tourists, and prospective residents. The City's mission is to protect and enhance the quality of life of all customers. And like any business the City provides roads, utilities, sanitation, public safety, parks and recreation, leadership, planning and economic opportunity based on the value customers are willing to pay to support these endeavors. As such it is helpful to understand where the money goes (services provided) and where the money comes from.

**What is Budgeting?**

Legally, budgeting is the balancing of revenues and retained earnings (reserves) with planned expenditures – a work plan with accountability. The City of Rolla's budget is organized in a series of funds, each of which is considered a set of self-balancing accounts, to record and maintain the assets, liabilities, fund equity, revenues, and expenditures for each primary activity. The City of Rolla operates with the following ten (10) funds: General Fund, Sewer Fund, Airport Fund, Solid Waste Fund, Cemetery Trust Fund, Street/Capital Improvement Fund, Recreation Center Fund, Park Fund, Park Land Reserve Fund and Health Insurance Internal Service Fund (not budgeted). Rolla Municipal Utilities (RMU) derives its authority to operate the electric and water system directly from the City Council. RMU is a part of the City with a separate budget under the Board of Public Works that works closely with the City in addressing the many needs of the community.

**Main Purposes of Budgeting:** A means of balancing revenues and expenditures (legal requirement)

- a) Budgeting as a “**semi-judicial process**” where departments and divisions come to the City Council to plead their case;
- b) Budgeting is “**accountability**” where the people hold the City Council accountable through the electoral process;
- c) Budgeting is “**control**” whereas appropriations are the first line of Defense against overspending;
- d) Budgeting is “**public relations**” where we attempt to respond to the public’s needs and requests by establishing public policy;
- e) Budgeting is an “**instrument**” of good management;
- f) Budgeting is a “**work plan**” with a dollar sign attached;
- g) Budgeting is an instrument for “**planning**” which requires project costs and program levels at least several years ahead.

*Source “Public Budgeting in America”*

## FUND ACCOUNTING

Accounts of the City organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate.

### Governmental Funds:

**General Fund** – the general operating fund of the City. It is used to account for all financial resources except those requiring separate accounting. (General Fund and Airport Fund)

**Special Revenue Funds** – used to account for the proceeds of specific revenue sources that are legally restricted. (Parks Fund, Recreation Fund and Park Land Reserve Fund)

**Capital Projects Funds** – used to account for financial resources to be used for the acquisition or construction of major capital facilities. (Street Fund)

### Proprietary Funds:

**Enterprise Funds** – used to account for operations that are financed and operated in a manner similar to private business enterprises. (Sewer Fund and Environmental Services Fund)

### Fiduciary funds:

**Trust & Agency Funds** – used to account for assets held by the city in a trustee capacity. (Cemetery Fund)

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**

**ALL FUNDS**

City of Rolla

Fiscal Year 2023 - 2024

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024	% of Budget
<b>REVENUES</b>					
Sales/Property Tax	16,436,163	17,847,430	18,799,850	19,463,900	54%
Licenses & Permits	156,356	205,903	208,500	188,450	1%
Intergovernmental	1,444,802	2,735,118	1,482,000	930,000	3%
Charges for Service	9,912,326	11,450,390	11,555,848	12,195,885	34%
Fines & Forfeitures	155,167	186,392	153,400	163,500	0%
Misc. Income	11,662,908	3,742,173	2,540,052	2,964,150	8%
Bond Proceeds	13,728,830	6,014,280	1,896,584	0	0%
<b>Total Revenues</b>	<b>\$ 53,506,552</b>	<b>\$ 42,161,606</b>	<b>\$ 36,636,244</b>	<b>\$ 35,905,885</b>	<b>100%</b>
<b>EXPENDITURES</b>					
Personnel	13,680,327	13,867,642	14,544,707	15,808,950	42%
Supplies & Bldg. Mtnc.	809,741	898,616	920,076	942,576	2%
Services	5,664,385	4,750,651	4,849,566	5,025,300	13%
Maintenance & Imp.	3,132,530	3,420,125	3,157,017	3,739,150	10%
Capital Exp.	25,956,131	23,704,088	10,346,472	11,392,435	30%
Use Tax Exp.	374,219	469,186	960,950	1,007,035	3%
<b>Total Expenditures</b>	<b>\$ 49,617,314</b>	<b>\$ 47,110,307</b>	<b>\$ 34,788,788</b>	<b>\$ 37,915,446</b>	<b>100%</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$ 3,889,239</b>	<b>\$ (4,948,701)</b>	<b>\$ 1,847,456</b>	<b>\$ (2,009,561)</b>	
<b>FUND TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (20,500)</b>	<b>\$ -</b>	
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>\$ 3,889,239</b>	<b>\$ (4,948,701)</b>	<b>\$ 1,826,956</b>	<b>\$ (2,009,561)</b>	
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>\$ 10,846,012</b>	<b>\$ 15,191,350</b>	<b>\$ 15,803,217</b>	<b>\$ 17,630,173</b>	
<b>ENDING FUND BALANCE - ALL FUNDS (9/30)</b>	<b>\$ 14,735,250</b>	<b>\$ 10,242,649</b>	<b>\$ 17,630,173</b>	<b>\$ 15,620,612</b>	
<b>FOOTNOTES:</b>					
<b>RESTRICTED CASH</b>	<b>\$ 4,497,166</b>	<b>\$ 6,158,543</b>	<b>\$ 7,233,503</b>	<b>\$ 7,072,547</b>	
<b>UNRESTRICTED CASH</b>	<b>\$ 10,238,084</b>	<b>\$ 4,084,106</b>	<b>\$ 10,396,669</b>	<b>\$ 8,548,064</b>	

# CITY OF ROLLA REVENUE TOTALS FY 2023 - 2024

Fund	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ESTIMATED	2023-2024 PROPOSED	% OF BUDGET
General Fund	12,752,210	13,249,839	14,475,792	13,941,835	38.83%
Sewer Fund	18,099,118	10,642,054	5,962,584	5,457,000	15.20%
Environmental Services Fund	3,976,914	4,047,589	3,997,400	4,326,500	12.05%
ARPA Fund	97	2,325,555	453,000	3,000	0.01%
Park Fund	1,801,997	2,005,887	1,991,466	2,564,100	7.14%
Park Land Reserve Fund	562	1,343	680	650	0.00%
Airport Fund	672,256	740,576	725,400	779,900	2.17%
Cemetery Fund	23,219	20,946	18,414	21,000	0.06%
Street Fund	16,023,154	13,926,551	10,030,200	8,561,300	23.84%
Recreation Fund	157,024	851,553	481,308	250,600	0.70%
<b>REVENUE TOTAL</b>	<b>53,506,552</b>	<b>47,811,893</b>	<b>38,136,244</b>	<b>35,905,885</b>	<b>100%</b>



# CITY OF ROLLA EXPENDITURE TOTALS FY 2023 - 2024

Department	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 ADOPTED	2022-2023 ESTIMATED	2023-2024 PROPOSED	% OF BUDGET
Administration	628,017	764,297	709,485	753,553	769,610	2.03%
City Administration	319,347	290,452	308,055	292,745	352,225	0.93%
Library	294,607	328,043	318,850	366,265	431,300	1.14%
Finance	627,248	667,509	729,800	741,359	778,195	2.05%
Legal	65,170	75,394	70,750	64,980	117,940	0.31%
Court	89,081	96,217	133,450	132,530	147,895	0.39%
911/Telecommunications	1,216,058	1,227,904	1,498,355	1,344,665	1,476,605	3.89%
Animal Control	195,781	682,561	335,740	275,385	490,155	1.29%
Police	4,033,226	4,650,903	4,993,225	5,505,654	5,264,010	13.88%
Fire	3,216,676	3,254,400	4,255,462	4,661,311	3,945,211	10.41%
Building Services	105,992	85,971	105,715	118,818	118,175	0.31%
Engineering	763,443	0	0	0	0	0.00%
Community Development	436,669	449,828	518,500	559,145	556,050	1.47%
Economic Development	33,989	52,927	57,075	73,025	62,025	0.16%
<b>GENERAL FUND TOTAL</b>	<b>12,025,305</b>	<b>12,626,406</b>	<b>14,434,342</b>	<b>14,889,435</b>	<b>14,509,396</b>	<b>38.27%</b>
Sewer	18,134,355	11,155,404	5,874,432	6,223,610	5,047,650	13.31%
Recycling	582,273	522,801	428,375	506,653	474,805	1.25%
Sanitation	2,974,834	2,789,037	3,072,950	2,879,952	3,354,525	8.85%
Vehicle Maintenance	465,948	492,478	496,230	490,754	519,385	1.37%
ARPA	0	2,543,572	1,635,000	655,000	1,165,000	3.07%
Parks	1,596,974	1,809,833	1,812,250	1,893,507	2,557,030	6.74%
Cemetery	80,331	6,381	10,000	4,000	8,000	0.02%
Park Land Reserve	50,000	35,000	0	0	25,000	0.07%
Airport	830,123	907,791	794,560	878,050	1,084,575	2.86%
Street	11,788,027	12,736,157	7,103,085	4,747,967	7,540,500	19.89%
Engineering	0	804,208	927,650	820,300	1,142,275	3.01%
Recreation Center	1,089,124	683,659	459,025	799,560	487,305	1.29%
<b>OTHER FUNDS TOTAL</b>	<b>37,592,009</b>	<b>34,486,230</b>	<b>22,613,557</b>	<b>19,899,353</b>	<b>23,406,050</b>	<b>61.73%</b>
<b>EXPENDITURE TOTAL</b>	<b>49,617,314</b>	<b>47,112,635</b>	<b>37,047,899</b>	<b>34,788,788</b>	<b>37,915,446</b>	<b>100%</b>

8/25/2023

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE  
GENERAL FUND  
City of Rolla  
Fiscal Year 2023-2024**

	<b>Audit 2021</b>	<b>Audit 2022</b>	<b>Estimated 2023</b>	<b>Proposed 2024</b>
<b>REVENUES</b>				
Taxes	9,447,627	10,198,943	10,604,000	10,905,500
Licenses & Permits	166,356	205,903	208,500	188,450
Intergovernmental Revenue	1,260,444	360,701	457,000	305,000
Charges for Services	1,595,651	1,683,895	1,776,792	2,015,085
Fines and Forfeitures	155,167	166,392	153,400	163,500
Miscellaneous	126,965	634,404	301,100	364,300
Lease Proceeds	0	0	975,000	0
<b>Total Revenues</b>	<b>12,752,210</b>	<b>12,249,839</b>	<b>14,475,792</b>	<b>13,941,835</b>
<b>EXPENDITURES</b>				
Administrative	628,017	628,297	753,553	769,610
City Administration	319,347	290,452	292,745	352,225
Library	294,607	328,043	368,265	431,300
Finance	627,248	667,509	741,359	778,195
Legal Service	65,170	75,394	84,980	117,940
City Court	89,081	96,217	132,530	147,895
911/Communications	1,216,058	1,227,904	1,344,665	1,476,605
Animal Control	195,781	682,561	275,385	490,155
Police	4,033,226	4,650,903	5,505,654	5,264,010
Fire	2,116,876	3,254,400	4,661,311	3,945,211
Buildings	105,992	85,971	118,818	118,175
Engineering	763,443	0	0	0
Community Development	436,669	449,828	559,145	556,050
Economic Development	33,989	52,927	73,025	62,025
<b>Total Expenditures</b>	<b>12,025,305</b>	<b>12,625,626</b>	<b>14,889,435</b>	<b>14,509,396</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>726,905</b>	<b>623,434</b>	<b>(413,643)</b>	<b>(567,561)</b>
<b>FUND TRANSFERS</b>				
From Street Fund	516,500	307,000	193,000	234,500
From Park Fund	80,700	107,000	89,000	93,100
From Airport Fund	0	35,000	35,000	47,400
From Sewer Fund	456,100	205,000	209,000	169,300
From Env Svs Fund	173,500	231,000	200,000	215,800
From Recreation Fund & Other Transfer (ARPA)	0	0	(357,000)	(250,000)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>1,953,705</b>	<b>1,508,434</b>	<b>(44,643)</b>	<b>(57,461)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>2,098,820</b>	<b>4,052,525</b>	<b>5,560,959</b>	<b>5,516,315</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>4,052,525</b>	<b>5,560,959</b>	<b>5,516,315</b>	<b>5,458,854</b>
<b>FOOTNOTES:</b>				
<b>RESTRICTED CASH</b>	<b>2,557,652</b>	<b>3,745,724</b>	<b>3,294,591</b>	<b>3,141,485</b>
<b>UNRESTRICTED UNRESTRICTED CASH</b>	<b>1,494,873</b>	<b>1,815,235</b>	<b>2,221,725</b>	<b>2,317,370</b>

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**SANITARY SEWER FUND**  
**City of Rolla**  
**Fiscal Year 2023 - 2024**

	<u>Audit 2021</u>	<u>Audit 2022</u>	<u>Estimated 2023</u>	<u>Proposed 2024</u>
<b>REVENUES</b>				
Charges for Services	4,169,364	4,579,785	5,014,000	5,312,000
Grants	6,514	0	0	80,000
Other Income	209,836	115,987	27,000	65,000
Bond Proceeds	13,713,404	5,946,281	921,584	0
<b>Total Revenues</b>	<b>18,099,118</b>	<b>10,642,054</b>	<b>5,962,584</b>	<b>5,457,000</b>
<b>EXPENDITURES</b>				
Personnel	1,035,591	1,087,854	1,147,775	1,210,750
Supplies & Bldg. Mntc.	294,110	344,264	391,600	373,000
Services	1,465,444	843,693	605,135	561,400
Maintenance & Imp.	519,319	785,295	641,800	676,000
Capital Expenditures	14,819,892	8,094,298	3,567,300	2,226,500
<b>Total Expenditures</b>	<b>18,134,355</b>	<b>11,155,404</b>	<b>6,223,610</b>	<b>5,047,650</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(35,237)</b>	<b>(513,350)</b>	<b>(261,026)</b>	<b>409,350</b>
<b>FUND TRANSFERS</b>				
To General Fund	(456,100)	(205,000)	(209,000)	(169,300)
To Street Fund	0	(292,391)	(232,200)	(285,569)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(35,237)</b>	<b>(805,741)</b>	<b>(493,226)</b>	<b>123,781</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<b>2,992,289</b>	<b>2,957,052</b>	<b>2,151,311</b>	<b>1,658,085</b>
<b>ENDING CASH BALANCE (9/30)</b>	<b>2,957,052</b>	<b>2,151,311</b>	<b>1,658,085</b>	<b>1,781,866</b>
<b>FOOTNOTES:</b>				
<b>RESTRICTED CASH</b>	<b>1,499,603</b>	<b>502,500</b>	<b>508,500</b>	<b>510,000</b>
<b>PROJECTED UNRESTRICTED CASH</b>	<b>1,457,449</b>	<b>1,648,811</b>	<b>1,149,585</b>	<b>1,271,866</b>

NOTE: Depreciation expense is not included in the FY23 & FY24 8/25/2023 budget. This will be factored into the audit.

# STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE

## City of Rolla ENVIRONMENTAL SERVICES FUND Fiscal Year 2023-- 2024

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024
<b>REVENUES</b>				
Charges for Services	3,162,718	3,203,382	3,350,900	3,620,000
Recyclable Sales	341,825	406,002	165,000	200,000
Grant Revenue	11,778	2,904	16,000	5,000
Misc. Income (Veh. Mntc.)	309,552	347,765	330,000	335,000
Lease Purchase Rev	0	0	0	0
Other Income	151,040	87,536	135,500	166,500
<b>Total Revenues</b>	<b>3,976,914</b>	<b>4,047,589</b>	<b>3,997,400</b>	<b>4,326,500</b>
<b>EXPENDITURES</b>				
Recycling Division	582,273	522,801	506,653	474,805
Sanitation Division	2,974,854	2,789,037	2,879,952	3,354,525
Vehicle Maintenance Division	465,948	492,478	490,754	519,385
<b>Total Expenditures</b>	<b>4,023,074</b>	<b>3,804,315</b>	<b>3,877,359</b>	<b>4,348,715</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(46,160)</b>	<b>243,274</b>	<b>120,041</b>	<b>(22,215)</b>
<b>FUND TRANSFERS</b>				
To General Fund	(173,500)	(281,000)	(200,000)	(215,800)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(219,660)</b>	<b>12,274</b>	<b>(79,959)</b>	<b>(238,015)</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<b>2,224,692</b>	<b>2,005,032</b>	<b>2,017,306</b>	<b>1,937,347</b>
<b>ENDING CASH BALANCE (9/30)</b>	<b>2,005,032</b>	<b>2,017,306</b>	<b>1,937,347</b>	<b>1,699,332</b>
<b>EXPENDITURES BY CATEGORY</b>				
Personnel	1,685,703	1,627,668	1,665,532	1,792,725
Supplies & Bldg. Mntc.	34,603	36,008	33,825	36,340
Services	981,632	970,198	927,470	1,114,000
Maintenance & Imp.	538,537	683,491	700,920	654,650
Capital Expenditures	782,599	486,950	549,612	751,000
<b>Total Expenditures</b>	<b>4,023,074</b>	<b>3,804,315</b>	<b>3,877,359</b>	<b>4,348,715</b>

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**STATEMENT OF REVENUES, EX. ENDITURES AND FUND BALANCE**  
**AIRPORT FUND**  
**City of Rolla**  
**Fiscal Year 2023 - 2024**

	<u>Audit 2021</u>	<u>Audit 2022</u>	<u>Estimated 2023</u>	<u>Proposed 2024</u>
<b>REVENUES</b>				
Charges for Services	335,447	485,250	525,000	545,000
Other Income	163,556	139,467	125,400	134,900
Grants	157,828	47,940	75,000	100,000
Lease Proceeds	15,426	67,918	0	0
<b>Total Revenues</b>	<b>672,256</b>	<b>740,576</b>	<b>725,400</b>	<b>779,900</b>
<b>EXPENDITURES</b>				
Personnel	166,765	177,424	198,000	207,150
Supplies & Bldg. Maintenance	17,031	19,629	17,450	18,600
Services	320,398	468,245	509,700	619,825
Maintenance & Improvements	35,281	46,680	40,400	39,500
Capital Expenditures	290,648	195,722	112,500	199,500
<b>Total Expenditures</b>	<b>830,123</b>	<b>907,701</b>	<b>878,050</b>	<b>1,084,575</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(157,867)</b>	<b>(167,125)</b>	<b>(152,650)</b>	<b>(304,675)</b>
<b>FUND TRANSFERS</b>				
From Street Fund	175,000	326,000	230,000	300,000
From General Fund	0	(35,000)	(35,000)	(47,400)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>17,133</b>	<b>123,875</b>	<b>42,350</b>	<b>(52,075)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>(127,991)</b>	<b>(110,858)</b>	<b>13,018</b>	<b>55,368</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>(110,858)</b>	<b>13,018</b>	<b>55,368</b>	<b>3,293</b>

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**CEMETERY TRUST FUND**  
**City of Rolla**  
**Fiscal Year 2023 - 2024**

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024
<b>REVENUES</b>				
Eternal Care	22,160	10,000	14,000	16,000
Other Income	1,059	10,946	4,414	5,000
<b>Total Revenues</b>	<b>23,219</b>	<b>20,946</b>	<b>18,414</b>	<b>21,000</b>
<b>EXPENDITURES</b>				
Miscellaneous	0	0	0	0
Capital Improvements	80,331	6,381	4,000	8,000
<b>Total Expenditures</b>	<b>80,331</b>	<b>6,381</b>	<b>4,000</b>	<b>8,000</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(57,112)</b>	<b>14,565</b>	<b>14,414</b>	<b>13,000</b>
<b>FUND TRANSFERS</b>				
From General Fund	0	0	0	0
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(57,112)</b>	<b>14,565</b>	<b>14,414</b>	<b>13,000</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>378,277</b>	<b>321,165</b>	<b>335,730</b>	<b>350,144</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>321,165</b>	<b>335,730</b>	<b>350,144</b>	<b>63,144</b>

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**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE  
STREET/CAPITAL IMPROVEMENT FUND**

City of Rolla  
Fiscal Year 2023 ~~2024~~

	<u>Audit 2021</u>	<u>Audit 2022</u>	<u>Estimated 2023</u>	<u>Proposed 2024</u>
<b>REVENUES</b>				
Taxes	5,437,529	6,046,224	6,439,000	6,741,000
Grants	8,239	0	500,000	440,000
Other Income	3,196,108	2,744,586	1,591,200	1,380,300
Bond Proceeds	0	5,650,287	1,500,000	0
TDD Reimbursements	7,381,278	85,454	0	0
<b>Total Revenues</b>	<b>16,023,154</b>	<b>13,526,551</b>	<b>10,030,200</b>	<b>8,561,300</b>
<b>EXPENDITURES</b>				
Personnel	1,279,687	2,028,084	2,040,899	2,375,800
Supplies & Bldg. Maintenance	22,319	47,192	52,267	58,600
Services	522,150	220,049	411,601	329,875
Maintenance & Improvements	1,362,669	1,099,454	1,050,000	1,554,300
Capital Expenditures	1,825,342	6,025,677	2,013,500	4,364,200
TDD Expenditures	6,775,862	4,119,909	0	0
<b>Total Expenditures</b>	<b>11,788,027</b>	<b>13,540,365</b>	<b>5,568,267</b>	<b>8,682,775</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>4,235,127</b>	<b>386,185</b>	<b>4,461,933</b>	<b>(121,475)</b>
<b>FUND TRANSFERS</b>				
To Airport Fund	(175,000)	(326,000)	(230,000)	(300,000)
From Sewer Fund	0	292,391	232,200	285,569
To General Fund	(516,500)	(307,000)	(193,000)	(234,500)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>3,543,627</b>	<b>(246,815)</b>	<b>4,038,933</b>	<b>(655,975)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>152,144</b>	<b>3,695,770</b>	<b>3,448,956</b>	<b>7,487,889</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>3,695,770</b>	<b>3,448,956</b>	<b>7,487,889</b>	<b>6,831,914</b>
<b>FOOTNOTES: RESTRICTED CASH</b>	<b>10,500</b>	<b>1,500,000</b>	<b>3,000,000</b>	<b>3,000,000</b>
<b>PROJECTED UNRESTRICTED CASH</b>	<b>3,685,270</b>	<b>1,948,956</b>	<b>4,487,889</b>	<b>3,831,914</b>

8/25/2023

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**RECREATION (CENTRE) FUND**  
 City of Rolla  
 Fiscal Year 2023 - 2024

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024
<b>REVENUES</b>				
Taxes	231	0	350	100
Charges for Services	71,620	851,341	480,240	250,000
Other Income	85,173	212	718	500
<b>Total Revenues</b>	<b>157,024</b>	<b>851,553</b>	<b>481,308</b>	<b>250,600</b>
<b>EXPENDITURES</b>				
Personnel	0	10,209	6,725	7,030
Supplies & Bldg. Mntc.	0	186	135	125
Services	964,109	621,216	732,000	422,250
Maintenance & Imp.	0	2,649	700	800
Capital Expenditures	125,015	49,399	60,000	57,100
<b>Total Expenditures</b>	<b>1,089,124</b>	<b>683,659</b>	<b>799,560</b>	<b>487,305</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(932,099)</b>	<b>167,895</b>	<b>(318,252)</b>	<b>(236,705)</b>
<b>FUND TRANSFERS</b>				
From General Fund	0	0	357,000	250,000
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(932,099)</b>	<b>167,895</b>	<b>38,748</b>	<b>13,295</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>724,700</b>	<b>(207,400)</b>	<b>(39,505)</b>	<b>(757)</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>(207,400)</b>	<b>(39,505)</b>	<b>(757)</b>	<b>12,538</b>



# STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE

## PARKS FUND City of Rolla Fiscal Year 2023 - 2024

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024
<b>REVENUES</b>				
Taxes	1,550,776	1,602,663	1,756,500	1,817,300
Charges for Services	213,540	230,735	229,916	237,800
Other Income	37,681	172,490	5,050	509,000
<b>Total Revenues</b>	<b>1,801,997</b>	<b>2,005,887</b>	<b>1,991,466</b>	<b>2,564,100</b>
<b>EXPENDITURES</b>				
Administration Division	216,197	229,682	231,561	246,955
Parks Division	991,365	1,137,278	1,231,220	1,813,990
Splashzone Division	213,557	265,507	263,706	313,650
Outdoor Recreation Division	175,852	177,366	167,020	182,435
<b>Total Expenditures</b>	<b>1,596,974</b>	<b>1,809,833</b>	<b>1,893,507</b>	<b>2,557,030</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>205,023</b>	<b>196,055</b>	<b>97,959</b>	<b>7,070</b>
<b>FUND TRANSFERS</b>				
To General Fund	(80,700)	(107,000)	(109,500)	(93,100)
From General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>124,323</b>	<b>89,055</b>	<b>(11,541)</b>	<b>(86,030)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>184,165</b>	<b>308,488</b>	<b>397,543</b>	<b>386,002</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>308,488</b>	<b>397,543</b>	<b>386,002</b>	<b>299,972</b>
<b>EXPENDITURES BY CATEGORY</b>				
Personnel	901,352	969,840	1,028,094	1,078,055
Supplies & Bldg. Mntc.	122,743	139,183	129,815	130,200
Services	137,001	142,174	155,513	165,575
Maintenance & Imp.	151,413	196,611	170,450	205,500
Capital Expenditures	284,465	361,949	409,635	977,700
<b>Total Expenditures</b>	<b>1,596,974</b>	<b>1,809,758</b>	<b>1,893,507</b>	<b>2,564,100</b>

57,030

8/29/2023

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**PARK LAND RESERVE FUND**  
**City of Rolla**  
**Fiscal Year 2023 - 2024**

	<b>Audit 2021</b>	<b>Audit 2022</b>	<b>Estimated 2023</b>	<b>Proposed 2024</b>
<b>REVENUES</b>				
Other Income	562	1,343	680	650
<b>Total Revenues</b>	<b>1,343</b>	<b>1,343</b>	<b>680</b>	<b>650</b>
<b>EXPENDITURES</b>				
Miscellaneous	0	0	0	0
Capital Improvements	50,000	35,000	0	25,000
<b>Total Expenditures</b>	<b>50,000</b>	<b>35,000</b>	<b>0</b>	<b>25,000</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(49,438)</b>	<b>(33,657)</b>	<b>680</b>	<b>(24,350)</b>
<b>FUND TRANSFERS</b>				
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(49,438)</b>	<b>(33,657)</b>	<b>680</b>	<b>(24,350)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>157,684</b>	<b>108,246</b>	<b>74,589</b>	<b>75,269</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>108,246</b>	<b>74,589</b>	<b>75,269</b>	<b>50,919</b>

8/25/2023

# STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE

## ARPA FUND City of Rolla Fiscal Year 2023 - 2024

	Audit 2021	Audit 2022	Estimated 2023	Proposed 2024
<b>REVENUES</b>				
Grant Revenue	0	2,323,572	434,000	0
Other Income	97	1,982	19,000	3,000
<b>Total Revenues</b>	97	2,325,555	453,000	3,000
<b>EXPENDITURES</b>				
Admin Expenses	0	3,574	20,000	300,000
Court Expenses	0	100,000	0	0
Finance Expenses	0	440,000	30,000	0
Telecommunications Expenses	0	11,071	0	0
Animal Control Expenses	0	44,454	0	100,000
Police Expenses	0	668,237	80,000	0
Fire Expenses	0	346,236	0	40,000
Community Development Expenses	0	35,000	0	0
Sewer Expenses	0	0	0	475,000
Street Expenses	0	0	50,000	0
Recreation Expenses	0	850,000	475,000	250,000
Parks Expenses	0	45,000	0	0
<b>Total Expenditures</b>	0	2,543,572	655,000	1,165,000
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	97	(218,018)	(202,000)	(1,162,000)
<b>FUND TRANSFERS</b>				
From General Fund	0	0	0	0
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	97	(218,018)	(202,000)	(1,162,000)
<b>BEGINNING FUND BALANCE (10/1)</b>	2,061,232	2,061,330	1,843,312	1,641,312
<b>ENDING FUND BALANCE (9/30)</b>	2,061,330	1,843,312	1,641,312	479,312
<b>EXPENDITURES BY CATEGORY</b>				
Loss of Revenue	0	1,480,000	475,000	400,000
Equipment Expenditures	0	1,063,572	5,000	0
Building & Grounds Expenditures	0	0	80,000	615,000
Prof/Cont Expenditures	0	0	45,000	150,000
<b>Total Expenditures</b>	0	2,543,572	605,000	1,165,000

8/25/2023

**CITY OF ROLLA  
DEBT SERVICE SCHEDULE**

<u>DEPARTMENT / EQUIPMENT</u>	<u>FISCAL YEARS</u>				<u>BALANCE</u>
	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026 - FORWARD</u>	
<b>FIRE</b>					
FIRE TRUCK (LADDER) - 2018	\$ 129,583.43	\$ 129,583.43	\$ 129,583.43	\$ 647,917.15	2026-2030 \$ 907,084.01
FIRE TRUCK (LADDER) - 2023	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 1,250,000.00	2026-2036 \$ 1,500,000.00
	\$ 129,583.43	\$ 254,583.43	\$ 254,583.43	\$ 1,897,917.15	\$ 2,407,084.01
<b>PUBLIC WORKS</b>					
2000A WASTEWATER REV BOND	\$ -	\$ -	\$ -	\$ -	\$ -
2006B WASTEWATER REV BOND	\$ -	\$ -	\$ -	\$ -	\$ -
2020B WASTEWATER REV BOND (INCLUDED IN 2021B)	\$ 1,295,610.00	\$ 1,306,760.00	\$ 1,339,801.00	\$ 12,667,507.00	2026-2036 \$ 15,314,068.00
2021B WASTEWATER REV BOND	\$ -	\$ 543,061.70	\$ 702,800.00	\$ 4,839,188.30	2026-2033 \$ 6,085,050.00
2012B COP BOND (SEWER)	\$ 94,627.00	\$ 273,827.00	\$ 272,677.00	\$ 1,875,936.00	2026-2036 \$ 2,422,440.00
2015 COP (STREET)	\$ 564,740.00	\$ 566,480.00	\$ 566,500.00	\$ -	\$ 1,132,980.00
2012A DNR ENERGY EFFICIENCY/AIRPORT	\$ 97,794.00	\$ 94,191.00	\$ 90,200.00	\$ -	\$ 184,391.00
	\$ 2,052,771.00	\$ 2,784,319.70	\$ 2,971,978.00	\$ 19,382,631.30	\$ 25,138,929.00
<b>ADMINISTRATION</b>					
CITY HALL	\$ 187,621.00	\$ 187,621.00	\$ 94,355.00	\$ -	\$ 281,976.00
2012A DNR ENERGY EFFICIENCY/CENTRE (EXCLUDE SEWER)	\$ 124,988.00	\$ 124,908.00	\$ 114,800.00	\$ -	\$ 239,708.00
FOREST SERVICE LAND	\$ 25,550.00	\$ 25,550.00	\$ 25,550.00	\$ 51,100.00	2026-2027 \$ 102,200.00
	\$ 338,137.00	\$ 338,079.00	\$ 234,705.00	\$ 51,100.00	\$ 623,884.00
<b>POLICE</b>					
ZUECHER SOFTWARE	\$ 41,430.23	\$ -	\$ -	\$ -	\$ -
	\$ 41,430.23	\$ -	\$ -	\$ -	\$ -
<b>AIRPORT</b>					
	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -
<b>PARKS</b>					
BACKHOE - 2022	\$ 26,479.56	\$ 26,479.56	\$ 26,479.56	\$ 26,479.56	\$ 79,438.68
	\$ 26,479.56	\$ 26,479.56	\$ 26,479.56	\$ 26,479.56	\$ 79,438.68
<b>CENTRE</b>					
IT EQUIPMENT	\$ 20,637.33	\$ 20,637.33	\$ -	\$ -	\$ 20,637.33
	\$ 20,637.33	\$ 20,637.33	\$ -	\$ -	\$ 20,637.33
<b>COMBINED DEBT SERVICE PAYMENTS</b>	\$ 2,567,608.32	\$ 3,424,099.02	\$ 3,487,745.99	\$ 21,358,128.01	\$ 28,269,973.02
<b>BUDGET FROM 2024 FORWARD</b>					\$ 25,702,364.70

8/25/2023

**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Ordinance Final Reading**

**ITEM/SUBJECT: 2023-2024 Sewer Rates**

**BUDGET APPROPRIATION**

**DATE: 9/18/23**

\*\*\*\*\*

**COMMENTARY:**

The attached ordinance increases the basic user rate for metered user from \$6.25/1000 gal to \$6.75/1000. This will raise the average user base rate from \$25.00 to \$27.00 per month. The service availability fee remains \$12.00 per month. The total increase this budget year for the average user would then go from \$37.00 to \$39.00 per month (5.4% increase).

The non-metered user will increase from \$444.00 per year to \$468.00 per year.

his increase was included in the proposed 2023-2024 Budget.

Staff recommends approval of the Ordinance.

III.C.1  
ITEM NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 35 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO SEWERS AND WATER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**Section 1:** That Sections 35-126 and 35-127 of Rolla, Missouri, known as the Code of the City of Rolla, Missouri, relating to Sewers and Water are hereby repealed;

**Section 2:** That new Sections 35-126 and 35-127 of Chapter 35, of the General Ordinances of the City of Rolla, Missouri, known as the Code of the City of Rolla, Missouri, relating to Sewers and Water are hereby enacted in lieu thereof follows:

**Section 35-126. Basic user rate for metered users.**

Each user shall pay for the services provided by the City based on his use of the treatment works as determined by water meters acceptable to the City.

User charges shall be based on water used during the current month. If a user has a consumptive use of water, or in some other manner uses water, which is not returned to the wastewater collection system, the user charge for that contributor may be based on separate water meters installed and maintained at the contributor's expense, and in a manner acceptable to the City.

On a monthly basis, each contributor shall pay a user charge rate for operation and maintenance including replacement for each 1,000 gallons of water use.

This rate per 1,000 gallons shall be as follows:

As of first billing after October 1, 2023                      \$6.75/1000 gallons

In addition, a service availability fee will be assessed for all users. This fee will be assessed based on the cost of operation and maintenance of the collection system. Each user will be assessed based on the water meter size. The following table presents these costs:

Water Meter Size	Service Availability Fee
Up to 1"	\$12.00/month
1.5"	\$17.00/month
2.0"	\$25.00/month
3.0"	\$50.00/month
4.0"	\$75.00/month
6.0"	\$125.00/month



Page 3  
Ordinance No. \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Ordinance Final Reading**

**ITEM/SUBJECT: Section 27-114 Manner of Parking on Certain Streets**

**BUDGET APPROPRIATION (IF APPLICABLE) - DATE: 9/18/2023**

\*\*\*\*\*

**COMMENTARY:**

**Council approved the ordinance to remove the one-way traffic on Elm Street between 12<sup>th</sup> and 14<sup>th</sup> Streets on August 21<sup>st</sup>. With the removal of the one-way traffic section 27-114 of the City of Rolla Code needs amended to remove the southerly direction only parking designation.**

**Staff is requesting the final reading of an ordinance to make this change.**

III.D.1

**ITEM NO. \_\_\_\_\_**

AN ORDINANCE AMENDING SECTION 27-114 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CITY CODE OF ROLLA, MISSOURI RELATING TO ONE WAY TRAFFIC.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That Section 27-114 Manner of parking on certain streets is hereby repealed and a new Section 27-114 is enacted in lieu thereof as follows:

**Sec. 27-114. Manner of parking on certain streets.**

a. All motor vehicles, and all other vehicles, including bicycles, motorcycles, carts and wagons, shall be parked adjacent to and parallel to the curb on each side of the street, with such vehicle facing in a designated direction, on such designated streets as follows:

1. Elm Street, between the intersection of Ninth Street and Tenth Street, in a southerly direction only. (Ord. 3942, §1; Ord. 3974, §1)
2. Fourth Street, between the intersection of Rolla Street and Pine Street, in an easterly direction only. (Ord. 3942, §1; Ord. 3974, §1)
3. Park Street, between the intersection of Park Street and Sixth Street and the intersection of Park Street and Ninth Street, in a northerly direction only. (Ord. 3942, §1; Ord. 3974, §1)
4. Pine Street, between the intersection of Pine Street and Sixth Street and the intersection of Pine Street and Twelfth Street, in a northerly direction only. (Ord. 3942, §1; Ord. 3974, §1)
5. Rolla Street, between the intersection of Rolla Street and Sixth Street and the intersection of Rolla Street and Twelfth Street, in a southerly direction only. (Ord. 3942, §1; Ord. 3974, §1)
6. State Street, between the intersection of State Street and Sixth Street and the intersection of State Street and Ninth Street, in a southerly direction only. (Ord. 3942, §1; Ord. 3974, §1)
7. Twelfth Street, between the intersection of Rolla Street and Pine Street, in a westerly direction only. (Ord. 3942, §1; Ord. 3974, §1)

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 18th DAY OF SEPTEMBER 2023.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor





**Section 27-114 Manner of Parking on Certain Streets**

Delete: Elm Street between 12th Street and 14th Street

III.D.3





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**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Bid Award/Ordinance**

**Final Reading**

**ITEM/SUBJECT: Airport Doors Repair**

**BUDGET APPROPRIATION: \$**

**DATE: 09/18/23**

\*\*\*\*\*

**COMMENTARY:**

**In April, 2023 the Rolla National Airport received high winds that damaged several buildings. The doors on 8 hangars were damaged beyond repair and require replacement.**

**City staff received bids for replacement of the doors. The bids were as follows:**

<b>Independent Steel &amp; Machine, LLC</b>	<b>\$158,768.00</b>
<b>PO Box 1975</b>	
<b>Rolla, MO 65402</b>	

<b>Schweiss Door</b>	<b>\$120,047.09</b>
<b>72121 470<sup>th</sup> Street</b>	
<b>Hector, MN 55342</b>	

<b>ALTERNATE BID</b>	
<b>Independent Steel &amp; Machine, LLC</b>	<b>\$134,121.84</b>
<b>PO Box 1975</b>	
<b>Rolla, MO 65402</b>	

**The bid from Schweiss Door did not include installation of the doors. The alternate bid from Independent Steel & Machine, LLC was for a barn style sliding door.**

**The Airport has received \$116,505.00 from Travelers Insurance for repairs at the Rolla National Airport**

**Staff is also recommending the final reading of an ordinance authorizing the Mayor to enter into a contract with Independent Steel & Machine, LLC for \$158,768.00.**

**ITEM NO. III.E.1**

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND INDEPENDENT STEEL AND MACHINE, LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between Independent Steel & Machine, LLC., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 18TH DAY OF SEPTEMBER 2023.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

EXHIBIT A

**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Independent Steel & Machine, LLC Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **Airport Doors Replacement**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

**ARTICLE I.** That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **Airport Doors Replacement**.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

**Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract



Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$158,768.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$100.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City  
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the  
corporate seal of said municipal corporation and that said instrument is the corporate seal of said  
municipal corporation and that said instrument was signed under authority of the City Council of  
of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged  
said instrument to be the free act and deed of said municipal corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

# INDEPENDENT STEEL & MACHINE LLC

"Where Quality Meets Service"

**573-578-4605**

P.O. Box 1975 • Rolla, Missouri 65402  
sales@steelandmachine.com

Prepared For                      Estimate Date                      Estimate Number  
Rolla City - Rolla National Airport      08/21/2023                      00003042

Reference  
Bi-Fold Doors

Description	Rate	Qty	Line Total
Custom Fabricate & Install (8) Bi-Fold Doors For Airport Hangers (Each door will be individually measured for a custom fit) Doors approx. 45' x 14' each - Custom Measure for Each Door - Custom Fabricate inner Steel Structure/Frame for Bi-Fold Doors - Each Bi-Fold Door will have (1) pedestrian door - Steel Structure will be painted black - Mount Exterior Metal Door Skin (White) on each Bi-Fold Door - Bi-Fold Doors will have Strap Lift Opening System (instead of cable) - Bi-Fold Doors will have custom, gearbox, and controllers - Walk-in Doors will have all hardware including locking doors knobs - Includes all hardware for Bi-Fold Doors - Deliver to Vichy Airport - Fabricate & install new frame on existing hangers to install bi-folds - Install Roller System to raise Bi-Fold Doors - Install Bi-Fold Doors in each Hanger Door Opening - Install all controllers & wiring for each hanger door opening - Install electrical system for openers - Install latching locks on each Bi-fold Door	\$19,846.00	8	\$158,768.00

Subtotal                      158,768.00

Tax                              0.00

Estimate Total (USD)                      \$158,768.00

## Notes

Sales Tax Exempt - This is quoted as a turn-key project with all materials, labor (including prevailing wage per order provided), hardware, equipment and all installation.

If QTY ordered is less then 8 (qty 4 min), price per door/install is \$22,822/each

## Terms

Pricing is good for 30 days and is subject to material availability.

III.E.7

8-23-23  
11:02 AM

QTY	TYPE OF DOOR	WIDTH ACTUAL CLEAR OPENING	HEIGHT ACTUAL CLEAR OPENING	WEDGE	TOTAL HEIGHT HEIGHT + WEDGE	WIDTH NEEDED DISTANCE YOU WILL NEED BETWEEN YOUR SIDE COLUMNS	HGT. NEEDED DISTANCE YOU WILL NEED UNDER YOUR HEADER	DOOR LIFTING SYSTEM STRAP LIFT OR CABLE LIFT	APPROX. OPENING TIME	ELECTRICAL TYPE	SWITCH LOCATION LI = LEFT INSIDE RI = RIGHT INSIDE	DOOR PRICE (EACH)	TRUSS TYPE INTERNAL EXTERNAL	DRIVE TYPE BD=BOTTOM TD=TOP	WEATHER SEAL KIT	SIDE LATCH SYSTEM	TOTALS
8	BI-FOLD	45' 0.00"	13' 0"	30"	15' 6.00"	45' 0.00"	13' 0.00"	Strap Lift	516.00	00:45	240-1PH	LI	12821.00	Int.	BD	Manual	106696.00

BUILDING TYPE	NEW / OLD CONSTRUCTION	BUILDING USAGE	DOOR PLACEMENT	SIDE COLUMN TYPE/SIZE	CUSTOM CUT CORNERS LEFT/RIGHT/BOTH SIDES
		Commercial			

<b>BILL TO:</b>	<b>SHIP TO:</b>
Company: <b>City of Rolla</b>	
Street Add: <b>901 North Elm Street</b>	
City/St./Zip: <b>Rolla, MO 65401</b>	<b>Vichy, MO 65580</b>
Phone1: <b>573-299-4498</b>	
Fax:	
Contact: <b>Darrin Bacon</b>	
Phone2:	
E-Mail: <b>airport@rollacity.org</b>	

**NOTES**

sheeting and insulation is by others.

External Sheeting Type	External Sheeting Color	<input type="radio"/> External Sheeting	NOT INCLUDED
Wainscot Height From Floor	Wainscot Color	<input type="radio"/> Wainscot Sheeting	NOT INCLUDED
Insulation Type		<input type="radio"/> Insulation	NOT INCLUDED
Not Set-Up for Liner Sheeting		<input type="radio"/> Liner Flashing	NOT INCLUDED
Liner Sheeting Type	Liner Sheeting Color	<input type="radio"/> Liner Sheeting	NOT INCLUDED
1	8	539.00	Left - Outside
# Per Door	Qty Total	Cost Each	Window Placement
			Window Type
We are providing PRELIMINARY SPECS primarily for you to pass on to your Building Manufacturer / Engineer / Architect / Contractor for the overall size and hinge locations for these doors.			
The PRELIMINARY SPECS WEIGHTS and REACTIONS will change, therefore DO NOT design or manufacture the Doors Building Header and the Doors Building Side Columns using the Preliminary Spec Weights and Reactions			
<b>TO ORDER YOUR DOORS SIGN AND RETURN THE FOLLOWING</b>			
1. Schweiss Door Quote - "This Form"			
2. Send Door Deposit for \$30012.00			
<b>AFTER DEPOSIT IS RECEIVED THE FOLLOWING WILL BE SENT TO YOU FOR FINAL APPROVAL</b>			
FINAL SPEC WEIGHTS AND REACTIONS will be sent for you to sign and pass on to your Building Manufacturer / Engineer / Architect / Contractor. ONLY use the FINAL SPEC WEIGHTS AND REACTIONS to design and manufacture the Doors Building Header and the Doors Building Side Columns.			
<b>3. Sign The Final Specs for your Doors</b>			
How Many Days	Cost Per Day	Hotel Per Day	Travel / Ticket
Tax Exempt	Tax State <b>MO</b>	4.225%	
Tax Certificate	County <b>Maries</b>		
	City <b>Vichy</b>		
	District <b>District</b>		
Estimated Tax Rate. Taxes will be assessed at time of purchase.			
<input checked="" type="radio"/> Sales Tax			4.225%
			4690.09

\* Schweiss doors are provided with temporary electrical wiring that is only to be used for the initial setup.

\* Temporary wiring must be removed, hookups must be done by a licensed electrician. Schweiss is not responsible for the final hookup of your door. Failure to do this will void the warranty.

\* The customer is responsible for the bi-fold or hydraulic door building header & side columns.

\* The opening must be prepared with a built in header that is flush with the side columns. Your header, side columns & building must be strong enough to hold your bi-fold or hydraulic door.

\* The Contractor or Customer furnishes and installs all door sheeting and trim to cover the door.

\* The terms and conditions are included in the attached terms and conditions sheet are incorporated herein.

\* I have read through the Purchase Order, the Schweiss Terms and Conditions, reviewed A1, A2, A3, A4, A5, A6 and A7 Spec Sheets and agree to their contents.

\* FINAL SPECIFICATIONS will be provided prior to manufacturing that will need to be signed / approved and returned to Schweiss Doors prior to manufacturing.

\* Yard Fees may apply if customer is delaying shipping and door has been built according to customers provided timeframe - Rough Date Requested.

\* Doors Ordered that do not deliver within a reasonable timeframe (120 Days) may need to be repriced.

\* Freight and Fuel Surcharge may need to be adjusted if there is a load coming to your area and you do not take the door(s).

\* All doors are priced based on our standard door design. Any revisions will result in additional charges for engineering and production costs.

<b>Brent Krzmarzick</b> SALES PERSON		<b>GRAND TOTAL OF CONTRACT US FUNDS ONLY PLEASE</b> (Prices Good For 30 Days)	<b>\$ 120,047.09</b>
Terms - <u>25</u> % Deposit with the order			<b>\$ 30,012.00</b>
Balance Due when door is delivered			<b>\$ 90,035.09</b>
Final Payment By <b>Required - Copy of Cashiers Check Prior to Shipping</b>			Cashiers Check (Only Please)
<b>Customer:</b> _____			
SIGNATURE		DATE	APPROX. DELIVERY DATE REQUESTED



# INDEPENDENT STEEL & MACHINE LLC

"Where Quality Meets Service"

**573-578-4605**

P.O. Box 1975 • Rolla, Missouri 65402  
sales@steelandmachine.com

Prepared For  
Rolla City - Rolla National Airport

Estimate Date  
08/21/2023

Estimate Number  
00003050

Reference  
Alternative Bid - Barn  
Doors

Description	Rate	Qty	Line Total
Custom Fabricate & Install (8) Barn Door Units For Airport Hangers (Each door will be individually measured for a custom fit) Each door opening will have 2 sliding doors and will be installed so that doors will slide open over neighboring sliding doors - Custom Measure for Each Door - Custom Fabricate inner Steel Structure/Frame for Barn Doors - Doors will be manual opening - Each hanger will have (1) pedestrian door in one of its' sliding doors - Steel Structure will be painted black - Mount Exterior Metal Door Skin (White) on each Barn Door - Walk-in Doors will have all hardware including locking doors knobs - Includes all hardware for Barn Doors - Deliver to Vichy Airport - Fabricate & install new frame on existing hangers to install doors - Install Roller System to roll doors open - Install 2 Barn Doors in each Hanger Door Opening - Install latching locks on each Barn Door Unit	\$16,765.23	8	\$134,121.84

Subtotal 134,121.84  
Tax 0.00

Estimate Total (USD) \$134,121.84

## Notes

Sales Tax Exempt

III.E.9

## Terms

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CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz City Administrator      ACTION REQUESTED: Motion

ITEM/SUBJECT: Appointment of Employer Rep to LAGERS (retirement) Annual Meeting

BUDGET APPROPRIATION: \$500

DATE: September 18, 2023

\*\*\*\*\*

COMMENTARY:

The City of Rolla has been a participant for nearly 40 years in the Local Area Government Employees Retirement System (LAGERS) for City pension benefits. LAGERS is organized and operates under the statutory authority of the Mo Legislature. State Law stipulates an Annual Meeting for participating member cities with an appointment of an “employer” and “employee” delegate. City employees nominate and vote on their “employee delegate”. City Council appoints their “employer delegate” usually from City Council or in the absence of City Council appoints the City Administrator or substitute.

The 2 day Annual Meeting is October 26-27 at the Sheraton Chalet Hotel in Maryland Heights. The City’s pension costs are approximately 10% of total full-time salaries so active engagement is encouraged. LAGERS is a very well managed “defined benefit” retirement plan. Rolla is currently 100% funded subject to annual actuarial determined contribution rates.

Recommendation: Motion to appoint a Council attendee or to delegate same to the City Administrator.

IV.A.1

**LAGERS ANNUAL MEETING  
OCTOBER 26<sup>th</sup> – 27<sup>th</sup> , 2023  
Sheraton Chalet Hotel in Maryland Heights, MO**

**Thursday, October 26th**

8:30 a.m. – 10:30 a.m. Board of Trustees Meeting  
11:00 a.m. – 12:30 p.m. Legislative Advisory Committee  
10:00 a.m. – 4:00 p.m. Registration Desk Open

***Sessions:***

1:00 p.m. – 1:50 p.m. Understanding Your LAGERS Benefits  
1:00 p.m. – 1:50 p.m. Actuarial 101 with LAGERS' Actuary  
2:00 p.m. – 2:50 p.m. LAGERS Application Process & Payment Options  
2:00 p.m. – 2:50 p.m. Options for Changing Benefit Levels  
3:00 p.m. – 3:50 p.m. LAGERS Disability & Survivor Benefits  
3:00 p.m. – 3:50 p.m. Methods and Tools for Educating Your Employees  
5:00 – 6:00 p.m. Welcome Reception

**Friday, October 27th**

7:00 a.m. – 8:15 a.m. Breakfast  
8:30 a.m. – 10:00 a.m. Business Meeting & System Updates  
10:00 a.m. – 10:30 a.m. Local Government Hero Award Ceremony  
10:30 a.m. Adjourn



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD:** Jeff Breen

**ACTION REQUESTED:** Discussion/Presentation

**ITEM/SUBJECT:** 2023 ISO Rating

**BUDGET APPROPRIATION (IF APPLICABLE) \$**

**DATE:** September 11, 2023

The City of Rolla Fire & Rescue has Been able to maintain an earned Class 2 rating by the Insurance Services Office (ISO)—the second highest possible rating for fire protection services. This Public Protection Classification (PPC) program places the City of Rolla Fire & Rescue in the top 3% of all fire departments throughout the U.S.

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ITEM NO. IV.B.1

# ISO CLASS 2

## Data Collected & Analysis

- **Emergency Communications – 10 points**
  - Emergency reporting, telecommunications, dispatch circuits
- **Fire Department – 50 points**
  - Engine companies, reserve pumpers, pump capacity, ladder companies
  - Reserve ladder companies, deployment analysis,
  - Personnel, training, operations
  - Community risk reduction
- **Water Supply – 40 points**
  - Supply system, hydrant size, type, and installation
  - Inspection & flow testing of hydrants

# ISO CLASS 2

## Data Collected & Analysis

### Survey Results

Survey Analysis	2023	Credit Available
Emergency Communications	8.73	10
Fire Department	34.05	50
Water Supply	39.10	40
Divergence	-5.93	
Community Risk Reduction	5.16	5.5
<b>Total</b>	<b>81.11</b>	<b>105.50</b>

Survey Analysis	2023	Credit Available
Emergency reporting	3.00	3
Telecommunications	3.33	4
Dispatch circuits	2.40	3
<b>Total</b>	<b>8.73</b>	<b>10</b>





<b>Survey Analysis</b>	<b>2023</b>	<b>Credit Available</b>
<b>Supply System</b>	<b>29.71</b>	<b>30</b>
<b>Hydrants</b>	<b>2.99</b>	<b>3</b>
<b>Inspection &amp; Flow Testing</b>	<b>6.40</b>	<b>7</b>
<b>Total</b>	<b>39.10</b>	<b>40</b>



# ISO CLASS 2

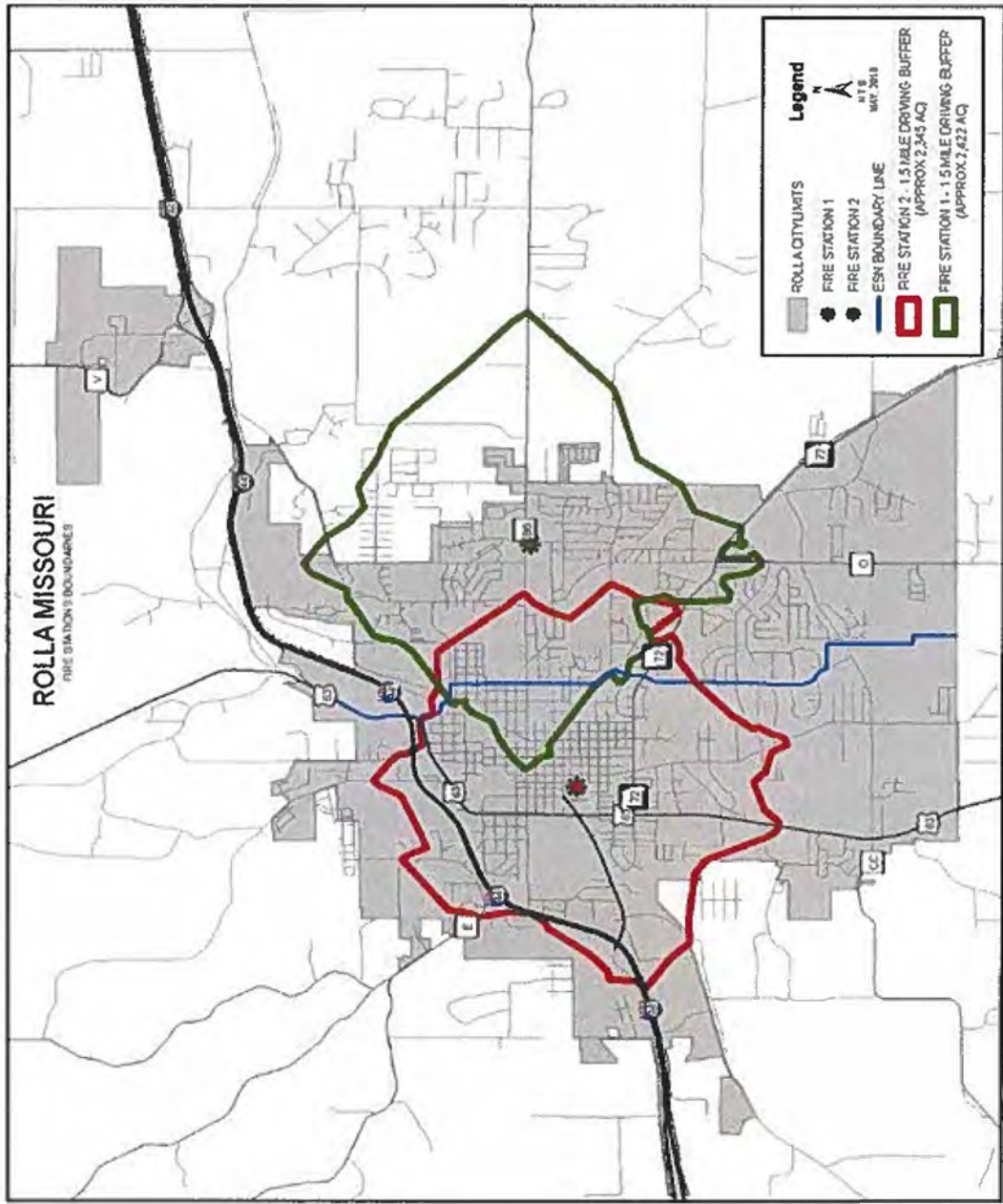
## Data Collected & Analysis

### Fire Department

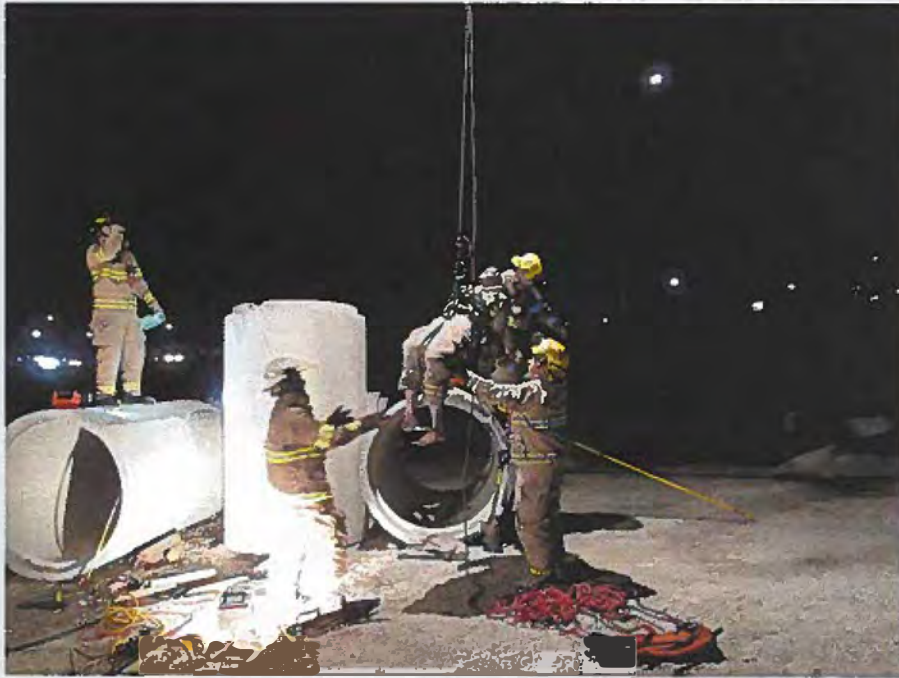
Survey Analysis	2023	Credit Available
Engine Companies	5.08	6
Reserve Pumpers	.5	.5
Pump Capacity	3	3
Ladder Service	3.59	4
Reserve Ladder and Service	.0	.5
Deployment Analysis	5.76	10
Company Personnel	6.18	15
Training	7.94	9
Operational	2	2
<b>Total</b>	<b>34.05</b>	<b>50</b>



# Deployment Analysis & Company Personnel



2022 Total Agency Training Hours: 9053





# Community Risk Reduction 5.16/5.5 -Buildings and Fire Codes Inspections



# Community Risk Reduction 5.16/5.5 - Public Education





# Community Risk Reduction – Fire Investigation





The City of Rolla Fire & Rescue's ISO Class 2 designation is the result of support and teamwork.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Ordinance**

**First Reading**

**ITEM/SUBJECT: Jenks Parking Lot Lease**

**BUDGET APPROPRIATION: \$**

**DATE: 09/18/23**

\*\*\*\*\*

**COMMENTARY:**

The City entered into an agreement in 1979 to lease a portion of the parking lot at 9<sup>th</sup> and Elm Streets for public parking. That area of the parking lot has been maintained by the City and used for public parking since that initial agreement. That section of the parking lot is currently owned by Bill Jenks (Jenks, William S III & Paule J Trust). Mr. Jenks is requesting a new lease on this property with some changes. He would like to make the area reserved parking. The parking spots would be sub-leased by the City to the public with Mr. Jenks getting the first right of refusal to lease the parking spots. The City would charge the same rate to lease those spots as the current rate at other City parking lots and continue maintain the area in the same manner as the rest of the parking lot. In your packet is a proposed lease.

**ITEM NO. IV.C.1**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND JENKS, WILLIAM S III & PAULE J TRUST FOR A PARKING LOT LEASE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Jenks, William S III & Paule J Trust for a Parking Lot Lease. A copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 18<sup>th</sup> DAY OF SEPTEMBER 2023.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

EXHIBIT A

PARKING LOT LEASE

THIS LEASE is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between Jenks, William S III & Paule J Trust, Lessor (hereafter "Jenks") and the City of Rolla, Missouri, a municipal corporation, Lessee. (hereafter "City").

WITNESSETH:

1. Jenks does hereby lease unto City and City does hereby hire and take as Lessee upon and subject to the covenants, terms and conditions herein set out, each of which the respective parties agree to keep and perform, the following premises situated in the City of Rolla, County of Phelps, State of Missouri, to wit:

A parking lot located between Eight Street , Ninth Street, Pine Street, and Oak Street more particularly described as a fractional part of the west 29' of Lot 2, Block 55, County Addition.

Said premises shall be used as a public lot and for no other purpose without the written consent of Jenks.

The term of this lease shall commence on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, and extend through \_\_\_\_\_ day of \_\_\_\_\_, 2028 and shall be extended automatically for two five year extended terms thereafter on the same terms and conditions as herein set forth for the original term unless either Jenks or City gives the other written notice of its intention to terminate this lease at least six months prior to the end of the initial term or any extended term.

2. The parking lot shall be used for public parking and occasional municipally sponsored events. The City shall be permitted, in a manner determined by and in the discretion of the City, to lease up to 100 percent of the parking to individuals living, working or attending classes in the surrounding area. City shall place appropriate signs on the leased premises stating the allowable parking times, and City shall enforce such parking regulations by its police authority.

3. City shall not be obligated to pay Jenks any monetary rent. In lieu of monetary rent the City shall sublet up to 4 spaces, at the current rate charged at other city parking lots (to be determined by the City Administrator) to Jenks or their designee. Jenks shall have the first right of refusal for the 4 spaces contained within the lease area.

EXHIBIT A

4. Except for the City's right to lease parking spaces as provided in Section 3 hereof this lease shall not be assigned nor shall said premises or any part thereof be let or sublet nor shall said premises be permitted to be used for any purpose other than as above provided without the written consent of Jenks.
5. City shall keep the leased premises in good repair and condition at all times during the continuance of this lease and shall be responsible for all repairs required for the same. City shall keep the driveways and parking area reasonably free from refuse, snow and ice.
6. City shall keep and preserve the premises free from nuisance, and shall not use or permit the use of the premises, or any part thereof, for any purpose forbidden by law or by this lease.
7. Jenks may at all times enter upon the premises for the purpose of examining the condition thereof.
8. Jenks shall not be liable to City or any other person or corporation, including employees, for any damage to person or property caused by water, rain, snow, frost, fire, storm or accident, or by breakage, stoppage or leakage of water, gas, heating and sewer pipes of plumbing, upon, about or adjacent to said premises. City shall maintain premises liability insurance on the leased premises naming both Jenks and City as insureds with a minimum single limit of liability coverage of ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00). Upon request the City shall provide Jenks with a copy of such policy or a certificate evidencing the existence of such policy.
9. The City shall surrender said premises at the termination of this lease for any reason, and the same shall be in as good condition as received with the improvements constructed in accordance with this lease, ordinary wear and tear and providential destruction or damage expected.
10. Nothing contained herein shall be construed as creating a relation of principal or agent or of partnership or joint venture between the parties hereto, and the relationship shall be solely of Lessor and Lessee.
11. The terms of this lease shall be deemed to be and shall be a continuing lease running with the land and shall be binding upon the heirs, legal representatives and assigns of the Lessor herein.



IN WITNESS WHEREOF, the parties hereto have executed the foregoing instrument in duplicate as of the day and year first above written.

LESSEE  
CITY OF ROLLA, MISSOURI

By: \_\_\_\_\_ Attest: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name  
City Clerk

LESSOR Jenks, William S III & Paule J Trust

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

Attest: \_\_\_\_\_

\_\_\_\_\_  
Print Name

# PROPOSED LEASE AREA

ELM ST

9TH ST

DEED 1995-6332

PARKING AREA TO BE LEASED  
A.K.A. RESOLUTION 763

8TH ST



RESOLUTION NO. 763

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE A CERTAIN AGREEMENT WHEREIN THE CITY OF ROLLA, MISSOURI, IS PARTY OF THE FIRST PART, JOYCE POWELL NIEMILLER IS PARTY OF THE SECOND PART AND WILLIAM S. JENKS, JR. AND CATHERINE G. JENKS ARE PARTIES OF THE THIRD PART, AND WHICH HAS AS ITS SUBJECT MATTER THE DEVELOPMENT OF CERTAIN TRACTS OF LAND FOR USE AS A MUNICIPAL PARKING LOT.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

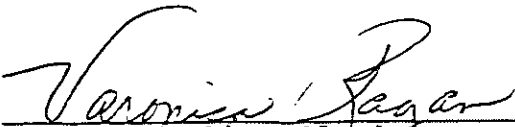
Section 1: That the Mayor of the City of Rolla, Missouri, be and she is hereby authorized and directed to execute in behalf of the City of Rolla, Missouri, a certain agreement in which the City of Rolla, Missouri, is party of the first part, Joyce Powell Niemiller is party of the second part, and William S. Jenks, Jr. and Catherine G. Jenks are parties of the third part, and which has as its subject matter the leasing and development of certain tracts of real property for use as a municipal parking lot, a full copy of said agreement being attached hereto and made a part hereof as if more specifically set forth herein and marked "Exhibit A".

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 13TH DAY OF AUGUST , 1979.

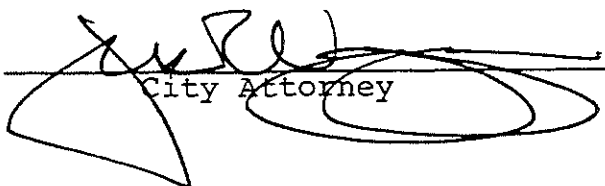
APPROVED:

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
City Attorney

A G R E E M E N T

THIS AGREEMENT, made and entered into this 13th  
day of August, 1979, by and between the City of  
Rolla, Missouri, a Municipal Corporation, hereinafter referred  
to as Party of the First Part, and Joyce Powell Niemiller  
hereinafter referred to as the Party of the Second Part, and  
William S. Jenks, Jr. and Catherine G. Jenks, his wife, herein-  
after referred to as Parties of the Third Part.

WITNESSETH:

WHEREAS, the Party of the First Part is the owner of real  
property designated as AREA "X" on the attached plan entitled  
"Proposed Downtown Parking Lot at Ninth and Elm"; and

WHEREAS, the Party of the Second Part is the owner of  
real property designated as AREA "Y" on said plan; and

WHEREAS, the Parties of the Third Part are the owners of  
real property designated as AREA "Z" on said plan, and

WHEREAS, the parties hereto are desirous of establishing a  
short term (two hour) municipal parking lot for public use, said  
lot to be developed for use in accordance with the attached plan,  
and

WHEREAS, the proposed plan will require the regrading of the  
entire lot (AREAS X, Y AND Z); the placement, grading and compaction  
of six inches of base rock on the parking lot; the placement of  
two-inch asphalt wearing surface; the relocation of existing drive-  
way entrances of Ninth Street, including the replacement of damaged  
sidewalk and curb and gutter; and the construction of a stairway  
from the parking lot to Elm Street sidewalk;

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS  
HEREIN SET FORTH THE PARTIES AGREE AS FOLLOWS:

for the sum of One Dollar (\$1.00) per year, payable on the first day of November of each year of the term of this lease. Such lease may be renewed by the Party of the First Part for additional terms of five (5) years each by giving the Parties of the Third Part written notice of such election in writing at least thirty (30) days prior to the expiration of such term. Such renewals shall be for the same period of time and for the same consideration as is set forth for the initial lease. The Party of the First Part agrees that said property shall be used for the purpose of a public parking lot only and that parking on such lot shall be restricted to two hour use.

4. In addition to the consideration set forth in paragraphs two and three hereof, the Parties of the First Part shall pay all real estate taxes assessed against AREAS Y and Z during the terms of the said lease beginning with the year 1980.

5. After the expiration of the first five (5) year term of this agreement, either party may terminate this agreement by giving ninety (90) days notice in writing to the other parties.

6. This agreement shall be binding on the parties hereto, their heirs, administrators, executors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this agreement, in triplicate, the day and year first above written.

PARTY OF THE FIRST PART:

CITY OF ROLLA, MISSOURI,  
A Municipal Corporation

By: Len McFarland  
Mayor

ATTEST:

Varonica Rager  
City Clerk

PARTIES OF THE SECOND PART:

*Joyce Powell Niemiller*  

---

Joyce Powell Niemiller

PARTIES OF THE THIRD PART:

*William S. Jenks, Jr.*  

---

William S. Jenks, Jr.

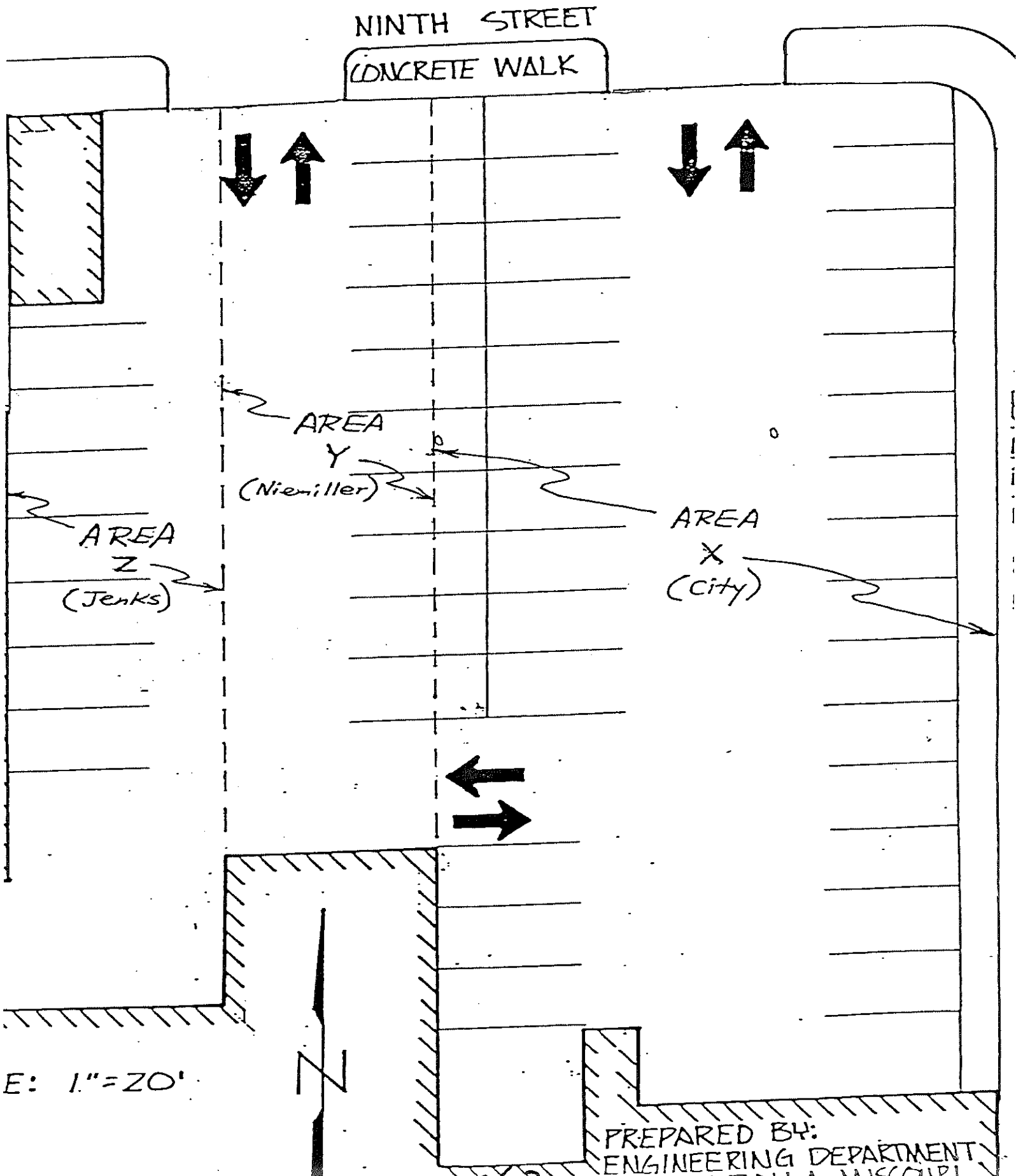
*Catherine G. Jenks*  

---

Catherine G. Jenks

11'0" W

# PROPOSED DOWNTOWN PARKING LOT AT NINTH AND ELM. (45 SPACES)



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**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Motion**

**ITEM/SUBJECT: Rolla Schools Homecoming Parade 2023**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 9/18/2023**

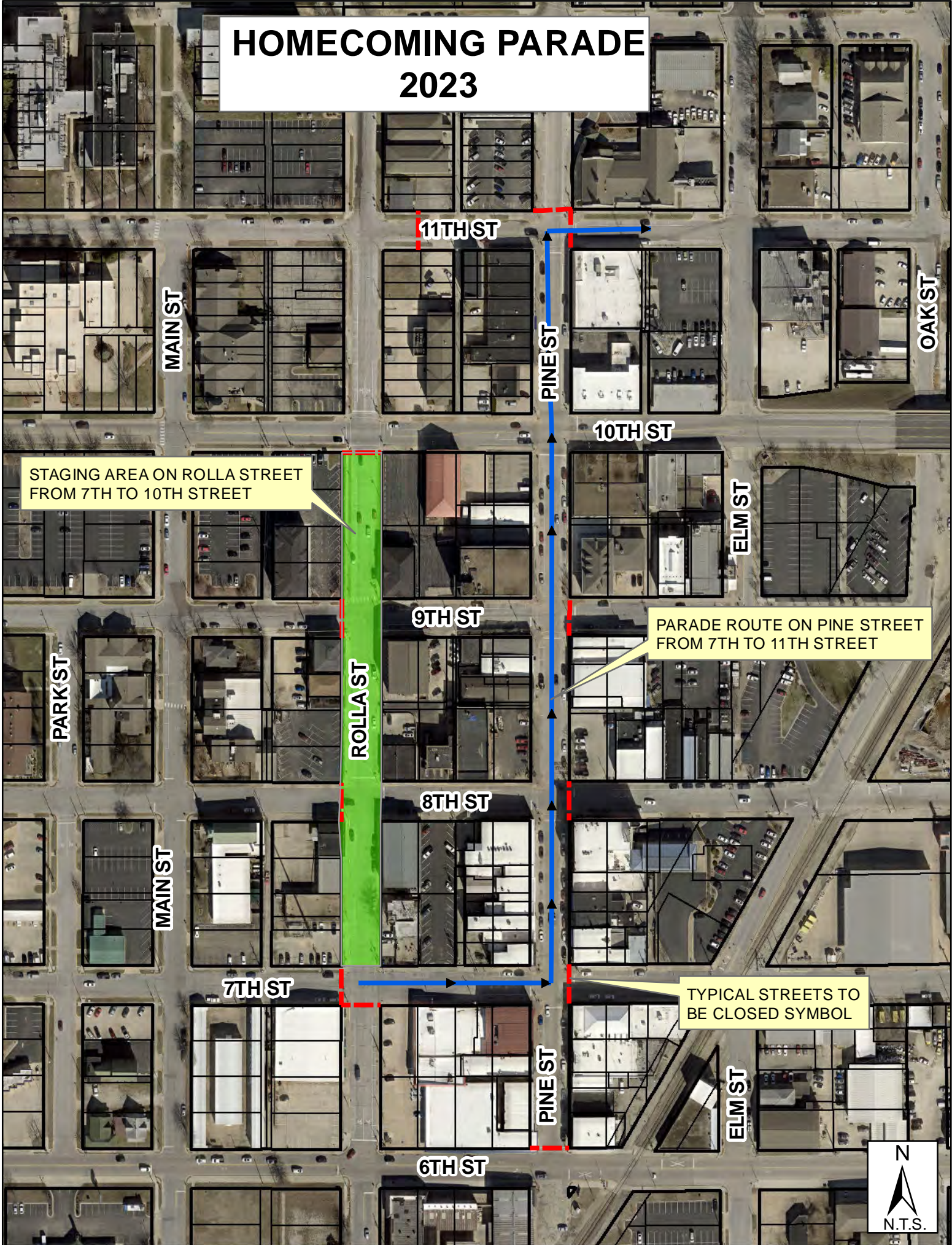
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**COMMENTARY:**

Staff received a request from the Rolla Public Schools to close Pine, 7<sup>th</sup>, and Rolla Streets for the 2023 Homecoming Parade. The parade would begin at 6PM on Thursday October 12<sup>th</sup> and last for approximately an hour. The parade will begin on 7<sup>th</sup> Street at Rolla Street, proceed to Pine Street, and exit on 11<sup>th</sup> Street. Rolla Street would be closed from 7<sup>th</sup> to 10<sup>th</sup> Streets for the parade line-up. Pine Street from 6<sup>th</sup> to 11<sup>th</sup> will be closed along with 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and 11<sup>th</sup> between Rolla and Pine Streets. The closures will begin at 4PM on that day and will be open approximately 30 minutes after the end of the parade.

**ITEM NO. IV.D.1**

# HOMECOMING PARADE 2023



STAGING AREA ON ROLLA STREET  
FROM 7TH TO 10TH STREET

PARADE ROUTE ON PINE STREET  
FROM 7TH TO 11TH STREET

TYPICAL STREETS TO  
BE CLOSED SYMBOL





