

**Please Note:** The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

**COUNCIL PRAYER**  
Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**  
**Monday, October 3rd, 2022; 6:30 P.M.**  
**City Hall Council Chambers**  
**901 North Elm Street**

**PRESIDING: MAYOR LOUIS J. MAGDITS, IV**

**COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND TINA BALCH**

\*\*\*\*\*

**PLEDGE OF ALLEGIANCE**  
Councilman Nathan Chirban

**I. CONSENT AGENDA**

- A. Consider Approval of the City Council Minutes of:
  - 1. City Council Meeting – September 6th, 2022
  - 2. Closed Session Minutes – September 6th, 2022
  - 3. City Council Meeting – September 19th, 2022
  - 4. Closed Minutes – September 19th, 2022

**II. PUBLIC HEARINGS –**

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –**

- A. ABLE Commission update - Administrator Susan Birdsong
- B. SAVE/Rolla Animal Shelter update – Sue Eudaly and Dawn Smith

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- a. Environmental Services Department Monthly Report – Aug 2022
- b. Building Codes monthly report – Aug 2022
- c. Police Department Monthly Report – August 2022
- d. Animal Control Division Report – August 2022
- e. City of Rolla Financial Reports – July 31st, 2022
- f. Rolla Board of Public Works minutes for August 30, 2022
- g. Municipal Court Division Summary – Aug 2022
- h. The Centre Income Statement ending August 31, 2022
- i. Development Review Committee Minutes for September 6<sup>th</sup> and 20<sup>th</sup>, 2022
- j. Park Advisory Commission Meeting Minutes for July 27<sup>th</sup>, 2022
- k. Rolla Planning and Zoning Commission Meeting for July 12<sup>th</sup>, 2022

October 3, 2022

V. **OLD BUSINESS** –

- A. **Ordinance** allowing a Minor Subdivision to combine lots and create an outlot at 2000 Hwy E. (City Planner Tom Coots) First Reading
- B. **Ordinance** regarding Text Amendment pertaining to Homeless Shelters. (City Planner Tom Coots) First reading

VI. **NEW BUSINESS** –

- A. **Ordinance** amending Chapter 18 of the Rolla City code pertaining to Environmental Service Fees. (Environmental Services Director Brady Wilson) First Reading
- B. **Resolution** approving a one-year Contract for Service with the ABLE Commission (Parks Director Floyd Jernigan) First Reading
- C. **Motion** to allow certain street closings for Boo Palooza on, Monday, October 31<sup>st</sup>. (Public Works Director Steve Hargis) Motion
- D. **Ordinance** approving a License Agreement with GRACE to modify building canopy over City Right of Way. (Public Works Director Steve Hargis) First Reading
- E. **Resolution** renaming a portion of Kingshighway and Ridgeview Rd to Highway 72. (City Planner Tom Coots) Motion
- F. **Resolution** renaming University Drive to Tim Bradley Way. (City Planner Tom Coots) Motion
- G. **Resolution** renaming Fraternity Circle to Spruce Drive. (City Planner Tom Coots) Motion

VII. **CLAIMS and/or FISCAL TRANSACTIONS** –

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

- A. RMU 7<sup>th</sup> Annual Public Power Celebration, Wednesday, October 5<sup>th</sup> 11:00 a.m. to 1:00 p.m. - RMU GM Rodney Bourne

XI. **CLOSED SESSION** –

Closed Session per RSMo 610.021 – (2) Real Estate and (3) Personnel

XII. **ADJOURNMENT** -

**ROLLA CITY COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 6, 2022; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits IV

**Council Members in Attendance via Zoom Videoconferencing:** None

**Council Members in Physical Attendance:** Moriah Renaud, Megan Johnson, Nathan Chirban, Carrolyn Bolin, Jaired Hall, Rob Kessinger, Stanley Mayberry, Terry Higgins, Lister Florence, Victoria Steen and Tina Balch.

**Council Members Absent:** Matt Fridley

**Department Directors in Attendance via Zoom Videoconferencing:** - None

**Department Directors and Other City Officials in Physical Attendance:** Community Development Director Steve Flowers, City Planner Tom Coots, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Centre Recreation Director Marci Fairbanks, Finance Director Steffanie Rogers and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Terry Higgins to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

- A. Consider Approval of the City Council Minutes of:
1. City Council Meeting – August 1st, 2022
  2. Closed Session Minutes – August 1st, 2022
  3. City Council Meeting – August 15th, 2022
  4. City Council Workshop Minutes – August 29th, 2022

A motion was made by Bolin and seconded by Higgins to approve the minutes. A voice vote showed 11 ayes, zero Nays, and 1 absent (Fridley).

**II. PUBLIC HEARINGS –**

- A. **Public Hearing** regarding Text Amendment pertaining to Homeless Shelters. City Planner Tom Coots stated there were changes in the text pertaining to the definitions of soup kitchens and usage rules of same as well as zoning district changes. It is proposed that there be no overnight usage allowed for soup kitchens. At 6:33p.m. Mayor Magdits opened the Public Hearing for citizen comment.

Dale Wands of 606 Penny Lane shared he felt like the text amendments were accommodating to the Mission and he felt like the public was not being listened to. He stated that business owners and citizens were not coming forward for fear of retaliation and scrutiny. He shared that within the text, the definition for “transitional housing” was too vague. He shared concerns regarding zoning and then presented the Mayor with four hundred signatures of citizens from May, 2022 located near South Highway 63 who were in opposition of the shelter being in that area. Mayor Magdits spoke on the reality of the City’s range of influence and that the dilemma faced is still where the shelters are to be located. As it is written now, Shelters are not “by right” anywhere and if the shelter is under the auspices of a church, then no written restrictions by the City applies.

- There was a motion by Johnson, seconded by Hall to create a 4th definition category for Domestic Shelters. A voice vote showed 11 Ayes, zero nays, and 1 absent.
- There was a motion by Hall, seconded by Johnson to remove Emergency Shelter from Definitions. A voice vote showed 10 Ayes, 1 Nay, and 1 absent.
- A motion was made by Renaud and seconded by Kessinger to remove from page II.A.20 (3), “3 days” and replace it with “before resides overnight”. A voice vote showed 10 ayes, 1 Nay, and 1 absent.
- A motion was made by Chirban and seconded by Renaud to remove overnight shelter from C2 Zoning to not permissible. A voice vote showed 10 Ayes, 1 Nay, and 1 Absent.

At 7:51, Mayor Magdits stated that the public hearing would remain open, to be continued after Council reviews proposed changes on September 19<sup>th</sup>.

**Public Hearing and Ordinance** approving the FY 2023 Budget and 2023 Sewer Fees. City Administrator John Butz stated the Budgeted expenses of \$35,436,749 is offset with projected revenues of \$34,357,170 plus retained earnings. The \$1,079,579 deficit is covered from revenues in prior years for the SRF Sewer Bond project, TDD funds received in 2022 for the Pine Street project in FY 2023 and round 2 of ARPA funds (revenues received in FY 2022). The Budget included a 10% increase in sewer flow rates and a \$.50 increase in monthly residential trash collection fees, a 5% increase in other solid waste services, as well as a \$1.00 increase in Splashzone fees. At 8:00 p.m. Mayor Magdits opened the public hearing. There were no citizens that wished to speak on the topic and the public hearing was closed at 8:00 p.m. There was discussion about the effects of not approving the \$.50 sewer increase this year which would amount to a \$50,000 to \$60,000 shortfall and result in a larger increase next year. There was a conflicting discussion on the number of Police Officer positions available and budgeted that would be clarified in a later discussion and presented to Council at the next meeting for final reading. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2022 AND APPROPRIATING FUNDS PURSUANT THERETO.

### III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

### IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – July 2022
- b. Building Codes monthly report – July 2022
- c. Police Department Monthly Report – July 2022
- d. Animal Control Division Report – July 2022
- e. City of Rolla Financial Reports – July 31st, 2022
- f. Rolla Board of Public Works minutes for July 26th, 2022
- g. Municipal Court Division Summary – July 2022
- h. The Centre Income Statement ending July 31, 2022

V. **OLD BUSINESS** – None:

VI. **NEW BUSINESS** –

- A. **Ordinance** authorizing Socket Telecom LLC ROW use Agreement. City Engineer Darin Pryor stated Socket is the first entity to apply for a ROW (Right of Ways) use Agreement since the passing of the ordinance requiring to do so, in 2018. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND SOCKET TELECOM, LLC.
- B. **Ordinance** authorizing the Mayor to enter into a Missouri Highways and Transportation Commission Transportation Alternatives Funds Agreement for Hwy E sidewalk project. City Engineer Darin Pryor stated this grant provides funding for a new sidewalk on State Route E from Dana Court to an existing sidewalk at Vista Drive. The total estimated cost for these improvement is \$550,842 with the state providing up to 80% (\$440,673.60), Phelps County pledging \$50,000, and the city paying the remaining at an estimated \$61,168.40. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN TRANSPORTATION ALTERNATIVE FUNDS PROGRAM AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR APPROXIMATELY 3,000 FEET OF PEDESTRIAN IMPROVEMENTS.
- C. **Ordinance** to allow a License Agreement with Daily Rental Service to use and maintain the existing sign for Budget Deluxe Motel. City Engineer Darin Pryor stated that in 2005 the city acquired right of way at the present intersection of US Hwy 63. When Budget Deluxe Motel changed hands and applied for a permit to rehabilitate and operate their current sign, it was discovered that the sign was actually located on this city owned right of way. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE IN BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN LICENSE AGREEMENT WITH DAILY RENTAL SERVICE, LLC
- D. **Ordinance** authorizing the Mayor to enter into a professional services agreement with HNTB, Amendment Number 12 for Pine Street traffic signaling City Engineer Darin Pryor stated this amendment to the professional services agreement with HNTB would provide for design services for a new signal at 11<sup>th</sup> and pine. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE IN BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AMENDMENT NUMBER 12 TO AN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND HNTB CORPORATION FOR PROFESSIONAL SERVICES.
- E. **Ordinance** authorizing the increase of sewer rates for FY 2022-2023. City Engineer Darin Pryor stated that this ordinance would increase the basic user rate for metered user from \$5.65/1000 gal to \$6.25/1000. The service availability fee would remain at \$12.00/mth for a total monthly increase for the average user to go from \$34.60 to \$37.00/mth. Non-metered users will increase from \$419.95/yr to \$444.00/yr. City Counselor Carolyn Buschjost read the ordinance for its first reading by title: AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 35 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO SEWERS AND WATER.

- F. **Motion** to appoint City Employer Representative to the annual LAGERS meeting October 27<sup>th</sup>-28<sup>th</sup>. (City Administrator John Butz) A motion was made by Johnson and seconded by Hall to attend or appoint a delegate. A voice vote showed 11 Ayes, zero Nays, 1 Absent.

**VII. CLAIMS and/or FISCAL TRANSACTIONS –**

- A. **Motion** to award health insurance excess coverage-Finance Director Steffanie Rogers stated that Quotes were solicited through stop loss brokers. Only two quotes were obtained due to the number of excess coverage claims in recent years. The current excess coverage deductible is \$75,000. A motion was made by Steen and seconded by Johnson to renew Health Insurance excess coverage to C&F and to maintain the current deductible of \$75,000. A voice vote revealed 11 Ayes, zero Nays, 1 Absent.

**VIII. CITIZEN COMMUNICATION**

- A. Ray Schweikhardt shared concerns pertaining to the new roundabout.

**IX. MAYOR/CITY COUNCIL COMMENTS**

- A. Proclamation making September National Recovery Month - Mayor Magdits presented Tuesday Florence with a Proclamation. Mrs. Florence invited the community on September the 24<sup>th</sup> at 11:00 a.m. to the 33<sup>rd</sup> Anniversary of Recovery month hosted by Project Heal and New Dimensional Christian Ministry Church. 12719 County Road 5110.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

- A. Councilwoman Renaud stated Saturday September 17<sup>th</sup> was Parenting Resource Center's 5K race at 10:00 a.m.  
B. Councilwoman Tina Balch commented that Pride Night was a success and reminded everyone that the Phelps County Dream Center will be having food distribution at 10:00 a.m. Wednesday, September 7<sup>th</sup>.  
C. Councilman Kessinger stated a constituent had reached out to him regarding overhanging branches on the Acorn Trail and that a group of volunteers from his church resolved the issue.

**XI. CLOSED SESSION – Closed Session per RSMo 610.021 (1) legal**

At 8:37 pm a motion was made by Johnson and seconded by Renaud to move into closed session. A roll call vote showed the following. Ayes: Renaud, Florence, Steen, Bolin, Higgins, Chirban, Johnson, Kessinger, Mayberry, Hall, and Balch. Nays: none. Absent: Fridley.

At 9:12 p.m. Council returned from closed session where they discussed one legal matter with no final action taken.

**XII. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 9:12 p.m.  
Minutes respectfully submitted by City Clerk Lorri Thurman.

---

CITY CLERK

---

MAYOR

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, SEPTEMBER 19, 2022; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits IV

**Council Members in Attendance via Zoom Videoconferencing:** None

**Council Members in Physical Attendance:** Moriah Renaud, Megan Johnson, Nathan Chirban, Matt Fridley, Carolyn Bolin, Jaired Hall, Rob Kessinger, Stanley Mayberry, Terry Higgins, Lister Florence, Victoria Steen and Tina Balch.

**Council Members Absent:** None

**Department Directors in Attendance via Zoom Videoconferencing:** - None

**Department Directors and Other City Officials in Physical Attendance:** Community Development Director Steve Flowers, City Planner Tom Coots, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Centre Recreation Director Marci Fairbanks, Park Director Floyd Jernigan and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Megan Johnson to lead in the Pledge of Allegiance.

**I. PUBLIC HEARINGS –**

A. **Public Hearing** regarding Text Amendment pertaining to Homeless Shelters. City Planner Tom Coots briefly highlighted the changes made to the text as discussed in the September 6<sup>th</sup> meeting. At 6:37 pm the Mayor continued the public hearing.

Ashley Brooks-Director of the Mission: shared concerns that by excluding C1 and C2 zoning from shelter locations, Council would be severely limiting the Mission and future shelters as to where they could possibly move. She requests that C1 and C2 include overnight shelters as a conditional use.

Chris Macroy: shared his experience as a Mission client three years ago and how participation in the services they provided helped get him back on his feet.

Lonna Sowers: spoke on behalf of the Rolla downtown business owners who have expressed concern. She cautioned Council to consider that this ordinance would affect safety and future economic impacts for years to come.

Katie Croker- Executive Director of the Russell House: Shared concerns regarding the use of “shall” in regards to criminal history checks. Forcing them to preform criminal records checks on their residents will cause them to lose state and federal funding. She asked that the word be changed to “should”. Concerns were also shared about the requirement for them to release floor plans when the very location is

September 19th, 2022

IA5

Confidential. In regards to zoning locations, she asked Council to remember that they too housed families and not including them in that zoning would be to their disadvantage.

Dale Wands – 606 Penny Lane: shared concerns about wording in the text.

Joanna Stiritz – property owner near the Mission: shared how transients have created hardship on her family.

Felicia Richards- Board member of The Mission: shared that almost 80% of the patrons became homeless while living in Phelps County and that she has never once felt unsafe downtown while supporting local businesses.

Lauren Mack– Board member of The Mission: shared her experience as a student who lived directly across from the Mission and how she never had a negative experience or felt unsafe. At 7:16 pm, the Mayor officially closed the public hearing.

Councilwoman Renaud suggested exempting domestic/sexual violence shelters from the text or making the standards to follow the same as required by the Missouri Coalition to End Domestic Violence and Sexual Violence. Ashley Brooks stated they are also a member of coalition called the National Coalition to End Homelessness and they too are audited for grant compliance. In addition, The Mission also receives funding from HUD for their Emergency Shelter Program. Ashley added that the Emergency Shelter Program is only one of several programs they have available to the public. They also have a meal program, free laundry program as well as a shower and hygiene program.

Councilwoman Johnson stated she would like to see the replacement of the word “shall or should” with the word “must” or “may”.

A motion was made by Renaud and seconded by Fridley to select the word “shall” on Section 42-224.4. A voice vote showed 12 Ayes. A motion was made by Johnson and seconded by Chirban to change the word “shall” to “must”. A voice vote showed 12 Ayes with none who spoke in opposition.

A motion was made by Fridley and seconded by Kessinger to select the word “Shall” on Section 42-224-1.3. A voice vote showed 12 Ayes. A motion was made by Kessinger and seconded by Chirban to change the word “shall” to “must”. A voice vote showed 12 Ayes with none that spoked in opposition. Mayor Magdits stated that staff would look into incorporating the “best practices” previously discussed and will present to Council the findings at the next meeting October 3rd

## **II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS** –

A. Ozark Rivers Audubon Chapter – Gina Root, Director of ROCS, informed Council of the progress and programs of the Audubon Nature Centre and asked that Council consider awarding ARPA funds to their organization for their Recreational Trails Program.

B. Choices for People updates and event announcement – Paula Delong, Choices for People CEO, explained for Council the services provided by Choices for People. Last year over 400 people with disabilities were assisted with their various programs. The public is invited to the Royal Oak Gives Back Backyard Burger Gilling Competition on September 24<sup>th</sup> from 11:00am-3:00pm. All proceeds benefit Choices for People with Royal Oak matching all funds raised.

## **III. OLD BUSINESS** –

A. **Ordinance** authorizing Socket Telecom LLC ROW use Agreement. (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND SOCKET TELECOM, LLC. A motion was made by Kessinger and



seconded by Bolin to allow the agreement. A roll call vote showed: Ayes: Kessinger, Fridley, Steen, Renaud, Mayberry, Chirban, Balch, Johnson, Florence, Higgins, Hall, and Bolin. Nays: none

- B. **Ordinance** authorizing the Mayor to enter into a Missouri Highways and Transportation Commission Transportation Alternatives Funds Agreement for Hwy E sidewalk project. (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4694: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN TRANSPORTATION ALTERNATIVE FUNDS PROGRAM AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR APPROXIMATELY 3,000 FEET OF PEDESTRIAN IMPROVEMENTS. A motion was made by Bolin and seconded by Steen to approve the agreement. A roll call votes showed: Ayes: Florence, Johnson, Chirban, Fridley, Renaud, Steen, Mayberry, Higgins, Hall, Balch, Bolin, and Kessinger.
- C. **Ordinance** to allow a License Agreement with Daily Rental Service to use and maintain the existing sign for Budget Deluxe Motel. (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4695: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN LICENSE AGREEMENT WITH DAILY RENTAL SERVICE, LLC. A motion was made by Higgins and seconded by Renaud to approve the ordinance. A roll call vote showed: Ayes: Higgins, Bolin, Steen, Renaud, Mayberry, Chirban, Balch, Johnson, Kessinger, Florence, Hall, and Fridley. Nays: none
- D. **Ordinance** authorizing the Mayor to enter into a professional services agreement with HNTB, Amendment Number 12 for Pine Street traffic signaling (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4696: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI AMENDMENT NO. 12 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND HNTB CORPORATION. A motion was made by Bolin and seconded by Higgins to authorize the amendment. A roll call vote showed the following: Ayes: Mayberry, Balch, Chirban, Bolin, Renaud, Steen, Kessinger, Florence, Hall, Johnson, Fridley, and Higgins. Nays: none
- E. **Ordinance** authorizing the increase of sewer rates for FY 2022-2023. (City Engineer Darin Pryor) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4697 AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 35 KNOWN OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO SEWERS AND WATER. A motion was made by Bolin and seconded by Higgins to approve the rate increase. A roll call vote showed: Ayes: Johnson, Fridley, Steen, Renaud, Higgin, Chirban, Balch, Bolin, Kessinger, Florence, Hall, and Mayberry. Nays: none.
- F. **Ordinance** approving the FY 2023 Budget. (City Administrator John Butz) City Counselor Lance Thurman read the ordinance for its final reading by title: ORDINANCE 4698: AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2022 AND APPROPRIATING FUNDS PURSUANT THERETO. A motion was made by Bolin and

seconded by Higgins to approve the budget. A roll call vote showed: Ayes: Hall, Mayberry, Chirban, Bolin, Renaud, Steen, Kessinger, Higgins, Balch, Johnson, Fridley, and Florence. Nays: none

#### IV. **NEW BUSINESS** –

- A. **Motion** to allow certain street closures for Oktoberfest on Saturday, September 24<sup>th</sup>, 2022. (Public Works Director Steve Hargis) A motion was made by Hall and seconded by Johnson to allow the road closures. A voice vote showed 12 Ayes, and zero Nays.
- B. **Motion** to allow certain street closures for the 43<sup>rd</sup> Annual Arts and Crafts Festival on Saturday, October 1, 2022 (Public Works Director Steve Hargis) A motion was made by Renaud and seconded by Kessinger to allow the road closures. A voice vote showed 12 Ayes and zero Nays.
- C. **Motion** to allow certain street closures for the 2022 Homecoming Parade on Thursday, October 6<sup>th</sup> at 6:00 pm. (City Engineer Darin Pryor) A motion was made by Johnson and seconded by Balch to approve the road closures. A voice vote showed 12 Ayes and zero Nays.
- D. **Ordinance** allowing a Minor Subdivision to combine lots and create an outlot at 2000 Hwy E. (City Planner Tom Coots) The applicant is under contract to sell an existing multi-family development. There is a regional detention basin on the back of the property. This plat will combine two areas on the west and create a new outlot common area on the east. This will be added to the HOA. City Counselor Lance Thurman read the ordinance for its first reading by title: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF GRACIE PLACE 2.

#### V. **CLAIMS and/or FISCAL TRANSACTIONS** –

- A. **Motion** to allow the procurement of a third trash truck for automated trash collection. (Environmental Services Director Brady Wilson) A motion was made by Kessinger and seconded by Johnson to allow the purchase of a 3<sup>rd</sup> automated trash truck (to be received in 2024) for and estimated \$402,083. A voice voted showed 12 Ayes and zero Nays.
- B. **Motion** to allow RPD to re-order 6 Dodge Durangos for the FY 2022 budget year appropriation and to approve the purchase of 5 Tahoes for the FY 2023 budget year from Don Brown Chevrolet. (Police Chief Sean Fagan) A motion was made by Hall and seconded by Kessinger to allow 6 Dodge Durangos (not yet in production) to be re-ordered at an estimated \$42,234 each. A voice vote showed 12 Ayes and zero Nays. A second motion was made for the purchase of 5 Chevrolet Tahoe's (previously ordered and declined by another agency and ready for pick-up in November) for a total of \$198,880 to be paid from the FY2023 budget. A voice vote showed 12 Ayes and zero Nays.

#### VI. **CITIZEN COMMUNICATION** - None

#### VII. **MAYOR/CITY COUNCIL COMMENTS**

- A. Motion to reappoint Judy Jepsen to the Police Personnel Board (4 yr. term, exp. June 2024) A motion was made by Kessinger and seconded by Johnson to accept the reappointment. A voice vote showed 12 Ayes and zero Nays.
- B. Motion to reappoint Bob Desai to the Police Personnel Board (4 yr. term, exp. June 2026) A motion was made by Bolin and seconded by Johnson to accept the reappointment. A voice vote showed 12 Ayes and zero Nays.

- C. Motion to reappoint Jonathan Hines to the Police Personnel Board (4 yr. term, exp. June 2025)  
A motion was made by Johnson and seconded by Steen to accept the reappointment. A voice vote showed the following: 12 Ayes and zero Nays.
- D. Motion to reappoint Kevin Crider to the Planning and Zoning Commission. (4 yr. term, exp. June 2026)  
A motion was made by Bolin and seconded by Johnson to accept the reappointment. A voice vote showed the following: 12 Ayes and zero Nays.
- E. Motion to reappoint Russ Schmidt to the Planning and Zoning Commission (4yr. term, exp. May 2026)  
A motion was made by Bolin and seconded by Renaud to accept the reappointment. A voice vote showed the following: 12 Ayes and zero Nays.
- F. Motion to appoint Julie Peterman to the Library Board (3 yr term, exp. Sept 2025) A motion was made by Fridley and seconded by Higgins to accept the appointment. A voice vote showed 12 Ayes and zero Nays.

VIII. **COMMENTS FOR THE GOOD OF THE ORDER**

IX. **CLOSED SESSION** – Closed Session per RSMo 610.021 – (1) Legal

At 9:54 pm, A motion was made by Johnson and seconded by Higgins to go into closed session. A roll call vote showed the following: Ayes: Higgins, Bolin, Steen, Renaud, Mayberry, Chirban, Balch, Johnson, Kessinger, Florence, Hall, and Fridley. Nays: none. Absent: None.

AT 10:17 Council returned from Closed session where they discussed one legal matter, no final action was taken.

X. **ADJOURNMENT** -

Having no further business, the meeting adjourned at approximately 10:17 p.m.  
Minutes respectfully submitted by City Clerk Lorri Thurman.

---

CITY CLERK

---

MAYOR

*This page is intentionally left blank*

## **AUGUST MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER**

(Based on Calendar Year)

<b>Material</b>	<b>Aug 2022</b>	<b>Jul 2022</b>	<b>Aug 2021</b>	<b>Year-to-Date 2022</b>	<b>Year-to-Date 2021</b>	<b>Yearly Total 2021</b>
Cardboard	105.0 ton	96.5 ton	133.0 ton	1,017.4 ton	1,120.0 ton	1,649.0 ton
Newspaper	35.7 ton	32.3 ton	34.0 ton	313.6 ton	384.0 ton	527.1 ton
High Grade Paper	0.0 ton	0.0 ton	0.0 ton	42.0 ton	43.5 ton	65.5 ton
Aluminum	0.0 ton	2.1 ton	1.9 ton	11.1 ton	14.4 ton	19.7 ton
Steel Cans/Scrap Metal	3.4 ton	2.3 ton	1.7 ton	40.6 ton	44.5 ton	63.7 ton
Plastic	0.0 ton	0.0 ton	0.0 ton	51.9 ton	72.1 ton	122.6 ton
Glass	25.0 ton	21.7 ton	23.5 ton	181.7 ton	215.0 ton	260.2 ton
Batteries	0.0 ton	0.0 ton	931 lbs ton	0.8 ton	0.3 ton	0.3 ton
Electronic Waste	3.3 ton	1.2 ton	6.7 ton	25.7 ton	36.3 ton	47.8 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.3 ton	0.3 ton
<b>TOTAL</b>	<b>172.4 ton</b>	<b>156.2 ton</b>	<b>200.8 ton</b>	<b>1,684.7 ton</b>	<b>1,930.3 ton</b>	<b>2,756.0 ton</b>

### **SERVICES PROVIDED**

<b>Type of Service</b>	<b>Aug 2022</b>	<b>Jul 2022</b>	<b>Aug 2021</b>	<b>Year-to-Date 2022</b>	<b>Year-to-Date 2021</b>	<b>Yearly Total 2021</b>
Special Pick-ups	85	45	75	470	518	732
Paper Shredding	3.5 hours	3.0 hours	4.3 hours	40.5 hours	49.3 hours	64.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	83	88	41	656	545	762

### **DISPOSAL TONNAGE**

(Sanitation Division)

<b>Material</b>	<b>Aug 2022</b>	<b>Jul 2022</b>	<b>Aug 2021</b>	<b>Year-to-Date 2022</b>	<b>Year-to-Date 2021</b>	<b>Yearly Total 2021</b>
Refuse	1,475.7 ton	1,269.3 ton	1,755.8 ton	11,246.0 ton	12,142.7 ton	18,681.1 ton



**Management Report  
FISCAL YEAR 2022**

**August 2022**

BUILDING PERMITS ISSUED	AUGUST FY 2022		AUGUST FY 2021		YTD FY 2022		YTD FY 2021		Δ CHANGE FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
<b>PERMITS ISSUED</b>	43	\$ 2,693,750	31		390		342			14.0%
Electric, Plumbing, etc. Only	19	\$ -	9	\$ -	154	\$ 150,000	115	\$ 59,000	33.9%	154.2%
Single Famil Detached	-	\$ -	1	\$ 173,000	13	\$ 3,512,895	9	\$ 1,988,503	44.4%	76.7%
Single Family Attached	-	\$ -	-	\$ -	8	\$ 1,437,000	-	\$ -		
Duplexes	-	\$ -	-	\$ -	1	\$ 291,800	-	\$ -		
3-or-4 family	-	\$ -	-	\$ -	9	\$ 3,818,490	4	\$ 1,434,700	125.0%	166.2%
5-or-more family	-	\$ -	-	\$ -	1	\$ 2,057,200	-	\$ -	#DIV/0!	#DIV/0!
Hotels, Motels	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Other nonhousekeeping shelter	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Amusement, social, recreational	-	\$ -	-	\$ -	2	\$ 291,500	-	\$ -		
Churches, other religious	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Industrial	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Parking garages	1	\$ 1,660,250	-	\$ -	6	\$ 3,146,750	4	\$ 710,250	50.0%	343.0%
Service stations, repair garages	-	\$ -	-	\$ -	2	\$ 1,854,750	-	\$ -		
Hospitals, institutional	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Offices, banks, professional	1	\$ 555,000	-	\$ -	3	\$ 1,800,000	1	\$ 614,100	200.0%	193.1%
Public Works, utilities	-	\$ -	-	\$ -	1	\$ 500,000	1	\$ 2,500,000	0.0%	-80.0%
Schools, other educational	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Stores, customer	1	\$ 150,000	-	\$ -	2	\$ 2,000,000	2	\$ 1,192,500	0.0%	67.7%
Towers, antennas	1	\$ 25,000	-	\$ -	1	\$ 25,000	-	\$ -		
Signs, attached and detached	8	\$ 73,500	6	\$ 9,300	65	\$ 656,500	46	\$ 213,512	41.3%	207.5%
Residential addition, remodel	4	\$ 87,500	2	\$ 13,600	57	\$ 1,401,365	57	\$ 1,216,850	0.0%	15.2%
Commercial addition, remodel	3	\$ 142,500	5	\$ 387,000	31	\$ 4,086,216	50	\$ 4,652,500	-38.0%	-12.2%
Residential garage, carport	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, single family	1	\$ -	4	\$ -	22	\$ -	36	\$ -	-38.9%	#DIV/0!
Demolition, 2-family	-	\$ -	-	\$ -	-	\$ -	1	\$ -	-100.0%	
Demolition, 3-or-4 family	-	\$ -	-	\$ -	-	\$ -	-	\$ -		
Demolition, 5-or-more family	-	\$ -	-	\$ -	1	\$ -	1	\$ -	0.0%	
Demolition, all other	4	\$ -	4	\$ -	10	\$ -	15	\$ -	-33.3%	
<b>Total Residential Units</b>	-	\$ -	1	\$ 173,000	26	\$ 11,117,385	23	\$ 2,910,585	13.0%	282.0%
<b>EST. CONSTRUCTION COSTS</b>		\$ 2,693,750		\$ 582,900		\$ 27,029,466		\$ 14,578,865	#DIV/0!	85.4%
Building Permit Fees		\$ 10,423		\$ 4,845		\$ 103,644		\$ 62,950	#DIV/0!	64.6%
<b>FEES</b>		\$ 19,398		\$ 14,195		\$ 215,869		\$ 153,001	#DIV/0!	41.1%

INSPECTIONS PERFORMED	AUGUST FY 2022	AUGUST FY 2021	YTD FY 2022	YTD FY 2021	FY FY 21 - FY 22
Building Inspections	168	180	1795	1,541	16%
Electrical Inspections	108	52	826	776	6%
Excavation Inspections	0	0	0	0	#DIV/0!
Plumbing Inspections	57	43	534	502	6%
Mechanical Inspections	33	17	247	311	-21%
Code Inspections	277	240	2720	2,233	22%
Nuisance Inspections	135	172	1590	781	104%
Business License Inspections	12	17	166	136	22%
<b>TOTAL INSPECTIONS</b>	<b>790</b>	<b>721</b>	<b>7878</b>	<b>6,280</b>	<b>25%</b>

August 2022

	Building	Elec.	Plumb	Mech.	Gen Com	Nuis.	BL	Daily #	N/R	30 Day P	30 Day F	Grass P	Grass F	Trash P	Trash F	Abate Grass	Abate Trash	Summons	# of Inspect.
8/1	8	9	0	0	13	18	0	48	0	3	1	3	0	2	0	0	0	0	3
8/2	10	2	0	1	12	6	0	31	0	1	1	0	0	0	0	0	0	0	3
8/3	6	1	3	1	10	9	0	30	0	3	1	0	0	1	0	0	0	0	3
8/4	5	11	2	0	16	1	0	35	0	0	0	0	0	0	1	0	0	0	3
8/5	8	11	1	0	21	7	3	51	0	1	0	0	0	0	0	0	0	0	2
8/8	8	6	1	0	13	1	0	29	0	0	2	0	0	0	0	0	0	0	3
8/9	4	3	1	0	6	10	0	24	0	2	2	0	0	0	0	0	0	0	3
8/10	6	3	4	0	14	10	0	37	0	0	0	7	0	0	0	0	0	0	3
8/11	5	3	4	2	8	7	0	29	0	2	0	2	0	0	0	0	0	0	3
8/12	8	4	4	2	10	4	1	33	0	0	2	0	0	0	0	0	0	0	3
8/15	8	7	3	2	12	8	0	40	0	0	2	6	0	0	0	0	0	0	3
8/16	8	4	4	4	9	4	0	33	0	1	1	1	0	0	0	0	0	0	3
8/17	10	5	3	2	13	5	0	38	0	2	0	0	3	1	1	0	0	0	3
8/18	5	9	6	2	14	10	1	47	1	1	1	4	0	0	1	0	0	0	3
8/19	4	3	2	1	6	3	0	19	0	1	3	0	0	0	0	0	0	0	2
8/22	8	4	2	0	15	7	2	38	0	0	2	6	0	0	0	0	0	0	3
8/23	8	2	1	2	10	11	0	34	0	1	0	4	0	0	0	0	0	0	3
8/24	9	5	1	2	15	6	0	38	0	2	1	0	0	0	0	0	0	0	3
8/25	5	6	3	1	15	6	0	36	0	1	2	5	8	0	0	0	0	0	3
8/26	10	2	2	4	12	2	4	36	1	0	0	0	2	0	0	0	0	0	3
8/29	7	4	6	4	9	0	0	30	0	0	0	0	0	0	0	0	0	0	2
8/30	10	1	1	1	11	0	1	25	0	0	0	0	0	0	0	0	0	0	2
8/31	8	3	3	2	13	0	0	29	0	0	0	0	0	0	0	0	0	0	2
	168	108	57	33	277	135	12	790	2	21	21	38	13	4	3	0	0	0	



**Rolla Police Department Monthly Report**  
YTD 2022

**Part I Crimes**

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes" (these totals are somewhat fluid as investigations and report processing are not limited to monthly time frames):

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
August	0	1	1	4	7	53	3	1	70	
YTD 2022	0	8	3	55	73	356	30	1	526	
2021	1	15	9	68	119	565	36	1	814	-21.28%
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	11.31%

**Overdoses**

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to change as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
August	11	2	0
YTD 2022	101	30	8
2021	140	58	13

# Rolla Police Department Monthly Report

## YTD 2022

### Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 YTD	% Increase
Abandoned/Recovered Property	18	11	17	19	24	21	26	27					163	150	8.67%
Abandoned Vehicle	13	16	20	28	15	9	26	27					154	157	-1.91%
Accident - Fatality	0	0	0	0	0	0	0	0					0	1	-100.00%
Accident - Injury	19	13	22	20	22	11	16	24					147	132	11.36%
Accident - Leave The Scene	13	14	10	18	17	10	15	9					106	125	-15.20%
Accident - No Injury	45	48	46	51	37	42	36	34					339	300	13.00%
Accident - Private Property	23	22	28	24	24	20	22	32					195	185	5.41%
Accident - Road Blocked	5	5	3	9	7	2	6	5					42	60	-30.00%
Adult Abuse	0	0	0	0	0	0	1	1					2	2	0.00%
Alarm LE	75	80	61	66	61	76	63	70					552	520	6.15%
Animal Bite/Attack	2	3	8	2	3	4	5	5					32	31	3.23%
Animal Control	88	91	101	98	142	147	145	163					975	960	1.56%
Arson	0	0	0	0	0	0	0	0					0	0	#DIV/0!
Assault	13	13	13	17	20	18	9	11					114	74	54.05%
Assist Agency Non-LEA	85	69	73	58	83	63	79	77					587	647	-9.27%
Assist Citizen	4	10	8	3	13	5	9	6					58	69	-15.94%
Assist LEA	16	9	19	19	10	20	21	15					129	153	-15.69%
Assist Motorist	24	40	22	28	18	27	28	23					210	248	-15.32%
Bomb Threat	0	0	2	0	0	1	0	0					3	0	#DIV/0!
Building Lockout	0	0	0	0	1	0	1	2					4	2	100.00%
Burglary	14	12	14	17	16	23	11	18					125	136	-8.09%
Business/Building Check	410	191	157	224	150	284	516	309					2,241	1,664	34.68%
Call for Police	73	60	82	71	86	76	40	56					544	826	-34.14%
Check Well Being	96	102	102	118	128	160	136	119					961	833	15.37%
Child Abuse	2	1	1	1	3	3	2	6					19	22	-13.64%
Child Exploitation/Pornography	0	0	0	0	0	0	0	0					0	1	-100.00%
Confidential Investigation	0	2	0	0	0	0	0	0					2	0	#DIV/0!
Conservation Violation	0	1	0	0	0	0	0	0					1	0	#DIV/0!
Court	8	8	7	15	11	7	7	8					71	107	-33.64%
Crossing Guard (Officer coverage)	5	7	8	7	20	0	0	1					48	27	77.78%
CWB 911 Hangup	251	209	229	174	215	154	163	185					1,580	2,158	-26.78%
Death	1	3	2	2	2	0	0	3					13	9	44.44%
Destruction of Property	13	20	11	23	17	20	27	24					155	143	8.39%
Disturbance-Fireworks	1	1	1	0	1	5	22	1					32	32	0.00%
Disturbance-Liquor	0	0	1	0	1	1	2	0					5	9	-44.44%
Disturbance-Other	73	53	63	67	85	86	54	68					549	655	-16.18%
Domestic Violence	39	45	46	42	49	40	44	49					354	322	9.94%
Driving While Intoxicated	13	10	9	14	5	8	11	9					79	71	11.27%
Drown/Water Rescue	0	0	0	1	0	0	0	0					1	2	-50.00%
Drug Paraphernalia	5	2	17	7	12	12	15	9					79	59	33.90%
Escort - Bank	0	1	0	0	0	0	0	0					1	1	0.00%
Escort - Courtesy	7	11	4	5	1	4	3	6					41	80	-48.75%
Escort - Funeral	7	7	6	6	6	8	5	6					51	59	-13.56%
Exparte Violation	2	6	8	6	10	7	8	7					54	60	-10.00%
Field Interview	38	28	24	46	68	88	105	69					466	422	10.43%
Fight	4	4	7	3	5	10	6	1					40	48	-16.67%
Fingerprints	6	11	8	10	5	1	3	5					49	55	-10.91%
Follow-up	141	87	110	111	145	119	147	122					982	1,062	-7.53%
Foot Patrol	0	0	1	0	2	1	2	5					11	10	10.00%
Forgery-Counterfeiting	1	1	1	0	1	2	1	0					7	3	133.33%
Found Body	0	0	1	0	0	0	0	0					1	1	0.00%
Fraud - Checks/Credit Card	13	16	32	18	13	27	23	25					167	142	17.61%
Harassment	16	20	18	24	25	25	29	29					186	138	34.78%
Hotel/Motel Check	0	0	0	0	0	0	0	0					0	1	-100.00%
Identity Theft	0	2	2	2	2	1	0	2					11	4	175.00%
Information Request	202	205	257	268	292	321	313	304					2,162	1,801	20.04%
Intoxicated Person	11	7	20	9	16	4	9	9					85	86	-1.16%
Jail Incident	0	0	0	0	0	0	0	1					1	0	#DIV/0!
Juvenile Complaint	12	15	13	10	23	9	8	9					99	63	57.14%
Keep the Peace/Standby	22	13	14	11	9	8	19	12					108	90	20.00%

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2021 YTD	% Increase
Kidnapping	1	0	0	0	0	0	1	0					2	2	0.00%
Leave without Pay	0	1	0	0	1	3	0	1					6	6	0.00%
Liquor Violation	0	0	2	0	0	0	0	0					2	2	0.00%
Littering/Dumping	2	2	3	0	9	11	8	3					38	19	100.00%
Loitering	9	7	8	4	8	16	12	12					76	90	-15.56%
Lost or Stolen Property	7	6	7	4	5	4	6	7					46	39	17.95%
Loud Noise Complaint	19	28	42	25	36	25	16	17					208	172	20.93%
Malicious Mischief	3	1	2	2	0	0	1	2					11	5	120.00%
Other	0	0	0	0	0	0	0	0					0	4	-100.00%
Mental Health	35	25	31	20	30	28	46	28					243	220	10.45%
Missing Person	3	15	8	9	7	7	7	12					68	64	6.25%
Narcotics Violation	14	18	29	29	39	18	22	19					188	248	-24.19%
Negotiation Callout	0	0	1	0	0	0	1	0					2	0	#DIV/0!
No Business License	1	0	0	0	0	0	0	0					1	0	#DIV/0!
Open Door	6	10	4	14	5	10	3	13					65	59	10.17%
Overdose	5	11	9	12	11	7	14	8					77	84	-8.33%
Paper Service	30	27	43	27	23	19	19	19					207	204	1.47%
Prisoner Transport	1	3	2	2	2	2	1	1					14	24	-41.67%
Property Damage-Non Criminal	0	1	1	2	1	2	3	1					11	10	10.00%
Prostitution	0	0	0	0	1	1	0	1					3	0	#DIV/0!
Prowler	1	3	2	4	5	5	5	7					32	20	60.00%
Public Indecency	0	0	0	0	0	4	3	2					9	7	28.57%
Public Relations	4	1	9	6	13	4	18	21					76	50	52.00%
Pursuit	1	0	0	0	1	0	0	0					2	6	-66.67%
Rape/Sexual Assault	0	1	1	2	1	1	2	0					8	6	33.33%
Robbery	0	1	0	0	0	0	1	1					3	3	0.00%
Runaway	7	7	9	4	12	6	8	4					57	32	78.13%
Search Warrant	0	0	0	1	1	1	0	3					6	3	100.00%
Vacation/Security Check	32	17	23	19	23	18	35	21					188	67	180.60%
Selective Enforcement	0	0	0	1	0	0	0	0					1	2	-50.00%
Sewer Alarm	0	0	0	2	0	0	1	1					4	1	300.00%
Sex Offenses	11	3	5	9	4	5	3	2					42	29	44.83%
Shots Fired	2	2	2	3	0	0	5	11					25	25	0.00%
Smoking Violation	0	0	0	0	0	0	0	0					0	2	-100.00%
Soliciting	1	1	1	1	3	3	2	3					15	9	66.67%
Stabbing	0	0	0	0	0	0	0	1					1	0	#DIV/0!
Stabbing or Shooting with Injury	0	0	0	0	1	1	1	0					3	5	-40.00%
Stalking	0	0	0	0	0	1	1	1					3	2	50.00%
Stealing	54	38	75	73	98	94	100	83					615	668	-7.93%
Stolen Vehicle	10	5	7	5	6	17	9	4					63	80	-21.25%
Suicide	1	0	0	0	0	0	0	0					1	1	0.00%
Suspicious Activity	80	78	63	102	123	121	95	108					770	732	5.19%
Suspicious Package/Item	0	0	1	1	0	0	1	0					3	3	0.00%
SWAT Callout	0	0	1	0	1	0	1	0					3	2	50.00%
Tampering	3	8	3	4	9	8	10	7					52	49	6.12%
Telephone Harassment	8	4	6	9	13	9	8	25					82	82	0.00%
Tow Sticker Expired	11	7	16	28	17	22	17	17					135	67	101.49%
Traffic Complaint	122	160	150	168	163	161	118	160					1,202	1,019	17.96%
Traffic Stop	291	379	465	272	385	424	374	279					2,869	2,855	0.49%
Trespassing	36	38	32	42	81	84	77	74					464	245	89.39%
Try to Contact	14	12	16	16	14	18	11	12					113	97	16.49%
Vehicle Identification	60	55	42	61	41	58	47	47					411	510	-19.41%
Vehicle Lockout	1	1	1	1	3	5	1	5					18	32	-43.75%
Vehicle Repossession	6	5	2	8	4	2	6	4					37	25	48.00%
Veterinary Call	7	3	5	5	4	10	7	11					52	45	15.56%
Weapons Violation	4	2	6	4	10	6	3	4					39	20	95.00%
<b>Totals</b>	<b>2,832</b>	<b>2,591</b>	<b>2,864</b>	<b>2,773</b>	<b>3,135</b>	<b>3,231</b>	<b>3,369</b>	<b>3,070</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,865</b>	<b>23,071</b>	<b>3.44%</b>



## AUGUST 2022

### ANIMALS IMPOUNDED (INTAKE)

	Canine	Feline	Other	Wildlife	Monthly	2022	2021
	Domestic				Total	YTD Total	YTD Total
City of Rolla	24	15	1	17	57	327	311
Rolla Area, (Phelps County)	0	0	0	0	0	8	28
City of Newburg	0	0	0	0	0	0	2
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	1	0
Other Agencies	1	0	0	0	1	0	0
St. James Area	1	0	0	0	1	8	1
Ft. Leonard Wood	0	0	0	0	0	0	1
<b>Monthly Total</b>	<b>26</b>	<b>15</b>	<b>1</b>	<b>17</b>	<b>59</b>		
<b>2022 YTD Total</b>	<b>177</b>	<b>58</b>	<b>1</b>	<b>108</b>		<b>344</b>	
<b>2021 YTD Total</b>	<b>164</b>	<b>74</b>	<b>0</b>	<b>105</b>			<b>343</b>
<b>Total Phelps County</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>27</b>

### ANIMAL DISPOSITION (OUTCOME)

	Canine	Feline	Other	Wildlife	Monthly	2022	2021
	Domestic				Total	YTD Total	YTD Total
Animals Adopted ①	8	7	1	0	16	94	73
Animals Claimed	14	0	0	0	14	63	77
Euthanized(III/Injured)	1	1	0	0	2	8	8
Euthanized(Dangerous)	2	3	0	0	5	29	38
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	1	0	7	8	60	60
Transferred to Rescue ③	1	0	0	0	1	8	19
Wildlife Released	0	0	0	10	10	35	49
Other	0	0	0	0	0	1	3
<b>Monthly Total</b>	<b>26</b>	<b>12</b>	<b>1</b>	<b>17</b>	<b>56</b>		
<b>2022 YTD Total</b>	<b>157</b>	<b>57</b>	<b>1</b>	<b>83</b>		<b>298</b>	
<b>2021 YTD Total</b>	<b>152</b>	<b>75</b>	<b>0</b>	<b>100</b>			<b>327</b>

### ADDITIONAL STATISTICS

	Monthly	2022	2021	
	Total	YTD Total	YTD Total	
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%	
PR Programs	1	9	7	
Calls for Service	108	1	995	
Written Warnings	0	869	0	
Citations	2	0	22	
Total Incinerator Hours	15	159	541	



**CITY OF ROLLA  
CASH ANALYSIS REPORT  
August 31, 2022**

**GENERAL FUND**

CASH IN BANK	\$	42,776.99
NIB GENERAL FUND	\$	15.00
CASH - BAIL BONDS	\$	-
ROLLA MUNICIPAL COURT	\$	300.00
ASI FLEX 125	\$	22,992.39
CASH - HEALTH ACCOUNT	\$	-
TIF ACCOUNT - EATS	\$	98,073.66
TIF ACCOUNT - PILOT	\$	33.75
CASH - PAID UNDER PROTEST	\$	-
INVESTMENTS - GENERAL FUND	\$	141,256.78
USE TAX MMA	\$	634,396.84
MMA - GENERAL FUND RESERVE REBUILD	\$	1,004,632.92
POLICE EVIDENCE FUNDS	\$	18,894.48
CITY SEIZURES & FORFEITURES	\$	17,669.00
TASKFORCE SEIZURES & FORFEITURES	\$	551,676.14
ANIMAL CONTROL SHELTER COMM PARTNER	\$	130,805.45
ANIMAL CONTROL SHELTER RESERVE	\$	252,967.08
PROPERTY FIRE DAMAGE ACCOUNT	\$	15.01
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$	-
DISASTER RESPONSE	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	121,816.79
US BANK ESCROW	\$	-
INVESTMENTS - CDS	\$	-
EAC ACCOUNT	\$	-
<b>GENERAL FUND TOTALS</b>	<b>\$</b>	<b>3,038,322.28</b>

**SEWER FUND**

CASH IN BANK	\$	624,164.15
NIB GENERAL FUND	\$	-
SEWER FUND MMA	\$	923,622.79
SEWER FUND DEPREC & RESERVE	\$	503,694.78
INVESTMENTS - GENERAL FUND	\$	561.02
GENERAL FUND CREDIT CARD ACCOUNT	\$	432.00
US BANK ESCROW	\$	-
INVESTMENT - CDS	\$	-
<b>SEWER FUND TOTALS</b>	<b>\$</b>	<b>2,052,474.74</b>

**ENVIRONMENTAL SERVICES FUND**

CASH IN BANK	\$	108,251.60
NIB ENV SVS FUND	\$	-
INVESTMENTS - GENERAL FUND	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	195.35
MMA PCB	\$	1,632,824.74
ENV SVS CC	\$	48,153.84
INVESTMENT - CDS	\$	-
<b>ENV SVS FUND TOTALS</b>	<b>\$</b>	<b>1,789,425.53</b>

**ARPA FUNDING**

CASH IN BANK	\$	-
ARPA FUNDING MMA	\$	2,125,892.98
<b>AIRPORT FUND TOTALS</b>	<b>\$</b>	<b>2,125,892.98</b>

**CITY OF ROLLA  
CASH ANALYSIS REPORT  
August 31, 2022**

<b><u>AIRPORT FUND</u></b>	
CASH IN BANK	\$ (105,348.73)
NIB GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 830.55
INVESTMENTS - MMA	\$ 13,440.93
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 27,300.00
<b>AIRPORT FUND TOTALS</b>	<b>\$ (63,777.25)</b>
<b><u>CEMETERY FUND</u></b>	
CASH IN BANK	\$ -
CASH - MMA	\$ 332,625.57
INVESTMENTS - RESTRICTED	\$ -
<b>CEMETERY FUND TOTALS</b>	<b>\$ 332,625.57</b>
<b><u>STREET FUND</u></b>	
CASH IN BANK	\$ 197,882.71
NIB GENERAL FUND	\$ -
GENERAL FUND MMA	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 750.00
CASH - MMA	\$ 1,213,772.67
MODOT RESERVE	\$ 1,508,295.93
INVESTMENT - CDS	\$ -
<b>STREET FUND TOTALS</b>	<b>\$ 2,920,701.31</b>
<b><u>RECREATION FUND</u></b>	
CASH IN BANK	\$ 14,800.09
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
DEPR RES & EQUIP - MMA	\$ -
<b>RECREATION FUND TOTALS</b>	<b>\$ 14,800.09</b>
<b><u>HEALTH INSURANCE FUND</u></b>	
HEALTH INSURANCE RESERVE	\$ 501,534.15
CASH - HEALTH ACCOUNT	\$ 86,247.02
GENERAL FUND CREDIT CARD ACCOUNT	\$ 2,383.33
<b>HEALTH FUND TOTALS</b>	<b>\$ 590,164.50</b>
<b><u>PARK FUND</u></b>	
CASH IN BANK	\$ (88,919.46)
NIB GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
INVESTMENTS - PARK SALES TAX	\$ 9,269.79
PARKS CC	\$ 1,491.15
<b>PARK FUND TOTALS</b>	<b>\$ (78,158.52)</b>
<b><u>PARK LAND RESERVE FUND</u></b>	
CASH IN BANK	\$ 55,984.68
PARK LAND RESERVE ACCOUNT	\$ 18,593.37
<b>PARK LAND RESERVE FUND TOTALS</b>	<b>\$ 74,578.05</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ 10,671,156.30</b>

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC



**CITY OF ROLLA**  
**REVENUE/EXPENDITURE REPORT - UNAUDITED**  
**August 31, 2022**  
**92% of Year**

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<b><u>GENERAL FUND</u></b>				
<b>REVENUES</b>	\$14,359,238.00	\$ 11,387,650.12	\$ 2,971,587.88	79.3%
<b>EXPENDITURES</b>				
GENERAL ADMINISTRATIVE	\$ 676,855.00	\$ 603,703.15	\$ 73,151.85	89.2%
ADMINISTRATION	\$ 312,932.00	\$ 257,441.96	\$ 55,490.04	82.3%
LIBRARY	\$ 300,750.00	\$ 284,071.81		94.5%
FINANCE	\$ 679,960.00	\$ 601,770.45	\$ 78,189.55	88.5%
LEGAL	\$ 67,300.00	\$ 68,843.64	\$ (1,543.64)	102.3%
COURT	\$ 92,990.00	\$ 85,502.22	\$ 7,487.78	91.9%
TELECOMMUNICATIONS	\$ 1,438,550.00	\$ 1,102,985.32	\$ 335,564.68	76.7%
ANIMAL CONTROL	\$ 831,455.00	\$ 524,628.30	\$ 306,826.70	63.1%
POLICE	\$ 5,522,076.00	\$ 4,121,804.68	\$ 1,400,271.32	74.6%
FIRE	\$ 3,990,300.00	\$ 2,857,539.23	\$ 1,132,760.77	71.6%
ROLLA RURAL FIRE	\$ -	\$ 491,774.18	\$ (491,774.18)	#DIV/0!
BUILDING SERVICES	\$ 92,165.00	\$ 74,850.30	\$ 17,314.70	81.2%
COMMUNITY DEVELOPMENT	\$ 513,925.00	\$ 398,828.42	\$ 115,096.58	77.6%
ECONOMIC DEVELOPMENT	\$ 53,000.00	\$ 52,927.16	\$ 72.84	99.9%
<b>TOTAL EXPENDITURES</b>	<b>\$14,572,258.00</b>	<b>\$ 11,526,670.82</b>	<b>\$ 3,028,908.99</b>	<b>79.1%</b>
<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ (213,020.00)</b>	<b>\$ (139,020.70)</b>	<b>\$ (57,321.11)</b>	
<b><u>SEWER FUND</u></b>				
<b>REVENUES</b>	\$ 9,294,965.01	\$ 8,649,014.64	\$ 645,950.37	93.1%
<b>EXPENDITURES</b>	\$ 8,607,349.00	\$ 9,445,322.69	\$ (837,973.69)	109.7%
<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ 687,616.01</b>	<b>\$ (796,308.05)</b>	<b>\$ 1,483,924.06</b>	
<b><u>ENVIRONMENTAL SERVICES FUND</u></b>				
<b>REVENUES</b>	\$ 3,760,750.00	\$ 3,208,123.77	\$ 552,626.23	85.3%
<b>EXPENDITURES</b>				
RECYCLING	\$ 582,720.00	\$ 412,034.63	\$ 170,685.37	70.7%
SANITATION	\$ 2,822,900.00	\$ 2,233,170.79	\$ 589,729.21	79.1%
VEHICLE MAINTENANCE	\$ 448,560.00	\$ 409,077.13	\$ 39,482.87	91.2%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,854,180.00</b>	<b>\$ 3,054,282.55</b>	<b>\$ 799,897.45</b>	<b>79.2%</b>
<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ (93,430.00)</b>	<b>\$ 153,841.22</b>	<b>\$ (247,271.22)</b>	
<b><u>ARPA FUNDING</u></b>				
<b>REVENUES</b>	\$ -	\$ 2,031,495.96	\$ (2,031,495.96)	#DIV/0!
<b>EXPENDITURES</b>	\$ -	\$ 2,041,175.29	\$ (2,041,175.29)	#DIV/0!
<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (9,679.33)</b>	<b>\$ 9,679.33</b>	

**CITY OF ROLLA**  
**REVENUE/EXPENDITURE REPORT - UNAUDITED**  
**August 31, 2022**  
**92% of Year**

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<b><u>AIRPORT FUND</u></b>				
REVENUES	\$ 661,206.00	\$ 834,112.57	\$ (172,906.57)	126.2%
EXPENDITURES	\$ 663,425.00	\$ 778,088.95	\$ (114,663.95)	117.3%
REVENUES OVER/UNDER EXPENDITURES	\$ (2,219.00)	\$ 56,023.62	\$ (58,242.62)	
<b><u>CEMETERY FUND</u></b>				
REVENUES	\$ 13,200.00	\$ 17,752.13	\$ (4,552.13)	134.5%
EXPENDITURES	\$ 20,000.00	\$ 1,337.50	\$ 18,662.50	6.7%
REVENUES OVER/UNDER EXPENDITURES	\$ (6,800.00)	\$ 16,414.63	\$ (23,214.63)	
<b><u>STREET FUND</u></b>				
REVENUES	\$14,707,990.50	\$ 6,675,966.76	\$ 8,032,023.74	45.4%
EXPENDITURES				
STREET	\$ 6,459,175.00	\$ 5,866,677.94	\$ 592,497.06	90.8%
TDD	\$ 4,869,228.00	\$ 3,232,967.62		
ENGINEERING	\$ 883,150.00	\$ 715,611.62	\$ 167,538.38	81.0%
TOTAL EXPENDITURES	\$12,211,553.00	\$ 9,815,257.18	\$ 760,035.44	
REVENUES OVER/UNDER EXPENDITURES	\$ 2,496,437.50	\$ (3,139,290.42)	\$ 7,271,988.30	
<b><u>RECREATION FUND</u></b>				
REVENUES	\$ 815,000.00	\$ 851,553.47	\$ (36,553.47)	104.5%
EXPENDITURES				
AQUATICS	\$ -	\$ 5,362.49	\$ (5,362.49)	#DIV/0!
ADMINISTRATION	\$ 750,205.00	\$ 662,237.04	\$ 87,967.96	88.3%
MAINTENANCE	\$ -	\$ 23,840.00	\$ (23,840.00)	#DIV/0!
TOTAL EXPENDITURES	\$ 750,205.00	\$ 691,439.53	\$ 58,765.47	92.2%
REVENUES OVER/UNDER EXPENDITURES	\$ 64,795.00	\$ 160,113.94	\$ (95,318.94)	
<b><u>PARK FUND</u></b>				
REVENUES	\$ 1,760,942.00	\$ 1,536,539.15	\$ 224,402.85	87.3%
EXPENDITURES				
ADMINISTRATION	\$ 226,125.00	\$ 203,679.18	\$ 22,445.82	90.1%
PARKS	\$ 1,168,790.00	\$ 943,388.78	\$ 225,401.22	80.7%
SPLASHZONE	\$ 232,250.00	\$ 247,918.04	\$ (15,668.04)	106.7%
OUTDOOR RECREATION	\$ 199,935.00	\$ 175,864.58	\$ 24,070.42	88.0%
TOTAL EXPENDITURES	\$ 1,827,100.00	\$ 1,570,850.58	\$ 256,249.42	86.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,158.00)	\$ (34,311.43)	\$ (31,846.57)	

**CITY OF ROLLA**  
**REVENUE/EXPENDITURE REPORT - UNAUDITED**  
**August 31, 2022**  
**92% of Year**

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<b><u>PARK LAND RESERVE FUND</u></b>				
<b>REVENUES</b>	\$ 1,000.00	\$ 1,332.14	\$ (332.14)	133.2%
<b>EXPENDITURES</b>	\$ 39,500.00	\$ -	\$ 39,500.00	0.0%
<b>REVENUES OVER/UNDER EXPENDITURES</b>	\$ (38,500.00)	\$ 1,332.14	\$ (39,832.14)	



**REGULAR SESSION - August 30, 2022**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works ("RBPW" or "Board") Vice President, Albert Crump, Jr. presiding. The following were present:

- Board members: Vice President, Albert Crump, Jr.  
Secretary, Dr. Wm. E. Showalter  
Vice Secretary, Ted Read
- RMU Staff: General Manager, Rodney P. Bourne, P.E.  
Operations Manager, Chad Davis, P.E.  
Business Manager, Jason Grunloh  
Finance Manager, Gwen Cresswell  
Electric Superintendent, Eric Lonning

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Megan Saylor.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Read made a motion, seconded by Showalter, the minutes of the July 26, 2022 Board meeting Regular session be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (None)**

**III. SPECIAL PRESENTATION (None)**

**IV. STAFF REPORTS**

**A. FINANCE MANAGER'S REPORT (presented by Cresswell)**

1. The Board received the Statement of Income & Expenses reports for July 2022 (FY22).

Cresswell reviewed July reports (FY22):

Month-to-Date comparison of July 2022 to July 2021

- July operating income was \$2,945,000 which was an increase of over \$393,000 from July 2021. Year-to-date operating income is \$25,867,000 which is an increase of over \$890,000 from this time last year.
- Purchased power expenses were \$1,928,000 which is an increase of over \$268,000 from the previous July. The year-to-date purchased power is \$17,937,000 which is a decrease of almost \$4.2 million from this time last year. A large portion of this decrease is due to winter storm Uri last February.
- Total operating expenses were \$2,732,000 for July and \$26,060,000 year-to-date. This puts the year-to-date operating expenses down about \$3.4 million from last year at this time.
- We are showing a net income of \$275,984 for July and net income for the year of \$520,183. Last year at this time, if you exclude the large asset sale, we were showing a net loss of about \$3.8 million.

2. Cresswell presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for July 2022.

3. Cresswell reported that a General Manager approved purchase order originally issued for Boring in the amount of \$22,575 saw a cost increase to \$25,454 due to the boring company hitting rock during work on the project. The final cost is over the \$25,000 threshold for the General Manager's purchasing ability and staff wanted to disclose this information to the board so they were aware of the situation and why there was a cost increase. Cresswell noted that the Purchasing Policy will be updated during the next revision to the Personnel Policy Handbook to ensure the Board is always informed when and if a similar situation happens in the future.

4. Cresswell mentioned the survey is complete on the RMU building project and the architectural company is combining all the data. The preliminary concepts are still in the design stage, but we will meet with Arch Images in the next couple weeks. More information will be reported at the September Board meeting.

Showalter made a motion, seconded by Read, that the financial reports be approved as presented and forwarded to the City. Motion passed unanimously.

**B. BUSINESS MANAGER'S REPORT (presented by Grunloh)**

**1. Customer Information System (CIS)**

Grunloh reported Central Square, the current CIS, has proven to be inefficient when compared to more modern platforms. RMU has been using Central Square for twenty years and it cannot perform basic functions with inventory, reports, financials or easy account setup. Grunloh has had preliminary discussions with other

vendors concerning systems that have the needed features but has not yet received any pricing. Grunloh noted that we will further explore the options and pricing and report to the board at a future meeting.

2. Community Outreach

Grunloh reported that RMU attended *Rollin' into Rolla* at Missouri S&T on August 16<sup>th</sup>. This event was for graduate and international students. The other event that took place was Bulldog Pride Night at Rolla High School on Friday, August 26<sup>th</sup>. Both events were very well attended and we handed out information about Peak Alerts and E-bill signup as well as answered questions and gave away promotional products.

C. **OPERATIONS MANAGER'S REPORT** (*presented by Davis*)

1. **Updates on:**

a. Development Review Committee Meeting (DRC).

Davis noted that the August DRC meetings were cancelled, and he had nothing new to report.

b. Current RMU projects

Davis highlighted portions of his Operations Manager's Report noting that the format had been changed and if the Board has feedback on the information they would like reported, modifications may be made. Davis reported that the storm and wind event on August 4<sup>th</sup> caused tree and other damage which resulted in lots of outages and repair work. Another electric repair project included the excavator that pulled overhead telephone cable lines and broke two poles in the early morning hours of Monday, August 22nd. Davis commended crews which responded quickly and worked together safely and effectively to resolve the issue by early afternoon. There was an outage of approximately one hour while poles were replaced and RMU got the information out ahead of the outage on the radio and Facebook. Davis mentioned an ongoing electric project on 18<sup>th</sup> Street from McCutchen Drive to Forum Drive where crews have relocated existing overhead 34kV sub-transmission to 18<sup>th</sup> Street right-of-way and constructing new 12 kV overhead distribution. Davis highlighted one of the future plans in progress include the Missouri S&T substation conversion of loads from one metering point to four new RMU service locations. A complete list with details of all electric and water projects were included in the Board packet.

D. **GENERAL MANAGER'S REPORT** (*Bourne*)

1. MoPEP Update

- Bourne gave highlights from the two-part MoPEP Board meeting held on August 23<sup>rd</sup>. Bourne noted that a peak for the power pool was established. The peak of 531 MW occurred on July 5<sup>th</sup> at hour ending 17:00.
- Bourne reported that under the current net metering rules, solar system sizes are limited to 100kW. Local solar generation exceeding the limit will require a separate arrangement with MoPEP.
- Bourne reported that Southwest Power Pool (SPP) is increasing the reserve margin above peak capacity from 12% to 15% effective in 2023. This requires MoPEP group to have 16 MW additional capacity margin available to use when needed. Since winter storm Uri, we have been updating our local generation units. The increased reserve margin could affect how our units are rated for capacity but may also allow for additional MoPEP resource credits to cover the ongoing maintenance and upgrades. Additionally, the MoPEP group is looking at select cities for other upgrades such as catalytic converters to meet the new reserve criteria.

2. Health Insurance Renewal

Bourne mentioned that the renewal process with RMU's Insurance Carrier, GBS, has begun. We are trying to complete the renewal process for approval at the September board meeting. Otherwise, a special meeting in October may be needed to process the renewal.

V. UNFINISHED BUSINESS (*None*)

VI. NEW BUSINESS

A. RFB #22-123

Davis reported that RMU received five bids for rolled Electrical Conduit mentioning that the bids from Fletcher-Reinhardt and WESCO were late submitting their bids. An updated summary of those bids was handed out prior to the start of the meeting. Staff recommends the lowest bid from Harry Cooper Supply Co. Showalter made a motion, seconded by Read, to award the bid to Harry Cooper Supply Company for rolled electrical conduit in the amount of \$57,873. Motion passed unanimously.

B. RFB #22-124E

Davis reported that two bids were received for streetlight poles. The poles being ordered are 30' aluminum poles with arm included as the older concrete poles are deteriorating. Staff recommends the lower bid from Harry Cooper Supply Company. Read made a motion, seconded by Showalter, to award the bid to Harry Cooper Supply Company for streetlight poles in the amount of \$108,775.20. Motion passed unanimously.

C. FY23 Payroll Recommendations

Cresswell reported after researching the current pay scales and salaries, a market adjustment for a few positions as well as a staff merit-based increase of just under 2% is recommended. Cresswell noted the total budget impact is just over \$90,000 for the increase. Read made a motion, seconded by Showalter to approve the recommended merit increase and salary adjustment. Motion passed unanimously.

Showalter made a motion, seconded by Crump, that the Board adjourn to Executive Session to discuss Personnel under RSMo (Supp. 1997) Section 610.021 (3). Roll call vote was taken 4:59 p.m. Votes: Crump, yes; Showalter, yes; Read, yes.

VII. EXECUTIVE SESSION

A. Personnel under RSMo (Supp. 1997) Section 610.021 (3).

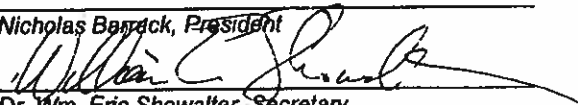
Read made a motion seconded by Showalter that the meeting return to open session. Roll call vote taken at 5:45 p.m. Votes: Crump, yes; Showalter, yes; Read, yes.

Bourne announced the Board discussed a personnel matter in executive session with action taken.

VII. ADJOURNMENT

With no further business appearing, Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:46 p.m.

Nicholas Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, September 27, 2022 at 4:30 p.m.



STATISTICS

August 2022

PRODUCTION

Date of Demand	08/08/2022
Time of Demand	02:45 PM
Scada Demand	58,590.00
kWh Purchased	28,883,800
Total Cost	\$1,804,935.25 *
Cost per kWh	0.062490 *
Load Factor	65.7%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,563,000
Pumped #5 Well	3,235,000
Pumped #6 Well	3,168,000
Pumped #7 Well	2,306,000
Pumped #8 Well	2,729,000
Pumped #9 Well	5,627,000
Pumped #10 Well	4,414,000
Pumped #11 Well	0
Pumped #12 Well	4,869,000
Pumped #13 Well	7,483,000
Pumped #14 Well	7,159,000
Pumped #15 Well	2,706,000
Pumped #16 Well	9,382,000
Pumped #17 Well	6,351,000
Pumped # 1 Ind Park Well	5,846,000
Pumped # 2 Ind Park Well	4,748,000
Total Gallons	73,586,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,013	6,391
Residential - Three Phase	22	20
Commercial - Single Phase	932	513
Commercial - Three Phase	496	310
Power Service	104	90
Industrial	6	2
Area Lighting	15	7
Street Lighting	27	1
Missouri S&T	0	5
PWSD #2	1	565
Total	9,616	7,904

ELECTRIC SALES

Residential - Single Phase kWh	8,425,188
Residential - Three Phase kWh	90,295
Commercial - Single Phase kWh	1,486,742
Commercial - Three Phase kWh	3,689,297
Power Service kWh	6,428,590
Industrial kWh	5,767,420
Area Lighting kWh	8,651
Street Lighting kWh	21,840
Rental Lights kWh	78,141
Total kWh Sold	25,996,164
Demand kW	28,844
Revenue	\$2,298,087.63
Monthly Loss	10.00%
Fiscal Year to Date Loss	5.02%

WATER SALES

Residential - Single Phase Gallons	27,482,000
Residential - Three Phase Gallons	135,000
Commercial - Single Phase Gallons	7,906,000
Commercial - Three Phase Gallons	7,224,000
Power Service Gallons	14,210,000
Industrial Gallons	1,304,000
Missouri S&T Gallons	6,687,000
PWSD #2 Gallons	2,354,000
Total Gallons Sold	67,302,000
Revenue	\$332,316.02
Pumping Cost, Electric	\$33,971.03
Monthly Unidentified Loss	5.53% **
Fiscal Year to Date Unidentified Loss	7.56% ***

Sewer Service Charge	\$438,852.25
Refuse Service Charge	\$206,305.72

Gross Payroll \$283,363.78

\* Energy losses are not included in this statistic and are estimated at an additional 12%.  
 \*\* Loss includes 2,215,000 gallons per water main flushing records.  
 \*\*\* FY loss includes 27,274,500 gallons per water main flushing records.





**FINANCIAL STATEMENT  
AUGUST 2022**

<b>RECEIPTS:</b>	
Electric, Water, Tax, Sewer and Refuse Charge	\$3,989,073.59
Accounts Receivable - Miscellaneous	\$55,516.60
Customer's Deposits - Refundable	\$65,172.53
Misc Non-Operating Revenue	\$3,037.07
Total Receipts	\$4,112,799.79
FSCB Super-Now Account Interest (July 31, 2022)	\$2,326.00
FSCB Money Market Account Interest (July 31, 2022)	\$0.00
FSCB Electronic Payment Account Interest (July 31, 2022)	\$436.17
FSCB ISC Sweep Account Interest (July 31, 2022)	\$18,326.90
PCB Super-Now Account Interest (July 31, 2022)	\$0.21
Public Utility Cash In Bank (July 31, 2022)	\$32,044,602.19
Total Receipts and Cash In Bank	\$36,178,491.26
<b>DISBURSEMENTS:</b>	
Power Purchased	\$1,897,105.95
Operating Expenses	\$217,848.82
Administrative and General Expenses	\$168,210.13
Payroll	\$199,145.94
Capital Expenditures	\$64,254.19
Construction in Progress	\$47,864.59
Stock Purchases (Inventory)	\$35,928.51
Balance of Customer's Deposits after Finals	\$35,439.53
Medical, Dental, Vision and Life Insurance Paid by Employees	\$14,095.37
Support Payments	\$1,556.71
457 Plan Employee Contributions	\$8,992.20
Flexible Spending Account Contributions	\$919.12
U.S. Withholding Tax	\$26,839.07
Missouri Dept. of Revenue (Sales Tax)	\$55,057.92
Missouri Dept. of Revenue (Income Tax)	\$11,369.00
First State Community Bank (Social Security)	\$40,493.98
Sewer Service Charge	\$450,200.86
Refuse Service Charge	\$206,677.18
PILOT to City of Rolla	\$111,566.37
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$715.72
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Total Disbursements	\$3,594,281.16
Cash in Bank (August 31, 2022)	\$32,584,210.10
Total Disbursements and Cash In Bank	\$36,178,491.26
<b>BALANCE OF OTHER FUNDS:</b>	
<b>PUBLIC UTILITY ACCOUNTS:</b>	
Citizens Bank of Newburg, Ck#1280 for \$331.63	\$2,136.52
First State Community Bank-Electronic Payment Account, Ck#1071 for \$2,117,223.73	\$329,252.12
First State Community Bank-Money Market	\$0.00
First State Community Bank-ICS Sweep Account	-\$1,773.84
First State Community Bank-General Fund, Checks #36302 thru #36439 for \$3,594,386.16	\$3,829,970.34
Southern Bank-Money Market	\$0.00
Southern Bank-ICS Sweep Account	\$411,185.29
PCB-Super Now, Check #26360 for \$12,034.43	\$17,647.67
Town & Country Bank, Ck# for \$	\$2,000.00
Total Public Utility Accounts	\$4,590,418.10
<b>ELECTRIC RESERVES:</b>	
Certificates of Deposit	\$0.00
Money Market Account	\$10,195,583.00 FY20 Funded
U.S. Treasury Bills	\$0.00
Total Electric Reserves	\$10,195,583.00
<b>RESTRICTED ELECTRIC RESERVES:</b>	
Certificates of Deposit	\$0.00
Money Market Account	\$14,250,000.00 FY21 Funded
U.S. Treasury Bills	\$0.00
Total Electric Reserves	\$14,250,000.00
<b>WATER RESERVES:</b>	
Certificates of Deposit	\$0.00
Money Market Account	\$3,548,209.00 FY20 Funded
U.S. Treasury Bills	\$0.00
Total Water Reserves	\$3,548,209.00
<b>TOTAL RESERVES:</b>	<b>\$27,993,792.00</b>
<b>TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:</b>	<b>\$32,584,210.10</b>



## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal	Reporting Period: Aug 1, 2022 - Aug 31, 2022	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		14	971	207
B. Cases (citations/informations) filed		0	279	8
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		2	41	10
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	133	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	37	4
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		2	211	14
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		12	1,039	201
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	32	1. # Issued during period	230	
2. # Served/withdrawn during reporting period	40	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,085			

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal	Reporting Period: Aug 1, 2022 - Aug 31, 2022
--------------------------	-------------------------------	--

<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,893.00	Court Automation	\$567.63
Clerk Fee - Excess Revenue	\$362.19	Law Enf Arrest-Local	\$36.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$11.15	Overpayment-E/R	\$20.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayments Detail Code	\$18.00
<b>Total Excess Revenue</b>	<b>\$3,266.34</b>	<b>Total Other Disbursements</b>	<b>\$642.13</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$11,294.00</b>
Fines - Other		<b>Bond Refunds</b>	<b>\$400.00</b>
Clerk Fee - Other		<b>Total Disbursements</b>	<b>\$11,694.00</b>
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge			
Crime Victims Compensation (CVC) Fund surcharge - Paid to State			
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other			
Law Enforcement Training (LET) Fund surcharge			
Domestic Violence Shelter surcharge			
Inmate Prisoner Detainee Security Fund surcharge			
Restitution			
Parking ticket revenue (including penalties)			
Bond forfeitures (paid to city) - Other			
<b>Total Other Revenue</b>			

IVg2

**The Centre Rolla's Health & Recreation Complex**  
**Income Statement**  
**For the 11 Months Ending**  
**August 31, 2022**

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
<b>Members:</b>								
New	144	114	26%	152	1,640	1,370	20%	1,384
Net New & Reactivated Bridge/Freezes	(6)			(22)	(151)			(93)
Cancelled	196	75	-161%	113	1,024	823	-24%	1,410
Net	<u>(58)</u>	<u>39</u>	<u>-249%</u>	<u>17</u>	<u>465</u>	<u>547</u>	<u>-15%</u>	<u>(119)</u>
<b>Total Members</b>	<b>2,009</b>	<b>2,172</b>	<b>-8%</b>	<b>1,499</b>	<b>2,009</b>	<b>2,172</b>	<b>-8%</b>	<b>1,499</b>
<b>Revenues</b>								
<b>Rental &amp; Other</b>								
Conference Room & Other Rental	\$200	\$0	\$200	\$0	\$2,845	\$0	\$2,845	\$0
Miscellaneous Income	0	0	0	0	0	0	0	2,706
	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>2,845</u>	<u>0</u>	<u>2,845</u>	<u>2,706</u>
<b>Member Services:</b>								
Membership Dues	51,061	56,472	(5,411)	42,042	511,984	555,325	(43,341)	285,756
Guest Fees	5,918	6,000	(82)	4,172	81,084	66,000	15,084	53,411
Special Programs	0	0	0	880	1,990	0	1,990	2,486
Locker Rent	230	0	230	0	1,102	0	1,102	400
	<u>57,209</u>	<u>62,472</u>	<u>(5,263)</u>	<u>47,095</u>	<u>596,160</u>	<u>621,325</u>	<u>(25,165)</u>	<u>342,052</u>
<b>Fitness:</b>								
Enrollment Fees/Health Assessments	1,766	2,850	(1,084)	1,643	10,676	34,250	(23,574)	6,780
Special Programs	3,077	100	2,977	(109)	7,085	1,100	5,985	3,295
	<u>4,842</u>	<u>2,950</u>	<u>1,892</u>	<u>1,534</u>	<u>17,762</u>	<u>35,350</u>	<u>(17,588)</u>	<u>10,075</u>
<b>Ancillary</b>								
Swim Programs	7,501	11,000	(3,499)	7,877	109,093	121,000	(11,907)	76,217
General Medical Integration	731	2,230	(1,499)	0	2,517	16,553	(14,036)	0
Recreation	10,068	10,000	68	4,670	85,940	54,000	31,940	21,052
Café	414	650	(236)	365	4,041	7,150	(3,109)	2,656
Pro Shop	101	557	(456)	116	1,045	4,570	(3,525)	1,072
Personal Training/Pilates	5,015	7,168	(2,153)	2,176	45,290	71,651	(26,361)	4,996
Children's Area	2,485	500	1,985	962	18,521	5,500	13,021	4,415
	<u>26,316</u>	<u>32,105</u>	<u>(5,789)</u>	<u>16,167</u>	<u>266,447</u>	<u>280,424</u>	<u>(13,977)</u>	<u>110,407</u>
<b>Total Revenue</b>	<b>88,567</b>	<b>97,527</b>	<b>(8,960)</b>	<b>64,796</b>	<b>883,213</b>	<b>937,099</b>	<b>(53,886)</b>	<b>465,240</b>
<b>Expenses</b>								
Salaries & Burden	90,434	92,849	2,415	77,326	957,462	974,283	16,821	787,016
Other Employee Expenses	1,780	2,000	220	1,194	28,680	22,000	(6,680)	29,854
General Supplies & Services	275	375	100	271	4,045	4,125	80	9,678
Program Supplies	186	500	314	160	1,677	2,700	1,023	2,258
Environmental Supplies	0	2,250	2,250	2,992	12,310	24,750	12,440	21,018
Cost of Goods Sold	54	813	759	48	635	7,851	7,216	512
Minor Equipment	1,299	817	(482)	376	10,511	8,987	(1,524)	3,814
Repairs & Maintenance/Service Contracts	11,020	7,572	(3,448)	7,491	81,613	83,292	1,679	67,215
Marketing & Collateral	4,373	5,200	827	2,299	56,157	57,200	1,043	21,860
Utilities	14,602	15,125	523	13,932	170,685	166,375	(4,310)	149,699
Bank Fees & Miscellaneous	3,174	1,387	(1,787)	1,605	24,218	15,257	(8,961)	9,167
CAM, Taxes & Fees	1,911	2,136	225	1,468	23,180	23,496	316	20,594
<b>Total Expenses</b>	<b>129,107</b>	<b>131,024</b>	<b>1,917</b>	<b>109,161</b>	<b>1,371,172</b>	<b>1,390,316</b>	<b>19,144</b>	<b>1,122,687</b>
<b>Net Operating Income</b>	<b>(40,540)</b>	<b>(33,497)</b>	<b>(7,043)</b>	<b>(44,365)</b>	<b>(487,959)</b>	<b>(453,217)</b>	<b>(34,742)</b>	<b>(657,447)</b>
Management Fees	8,000	10,000	2,000	8,000	93,000	110,000	17,000	78,896
<b>Net Income (Loss)</b>	<b>(\$48,540)</b>	<b>(\$43,497)</b>	<b>(\$5,043)</b>	<b>(\$52,365)</b>	<b>(\$580,959)</b>	<b>(\$563,217)</b>	<b>(\$17,742)</b>	<b>(\$736,343)</b>
<b>Ancillary Services Net Income (Loss)</b>								
Swim Programs (Net)	\$4,912	\$6,600	(\$1,688)	\$370	\$63,423	\$72,600	(\$9,177)	(\$19,944)
Recreation (Net)	\$4,019	\$3,000	\$1,019	\$989	\$48,098	\$16,200	\$31,898	(\$4,649)
Cafe (Net)	\$414	\$227	\$187	\$365	\$4,041	\$2,497	\$1,544	\$2,656
Pro Shop (Net)	\$47	\$167	(\$120)	\$68	\$410	\$1,372	(\$962)	\$559
Personal Training/Pilates (Net)	\$1,586	\$2,509	(\$923)	\$590	\$10,882	\$25,080	(\$14,198)	(\$5,567)
Children's Area (Net)	\$1,028	(\$995)	\$2,023	\$124	\$1,254	(\$10,945)	\$12,199	(\$2,999)
<b>Total Ancillary Services Net Income (Loss)</b>	<b>\$12,006</b>	<b>\$11,508</b>	<b>\$498</b>	<b>\$2,507</b>	<b>\$128,108</b>	<b>\$106,804</b>	<b>\$21,304</b>	<b>(\$29,943)</b>



**DEVELOPMENT REVIEW COMMITTEE MINUTES  
TUESDAY, SEPTEMBER 6<sup>TH</sup>, @ 1:30 P.M.  
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.  
Steve Flowers, Com. Dev.  
Darin Pryor, Public Works  
Ron Smith, Fire

Sarah West, Com. Dev.  
David Forshee, Public Works  
Dale Brown, RMU  
Sylvester Furse, Archer Elgin

**NEW BUSINESS:**

1. **SUB22-07, Gracie Place 2:** Minor Subdivision to combine lots and create a common lot.

**Committee** had discussion about access, maintenance and easements.

**Sylvester Furse** states the common lot is going to be retained under the current homeowner association. The applicant is getting written consent from all property owners in the homeowners association. There will be an easement for a dumpster.

**Tom Coots** asks about the location of the access easement for the common lot. **Furse** using one of the existing easements.

2. **SUB22-08, Frueh Addition:** Minor Subdivision to combine 2 residential lots.

**Darin Pryor** asks if sewer runs across the property. **Steve Flowers** yes. **Committee** had discussion about sewer and water easements. **Pryor** will need an easement for the proposed or current sewer lines, depending on what is decided.

**Furse** the platted location for Lewis Lane falls into the paved area of Bardsley, so the applicant proposed a 10 feet dedication of ROW.

**Pryor** says there may also be a water line that crosses the property. Will need to verify.

**Coots** says the existing easement may need to be vacated if it is not needed and is in the way of the development.

Minutes Prepared By: Sarah West

**NEXT MEETING:**

**Tuesday, September 20, 2022**

**DEVELOPMENT REVIEW COMMITTEE MINUTES  
TUESDAY, SEPTEMBER 20<sup>TH</sup> @ 1:30 P.M.  
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.  
Steve Flowers, Com. Dev.  
Dale Brown, RMU

Sarah West, Com. Dev.  
David Forshee, Public Works  
Ron Smith, Fire

**NEW BUSINESS:**

1. **VAC22-03, Alley at 407 E 10<sup>th</sup>; 410 E 11<sup>th</sup>**: Vacation of a portion of an alley between 10<sup>th</sup> and 11<sup>th</sup> Streets and Cedar and Maple Streets.

Committee had no comments.

2. **STR22-01, Fraternity Circle**: Street Name Change of Fraternity Circle to Spruce Drive.

Committee had no comments.

Minutes Prepared By: Sarah West

**NEXT MEETING:**

**Tuesday, October 4 @ 1:30 P.M.**



# **Park Advisory Commission**

## **Meeting Minutes**

*July 27, 2022*

*Zoom/City Hall, 3<sup>rd</sup> Floor Conference Room*

**Members Present:** Ken Kwantes, Larry Thomas, Andrew Meggitt, Mike Fleishhauer, and Sue Arnold

**Members Present by Zoom:** Susan Wrasmann

**Absent:** None

**Others Present:** Floyd Jernigan and Julie Rodgers

### **1. Call to Order**

- Mr. Kwantes called the meeting to order at 5:04 p.m.

### **2. Approval of Minutes**

- Mr. Kwantes asked if there were any additions or corrections to last meeting's minutes. There were none. Larry Thomas made a motion to approve the March 23, 2022, minutes. Sue Arnold seconded approval and the motion passed with no opposition.

### **3. Financials**

- Mr. Thomas asked why June SplashZone personnel expenses are three times what they were last June. Mr. Jernigan said that we are paying lifeguards more per hour, we are having higher attendance – record numbers, night swim is way up, and rentals are up. Mr. Kwantes added that minimum wage has gone up. Mr. Thomas asked what we pay lifeguards. Mr. Jernigan said we pay them anywhere from \$12.50 – \$18.50/hr. We pay more the more years they have worked for us. Our two student managers are at \$18.50/hr. Head guards receive 16.00 – 16.50/hr. Mr. Jernigan added that he feels fortunate that we have the guards we have. Many other pools couldn't open at all this year because they could not get guards. Mr. Thomas said the country club went to members only in their pool, so we might have gotten a few that aren't going there. St. James pool had a late start this year, so we probably had a few come here that would've gone there.
- Insurance is something that swings from low to high, and not always posted at the same time or in the same months. So differences in financials could reflect an expense for insurance.
- Prop P tax has been pretty steady.

### **4. Director's Narrative**

- Mr. Kwantes noted that Mike Fleishhauer has been busy helping Mr. Jernigan and Public Works with the condition of some right-of-way trees, as well as other tree assessment issues. Mr. Jernigan gave kudos to Mike Fleishhauer for being a reference of expertise.

- Mr. Kwantes asked about Missouri Department of Conservation efforts in BerJuan Lake. Mr. Jernigan noted that we have had complaints about BerJuan Lake and the surface growth. MDC treated BerJuan and Schuman Lakes to reduce surface problems and subsurface weed problems. They also stocked both lakes with grass carp.
- Mr. Jernigan pointed out the pavilion concrete flooring that has been completed at Buehler, Green Acres, and Upper Schuman. Lower Schuman is scheduled for this coming Monday. We are very pleased to get these done. While these improvements aren't seen by everyone, they make a difference for people using these facilities. We would like to see the basketball courts at Schuman and BerJuan be done, as well.

## **5. New Business/Budget Prep**

- Mr. Kwantes asked Mr. Jernigan what is in the budget. Mr. Jernigan said we would like to put in a second playground. We will do one in Barnitz, but would like to do one in Wedgewood, as well.
- Mr. Jernigan has been doing inspections of all of the playgrounds. He noted that he has been surprised to see that some of the older ones are in pretty good shape. We are adding more sand and more rubber nuggets in Murry and Ridgeview.
- We are having some parking lots sealed.
- Larry Wilson ADA sidewalk work has begun by Public Works. They are also pouring concrete dugout pads.
- Mr. Jernigan said we have some equipment and two pickups to replace in the upcoming year. They are on the longer replacement schedule.
- We still need an Aquatic Manager. It was funded for this year but we did not acquire one. Mr. Thomas asked why we didn't use a management company. Mr. Jernigan said that we had vetted three companies. One management company easily stood out as our selection, but ultimately we were not approved to go with our selection.
- Mr. Jernigan gave an update on the City Council workshop meeting focusing on the Centre that was held on Monday.
- Sue Arnold asked about the lap swim item that was on the potential future projects for SplashZone. Mr. Jernigan answered that we would like to add this as a deeper water feature at SplashZone. If we were able to add on, we could add GlideFit and water walking, as well as lap swimming.
- Andrew Meggitt asked about the chances of us being able to convert to turf on three fields. Mr. Jernigan spoke of the grant we completed with MRPC that would have allowed for funds for this. Unfortunately, the city was able to get the file uploaded due to a software glitch before the deadline for submission. Mr. Kwantes noted that Springfield's Cooper Complex – soccer, baseball, softball, etc. - is getting turf fields within the next three years. It is an astronomical amount of money. Mr. Jernigan spoke of other groups who also use our fields, such as Rolla High School, Missouri S&T Baseball, and S&T intermurals. He said there is a huge need for turf fields here.
- Mr. Jernigan reported that we received a \$10,000 donation for the Rolla Cemetery from a woman who has family in the cemetery. It is to be used for pre-1900s monument repairs. We finished Potter's Field through work with our volunteer workers. We have been able to

identify missing locations of burials. We plan for more development beyond Sections G and H, but it is not in the budget for this year. We still have inventory.

## **6. Adjournment**

- Andrew Meggitt made a motion to adjourn. Sue Arnold seconded. All were in favor, with no opposition. The meeting adjourned at 5:42 p.m. Next regular Park Board Meeting is scheduled for Wednesday, September 28, at 5 p.m. Mr. Thomas will not be able to attend the meeting for this date, so it will be determined at a later date if we need to reschedule or not.



**MINUTES**  
**ROLLA PLANNING AND ZONING COMMISSION MEETING**  
**ROLLA CITY HALL COUNCIL CHAMBERS**  
**TUESDAY, JULY 12, 2022**

**Presiding:** Don Brown, Chairperson

**Commission Members Present:** Robert Anderson, Monty Jordan, Janece Martin, Russell Schmidt, Monte Shields, Kevin Crider

**Commission Members Absent:** Lister Florence Jr.

**I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, June 14, 2022. Chairperson Don Brown approved the minutes as printed and distributed.

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

1. **SUB22-05, Wolfe's Corner:** Minor Subdivision to combine two residential lots into one lot in the R-1, Single-family Residential district at 1220 Devonshire Ln.
2. **SUB22-06, University Fraternity Subdivision No. 3:** Minor Subdivision to combine six university-owned lots into one lot and vacate certain easements; located in the GI, Government and Institutional district on Fraternity Drive.
3. **ZON22-02, Car Mart:** Rezoning (map amendment) from the C-1, Neighborhood Commercial district to the C-2, General Retail district at 1306 Hwy 72 East.
4. **VAC22-01, Curators of the University of Missouri:** Vacation of the remainder of Spring Street, north of 13<sup>th</sup> Street; a portion of 13<sup>th</sup> Street, between Spring Street and Bishop Avenue; and the remainder of an alley between Spring Street and Bishop Ave and 13<sup>th</sup> Street and University Dr.
5. **VAC22-02, Curators of the University of Missouri:** Vacation of State Street north of 11<sup>th</sup> Street.
6. **ZON22-01, Collective Solutions:** A rezoning (map amendment) from the C-3, Highway Commercial district to the M-1, Light Manufacturing district at 1898 Old Saint James Rd.

**III. OLD BUSINESS:** NONE

**IV. NEW BUSINESS:** NONE

**V. PUBLIC HEARING:**

1. **ZON22-03, 1702/1704 E 10<sup>th</sup> Street:** A rezoning (map amendment) from the R-3, Multi-family district to the C-O, Commercial Office district.

Tom Coots presents the staff report.

Don Brown opens the public hearing. Seeing no questions from the audience or commissioners, he closes the public hearing.

A motion was made by Monte Shields, seconded by Robert Anderson, to recommend approval to the City Council to rezone the subject property from the R-3, Multi-family district to the C-O, Commercial Office District. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Shields, Crider and Jordan. Nays: None. The motion passes unanimously.

VI. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF: NONE

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 5:35 p.m.  
Minutes prepared by: Sarah West

NEXT MEETING: Tuesday, August 9, 2022 (To Be Cancelled)  
Tuesday, September 13, 2022



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Gracie Place 2: A Minor Subdivision to combine lots and create an outlot at 2000 Hwy E

(SUB22-07)

**MEETING DATE: October 3, 2022**

---

**Application and Notice:**

Applicant/Owner - Jim Sowers of JRS Enterprises, Inc  
Public Notice - <https://www.rollacity.org/agenda.shtml>

**Background:**

The applicant is under contract to sell an existing multi-family development. The plat would address a few issues that have been open for years. The development took in two platted common lots for access and parking. The development also includes an existing detention basin that serves a large area. The detention basin was intended to be owned by a homeowners association for common maintenance.

The plat would combine the two common lots that are used for the multi-family development and would create a new common lot for the existing detention basin.

**Property Details:**

Current zoning - PUD, Planned Unit Development; and R-3, Multi-family  
Current use - Multi-family Residential  
Land area - Lot 1: 2.02 acres; Lot A: 0.77 acres

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Lizzy Lane, a local street; and frontage on State Hwy E, a collector road.  
Sidewalks - No sidewalks are located adjacent to the property.  
Utilities - The subject property should have access to all needed utilities.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for Medium/High Density residential uses.

**Discussion:** The proposed plat appears to meet all zoning and subdivision requirements. A portion of the area is within a PUD, however, since no development of that area is proposed, there does not appear to be a need to amend the PUD or rezone that area.

Documents to demonstrate the common lot would be maintained and access easements for the detention basin will be provided prior to finalizing the plat.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a meeting on September 13, 2022 and voted 5-0 to recommend approval of the request.

**Prepared by:** Tom Coots, City Planner  
**Attachments:** Area Map, Plat, Ordinance



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF GRACIE PLACE 2.

(SUB 22-07)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**SECTION 1:** An ordinance approving the Minor Subdivision Final Plat of Gracie Place 2, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

**SECTION 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 3<sup>RD</sup> DAY OF OCTOBER, 2022.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor





**Project Information:**

Case No: SUB22-07  
 Location: 2000-2024 State Hwy E  
 Applicant: Jim Sowers of JRS Enterprises  
 Request:

Minor Subdivision to combine platted lots and create a common lot



**For More Information Contact:**

Tom Coots, City Planner  
[tcoots@rollacity.org](mailto:tcoots@rollacity.org)

(573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday

VA5

*This page is intentionally left blank*



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Discussion/First Reading

**SUBJECT:** Text Amendment: Sections 42-141 Definitions; Division 5, R-3, Multi-family districts; Division 7, C-O, Office districts; Division 9, C-2, General Retail districts; Division 10, C-3 Highway Commercial districts; Division 11, CC, Center-City districts; 42-233 Reserved; 42-234 Residential Group Homes; 42-225 and 42-226 Reserved, pertaining to Homeless Shelters and related uses.

(TXT22-01)

**MEETING DATE: October 3, 2022**

---

**Application and Notice:**

Applicant - City of Rolla

Public Notice - Legal ad in the Phelps County Focus; <https://www.rollacity.org/agenda.shtml>

**Background:**

The current zoning ordinance does not contemplate homeless shelters or related uses. Rolla does currently have a few organizations what may be considered to be a homeless shelter or a related use. Lacking clear direction on how to regulate the use, staff had difficulty with how to approach the uses. Consequently City Council authorized the drafting of a text amendment to bring some definition and structure to the issue of homeless shelters.

The proposed text amendment should bring some clarity as to how to regulate these uses. The text amendment defines the uses, permits the uses in certain zoning district by-right or with approval of a conditional use permit, and imposes some requirements for how the uses operate.

The desire for clearer regulations is related to the general increase in homelessness and related issues in Rolla. While the changes have been brought on by the recent desire for the Rolla Mission to relocate and/or increase their services, review should consider that other organizations may seek to provide such services.

The City Council conducted a public hearing to receive input at the June 20, 2022 meeting and at the July 5, 2022 meeting. The Council tabled further discussions to allow for time to consider the proposal. The Council directed staff in closed session on July 18, 2022 to make some revisions to the proposed text amendment and create a draft ordinance for further discussion.

The City Council reviewed the revised proposed text amendments and a draft of an ordinance at the August 15, 2022 meeting. The City Council held additional public hearings at the September 6 and September 19 City Council meetings.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on June 14, 2022 and voted 6-0 to recommend that the original proposed text amendment not be approved by the City Council. No proposed amendments were offered. The Commission has not been asked to review the revised draft.

**Action**

City Council can amend the proposed text; or can postpone action for further consideration; conduct the first reading of the ordinance; or take no action at this time.

**Prepared by:**

Tom Coots, City Planner

**Attachments:**

Proposed Text Amendment; Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 42, ARTICLE III OF THE CITY OF ROLLA ORDINANCES OF THE CITY OF ROLLA, MISSOURI REGARDING EMERGENCY SHELTERS, OVERNIGHT SHELTERS, SOUP KITCHENS, AND TRANSITIONAL HOUSING.

WHEREAS, provisions for shelters and other related uses or structures are not clearly indicated in the adopted zoning codes.

WHEREAS, such shelters uses may cause impacts to surrounding properties and use public safety services.

WHEREAS, the Rolla Planning and Zoning Commission did hold a public hearing following the provision of public notice pursuant to Section 42-143 and applicable state statutes; and

WHEREAS, the Rolla City Council did hold a public hearing(s); and

WHEREAS, based on the information received, including comments from the public, reports from city staff, the Rolla City Council did find that the requested action is in the best interest of the city:

NOW, THEREFORE, IT BE ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**SECTION 1:** Section 42-141 “Definitions,” is hereby amended to add the following definitions:

*Overnight Shelter:* A facility, building, or property where overnight housing services are provided temporarily to persons impacted by temporary or chronic homelessness, at no cost or at a charge that is less than the full cost of providing the services, whether or not other related services are provided at the location. Such use shall not include any of the following:

- (a) Residential group homes;
- (b) Temporary lodging for families of patients, or patients themselves, of state-licensed health facilities within Phelps County;
- (c) University or educational institution residence halls;
- (d) Fraternity or sorority houses;
- (e) State and city licensed nursing homes and day care centers;
- (f) Foster homes licensed under Chapter 210, RSMo;
- (g) Hospitals, mental institutions, residential care facility or institution that is licensed by the State of Missouri under Chapters 197, 198, and 630, RSMo.;
- (h) Emergency shelters related to relocation and are available during or after a fire or natural disaster for a limited duration;
- (i) Food pantries and distribution
- (j) Hotels, motels, boarding houses, and other similar forms of lodging

*Domestic Violence Shelter:* Temporary residential facility with the primary purpose of housing survivors of domestic violence and/or sexual violence and their families or household members at no cost or at a charge that is less than the full cost of providing services; and/or as defined by the Missouri Coalition Against Domestic and Sexual Violence. A domestic violence shelter is a form of an overnight shelter which is subject to different operational requirements due to the special nature of the use.

*Transitional housing:* Non-emergency temporary housing with supportive services for a length of stay of typically more than six months to individuals and families experiencing homelessness or transitioning into permanent housing from an overnight shelter, domestic violence shelter, drug/alcohol rehabilitation, or from incarceration with the goal of interim stability and support to successfully move to and maintain permanent housing. Transitional housing includes multi-family or dormitory style housing arrangements and does not include housing which meets the definition of a single-family dwelling or group home.

*Soup kitchen:* An establishment where meals are provided to a person or persons at no cost or at a charge that is less than the full cost of providing same and that the provision of such meals and related services is the principal service of the establishment, whether or not additional services are provided. A soup kitchen is differentiated from a restaurant or food service establishment by providing services for no cost or for less than the cost of providing the services and provision of related social services. A soup kitchen does not include the provision of an overnight shelter, temporarily or otherwise.

**SECTION 2:** Division 5 “R-3, Multi-family District” is hereby amended to add “Conditional Uses” as Section 42-177.2 and renumber accordingly. Section 42-177.2 and Section 42-177.3 are to be revised as needed to read as follows:

**Sec. 42-177.2. Conditional Uses.**

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the R-3 zoning district.

1. Transitional Housing
2. Overnight Shelters

**Sec. 42-177.3 Area Requirements.**

Minimum size of lot:

- Area: 7,500 square feet plus 1,500 square feet for each dwelling unit in excess of two (2) dwelling units.

Maximum Number of Bedrooms Permitted: 8 Bedrooms per unit.

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: 75 feet at front lot line.

Width: 75 feet at building line.

Maximum percentage of lot that may be occupied by buildings:

- All buildings: 40 percent.

Minimum open space per lot:

- Not less than twenty five (25) percent of the total lot area shall be devoted to open space including required yards and buffer yards. Open space shall not include areas covered by buildings, structures, parking areas, driveways, side walk, patio, accessory structures and internal streets. Open space shall contain living ground cover such as grass, plants, shrubs or trees. Decorative landscaping materials, such as rock, bark, and mulch are also permitted.
- No open space shall be required on a lot if existing buildings and structures are replaced with new buildings and structures using the same floor area, provided a building permit for replacement is applied for within one (1) year after the existing buildings are removed. In addition, no open space is required if an existing use expands operations or is established in existing floor area that previously was unfinished or not otherwise available for occupancy.

Maximum height of buildings:

- Four stories and sixty-four feet.



Minimum setback dimensions:

- Front yard: 25 feet from the front lot line.
- Each side yard: 5 feet measured from side lot line.
- Rear yard: 10 feet from the rear property line.

**SECTION 3:** Division 7 “C-O, Office District” is hereby amended to add “transitional housing and overnight shelters” to Section 42-183.1, line 1 as an excluded use.

**SECTION 4:** Division 9 “C-2, General Commercial District” is hereby amended to add “Soup Kitchens” to Section 42-189.2 as a Conditional Use.

**SECTION 5:** Division 10 “C-3, Highway Commercial District”, is hereby amended to add “Overnight Shelters” to Section 42-192.2, as a Conditional Use.

**SECTION 6:** Division 11 “CC, Center City District”, Section 42-194.1, line 1 is hereby amended to add “overnight shelters” as an excluded use.

**SECTION 7:** Division 11 “CC, Center City District” is hereby amended to add “Conditional Uses” as Section 42-192.2 and renumber accordingly. Section 42-192.2 and Section 42-192.3 are to be revised as needed to read as follows:

**Sec. 42-192.2. Conditional Uses.**

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-C zoning district.

1. Overnight Shelters
2. Transitional Housing

**Sec. 42.194.3. Area Requirements.**

Minimum size of lot: No minimum

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: No minimum

Width: No minimum.

Maximum percentage of lot that may be occupied by building footprint: 100 percent.

Maximum height of buildings: No maximum

Minimum setback dimensions:

- (a) Front yard: None
- (b) Each side yard: None
- (d) Rear yard: None

Minimum parking requirements: None, except for new construction where sufficient land area exists to allow the provision of adequate parking consistent with the requirements of this Article.

**SECTION 8:** Division 12 “M-1 Light Manufacturing District”, Section 42-196.1, line 1 is hereby amended to add “transitional housing” and “soup kitchens” as an excluded use.

**SECTION 9:** Section 42-224 “Residential Group Homes” is to be renumbered as Section 42-223.

**SECTION 10:** Section 42-224 “Overnight Shelter Uses.” is hereby established as follows:

These Overnight Shelter requirements are intended to help mitigate the impacts of an overnight shelter use on public safety services and surrounding properties. Such facilities should generally be located such that clients will have access to jobs, counseling, and other resources for assistance. Any Overnight Shelter use, except shelters which meet the definition of a domestic violence shelter, must adhere to the standards established by the Missouri Interagency Council on Homelessness, the Missouri Balance of State Continuum of Care, and any state and federal requirements as well as the distance requirements established below, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Generally, clients are not expected to reside on the premises for more than 6 months without demonstrating extenuating circumstances.
2. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, intake procedures and tracking outcomes, and an outreach plan for surrounding property owners and residents.
3. A log of each person receiving temporary housing must be kept, including the person’s name, last place of residence, and a photo of the person and/or their government issued identification. Such logs are to be submitted to the Rolla Police Department upon request.
4. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
5. Any facility providing overnight shelter services must be located a minimum of 1,000 feet from any other property operating an overnight shelter facility.
6. Unless specifically permitted as a family or youth shelter, overnight shelters must be located a minimum of 500 feet from any school, playground, or daycare, as measured from the closest point of the shelter facility to the closest point of such school, playground, or daycare.
7. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
8. Security cameras are required at a minimum to film any persons using the building entrances, exits and outdoor assembly areas. Such recordings shall be maintained for at least 72 hours and made available for law enforcement if a crime is alleged or committed.
9. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
10. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
11. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

**SECTION 11:** Section 42-224.1 “Domestic Violence Shelter Uses.” is hereby established as follows:

These Domestic Violence Shelter requirements are intended to help mitigate the impacts of a domestic violence shelter use on public safety services and surrounding properties. Any overnight shelter which meets the definition of a domestic violence shelter use must adhere to the standards established by the

Missouri Coalition Against Domestic and Sexual Violence and any other state or federal requirements, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Generally, clients are not expected to reside on the premises for more than 6 months without demonstrating extenuating circumstances.
2. Prior to commencing operation, the operator must submit the following to the Chief of Police and Fire Chief: contact information for key staff, floorplan, and occupancy policies.
3. The operator must conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
4. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
5. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
6. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
7. Such shelters are required to maintain confidentiality for their residents.
8. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

**SECTION 12:** Section 42-225 “Soup Kitchen Uses.” is hereby established as follows:

These Soup Kitchen Use requirements are intended to help mitigate the impacts of a soup kitchen use. Such facilities should generally be located such that clients will have easy access by transit or walking. Any Soup Kitchen use must adhere to the following requirements:

1. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, and outreach plan for surrounding property owners and residents.
2. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
3. Security cameras are required at a minimum to film any persons using the building entrances.
4. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
5. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and allow 30 days to bring the operation into compliance. If the operator fails to correct the deficiencies, the director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.

**SECTION 13:** Section 42-226 “Transitional Housing Uses.” is hereby established as follows:

Such facilities must be located a minimum of 500 feet from another transitional housing facility located on a separate property.

**SECTION 14.** The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional, or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

**SECTION 15.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 17<sup>th</sup> DAY OF OCTOBER 2022.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

## Proposed Homeless Shelter Zoning Code Amendments

(Note: underlined text is proposed new language; ~~struck text~~ is to be removed; text in RED are the latest revisions for October 2022 Draft; older revisions are black again)

### Sec. 42-141. Definitions.

Words found in the text or tables of this Article shall be interpreted in accordance with the provisions set forth in this Section. Where words have not been defined, the standard dictionary definition shall prevail. The following terms are hereby defined:

Overnight Shelter: A facility, building, or property where overnight housing services are provided temporarily to persons impacted by temporary or chronic homelessness, at no cost or at a charge that is less than the full cost of providing the services, whether or not other related services are provided at the location. Such use shall not include any of the following:

- (a) Residential group homes;
- (b) Temporary lodging for families of patients, or patients themselves, of state-licensed health facilities within Phelps County;
- (c) University or educational institution residence halls;
- (d) Fraternity or sorority houses;
- (e) State and city licensed nursing homes and day care centers;
- (f) Foster homes licensed under Chapter 210, RSMo;
- (g) Hospitals, mental institutions, residential care facility or institution that is licensed by the State of Missouri under Chapters 197, 198, and 630, RSMo.;
- (h) Emergency shelters related to relocation and are available during or after a fire or natural disaster for a limited duration;
- (i) Food pantries and distribution
- (j) Hotels, motels, boarding houses, and other similar forms of lodging

Domestic Violence Shelter: Temporary residential facility with the primary purpose of housing survivors of domestic violence and/or sexual violence and their families or household members at no cost or at a charge that is less than the full cost of providing services; and/or as defined by the Missouri Coalition Against Domestic and Sexual Violence. A domestic violence shelter is a form of an overnight shelter which is subject to different operational requirements due to the special nature of the use.

Transitional housing: Non-emergency temporary housing with supportive services for a length of stay of typically more than six months to individuals and families experiencing homelessness or transitioning into permanent housing from an overnight shelter, domestic violence shelter, drug/alcohol rehabilitation, or from incarceration with the goal of interim stability and support to successfully move to and maintain permanent housing. Transitional housing includes multi-family or dormitory style housing arrangements and does not include housing which meets the definition of a single-family dwelling or group home.

Soup kitchen: An establishment where meals are provided to a person or persons at no cost or at a charge that is less than the full cost of providing same and that the provision of such meals and related services is the principal service of the establishment, whether or not additional services are provided. A

soup kitchen is differentiated from a restaurant or food service establishment by providing services for no cost or for less than the cost of providing the services and provision of related social services. A soup kitchen does not include the provision of an overnight shelter, temporarily or otherwise.

	<b>Zoning District</b>					
	R-3, Multi- family	C-2 General Retail	C-3, Highway Commercial	C-C Center City	M-1, Light Mfg	M-2, Heavy Mfg
Overnight Shelter	C	X	C	C	P	P
Transitional Housing	C	X	X	C	X	X
Soup Kitchen	X	C	P	P	X	X
<i>P - Permitted by-right</i>		<i>X - Not Permitted</i>		<i>C - Conditional Use</i>		

## **DIVISION 5. "R-3" MULTI-FAMILY DISTRICT**

### **Sec. 42-177. Purpose of the Multi-family District.**

The R-3 Multi Family District is intended to support apartment type development at a maximum density of twenty six (26) dwelling units per acre. Developments of this intensity should be established adjacent to and with vehicular access from collector or higher classified streets. Traffic circulation should be designed to minimize the impact on adjoining residential neighborhoods.

### **Sec. 42-177.1. Uses Permitted.**

1. Uses and conditional uses permitted in any of the foregoing R-1 or R-2 Districts.
2. Boarding, rooming, and lodging houses.
3. Child care centers.
4. Multi-Family dwellings and apartment houses, including efficiency apartments.
5. Private parking areas.
6. Private clubs, lodges, fraternities, sororities, and dormitories.
7. Private schools and academies.
8. Trailers and mobile homes located in the R-3 Multi-Family District at the date this Article is enacted shall not be considered as non-conforming uses.

### **Sec. 42-177.2. Conditional Uses.**

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the R-3 zoning district.

1. Transitional Housing
2. Overnight Shelters

### **Sec. 42-177.3 ~~42-177.2~~ Area Requirements.**

Minimum size of lot:

- Area: 7,500 square feet plus 1,500 square feet for each dwelling unit in excess of two (2) dwelling units.

Maximum Number of Bedrooms Permitted: 8 Bedrooms per unit.

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: 75 feet at front lot line.

Width: 75 feet at building line.

Maximum percentage of lot that may be occupied by buildings:

- All buildings: 40 percent.

Minimum open space per lot:

- Not less than twenty five (25) percent of the total lot area shall be devoted to open space including required yards and buffer yards. Open space shall not include areas covered by buildings, structures, parking areas, driveways, side walk, patio, accessory structures and internal streets. Open space shall contain living ground cover such as grass, plants, shrubs or trees. Decorative landscaping materials, such as rock, bark, and mulch are also permitted.
- No open space shall be required on a lot if existing buildings and structures are replaced with new buildings and structures using the same floor area, provided a building permit for

replacement is applied for within one (1) year after the existing buildings are removed. In addition, no open space is required if an existing use expands operations or is established in existing floor area that previously was unfinished or not otherwise available for occupancy.

Maximum height of buildings:

- Four stories and sixty-four feet.

Minimum setback dimensions:

- Front yard: 25 feet from the front lot line.
- Each side yard: 5 feet measured from side lot line.
- Rear yard: 10 feet from the rear property line.

**Sec. ~~42-177.4~~ ~~42-177.3~~ Separation and Access to Buildings.**

All new development on parcels zoned R-3 Multi-Family District shall provide a minimum distance between all residential buildings of twelve (12) feet. All required driveways and parking areas shall be provided with a permanent dust-free paved surface and shall be constructed with curbs and gutters. Driveways shall be a minimum of sixteen (16) feet in width and no parking shall be allowed in the driveways. Driveways and buildings shall be located on the parcel in such a manner as to provide safe and convenient access for solid waste pick-up and emergency vehicles.

**Sec. ~~42-177.5~~ ~~42-177.4~~ Buffer-Yard Requirements.**

Whenever any development in an R-3 Multi-Family District is located adjacent to an R-1 Single Family District, a buffer-yard shall be provided in accordance with Section 42-230.6 and meeting the width and landscaping standards for a "Buffer-Yard A".

**Sec. ~~42-177.6~~ ~~42-177.5~~ Site Plan Required.**

All rezoning requests for R-3 Multi-Family District zoning for parcels one (1) acre in size or greater shall be accompanied by a site plan prepared in accordance with Sec. 42-234.1 (b) of the Planning and Zoning Code.



## **DIVISION 7. "C-O" OFFICE DISTRICT**

### **Sec. 42-183. Purpose of the Office District.**

The C-O District is designed to be a restrictive district for low intensity office or professional uses to allow their location near any residential district without creating an adverse effect.

### **Sec. 42-183.1. Uses Permitted.**

1. All uses and conditional uses permitted in any residential district, excluding veterinarian services, animal hospitals, customary agricultural activities, and transitional housing, overnight shelters.
2. Offices for professional and business use involving the sale or provision of services, but not the sale or rental of goods, including but not limited to:
  - a. Accountant, appraiser, architects, brokers, engineers, insurance agents, interior decorators, landscape architects, lawyers, realtors, travel agency and similar types of professional uses.
  - b. Artists, sculptors, photographers.
  - c. Authors, writers, composers.
  - d. Physicians, dentists, chiropractors, or other licensed medical practitioners, excluding facilities where significant diagnostic or out patient surgery is performed as normally associated with a clinic or hospital.
  - e. Teachers of private lessons in art, music or dance.
  - f. Museums, libraries, galleries and exhibit halls.
  - g. Administrative offices of a single organization or by a single professional organization or society.

## **DIVISION 9. "C-2" GENERAL RETAIL DISTRICT**

### **Sec. 42-189. Purpose of the General Retail District.**

This District is intended for uses that provide community-wide personal and business services, shopping centers and specialty shops which depend upon high visibility, generate high traffic volumes or cater to the traveling public. The District is also intended for on-site production of hand crafted items in conjunction with retail sales. No un-screened outside display of merchandise is permitted, except where indicated. Commercial uses permitted in this District are generally required to conduct business activities indoors. The need for community-wide accessibility dictates that this district be located along or at the intersection of two or more arterial or higher classification streets.

### **Sec. 42-189.1. Uses Permitted.**

- (1) Any use or conditional uses permitted in the foregoing C-1 District, including existing single-family and two-family residential uses.
- (2) Any conditional use permitted in the R-R District.
- (3) Athletic clubs.
- (4) Auto repair, body and paint shops, radiator repair.
- (5) Auto laundries or car/truck wash establishments.
- (6) Automobile sales and service, including tire sales, and rental of new or used vehicles (outside display permitted).
- (7) Automobile service stations or garages, including sales of petroleum products.
- (8) Automobile parts and accessory stores, including installation and repair.
- (9) Boat and marine sales and service.
- (10) Bowling alleys.
- (11) Cold storage and self or mini-storage facilities.
- (12) Drive-in, pick-up, and drive-through restaurants.
- (13) Funeral homes, excluding crematoriums.
- (14) Furniture and/or appliance stores (new and used), sales and service, including rentals.
- (15) Heating and air-conditioning sales and service, including customized sheet metal fabrication as an accessory activity.
- (16) Hotels and motels, and hotel apartments.
- (17) Medical equipment and supplies sales and rental.
- (18) Medical Marijuana Dispensary Facility.
- (19) Miniature golf courses and driving ranges.
- (20) Monument sales, retail dealers (outside display permitted).
- (21) Parking garages, commercial.
- (22) Pest control services.
- (23) Pet shops, animal hospitals, clinics and kennels.
- (24) Plumbing shops.
- (25) Printing, publishing, book binding, and photo-processing, including drive-through facilities.
- (26) Produce market, retail (outside display permitted).
- (27) Radio-TV. repair shops.
- (28) Recreation vehicle or mobile home sales or service (outside storage permitted).
- (29) Restaurant, on-site sales and consumption of alcoholic beverages permitted.

- (30) Retail stores and other shops for custom work or making of articles to be sold at retail on the premises.
- (31) Retail establishments which provide supplies and/or services primarily to commercial and industrial customers, such as janitorial services, packaging and shipping service, locksmith services, lithographing and engraving, and blueprinting businesses.
- (32) Recording studios.
- (33) Second hand goods store and pawn shops.
- (34) Second hand or used car sales yard, not including wrecking and repairing (outside display permitted).
- (35) Skating rinks, swimming pools, gymnasiums, commercial.
- (36) Sporting goods sales.
- (37) Store and restaurant fixture sales.
- (38) Taxi and limousine transportation services.
- (39) Reserved. (Ord. 4470, §2)
- (40) Theaters, motion picture and performing arts.
- (41) Tobacco product sales.
- (42) Water, bottled, sales.
- (43) Video game arcades.
- (44) Seasonal businesses; such as fireworks stands, Christmas tree lots, snow cone vendors, and similar outlets that are temporary uses.

**Sec. 42-189.2. Conditional uses that may be permitted by the Planning and Zoning Commission and the City Council in accordance with Section 42-234.**

- (1) Bars, cocktail lounges, and night clubs (including dance halls).
- (2) Billiard or pool halls.
- (3) Convenience stores, with or without gas pumps.
- (4) Package liquor stores.
- (5) Cabinet or carpentry shop.
- (6) Advertising services (sign shop).
- (7) Laboratories, offices and other facilities.
- (8) Medical Marijuana Testing Facility.
- (9) Soup Kitchens.

## **DIVISION 10. "C-3" HIGHWAY COMMERCIAL DISTRICT**

### **Sec. 42-192. Purpose of the Highway Commercial District.**

This District is intended for business uses which provide essential commercial services and support activities of community and regional significance that require high visibility and may have higher environmental impacts in terms of noise, dust, glare, etc. which may make them incompatible with office or some retail uses. This District is also intended for businesses that combine wholesale, retail, and light manufacturing (assembly) functions on site. Merchandise may be displayed outside without screening. This District is also intended to function as a transition between industrial development and strictly commercial development.

### **Sec. 42-192.1. Uses Permitted.**

1. Any use or conditional uses permitted in any of the foregoing C 1 or C 2 Districts.
2. Agriculture implements sales and service, agri businesses.
3. Sexually oriented businesses, as defined in Chapter 29 of the Rolla City Code, provided such uses are prohibited within the area circumscribed by a circle which has a radius of seven hundred fifty (750) feet, as measured by a straight line drawn from the lot line of any proposed sexually oriented business, to any residential zoning district, school, park, or church.
4. Auction sales, flea markets and swap meets, permanent location; livestock sales not permitted
5. Archery and firearms ranges, commercial.
6. Battery shops, sales and service.
7. Builder's supply and lumber yards.
8. Bus stations.
9. Bottling plants.
10. Carpet cleaning.
11. Contractor's equipment, sales and service
12. Commercial laundry, dry cleaning, linen and towel or diaper supply service
13. Crematoriums
14. Dairy supply dealers
15. Dry ice storage.
16. Engine and transmission repair and rebuilding.
17. Electrical equipment repairs, sales and parts distribution.
18. Feed stores, no manufacturing or grinding or mixing of feed.
19. Frozen food lockers.
20. Glass and mirror sales.
21. Landscape company, sales and service.
22. Magazine and newspaper, printing and distribution agency.
23. Road machinery, heavy equipment and tools, sales and rental service.
24. Storage warehouses and baggage transfers.
25. Tire repair and recapping
26. Tattoo and/or body piercing parlors, palm reading, and fortune telling establishments.
27. Wholesale operations, sales office/warehouse combination.

**Sec. 42-192.2. Conditional Uses.**

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-3 zoning district.

1. Advertising services
2. Bus terminals, maintenance shops
3. Cabinet or carpentry shops
4. Canvas goods shops, tents and awnings, manufacture, sales and rental
5. Concrete batching or transit mix plant (temporary use only)
6. Irrigation sales and services
7. Laboratories, offices and other facilities for research, basic and applied
8. Private utilities
9. Produce markets, wholesale.
10. Medical Marijuana-Infused Products Facility
11. Overnight Shelters

## **DIVISION 11. "CC" CENTER CITY DISTRICT**

### **Sec. 42-194. Purpose of the Center City District.**

The CC District is intended to be a mixed-use district that accommodates a variety of residential and commercial uses. It is intended to address the unique character of Rolla's traditional Central Business District, an area that developed early in the City's history, generally encompassing both sides of Rolla and Pine Streets between 6th and 12th Streets, and does not display the features of modern suburban development. This district is designed to support the transition that must occur if the CBD is to experience revitalization.

### **Sec. 42-194.1. Uses Permitted.**

- (1) Any use or conditional uses permitted in the foregoing G1 and C-3 Districts, except trailers or mobile homes and overnight shelters.
- (2) Accessory structures and uses, in accordance with Section 42-204.
- (3) Accessory residential uses, either to the rear or above the first floor of a building used for permitted business activities.
- (4) Medical Marijuana Dispensary Facility.

### **Sec. 42-192.2. Conditional Uses.**

In accordance with Division 16 of this Article and with the issuance of a Conditional Use Permit, the following uses are permitted in the C-C zoning district.

1. Overnight Shelters
2. Transitional Housing

### **Sec. ~~42-194.3~~ 42-194.2. Area Requirements.**

Minimum size of lot: No minimum

Maximum number of occupants per dwelling unit: Eight (8), except for incorporated fraternities, sororities, and clubs, and overnight shelters.

Lot frontage: No minimum

Width: No minimum.

Maximum percentage of lot that may be occupied by building footprint: 100 percent.

Maximum height of buildings: No maximum

Minimum setback dimensions:

- (a) Front yard: None
- (b) Each side yard: None
- (d) Rear yard: None

Minimum parking requirements: None, except for new construction where sufficient land area exists to allow the provision of adequate parking consistent with the requirements of this Article.

## **DIVISION 12. "M-1" LIGHT MANUFACTURING DISTRICT**

### **Sec. 42-196. Purpose of the Light Manufacturing District**

This District is intended to allow industrial operations and activities that do not create applicable nuisances or hazards. Industrial operations and activities are permitted as long as they do not have an adverse impact on neighboring properties resulting from dust, fumes, noxious odors, glare, vibration, or other atmospheric influence. M-1 light manufacturing activities are generally conducted inside a building, although related outdoor storage and display is permitted.

### **Sec. 42-196.1 Uses Permitted.**

- (1) All of the uses listed under Section 42-192.1, except for item "1" ("item 1". Any use or conditional uses permitted in any of the foregoing C 1 or C 2 Districts.), and except transitional housing and soup kitchens.
- (2) Advertising services (sign shop)
- (3) Agri-businesses.
- (4) Asphalt storage.
- (5) Blacksmithing.
- (6) Broom manufacturing.
- (7) Builders supply, hardware and lumberyards.
- (8) Bus terminals, maintenance shops.
- (9) Cabinet or carpentry shops.
- (10) Candle manufacturing.
- (11) Canvas goods shops, tents and awnings, manufacture, sales and rental.
- (12) Carpet cleaning.
- (13) Child care centers.
- (14) Clothing, footwear, and leather goods manufacturing.
- (15) Cold storage plants.
- (16) Concrete batching or transit mix plant (temporary use only).
- (17) Construction materials manufacturing and storage.
- (18) Heavy machinery, including diesel engine, repairs.
- (19) Egg storage, candling or processing plants.
- (20) Electronic component manufacture and assembly.
- (21) Food products processing, storage, and distribution (except uses listed under the M-2 District).
- (22) Freight terminals.
- (23) Furniture packing and crating.
- (24) Hatchery, fish or fowl.
- (25) Ice manufacturing.
- (26) Insulation applicator.
- (27) Irrigation sales and service.
- (28) Laboratories, offices and other facilities for research, basic and applied.
- (29) Live stock sales.
- (30) Lumber mills and storage.
- (31) Machine shops.
- (32) Mattress and bedding manufacturer and renovator.

- (33) Magazine and newspaper printing.
- (34) Monument manufacture.
- (35) Motor freight terminals and depots.
- (36) Oil well equipment service, supply and storage.
- (37) Pharmaceutical manufacture.
- (38) Paper products manufacturing.
- (39) Plastic processing and converting.
- (40) Prefabricated house manufacture.
- (41) Printing, publishing, book binding.
- (42) Private utilities.
- (43) Produce markets, wholesale.
- (44) Sash and door manufacturing.
- (45) Seed storage and warehousing.
- (46) Sheet metal workshops.
- (47) Spray painting.
- (48) Store and restaurant fixture manufacturing.
- (49) Storage of baling or rags.
- (50) Textile manufacturing.
- (51) Welding shops, industrial equipment and supply sales.
- (52) Wholesale operations, sales office/warehouse combination.
- (53) Accessory structures and uses, in accordance with Section 42- 204.
- (54) Medical Marijuana Cultivation Facility; Medical Marijuana-Infused Products Facility.

### **DIVISION 13. "M-2" HEAVY MANUFACTURING DISTRICT**

#### **Sec. 42-198. Purpose of the Heavy Manufacturing District**

This District is intended for heavy industrial uses and other uses not otherwise provided for in the light manufacturing district. The intensity of uses permitted in this District makes it necessary to separate it from residential districts wherever possible with good accessibility provided to rail and highways.

#### **Sec. 42-198.1. Uses Permitted.**

- (1) Any use permitted in the M-1 light manufacturing district.
- (2) Aluminum manufacture.
- (3) Asphalt manufacture or refining.
- (4) Blast furnaces.
- (5) Boiler making, repairing and boiler works.
- (6) Brick, tile, pottery or terra cotta manufacturing.
- (7) Canning or preserving manufacture.
- (8) Celluloid or similar cellulose material manufacture.
- (9) Cement, lime, gypsum or plaster manufacturing.
- (10) Central power or lighting plant.
- (11) Concrete products manufacturing.



- (12) Cooperage works.
- (13) Corrugated metal manufacture.
- (14) Cotton baling, compressing or ginning.
- (15) Cotton storage, open.
- (16) Cotton seed products manufacturing.
- (17) Curing, tanning or storage of hides.
- (18) Die casting manufacture.
- (19) Distillation of bones, coal or wood.
- (20) Dye stuff manufacture.
- (21) Electroplating.
- (22) Emery cloth and sandpaper manufacture.
- (23) Fat rendering.
- (24) Feed grinding and processing.
- (25) Fertilizer manufacture.
- (26) Flour mills.
- (27) Forge plants, foundry or smelter.
- (28) Galvanizing.
- (29) Glue or gelatin manufacture.
- (30) Match manufacture.
- (31) Milling, custom.
- (32) Oil cloth and linoleum manufacture.
- (33) Paint manufacture.
- (34) Paper and rag processing and storage.
- (35) Paving plants.
- (36) Railroad roundhouse, shops, and yards.
- (37) Refrigerator manufacture.
- (38) Rubber products manufacture or treatment.
- (39) Salt works.
- (40) Sand blasting.
- (41) Septic tank service.
- (42) Shoe polish manufacture.
- (43) Soap manufacture.
- (44) Soda and compound manufacture.
- (45) Steel fabrication plants.
- (46) Stone cutting.
- (47) Tank manufacture.
- (48) Reserved. (Ord. 4470, §2)
- (49) Tile roofing manufacture.
- (50) Wool pulling or scouring.
- (51) Yeast plants.

**Sec. 42-198.2. Conditional uses that may be permitted by the Planning and Zoning Commission and the City Council in accordance with Section 42-231.**

1. Arsenals and munitions storage or manufacture.
2. Manufacture and bulk storage of flammable liquids or gases for wholesale, subject to the provisions of the National Fire Codes.
3. Scrap or salvage yards, including automobile wrecking or salvage yards.
4. Bleaching powder or chlorine manufacture.
5. Hazardous chemical manufacture, creosote treatment or manufacture, disinfectant and insecticide manufacture, poisonous gases, tar distillation, acid and ammonia production .
6. Coal yards, oil compounding, barreling or reclamation plants.
7. Collection and transfer facilities for hazardous wastes, solid wastes that contain hazardous substances from off-site sources and radioactive substances.
8. Permanent storage or disposal of hazardous substances (as defined under the Federal Resource Conservation and Recovery Act, Subpart D, 40 C.F.R. 261.30; 261.31; 261.32; 261.33), industrial and municipal sludge.
9. Processing, reprocessing and storage of PCB containing oils.
10. Quarries and mining operations.
11. Landfill operations, including waste compacting and incineration.
12. Mixing plant-paving materials.
13. Asphalt manufacture/refining.

**~~Sec. 42-223. Reserved.~~**

**Sec. ~~42-223~~ 42-224. Residential Group Homes - Purpose.**

Residential group homes for eight (8) or fewer unrelated mentally or physically handicapped persons that may include up to two (2) house parents or guardians when:

1. The structure, building, landscaping, fencing, etc. for the residential group home suits the character of the immediate neighborhood.
2. There are no other residential group homes within fifteen hundred (1,500) feet.
3. No sign identifying the residential group home exceeds four (4) square feet in area.
4. Signs may not be illuminated and must be attached to the residential group home.
5. There are no more than two (2) residents per bedroom.

### **Sec. 42-224 Overnight Shelter Uses.**

These Overnight Shelter requirements are intended to help mitigate the impacts of an overnight shelter use on public safety services and surrounding properties. Such facilities should generally be located such that clients will have access to jobs, counseling, and other resources for assistance. Any Overnight Shelter use, except shelters which meet the definition of a domestic violence shelter, must adhere to the standards established by the Missouri Interagency Council on Homelessness, the Missouri Balance of State Continuum of Care, and any state and federal requirements as well as the distance requirements established below, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Generally, clients are not expected to reside on the premises for more than 6 months without demonstrating extenuating circumstances.
2. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, intake procedures and tracking outcomes, and an outreach plan for surrounding property owners and residents.
3. A log of each person receiving temporary housing must be kept, including the person's name, last place of residence, and a photo of the person and/or their government issued identification. Such logs are to be submitted to the Rolla Police Department upon request.
4. The operator **must** conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
5. Any facility providing overnight shelter services must be located a minimum of 1,000 feet from any other property operating an overnight shelter facility.
6. Unless specifically permitted as a family or youth shelter, overnight shelters must be located a minimum of 500 feet from any school, playground, or daycare, as measured from the closest point of the shelter facility to the closest point of such school, playground, or daycare.
7. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
8. Security cameras are required at a minimum to film any persons using the building entrances, exits and outdoor assembly areas. Such recordings shall be maintained for at least 72 hours and made available for law enforcement if a crime is alleged or committed.
9. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
10. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
11. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

### **Sec. 42-224.1 Domestic Violence Shelter Uses.**

These Domestic Violence Shelter requirements are intended to help mitigate the impacts of a domestic violence shelter use on public safety services and surrounding properties. Any overnight shelter which meets the definition of a domestic violence shelter use must adhere to the standards established by the Missouri Coalition Against Domestic and Sexual Violence and any other state or federal requirements, or must meet the following requirements:

1. No individual or family shall reside in an overnight shelter for more than 30 days without entering into case management to obtain housing. Generally, clients are not expected to reside on the premises for more than 6 months without demonstrating extenuating circumstances.
2. Prior to commencing operation, the operator must submit the following to the Chief of Police and Fire Chief: contact information for key staff, floorplan, and occupancy policies.
3. The operator **must** conduct a background check on the MO Sex Offender Registry and MO Casenet before any person may reside at the property overnight.
4. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
5. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
6. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and provide 30 days to bring the operation into compliance (unless a life-safety condition exists in which immediate action is required). If the operator fails to correct the deficiencies, the Community Development Director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.
7. Such shelters are required to maintain confidentiality for their residents.
8. An initial inspection fee of \$300 must be submitted prior to commencing operations and an annual inspection fee of \$100 must be submitted annually thereafter.

**Sec 42-225 Soup Kitchen Uses to 42-226. Reserved.**

These Soup Kitchen Use requirements are intended to help mitigate the impacts of a soup kitchen use. Such facilities should generally be located such that clients will have easy access by transit or walking. Any Soup Kitchen Use use must adhere to the following requirements:

1. A written operations plan must be submitted and approved by the Chief of Police and Community Development Director. The plan must include the following information: contact information for key staff, floorplan, security and exterior lighting plan, health and safety protocols, occupancy policies, and outreach plan for surrounding property owners and residents.
2. The operator must enforce a policy of prohibiting alcohol or illegal drug use on the property.
3. Security cameras are required at a minimum to film any persons using the building entrances.
4. Adequate off-street parking for employees, volunteers, and any residents with vehicles must be provided or made available through written agreements.
5. The operator of such facility must allow the City Administrator, or designee, access to monitor the operation for compliance with the city codes, any conditions of approval, and any other directives to mitigate impact to surrounding properties. If the director finds any deficiencies, the director must notify the operator and allow 30 days to bring the operation into compliance. If the operator fails to correct the deficiencies, the director is authorized to terminate the conditional use permit or occupancy permit. The operator may appeal the termination to the City Council.

**Sec. 42-226. Transitional Housing Uses.**

Such facilities must be located a minimum of 500 feet from another transitional housing facility located on a separate property.

*This page is intentionally left blank*

CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Brady Wilson

ACTION: Ordinance-First Reading

ITEM/SUBJECT: Rate/Fee Increase Proposal

BUDGET APPROPRIATION: NA

DATE: October 3, 2022

\*\*\*\*\*

COMMENTARY:

The last increase in fees for waste collection services provided by the Environmental Services Department was implemented in January of 2019. That increase in both residential and commercial services was typically 5-10%, depending on the service. Since that time, there have been significant increases in the costs of operations. The cost of trucks, fuel, manpower, and equipment (carts and dumpsters) have all increased dramatically. Due to rising operating costs and significant capital expenses, the Environmental Services Department has operated with a deficit budget the last couple of years. In order to avoid depleting the Fund further, it is necessary to increase revenue.

The FY2022-23 budget includes a \$.50/month increase for residential service and a 5% increase for commercial/dumpster services. A copy of the proposed changes and accompanying ordinance are attached. The suggested effective date of the proposed increases is November 1, 2022.

VIA1

ITEM \_\_\_\_\_

### Residential Rates

	<u>Current:</u>	<u>Proposed:</u>
90-gallon:	\$15.25/month	\$15.75/month
35-gallon:	\$12.75/month	\$13.25/month
Bags for extras:	\$1.00 each	No change
Bulk waste stickers:	\$5.00 each	No change

### Commercial Rates

	<u>Current (monthly):</u>	<u>Proposed (monthly):</u>
90-gallon cart:	1/week - \$ 15.25	\$ 15.75
1 cubic-yard:	1/week - \$ 42.40	\$ 44.50
	2/week - \$ 84.80	\$ 89.00
	3/week - \$127.20	\$133.50
	4/week - \$169.60	\$178.00
	5/week - \$212.00	\$222.50
	Extra - \$ 25.00	\$ 26.25/empty
2 cubic-yard:	1/week - \$ 66.50	\$ 70.00
	2/week - \$133.00	\$140.00
	3/week - \$199.50	\$210.00
	4/week - \$266.00	\$280.00
	5/week - \$332.50	\$350.00
	Extra - \$ 30.00	\$ 31.50/empty
4 cubic-yard:	1/week - \$112.40	\$118.00
	2/week - \$224.80	\$236.00
	3/week - \$337.20	\$354.00
	4/week - \$449.60	\$472.00
	5/week - \$562.00	\$590.00
	Extra - \$ 40.00	\$ 42.00/empty
6 cubic-yard:	1/week - \$159.40	\$167.50
	2/week - \$318.80	\$335.00
	3/week - \$478.20	\$502.50
	4/week - \$637.60	\$670.00
	5/week - \$797.00	\$837.50
	Extra - \$ 50.00	\$ 52.50/empty
Container swap fee:	\$25.00	\$ 30.00 (each time)



## Construction/Demolition Dumpsters

	<u>Current:</u>	<u>Proposed:</u>
Daily Rental:	\$5.00/day (Mon.-Fri.)	\$5.25/day (Mon.-Fri.)
Relocation Fee:	\$50.00	\$52.50
Transport Fee:	\$2.50/mile	\$2.60/mile
(This fee is charged when waste is required to be direct-hauled to the landfill.)		
<b>Roll-off Boxes:</b>		
Pull Charge:	\$100.00	\$105.00 (Minimum of one pull/box/mo.)
<b>Rear-load Dumpsters:</b>		
4 cubic-yard:	\$80.00/empty	\$84.00/empty
6 cubic-yard:	\$110.00/empty	\$115.50/empty
<b>Compactors:</b>		
Pull Charge:	\$115.00 (single handling) \$130.00 (double handling)	\$120.00/empty \$136.50/empty

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING SECTION 18-16 (a), AND SECTION 18-25 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING NEW SECTIONS IN LIEU THEREOF PERTAINING TO RESIDENTIAL AND COMMERCIAL REFUSE DISPOSAL AND COLLECTION.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That Section 18-16 (a) of the Code of the City of Rolla, Missouri, is hereby repealed and a new section enacted in lieu thereof as follows:

**Sec. 18-16. Service charge rates for residential refuse collection.**

- (a) Each residential refuse customer shall pay to the City a service charge of \$13.25 per month for the weekly collection of the contents of each 35-gallon container, all acceptable yard wastes in biodegradable bags, and all specified recyclables. Each residential refuse customer shall pay to the City a service charge of \$15.75 per month for the weekly collection of the contents of each 90-gallon container, and all acceptable yard wastes in biodegradable bags (in season).
- (b) For those occasions when a residence has extra household refuse beyond what will fit in the City-provided refuse container, the City may sell special bags to be used for the additional refuse. The rate to be charged will be \$1.00 for each of these bags with a capacity of approximately 30 gallons. These bags are intended to be used only for “extra” or “overflow” refuse and to occasionally augment the regular weekly collection of waste and are not to be used in lieu of the City-provided container used for regular weekly collection. These bags should be placed near the refuse cart for the regularly scheduled weekly collection.

**Section 2:** That Section 18-25 of the Code of the City of Rolla, Missouri, is hereby repealed and a new section enacted in lieu thereof as follows:

**Sec. 18-25. Service charge rates for commercial refuse collection.**

Each commercial refuse customer shall pay to the city a service charge for collection as follows:

- (a) Each commercial refuse customer shall subscribe to one of the following service levels and pay monthly to the City the following service charge(s) for the corresponding container and frequency of service:

One (1) cubic yard container	
1 service per week	\$ 44.50/month

2 services per week	\$ 89.00/month
3 services per week	\$133.50/month
4 services per week	\$178.00/month
5 services per week	\$222.50/month

There will be a \$26.25 charge for any additional service request.

Two (2) cubic yard container

1 service per week	\$ 70.00/month
2 services per week	\$140.00/month
3 services per week	\$210.00/month
4 services per week	\$280.00/month
5 services per week	\$350.00/month

There will be a \$31.50 charge for any additional service request.

Four (4) cubic yard container

1 service per week	\$118.00/month
2 services per week	\$236.00/month
3 services per week	\$354.00/month
4 services per week	\$472.00/month
5 services per week	\$590.00/month

There will be a \$42.00 charge for any additional service request.

Six (6) cubic yard container

1 service per week	\$167.50/month
2 services per week	\$335.00/month
3 services per week	\$502.50/month
4 services per week	\$670.00/month
5 services per week	\$837.50/month

There will be a \$52.50 charge for any additional service request.

The initial container requested will be delivered at no extra charge. However, there will be a \$25.00 fee for changing container sizes after the initial delivery.

(b) Each commercial refuse customer shall pay to the City a service charge of \$15.75 per month for collection of one (1) 90-gallon roll-out container once per week.

(c) Customers utilizing the City’s construction/demolition container service shall pay to the City a rental charge of \$5.25 per day (Monday through Friday) plus a charge of \$105.00 per pull plus appropriate landfill or transfer station tipping fees for each open top roll-off container. There shall be a minimum of one pull charged per month per box.

(d) Each customer shall pay to the City, a rental charge of \$5.25 per day (Monday through Friday) for use of each 4-yard container, plus a charge of \$84.00 each time a 4-yard container is emptied, and, each customer shall pay to the City, a rental charge of \$5.25 per day (Monday through Friday) for use of each 6-yard container, plus a charge of \$115.50 each time a 6-yard container is emptied. There shall be a minimum of one empty service charged per box per month.

(e) Each customer shall pay to the City a service charge of \$120.00 per pull for standard compactor units, and \$136.50 per pull for compactor units requiring double handling to turn the unit around, plus appropriate landfill or transfer station fees for each hydraulically operated roll-off compactor.

(f) Each customer requesting to have the City haul regulated waste shall pay the established container fees as specified in Section 18-25 herein as well as all other applicable disposal fees in addition to a \$2.60 per mile transportation fee.

(g) Each customer shall pay to the City a fee of \$52.50 to have a roll-off or construction/demolition container relocated at the customer’s request.

**Section 3:** That this ordinance shall be in full force and effect with the billing on or after November 1, 2022.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 3rd DAY OF OCTOBER 2022.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

VIA6

ORDINANCE NO. \_\_\_\_\_

Page 4

---

CITY COUNSELOR

VIA7

*This page is intentionally left blank*

**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD:** Floyd Jernigan, Parks & Recreation Director **ACTION:** Resolution

**ITEM SUBJECT:** ABLE Commission Service Contract

**BUDGET APPROPRIATION (\$5,500)**

**DATE:** October, 3, 2022

\*\*\*\*\*

**COMMENTARY:**

The Achievement of Better Lifestyles for the Elderly Committee Inc. (ABLE) has been serving Rolla for 47 years. ABLE serves local seniors through various recreational and social activities (see attachment for examples of services provided). The City of Rolla has had a contract for senior recreational services with ABLE for decades which is set to expire in December 2022. Originally the contract amount helped offset ABLE's costs in operating out of the Holloway House (covering utilities and insurance). With the relocation from Holloway House at the end of 2022 due to health and safety issues this contract will assist ABLE in continuing their recreational and social activities for seniors. This contract will extend to Dec. 31, 2023 with a one year option and a cancellation provision.

The attached contract for service provides financial support in the amount of \$5,500 annually subject to demonstrated services.

**Recommendation:** Resolution approving the Contract for Service with the ABLE Commission

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT FOR SERVICES WITH THE A.B.L.E. COMMISSION, INC., PERTAINING TO SENIOR CITIZEN SERVICES.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a Contract for Services with the A.B.L.E. Commission, Inc., a copy of said agreement being attached hereto and marked "Exhibit A."

**Section 2:** That this resolution be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 3RD DAY OF OCTOBER 2022.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor



## ABLE ACTIVITIES and SERVICES

- Free Tax Services for Seniors – Mondays and Thursdays (Feb through April)  
\* 50 seniors each week during tax season
- Birthday Party with Cake and Prizes – Monthly \*8 to 10 seniors attend
- Cards/Games – Wednesdays \*8 to 12 seniors attend
- Chair Exercises for Seniors - Wednesdays \*8 to 12 seniors attend
- Bingo and Cookies – Monthly \* 8 to 12 seniors attend
- Painting Classes Monthly \* 8 to 10 seniors attend
- Jewelry Classes Monthly \* 6 to 10 seniors attend
- TWO Senior Lunches - 3<sup>rd</sup> and 4<sup>th</sup> Thursdays of each month  
\* 45 to 60 seniors each time
- Annual Valentine Luncheon Fundraiser  
\* 50 to 60 seniors each year
- 50's Party Fundraiser or Miscellaneous Fundraisers  
\* 35 to 50 seniors each year
- Senior Outings and Trips – Monthly \* 30 to 50 seniors attend
- Blood Pressure Check – Monthly (currently on hold)
- Annual Christmas Basket Donations for Seniors  
\* 40 to 60 seniors each year
- SMTS Transportation Services offered at Holloway House for Seniors
- Care Coordination Service Referrals \* 5 to 10 referrals per month
- HomeCare Agency Information
- Health Information Presentations (during senior lunch)
- Referrals and Resources for Seniors – Several Brochures and Literature available on display
- Library Books available for Seniors to check out at Holloway House
- Computer available for Senior Use

## **EXHIBIT "A"**

### **CONTRACT FOR SERVICES**

#### **PROVIDE ACTIVITIES FOR SENIOR CITIZENS AT THE HOLLOWAY HOUSE**

- A) This document shall be a Contract for Services between the Achievement of Better Lifestyles for the Elderly (A.B.L.E.) Commission, Inc., (hereinafter referred to as ABLE) and the City of Rolla (hereinafter referred to as City) at the Ber Juan House (hereinafter referred to as the Holloway House).
- B) The objective of this Contract shall be to clearly define the activities that are available to senior citizens at the Holloway House and quantify that value into a dollar amount.
- C) Under this agreement ABLE agrees to:
1. Promote healthy aging, independence and the well-being of older adults through health, wellness, educational, cultural, and recreational programs and services. (See Exhibit 1, list of ABLE activities)
  2. Provide a safe and easily accessible recreational activities for senior citizens of the community.
  3. Serve as a central referral system for citizens in need of assistance from various local organizations.
  4. Supervise the scheduling of tax assistance services each year by trained IRS senior volunteers.
  5. Provide other life skills as deemed appropriate by ABLE Board.
  6. Coordinate guest speakers on topics of local interest or current events in health and services for senior citizens at various times of the year.
  7. Ensure continued interest in activities by advertising in local newspapers, radio stations, and at community activities. Distribute a newsletter of activities to senior locations. (See Exhibit 2, example of monthly newsletter)
  8. Provide a board-approved current fiscal year (October 1 - September 30) budget and a year-end financial statement each year, within 90 days of the fiscal year end.
- D) To assist ABLE in providing those activities to the Community, the City agrees to:
1. Provide financial support in the amount of \$5,500 (provided appropriation is

approved by City Council) for the calendar year specified, payable semiannually in February and August.

- E) The length of this contract shall be for one year (effective December 16, 2022).
- F) This agreement may be extended for one year by mutual consent of both parties.
- G) This agreement may be amended in writing by the signed mutual consent of both parties.
- H) Either party may terminate this agreement for cause by certified mail giving sixty (60) days written notice. The other party shall have thirty (30) days in which to remedy any deficiency prior to the termination being effective.
- I) The following signatures constitutes a valid agreement between ABLE and the City of Rolla.

\_\_\_\_\_  
ABLE PRESIDENT

\_\_\_\_\_  
Date

\_\_\_\_\_  
MAYOR, CITY OF ROLLA

\_\_\_\_\_  
Date

*This page is intentionally left blank*

**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Motion**

**ITEM/SUBJECT: Downtown Boo-Palooza Pine Street Closure**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 10/3/2022**

\*\*\*\*\*

**COMMENTARY:**

The Rolla Downtown Business Association has requested that Pine Street be closed to Traffic from 6<sup>th</sup> Street to 12<sup>th</sup> Street for Boo Palooza. The event is planned for Monday October 31<sup>st</sup> from 5:00 pm to 7:00 pm. The request is to close Pine Street from 3:00 pm to 8:00 pm.

Staff Recommend approval.

ITEM NO. \_\_\_\_\_ VIC 1

# BOO

## Palooza

Monday, October 31  
Downtown Rolla  
5 pm – 7 pm

Safe trick-or-treating, games, music  
and more!



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Ordinance First Reading**

**ITEM/SUBJECT: License Agreement with**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 10/03/2022**

\*\*\*\*\*

**COMMENTARY:**

**Attached is a proposed License Agreement to allow the Greater Rolla Area Charitable Enterprise (GRACE) to make modifications to a canopy covering loading docks.**

**GRACE applied for a building permit to replace the roof on the canopy at 601 North Elm. After a survey it was discovered that the canopy is partially in City Right of Way.**

**We are proposing that GRACE be granted to operate and maintain this canopy in City Right of Way under a license agreement. GRACE is planning on replacing the roof and some minor structural upgrades. This agreement can be terminated with 30 days' notice by the City.**

**Staff recommends approval.**

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE IN BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN LICENSE AGREEMENT WITH THE GREATER ROLLA AREA CHARITABLE ENTERPRISE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a certain License Agreement with the Greater Rolla Area Charitable Enterprise to operate and maintain a canopy in the city's right of way of Elm Street, a copy of said License Agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 17TH DAY OF OCTOBER 2022.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR



Exhibit A

**GRANT OF LICENSE BY THE CITY ROLLA**

This is a license to allow Greater Rolla Area Charitable Enterprise (GRACE) at 601 North Elm Street, Rolla, Missouri, to utilize certain City-owned property described herein for the following purposes:

**To improve and maintain an existing canopy within the right of way of Elm Street adjacent 601 North Elm Street. If the canopy is structurally damaged and the repair is more than 50 percent of the value it must be removed.**

In consideration of the payment of the sum of One Dollar, paid to the City of Rolla, the City of Rolla does hereby grant GRACE. the use of the below described property for the purpose set out above subject to the following terms and conditions:

- 1) The City property to be used is described as follows:
  - A) **To improve and maintain an existing canopy within the right of way of Elm Street adjacent 601 North Elm Street. If the canopy is structurally damaged and the repair is more than 50 percent of the value it must be removed. See attached Exhibit A for location.**
- 2) Licensee accepts the above described property as is and agrees to keep said property in good repair to prevent any change in condition or prevent any dangerous condition or unattractive nuisance from developing.
- 3) Licensee shall not sublet the properties described herein or any part thereof or assign use of the right of ingress and egress to said property to any person or persons or in any way allow any other usage of said property unless described herein without the written consent of the City of Rolla.
- 4) The term of this license shall begin October 17th, 2022 and shall be terminable upon thirty (30) days notice to licensee unless the City of Rolla shall declare same an emergency and in that case the City of Rolla may obtain possession of said property and cause the use herein set out to cease.
- 5) Licensee shall be required to provide a Certificate of Liability Insurance for \$1,000,000 (One Million Dollars) to protect the City of Rolla and further shall require that the City of Rolla be listed as co-insured on any policy held by licensee. The licensee shall hold the City harmless from any incident or accident arising out of the use or operations specified herein.
- 6) This license is not an easement, shall not be considered an easement, and this document may not be recorded in the recorder of deeds' office in any county in the State of Missouri or anywhere else. This is a license and, therefore, a limited grant, **not** running with the land and giving no rights other than those set out herein in the properties described herein.

Dated and signed this 17<sup>th</sup> day of October, 2022.

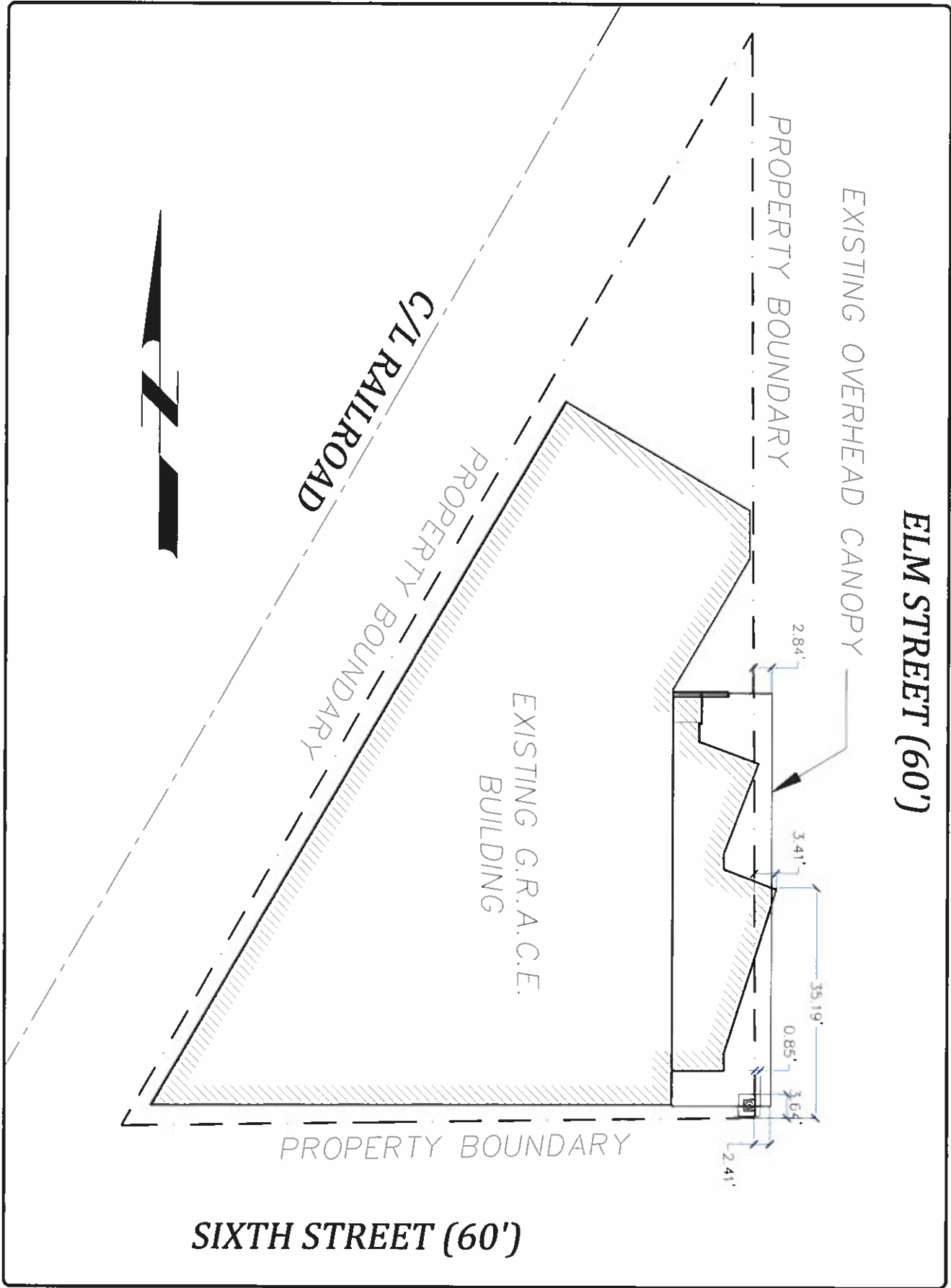
\_\_\_\_\_  
Louis J. Magdits IV, Mayor

Attest:

\_\_\_\_\_  
Lorri Thurman, City Clerk

VID3

**ELM STREET (60')**



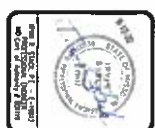
**SIXTH STREET (60')**

DESIGNED	DATE
DRAWN	DATE
CHECKED	DATE
SCALE	DATE
PROJECT	DATE
SHEET	DATE
ROW PLAN	1

NO. DESCRIPTION DATE
SCALE DATE P.L. 2022

CANOPY REPLACEMENT FOR G.R.A.C.E.  
 601 N. ELM STREET, ROLLA, MO  
**ROW PLAN**

**AEA-STACK DESIGN GROUP**  
 CONSULTING CIVIL/STRUCTURAL & ARCHITECTURAL ENGINEERS  
 866-AEA-GROUP  
 337-4700





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Resolution

**SUBJECT:** Street Name Change: Renaming a portion of Kingshighway and Ridgeview Rd to Highway 72

(STR22-03)

**MEETING DATE: October 3, 2022**

---

**Application and Notice:**

Applicant - City of Rolla  
Public Notice - <https://www.rollacity.org/agenda.shtml>

**Background:**

The Highway 72 Extension project connected Highway 72 from Bishop Ave directly to I-44, and was completed years ago. A portion of the new roadway was included in a plat to dedicate the rights-of-way and name that section of road. However, a portion of the road which was not included in that plat remains named “Kingshighway” and “Ridgeview Rd.” Those portions are requested to be renamed.

**Discussion:**

The process for a street name change begins with the passage of a resolution to declare that the change is necessary. If adopted, staff will place a legal ad in the Phelps County Focus. Staff would also send notice by mail to all affected property owners, however, there are no affected property owners other than the City of Rolla. The public has four weeks to protest the name change. The City Council can then proceed with adoption of an ordinance to change the street name.

Missouri Highway 72 is unique in Rolla, and in most cities, in that the road does not have a name other than the highway number assigned by MoDOT. Rolla has several state and federal roads within the city limits - US Hwy 63, State Route BB, State Route O, State Route E, and State Route V – however, each of those roads also has a street name.

City Council could consider changing the name of that portion of Hwy 72 between I-44 and Bishop Ave, as no properties are addressed from Hwy 72 on that portion of the road. The remainder of the road through the city could be renamed if there is a positive public response. The Chamber of Commerce suggested “Veterans Memorial Parkway” due to the road passing by Veterans Memorial Park.

**Prepared by:** Tom Coots, City Planner  
**Attachments:** Area Map, Resolution

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO DEEM IT NECESSARY TO RENAME A PORTION OF KINGSHIGHWAY AND RIDGEVIEW RD TO HIGHWAY 72 AND TO AUTHORIZE THE PUBLIC NOTIFICATION PROCESS FOR SAID STREET NAME CHANGE.

(KINGSHIGHWAY/RIDGEVIEW TO HWY 72)

**WHEREAS**, the Highway 72 Extension project was completed a number of years ago, however, a portion of the street remains named Kingshighway and Ridgeview Rd, which should be renamed to Highway 72; and

**WHEREAS**, if the City Council deems it necessary to change the name of a street, Section 77.220 of the Revised Statutes of Missouri requires the City Council to declare such name change necessary by resolution and cause such resolution to be posted in a newspaper published in the city for the duration of at least one week before having the authority to rename a street by ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**SECTION 1:** That after consideration, the City Council approves this resolution to deem the renaming of a portion of Kingshighway and Ridgeview Road necessary and to authorize the public notification process for said street name change.

**SECTION 2:** That this resolution shall be published for a period of at least one week to provide the public notice of the proposed street name change.

**SECTION 3:** That if within four weeks after such publication a majority of the resident property owners along the affected street do not file with the City Clerk their written protest against such proposed change of name, the City Council shall the power to rename said street, by ordinance, to Highway 72.

**SECTION 4:** That this resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF OCTOBER, 2022.

ATTEST:

APPROVED:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR





**Project Information:**

Case No: STR22-03  
 Location: Highway 72  
 Applicant: City of Rolla  
 Request:  
 Rename portion of Kingshighway and  
 Ridgeview Rd to Highway 72



**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org  
 (573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Resolution

**SUBJECT:** Street Name Change: Renaming University Drive to Tim Bradley Way

(STR22-02)

**MEETING DATE: October 3, 2022**

---

**Application and Notice:**

Applicant - City of Rolla  
Public Notice - <https://www.rollacity.org/agenda.shtml>

**Background:** University Drive has been relocated as part of the MoveRolla TDD projects. The portion of the new roadway which is on newly dedicated right-of-way (although the plat has not yet been recorded), was platted as "Tim Bradley Way." However, a portion of the road which was not included in that plat remains named "University Drive." That portion is requested to be renamed.

The unused remainder right-of-way of University Drive is still MoDOT property, however, the property is intended to be vacated by MoDOT and granted to the university.

**Discussion:** The process for a street name change begins with the passage of a resolution to declare that the change is necessary. If adopted, staff will place a legal ad in the Phelps County Focus. Staff would also send notice by mail to all affected property owners, however, there are no property owners other than the applicant and the City of Rolla. The public has four weeks to protest the name change. The City Council can then proceed with adoption of an ordinance to change the street name.

**Prepared by:** Tom Coots, City Planner  
**Attachments:** Area Map, Resolution

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO DEEM IT NECESSARY TO RENAME A PORTION OF UNIVERSITY DRIVE TO TIM BRADLEY WAY AND TO AUTHORIZE THE PUBLIC NOTIFICATION PROCESS FOR SAID STREET NAME CHANGE.

(UNIVERSITY DR TO TIM BRADLEY WAY)

**WHEREAS**, University Drive has been relocated and renamed as Tim Bradley Way, however, a portion of street remains named University Drive, which should be renamed to Tim Bradley Way; and

**WHEREAS**, if the City Council deems it necessary to change the name of a street, Section 77.220 of the Revised Statutes of Missouri requires the City Council to declare such name change necessary by resolution and cause such resolution to be posted in a newspaper published in the city for the duration of at least one week before having the authority to rename a street by ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**SECTION 1:** That after consideration, the City Council approves this resolution to deem the renaming of University Drive necessary and to authorize the public notification process for said street name change.

**SECTION 2:** That this resolution shall be published for a period of at least one week to provide the public notice of the proposed street name change.

**SECTION 3:** That if within four weeks after such publication a majority of the resident property owners along the affected street do not file with the City Clerk their written protest against such proposed change of name, the City Council shall the power to rename said street, by ordinance, to Tim Bradley Way.

**SECTION 4:** That this resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF OCTOBER, 2022.

**APPROVED:**

**ATTEST:**

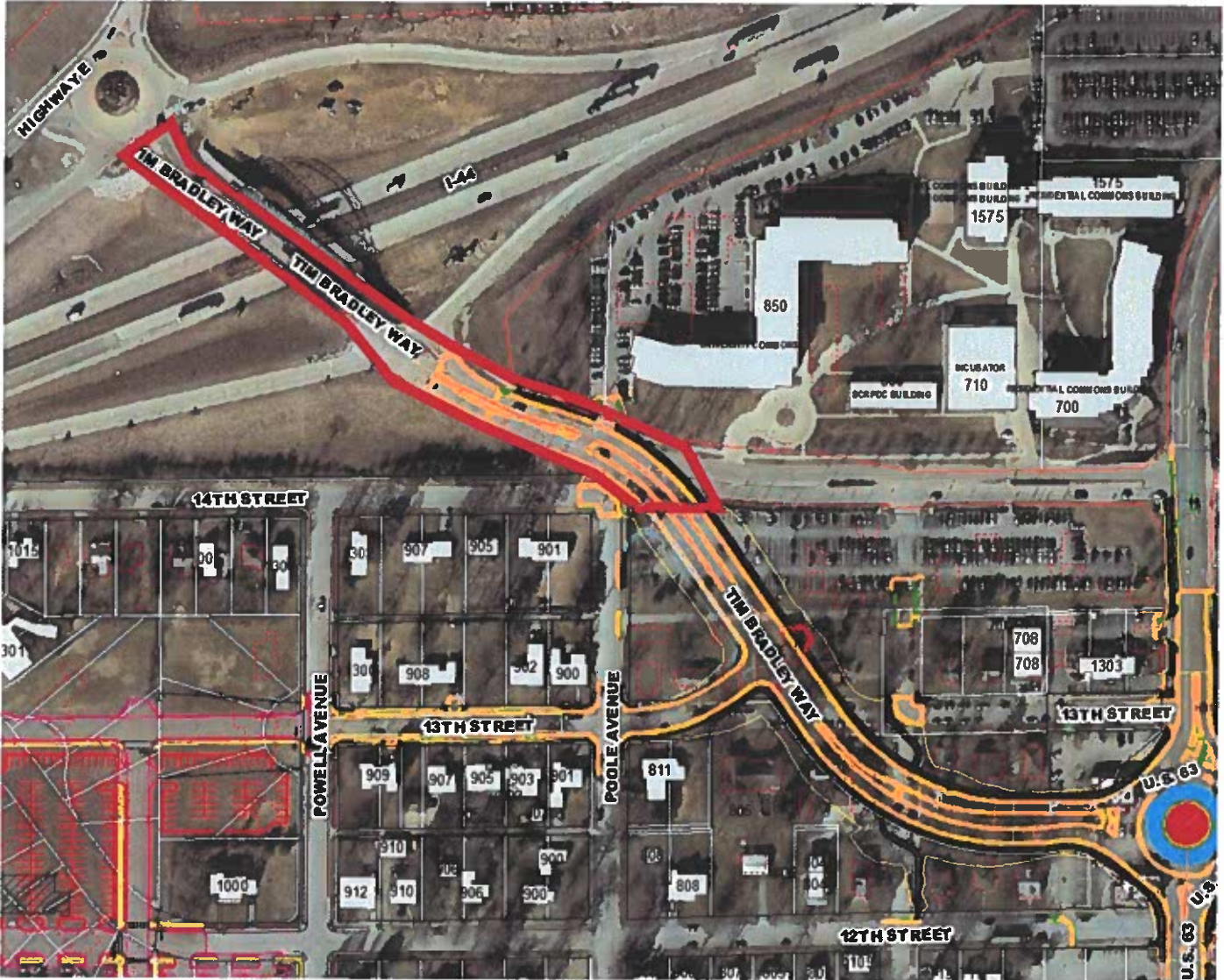
\_\_\_\_\_  
**CITY CLERK**

\_\_\_\_\_  
**MAYOR**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY COUNSELOR**





**Project Information:**

Case No: STR22-02  
 Location: University Drive/Tim Bradley Way  
 Applicant: City of Rolla  
 Request:  
 Rename remainder of University Drive to Tim Bradley Way



**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org

(573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday

VIF3

*This page is intentionally left blank*



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Resolution

**SUBJECT:** Street Name Change: Renaming Fraternity Circle to Spruce Drive

(STR22-01)

**MEETING DATE: October 3, 2022**

---

**Application and Notice:**

Applicant - Missouri S&T  
Public Notice - <https://www.rollacity.org/agenda.shtml>

**Background:**

Missouri S&T requests that all of Fraternity Circle be renamed to Spruce Drive. Fraternity Circle is a private street, maintained by the university. All properties fronting on the street are owned by the university, except one lot, which is owned by the City of Rolla for RMU. The lot has an electric substation. The university is currently constructing the new General Services Building and plan future development. The name "Fraternity Circle" is no longer applicable, as no development of any additional fraternity/sorority buildings is planned on that street.

Since the new General Services Building will be the first building that requires an address for mail and emergency services on Fraternity Circle, the university prefers that the name change occur prior to the completion of the building to avoid confusion and/or the need to adjust addressing afterwards.

**Discussion:**

The process for a street name change begins with the passage of a resolution to declare that the change is necessary. If adopted, staff will place a legal ad in the Phelps County Focus. Staff would also send notice by mail to all affected property owners, however, there are no property owners other than the applicant and the City of Rolla. The public has four weeks to protest the name change. The City Council can then proceed with adoption of an ordinance to change the street name.

**Prepared by:**

Tom Coots, City Planner

**Attachments:**

Area Map, Letter of Request, Resolution

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION TO DEEM IT NECESSARY TO RENAME FRATERNITY CIRCLE TO SPRUCE DRIVE AND TO AUTHORIZE THE PUBLIC NOTIFICATION PROCESS FOR SAID STREET NAME CHANGE. (FRATERNITY CR TO SPRUCE DR)

**WHEREAS**, the Missouri University of Science and Technology, Missouri S&T, has requested that all of Fraternity Circle be renamed to Spruce Drive; and

**WHEREAS**, if the City Council deems it necessary to change the name of a street, Section 77.220 of the Revised Statutes of Missouri requires the City Council to declare such name change necessary by resolution and cause such resolution to be posted in a newspaper published in the city for the duration of at least one week before having the authority to rename a street by ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**SECTION 1:** That after consideration, the City Council approves this resolution to deem the renaming of the Fraternity Circle necessary and to authorize the public notification process for said street name change.

**SECTION 2:** That this resolution shall be published for a period of at least one week to provide the public notice of the proposed street name change.

**SECTION 3:** That if within four weeks after such publication a majority of the resident property owners along the affected street do not file with the City Clerk their written protest against such proposed change of name, the City Council shall the power to rename said street, by ordinance, to Spruce Drive.

**SECTION 4:** That this resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3<sup>rd</sup> DAY OF OCTOBER, 2022.

**APPROVED:**

\_\_\_\_\_  
**MAYOR**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY CLERK**

\_\_\_\_\_  
**CITY COUNSELOR**

VIG2



## Design, Construction and Space Management

### Letter of Request

8-31-22

Tom Coots  
City Planner  
901 North Elm Street  
Rolla, MO 65401

Dear Mr. Tom Coots,

This is a letter to request that the existing "Fraternity Circle" roadway name be changed to "Spruce Drive". There are a number of reasons for the change. First, the existing drive does not have any Fraternities located/addressed to it. Second, the existing road does not currently have any building addresses or addresses that receive mail, so the impact of the change is minimal. If construction continues as scheduled, the new General Services Building will be completed by 6/30/23. This is less than 10 months away, and it will be a process to update all the addressing for the functions and occupants of that facility before that date. The General Services building does not have any functions related to the Fraternities, and since it will be the first, mail receiving addressed facility on this roadway, we'd like to take the opportunity to name the road more appropriately in advance of the building being completed.

Respectfully,

A handwritten signature in black ink, appearing to read "Fred Stone", written over a horizontal line.

Fred Stone  
Director  
Design, Construction and Space Management  
120 General Services Building  
901 Facilities Ave. Rolla, MO 65409



### Project Information:

Case No: STR22-01  
Location: Fraternity Circle  
Applicant: Missouri S&T  
Request:  
Rename all of Fraternity Circle to Spruce Drive



### For More Information Contact:

Tom Coots, City Planner  
tcoots@rollacity.org

(573) 426-6974  
901 North Elm Street  
City Hall: 2<sup>nd</sup> Floor  
8:00 – 5:00 P.M.  
Monday - Friday

COMMUNITY DEVELOPMENT DEPARTMENT

(573) 364-5333 | comdev@rollacity.org | www.rollacity.org/comdev



# Seventh Annual Public Power Celebration

**Ask how to win  
a credit on  
your utility bill!**

Please join us

**Wednesday, October 5th  
from 11 a.m. to 1 pm.**

**in the city's lower lot in Downtown Rolla  
to celebrate Public Power Week!**



**Hot dogs, hamburgers, chips,  
soda and door prizes are  
first-come, first-serve basis.**

*This page is intentionally left blank*