

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, May 2nd, 2022; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, NATHAN CHIRBAN, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JAIED HALL, STANLEY MAYBERRY, VICTORIA STEEN, AND TINA BALCH

PLEDGE OF ALLEGIANCE
Councilman Jaired Hall

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – April 4th, 2022
2. City Council Closed Session – April 4th, 2022
3. City Council Meeting – April 18th, 2022
4. City Council Closed Session – #1 April 18th, 2022
5. City Council Closed Session – #2 April 18th, 2022

II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

A. Amanda Wiggins, CPA with Kean, Wiggins & Co.: Annual Tourism Audit

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – March 2022
- b. Building Codes monthly report – March 2022
- c. Police Department Monthly Report – March 2022
- d. Animal Control Division Report – March 2022
- e. RMU monthly reports – March 2022
- f. Rolla Board of Public Works minutes for March 22, 2022
- g. The Centre Income Statement – March 2022
- h. Municipal Court Division Summary – March 2022
- i. City of Rolla Financial Reports – March 2022
- j. Planning and Zoning Commission Minutes – April 12th, 2022
- k. Parks Advisory Commission Minutes – March 23, 2022
- l. Development Review Committee Minutes for April 5th and 19th, 2022
- m. Bicycle Pedestrian Advisory Committee Year End Summary

V. OLD BUSINESS

- A. Ordinance to allow a minor subdivision final plat to combine several lots into three lots; vacate portions of the rights-of-way of Spring Ave, 13th St, and an alley between Spring Ave, 13th St, 14th St and Poole Ave; and dedicate the right-of-way for Tim Bradley Way.
(City Planner Tom Coots) **Final Reading**
- B. Ordinance to enter into an agreement with Pierce Asphalt for Project 544 – Phase I Asphalt Improvements and (City Engineer Darin Pryor) **Final Reading**
- C. Ordinance to enter into an agreement with Pierce Asphalt for Project 545 – Phase II Asphalt Improvements and (City Engineer Darin Pryor) **Final Reading**

VI. NEW BUSINESS

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A. Resolution to award financing bids for Parks Department backhoe. (Finance Director Steffanie Rogers)

VIII. CITIZEN COMMUNICATION

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Appointment of Jody Eberly for Board of Adjustment (1st 5 year term ends May 2027)
- B. Bike Month Proclamation
- C. Building Safety Month Proclamation
- D. Provider Appreciation Day

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION – None

XII. ADJOURNMENT

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY APRIL 4TH, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Lister Florence, Carolyn Bolin, Robert Kessinger, Stanley Mayberry, and Victoria Steen.

Council Members Absent: Matt Fridley and Jody Eberly

Department Directors in Attendance via Zoom Videoconferencing: - Steffanie Rogers

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, Parks Director Floyd Jernigan, Centre Recreation Director Marci Fairbanks, and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Lister Florence to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – March 7, 2022
2. City Council Meeting – March 21, 2022
3. City Council Closed Session-March 21, 2022

A motion was made by Murphey and seconded by Higgins to approve the minutes. A voice vote revealed 10 Ayes, zero Nays, and 2 Absent.

II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – February 2022

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- b. Police Department Monthly Report – February 2022
- c. Animal Control Division Report – February 2022
- d. RMU monthly reports – February 2022
- e. Rolla Board of Public Works minutes for February 22, 2022
- f. The Centre Income Statement – February 2022
- g. Municipal Court Division Summary – February 2022
- h. City of Rolla Financial Reports – February 2022
- i. Planning and Zoning Commission Minutes – March 15th, 2022
- j. Parks Advisory Commission Minutes – February 10th, 2022
- k. Board of Adjustment Minutes – March 10th, 2022

V. **OLD BUSINESS** - None

VI. **NEW BUSINESS**

- A. Motion to approve a citizen’s contract for a cross walk on 18th Street. (City Engineer Darin Pryor) A request was made for a pedestrian mid-block crosswalk adjacent to 1051 18th Street. The draft citizen contract would mean the applicant would pay for half of the \$15,000 that would be needed to install the flashing crosswalk light. The City Staff is not aware of a need for this crosswalk at this time but will continue to monitor the situation. No motion was made.
- B. Motion to Rescind Resolution No. 1998 to reconsider the CUP for Collective Solution (cell tower) (City Administrator John Butz) Since the initial denial in December of 2021, a motion to rescind Resolution No. 1998 would allow Council to reconsider the denial of the CUP with an ordinance to approve the CUP with conditions. A motion was made by Bolin and seconded by Murphey to rescind Resolution No. 1998. A roll call vote revealed the following: Ayes: Steen, Murphey, Higgins, Renaud, Mayberry, Bolin, Lyons, Johnson, Kessinger, and Florence. Nays: none. Absent: Fridley and Eberly.
- C. Ordinance to reconsider approval of the CUP for Collective Solutions (cell tower) (City Administrator John Butz) Since Resolution 1998 was rescinded, the proposed ordinance would authorize Collective Solutions to proceed with a CUP for the construction of the monolithic pole, subject to certain conditions including a rezoning from C-3 heavy commercial to M-1 light manufacturing. City Counselor Lance Thurman read the ordinance for its first reading, by title: AN ORDINANCE TO APPROVE FINDINGS OF FACT AND CONCLUSIONS OF LAW ON AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR A 95’ MONOLITHIC CELL TOWER LOCATED AT 1900 N. OLD SAINT JAMES ROAD AS REQUESTED BY COLLECTIVE SOLUTIONS LLC IN ACCORDANCE WITH CITY CODE SECTION 42-402 AND APPROVE APPLICATION FOR CONDITIONAL USE PERMIT WITH CONDITIONS.

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

- A. Motion to award bid to TurfWerks for the purchase of a 72” cut, liquid-cooled bank mower. (Parks Director Floyd Jernigan) The mower purchase would be split equally by the Parks fund and Street fund. A motion was made by Bolin and Seconded by Kessinger to award the bid to Turfwerks for \$27,613.59. A voice vote revealed 10 Ayes, zero Nays, and 2 Absent (Eberly and Fridley).
- B. Motion to award bid to McCoy Construction & Forestry for the purchase of a John Deere 410L Backhoe Loader. (Parks Director Floyd Jernigan) A motion was made by Bolin and seconded by Johnson to award the bid to McCoy Construction for \$124,081.57. A voice vote revealed 10 Ayes, zero Nays, and 2 Absent. The existing 17 year old backhoe will be surplus and sold on GovDeals.

- C. Motion to award bid to Donald Maggi Inc. for Project #515-Elm Street Improvements. (City Engineer Darin Pryor) The concrete work on Elm Street would allow the road to be re-opened to 2-way traffic in preparation for N. Pine Street rehabilitation in 2023. A motion was made by Johnson and seconded by Kessinger to award the bid to Don Maggi Construction for \$402,959.24. A voice vote revealed 10 Ayes, zero Nays, and 2 Absent. City Counselor Lance Thurman read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC.

VIII. **CITIZEN COMMUNICATION** - None

IX. **MAYOR/CITY COUNCIL COMMENTS**

- A. Mayor Magdits reminded citizens of the April 5th Municipal Election and read off the voting locations by ward.
- B. Mayor Magdits recognized April as Distracted Driver Awareness month.
- C. Mayor Magdits expressed his appreciation to Environmental Services and recognized the hard work and effort put forward by the employees who picked up discarded items on Saturday's City Wide Spring clean-up.
- D. Councilwoman Murphey stated she had appreciated and enjoyed the last 4 years as Councilwoman of Ward 2.
- E. Councilman Florence stated he had heard nothing but positive feedback on the 1st Annual Spring Craft Fair.
- F. Councilwoman Renaud reminded all that the Farmers Market would again be open for season starting this Saturday.
- G. Councilman Kessinger praised Fine Linen Theatre for their production of Little House on the Prairie.

X. **COMMENTS FOR THE GOOD OF THE ORDER**

- XI. **CLOSED SESSION** – Closed session pursuant to RSMO. 610.021 (1) to discuss legal work product.

At 7:30 a motion was made by Johnson and seconded by Renaud to go into closed session. A roll call voted revealed the following: Ayes: Florence, Johnson, Murphey, Renaud, Steen, Mayberry, Higgins, Lyons, Bolin, and Kessinger. Nays: None. Absent: Fridley and Eberly.

At 8:57 Council adjourned from closed session where they discussed matters of litigation and legal advice. No action was taken.

XII. **ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 8:57 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY APRIL 18TH, 2022; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: None

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Jody Eberly, Robert Kessinger, Stanley Mayberry, Victoria Steen, and Deanne Lyons.

Council Members Absent: Carrolyn Bolin

Newly Elected Council in Attendance: Nathan Chirban, Jaired Hall and Tina Balch

Department Directors in Attendance via Zoom Videoconferencing: - None

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan, Fire Chief Ron Smith, City Engineer Tom Coots, Finance Director Steffanie Rogers, and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Matt Fridley to lead in the Pledge of Allegiance.

Mayor Magdits announced a change in the agenda to allow Zachary Buchheit with Stinson Law Firm the opportunity to speak regarding the ordinance for the CUP for Collective Solutions since there was confusion at the last meeting and he felt he missed his opportunity. Since Council would be voting on the final reading of the ordinance, the Mayor felt it was appropriate to allow him 3 minutes to speak and then Council would adjourn into closed session to discuss a legal matter.

Mr. Buchheit stated his client was SBA Communication who owns a cell tower in Shuman Park. His main concern is that he feels this new ordinance was significantly different from the original ordinance submitted in December 2021 and felt that it deserved its own public hearing and public notice. Mayor Magdits stated that this issue had been going on for 6 months and had multiple public hearings during the course of those 6 months.

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CLOSED SESSION – Closed session pursuant to RSMO. 610.021 (1) to discuss legal work product

At 6:35 pm, a motion was made by Renaud and seconded by Higgins to go into closed session. A roll call vote showed the following: Ayes: Johnson, Fridley, Steen, Renaud, Higgins, Murphey, Lyons, Kessinger, Florence, Eberly, and Mayberry. Nays: none. Absent: Bolin.

At 7:00 pm, Council returned to open session. City Counselor Carolyn Buschjost stated that Council had entered into closed session to discuss a legal matter in which no final action was taken.

I. OLD BUSINESS

- A. **Presentation on Fiscal Year 2021 Independent Audit.** (Finance Director Steffanie Rogers)
Michael Keenan of Cochran Head Vick & Co presented his overview of the fiscal year 2021 independent audit in which no significant finding was found. A motion was made by Johnson and seconded by Murphey to accept the results of the audit. A voice vote showed 11 Ayes, zero Nays, and 1 Absent.

- B. **Ordinance** entering into an agreement with Donald Maggi Inc. for Project #515-Elm Street Improvements. (City Engineer Darin Pryor) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: **ORDINANCE 4675: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC.** A motion was made by Kessinger and seconded by Eberly to allow the Mayor to enter into an agreement with Donald Maggi Inc. for \$402,959.24. A roll call vote revealed the following: Ayes: Fridley, Kessinger, Higgins, Renaud, Steen, Mayberry, Murphey, Lyons, Johnson, Eberly, and Florence. Nays: none. Absent: Bolin.

- C. **Motion** approving sold surplus assets through GovDeals and Purple Wave for April 2021 through April 2022. (City Administrator John Butz) A list of surplus items sold over the last year via GovDeals was presented to council for approval. A motion was made by Johnson and seconded by Renaud to approve the list of surplus items sold. A voice voted showed 11 Ayes, Zero Nays and 1 Absent (Bolin).

- D. **Ordinance** to allow a minor Subdivision Final Plat to reorganize three commercial lots into two lots. (City Planner Tom Coots) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: **ORDINANCE 4676, AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF JORDAN SUBDIVISION #2.** A motion was made by Eberly and seconded by Murphey to approve the subdivision. A roll call vote showed the following: Ayes: Murphey, Lyons, Mayberry, Renaud, Steen, Kessinger, Higgins, Eberly, Florence, Fridley, and Johnson. Nays: none. Absent: Bolin.

- E. **Ordinance** to reconsider approval of the CUP for Collective Solutions (cell tower) (City Administrator John Butz) City Counselor Carolyn Buschjost read the ordinance for its final reading: by title: **ORDINANCE 4677: AN ORDINANCE TO APPROVE FINDINGS OF FACT AND CONCLUSIONS OF LAW ON AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR A 95' MONOLITHIC CELL TOWER LOCATED AT 1900 N. OLD SAINT JAMES ROAD AS REQUESTED BY COLLECTIVE SOLUTIONS LLC IN ACCORDANCE WITH CITY CODE SECTION 42-402 AND APPROVE APPLICATION FOR CONDITIONAL USE PERMIT WITH CONDITIONS.** A motion was made by Murphey and seconded by Fridley to approve the ordinance. A roll call voted showed the following: Ayes: Higgins, Fridley, Mayberry, Murphey, Lyons, Kessinger, Florence, Eberly, and Renaud. Nays: Steen, and Johnson. Absent: Bolin.

II. CONSENT AGENDA

- A. **Motion** accepting the April 5th, 2022 Certified Election Results (City Administrator John Butz) Approval is needed for the April 5th election, certified by the Phelps County Clerk’s office. There was also a recount of the close election of Ward 1 in which the original results did not change. A motion was made by Johnson and seconded by Fridley to accept the election results. A voice vote showed 11 Ayes, zero Nays, and 1 Absent (Bolin).

III. ELECTED OFFICIALS SWEARING-IN CEREMONY

A. Comments/Recognitions of Outgoing Councilmembers:

- i. Ward 2 Councilwoman Ann Murphey
- ii. Ward 4 Councilwoman Jodi Eberly
- iii. Ward 6 Councilperson Deanne Lyons

B. Swearing-In of Newly Elected Officials:

- i. Ward 1 Councilwoman Terry Higgins
- ii. Ward 2 Councilman Nathan Chirban
- iii. Ward 3 Councilman Lister Florence
- iv. Ward 4 Councilman Jaired Hall
- v. Ward 5 Councilwoman Carrolyn Bolin
- vi. Ward 6 Councilwoman Tina Balch
- vii. Mayor Louis J. Magdits IV
- viii. Municipal Judge James T. Crump
- ix. City Prosecutor Bradley Neckermann

Mayor Magdits recognized the three outgoing Councilmembers for their service to the Citizens of Rolla and presented them with a certificate. Councilwoman Eberly spoke a few words on behalf of all three Councilmembers.

City Clerk Lorri Thurman swore-in 5 of the Councilmembers as well as the Mayor. Carrolyn Bolin was absent. Judge Crump and City PA Neckermann were sworn in at an earlier date in the City Clerk’s office.

IV. PUBLIC HEARINGS –

- A. To allow a minor subdivision final plat to combine several lots into three lots; vacate portions of the rights-of-way of Spring Ave, 13th St, and an alley between Spring Ave, 13th St, 14th St and Poole Ave; and dedicate the right-of-way for Tim Bradley Way. (City Planner Tom Coots) This plat will reorganize the entire area of the new road currently under construction, which will replace University Drive as the entry to the University area from I-44. The plat will also formally name the new roadway “Tim Bradley Way”. At 7:35 pm Mayor Magdits opened the public hearing. There were no citizens who spoke neither for nor against the reorganization and the public hearing was closed at 7:36 pm. City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF BRADLEY ADDITION AND VACATING A PORTION OF SPRING AVENUE, 13TH STREET, AND AN ALLEY.

V. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – None

VI. NEW BUSINESS

- A. **Motion** allowing the temporary closure of 10th Street for the Rolla High School Graduation. (Public Works Director Steve Hargis) This request is to close 10th Street from Cedar to Holloway from 7:30 pm to 9:30 pm on Friday, May 13th for the Rolla High School Outdoor Graduation Ceremony. A motion was made by Kessinger and seconded by Higgins to allow the closure. A voice vote showed 11 Ayes, Zero Nays, and 1 Absent.
- B. **Ordinance** allowing a minor subdivision final plat to reorganize two residential lots. (City Planner Tom Coots) The applicant is requesting the lot lines revert back to how they were before a previous request of theirs in 2015. City Counselor Carolyn Buschjost read the ordinance for its first reading: by title: **ORDINANCE 4678: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT REPLAT OF LOTS 2 AND 3, HAPPY JACK'S.** A motion was made by Steen and seconded by Kessinger to suspend the rules for final reading. A voice vote showed 11 Ayes, Zero Nays, and 1 Absent. City Counselor Carolyn Buschjost read the ordinance for its final reading. A motion was made by Fridley and seconded by Higgins to approve the ordinance. A roll call vote showed the following: Ayes: Higgins, Steen, Renaud, Mayberry, Chirban, Balch, Johnson, Kessinger, Florence, Hall, and Fridley. Nays: zero. Absent: Bolin.

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Award** of bid to Pierce Asphalt for Project 544 – Phase I Asphalt Improvements and Ordinance to enter into agreement with same. (City Engineer Darin Pryor) This bid was for Phase I overlays in several section of roads in the areas of Elm, 14th and McCutchen Streets, as well as the Public Works Building and Yard. A motion was made by Steen and seconded by Higgins to award the bid to Pierce Asphalt for \$256,239.83. City Counselor Carolyn Buschjost read the ordinance for its first reading: by title: **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC.**
- B. **Award** of bid to Pierce Asphalt for Project 545 – Phase II Asphalt Improvements and Ordinance to enter into an agreement with same. (City Engineer Darin Pryor) This bid was for Phase II overlays in several section of roads in the areas of Soest, Sycamore, McCutchen, and 18th Street. A motion was made by Johnson and seconded by Renaud to award the bid to Pierce Asphalt for \$342,215.91. City Counselor Carolyn Buschjost read the ordinance for its first reading: by title: **AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC.**

VIII. CITIZEN COMMUNICATION

- A. Attorney Zachary Buchheit with Stinson spoke again regarding the CUP ordinance and how he believed a public hearing was due. City Counselor Carolyn Buschjost advised Mr. Buchheit that the public hearing requirement was tied to the application of the CUP and not the ordinance and that the city had several public hearings regarding the matter.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Appointment of Monty Jordan to the P & Z Commission for a 4 year term starting May 1st (Term expires May 2026). A motion was made to accept the appointment by Fridley and seconded by Kessinger. A voice vote showed 11 Ayes, Zero Nays, and 1 Absent.
- B. Appointment by Council of Mayor Pro-Tem for 1 year term. A motion was made by Johnson and seconded by Kessinger to appoint Councilman Florence as Pro-Tem (Term expires April 2023). A voice vote showed 11 Ayes, Zero Nays, and 1 Absent.
- C. Appointment of Kristi Fleischhauer to the Library Board for first term (Term expires May 2025). A motion was made by Johnson and seconded by Fridley to allow the appointment. A voice vote showed 11 Ayes, Zero Nays, and 1 Absent.
- D. Proclamation for Arbor Day, Friday, April 29th, 2022. Mayor Magdits read a Proclamation recognizing April 29th as Arbor Day, one of four requirements for the City of Rolla to remain as a “Tree City USA”.
- E. Proclamation for Local Government Week, May 1-7th, 2022. Mayor Magdits read a Proclamation recognizing Local Government Week and thanked all the employees and those that volunteer their time to the City of Rolla.
- F. Councilman Fridley commented on the low voter turnout of the April 5th election and encouraged citizens to get informed and go vote.
- G. Councilman Kessinger commented on the ribbon cutting of the Phelps County Dream Center on Tuesday, April 19th at 2:00 pm. They have been a community distribution service for 23 years.

X. COMMENTS FOR THE GOOD OF THE ORDER – None

XI. CLOSED SESSION – Closed session pursuant to RSMO. 610.021 (1) to discuss legal work product

At 8:05 pm, a motion was made by Johnson and seconded by Higgins to go into closed session. A roll call voted showed the following: Ayes: Higgins, Steen, Fridley, Mayberry, Chirban, Balch, Johnson, Kessinger, Florence, Hall, And Renaud. Nays: none Absent: Bolin

At 9:06 pm, Council returned to open session. City Counselor Carolyn Buschjost stated that Council had entered into closed session to discuss a legal matter in which no final action was taken.

XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 9:06 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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F.A.8

**ROLLA AREA CHAMBER OF COMMERCE
AUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2021**

**Kean, Wiggins & Company, LLC
Certified Public Accountants
PO Box 876, 704 West 2nd Street
Rolla, Missouri 65402**

III.A.1

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KEAN, WIGGINS & COMPANY^{LLC}

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Rolla Area Chamber of Commerce

We have audited the accompanying financial statements of the Rolla Area Chamber of Commerce (a non-profit organization), which comprise the statement of assets, liabilities, and net assets-modified cash basis as of December 31, 2021, the statement of revenues, expenses, and other changes in net assets-modified cash basis and related statement of activities and cash flows-modified cash basis for the year then ended, and related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Rolla Area Chamber of Commerce as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with the modified cash basis of accounting The Rolla Chamber of Commerce uses described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of The Rolla Area Chamber of Commerce and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about The Rolla Area Chamber of Commerce's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of The Rolla Area Chamber of Commerce's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about The Rolla Area Chamber of Commerce's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The statement of assets, liabilities, and net assets, statement of revenues, expenses, and other changes in net assets and related statement of activities and cash flows for both the Chamber and the Motel Tax funds on pages 15-20 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Kean, Wiggins & Company, LLC

Kean, Wiggins & Company, LLC
Rolla, Missouri
February 22, 2022

BASIC FINANCIAL INFORMATION

ROLLA AREA CHAMBER OF COMMERCE
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS-MODIFIED CASH BASIS
AS OF DECEMBER 31, 2021

	Assets
	December 31, 2021
Current Assets	
Cash	\$ 518,285
Accounts Receivable	3,336
Prepaid Exepenses	3,500
Total Current Assets	525,121
Property and Equipment	
Furniture and Fixtures	14,848
Equipment	9,915
Leasehold Improvements	89,343
Less: Accumulated Depreciation	(20,138)
Total Property and Equipment	93,968
Total Assets	\$ 619,089
Liabilities and Net Assets	
Current Liabilities	
Accounts Payable	\$ 1,856
Accrued Sick Leave Payable	20,521
Note Payable	8,070
Payroll Tax Liabilities	6,514
Prepaid Dues and Income	22,477
Total Current Liabilities	59,438
Total Liabilities	59,438
Net Assets	
Net Assets Without Donor Restrictions	559,651
Net Assets With Donor Restrictions	-
Total Net Assets	559,651
Total Liabilities and Net Assets	\$ 619,089

ROLLA AREA CHAMBER OF COMMERCE
STATEMENT OF REVENUES, EXPENSES, AND OTHER CHANGES IN NET ASSETS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021

	<u>Year Ended</u> <u>December 31, 2021</u>
Without Donor Restrictions	
<u>Revenues</u>	
Membership Dues Income	\$ 119,065
Motel Tax Income	344,721
Advertising Income	25,903
Bank Interest Income	684
Events Income	89,135
Rent Income	4,000
Special Events Income	41,231
Miscellaneous Income	30,754
Total Revenues	<u>655,493</u>
<u>Expenses</u>	
Program Expenses	
Advertising & Brochures	21,237
Building & Grounds	13,989
Cleaning Service	3,250
Directory	5,653
Events	69,465
Land Payment	25,550
Miscellaneous	9,916
Payroll	245,529
Promotion	6,364
Rent	2,400
Scholarship	22,000
Signage	13,000
Travel and Meetings	7,301
Utilities	6,235
Total Program Expenses	<u>451,889</u>
Administrative Expenses	
Accounting & Legal Services	8,900
Depreciation Expense	5,827
Dues and Subscriptions	15,884
Insurance	9,578
Insurance-Health	40,315
Office Equipment	9,283
Office Supplies	13,507
Telephone	2,695
Total Administrative Expenses	<u>105,989</u>
Total Ordinary Expenses	<u>557,878</u>
Net Ordinary Increase in Net Assets	97,615
Other Revenue	
Grant Revenue	23,205
PFTF Military Affairs and Dues	3,400
Total Other Income	<u>26,605</u>
Other Expenses	
PFTF (Phelps For the Fort)	2,607
Total Other Expenses	<u>2,607</u>
Net Other Income	<u>23,998</u>
Change in Net Assets Without Donor Restrictions	121,613
Net Assets at Beginning of Year	438,038
Net Assets at End of Year	<u><u>\$ 559,651</u></u>

**ROLLA AREA CHAMBER OF COMMERCE
STATEMENT OF ACTIVITIES AND CASH FLOWS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	December 31, 2021
<u>Cash Flows from Operating Activities</u>	
Change in Net Assets	\$ 121,613
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities	
Depreciation	5,827
(Increase)Decrease in Accounts Receivable	17,526
(Increase)Decrease in Prepaid Expenses	(3,500)
Increase (Decrease) in Accounts Payable	1,211
Increase (Decrease) in Accrued Liabilities	17,187
Net Cash Provided (Used) by Operating Activities	159,864
 <u>Cash Flows from Financing Activities</u>	
Payments on Long Term Debt	(11,505)
Net Cash Provided (Used) by Financing Activities	(11,505)
 Net (Decrease) Increase in Cash and Cash Equivalents	 148,359
 Cash and Cash Equivalents at Beginning of Year	 369,926
 Cash and Cash Equivalents at End of Year	 \$ 518,285

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Business

The Rolla Area Chamber of Commerce is a Missouri nonprofit corporation exempt from income tax under Section 501(c)(6) of the Internal Revenue Code. Its purpose is to support and promote business in the Rolla area. The Rolla Area Chamber of Commerce solicits public and private contributions and dues to fund the Organization. The Motel Tax Fund receives motel tax income from the City of Rolla to promote tourism in the Rolla area.

Cash and Cash Equivalents

The Chamber of Commerce considers all highly liquid investments with a maturity of three months or less when purchased to be cash. Cash and cash equivalents consist of checking and money market accounts.

Method of Accounting

The financial statements of the Rolla Area Chamber of Commerce have been prepared using the modified cash basis of accounting whereby revenue is recognized when received and expenses are recognized when paid or when the obligation is incurred.

Property and Equipment

Property and equipment expenditures over \$1,000 with an estimated useful life in excess of one year are capitalized. Property and equipment is valued at cost, or if donated, the approximated fair value at the date of donation.

Fixed assets consisted of the following as of December 31, 2021:

Leasehold Improvements	\$ 89,343
Furniture and Fixtures	14,848
Equipment	9,915
Less: Accumulated Depreciation	<u>(20,138)</u>
	\$ <u>93,968</u>

Depreciation of property and equipment is calculated on the straight-line basis over the estimated useful lives of the assets. The useful lives by asset classification are:

Leasehold Improvements	39 years
Furniture and Equipment	7 years
Equipment	7 years

Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized. When items of property or equipment are sold or retired, the related cost and accumulated depreciation are removed from the account and any gain or loss is included in income or expense.

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Income Taxes

The Rolla Area Chamber of Commerce is exempt under Section 501c(6) of the Internal Revenue Code. While the Organization is generally exempt from income taxes, it is subject to taxes on unrelated trade or business income and on excess lobbying expenses. For the year ended December 31, 2021, the Organization did not incur taxes for unrelated trade or business income.

FASB Accounting Standards Codification 740.10, Accounting for Uncertainty in Income Taxes, an interpretation of FASB Statement 109, which addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities, based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Organization and various positions related to the potential sources of unrelated business taxable income (UBIT). The tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has greater than 50 percent likelihood of being realized upon ultimate settlement. There were no unrecognized tax benefits identified or recorded as liabilities for the year ended December 31, 2021.

The Organization files forms 990 in the U.S. federal jurisdiction. The Organization is generally no longer subject to examination by the Internal Revenue Service for years before 2018.

Estimates

The activities of the Chamber require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates. The Chamber estimates the use of its employees' time between regular Chamber of Commerce activities and Tourism activities in order to allocate payroll between the two.

Donated Services

The Organization receives a significant number of donated services from unpaid volunteers who assist in fund-raising and special projects. No amounts have been recognized in the statement of activities because the criteria for recognition under have not been satisfied.

Employee Benefit Plans

The Chamber maintains a Simple IRA retirement plan for all employees meeting certain eligibility requirements. Under provisions of the plan, the Chamber matches employee voluntary salary reduction plan contributions up to 3% of the employee's salary. The Chamber's contributions under this plan for the year ended December 31, 2021 were \$5,242.

Financial Statement Presentation

The Chamber is required to report information regarding its financial position and activities according to two classes of net assets: net assets without restrictions and net assets with restrictions.

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as an increase in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of revenues, expenses, and other changes in net assets.

As of December 31, 2021, the Chamber had no net assets with donor restrictions.

Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions of the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. The Organization provides for potentially uncollectible amounts through bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual receivables. Balances still outstanding after management has used reasonable collection efforts are charged to the allowance for doubtful accounts and a credit to the applicable accounts receivable. An allowance at December 31, 2021 was not considered necessary as all receivables were considered fully collectible.

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

Fundraising Costs

Fundraising costs are expensed as incurred. Fundraising costs, also known as events expense, for the year ended December 31, 2021 were \$69,465.

Advertising Costs

Advertising costs are expensed as incurred. Advertising cost for the year ended December 31, 2021 were \$21,237.

Accrual of Compensated Absences

Employee unused sick leave hours can be carried forward to a subsequent year. An estimated accrual of these hours is included in the financial statements. The balances as of December 31, 2021 was \$20,521.

Unused employee vacation hours not used by year end cannot be carried forward.

Functional Expenses

Expenses are charged directly to program or support based on a combination of specific identification and allocation by management.

2. AVAILABILITY AND LIQUIDITY

The Organization's goal is generally to maintain financial assets to meet 90 days of operating expenses. The following represents the Organization's financial assets at December 31:

	2021
Financial assets at year end:	
Cash and cash equivalents	\$ 518,285
Accounts receivable	3,336
Prepaid Expenses	3,500
Restricted cash and cash equivalents	-
Total financial assets	525,121
Less amounts not available to be used within one year:	
Net assets with donor restrictions	-
Financial assets available to meet general expenditures over the next twelve months	\$ 525,121

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

3. LONG-TERM CONTRACTS

Beginning July 1, 1993, the City of Rolla, Missouri enacted a three percent (3%) motel tax on motel room occupancy within the city limits. The City of Rolla and the Rolla Area Chamber of Commerce entered into a contract in December 2009 whereby the Rolla Area Chamber of Commerce will manage the Visitor's Center and promote Rolla as a convention, visitor, and tourist center. This contract has been extended to December 31, 2024.

Payment for these services is ninety percent (90%) of the revenue derived from the three percent (3%) motel tax collected by the City of Rolla in order to manage the Visitor's Center and the Rolla Ranger Site and promote the Rolla area to tourists, convention planners, and other visitors. The contract requires the Rolla Area Chamber of Commerce to submit an annual budget and management plan to the Rolla City Council for approval.

4. CONCENTRATIONS

The revenue received from the contract with the City of Rolla accounts for substantially all of the total revenue of the Motel Tax Fund.

5. LEASE AGREEMENT WITH THE CITY OF ROLLA

The Rolla Chamber of Commerce entered into a lease agreement with the City of Rolla for 9.46 acres at Bridge School Road and Kingshighway to be used for a Rolla Area Visitor Center, Tourism Center and office. The term of the lease has been extended to December 31, 2024. The City of Rolla withholds an amount in escrow from the Motel Tax Fund to make an annual payment of \$25,550 in January of each year. In addition, the Chamber makes monthly payments of \$200 per month for the use of an office building on the premises.

Future minimum lease payments payable as of December 31, 2021 were as follows:

Year Ended December 31,	Payment for Land	Payment For Office
2022	25,550	2,400
2023	25,550	2,400
2024	25,550	2,400
Total	<u>\$ 76,650</u>	<u>\$ 7,200</u>

**ROLLA AREA CHAMBER OF COMMERCE
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

6. LEASE AGREEMENT FOR RENTAL SPACE

In January 2022, the Chamber entered into a lease agreement with a local organization to rent out one of its offices for \$150 per month. This agreement will operate on a month-to-month basis for the foreseeable future.

7. NOTE PAYABLE

On February 15, 2018 the Chamber of Commerce entered into a note agreement with a local bank in order to partially fund their remodel project. The total amount borrowed was \$50,100. At December 31, 2021 the outstanding principal on the note amounted to \$8,070. The note carries an interest rate of 3.45%, with minimum monthly payments of \$910, and officially matures on February 15, 2023. However, the loan is to be paid off in 2022 due to the extra funds paid toward the loan each month above the minimum monthly amount due. This loan and associated assets are not collateralized.

Estimates of maturities of long-term debt are as follows:

<u>Year Ending December 31:</u>	
2022	8,070
2023	<u>0</u>
	\$ 8,070

8. SUBSEQUENT EVENTS

Subsequent events have been evaluated through February 22, 2022, which is the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

III.A.15

**ROLLA AREA CHAMBER OF COMMERCE-CHAMBER
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS-MODIFIED CASH BASIS
AS OF DECEMBER 31, 2021**

Assets

	2021
Current Assets	
Cash	\$ 231,458
Accounts Receivable	3,336
Due From Motel Tax Fund	12,633
Total Current Assets	247,427
 Total Assets	 \$ 247,427

Liabilities and Net Assets

Current Liabilities	
Accounts Payable	\$ 1,594
Accrued Sick Leave Payable	5,625
Payroll Tax Liabilities	6,514
Other Current Liabilities	22,476
Total Current Liabilities	36,209
 Net Assets	
Net Assets Without Donor Restrictions	211,218
Net Assets With Donor Restrictions	-
Total Net Assets	211,218
 Total Liabilities and Net Assets	 \$ 247,427

ROLLA AREA CHAMBER OF COMMERCE-CHAMBER
STATEMENT OF REVENUES, EXPENSES, AND OTHER CHANGES IN NET ASSETS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021

Without Donor Restrictions	<u>2021</u>
<u>Revenues</u>	
Advertising Income	\$ 25,903
Ambassadors Income	1,530
Bank Interest Income	378
Banquet Income	21,228
Golf Tournament Income	29,640
Luncheon Income	37,924
Membership Dues Income	119,065
Miscellaneous Income	1,292
Scholarship Income	19,000
Special Events Income	36,349
Miscellaneous Income	5,510
Total Revenues	<u>297,819</u>
<u>Expenses</u>	
<u>Program Expenses</u>	
Advertising	4,152
Ambassador	2,159
Banquet Expense	13,721
Directory	5,653
Golf Tournament	10,728
Luncheon	21,730
Membership Relations	2,987
Miscellaneous	8,893
Payroll	120,046
Rent	2,400
Scholarship	22,000
Special Events	16,812
Travel and Meetings	3,801
Utilities	761
Total Program Expenses	<u>235,843</u>
<u>Administrative Expenses</u>	
Accounting & Legal Services	4,725
Dues and Subscriptions	8,813
Insurance	4,599
Insurance-Health	19,756
Office Equipment	4,734
Office Supplies	8,627
Telephone	254
Total Administrative Expenses	<u>51,508</u>
Total Ordinary Expenses	<u>287,351</u>
Net Ordinary Increase in Net Assets	10,468
<u>Other Revenue</u>	
Grant Income	23,205
PFTF Military Affairs and Dues	3,400
Total Other Income	<u>26,605</u>
<u>Other Expenses</u>	
PFTF (Phelps For the Fort)	2,607
Total Other Expenses	<u>2,607</u>
Net Other Income	<u>23,998</u>
Change in Net Assets Without Donor Restrictions	34,466
Net Assets at Beginning of Year	176,752
Net Assets at End of Year	<u>\$ 211,218</u>

**ROLLA AREA CHAMBER OF COMMERCE-CHAMBER
STATEMENT OF ACTIVITIES AND CASH FLOWS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021**

	2021
<u>Cash Flows from Operating Activities</u>	
Change in Net Assets	\$ 34,466
Adjustments to Reconcile Change in Net Assets to	
Net Cash Provided by Operating Activities	
(Increase)Decrease in Accounts Receivable	(1,292)
(Increase)Decrease in Due From Tourism	(147)
Increase (Decrease) in Accounts Payable	949
Increase (Decrease) in Accrued Sick Leave Payable	386
Increase (Decrease) in Payroll Tax Liabilities	(611)
Increase (Decrease) in Other Current Liabilities	15,518
Net Cash Provided (Used) by Operating Activities	49,269
Net (Decrease) Increase in Cash and Cash Equivalents	49,269
Cash and Cash Equivalents at Beginning of Year	182,189
Cash and Cash Equivalents at End of Year	\$ 231,458

**ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF ASSETS, LIABILITIES, AND NET ASSETS-MODIFIED CASH BASIS
AS OF DECEMBER 31, 2021**

Assets

	2021
Current Assets	
Cash	\$ 286,827
Prepaid Expenses	3,500
Total Current Assets	290,327
Property and Equipment	
Leasehold Improvements	89,343
Furniture and Fixtures	14,848
Equipment	9,915
Accumulated Depreciation	(20,138)
Total Property and Equipment	93,968
Total Assets	\$ 384,295

Liabilities and Net Assets

Current Liabilities	
Accounts Payable	\$ 263
Accrued Sick Leave Payable	14,896
Current Portion of Long Term Debt	8,070
Due to Chamber	12,633
Total Current Liabilities	35,862
Total Liabilities	35,862
Net Assets	
Net Assets Without Donor Restrictions	348,433
Net Assets With Donor Restrictions	-
Total Net Assets	348,433
Total Liabilities and Net Assets	\$ 384,295

ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF REVENUES, EXPENSES, AND OTHER CHANGES IN NET ASSETS-MODIFIED
CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2021

Without Donor Restrictions	<u>2021</u>
<u>Revenues</u>	
Motel Tax Income	\$ 344,721
Bank Interest Income	305
Rental Income	4,000
Special Events Income	4,882
Miscellaneous Income	3,766
Total Revenues	<u>357,674</u>
 <u>Expenses</u>	
Program Expenses	
Advertising	14,626
Brochures	2,458
Building & Grounds	13,989
Cleaning Service	3,250
Land Payment	25,550
Miscellaneous	3,278
Payroll	125,484
Signage	13,000
Special Events/Promotion	5,437
Travel and Meetings	3,500
Utilities	5,474
Total Program Expenses	<u>216,046</u>
 Administrative Expenses	
Accounting & Legal Services	4,175
Depreciation Expense	5,827
Dues and Subscriptions	7,071
Insurance	4,979
Insurance-Health	20,559
Office Equipment	4,549
Office Supplies	4,880
Telephone	2,441
Total Administrative Expenses	<u>54,481</u>
Total Ordinary Expenses	<u>270,527</u>
 Change in Net Assets Without Donor Restrictions	 <u>87,147</u>
Net Assets at Beginning of Year	<u>261,286</u>
Net Assets at End of Year	<u><u>\$ 348,433</u></u>

**ROLLA AREA CHAMBER OF COMMERCE-MOTEL TAX FUND
STATEMENT OF ACTIVITIES AND CASH FLOWS-MODIFIED CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2020**

	2021
<u>Cash Flows from Operating Activities</u>	
Change in Net Assets	\$ 87,147
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities	
Depreciaton	5,827
(Increase)Decrease in Accounts Receivable	18,819
(Increase)Decrease in Prepaid Expenses	(3,500)
Increase (Decrease) in Accounts Payable	263
Increase (Decrease) in Accrued Sick Leave Payable	1,892
Increase (Decrease) in Other Current Liabilities	147
Net Cash Provided (Used) by Operating Activities	110,595
 <u>Cash Flows from Financing Activities</u>	
Payments on Long Term Debt	(11,505)
Net Cash Provided (Used) by Financing Activities	(11,505)
 Net (Decrease) Increase in Cash and Cash Equivalents	 99,090
 Cash and Cash Equivalents at Beginning of Year	 187,737
 Cash and Cash Equivalents at End of Year	 \$ 286,827



KEAN, WIGGINS & COMPANY^{LLC}

February 22, 2022

CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors of
Rolla Area Chamber of Commerce

We have audited the financial statements of the Rolla Area Chamber of Commerce for the year ended December 31, 2021, and have issued our report thereon dated February 22, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 4, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Rolla Area Chamber of Commerce are described in Note 1 to the financial statements. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements was:

Management's estimate of the allocation of payroll between the Chamber and Tourism funds is based on the amount of time employees spend on these corresponding activities. We evaluated the key factors and assumptions used to develop the payroll allocations in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosures in notes three and four in which describe the Chamber's contract with the City of Rolla and the concentration of income from the motel tax.

The disclosure in note 8 which describes the transfer of funds from the Chamber to the Tourism fund.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

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III, A.22

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 22, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with modified cash basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors of the Rolla Area Chamber of Commerce and is not intended to be, and should not be, used by anyone other than these specified parties.

Kean, Wiggins & Company, LLC

Kean, Wiggins & Company, LLC

III.A.23

MARCH MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Mar 2022	Feb 2022	Mar 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Cardboard	149.0 ton	131.0 ton	208.0 ton	428.0 ton	397.0 ton	1,649.0 ton
Newspaper	53.0 ton	17.5 ton	60.0 ton	105.0 ton	159.0 ton	527.1 ton
High Grade Paper	20.0 ton	0.0 ton	0.0 ton	20.0 ton	22.0 ton	65.5 ton
Aluminum	2.5 ton	2.3 ton	3.5 ton	4.8 ton	5.7 ton	19.7 ton
Steel Cans/Scrap Metal	7.3 ton	6.4 ton	9.1 ton	20.2 ton	21.1 ton	63.7 ton
Plastic	20.5 ton	0.0 ton	10.6 ton	31.5 ton	20.6 ton	122.6 ton
Glass	21.5 ton	0.0 ton	35.0 ton	42.5 ton	73.0 ton	260.2 ton
Batteries	0.5 ton	0.3 ton	0.0 ton	0.8 ton	0.0 ton	0.3 ton
Electronic Waste	5.0 ton	3.1 ton	8.5 ton	12.1 ton	15.2 ton	47.8 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.3 ton
TOTAL	279.3 ton	160.6 ton	334.7 ton	664.8 ton	713.6 ton	2,756.0 ton

SERVICES PROVIDED

Type of Service	Mar 2022	Feb 2022	Mar 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Special Pick-ups	53	28	68	136	177	732
Paper Shredding	5.0 hours	4.0 hours	9.0 hours	19.5 hours	23.5 hours	64.3 hours
Reported Trash Nuisances	0	0	0	0	0	0
Households Dropping Off Hazardous Waste	111	43	99	207	178	762

DISPOSAL TONNAGE

(Sanitation Division)

Material	Mar 2022	Feb 2022	Mar 2021	Year-to-Date 2022	Year-to-Date 2021	Yearly Total 2021
Refuse	1,472.9 ton	1,182.3 ton	1,744.3 ton	3,961.7 ton	4,028.8 ton	18,681.1 ton

IV.8.1

Management Report
FISCAL YEAR 2022

March 2022

BUILDING PERMITS ISSUED	MARCH FY 2022		MARCH FY 2021		YTD FY 2022		YTD FY 2021		Δ CHANGE FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	31	\$ 4,603,950	31	\$ -	198	\$ -	169	\$ -	17.2%	
Electric, Plumbing, etc. Only	13	\$ 100,000	11	\$ -	63	\$ 100,000	66	\$ 54,000	-4.5%	85.2%
Single Famil Detached	1	\$ 470,500	2	\$ 470,950	6	\$ 2,040,527	4	\$ 996,770	50.0%	104.7%
Single Family Attached	-	-	-	-	8	\$ 1,437,000	-	\$ -		
Duplexes	-	-	-	-	1	\$ 291,800	-	\$ -		
3-or-4 family	-	-	-	-	8	\$ 3,402,590	1	\$ 492,700	700.0%	590.6%
5-or-more family	-	-	-	-	1	\$ 2,057,200	-	\$ -	#DIV/0!	#DIV/0!
Hotels, Motels	-	-	-	-	-	-	-	-		
Other nonhousekeeping shelter	-	-	-	-	-	-	-	-		
Amusement, social, recreational	-	-	-	-	2	\$ 291,500	-	\$ -		
Churches, other religious	-	-	-	-	-	-	-	-		
Industrial	-	-	-	-	-	-	-	-		
Parking garages	1	\$ 4,000	1	\$ 10,000	3	\$ 86,500	1	\$ 10,000	200.0%	765.0%
Service stations, repair garages	1	\$ 1,204,750	-	-	1	\$ 1,204,750	-	\$ -		
Hospitals, institutional	-	-	-	-	-	-	-	-		
Offices, banks, professional	-	-	-	-	-	-	-	-		
Public Works, utilities	1	\$ 500,000	-	-	1	\$ 500,000	-	\$ -	-100.0%	-100.0%
Schools, other educational	-	-	-	-	-	-	-	-		
Stores, customer	1	\$ 1,850,000	-	-	1	\$ 1,850,000	-	\$ -		
Towers, antennas	-	-	-	-	-	-	-	-		
Signs, attached and detached	4	\$ 6,700	4	\$ 36,247	28	\$ 160,850	22	\$ 149,712	27.3%	7.4%
Residential addition, remodel	7	\$ 128,000	6	\$ 150,700	40	\$ 1,207,250	28	\$ 479,200	42.9%	151.9%
Commercial addition, remodel	1	\$ 340,000	5	\$ 1,478,600	15	\$ 2,645,600	19	\$ 1,933,700	-21.1%	36.8%
Residential garage, carport	-	-	-	-	-	-	-	-		
Demolition, single family	1	\$ -	2	\$ -	16	\$ -	25	\$ -	-36.0%	#DIV/0!
Demolition, 2-family	-	-	-	-	-	-	-	-		
Demolition, 3-or-4 family	-	-	-	-	-	-	-	-		
Demolition, 5-or-more family	-	-	-	-	-	-	-	-		
Demolition, all other	-	-	-	-	3	\$ -	2	\$ -	50.0%	
Total Residential Units	1	\$ 470,500.00	2	\$ 470,950	61	\$ 9,229,117	7	\$ 1,216,051	771.4%	658.9%
EST. CONSTRUCTION COSTS	-	\$ 4,603,950	-	\$ 2,146,497	-	\$ 17,275,567	-	\$ 4,730,182	#DIV/0!	265.2%
Building Permit Fees	-	\$ 13,478	-	\$ 10,111	-	\$ 59,526	-	\$ 27,341	#DIV/0!	117.7%
FEES	-	\$ 23,178	-	\$ 19,461	-	\$ 126,276	-	\$ 60,941	#DIV/0!	107.2%
INSPECTIONS PERFORMED										
	MARCH FY 2022		MARCH FY 2021		YTD FY 2022		YTD FY 2021		FY 21 - FY 22	
Building Inspections	170		169		994		685		45%	
Electrical Inspections	87		75		401		401		0%	
Excavation Inspections	0		0		0		0		#DIV/0!	
Plumbing Inspections	67		68		283		285		-1%	
Mechanical Inspections	20		43		136		183		-26%	
Code Inspections	275		233		1466		1031		42%	
Nuisance Inspections	99		38		566		267		117%	
Business License Inspections	27		11		86		51		69%	
TOTAL INSPECTIONS	745		637		3932		2,897		36%	

IV, b.1

Rolla Police Department Monthly Report

YTD 2022

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2021 YTD</u>	<u>% Increase</u>
Abandoned/Recovered Property	18	11	17										46	48	-4.17%
Abandoned Vehicle	13	16	20										49	46	6.52%
Accident - Fatality	0	0	0										0	0	#DIV/0!
Accident - Injury	19	13	22										54	57	-5.26%
Accident - Leave The Scene	13	14	10										37	44	-15.91%
Accident - No Injury	45	48	46										139	124	12.10%
Accident - Private Property	23	22	28										73	55	32.73%
Accident - Road Blocked	5	5	3										13	24	-45.83%
Adult Abuse	0	0	0										0	0	#DIV/0!
Alarm LE	75	80	61										216	203	6.40%
Animal Bite/Attack	2	3	8										13	9	44.44%
Animal Control	88	91	101										280	285	-1.75%
Arson	0	0	0										0	0	#DIV/0!
Assault	13	13	13										39	26	50.00%
Assist Agency Non-LEA	85	69	73										227	242	-6.20%
Assist Citizen	4	10	8										22	30	-26.67%
Assist LEA	16	9	19										44	66	-33.33%
Assist Motorist	24	40	22										86	110	-21.82%
Bomb Threat	0	0	2										2	0	#DIV/0!
Building Lockout	0	0	0										0	1	-100.00%
Burglary	14	12	14										40	58	-31.03%
Business/Building Check	410	191	157										758	684	10.82%
Call for Police	73	60	82										215	242	-11.16%
Check Well Being	96	102	102										300	282	6.38%
Child Abuse	2	1	1										4	8	-50.00%
Child Exploitation/Pornography	0	0	0										0	0	#DIV/0!
Confidential Investigation	0	2	0										2	0	#DIV/0!
Conservation Violation	0	1	0										1	0	#DIV/0!
Court	8	8	7										23	26	-11.54%
Crossing Guard (Officer coverage)	5	7	8										20	18	11.11%
CWB 911 Hangup	251	209	229										689	752	-8.38%
Death	1	3	2										6	3	100.00%
Destruction of Property	13	20	11										44	43	2.33%
Disturbance-Fireworks	1	1	1										3	0	#DIV/0!
Disturbance-Liquor	0	0	1										1	5	-80.00%
Disturbance-Other	73	53	63										189	221	-14.48%
Domestic Violence	39	45	46										130	122	6.56%
Driving While Intoxicated	13	10	9										32	19	68.42%
Drown/Water Rescue	0	0	0										0	0	#DIV/0!
Drug Paraphernalia	5	2	17										24	33	-27.27%
Escort - Bank	0	1	0										1	1	0.00%
Escort - Courtesy	7	11	4										22	30	-26.67%
Escort - Funeral	7	7	6										20	25	-20.00%
Exparte Violation	2	6	8										16	18	-11.11%
Field Interview	38	28	24										90	116	-22.41%
Fight	4	4	7										15	12	25.00%
Fingerprints	6	11	8										25	10	150.00%
Follow-up	141	87	110										338	395	-14.43%
Foot Patrol	0	0	1										1	5	-80.00%
Forgery-Counterfeiting	1	1	1										3	0	#DIV/0!
Found Body	0	0	1										1	0	#DIV/0!
Fraud - Checks/Credit Card	13	16	32										61	36	69.44%
Harassment	16	20	18										54	50	8.00%
Hotel/Motel Check	0	0	0										0	0	#DIV/0!
Identity Theft	0	2	2										4	2	100.00%
Information Request	202	205	257										664	603	10.12%
Intoxicated Person	11	7	20										38	33	15.15%
Juvenile Complaint	12	15	13										40	22	81.82%
Keep the Peace/Standby	22	13	14										49	24	104.17%

W.C.1

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2021 YTD</u>	<u>% Increase</u>
Kidnapping	1	0	0										1	0	#DIV/0!
Leave without Pay	0	1	0										1	3	-66.67%
Liquor Violation	0	0	2										2	2	0.00%
Littering/Dumping	2	2	3										7	3	133.33%
Loitering	9	7	8										24	16	50.00%
Lost or Stolen Property	7	6	7										20	14	42.86%
Loud Noise Complaint	19	28	42										89	57	56.14%
Malicious Mischief	3	1	2										6	3	100.00%
Other	0	0	0										0	4	-100.00%
Mental Health	35	25	31										91	83	9.64%
Missing Person	3	15	8										26	19	36.84%
Narcotics Violation	14	18	29										61	78	-21.79%
No Business License	1	0	0										1	0	#DIV/0!
Open Door	6	10	4										20	24	-16.67%
Overdose	5	11	9										25	40	-37.50%
Paper Service	30	27	43										100	55	81.82%
Prisoner Transport	1	3	2										6	4	50.00%
Property Damage-Non Criminal	0	1	1										2	3	-33.33%
Prostitution	0	0	0										0	0	#DIV/0!
Prowler	1	3	2										6	8	-25.00%
Public Indecency	0	0	0										0	2	-100.00%
Public Relations	4	1	9										14	15	-6.67%
Pursuit	1	0	0										1	0	#DIV/0!
Rape/Sexual Assault	0	1	1										2	2	0.00%
Robbery	0	1	0										1	1	0.00%
Runaway	7	7	9										23	5	360.00%
Search Warrant	0	0	0										0	1	-100.00%
Vacation/Security Check	32	17	23										72	18	300.00%
Selective Enforcement	0	0	0										0	1	-100.00%
Sewer Alarm	0	0	0										0	0	#DIV/0!
Sex Offenses	11	3	5										19	11	72.73%
Shots Fired	2	2	2										6	10	-40.00%
Smoking Violation	0	0	0										0	0	#DIV/0!
Soliciting	1	1	1										3	1	200.00%
Stabbing	0	0	0										0	0	#DIV/0!
Stabbing or Shooting with Injury	0	0	0										0	1	-100.00%
Stalking	0	0	0										0	0	#DIV/0!
Stealing	54	38	75										167	231	-27.71%
Stolen Vehicle	10	5	7										22	34	-35.29%
Suicide	1	0	0										1	0	#DIV/0!
Suspicious Activity	80	78	63										221	230	-3.91%
Suspicious Package/Item	0	0	1										1	2	-50.00%
SWAT Callout	0	0	1										1	0	#DIV/0!
Tampering	3	8	3										14	17	-17.65%
Telephone Harassment	8	4	6										18	25	-28.00%
Tow Sticker Expired	11	7	16										34	20	70.00%
Traffic Complaint	122	160	150										432	340	27.06%
Traffic Stop	291	379	465										1,135	798	42.23%
Trespassing	36	38	32										106	51	107.84%
Try to Contact	14	12	16										42	25	68.00%
Vehicle Identification	60	55	42										157	203	-22.66%
Vehicle Lockout	1	1	1										3	12	-75.00%
Vehicle Repossession	6	5	2										13	15	-13.33%
Veterinary Call	7	3	5										15	10	50.00%
Weapons Violation	4	2	6										12	6	100.00%
Totals	2,832	2,591	2,863	0	0	0	0	0	0	0	0	0	8,286	7,771	6.63%

IV.C.2

Rolla Police Department Monthly Report
YTD 2022

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes":

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
March	0	2	1	4	8	40	1	0	56	
YTD 2022	0	2	1	18	21	96	5	0	143	
2021	0	12	9	68	120	564	34	1	808	-21.86%
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	12.19%

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to increase as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
March	11	2	1
YTD 2022	31	5	2
2021	140	58	15

IV.C.3

ANIMAL CONTROL MONTHLY TOTALS

MARCH 2022

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
City of Rolla	23	6	0	11	40	95	63
Rolla Area	2	0	0	0	2	5	13
City of Newburg	0	0	0	0	0	0	0
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	1	0	0	0	1	1	0
Other Agencies	0	0	0	0	0	0	0
St. James Area	7	0	0	0	7	7	0
Ft. Leonard Wood	0	0	0	0	0	0	0
Monthly Total	33	6	0	11	50		
2022 YTD Total	66	15	0	27		108	
2021 YTD Total	45	12	0	19			76
Total Phelps County	10	0	0	0	10	13	10

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2022 YTD Total	2021 YTD Total
Animals Adopted ①	16	3	0	0	19	37	12
Animals Claimed	15	0	0	0	15	34	32
Euthanized(III/Injured)	0	0	0	0	0	1	0
Euthanized(Dangerous)	4	0	0	0	4	9	6
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	1	1	0	0	2	20	17
Transferred to Rescue ③	0	0	0	0	0	2	0
Wildlife Relocated	0	0	0	4	4	5	0
Other (Died under care)	0	1	0	0	1	1	1
Monthly Total	36	5	0	4	45		
2022 YTD Total	72	17	0	20		109	
2021 YTD Total	42	12	0	14			68

ADDITIONAL STATISTICS

	Monthly Total	2022 YTD Total	2021 YTD Total
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%
PR Programs	2	3	2
Calls for Service	123	314	350
Written Warnings	0	0	0
Citations	3	7	4
Total Incinerator Hours	78	211	217

IV.d.1



STATISTICS

March 2022

PRODUCTION

Date of Demand	03/12/2022
Time of Demand	06:44 AM
Scada Demand	58,220.00
kWh Purchased	26,590,800
Total Cost	\$1,668,865.30 *
Cost per kWh	0.062761 *
Load Factor	62.7%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	2,712,000
Pumped #5 Well	2,606,000
Pumped #6 Well	3,068,000
Pumped #7 Well	1,669,000
Pumped #8 Well	1,201,000
Pumped #9 Well	5,365,000
Pumped #10 Well	0
Pumped #11 Well	3,964,000
Pumped #12 Well	2,006,000
Pumped #13 Well	5,020,000
Pumped #14 Well	7,429,000
Pumped #15 Well	2,566,000
Pumped #16 Well	4,379,000
Pumped #17 Well	4,143,000
Pumped # 1 Ind Park Well	4,024,000
Pumped # 2 Ind Park Well	3,399,000
Total Gallons	53,551,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,001	6,393
Residential - Three Phase	23	20
Commercial - Single Phase	934	512
Commercial - Three Phase	495	308
Power Service	100	90
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		538
Total	9,603	7,876

ELECTRIC SALES

Residential - Single Phase kWh	10,996,198
Residential - Three Phase kWh	141,752
Commercial - Single Phase kWh	1,432,181
Commercial - Three Phase kWh	3,363,423
Power Service kWh	5,972,330
Industrial kWh	5,222,320
Area Lighting kWh	6,811
Street Lighting kWh	30,786
Rental Lights kWh	78,141
Total kWh Sold	27,243,942
Demand kW	27,554
Revenue	\$2,405,718.95
Monthly Gain	2.46%
Fiscal Year to Date Loss	5.61%

WATER SALES

Residential - Single Phase Gallons	22,375,000
Residential - Three Phase Gallons	330,000
Commercial - Single Phase Gallons	5,769,000
Commercial - Three Phase Gallons	4,232,000
Power Service Gallons	8,417,000
Industrial Gallons	1,658,000
Missouri S&T Gallons	2,072,000
PWSD #2 Gallons	1,568,000
Total Gallons Sold	46,421,000
Revenue	\$252,241.55
Pumping Cost, Electric	\$31,011.73
Monthly Unidentified Loss	9.21% **
Fiscal Year to Date Unidentified Loss	9.92% ***

Sewer Service Charge	\$330,540.27
Refuse Service Charge	\$203,602.08

Gross Payroll	\$275,879.92
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,200,000 gallons per water main flushing records.

*** FY loss includes 14,514,000 gallons per water main flushing records.

iv.e.l



**FINANCIAL STATEMENT
MARCH 2022**

RECEIPTS:		
Electric, Water, Tax, Sewer and Refuse Charge	\$3,862,888.51	
Accounts Receivable - Miscellaneous	\$35,393.61	
Customer's Deposits - Refundable	\$31,428.81	
Misc Non-Operating Revenue	<u>\$14,946.31</u>	
Total Receipts	\$3,944,657.24	
FSCB Super-Now Account Interest (February 28, 2022)	\$2,336.90	
FSCB Money Market Account Interest (February 28, 2022)	\$0.00	
FSCB Electronic Payment Account Interest (February 28, 2022)	\$491.18	
FSCB ISC Sweep Account Interest (February 28, 2022)	\$16,026.25	
PCB Super-Now Account Interest (February 28, 2022)	\$0.07	
Public Utility Cash In Bank (February 28, 2022)	<u>\$31,636,129.58</u>	
Total Receipts and Cash In Bank		<u>\$35,599,641.22</u>
DISBURSEMENTS:		
Power Purchased	\$1,884,796.47	
Operating Expenses	\$146,137.57	
Administrative and General Expenses	\$110,730.81	
Payroll	\$196,521.45	
Capital Expenditures	\$6,840.00	
Construction in Progress	\$101,121.42	
Stock Purchases (Inventory)	\$52,500.00	
Balance of Customer's Deposits after Finals	\$7,023.26	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$12,761.58	
Support Payments	\$677.20	
457 Plan Employee Contributions	\$8,256.48	
Flexible Spending Account Contributions	\$1,382.44	
U.S. Withholding Tax	\$25,360.54	
Missouri Dept. of Revenue (Sales Tax)	\$43,260.14	
Missouri Dept. of Revenue (Income Tax)	\$11,007.00	
First State Community Bank (Social Security)	\$39,598.46	
Sewer Service Charge	\$319,193.71	
Refuse Service Charge	\$203,214.17	
PILLOT to City of Rolla	\$134,946.29	
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00	
Standpipes Lease/Purchase	\$1,054.74	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	<u>\$0.00</u>	
Total Disbursements	\$3,306,383.73	
Cash in Bank (March 31, 2022)	<u>\$32,293,257.49</u>	
Total Disbursements and Cash In Bank		<u>\$35,599,641.22</u>
BALANCE OF OTHER FUNDS:		
PUBLIC UTILITY ACCOUNTS:		
Citizens Bank of Newburg, Ck#1274 Voided, Ck#1275 for \$325.87		\$2,000.00
First State Community Bank-Electronic Payment Account, Ck#1064 for \$2,308,287.25		\$305,617.88
First State Community Bank-Money Market		\$0.00
First State Community Bank-ICS Sweep Account		\$320,834.08
First State Community Bank-General Fund, Checks #35598 thru #35739 for \$3,306,470.23		\$4,108,797.03
PCB-Super Now, Check #26355 for \$33,567.72		\$10,216.50
Town & Country Bank		<u>\$2,000.00</u>
Total Public Utility Accounts		\$4,749,465.49
ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$10,195,583.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$10,195,583.00	
RESTRICTED ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$14,250,000.00	FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$14,250,000.00	
WATER RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$3,098,209.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Water Reserves	\$3,098,209.00	
TOTAL RESERVES:		<u>\$27,543,792.00</u>
TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES		<u>\$32,293,257.49</u>

10.e.2

March 22, 2022

Rolla Board of Public Works

Board Meeting

REGULAR SESSION – March 22, 2022

~ Meeting was held in the Board Room at RMU's Tucker Professional Centre at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board Members:

Vice President Albert Crump, Jr.

Secretary Dr. Wm. E. Showalter

Vice Secretary Ted Read

RMU Staff:

General Manager Rodney P. Bourne, P.E.

Operations Manager Chad Davis, P.E.

Business Manager Jason Grunloh

Finance Manager Gwen Cresswell

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, the minutes of the February 22, 2022, Board meeting Regular and Executive sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)**III. SPECIAL PRESENTATION****A. St. Robert Historical Preservation – Dr. Charles V. Slider, Jr.**

Bourne introduced Dr. Slider and reported that recently he had some discussions with Dr. Slider regarding the historical use of the RMU Office Building. Prior to the Board purchasing this facility from the Federal government in 1945 it served as the Colored USO. The White USO was located at 9th & Rolla St (formerly MS&T's Buehler building). Bourne noted that he had shared Board minutes with Dr. Slider from when the Board was discussing this purchase in 1945.

Dr. Slider stated that he was visiting today representing the St. Robert Historical Preservation Committee. He thanked Bourne and the Board members for allowing him to present during the Board meeting. Dr. Slider reported that he is a veteran with 32+ years of service. The other members of their committee have also served for our country. Their committee has been locating area Colored USO's that are still intact to acknowledge the historic sites. Dr. Slider requested permission to place two plaques on the RMU Business Office building. One plaque honoring the importance of the Colored USO history that took place here and the second plaque representing the members of the committee. After a brief discussion, Read made a motion, seconded by Crump, to approve the St. Robert Historical Preservation Committee to hang two plaques on the Business Office building acknowledging the history of the building and committee members. Motion passed unanimously.

IV. STAFF REPORTS**A. FINANCE MANAGER'S REPORT'S (Cresswell)**

- The Board received the Statement of Income & Expenses reports for February 2022 (FY22). Cresswell reviewed February reports (FY22), with the following February comparisons:
For February we are showing operating income of \$2,852,281. This is an increase of over \$56,000 from February 2021. Year to date operating income is \$12,861,906 which is an increase of over \$42,000 from this time last year, so our operating income is staying steady with last year.
Purchased power expenses were \$1,938,293 for February which is a decreased of over \$4 Million from last February, but of course last February was unusual with the winter storm Uri. Our year to date purchased power is \$9,056,466 which is a decrease of over \$4.5 Million from this time last year.
Total operating expenses were \$2,780,268 for February and \$13,037,340 year to date. This puts our year-to-date operating expenses down over \$4 Million from last year at this time.
Our net income was \$196,736 for February, and we are showing net income for the year of \$224,837. Last year at this time if you exclude the large asset sale, we were showing a net loss of over \$3.8 Million.

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March 22, 2022

2. Cresswell presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for February 2022 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26354
	First State Community Bank - General Fund	Checks #35462-35597
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1063

Read made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Audit Update

Cresswell reported that the auditor is finalizing our audit and will present next month.

B. **BUSINESS MANAGER'S REPORT**

1. MIRMA Annual Evaluation

Grunloh reported that RMU received another 100% on our MIRMA Loss Prevention Evaluation. He noted that with this being the first evaluation that he has been involved with, he was very pleased with how the entire process went with the help of the staff involved.

Bourne reported that speaking for all management that they appreciated all the staff effort that goes into achieving this status.

C. **OPERATIONS MANAGER'S REPORT** (Davis)

1. Updates on:

a. Development Review Committee (DRC)

Davis reported that the Development Review Committee (DRC) meeting was held on March 1, 2022, with six (6) agenda items. Davis highlighted portions of the DRC meeting. The complete DRC memo is included in the Board packet.

1. QuickTrip: Variance to allow additional signage at 3551 HyPoint Industrial Park Drive. RMU had no comments on this agenda item.
2. Collective Solutions: Appeal to BOA of City Council decision on Conditional Use Permit to allow a cell tower at 1900 Old St. James Road. RMU comments were to allow telecommunications tower in the C-3, Highway Commercial, District – Water service is available and there is a fire hydrant near the property. Primary electric is available. Coordination between RMU and customer, including review of the project electrical plans will be necessary prior to the start of construction. If another structure is built in the "future lease area" contemplated on p.14 of the drawing package this structure may need to be metered separately from the tower structure. Additional comments are included in the DRC memo.
3. Immanuel Lutheran Church: Variance to allow a sign above eave line and above the maximum structure height in the R-1 district at 801 W 11th Street. RMU has no comments on this agenda item.
4. Rolla Mission: Use variance to allow a homeless service use in the C-2 district at 1344 S Bishop Ave. RMU comments were that water service is provided but not currently electrical services to this address. Additional comments are included in the DRC memo.
5. Jordan Subdivision #2: Minor subdivision to change lot lines at 1342/1344 S Bishop Ave and 1400 Hartville Road. See above comments on agenda 4.
6. Bradley Addition: Minor subdivision to replat areas related to the University Drive realignment project, vacating unneeded ROW, establishing ROW, and renaming the road to Tim Bradley Way. RMU comments were all rights-of-way designated to be vacated should be retained for utility easements because most, if not all, of those rights-of-way currently contain various utilities. Also depending upon the platting requirements/standards to be utilized, RMU suggested that the rights-of-way previously vacated should be noted as utilities easements rather than just noting them as previously vacated rights-of-ways. Additional comments are included in the DRC memo.

b. Current RMU projects

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

ELECTRIC DEPARTMENT -

(E1) 1600 Old Wire Outer Road (EJ Holdings).

Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment. Started, May 13, 2021. Ongoing.

(E2) Downtown North Substation:

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March 22, 2022

Circuit 1B (Northeast).

Reconfiguration of some of the overhead and underground electric distribution system to replace underground conductor that failed. Some work on Circuit 4B (Northwest) also. Started, September 28, 2021. Ongoing.

- (E3) Country Trace Subdivision (Sunny Drive between Christy Drive and Victoria Lane on South Rolla Street).

Reconfiguration of some overhead electric distribution to underground distribution and installation of new underground electric to serve new residential subdivision. Started, September 28, 2021. Ongoing.

- (E4) Lions Club Drive: Installation of street lighting.
 a. Hwy 72 to 1000 E Lions Club Drive. Completed
 b. 1000 E Lions Club Drive to Rolla Street. Started, January 13, 2022
 c. Rolla Street to Hwy 63. Future

- (E5) Fox Creek Road

Underground distribution system improvements. Started, February 3, 2022. Ongoing.

- (E6) 6th Street in vicinity of railroad crossing.

Replacement of poles and reconfiguration of overhead electric distribution system. Started, February 28, 2022. Completed, March 16, 2022.

- (E7) Rolla High School.

Reconfiguration of metering and service connection for Rolla High School facility to accommodate additional transformer needed for expansion project. Started, March 15, 2022. Ongoing.

FIBER

- (F1) 11th and Cedar Streets to 10th Street and Forum Drive (Salem Avenue and Summit Avenue to Salem Avenue and Highway 72).

Installation of overhead fiber optic cable. Started, November 22, 2021. Ongoing.

WATER DEPARTMENT -

- (W1) Highway 72, east of South Rucker Street.

Replacement of 8" water main with new 8" PVC in conjunction with commercial development. Started, December 21, 2021. Ongoing.

- (W2) Turkey Run (Sycamore Drive to Sycamore Drive) and Mallard Square.

Replacement of water main with new 8" PVC water main. Started, January 10, 2022. Ongoing.

- (W3) 9th Street (Rolla Street to Main Street).

Upgrade of water system with new 8" PVC in conjunction with commercial development. Started, March 17, 2022. Ongoing.

TRAINING/PERSONNEL

1. Service Department Staff

Jarred Yates, Tree Trimmer – Started, February 23, 2022
 Kevin Cooper, Water Operator I – Started, February 18, 2022
 Noah Crouch, Laborer II – Started, March 8, 2022
 Brennan Heimbaugh, Laborer II – Started, March 10, 2022

MPUA / MoPEP

1. MJMEUC Executive Committee and MPA Board meetings – Columbia, MO

Attended by Chad Davis and Rodney Bourne on March 9-10, 2022.

D. GENERAL MANAGER'S REPORT (Bourne)

1. MPUA / MoPEP Update

Bourne reported that MJMEUC closed on the purchase of 4 solar farms, including Rolla. Macon had some deficiencies, which delayed closing on that location. The new MPA headquarters is open and there is a very good offer on the old property. Proceeds will most likely be used for additional O&M expenses and long-term capital replacements on the new building. As reported in December, natural gas IOUs are raising Annual Cost Adjustments (ACA) to reflect wholesale gas costs. As expected, ACAs are up substantially reflecting Winter Storm Uri impacts. These impacts have been reported to vary from 60% to 216% increases, which have increased average monthly bills from 25% - 38%. These impacts could be felt for up to five years. MJMEUC continues to pursue transmission asset ownership in Nixa, Hannibal, and Sikeston/New Madrid.

2. Fiber Optic Report

Bourne reported that RMU has been installing and operating a fiber optic network for over 20 years. Originally this effort began with joint partnerships between RMU and Rolla Public Schools/MS&T. These original installations provided service to fraternities, sororities, off-campus MS&T buildings, public school properties and many RMU locations. Since then, RMU's fiber network has grown to include service to City of Rolla, MOREnet, Phelps County Emergency Services Board and several private entities with

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March 22, 2022

service to well over 30 locations. Annual revenues have grown from \$12k/year to over \$120k/year as of this month. As we build out our fiber network, we are recovering a good portion of our capital expenses with short ROI's. If we can secure some grant funds this program may be able to be expanded to provide services to new locations. Starting next Fiscal Year, we are planning to report this information separately on our financial reports.

3. Electric Cost of Service Study

Bourne reported that we have initiated an Electric Cost of Service Study with Toth & Associates utilizing a bid process completed by MPUA. Grunloh, Cresswell, Davis, and Bourne will be heavily involved in providing data over the next few weeks to support this effort. We hope to have this effort completed to incorporate into our FY23 budget discussions in May. Some areas of interest are large power service rates, incorporating credit card processing fees into SAFs, and demand response programs.

4. FY2023 Budget Discussion

Bourne reported that Capital projects have been heavily impacted by significant issues this year, including supply chain constraints that have made placing orders difficult. For example, Ford will not accept the orders for the three new authorized vehicles. These will be pushed into next year's budget. Moving to Construction Work in Progress accounting has also impacted our capital budgeting process. Historically, we booked assets as we installed them. At the urging of our auditor, we are now booking assets at the completion of a project. This is delaying booked expenditures and the depreciating expense. We have also delayed some projects and moved a few to the AXTI project list.

Rates/Fees. We will be working on any rate adjustments recommended by the COSS in May. With regards to Fee Schedules, we just have a few updates. One additional change we are exploring is rather than a fixed deposit from residential customers, using a credit score to determine deposit requirements. Grunloh will lead this effort.

V. OLD BUSINESS (None)

VI. NEW BUSINESS

A. Receive the following bids:

1. RFB #22-115: Electric Materials

Davis reported that this bid is for restocking material. Davis noted that three of the four bidders had very incomplete bids. Staff recommends the complete bid from Fletcher-Reinhardt. After a brief discussion, Showalter made a motion, seconded by Read to accept the low bid from Fletcher-Reinhardt in the amount of \$55,483.36. Motion passed unanimously.

2. RFB #22-117: Spare 34kV Feeder Breaker

Davis reported that this bid is for a spare feeder breaker for Alfermann Substation. Staff recommends approval to the low bidder. After a brief discussion, Read made a motion, seconded by Showalter to accept the low bid from Harry Cooper Supply in the amount of \$38,912.00. Motion passed unanimously.

3. RFB #22-118: Spare 138kV & 69kV Breakers

Davis reported that this is a sole source to Siemens for spare breakers for Alfermann Substation. The 138kV is for substation/transformer protection and the 69kV breaker can be utilized for either main or tie breakers on the 34kV side of the transformer. Staff recommends approval to Siemens. After a brief discussion, Showalter made a motion, seconded by Crump to accept the sole source to Siemens for a 138kV breaker and a 69kV breaker totaling in the amount of \$98,209.00. Motion passed unanimously.

Cresswell noted that both approved RFB's will be paid with the Ameren funds/proceeds.

B. Recommendation for Architectural Services

Bourne reported that the committee completed interviews of our two short listed firms on March 16th. Committee minutes were included in your Board packet. The committee recommends authorization to negotiate a contract with ArchImages. After a brief discussion, Read made a motion, seconded by Crump for staff to initiate contract discussions with ArchImages. Motion passed unanimously.

C. Records for Destruction

Cresswell reported that the Finance staff have assembled materials ready for destruction in accordance with our policies. The Shred It truck will be here on April 5th if these records are approved to be destroyed. Staff recommends approval to destroy the listed records. Showalter made a motion, seconded by Crump to allow staff to destroy the listed records. Motion passed unanimously.

D. Inflation Adjustments

Bourne reported that back in October, after our fiscal year commenced, he advised the Board of supply chain issues, surcharges on existing orders, CPI increases, and significant inflationary issues already impacting operations. We have seen no relief since then with an inflation rate currently over 7%. In October, he did not propose any budget modifications, but advised the Board that we would be reviewing the budget at mid-year "and may need to make additional salary adjustments to combat rising economic pressures." Currently, we are

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March 22, 2022

still in a good financial picture and are working through supply chain issues. However, he is requesting a 3% inflationary salary adjustment effective March 25th, 2022, to offset some of the price impacts being felt by all RMU staff. This has an approximate \$48,000 impact to this year's budget, and \$95k annually. As part of next year's budget process, we will again be reviewing market impacts to salaries along with merit increases for October with COLA increases possibly moving to mid-year. After a brief discussion, Read made a motion, seconded by Showalter to approve a 3% Inflation Salary Adjustment to RMU staff effective March 25, 2022. Motion passed unanimously.

VII. COMMENTS FOR THE GOOD OF THE ORDER

A. Nick Barrack, Solar Program

Bourne introduced Barrack.

From the speaker's podium, Barrack reported that for the last fifteen years, RMU has offered an on-site net metered solar program whereby a customer with solar panels gets a 1 for 1 credit for the energy their panels generate. Not many people or businesses in Rolla have installed panels and subscribed to this program, primarily because of the expense and they didn't have a good place to put the panels which that's typical of any city.

Barrack reported to solve this problem, RMU could offer an off-site net metered solar program like the current on-site program. There is available land in Rolla not suitable for construction but great for solar panels. RMU could provide electric service to some of these sites, if requested, and generated new meter fees for doing this. The generation credits would not be 1 for 1, however, since some of the credit would be used to cover the customer's share of RMU's overhead and distribution costs.

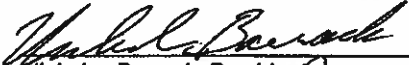
Barrack reported that the design of this off-site net metered program would be such that RMU would get added revenue, the city would get its free and taxes, the solar customer would save money on electricity, and we'd all be doing a small part to reduce Rolla's carbon footprint. And in addition, Barrack noted Rolla's Economic Development Committee would tout this as a unique cost savings program not available in any other city at this time. It's hard to say what that's worth but it could be significant.

Barrack reported that he is not asking for anybody to do anything right now but let's see if the community has any interest in this program. The graphs have now crossed, and a person or business can generate their own clean and renewable energy cheaper than RMU's wholesale cost of purchasing energy, and still pay their share of overhead and distribution costs. Not all customers can participate because there is a saturation limit and up-front costs, but it could have a significant positive impact on some of our high energy users. The restaurants along Kingshighway and Hwy 63 are a great example of high energy users with no space for solar panels.

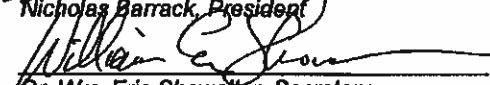
VIII. EXECUTIVE SESSION (None)

IX. ADJOURNMENT

With no further business appearing, Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:30 p.m.



 Nicholas Barrack, President



 Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, April 26, 2022, at 4:30 p.m.

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**Operation Manager's Report
RMU Board of Public Works Meeting
March 22, 2022**

ELECTRIC

- E1. 1600 Old Wire Outer Road (EJ Holdings) - Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment.
Started: May 13, 2021
Ongoing
- E2. Downtown North Substation: Circuit 1B (Northeast) - Reconfiguration of some of the overhead and underground electric distribution system to replace failed underground conductor. Some work on Circuit 4B (Northwest) also.
Started: September 28, 2021
Ongoing
- E3. Country Trace Subdivision (Sunny Drive between Christy Drive and Victoria Lane on South Rolla Street) - Reconfiguration of some overhead electric distribution to underground distribution and installation of new underground electric to serve new residential subdivision.
Started: September 28, 2021
Ongoing
- E4. Lions Club Drive
a. Hwy 72 to 1000 E Lions Club Dr
b. 1000 E Lions Club Dr to Rolla Street
c. Rolla Street to Hwy 63
- Installation of street lighting.
- Completed
- Started: January 13, 2022
- Future
- E5. Fox Creek Road - Underground distribution system improvements.
Started: February 3, 2022
Ongoing
- E6. 6th Street in vicinity of railroad crossing - Replacement of poles and reconfiguration of overhead electric distribution system.
Started: February 28, 2022
Completed: March 16, 2022
- E7. Rolla High School - Reconfiguration of metering and service connection for Rolla High School facility to accommodate additional transformer needed for expansion project.
Started: March 15, 2022
Ongoing

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**Operation Manager's Report
RMU Board of Public Works Meeting
March 22, 2022**

FIBER

- F1. - 11th and Cedar Streets to 10th Street and Forum Drive
- Salem Avenue and Summit Avenue to Salem Avenue and Highway 72
- Communications Building to 11th and Cedar to Downtown Substation
- Installation of overhead fiber optic cable.
Started: November 22, 2021
Ongoing

WATER

- W1. Highway 72, east of South Rucker Street
- Replacement of 8" watermain with new 8" PVC in conjunction with commercial development.
Started: December 21, 2021
Ongoing
- W2. Turkey Run (Sycamore Drive to Sycamore Drive) and Mallard Square
- Replacement of water main with new 8" PVC water main.
Started: January 10, 2022
Ongoing
- W3. 9th Street (Rolla Street to Main Street)
- Upgrade of water system with new 8" PVC in conjunction with commercial development.
Started: March 17, 2022
Ongoing

TRAINING / PERSONNEL

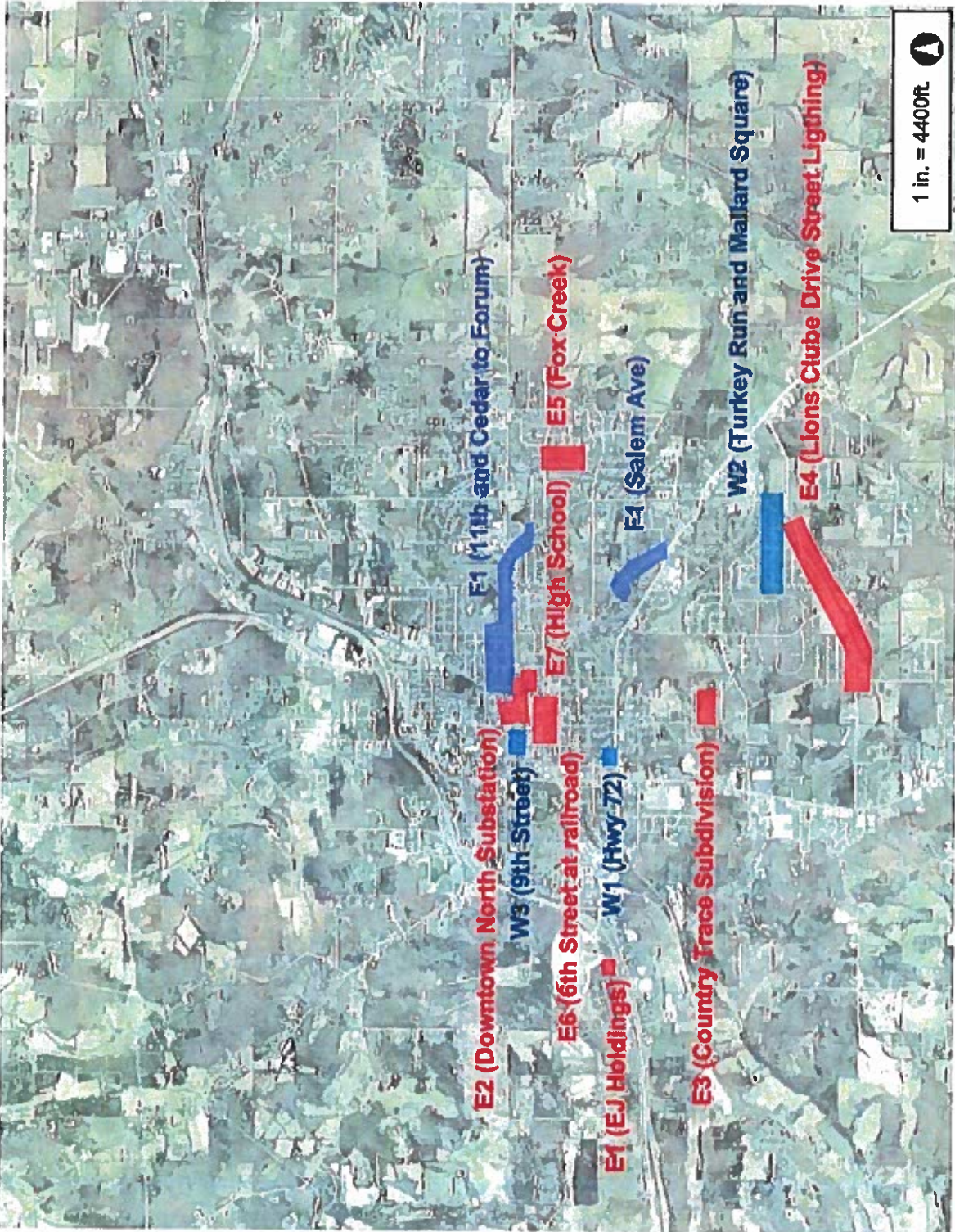
1. Service Department Staff
- Jarred Yates, Tree Trimmer
Started: February 23, 2022
 - Kevin Cooper, Water Operator
Started: February 18, 2022
 - Noah Crouch, Laborer II
Started: March 8, 2022
 - Brennan Halmbaugh, Laborer II
Started: March 10, 2022

MPUA / MoPEP

1. MJMEUC Executive Committee and MPUA Board meetings
Columbia, MO
- March 9 and 10, 2022
Attended by: Chad Davis and Rodney Bourne

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Operation Manager's Report March 22, 2022



1 in. = 4400ft



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend

Notes

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The Centre Rolla's Health & Recreation Complex
Income Statement
For the 6 Months Ending
March 31, 2022

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Last Year</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>	<u>Last Year</u>
Members:								
New	123	99	24%	138	917	824	11%	610
Net New & Reactivated Bridge/Freezes	(3)			(12)	(64)			(31)
Cancelled	72	77	6%	89	446	453	2%	653
Net	48	22	118%	37	407	371	10%	(74)
Total Members	1,951	1,996	-2%	1,544	1,951	1,996	-2%	1,544
Revenues								
Rental & Other								
Conference Room & Other Rental	\$435	\$0	\$435	\$0	\$1,135	\$0	\$1,135	\$0
Miscellaneous Income	0	0	0	0	0	0	0	2,706
	435	0	435	0	1,135	0	1,135	2,706
Member Services:								
Membership Dues	48,771	51,896	(3,125)	20,733	260,646	281,571	(20,925)	128,919
Guest Fees	8,339	6,000	2,339	8,598	41,271	36,000	5,271	24,066
Special Programs	0	0	0	0	1,990	0	1,990	0
Locker Rent	0	0	0	0	416	0	416	100
	57,110	57,896	(786)	29,331	304,323	317,571	(13,248)	153,085
Fitness								
Enrollment Fees/Health Assessments	1,208	2,475	(1,267)	471	2,726	20,600	(17,874)	1,277
Special Programs	421	100	321	120	2,128	600	1,528	1,417
	1,629	2,575	(946)	591	4,853	21,200	(16,347)	2,694
Ancillary:								
Swim Programs	14,162	11,000	3,162	9,011	52,327	66,000	(13,673)	26,245
General Medical Integration	496	1,754	(1,258)	0	496	6,274	(5,778)	0
Recreation	8,736	3,000	5,736	2,587	43,690	18,000	25,690	5,604
Café	383	650	(267)	91	2,009	3,900	(1,891)	255
Pro Shop	65	428	(363)	148	378	2,001	(1,623)	315
Personal Training/Pilates	5,014	6,587	(1,573)	669	21,830	36,904	(15,074)	(3,981)
Children's Area	2,058	500	1,558	255	8,202	3,000	5,202	447
	30,912	23,919	6,993	12,761	128,932	136,079	(7,147)	28,885
Total Revenue	90,086	84,390	5,696	42,683	439,243	474,850	(35,607)	187,369
Expenses								
Salaries & Burden	84,989	87,565	2,576	74,426	510,643	520,500	9,857	393,080
Other Employee Expenses	1,856	2,000	144	2,788	15,035	12,000	(3,035)	18,133
General Supplies & Services	235	375	140	4,514	1,952	2,250	298	6,642
Program Supplies	1,491	150	(1,341)	0	1,491	900	(591)	717
Environmental Supplies	1,722	2,250	528	2,321	8,898	13,500	4,602	8,738
Cost of Goods Sold	27	722	695	68	262	3,938	3,676	145
Minor Equipment	1,543	817	(726)	907	3,278	4,902	1,624	2,849
Repairs & Maintenance/Service Contracts	7,062	7,572	510	10,505	39,243	45,432	6,189	26,484
Marketing & Collateral	6,591	5,200	(1,391)	1,290	32,361	31,200	(1,161)	7,968
Utilities	18,013	15,125	(2,888)	15,920	93,524	90,750	(2,774)	85,294
Bank Fees & Miscellaneous	1,974	1,387	(587)	79	11,906	8,322	(3,584)	2,777
CAM, Taxes & Fees	1,678	2,136	458	2,203	12,141	12,816	675	9,463
Total Expenses	127,181	125,299	(1,882)	115,021	730,735	746,510	15,775	562,290
Net Operating Income	(37,095)	(40,909)	3,814	(72,338)	(291,492)	(271,660)	(19,832)	(374,921)
Management Fees	13,000	10,000	(3,000)	8,000	53,000	60,000	7,000	38,896
Net Income (Loss)	(\$50,095)	(\$50,909)	\$814	(\$80,338)	(\$344,492)	(\$331,660)	(\$12,832)	(\$413,817)
Ancillary Services Net Income (Loss)								
Swim Programs (Net)	\$10,062	\$6,600	\$3,462	\$1,428	\$29,993	\$39,600	(\$9,607)	(\$25,237)
Recreation (Net)	\$4,110	\$900	\$3,210	\$1,837	\$27,373	\$5,400	\$21,973	(\$1,911)
Café (Net)	\$383	\$227	\$156	\$91	\$2,009	\$1,362	\$647	\$255
Pro Shop (Net)	\$38	\$129	(\$91)	\$80	\$116	\$601	(\$485)	\$171
Personal Training/Pilates (Net)	\$2,117	\$2,306	(\$189)	\$168	\$6,224	\$12,918	(\$6,694)	(\$6,238)
Children's Area (Net)	\$836	(\$995)	\$1,831	(\$8)	\$362	(\$5,970)	\$6,332	(\$221)
Total Ancillary Services Net Income (Loss)	\$17,547	\$9,167	\$8,380	\$3,597	\$66,077	\$53,911	\$12,166	(\$33,181)

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Rolla Municipal	Reporting Period: Mar 1, 2022 - Mar 31, 2022	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590			Fax Number:	
Prepared by: RELAUUN SMITH			E-mail Address:	
Municipal Judge: James T. Crump				
II. MONTHLY CASELOAD INFORMATION				
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		15	1,186	206
B. Cases (citations/informations) filed		1	342	15
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		3	52	12
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	264	3
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	66	7
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		3	382	22
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		13	1,145	199
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)				
IV. PARKING TICKETS				
1. # Issued during reporting period	75	1. # Issued during period	201	
2. # Served/withdrawn during reporting period	73	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,157			

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Mar 1, 2022 - Mar 31, 2022
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$4,616.00	Court Automation	\$1,042.12
Clerk Fee - Excess Revenue	\$680.50	Law Enf Arrest-Local	\$189.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$21.00	Overpayment-E/R	\$24.50
		Overpayments Detail Code	\$163.00
Bond forfeitures (paid to city) - Excess Revenue	\$650.00	Total Other Disbursements	\$1,419.12
Total Excess Revenue	\$5,967.50	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$22,130.61
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$158.50
		Total Disbursements	\$22,289.11
Fines - Other	\$11,695.61		
Clerk Fee - Other	\$1,105.97		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$148.87		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$1,061.46		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$34.08		
Law Enforcement Training (LET) Fund surcharge	\$300.00		
Domestic Violence Shelter surcharge	\$298.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$100.00		
Total Other Revenue	\$14,743.99		

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**CITY OF ROLLA
CASH ANALYSIS REPORT
March 31, 2022**

GENERAL FUND

CASH IN BANK	\$	24,957.20
NIB GENERAL FUND	\$	24,538.36
CASH - BAIL BONDS	\$	-
ROLLA MUNICIPAL COURT	\$	3,718.50
ASI FLEX 125	\$	14,091.61
CASH - HEALTH ACCOUNT	\$	-
TIF ACCOUNT - EATS	\$	120,381.73
TIF ACCOUNT - PILOT	\$	33.70
CASH - PAID UNDER PROTEST	\$	15.00
INVESTMENTS - GENERAL FUND	\$	1,272,744.35
USE TAX MMA	\$	736,293.34
MMA - GENERAL FUND RESERVE REBUILD	\$	503,150.19
POLICE EVIDENCE FUNDS	\$	18,573.64
CITY SEIZURES & FORFEITURES	\$	17,641.99
TASKFORCE SEIZURES & FORFEITURES	\$	580,012.33
ANIMAL CONTROL SHELTER COMM PARTNER	\$	130,805.45
ANIMAL CONTROL SHELTER RESERVE	\$	616,820.08
PROPERTY FIRE DAMAGE ACCOUNT	\$	17.02
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$	-
DISASTER RESPONSE	\$	-
GENERAL FUND CREDIT CARD ACCOUNT	\$	249,158.00
US BANK ESCROW	\$	-
INVESTMENTS - CDS	\$	-
EAC ACCOUNT	\$	-
GENERAL FUND TOTALS	\$	4,312,952.49

SEWER FUND

CASH IN BANK	\$	249,892.58
NIB GENERAL FUND	\$	70.00
SEWER FUND MMA	\$	1,600,779.92
SEWER FUND DEPREC & RESERVE	\$	502,924.66
INVESTMENTS - GENERAL FUND	\$	13,298.39
GENERAL FUND CREDIT CARD ACCOUNT	\$	4,240.44
US BANK ESCROW	\$	-
INVESTMENT - CDS	\$	-
SEWER FUND TOTALS	\$	2,371,205.99

ENVIRONMENTAL SERVICES FUND

CASH IN BANK	\$	1,459,833.85
NIB ENV SVS FUND	\$	-
INVESTMENTS - GENERAL FUND	\$	262.78
GENERAL FUND CREDIT CARD ACCOUNT	\$	7,495.66
MMA PCB	\$	70,276.10
ENV SVS CC	\$	72,274.23
INVESTMENT - CDS	\$	-
ENV SVS FUND TOTALS	\$	1,610,142.62

ARPA FUNDING

CASH IN BANK	\$	417.26
ARPA FUNDING MMA	\$	106,871.10
AIRPORT FUND TOTALS	\$	107,288.36

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CITY OF ROLLA
CASH ANALYSIS REPORT
 March 31, 2022

AIRPORT FUND

CASH IN BANK	\$ (342,470.33)
NIB GENERAL FUND	\$ 208.34
GENERAL FUND CREDIT CARD ACCOUNT	\$ 17,175.54
INVESTMENTS - MMA	\$ 140,798.69
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 27,300.00
AIRPORT FUND TOTALS	\$ (156,987.76)

CEMETERY FUND

CASH IN BANK	\$ -
CASH - MMA	\$ 330,117.44
INVESTMENTS - RESTRICTED	\$ -
CEMETERY FUND TOTALS	\$ 330,117.44

STREET FUND

CASH IN BANK	\$ 2,259,086.60
NIB GENERAL FUND	\$ -
GENERAL FUND MMA	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 10,600.56
CASH - MMA	\$ 1,078,206.23
MODOT RESERVE	\$ 1,505,989.84
INVESTMENT - CDS	\$ -
STREET FUND TOTALS	\$ 4,853,883.23

RECREATION FUND

CASH IN BANK	\$ 306,295.47
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
DEPR RES & EQUIP - MMA	\$ 306.61
INVESTMENT - CDS	\$ -
INVESTMENTS - SALES TAX	\$ -
CENTRE CC	\$ -
RECREATION FUND TOTALS	\$ 306,602.08

HEALTH INSURANCE FUND

HEALTH INSURANCE RESERVE	\$ 500,767.34
CASH - HEALTH ACCOUNT	\$ 641,188.37
GENERAL FUND CREDIT CARD ACCOUNT	\$ 27,172.66
HEALTH FUND TOTALS	\$ 1,169,128.37

PARK FUND

CASH IN BANK	\$ 71,292.83
NIB GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 30.00
INVESTMENTS - PARK SALES TAX	\$ 399,965.95
PARKS CC	\$ 113,576.75
PARK FUND TOTALS	\$ 584,865.53

PARK LAND RESERVE FUND

CASH IN BANK	\$ 55,984.68
PARK LAND RESERVE ACCOUNT	\$ 18,564.94
PARK LAND RESERVE FUND TOTALS	\$ 74,549.62

GRAND TOTAL ALL FUNDS **\$ 15,456,459.61**

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC

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CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
March 31, 2022
50% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>GENERAL FUND</u>				
REVENUES	\$14,359,238.00	\$ 7,193,129.74	\$ 7,166,108.26	50.1%
EXPENDITURES				
GENERAL ADMINISTRATIVE	\$ 676,855.00	\$ 401,289.20	\$ 275,565.80	59.3%
ADMINISTRATION	\$ 312,932.00	\$ 150,617.29	\$ 162,314.71	48.1%
LIBRARY	\$ 300,750.00	\$ 150,949.37		50.2%
FINANCE	\$ 679,960.00	\$ 413,188.82	\$ 266,771.18	60.8%
LEGAL	\$ 67,300.00	\$ 40,292.67	\$ 27,007.33	59.9%
COURT	\$ 92,990.00	\$ 49,688.83	\$ 43,301.17	53.4%
TELECOMMUNICATIONS	\$ 1,438,550.00	\$ 641,992.12	\$ 796,557.88	44.6%
ANIMAL CONTROL	\$ 831,455.00	\$ 144,966.21	\$ 686,488.79	17.4%
POLICE	\$ 5,522,076.00	\$ 2,810,647.98	\$ 2,711,428.02	50.9%
FIRE	\$ 3,990,300.00	\$ 1,755,583.34	\$ 2,234,716.66	44.0%
ROLLA RURAL FIRE	\$ -	\$ 292,127.67	\$ (292,127.67)	#DIV/0!
BUILDING SERVICES	\$ 92,165.00	\$ 36,163.14	\$ 56,001.86	39.2%
COMMUNITY DEVELOPMENT	\$ 513,925.00	\$ 230,848.34	\$ 283,076.66	44.9%
ECONOMIC DEVELOPMENT	\$ 53,000.00	\$ 52,927.16	\$ 72.84	99.9%
TOTAL EXPENDITURES	\$14,572,258.00	\$ 7,171,282.14	\$ 7,251,175.23	49.2%
REVENUES OVER/UNDER EXPENDITURES	\$ (213,020.00)	\$ 21,847.60	\$ (85,066.97)	
<u>SEWER FUND</u>				
REVENUES	\$ 9,294,965.01	\$ 22,543,828.25	\$(13,248,863.24)	242.5%
EXPENDITURES	\$ 8,607,349.00	\$ 6,408,245.89	\$ 2,199,103.11	74.5%
REVENUES OVER/UNDER EXPENDITURES	\$ 687,616.01	\$ 16,135,582.36	\$(15,447,966.35)	
<u>ENVIRONMENTAL SERVICES FUND</u>				
REVENUES	\$ 3,760,750.00	\$ 1,633,028.30	\$ 2,127,721.70	43.4%
EXPENDITURES				
RECYCLING	\$ 582,720.00	\$ 250,094.32	\$ 332,625.68	42.9%
SANITATION	\$ 2,822,900.00	\$ 1,319,494.59	\$ 1,503,405.41	46.7%
VEHICLE MAINTENANCE	\$ 448,560.00	\$ 254,629.52	\$ 193,930.48	56.8%
TOTAL EXPENDITURES	\$ 3,854,180.00	\$ 1,824,218.43	\$ 2,029,961.57	47.3%
REVENUES OVER/UNDER EXPENDITURES	\$ (93,430.00)	\$ (191,190.13)	\$ 97,760.13	
<u>ARPA FUNDING</u>				
REVENUES	\$ -	\$ 1,956,951.71	\$ (1,956,951.71)	#DIV/0!
EXPENDITURES	\$ -	\$ 1,975,205.35	\$ (1,975,205.35)	#DIV/0!
REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ (18,253.64)	\$ 18,253.64	

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CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
March 31, 2022
50% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>AIRPORT FUND</u>				
REVENUES	\$ 661,206.00	\$ 362,921.42	\$ 298,284.58	54.9%
EXPENDITURES	\$ 663,425.00	\$ 434,289.22	\$ 229,135.78	65.5%
REVENUES OVER/UNDER EXPENDITURES	\$ (2,219.00)	\$ (71,367.80)	\$ 69,148.80	
<u>CEMETERY FUND</u>				
REVENUES	\$ 13,200.00	\$ 15,244.00	\$ (2,044.00)	115.5%
EXPENDITURES	\$ 20,000.00	\$ 1,337.50	\$ 18,662.50	6.7%
REVENUES OVER/UNDER EXPENDITURES	\$ (6,800.00)	\$ 13,906.50	\$ (20,706.50)	
<u>STREET FUND</u>				
REVENUES	\$14,707,990.50	\$ 3,174,105.73	\$ 11,533,884.77	21.6%
EXPENDITURES				
STREET	\$ 6,459,175.00	\$ 3,178,988.63	\$ 3,280,186.37	49.2%
TDD	\$ 4,869,228.00	\$ 899,344.51		
ENGINEERING	\$ 883,150.00	\$ 433,540.28	\$ 449,609.72	49.1%
TOTAL EXPENDITURES	\$12,211,553.00	\$ 4,511,873.42	\$ 3,729,796.09	
REVENUES OVER/UNDER EXPENDITURES	\$ 2,496,437.50	\$ (1,337,767.69)	\$ 7,804,088.68	
<u>RECREATION FUND</u>				
REVENUES	\$ 815,000.00	\$ 850,002.35	\$ (35,002.35)	104.3%
EXPENDITURES				
AQUATICS	\$ -	\$ 6,863.14	\$ (6,863.14)	#DIV/0!
ADMINISTRATION	\$ 750,205.00	\$ 373,531.73	\$ 376,673.27	49.8%
MAINTENANCE	\$ -	\$ 18,571.82	\$ (18,571.82)	#DIV/0!
TOTAL EXPENDITURES	\$ 750,205.00	\$ 398,966.69	\$ 351,238.31	53.2%
REVENUES OVER/UNDER EXPENDITURES	\$ 64,795.00	\$ 451,035.66	\$ (386,240.66)	
<u>PARK FUND</u>				
REVENUES	\$ 1,760,942.00	\$ 977,965.94	\$ 782,976.06	55.5%
EXPENDITURES				
ADMINISTRATION	\$ 226,125.00	\$ 128,771.10	\$ 97,353.90	56.9%
PARKS	\$ 1,168,790.00	\$ 376,805.02	\$ 791,984.98	32.2%
SPLASHZONE	\$ 232,250.00	\$ 35,969.26	\$ 196,280.74	15.5%
OUTDOOR RECREATION	\$ 199,935.00	\$ 56,030.03	\$ 143,904.97	28.0%
TOTAL EXPENDITURES	\$ 1,827,100.00	\$ 597,575.41	\$ 1,229,524.59	32.7%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,158.00)	\$ 380,390.53	\$ (446,548.53)	

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
March 31, 2022
50% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>PARK LAND RESERVE FUND</u>				
REVENUES	\$ 1,000.00	\$ 1,303.71	\$ (303.71)	130.4%
EXPENDITURES	\$ 39,500.00	\$ -	\$ 39,500.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (38,500.00)	\$ 1,303.71	\$ (39,803.71)	

**MINUTES
 ROLLA PLANNING AND ZONING COMMISSION MEETING
 ROLLA CITY HALL COUNCIL CHAMBERS
 TUESDAY, APRIL 12, 2022**

Presiding: Don Brown, Chairperson

Commission Members Present: Robert Anderson, Janece Martin, Russell Schmidt, Monte Shields, Kevin Crider

Commission Members Absent: Lister Florence Jr.

- I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, March 15, 2022. **Chairperson Don Brown approved the minutes as printed and distributed.**
- II. REPORT ON RECENT CITY COUNCIL ACTIONS:** NONE

III. OLD BUSINESS:

1. **SUB21-07, Ridgeview Christian Church Plat 1:** A Minor Subdivision Final Plat to combine several lots into one lot and vacate the rights-of-way of Walker Ave and Ridgeview Rd adjacent to the property. **Applicant has requested to be tabled to the May 10, 2022 meeting.**

A motion was made by Russell Schmidt, seconded by Monte Shields, to approve the applicant's request to table the case to the May 10 meeting. A voice vote showed all in favor.

IV. PUBLIC HEARING:

1. **SUB22-03, Bradley Addition:** A Minor Subdivision Final Plat to combine several lots into 3 lots; dedicate rights-of-way for 13th Street and Tim Bradley Way; and vacate portions of the rights-of-way of Spring Avenue, 13th Street, and an alley between Poole Ave, Spring Ave, 13th Street, and University Dr.

Tom Coots presents the staff report. **Russell Schmidt** asks if Dairy Queen will be affected by this change. **Coots** states the Dairy Queen property is not in the affected area of the proposed subdivision.

Don Brown asks what will happen to University Drive, and how will people have access to the parking lot that is currently off University Drive. **Coots** states 13th street will remain open temporarily for access to the parking lot. University Drive is planned to be

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vacated after the new road is constructed and then the road would become university property.

Shields asks why the road is changing to Tim Bradley Way. **Coots** states the name change came from a major donor for the project.

Brown opens the public hearing. Seeing no questions from the audience or commissioners, he closes the public hearing.

A motion was made by Monte Shields, seconded by Kevin Crider, to recommend approval to City Council to combine several lots into 3 lots; dedicate rights-of-way for 13th Street and Tim Bradley Way; and vacate portions of the rights-of-way of Spring Avenue, 13th Street, and an alley between Poole Ave, Spring Ave, 13th Street, and University Dr. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Shields, and Crider. Nays: None. The motion passes unanimously.

2. **ZON22-01, Collective Solutions:** A rezoning (map amendment) from the C-3, Highway Commercial district to the M-1, Light Manufacturing district at 1898 Old Saint James Rd.

Coots presents the staff report.

Kevin Crider asks if the M-2, Heavy Manufacturing District has a height limit. **Coots** states it does not. **Crider** asks why the change in rezoning to M-1, Light Manufacturing District, instead of going back to the original zoning of M-2, Heavy Manufacturing District. **Coots** states the M-2, Heavy Manufacturing District, allows for more industrial uses that would not be suited nor as safe to have so close to town.

Don Brown opens the public hearing.

Russell Been is a representative from Collective Solutions, located at 340 Marshall Rd, Valley Park, MO 63088. He states they are rezoning only a portion of the lot at the subject property so the auto repair shop on the lot can stay open.

Schmidt asks for clarification regarding City Council's approval. **Been** states City Council has two conditions of approval proposed. One is that a rezoning is approved to allow for the height of the cell tower, and the other is that they request a relief of setback from the Board of Adjustment.

Zach Buchheit, is a representative for SBA Communications located at 7700 Forsyth Boulevard Suite 1100, St. Louis, MO 63105. He states City Council has not approved anything yet, but instead approved a motion that rescinds the resolution to deny the Conditional Use Permit.

Buchheit states he believes there are key defects with this rezoning application. He hands out copies of the excerpts of the Zoning Ordinances to commissioners. He states the minimum area in order to rezone is 10,000 square feet as stated in City of Rolla Codes in Sec. 42-196.3. The subject lease area falls short of that minimum requirement.

Buchheit also references City of Rolla Codes, in Sec. 42-230.6, which gives the requirements for landscaping and buffer yards when rezoning from C-3, Highway Commercial District to M-1, Light Manufacturing District. He mentions the importance of these requirements since these are dissimilar districts. **Buchheit** also mentions he felt this process was rushed.

Buchheit states that the application for the rezoning appears to have been submitted too late for the Commission to review the request at this meeting.

Russell Been spoke again to this issue. He requested that the Commission grant the application with the condition that they get the extra space needed to meet the 10,000 square feet requirement, as well as a condition to have a written letter from the auto shop owner on the existing C-3 lot, stating he would waive the buffer yard requirement.

Seeing no more questions from the audience or commissioners, **Brown** closes the public hearing.

Monte Shields asks if the Commission can make the conditions of approval the same that Mr. Been mentioned. **Coots** states on the south side of the subject property there is no buffer requirement since another industrial district is adjacent. On the northern side, since there is no intent to subdivide the property, there will be no requirement of buffer yards for property that is only being leased.

A motion was made by Monte Shields to recommend approval to City Council with the condition that the subject property is granted the extra square footage to meet the minimum requirements.

Coots states that since the land is only being leased, the minimum lot size does not apply for a rezoning.

The existing motion made by Monte Shields was changed to recommend approval to City Council to approve a rezoning (map amendment) from the C-3, Highway Commercial district to the M-1, Light Manufacturing district at 1898 Old Saint James Rd. This was seconded by Russell Schmidt. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Shields, and Crider. Nays: None. The motion passes unanimously.

V. NEW BUSINESS:

1. **SUB22-04, Replat of Lots 2 and 3 Happy Jack's:** A Minor Subdivision Final Plat to reorganize 2 residential lots.

Coots presents the staff report. Shields asks why the request was made. Coots states that the applicant wishes to build behind the house on 400 Lariat Lane. Since two houses cannot be built on the same lot in the R-1, Single Family District, the applicant is requesting to reorganize the lots so they can build where they are wanting.

A motion was made by Russell Schmidt, seconded by Janece Martin, to recommend approval to City Council to reorganize 2 residential lots. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Shields, and Crider. Nays: None. The motion passes unanimously.

VI. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF: NONE

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 6:07 p.m.
Minutes prepared by: Sarah West

NEXT MEETING: Tuesday, May 10, 2022

10.5.4

Park Advisory Commission

Meeting Minutes

March 23, 2022

Zoom/City Hall, 3rd Floor Conference Room

Members Present: Larry Thomas

Members Present by Zoom: Ken Kwantes, Mike Fleishhauer, Sue Arnold, and Susan Wrasmann

Absent: Andrew Meggitt

Others Present: Floyd Jernigan and Julie Rodgers

Others Present by Zoom: Stan Busch

1. Call to Order

- Mr. Kwantes called the meeting to order at 5:04 p.m.

2. Approval of Minutes

- Mr. Kwantes asked if there were any additions or corrections to last meeting's minutes. There were none. Sue Arnold made a motion to approve the Feb. 10, 2022, minutes. Susan Wrasmann seconded approval and the motion passed with no opposition.

3. Financials

- Mr. Jernigan noted that Sales Tax collections are ahead of same period vs last February. Personnel expense (insurance timing) is up slightly from last year. We're just beginning to start our hiring process. We will start doing interviews, but will also be bringing back staff from last year. Parks is gearing up for the spring season for Maintenance, as well as our Park Programs.

4. Director's Narrative

- Renewing MOU's for downtown planters. Still waiting on some businesses to sign the agreement, but we're about 80% finished on renewals. There are 43 planters maintained last year by local businesses for the 20 locations. Four locations plant their own, so we're working with Gary Peters at Suncliff to plant the rest of the planters. Lonna Sowers and RDBA does the legwork of contacting each of the businesses.
- Mr. Jernigan received notification that our status as a Tree City USA designee was renewed. We were also notified that we received a 2021 Growth Award. Mr. Jernigan took part in the Urban Forestry social media webinar on March 22. They gave resources to look at that could be helpful. Mr. Jernigan did a survey afterwards.
- We have two different groups doing cleanup projects on the ACORN Trail, Rolla High School Key Club and the Boy Scouts of America Venture Crew 2718. Mr. Jernigan asked them to take pictures and we would place it on social media and send to the Focus.

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- Staff selected and Board agreed on the Miracle Hutchison play structure for Buehler Park. At last meeting, we were going to ask them if they could change out a few components of their proposed structures. They agreed to switch a shaded area for a couple of “dino” climbers, a backbone, and skull. These changes will help contribute to the park having more of a dinosaur theme. We signed off on the color scheme and Mr. Butz signed off on the contract after Council gave its approval. The construction might take up until the end of this fiscal year due to difficulties in getting material.
- Marie talked to the pickleball group about a league in May and a tournament in July.
- We ordered a new backstop for the tennis courts in Ber Juan Park.
- Mr. Kwantes spoke about work that had been done involving two trees on the corner of Highland and Forum. It knocked down a couple of our plaques, which seem to be missing. Stan Busch said his crew had picked them up, but we will have to order new signs because those were in bad condition.
- Mr. Jernigan talked to Darin Pryor in Engineering about a few trees on Vienna. Mr. Jernigan spoke with Mike Fleishhauer about it and he helped us regarding this issue.

5. Chemtroller Purchase

- Mr. Jernigan reported that the unit we have is not that old, but it is not current with today’s technology. For any kind of technical help, you have to call California and the answers we receive over the phone are not always helpful. It would be beneficial for us to have a system with which we can receive local service as well as computer access from off site, instead of having to be present at the pump room. Literature regarding our system suggests it is not big enough for our needs.

Mr. Jernigan talked to several vendors for recommendations on a system that would fit our needs.

Mr. Jernigan spoke to others who recommended the features we will be getting with the new system. He was told that other companies have replaced the system we have, which is better for much smaller applications, such as private pools or condos. Mr. Kwantes also suggested Mr. Jernigan contact Scott Hester of Counsilman Hunsaker for his input.

Any new system needs to provide more readings than we get at present, which will help provide a more accurate reading on water quality – combined chlorine, free chlorine, Oxygen Reduction Potential, acid, and temperature. With the new system, we would be able to do adjustments from a phone, rather than needing to be there physically to do any changes.

Mr. Kwantes commented that it looks like this is a good choice for us.

Mike Fleishhauer made a motion to approve Mr. Jernigan’s recommendation. Sue Arnold seconded the approval. All were in favor and motion passed with no opposition.

Mike Fleishhauer suggested we may be able to use the older system in a future water system.

6. Discussion

- Mr. Kwantes asked about the bank mower bid that was included in the meeting packet. Mr. Jernigan asked Stan Busch to talk about it. Staff recommends approving the Steiner from TurfWerks. Stan said that we are going to split the purchase with the Street Department/Public Works. We were able to get the Steiner out on Bardsley to mow the bank

11-11-2

near the railroad tracks, which Public Works has been weed eating by hand. The Steiner did a super job on the bank. We can sell our old Dewease on Gov Deals.

Sue Arnold moved to approve the recommended mower. Mike Fleishhauer seconded approval. Having none opposed, the motion passed.

- Mr. Thomas asked if we are going to be able to get back to in-person meetings, rather than meeting via Zoom. All said yes, barring any unforeseen circumstances, we should be able to meet in person.
- Mr. Jernigan spoke to the group about being out of town with his wife during the month of April due to her surgery. He is always available by phone and email.

7. Adjournment

- Sue Arnold made a motion to adjourn. Mike Fleishhauer seconded. All were in favor, with no opposition. The meeting adjourned at 5:28 p.m.
- The next regular Park Board Meeting is scheduled for Wednesday, May 25, at 5 p.m. Mr. Kwantes suggested we make final determinations when it is closer to our meeting date. Depending on what is going on in the parks, we will determine where we want to meet.

Julie Rodgers compiled the meeting minutes.

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, APRIL 5TH @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.
Steve Flowers, Com. Dev.
Floyd Jernigan, Parks & Rec.
Brady Wilson, Environmental Services

Sarah West, Com. Dev.
David Forshee, Public Works
Dale Brown, RMU

NEW BUSINESS:

1. **SUB22-04: Happy Jacks Replat:** A request for a minor subdivision to subdivide two lots located at 400 Lariat Lane and 913 South Rolla Street.

David Forshee stated the Missouri minimum standards were not met for the boundary lines.

Dale Brown stated there were no issues with water or electric.

2. **ZON22-01: Collective Solutions LLC:** Rezoning of 1898 Old Saint James Road from the C-3, Highway Commercial District to the M-1, Light Manufacturing District.

Steve Flowers asked if there is a buffer requirement. **Tom Coots** no.

Flowers asked if the owner could sell the property that has been surveyed for use of the cell tower. **Coots** not as it is, but it could be subdivided if 26 square feet were added.

Minutes Prepared By: Sarah West

NEXT MEETING:

Tuesday, April 19th @ 1:30 P.M.

14.1.1

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, APRIL 19TH @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Darin Pryor, Public Works
Tom Coots, Com Dev
Will Loughridge, Police
David Forshee, Public Works
Adam Bloch, Applicant from Ridgeview
Bill Duley, Applicant from Ridgeview

Dale Brown, RMU
Chad Davis, RMU
Ron Smith, Fire
Brady Wilson, Environmental Services
Sarah West, Com Dev

NEW BUSINESS:

1. **Blues Lake Campground:** Pre-application discussion regarding proposed campground at Joan Drive and Bridge School Rd.

Tom Coots commented that the developer will have to go through several steps. First seems to be asking for a text amendment to the City Ordinances to permit camping for more than 7 days. The use does seem to be allowed by-right in the C-3 district. There will be a need to vacate Joan Drive and combine lots by a minor subdivision. A portion of the property to be bought does appear to be the remnants of an illegal lot split. This would be fixed if they do the minor subdivision. A PUD had been suggested as a way to deal with issues about parking surfaces, additional recreation for the public, adding single-family dwellings to rent, and possibly to deal with the 7 day maximum. A PUD does not appear to be appropriate to deal with the 7 day maximum, however.

Darin Pryor stated City Ordinances do not allow for any non-hard surface parking. He mentioned that there is no sewer service to any property not in the City limits, so the part of the property not in City limits would need to be annexed if anything we ever developed on that area that needed sewer access. The lake is a regional stormwater pond, so it may have capacity for this development. It would need to be figured out.

Chad Davis asked if the campground is proposed within City limits. **Pryor** yes.

Committee had discussion about the length of the campers stay, with concerns about the campground turning into a mobile home park.

Davis asked about how the applicant will provide electrical/water service to the campground. By individual meters or by one master meter? One meter would be recommended, as the construction of water mains and the service fees would be excessive.

David Forshee mentioned concerns about the owner selling individual lots within the property, as has happened at other camps in Missouri.

Ron Smith commented about adding a main circle for fire access. He states that each camper needs to be within 150 feet of fire access. Committee had discussion about access to the campground. Two main entries are proposed. Seems to be required due to the number of spaces. All spaces would need to be within 400 feet of a hydrant, thus additional hydrants may be needed.

NFPA 1194 does provide some standards for RV parks and campgrounds. The developer should familiarize themselves, as this may have design requirements that could impact the layout.

Davis asked how the City will keep record of the time length that the campers stay. **Pryor** stated the applicant claimed he had no way of keeping track of how long campers were staying. It seems easy to have a log.

Tom Coots comments that the Building Code may restrictions about people living in an RV on a permanent basis. A conversation with Steve Flowers, Building Official after the DRC meeting confirmed that Flowers would argue the Building Code limits temporary occupancy to 30 days and he would suggest that any duration allowed in Codes be limited to the 30 days. If City Council were to approve a greater length of time, he would not push the point.

2. **Ridgeview Christian Church:** Discussion regarding campus plan and proposed vacation of Ridgeview Dr and Walker Ave.

Darin Pryor commented a cul-de-sac is needed on the north end of the proposed vacated road. Committee had discussion about the size of the cul-de-sac. Will verify the size and let them know.

Bill Duley asked what the difference was between Walker and Ridgeview. **Pryor** stated Codes dictate a certain maximum length of a dead end without a turnaround. Ridgeview is too short to require it, but Walker is too long to not have it.

Brady Wilson asked what would happen to Ridgeview Road. **Pryor** if Ridgeview is vacated, it would become property of the church. Ridgeview would be a City street up until the church's property.

Darin Pryor stated the roads would still need a utility easement if vacated.

David Forshee mentioned if the road is vacated, the church could be looking at an address change due to having no access off Ridgeview Road.

Pryor asked how fire would be accessing the church. **Ron Smith** stated if the changes were made, he would take Adrian Street and then turn onto Ridgeview Road. Committee had discussion about addressing and access to the church.

Smith stated he would need more dimensions from the applicant as well as fire access lanes to determine if fire could get back out through the parking lot.

Smith asked about the location of the fire hydrants. Committee had discussion about hydrants.

Tom Coots mentioned the requirements for landscaping.

Bloch inquired about speed bumps along the road if the proposed vacation is not allowed. **Pryor** stated that no speed bumps are allowed.

Pryor stated the applicant would need to dedicate a portion of the cul-de-sac to the City.

Wilson asked if any parking was allowed in the turnaround area, and if there will be signs or yellow lines needed. **Pryor** stated there will be no parking in that area, and an ordinance can be passed to put up signs if needed.

Minutes Prepared By: Sarah West

NEXT MEETING:

Tuesday, May 17th @ 1:30 P.M.

10.1.4



**City of Rolla – Bicycle Pedestrian Advisory Committee
2021 Year End Summary**

August 12, 2020 Meeting

Staff:

1. Requested and unanimously received approval of year end summary.
2. Discussed suggested facilities, route planning, and possible future projects developed at the March 16, 2020 Design Charrette. Committee and staff agreed that it was a beneficial planning tool that should be held each year.
3. Staff discussed rescheduling of improvement projects for Coventry Trail II (2021-2022), Pine Street (2021-2022) and 12th Street (2022-2023).
4. Ms. McClay presented materials purchased for the bicycle safety event at Lions Club Park on Saturday, May 18, 2019.

Committee Members:

1. David Schott requested an updated map of future projects color coded by year as well as a map highlighting projects developed at the design charrette. Maps to be provided by September meeting.

September 16, 2020 Meeting

Staff:

1. Reviewed the progress of projects scheduled for construction during 2020-2021 fiscal year as well as future projects depicted on the maps included in the handouts.

Committee members:

1. Tom Coots discussed the feasibility of running the 7th Street sidewalk along the creek and developing as a trail.
2. Dennis Noel suggested fund raising efforts may assist in financing the construction of trails that are currently unfunded, including pertinent amenities.
3. Cody Norris remarked on increased trail usage during COVID and the need to shift the committee's top priority to education.
4. Dennis Noel presented the idea of including bicycle themed decorations along the trails.
5. Jonathan Garrett invited committee members to attend the S&T Campus Master Plan Webinar.
6. Dennis Noel discussed potential of developing a trail along Lovers Lane north and east to Quail Run Road for safety concerns.
7. Jeremy Jamison requested landmarks be added to future maps for clarity sake.

April 28, 2021 Meeting

Staff:

1. Committee members were encouraged to attend the Open House meeting in June of 2021 to help present future projects to the public.

2. Dick Elgin's official resignation letter was presented to the committee. David Schott became a citizen representative as opposed to City Council representative.
3. Discussion regarding BIRD scooters desire to operate in Rolla. Will be presented to the City Council then seek reviews from other communities.
4. Funded projects for 2020 through 2023 presented, including Oak from 6th to 72, 7th from Holloway to Forum, Cemetery Trail, Pine Street (including feasibility one way to two way), 12th from Pine to the Centre, and sidewalk along the north side of 18th from Farrar to Forum.

Committee members:

1. Dennis Noel revisited the idea of including bicycle themed decorations along the trails.
2. David Schott and Tom Coots expressed concern over the removal of trees along 7th Street in conjunction with sidewalk installation. Hargis assured committee members that the removal of trees would be at a minimum and would consider reducing lane width.
3. David Schott would like to include signage along with the Cemetery Trail to create a loop in the trail network.
4. Discussed the use of small columnar trees and groundcover along Pine Street.
5. Jeremy Jamison suggested more frequent meetings in the committee's efforts to achieve Silver status with the League of American Bicyclists.
6. The committee should have a presence at the Summerfest Kids Bike Race. Anne McClay and Moriah Renaud volunteered to attend.
7. Members of the committee will attend the Kids Safety Day event at Lions Club Park on May 22nd.

May 12, 2021 Meeting

Staff:

1. After researching BIRD scooters in three other communities, the committee will introduce the concept to council, provide a sample contract, ensure the city has no liability, approach RDBA for their endorsement and obtain letters of support from RPD and S&T PD. A motion was made and seconded to move forward with endorsement by BPAC.
2. Moriah Renaud was appointed to the committee to fill Dick Elgin's chair. Introductions were made.
3. Committee discussed steps needed to achieve Silver status in 2022. These included continued expansion of bike network, bicycle safety education, increase the number of local League Cycling instructors, improving Bike Month events, developing a letter of intent for achieving Silver status, researching state cycling laws and considering re-implementation of the bike patrol unit using VIPS volunteers.
4. Anne McClay recapped the Kids Safety Day event meeting she attended on May 5th. Giveaway items have been ordered or received. Moriah Renaud, Dave Schott, Jeremy Jamison and Cody Norris will man the booth at the May 22nd event.

Committee members:

1. Dennis Noel revisited the idea of including bicycle themed decorations along the trails using surplus bicycles from the Police Department. Doug James stated that there was a good supply of surplus available.

June 16, 2021 Meeting

Staff:

1. BPAC's contribution to the Kids Safety Day event on May 22nd, 2021 was well received. Large and X-large helmets were not as popular as the small/medium and the committee should consider purchasing the

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adjustable helmets next time around. The committee worked with Ron Effland from Missouri S&T and should consider partnering with him on future events.

2. The Summerfest Bicycle/Tricycle race on June 5th distributed additional surplus helmets. There was minimal turnout. Roy Jacobs, event organizer, would like to partner with BPAC on future events.
3. BIRD Scooters was interested in extending its operating hours to 9:00 which would mean a change to the agreement. Public Works staff will be in charge of confiscating abandoned scooters. The phone app will provide all the insurance information to the end user. The scooters have the capability of being "locked down" during inclement weather. Missouri S&T does not want the scooters on campus therefore parking locations on the edge of campus should be considered.
4. It was suggested to pursue a one year contract with the ability to cancel at any time.

Committee members:

1. David Schott presented information about the use of scooters in Fayetteville, Arkansas where he had the opportunity to use them as a tourist. He provided a copy of Fayetteville's Trails and Bikeways Guide.
2. There is concern about safety along the ACORN Trail due to an increase in both homelessness and crime. The committee discussed having a VIPS presence along the trail.

April 14, 2022 Meeting

Staff:

1. Committee membership and one individual membership in League of American Bicyclists will be renewed. This will allow the individual to become a League certified instructor.
2. Mr. Hargis discussed a Proposed Transportation Capital Projects for FY2022-2030. All projects follow guidance set forth by the Complete Streets Policy.
3. Rolla Chamber of Commerce will assist with the ribbon cutting ceremony on Oak Street, to coincide with Bike Week.
4. The City will be installing a Bike/Pedestrian Wayfinding System.
5. Kids Safety Day event will be held on Saturday, May 21 from 10:00 to 2:00. Moriah Mankin (Renaud), Jonathon Garrett and Jeremy Jamison have volunteered to attend. BPAC will contact Ron Effland of Missouri S&T for assistance on the event.
6. "Big Bam" will be in Rolla on June 16, 2022. They are expecting 200+ participants who will be staying overnight in Rolla. The Chamber is asking for volunteers to assist.
7. A motion was made and passed unanimously to include a representative from the Chamber of Commerce as a non-voting member of the committee.
8. A motion was made and passed unanimously to present the annual report to the City Council.

Committee members:

1. David Schott discussed using volunteer efforts to paint additional crosswalks throughout town and recommended painting stripes down the Shared Use Trails to delineate a pedestrian/bike lane.
2. Various ideas for community bike events were suggested.
3. Dennis Noel revisited the idea of creating a single lane Pine Street to allow for a destination/events. Hargis noted that converting Rolla Street to two way would allow for occasional closure of portions of Pine Street. Noel also discussed the idea of including bicycle themed decorations along the trails using surplus bicycles and increasing "Route 66" signage from Waynesville to St. Clair to capitalize on Route 66 theme.



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Bradley Addition: a Minor Subdivision Final Plat to combine several lots into three lots; vacate portions of the rights-of-way of Spring Ave, 13th Street, and an alley between Spring Ave, 13th St, 14th St, and Poole Ave; and dedicate the right-of-way for Tim Bradley Way.

(SUB22-03)

MEETING DATE: May 2, 2022

Application and Notice:

Applicant/Owner - City of Rolla and Missouri S&T

Public Notice - <https://www.rollacity.org/agenda.shtml>

Background:

The City of Rolla, Move Rolla Transportation Development District, and Missouri S&T have partnered to construct a new road to replace University Drive as the entry to the university area from I-44. The new road is currently under construction. The Planning and Zoning Commission did review the planned route.

The plat will reorganize the entire area. The properties were acquired for the road project or by the university. The plat will dedicate needed easements to support the project. Additional vacation of rights-of-way and closures of roads in the area are likely to occur in the future.

The plat also formally names the new roadway 'Tim Bradley Way.' Tim Bradley is a major donor for the project for the university. This action is the first approval involving that name change. University Drive will cease to exist at the conclusion of the project, both in name and physically, as the former road location is planned to be vacated and turned over to the university.

Property Details:

Current zoning - R-1, Single-family; R-2, Two-family; C-2, General Retail; and GI, Government and Institutional
Current use - Vacant/University
Land area - Lot 1 (0.77 acres); Lot 2 (3.51 acres); Lot 3 (2.19 acres)

Public Facilities/Improvements:

Streets - The subject property has frontage on Bishop Ave (Hwy 63), a Primary Arterial road; the new Tim Bradley Way is to be a Major Arterial road; 12th St, 13th St, Poole Ave, and Spring Ave are all local streets.
Sidewalks - Sidewalks are located or proposed to be constructed along the frontage of all road frontages.
Utilities - The subject property should have access to all needed utilities, however, some relocations or construction could be needed depending on how the lots are developed.

V.A.1

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for low/medium density residential and community commercial uses. The plan did not contemplate the relocation of University Drive or the university expansions into the area.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. The vacated streets are no longer needed, and have already been removed. All needed easements have been reserved.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on April 12, 2022 and voted 5-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Public Notice, Plat, Ordinance



Project Information:	Public Hearings:	For More Information Contact:
<p>Case No: SUB22-03 Location: Various Properties Applicant: Curators of University of Missouri and City of Rolla</p> <p>Request: Vacation of portions of ROW of Spring Ave, 13th Street, alleys, and easements</p>	<p>Planning Commission April 12, 2022 5:30 PM City Hall: 1st Floor</p> <p>City Council April 18, 2022 6:30 PM City Hall: 1st Floor</p>	<p>Tom Coots, City Planner tcoots@rollacity.org</p> <p>(573) 426-6974 901 North Elm Street City Hall: 2nd Floor 8:00 – 5:00 P.M. Monday - Friday</p>

V.A.3



What is a Vacation?

A vacation is an application to vacate (or remove) all or a portion of a right-of-way adjacent to a property or an easement on a property. The right-of-way or easement must be found to no longer serve any current or future purpose.

What is a Right-of-Way?

In the context of a vacation application, a right-of-way refers to the area which has been dedicated to the City – usually for a public street. An easement is a portion of land that has granted the City the right to use a private property for some public purpose – usually for utilities, drainage, or access.

How Will This Impact My Property?

Each case is different. Adjacent properties are more likely to be impacted. Please contact the Community Development Office at (573) 426-6974 if you have any questions.

What If I Have Concerns About the Proposal?

If you have any concerns or comments, please try to attend the meeting to learn details about the project. You will be given an opportunity to ask questions or make comments regarding the case.

What If I Cannot Attend the Meeting?

Please try to attend the meeting if you have any questions or concerns. However, if you are unable to attend the meeting, you may provide written comments by letter or email. These comments will be presented to the Board.

What If I Have More Questions?

Please contact the Community Development Office if you have any additional questions.

LEGAL DESCRIPTION

Portions of the right-of-way of Spring Avenue between 12th Street and 13th Street; and portions of the right-of-way of 13th Street between Poole Avenue and 13th Street; and portions of the right-of-way of an alley between 13th Street, University Drive, Poole Avenue, and Spring Ave; and certain easements between 12th Street, Poole Avenue, University Drive, and Bishop Avenue.



ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF BRADLEY ADDITION AND VACATING A PORTION OF SPRING AVENUE, 13TH STREET, AND AN ALLEY.

(SUB 22-03)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Bradley Addition, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: The location and legal description of the streets and alley to be vacated are shown on the attached exhibit and described on the plat.

SECTION 3: Said vacation will not take effect until the subject subdivision plat which addresses all needed utility easements is recorded.

SECTION 4: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 2ND DAY OF MAY, 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

V.A.S

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance

Final Reading

ITEM/SUBJECT: Project #544 – FY 2022 Phase I Asphalt Improvements

BUDGET APPROPRIATION: \$260,000

DATE: 05/02/22

(Phase I - \$260K, Phase II - \$310K, Phase III - \$305K)

COMMENTARY:

City staff received bids for the FY 2022 Phase I Asphalt Improvements project. The bids were as follows:

Pierce Asphalt, LLC PO Box 1264 Rolla, MO 65402	\$256,239.83
N.B. West Contracting 1035 N. Service Rd. Sullivan, MO 63080	\$328,622.48
Melrose Quarry & Asphalt Supply, LLC PO Box 187 Rolla, MO 65402	\$312,622.48
Jefferson Asphalt Company 117 Commerce Drive Jefferson City, MO 65109	\$323,230.00

This phase overlays several sections of roads listed in the chart below.

2022 ASPHALT OVERLAYS (PROJECT 544)							
LOCATION	FROM	TO			MILLING SY	Tack	TONS
Elm Street	12 th Street	63-HWY			8,605	799	968
14 th	Pine Street	Oak Street			3,497	281	256
Public Works Yard	McCutchen	Public Works Building			2566	220	738
Public Works Yard	Parking Lot	Public Works Building			N/A	N/A	825

Staff is requesting a final reading of the ordinance authorizing the Mayor to enter into the contract with Pierce Asphalt LLC for \$256,239.83.

ITEM NO. V. B. 1

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla and Pierce Asphalt, LLC., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 2ND DAY OF MAY 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.B. 2

EXHIBIT A

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Pierce Asphalt LLC Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2022 Phase I Asphalt Improvements, PROJECT 544**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2022 Phase I Asphalt Improvements, PROJECT 544**.

V.B.3

EXHIBIT A

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

EXHIBIT A

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$256,239.83 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

V.B.S

EXHIBIT A

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public

V.B.6

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance

Final Reading

ITEM/SUBJECT: Project #545 – FY 2022 Phase II Asphalt Improvements

BUDGET APPROPRIATION: \$875,000

DATE: 05/02/22

(Phase I - \$260K, Phase II - \$310K, Phase III - \$305K)

COMMENTARY:

City staff received bids for the FY 2022 Phase II Asphalt Improvements project. The bids were as follows:

Pierce Asphalt, LLC \$342,215.91
PO Box 1264
Rolla, MO 65402

N.B. West Contracting \$427,429.70
1035 N. Service Rd.
Sullivan, MO 63080

Melrose Quarry & Asphalt Supply, LLC \$450,460.21
PO Box 187
Rolla, MO 65402

Jefferson Asphalt Company \$408,710.30
117 Commerce Drive
Jefferson City, MO 65109

This phase overlays several sections of roads listed in the chart below.

2022 ASPHALT OVERLAYS (PROJECT 545)							
LOCATION	FROM	TO	DEPTH	SQ FT	MILLING SY	Tack	TONS
Soest	Pinetree	Salem	2" BP-1	116,800	14,276	1142	1650
Sycamore	O-HWY	Turkey Run	1" BP-2	137,400	16,794	1222	946
McCutchen	Old STJ	900' N. of Round- about	1" BP-2	51,725	6,322	506	358
18 th Street	63-HWY	Sharp	2" BP-1	33,288	4069	326	459

Staff is requesting a final reading of the ordinance authorizing the Mayor to enter into the contract with Pierce Asphalt LLC for \$342,215.91.

ITEM NO. v.c.1

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla and Pierce Asphalt, LLC., a copy of said agreement being attached hereto and marked Exhibit "A".

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 2ND DAY OF MAY 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

EXHIBIT A

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Pierce Asphalt LLC Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2022 Phase II Asphalt Improvements, PROJECT 545**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2022 Phase II Asphalt Improvements, PROJECT 545**.

V.C.3

EXHIBIT A

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

V.C.4

EXHIBIT A

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$342,215.91 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

V.C.S

EXHIBIT A

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public

V.C.4

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT: Steffanie D. Rogers **ACTION REQUESTED:** Resolution
 Finance Director

DATE: May 2, 2022 **BUDGET APPROPRIATION:** \$124,000.00

SUBJECT: A Resolution to Award Financing Bids

COMMENTARY:

On April 8, 2022, the Finance Department requested bids for financing a backhoe for the Parks Department. This capital expenditure is included in the FY22 budget with an estimated purchase price of \$124,000 and the lease payments were budgeted for a five (5) year period.

On April 25, 2022, financing bids were received and are as follows:

	5 Years	
First Community National Bank	4.75%	\$28,443.23
First State Community Bank	3.25%	\$26,479.56
Phelps County Bank	No Bid	
Southern Bank	4.10%	\$27,934.32
Town & Country Bank	No Bid	
US Bank	3.38%	\$26,475.55

It is the recommendation of staff to award financing to First State Community Bank with an interest rate of 3.25% and annual payments of \$26,479.56 for a five (5) year term.

ITEM NO. VII. A. 1

RESOLUTION NO. _____

A RESOLUTION AWARDING THE FINANCING OF A PARKS DEPARTMENT BACKHOE TO FIRST STATE COMMUNITY BANK AND AUTHORIZE PREPARATION OF LEASE DOCUMENTS.

NOW, THEREFORE, BE IT resolved by the City Council of the City of Rolla, Missouri, as follows:

Section 1: That the Mayor of the City of Rolla, Missouri, is hereby authorized and directed to award on behalf of the City of Rolla, Missouri, lease financing for a Parks Department backhoe between the City of Rolla, Missouri, Phelps County, and First State Community Bank, Missouri. First State Community Bank shall prepare lease-financing documents and the Mayor of the City of Rolla, Missouri shall execute said documents subject to legal review.

Section 2: That this resolution be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR 2ND DAY OF MAY 2022.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

VII. A. 2