

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, January 3rd, 2022; 6:30 P.M.

City Hall Council Chambers

901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, ANN MURPHEY, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JODY EBERLY, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE

Councilman Stanley Mayberry

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – December 6th, 2021
2. City Council Meeting – December 20th, 2021
3. City Council Closed Session Minutes: December 20th, 2021

II. PUBLIC HEARINGS

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

A. Dorsey Newcomb-Executive Director of Sustainable Ozarks Partnership (SOP) and Don Payne-Deputy Director: Update on goals and strategies impacting Fort Leonard Wood.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – November 2021
- b. Building Codes monthly report – November 2021
- c. Police Department Monthly Report – November 2021
- d. Animal Control Division Report – November 2021
- e. RMU monthly reports – November 2021
- f. Park Advisory Commission Minutes for November 17th, 2021
- g. Municipal Court Division Summary – November 2021
- h. Board of Adjustment Minutes for December 9th, 2021
- i. Planning & Zoning Commission Minutes – December 14th, 2021
- j. Development Review Committee Minutes – December 21st, 2021

January 3, 2022

V. **OLD BUSINESS**

- A. **Ordinance** to approve the minor subdivision final plat of Subway Subdivision No. 2. (SUB21-08)
(City Planner Tom Coots) **Final Reading**
- B. **Ordinance** to rezone 4120 and 4122 State Hwy V from the R-2, Two-family district to the M-2, Heavy Manufacturing district. (ZON21-13) (City Planner Tom Coots) **Final Reading**
- C. **Ordinance** to rezone 602 N. Cedar; 407 E. 6th; and 603 N Walnut from the R-3, Multifamily district and the C-2, General Retail district to the C-1, Neighborhood Commercial district (ZON21-12)
(City Planner Tom Coots) **Final Reading**
- D. **Ordinance** to authorize an agreement with the Missouri Highway and Transportation Commission for a State Block Grant to replace the beacon at the Rolla National Airport.
(City Engineer Darin Pryor) **Final Reading**
- E. **Ordinance** to approve Change Orders 4 and 5 for Project 359 – University Drive Realignment.
(Darin Pryor City Engineer) **Final Reading**

VI. **NEW BUSINESS**

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

VIII. **CITIZEN COMMUNICATION**

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION** - None

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 6TH, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons and Victoria Steen

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Jody Eberly, Carrolyn Bolin, Robert Kessinger, and Stanley Mayberry.

Council Members Absent: None

Department Directors in Attendance via Zoom Videoconferencing: Marci Fairbanks Recreation Centre Director

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Fire Chief Ron Smith, City Planner Tom Coots, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Captain Doug James, RMU General Manager Rodney Bourne and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Robert Kessinger to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – November 1st, 2021
2. City Council Closed Session Minutes: November 1st, 2021
3. City Council Meeting – November 15th, 2021
4. City Council Closed Session Minutes: November 15th, 2021

A motion was made by Bolin and seconded by Johnson to approve the minutes as submitted. A voice vote revealed 12 Ayes, zero Nays.

II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- A. RMU Quarterly Report. (General Manager Rodney Bourne) Mr. Bourne reported that operating Revenues were \$30,303,528, an increase of \$894,672 compared to last year. Operating Expenses

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were \$34,541,027 for the same period resulting in an Operating Income loss of \$4,237,500, due to the peak demand from the February 2021 freeze where \$4million extra was spent on power supply. There are no current plans for rate increases. RMU is currently sending billing invoices through a third party vendor leaving late notices (or disconnect notices) as the last thing they have been sending through the RMU office. Beginning January 1st, RMU will no longer be sending those out. Customers will have to sign-up through the e-billing system to be able to get those electronically.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – November 2021
- b. Building Codes Monthly Report – October 2021
- c. Police Department Monthly Report – October 2021
- d. Animal Control Division Report – October 2021
- e. Centre Income Statement – October 2021
- f. RMU Monthly Reports –October 2021
- g. Rolla Board of Public Works Minutes for October 28th 2021
- h. Park Director’s update for December 2021
- i. Park Advisory Commission Minutes for September 22, 2021
- j. Municipal Court Division Summary – October 2021
- k. Development Review Minutes for November 9th and November 16th, 2021
- l. City of Rolla Financial Reports – October 2021
- m. Planning & Zoning Commission Minutes – November 9, 2021

V. OLD BUSINESS

- A. **Ordinance** rezoning 305 S. Oak Street and 304 S Olive Street from the C-1, Neighborhood Commercial district to the C-2, General Retail District. (City Planner Tom Coots) City Counselor Lance Thurman read the ordinance for its final reading, by title: **ORDINANCE 4654: AN ORDINANCE TO APPROVE THE RE-ZONING OF 305 S. OAK STREET AND 304 S. OLIVE STREET FROM THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT. (ZONE21-10) A motion was made by Johnson and seconded by Bolin to approve the re-zoning. A roll call vote revealed the following: Ayes: Steen, Murphey, Higgins, Renaud, Mayberry, Bolin, Lyons, Johnson, Kessinger, Florence, Fridley, and Eberly. Nays: none.**
- B. **Ordinance** rezoning 306 N. Walnut Street from the R-1, Single-family district to the R-3, Multi-family district. (City Planner Tom Coots) City Counselor Lance Thurman read the ordinance for its final reading, by title: **ORDINANCE 4655: AN ORDINANCE TO APPROVE THE RE-ZONING OF 306 N. WALNUT STREET FROM THE R-1, SINGLE-FAMILY DISTRICT TO THE R-3, MULTI-FAMILY DISTRICT. (ZON21-11) A motion was made by Eberly and seconded by Johnson to approve the re-zoning. A roll call vote revealed the following: Ayes: Murphey, Lyons, Mayberry, Bolin, Renaud, Steen, Kessinger, Higgins, Eberly, Florence, Fridley, and Johnson. Nays: none**
- C. **Direction** regarding the request to allow Conditional Use Permit (CUP) for wireless communications facility. City Planner Tom Coots recalled for Council the details of the request pertaining to the CUP. City Counselor Lance Thurman presented a summary review prepared by legal counsel to assist in the decision to approve or deny the CUP by Resolution or Ordinance at the December 20th meeting.

- D. **Ordinance** to approve assignment of Interconnection Agreement to Missouri Joint Municipal Electric Utility Commission for Rolla Solar Farm. (RMU General Manager Rodney Bourne) City Counselor Lance Thurman read the ordinance for its final reading, by title: **ORDINANCE 4656: AN ORDINANCE AUTHORIZING AND APPROVING ASSIGNMENT AND ASSUMPTION OF INTERCONNECTION AND OPERATING AGREEMENT RELATED TO SOLAR FARM.** A motion was made by Bolin and seconded by Kessinger to approve the agreement. A roll call vote revealed the following: Ayes: Lyons, Mayberry, Murphey, Bolin, Renaud, Florence, Kessinger, Higgins, Eberly, Johnson, Fridley, and Steen. Nays: none.

VI. NEW BUSINESS

- A. **Ordinance** repealing Sec. 7-26 of the Rolla City Code and enacting a new 7-26 relating to Cemetery Burial Permit Fees. (Parks Director Floyd Jernigan) As budgeted, a 10% increase for burial fees at the Rolla City Cemetery was recommended to offset the rising cost of inflation and minimum wage impacts over the last two years. City Counselor Lance Thurman read the ordinance for its first reading, by title: **AN ORDINANCE REPEALING SECTION 7-26 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND EXACTING A NEW SECTION 7-26 RELATING TO CEMETERY BURIAL PERMIT FEES.**
- B. **Ordinance** repealing Ordinance 4648 and enacting a new ordinance regarding ward boundaries. (Public Works Director Steve Hargis) The ordinance adopted on November 1, 2021 establishing the new Ward boundaries had discrepancies between the map presented and the boundary descriptions. The proposed Ordinance contains the necessary changes in the descriptions. City Counselor Lance Thurman read the ordinance for its first reading, by title: **ORDINANCE 4657: AN ORDINANCE REPEALING ORDINANCE NUMBER 4648 AND ENACTING A NEW ORDINANCE AMENDING EXISTING ROLLA CITY CODE SECTION 9-1, PROVIDING FOR REAPPORTIONMENT OF POPULATION OF SAID CITY AND DIVISION OF SAID CITY INTO WARDS AND DESCRIBING THE BOUNDARIES OF SAID WARDS.** A motion was made by Fridley and seconded by Bolin to suspend the rules and allow the final reading. A voice vote revealed 12 Ayes and zero Nays. City Counselor Lance Thurman read the ordinance for its final reading. A motion was made by Bolin and seconded by Murphey to pass the ordinance. A roll call vote revealed the following: Ayes: Higgins, Bolin, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, Eberly, and Fridley. Nays: none.
- C. **Ordinance** allowing the Mayor to enter into an agreement with B&B Building Systems for a salt storage building purchase. (Public Works Director Steve Hargis) City Counselor Lance Thurman read the ordinance for its first reading, by title: **AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND B&B BUILDING SYSTEMS TO CONSTRUCT A BRITESPAN BUILDING.**
- D. **Ordinance** to vacate a sanitary sewer easement on lots 168, 177, and 178 of the College Hills Subdivision. (City Engineer Darin Pryor) An applicant requested the vacation of a sanitary sewer easement in College Hills Subdivision where a sanitary sewer is no longer located within the said easement. City Counselor Lance Thurman read the ordinance for its first reading, by title: **AN ORDINANCE VACATING AN EXISTING SEWER EASEMENT IN THE COLLEGE HILLS SUBDIVISION.**

VII. CLAIMS and/or FISCAL TRANSACTIONS – None

VIII. CITIZEN COMMUNICATION – Peter Cook Ward 1 – North Maple Street: Expressed concern over the procedure regarding the passing of the Ward redistricting ordinance.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Appointment of Matthew Crowell for the Board of Adjustment (5 yr. term expires Dec 2026). Motion was made by Murphey and seconded by Bolin to allow the appointment. A voice voted showed 11 Ayes and 1 Nay (Johnson).
- B. Reappointment of Dr. Diana Ahmad to the Library Board (2nd 3 yr. term expires May 2023) Motion was made by Johnson and seconded by Higgins to allow the appointment. A voice vote unanimously carried to approve.
- C. Reappointment of John Denbo to the Library Board (2nd 3 yr. term expires May 2023) Motion was made by Johnson and seconded by Eberly to allow the appointment. A voice vote unanimously carried to approve.
- D. Reappointment of Rachel White to the Library Board (2nd 3 yr. term expires May 2024) Motion was made by Higgins and seconded by Johnson to allow the appointment. A voice vote unanimously carried to approve.
- E. Reappointment of Albert Crump to the Board of Public Works (4 yr. term expires Aug 2025) Motion was made by Bolin and seconded by Eberly to allow the appointment. A voice vote unanimously carried to approve.

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Notice of Candidacy Filing for the April 5th, 2022 Municipal Election. First day of candidate filing for the April 5th, 2022 Municipal Election is Tuesday, December 7th at 8am. Last day to file is December 28th, 2021 at 5pm.

XI. CLOSED SESSION

XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:44 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 20TH, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons and Moriah Renaud

Council Members in Physical Attendance: Terry Higgins, Megan Johnson, Ann Murphey, Matt Fridley, Lister Florence, Carrolyn Bolin, Robert Kessinger, Stanley Mayberry, and Victoria Steen.

Council Members Absent: Jody Eberly

Department Directors in Attendance via Zoom Videoconferencing: Finance Director Steffanie Rogers

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, City Planner Tom Coots, Community Development Director Steve Flowers, Public Works Director Steve Hargis, City Engineer Darin Pryor, Environmental Services Director Brady Wilson, Police Chief Sean Fagan and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Carrolyn Bolin to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

- A. **Public Hearing and Ordinance:** Request to rezone 4120 and 4122 State Hwy V from the R-2, Two-family district to the M-2, Heavy Manufacturing district. (ZON21-13) (City Planner Tom Coots) The applicant (Rolla Community Development Corporation, RCDC) intends to purchase the property and then market the property for industrial development. Mayor Magdits opened the Public Hearing at 6:33 pm. Matt Williams, a representative with RCDC, spoke in favor of the rezoning and the intentions of RCDC regarding the property. With no other comments, the hearing was closed at 6:35pm. City Counselor Carolyn Buschjost read the proposed ordinance for its first reading, by title: AN ORDINANCE TO APPROVE THE RE-ZONING OF 4120 AND 4122 STATE HWY V FROM THE R-2, TWO-FAMILY DISTRICT TO THE M-2, HEAVY MANUFACTURING DISTRICT. (ZON21-13)

- B. **Public Hearing and Ordinance:** Request to rezone 602 N. Cedar; 407 E. 6th; and 603 N Walnut from the R-3, Multifamily district and the C-2, General Retail district to the C-1, Neighborhood Commercial district (ZON21-12) (City Planner Tom Coots) The applicant William Moorkamp of WGM Rentals, LLC) intends to redevelop the property for a professional office space and use. If approved by Council, the rezoning would bring the entire property under one zoning district. Mayor Magdits opened the Public Hearing at 6:38pm. William Moorkamp introduced himself to Council and made himself available for

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questions. With no other comments, the hearing was closed at 6:41pm. City Counselor Carolyn Buschjost read the proposed ordinance for its first reading, by title: AN ORDINANCE TO APPROVE THE REZONING OF 602 N CEDAR; 407 E 6TH; AND 603 N WALNUT FROM THE R-3, MULTI-FAMILY AND C-2, GENERAL RETAIL DISTRICTS TO THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT. (ZON21-12)

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS – NONE

III. OLD BUSINESS

- A. **Ordinance/Resolution** for the approval or denial of a Conditional Use Permit (CUP) for wireless communications facility. (City Planner Tom Coots) Councilperson Fridley made a motion and Councilperson Kessinger seconded, to approve the resolution denying the Conditional Use Permit. City Counselor Carolyn Buschjost read the Resolution for one reading by title: RESOLUTION 1998: A RESOLUTION TO APPROVE FINDINGS OF FACT AND CONCLUSIONS OF LAW TO DENY AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR A 95' MONOLITHIC CELL TOWER LOCATED AT 1900 N. OLD SAINT JAMES ROAD AS REQUESTED BY COLLECTIVE SOLUTIONS LLC IN ACCORDANCE WITH ROLLA CITY CODE CHAPTER 42, DIVISION 22, SUBDIVISION IIA WIRELESS COMMUNICATIONS FACILITIES CODE. There was short discussion before Councilperson Fridley "called for the question" and urged Council to proceed to a vote. A roll call vote revealed the following results: Ayes: Mayberry, Bolin, Renaud, Florence, Kessinger, Johnson, Fridley, and Steen. Nays: Lyons, Murphey, and Higgins. Absent: Eberly. The resolution passed, denying the CUP.
- B. **Ordinance** repealing Sec. 7-26 of the Rolla City Code and enacting a new 7-26 relating to Cemetery Burial Permit Fees. (Parks Director Floyd Jernigan) City Counselor Carolyn Buschjost read the proposed ordinance for its final reading, by title: ORDINANCE 4658: AN ORDINANCE REPEALING SECTION 7-26 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 7-26 RELATING TO CEMETERY BURIAL PERMIT FEES. A motion was made by Bolin and seconded by Johnson to approve fee increase. A roll call vote revealed the following: Ayes: Kessinger, Fridley, Steen, Renaud, Mayberry, Murphey, Johnson, Florence, Higgins, and Bolin. Nays: Lyons. Absent: Eberly.
- C. **Ordinance** allowing the Mayor to enter into an agreement with B&B Building Systems for a salt storage building purchase. (Public Works Director Steve Hargis) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4659: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND B&B SYSTEMS TO CONSTRUCT A BRITESPAN BUILDING. A motion was made by Murphey and seconded by Bolin to approve the agreement. A roll call vote revealed the following: Ayes: Florence, Johnson, Murphey, Fridley, Renaud, Steen, Mayberry, Higgins, Lyons, Bolin and Kessinger. Nays: zero. Absent: Eberly.
- D. **Ordinance** to vacate a sanitary sewer easement on lots 168, 177, and 178 of the College Hills Subdivision. (City Engineer Darin Pryor) City Counselor Carolyn Buschjost read the ordinance for its final reading, by title: ORDINANCE 4660: AN ORDINANCE VACATING AN EXISTING SEWER EASEMENT IN THE COLLEGE HILLS SUBDIVISION. A motion was made by Kessinger and seconded by Bolin to pass the ordinance as written. A roll call vote showed the following: Ayes: Higgins,

Bolin, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, and Fridley. Nays: None. Absent: Eberly.

IV. NEW BUSINESS

- A. **Ordinance** to approve the minor subdivision final plat of Subway Subdivision No. 2. (SUB21-08) (City Planner Tom Coots) The applicant (Sue Banholzer of Banholzer Investments, Inc) intends to develop the lot south of the Subway. Moving the lot line would increase the developable area. City Counselor Carolyn Buschjost read the proposed ordinance for its first reading by title: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF SUBWAY SUBDIVISION NO 2. (SUB 21-08)
- B. **Resolution** to participate in the Global Opioid Settlement. (City Administrator John Butz) The State of Missouri joined a class action suit against opioid manufactures and distributors. Rolla may perhaps receive a small portion of the settlement. Missouri's final allocation is determined by the number of Missouri public entities that sign on. The Resolution would approve the joining of the Global Opioid Settlement Agreement. City Counselor Carolyn Buschjost read the Resolution for one reading, by title: RESOLUTION 1999: A RESOLUTION AUTHORIZING THE CITY OF ROLLA, MISSOURI TO PARTICIPATE IN THE GLOBAL OPIOID SETTLEMENT AGREEMENT AS NEGOTIATED BETWEEN THE STATES AND THE OPIOID MANUFACTURER JANSSEN (JOHNSON & JOHNSON) AND OPIOID DISTRIBUTORS MCKESSON, CARDINAL HEALTH AND AMERISOURCE BERGEN AND POTENTIALLY OTHER MANUFACTURERS OR DISTRIBUTORS. A motion was made by Fridley and seconded by Kessinger to approve the resolution. A roll call votes revealed the following: Ayes: Johnson, Fridley, Steen, Renaud, Higgins, Murphey, Lyons, Bolin, Kessinger, Florence, and Mayberry. Nays: none. Absent: Eberly.
- C. **Ordinance** to authorize an agreement with the Missouri Highway and Transportation Commission for a State Block Grant to replace the beacon at the Rolla National Airport. (City Engineer Darin Pryor) City Counselor Carolyn Buschjost read the Ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A STATE BLOCK AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.
- D. **Motion** to accept sanitary sewer easement from Premier Apartments, LLC for an existing sanitary sewer main at 1206 Bardsley Road. (City Engineer Darin Pryor) This is for an existing sanitary sewer main at 1206 Bardsley Road in which the City does not have record of obtaining an easement. A motion was made by Bolin and seconded by Murphey to accept the easement. A voice vote revealed 11 Ayes and 1 absent.

V. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Award** of bid to Gerstner Electric, Inc. for University Drive Lighting and **Ordinance** authorizing the Mayor to enter into the contract with same. (Darin Pryor City Engineer) While the City is managing Project #359, the MRTDD and Missouri S&T are responsible for funding same. A motion was made by Johnson and seconded by Higgins to award the bid to Gerstner Electric. A voice vote revealed 11 Ayes and 1 absent. City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: ORDINANCE 4661, AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND GERSTNER ELECTRIC, INC. FOR UNIVERSITY DRIVE LIGHTING, PROJECT #359. A motion was made by Bolin and seconded

by Kessinger to suspend the rules and proceed with the final reading. A voice vote revealed 11 Ayes and 1 absent. City Counselor Carolyn Buschjost read the ordinance for its final reading. A motion was made by Bolin and seconded by Murphey to pass the ordinance. A roll call vote revealed the following: Ayes: Bolin, Higgins, Steen, Fridley, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, and Renaud. Nays: none. Absent Eberly.

- B. **Ordinance** to approve Change Orders 4 and 5 for Project 359 – University Drive Realignment. (Darin Pryor City Engineer) Change order #4 (\$269,778.29) - Missouri S&T has requested to add sandblasting of the truck apron and median islands to the current contract with Donald Maggi Inc. A sub-contractor from the Kansas City area will install the decorative apron. Missouri S&T has also requested a redesign of the highway lighting on the project for enhanced lighting. Change order #5 (\$260,898.00) would be for Donald Maggi to install the conduits for the electrical circuits. City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC, FOR UNIVERISTY DRIVE REALIGNMENT, PROJECT #359.

VI. CITIZEN COMMUNICATION

VII. MAYOR/CITY COUNCIL COMMENTS

- A. Councilman Fridley clarified for citizens the inaccurate information relayed by Deputy County Clerk Peter Cook.
- B. Councilman Fridley advised he was contacted regarding homeless individuals sleeping in the Post Office with concern for the safety of citizens and employees of the Post Office. Chief Fagan stated this was the first he had heard of the issue and would address concerns with the Post Master.
- C. Councilman Fridley reminded citizens that the closing date for Candidate filing is Tuesday, December 28th at 5pm, correcting what was previously posted in the media.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

- A. Local Municipal Election Filing Deadline is Tuesday, December 28th, 5:00pm. This was previously addressed by Councilman Fridley.
- B. Merry Christmas and a Happy New Year! Mayor Magdits wished all a Merry Christmas.

IX. CLOSED SESSION - Closed Session Pursuant to RSMO 610.021 (2) for the discussion of real estate.

- A. A motion was made by Johnson and seconded by Higgins to adjourn into closed session. A roll call vote revealed the following: Ayes: Lyons, Mayberry, Murphey, Bolin, Renaud, Florence, Kessinger, Higgins, Johnson, Fridley, and Steen. Nays: None. Absent: Eberly.

At 7:41, Council returned from Closed Session where one item of real estate was discussed. No action was taken.

X. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:42 pm
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

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SOP Budget

Donations Leveraged by NAP Credits and from Other Sources 2020-2023

Budget Category	Donations Leveraged by NAP Credits	\$ Contributed by LWI & Raised from Other Sources	Total Projected Cost
SOP Executive Director (1/2 FTE @ 3 years)	\$ 132,000.00	\$ 45,000.00	\$ 177,000.00
LWI Support Staff (1-1/3 FTE @ 3 years)	\$ 88,000.00	\$ 80,000.00	\$ 168,000.00
SOP Administrator (1 contract employee @ 3 years)	\$ 72,000.00	\$ 31,000.00	\$ 103,000.00
Consultant Support for studies generated by SOP goals, audit, website, accounting and conferencing	\$ 56,000.00	\$ 22,000.00	\$ 78,000.00
Consultant Support for studies and programs generated by SOP goals	\$ 25,000.00	\$ 10,000.00	\$ 35,000.00
Travel	\$ 11,700.00	\$ 5,000.00	\$ 16,700.00
Office and meeting supplies, printing, etc.	\$ 1,800.00	\$ 5,000.00	\$ 6,800.00
Missouri Tech Park (36 months @ \$1200/month)	\$ 5,000.00	\$ 38,200.00	\$ 43,200.00
LWI F&A	\$ -	\$ 50,000.00	\$ 50,000.00
Total (NAP Budget may NOT exceed \$500,000)	\$ 391,500.00	\$ 286,200.00	\$ 677,700.00



RESOLUTION NO. 1975

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE SUSTAINABLE OZARKS PARTNERSHIP (SOP).

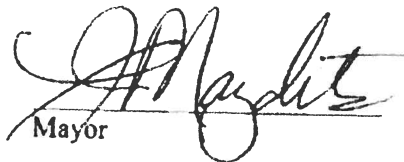
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a Memorandum of Agreement between the City of Rolla, Missouri, and the Sustainable Ozarks Partnership (SOP), a copy attached hereto and marked "Exhibit A."

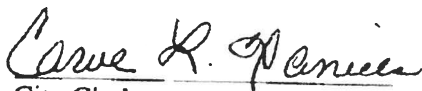
Section 2: That this resolution be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 19th DAY OF OCTOBER 2020.

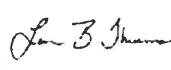
APPROVED:


Mayor

ATTEST:


Carrie R. Daniels
City Clerk

APPROVED AS TO FORM:


Jan B. Thurman
Digitally signed by Janice B
Thurman
Date: 2020.10.21 14:24:28
-0500
City Counselor

1975

MEMORANDUM OF AGREEMENT

Between the City of Rolla and the Sustainable Ozarks Partnership

The City of Rolla (City) and Sustainable Ozarks Partnership (SOP) agree to jointly and cooperatively pursue an effort intended to support the current status and continued growth of Fort Leonard Wood, a United States military base located within Pulaski County of the State of Missouri.

1. SUSTAINABLE OZARKS PARTNERSHIP

The Sustainable Ozarks Partnership, a part of the Leonard Wood Institute a 501(c)3 not-for-profit corporation created in 2004, was formed in 2013 for the purpose of uniting the work of local governments, businesses, civic organizations and citizens in a four (4) county region to ensure the long-term sustainability of Fort Leonard Wood.

2. JOINT EFFORT

This agreement recognizes that the SOP and the City can cooperatively promote the continued growth and stability of Fort Leonard Wood by working together with other organizations and entities that have similar interest in the base.

This agreement further recognizes that the SOP, working throughout the region, will provide a framework for effective delivery of economic development and sustainability services and is or will be staffed by a trained team. SOP will furnish leadership to implement and expedite programs and projects designed to promote the sustainability of Fort Leonard Wood.

This agreement further recognizes that the City may engage in activities designed for the purpose of promoting and developing growth within Fort Leonard Wood and that the City may contract with other organization for this purpose.

These purposes are mutually supportive and the joint efforts to serve those respective purposes should prove to be beneficial to both the City and the SOP and the residents, businesses and industries of Pulaski County.

3. TERMS OF AGREEMENT

The effective term of this agreement shall be from the date of execution for a period of three (3) years, and shall be renewable upon mutual agreement for a period determined in that mutual agreement.

4. CITY OF ROLLA SUPPORT

For the services to be provided by the SOP under the terms of this joint agreement, and to assist with matching funds for grant applications benefiting the Fort Leonard Wood area, the City shall provide to the SOP membership support of Twelve Thousand Dollars (\$12,000.00) per year for the three (3) years of this contract. Said contribution will ensure SOP has sufficient funds to support the necessary staff to

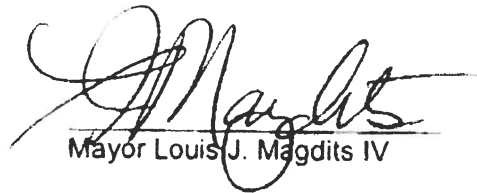
implement the programs and projects that are developed to promote economic development and sustainability regarding Fort Leonard Wood. Future contribution amounts may increase depending upon the financial condition of the City and is subject to approval of the Mayor and City Council. In support of the City's participation in SOP the City will invoice the following local agencies:

- a) Rolla Regional Economic Commission (RREC) - \$4,000/yr
- b) Phelps for the Fort - \$1,000/yr

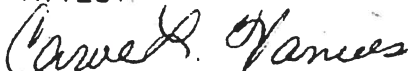
5. SCOPE OF SOP'S RESPONSIBILITY

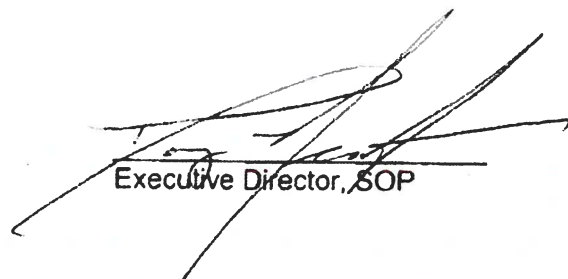
- a. The SOP shall advocate for new missions, jobs and economic growth for Fort Leonard Wood and the surrounding region.
- b. The SOP will work to improve the quality of life and the business climate of the region.
- c. The SOP will work to ensure the Department of Defense maintains or increases its current level of funding, organization, and personnel at Fort Leonard Wood.
- d. The SOP will strive to achieve state and national recognition for the region.
- e. The SOP will work to ensure Fort Leonard Wood continues to be an enduring installation with opportunities to grow with expanding or new missions.
- f. The SOP will work to improve its efficiency and effectiveness so it can successfully support the region and Fort Leonard Wood over the long term.
- g. The SOP will keep the City informed of SOP meetings and business.
- h. The SOP will annually provide to the City Council at a public meeting budget information and performance reports

AGREED to this 19th day of October, 2020


Mayor Louis J. Magdits IV

ATTEST:


Carol Daniels, City Clerk


Executive Director, SOP

III.A.4

NOVEMBER MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Nov 2021	Oct 2021	Nov 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Cardboard	146.0 ton	143.5 ton	105.0 ton	1,526.5 ton	1,409.9 ton	1,567.4 ton
Newspaper	35.1 ton	36.5 ton	41.0 ton	490.6 ton	405.4 ton	443.9 ton
High Grade Paper	0.0 ton	22.0 ton	0.0 ton	65.5 ton	65.0 ton	65.0 ton
Aluminum	1.7 ton	1.9 ton	1.6 ton	18.0 ton	17.1 ton	19.0 ton
Steel Cans/Scrap Metal	4.2 ton	6.9 ton	3.8 ton	60.1 ton	52.4 ton	59.7 ton
Plastic	0.0 ton	10.0 ton	10.0 ton	102.1 ton	104.0 ton	114.0 ton
Glass	0.0 ton	23.2 ton	0.0 ton	238.2 ton	265.5 ton	283.5 ton
Batteries	0.0 ton	360 lbs ton	0.0 ton	0.3 ton	0.8 ton	0.8 ton
Electronic Waste	4.3 ton	4.0 ton	8.5 ton	44.6 ton	45.3 ton	45.3 ton
Household HW	0.0 ton	0.0 ton	0.1 ton	0.3 ton	2.6 ton	4.0 ton
TOTAL	191.3 ton	248.0 ton	170.0 ton	2,546.0 ton	2,368.0 ton	2,602.6 ton

SERVICES PROVIDED

Type of Service	Nov 2021	Oct 2021	Nov 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Special Pick-ups	42	44	75	674	846	911
Paper Shredding	3.0 hours	3.5 hours	1.5 hours	60.8 hours	57.7 hours	61.2 hours
Reported Trash Nuisances	0	0	12	0	148	156
Households Dropping Off Hazardous Waste	78	54	80	704	775	804

DISPOSAL TONNAGE

(Sanitation Division)

Material	Nov 2021	Oct 2021	Nov 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Refuse	1,779.5 ton	1,594.3 ton	1,300.5 ton	17,177.9 ton	14,612.3 ton	15,987.6 ton

N.A. 1

Management Report
FISCAL YEAR 2022

November 2021

BUILDING PERMITS ISSUED	NOVEMBER FY 2022		NOVEMBER FY 2021		YTD FY 2022		YTD FY 2021		Δ CHANGE FY 21 - FY 22	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	27		37		73		58		25.9%	
Electric, Plumbing, etc. Only	8		10		21		19		10.5%	
Single Famil Detached	2	\$ 494,727	-		4	\$ 1,332,927	-		#DIV/0!	#DIV/0!
Single Family Attached	-		-		4	\$ 869,000	-			
Duplexes	-		-		-		-			
3-or-4 family	-		-		5	\$ 2,131,000	-			
5-or-more family	-		-		-		-		#DIV/0!	#DIV/0!
Hotels, Motels	-		-		-		-			
Other nonhousekeeping shelter	-		-		-		-			
Amusement, social, recreational	1	\$ 141,500	-		1	\$ 141,500	-			
Churches, other religious	-		-		-		-			
Industrial	-		-		-		-			
Parking garages	-		-		-		-			
Service stations, repair garages	-		-		-		-			
Hospitals, institutional	-		-		-		-			
Offices, banks, professional	-		-		-		1	\$ 614,100	-100.0%	-100.0%
Public Works, utilities	-		-		-		-			
Schools, other educational	-		-		-		-			
Stores, customer	-		-		-		-			
Towers, antennas	-		-		-		-			
Signs, attached and detached	8	\$ 62,700	2	\$ 3,900	12	\$ 93,700	6	\$ 19,550	100.0%	379.3%
Residential addition, remodel	4	\$ 38,000	2	\$ 55,000	13	\$ 173,500	5	\$ 75,000	160.0%	131.3%
Commercial addition, remodel	3	\$ 305,000	4	\$ 65,000	8	\$ 1,432,500	6	\$ 190,000	33.3%	648.7%
Residential garage, carport	-		-		-		-			
Demolition, single family	1		17		3		19		-84.2%	#DIV/0!
Demolition, 2-family	-		-		-		-			
Demolition, 3-or-4 family	-		-		-		-			
Demolition, 5-or-more family	-		-		-		-			
Demolition, all other	-		2	\$ -	2	\$ -	2	\$ -	0.0%	
Total Residential Units	2	\$ 494,727.00	-	\$ -	25	\$ 4,332,927	-	\$ -		
EST. CONSTRUCTION COSTS		\$ 1,041,927		\$ 123,900		\$ 6,164,127		\$ 898,650		\$ 565,9%
Building Permit Fees		\$ 5,288		\$ 2,650		\$ 24,779		\$ 5,675		\$ 336.6%
FEES		\$ 14,638		\$ 8,400		\$ 51,804		\$ 15,725		\$ 229.4%
INSPECTIONS PERFORMED										
	NOVEMBER FY 2022		NOVEMBER FY 2021		YTD FY 2022		YTD FY 2021		FY 21 - FY 22	
Building Inspections	145		80		309		150		106%	
Electrical Inspections	85		48		148		122		21%	
Excavation Inspections	0		0		0		0		#DIV/0!	
Plumbing Inspections	48		34		83		78		6%	
Mechanical Inspections	20		24		41		58		-29%	
Code Inspections	248		114		469		245		91%	
Nuisance Inspections	44		39		116		102		14%	
Business License Inspections	9		7		14		12		17%	
TOTAL INSPECTIONS	599		346		1180		767		54%	

Rolla Police Department Monthly Report

YTD 2021

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2020 YTD</u>	<u>% Increase</u>
Abandoned/Recovered Property	20	17	11	21	20	21	26	14	20	22	8		200	252	-20.63%
Abandoned Vehicle	16	15	15	12	23	25	27	24	18	25	26		226	164	37.80%
Accident - Fatality	0	0	0	0	0	0	1	0	0	0	0		1	1	0.00%
Accident - Injury	21	11	25	16	23	17	10	9	16	19	15		182	151	20.53%
Accident - Leave The Scene	13	16	15	17	14	18	14	18	15	15	15		170	138	23.19%
Accident - No Injury	48	37	39	34	35	48	28	31	39	53	40		432	403	7.20%
Accident - Private Property	12	20	23	27	22	24	29	28	29	29	27		270	242	11.57%
Accident - Road Blocked	6	8	10	11	4	11	4	6	6	6	8		80	66	21.21%
Adult Abuse	0	0	0	0	0	1	1	0	1	1	0		4	1	300.00%
Alarm LE	74	73	56	67	53	71	70	56	58	62	48		688	467	47.32%
Animal Bite/Attack	2	2	5	4	2	5	7	4	0	1	2		34	36	-5.56%
Animal Control	79	82	124	116	164	134	128	133	154	131	96		1,341	1,215	10.37%
Arson	0	0	0	0	0	0	0	0	0	0	0		0	1	-100.00%
Assault	7	10	9	10	6	10	16	6	11	10	19		114	112	1.79%
Assist Agency Non-LEA	85	63	94	69	66	76	89	105	71	77	84		879	747	17.67%
Assist Citizen	10	14	6	6	8	12	8	5	7	9	9		94	68	38.24%
Assist LEA	28	14	24	22	21	16	11	17	13	14	11		191	129	48.06%
Assist Motorist	32	49	29	27	27	25	35	24	27	20	33		328	200	64.00%
Benevolent Fund	0	0	0	0	0	0	0	0	0	0	0		0	70	-100.00%
Bomb Threat	0	0	0	0	0	0	0	0	0	0	0		0	1	-100.00%
Building Lockout	0	1	0	0	0	1	0	0	0	2	0		4	7	-42.86%
Burglary	20	17	21	15	16	17	17	13	18	16	23		193	222	-13.06%
Business/Building Check	303	179	202	129	152	315	175	209	161	213	190		2,228	1,580	41.01%
Call for Police	77	60	105	105	110	129	125	115	87	101	66		1,080	771	40.08%
Check Well Being	96	98	88	92	93	124	119	123	102	118	74		1,127	934	20.66%
Child Abuse	1	2	5	8	2	3	0	1	3	1	1		27	23	17.39%
Child Exploitation/Pornography	0	0	0	0	1	0	0	0	0	1	0		2	1	100.00%
Commitment Order (Muni)	0	0	0	0	0	0	0	0	0	0	0		0	2	-100.00%
Confidential Investigation	0	0	0	0	0	0	0	0	0	0	1		1	7	-85.71%
Conservation Violation	0	0	0	0	0	0	0	0	0	1	1		2	2	0.00%
Court	3	10	13	21	16	12	8	24	17	9	14		147	91	61.54%
Crossing Guard (Officer coverage)	7	11	0	4	0	0	1	4	16	24	27		94	29	224.14%
CWB 911 Hangup	237	249	266	259	283	260	320	284	259	243	220		2,880	3,065	-6.04%
Death	0	0	3	3	1	0	1	1	0	2	2		13	11	18.18%
Destruction of Property	16	8	19	23	18	13	23	23	28	16	17		204	167	22.16%
Disturbance-Fireworks	0	0	0	1	0	4	26	1	1	2	1		36	50	-28.00%
Disturbance-Liquor	2	1	2	1	0	2	0	1	1	0	1		11	9	22.22%
Disturbance-Other	62	68	91	81	74	110	77	92	81	60	62		858	841	2.02%
Domestic Violence	32	40	50	38	41	42	36	43	30	38	41		431	418	3.11%
Driving While Intoxicated	6	3	10	5	9	7	18	13	13	12	14		110	118	-6.78%
Drown/Water Rescue	0	0	0	0	0	1	1	0	0	0	0		2	2	0.00%
Drug Paraphernalia	13	15	5	6	3	4	6	7	6	7	8		80	117	-31.62%
Escort - Bank	0	1	0	0	0	0	0	0	1	0	0		2	3	-33.33%
Escort - Courtesy	12	8	10	20	8	10	5	7	8	6	5		99	75	32.00%
Escort - Funeral	10	9	6	6	6	7	10	5	8	9	10		86	68	26.47%
Exparte Violation	5	5	8	7	7	7	13	8	7	6	12		85	68	25.00%
Field Interview	34	28	54	49	69	62	54	72	105	57	41		625	512	22.07%
Fight	4	1	7	6	13	7	3	7	3	10	5		66	77	-14.29%
Fingerprints	1	3	6	17	11	9	5	3	4	10	13		82	97	-15.46%
Follow-up	175	117	103	137	134	116	158	122	163	107	100		1,432	1,383	3.54%
Foot Patrol	0	1	4	0	1	2	1	1	0	1	0		11	4	175.00%
Forgery-Counterfeiting	0	0	0	0	2	1	0	0	2	2	3		10	15	-33.33%
Found Body	0	0	0	0	0	0	0	1	0	1	0		2	0	#DIV/0!
Fraud - Checks/Credit Card	11	15	10	30	27	13	11	25	15	32	19		208	240	-13.33%
Harassment	12	21	17	13	22	23	15	15	28	11	23		200	196	2.04%
Hotel/Motel Check	0	0	0	0	0	1	0	0	0	0	0		1	8	-87.50%
Identity Theft	1	0	1	1	1	0	0	0	0	1	0		5	4	25.00%
Information Request	204	179	220	215	243	254	251	235	207	217	236		2,461	2,446	0.61%
Intoxicated Person	7	7	19	6	10	8	15	14	8	6	9		109	103	5.83%

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2020 YTD</u>	<u>% Increase</u>
Juvenile Complaint	5	3	14	4	5	8	10	14	6	9	13		91	92	-1.09%
Keep the Peace/Standby	2	5	17	4	9	12	20	21	16	12	13		131	128	2.34%
Kidnapping	0	0	0	0	0	0	0	2	0	1	0		3	3	0.00%
Leave without Pay	0	2	1	0	1	0	1	1	1	3	1		11	26	-57.69%
Liquor Violation	0	0	2	0	0	0	0	0	1	0	0		3	6	-50.00%
Littering/Dumping	0	0	3	4	3	2	2	5	4	6	4		33	37	-10.81%
Loitering	8	4	4	6	14	18	22	14	18	12	5		125	113	10.62%
Lost or Stolen Property	6	5	3	3	2	10	4	6	5	6	4		54	60	-10.00%
Loud Noise Complaint	22	19	16	30	38	19	16	12	19	24	20		235	269	-12.64%
Malicious Mischief	1	2	0	0	1	0	0	1	0	1	1		7	8	-12.50%
Mask Ordinance Violation	4	0	0	0	0	0	0	0	0	0	0		4	5	-20.00%
Mental Health	35	26	22	21	32	21	23	40	22	34	30		306	291	5.15%
Missing Person	5	5	9	7	11	4	11	12	7	13	4		88	80	10.00%
Narcotics Violation	22	21	35	28	41	31	27	43	23	21	18		310	349	-11.17%
No Business License	0	0	0	0	0	0	0	0	0	0	0		0	2	-100.00%
Open Door	13	4	7	3	6	12	4	10	13	14	10		96	63	52.38%
Overdose	23	8	9	13	5	12	4	10	7	9	7		107	100	7.00%
Paper Service	12	27	16	36	25	19	42	27	33	26	22		285	256	11.33%
Prisoner Transport	1	1	2	3	5	5	5	2	1	4	4		33	39	-15.38%
Property Damage-Non Criminal	2	0	1	0	3	1	3	0	2	1	1		14	20	-30.00%
Prostitution	0	0	0	0	0	0	0	0	0	1	0		1	0	#DIV/0!
Prowler	3	0	5	2	4	1	4	1	5	8	4		37	33	12.12%
Public Indecency	0	1	1	2	0	1	1	1	3	0	0		10	6	66.67%
Public Relations	1	6	8	10	11	2	5	7	9	24	8		91	104	-12.50%
Pursuit	0	0	0	1	2	2	0	1	1	1	1		9	4	125.00%
Rape/Sexual Assault	0	1	1	0	1	0	2	1	1	1	2		10	9	11.11%
Robbery	0	1	0	1	1	0	0	0	0	0	0		3	3	0.00%
Runaway	2	2	1	3	7	9	4	4	10	7	4		53	36	47.22%
Search Warrant	1	0	0	0	0	0	2	0	0	0	1		4	3	33.33%
Vacation/Security Check	6	3	9	2	8	13	12	14	32	9	11		119	151	-21.19%
Selective Enforcement	0	0	1	1	0	0	0	0	2	0	1		5	7	-28.57%
Sewer Alarm	0	0	0	0	0	0	0	1	0	0	0		1	2	-50.00%
Sex Offenses	4	2	5	5	3	3	2	5	4	2	1		36	50	-28.00%
Shots Fired	5	1	4	2	4	3	2	4	7	1	3		36	37	-2.70%
Smoking Violation	0	0	0	0	1	1	0	0	0	0	0		2	0	#DIV/0!
Soliciting	0	0	1	1	0	2	1	4	2	0	0		11	20	-45.00%
Stabbing	0	0	0	0	0	0	0	0	0	0	1		1	3	-66.67%
Stabbing or Shooting with Injury	0	1	0	0	2	1	1	0	2	0	0		7	8	-12.50%
Stalking	0	0	0	1	0	0	1	0	1	0	0		3	2	50.00%
Stay Home Order	0	0	0	0	0	0	0	0	0	0	0		0	4	-100.00%
Stealing	82	64	85	71	99	90	96	81	67	89	80		904	1,101	-17.89%
Stolen Vehicle	12	8	14	5	9	12	8	12	8	8	12		108	106	1.89%
Suicide	0	0	0	0	0	0	1	0	0	0	0		1	0	#DIV/0!
Suspicious Activity	77	69	84	84	105	114	92	107	88	129	111		1,060	1,163	-8.86%
Suspicious Package/Item	1	1	0	0	1	0	0	0	0	1	1		5	0	#DIV/0!
SWAT Callout	0	0	0	0	1	0	1	0	0	1	0		3	2	50.00%
Tampering	8	6	3	8	7	8	1	8	9	5	1		64	118	-45.76%
Telephone Harassment	9	8	8	6	13	16	14	8	10	13	5		110	109	0.92%
Tow Sticker Expired	6	8	6	10	11	13	5	8	4	18	12		101	88	14.77%
Traffic Complaint	113	98	129	124	140	150	121	144	162	148	148		1,477	1,313	12.49%
Traffic Stop	244	160	394	306	458	501	403	389	523	372	299		4,049	3,167	27.85%
Trespassing	17	16	18	18	42	37	50	47	28	32	33		338	329	2.74%
Try to Contact	7	9	9	10	14	19	21	8	15	19	11		142	152	-6.58%
Vehicle Identification	86	44	73	54	49	65	58	81	67	71	39		687	622	10.45%
Vehicle Lockout	2	4	6	4	4	7	2	3	1	6	2		41	28	46.43%
Vehicle Repossession	7	6	2	2	1	3	2	2	2	5	3		35	50	-30.00%
Veterinary Call	4	1	5	8	2	6	8	11	9	10	17		81	63	28.57%
Weapons Violation	1	2	3	4	4	2	1	3	2	0	2		24	27	-11.11%
Totals	2,663	2,242	2,866	2,664	3,066	3,333	3,113	3,124	3,119	3,013	2,650	0	31,853	29,097	9.47%

IV.C.2

Rolla Police Department Monthly Report YTD 2021

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes":

	<u>Criminal</u> <u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony</u> <u>Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Change from</u> <u>Previous Yr</u>
November	0	1	0	2	7	52	4	0	66	
YTD 2021	0	10	7	44	104	524	34	1	724	
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	12.19%
2016	0	11	8	62	112	534	33	3	763	

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to increase as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
November	9	3	1
YTD 2021	129	53	14
2020	136	49	4

ANIMAL CONTROL MONTHLY TOTALS

November 2021

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
City of Rolla	14	7	1	10	32	424	344
Rolla Area	2	0	0	0	2	34	16
City of Newburg	0	0	0	0	0	3	0
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	4
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	1	8
Ft. Leonard Wood	0	0	0	0	0	1	0
Monthly Total	16	7	1	10	34		
2021 YTD Total	219	97	1	146		463	
2020 YTD Total	172	73	2	125			372
Total Phelps County	2	0	0	0	2	34	16

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
Animals Adopted ①	5	2	0	0	7	106	110
Animals Claimed	3	0	1	0	4	103	104
Euthanized(III/Injured)	1	2	0	0	3	11	3
Euthanized(Dangerous)	0	1	0	0	1	47	16
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	2	3	0	0	5	77	69
Transferred to Rescue ③	1	0	0	0	1	20	5
Wildlife Relocated	0	0	0	3	3	72	66
Other (died at shelter)	0	0	0	0	0	5	9
Monthly Total	12	8	1	3	24		
2021 YTD Total	208	98	1	134		441	
2020 YTD Total	182	75	1	124			382

ADDITIONAL STATISTICS

	Monthly Total	2021 YTD Total	2020 YTD Total
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%
PR Programs	1	10	27
Calls for Service	117	1,450	3,000
Written Warnings	0	0	5
Citations	2	29	28
Total Incinerator Hours	79	717	747

IV. d. 1



STATISTICS

November 2021

PRODUCTION

Date of Demand	11/19/2021
Time of Demand	08:00 AM
Scada Demand	47,300.00
kWh Purchased	24,226,400
Total Cost	\$1,667,300.80 *
Cost per kWh	0.068822 *
Load Factor	71.1%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,633,000
Pumped #5 Well	1,322,000
Pumped #6 Well	2,675,000
Pumped #7 Well	1,860,000
Pumped #8 Well	0
Pumped #9 Well	6,928,000
Pumped #10 Well	2,297,000
Pumped #11 Well	4,625,000
Pumped #12 Well	3,289,000
Pumped #13 Well	5,059,000
Pumped #14 Well	6,420,000
Pumped #15 Well	611,000
Pumped #16 Well	5,180,000
Pumped #17 Well	5,215,000
Pumped # 1 Ind Park Well	3,631,000
Pumped # 2 Ind Park Well	3,259,000
Total Gallons	<u>56,004,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,977	6,407
Residential - Three Phase	22	20
Commercial - Single Phase	941	519
Commercial - Three Phase	497	305
Power Service	100	92
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		536
Total	9,587	7,894

ELECTRIC SALES

Residential - Single Phase kWh	5,907,288
Residential - Three Phase kWh	113,817
Commercial - Single Phase kWh	1,017,574
Commercial - Three Phase kWh	2,589,268
Power Service kWh	5,745,520
Industrial kWh	4,984,390
Area Lighting kWh	12,844
Street Lighting kWh	31,944
Rental Lights kWh	78,141
Total kWh Sold	20,480,786
Demand kW	27,924
Revenue	\$1,884,338.03
Monthly Loss	15.46%
Fiscal Year to Date Loss	0.22%

WATER SALES

Residential - Single Phase Gallons	23,476,000
Residential - Three Phase Gallons	382,000
Commercial - Single Phase Gallons	3,267,000
Commercial - Three Phase Gallons	4,847,000
Power Service Gallons	9,540,000
Industrial Gallons	2,453,000
Missouri S&T Gallons	2,456,000
PWSD #2 Gallons	1,992,000
Total Gallons Sold	48,413,000
Revenue	\$267,452.36
Pumping Cost, Electric	\$30,910.63
Monthly Unidentified Loss	9.98% **
Fiscal Year to Date Unidentified Loss	9.56% ***

Sewer Service Charge	\$342,078.93
Refuse Service Charge	\$201,719.30
Gross Payroll	\$283,426.56

* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,000,000 gallons per water main flushing records.

*** FY loss includes 4,984,000 gallons per water main flushing records.

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**FINANCIAL STATEMENT
NOVEMBER 2021**

RECEIPTS:		
Electric, Water, Tax, Sewer and Refuse Charge	\$3,218,585.08	
Accounts Receivable - Miscellaneous	\$61,960.82	
Customer's Deposits - Refundable	\$26,260.00	
Misc Non-Operating Revenue	<u>\$3,162.72</u>	
Total Receipts	\$3,309,968.62	
FSCB Super-Now Account Interest (October 31, 2021)	\$1,872.99	
FSCB Money Market Account Interest (October 31, 2021)	\$0.00	
FSCB Electronic Payment Account Interest (October 31, 2021)	\$463.83	
FSCB ISC Sweep Account Interest (October 31, 2021)	\$17,699.30	
PCB Super-Now Account Interest (October 31, 2021)	\$0.06	
Public Utility Cash In Bank (October 31, 2021)	<u>\$30,817,281.71</u>	
Total Receipts and Cash In Bank		<u>\$34,147,286.51</u>
DISBURSEMENTS:		
Power Purchased	\$1,410,753.07	
Operating Expenses	\$151,771.54	
Administrative and General Expenses	\$118,609.57	
Payroll	\$209,757.94	
Capital Expenditures	\$4,915.55	
Construction in Progress	\$20,125.28	
Stock Purchases (Inventory)	\$11,295.33	
Balance of Customer's Deposits after Finals	\$47,624.61	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$11,937.48	
Support Payment	\$0.00	
U.S. Withholding Tax	\$29,054.19	
Missouri Dept. of Revenue (Sales Tax)	\$49,418.04	
Missouri Dept. of Revenue (Income Tax)	\$11,791.00	
First State Community Bank (Social Security)	\$40,776.30	
Sewer Service Charge	\$444,622.07	
Refuse Service Charge	\$201,615.16	
PILOT to City of Rolla	\$131,461.21	
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00	
Standpipes Lease/Purchase	\$86,333.36	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	\$0.00	
Void Checks:	<u>\$0.00</u>	
Total Disbursements	\$2,981,861.70	
Cash in Bank (November 31, 2021)	<u>\$31,165,424.81</u>	
Total Disbursements and Cash In Bank		<u>\$34,147,286.51</u>
BALANCE OF OTHER FUNDS:		
PUBLIC UTILITY ACCOUNTS:		
Citizens Bank of Newburg, Check #1271 for \$169.78	\$2,000.00	
First State Community Bank-Electronic Payment Account, Ck#1059 for \$1,630,523.46	\$256,133.92	
First State Community Bank-Money Market	\$0.00	
First State Community Bank-ICS Sweep Account	\$252,214.46	
First State Community Bank-General Fund, Checks #35028 thru #35205 for \$2,981,972.70	\$3,106,753.19	
PCB-Super Now, Check #26351 for \$34,447.80	\$2,531.24	
Town & Country Bank, Check #1268 for \$146.15	<u>\$2,000.00</u>	
Total Public Utility Accounts		\$3,621,632.81
ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$10,195,583.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$10,195,583.00	
RESTRICTED ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$14,250,000.00	FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$14,250,000.00	
WATER RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$3,098,209.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Water Reserves	\$3,098,209.00	
TOTAL RESERVES:		<u>\$27,543,792.00</u>
TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:		<u>\$31,165,424.81</u>

W.e.2

Park Advisory Commission

Meeting Minutes

November 17, 2021

Zoom/City Hall, 3rd Floor Conference Room

Members Present: Mike Fleishhauer

Members Present by Zoom: Ken Kwantes, Sue Arnold, Andrew Meggitt, and Larry Thomas

Absent: Susan Wrasmann

Others Present: Floyd Jernigan, Stan Busch, Marie Crowley, and Julie Rodgers

1. Call to Order

- Mr. Kwantes called the meeting to order at 5:07 p.m.

2. Approval of Minutes

- Sue Arnold made a motion to approve the Sept. 22, 2021, minutes. Andrew Meggitt seconded approval and the motion passed by unanimous vote.

3. Review of financials

- Mr. Jernigan noted the new fiscal year began October 1, so the Finance Report for October is preliminary. There is a transition period as September ends and the new FY begins. September numbers have yet to all hit, though most will be on the expense side, since we closed SplashZone in early September. October does not show Prop P tax income. It had not been posted when Finance Department ran these numbers. Sales tax had been doing very well, so the final number should be good.
Services will show a swing, due to dependency of when health insurance hits.
Sales Tax Revenue is good. Other revenues are down. We did not have youth programs running and some rentals are down. Cemetery tends to be cyclical.
We did not spend much on Capital expenditures in September. We had spent the majority of that earlier in the year.

4. Presentation

- Christmas Train event at the Frisco 1501 in Schuman Park
Marie Crowley, Recreation Supervisor, organized the Christmas Train event, highlighting the newly renovated Frisco Train near the Schuman Park Upper Pavilion. The Parks Department is hosting this event with activities scheduled for Thursday, Dec. 9, and Friday, Dec. 10, from 6:30 – 8:30 p.m., and on Saturday, Dec. 11, from 10 a.m. – 1 p.m.
We are partnering with Fine Linen Theatre and Rolla Chamber of Commerce. Fine Linen Theatre will perform multiple times during the three day event. Tickets were sold for each performance based on the number of seats in the passenger car. At this time, the event is

completely sold out. Marie is looking to open up a few more spots to be able to get more people to attend. There will be a Storybook Trail featuring Disney's "The Muppet Christmas Carol." We will have pictures with Santa, holiday themed crafts and games, and hot chocolate and cookies for attendees.

Proceeds from this event will go to the "Give Christmas" fund, sponsored by Rolla Chamber of Commerce. Marie has already obtained a few sponsors for the event. Sponsors will get a banner and recognition at the event. We hope to have enough sponsors to completely cover the cost of the event so that all of the proceeds can be donated.

Marie asked Park Board Members if any of them would be able to help volunteer at the event or with sponsorship.

5. Narrative

- Collecting proposals for a filter media replacement at SplashZone. Sand will be replaced with glass beads. We have received two of the three expected proposals. We have bids from Westport and Capri and are waiting on a submission from Vaughan. Glass beads filter between 3 – 9 microns compared to sand which only filters particles down to 20 microns. Glass lasts longer, is more resistant to breakdown through backwash cycles, results in less turbidity, and uses less water to backwash.
- We received approval for a contractor to fill cracks on the pool deck concrete expansion joints.
- Cemetery roads are finished. Public Works coordinated the asphalt overlay.
- Recommending a 4.5% increase in burial fees. We did this process two years ago. We want to be current and comparable to other cemetery interment fees. We need to be able to present an amount to City Council for first and second reading approvals in December. Mr. Kwantes suggested we entertain discussion of an increase of at least 6% to be in line with inflation. The group discussed current interment fees compared to projected increases in fees, as well as current increases in labor fees and fuel price increases. After some discussion, and consideration that it is a two-year plan, Mr. Kwantes suggested a 10% increase. Mike Fleishhauer made a motion to increase burial fees by 10%. Sue Arnold seconded the motion. All were in favor; no one opposed. Motion passed by unanimous vote.
- Mr. Thomas asked about the new Line Dance Classes by Felecia Dixson and the revenue from these classes. Marie explained the details of the MOU we have with Ms. Dixson and how the classes have been averaging for attendees and revenue. Marie noted that Ms. Dixson has been covering the minimum number of attendees and revenue required in the MOU.
- Mr. Jernigan is working on the update for Tree City renewal. We continue to remove dead trees and do new plantings. Some tree removal has been older, aged-out trees. Some were removed due to ash borer damage.
- We have been busy with ACORN Memorial Trees and replacement of those. We seem to have more trees this year, maybe due to more awareness of the program.
- A small MS&T group did an invasive weed removal project on Nov. 5. They removed some Japanese Honeysuckle from an area in Oak Knoll South along the creek and bagged it up. They

sent pictures of their work. There were two MS&T Biology students and six Scouts from Troop 145.

- Mr. Jernigan has not heard from the bat house group from MS&T. We generally get at least one group per month contacting us to do some project. It has been great to have interest and they have been hard workers.
- Mr. Jernigan didn't email the budget in the packet. The file was too big. Everything we planned for in the September was approved: Full-time Park Supervisor and a Full-time Park Maintenance position. It is all posted on-line on the city website. The two positions are anticipated expenses, as we did not have these positions before. Also some personnel increases were done as per request of Rolla City Administration. Minimum wage is also going up, so part-time personnel expense will be increasing.
- We tackled a lot of issues this past summer. These are the items that affect the budget, but are the projects we need to do to improve condition of our parks and equipment to make things run and work better.
- There is a good number of events and activities in the parks/city. There are a number of 5K and other running/walking events, the Christkindle Market, and Rolla Christmas Parade in early December. The community tree lighting ceremony is Dec. 3, at 7:15 p.m.
- Mr. Jernigan reiterated that Rolla Parks Department is the issuing body for Special Use Permits in the City of Rolla. Other departments are involved for major events and for street closures.
- Parks crew winterized all Park bathrooms and shut off water on Nov. 1, except for Veteran's Park, which was done Nov. 15.
- Downtown Plaza "Fountain" Park plans are included in the packet. If approved, it would be located at 6th & Pine Streets. It is a project spearheaded by RDBA, seeking to utilize Public Works and Parks in ways yet to be determined.
- Parks will renew the same MOU with ABLE Commission for one more year. ABLE has announced they will move sometime in the next year to their new location in the Hwy 72 Event Center.
- The Board of Public Works approved RMU going forward with the application for a charging station for electric vehicles. They chose the Bryant Drive site. The location is across from Vaughan Pools & Spas, near McDonald's.

6. Commission comments

Mr. Thomas asked if the next meeting is by Zoom or in person. Mr. Jernigan said those who want to come in person, should do so. Those who want to participate through Zoom for the meeting are welcome to do that. The next meeting will be on Jan. 26, at 5 p.m.

7. Adjournment

- Mr. Thomas made a motion to adjourn. Andrew Meggitt seconded. The meeting adjourned at 6:05 p.m.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Rolla Municipal	Reporting Period: Nov 1, 2021 - Nov 30, 2021	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		16	1,110	224
B. Cases (citations/informations) filed		0	535	20
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		3	30	16
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	214	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	31	3
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		3	275	19
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		13	1,370	225
E. Trial de Novo and/or appeal applications filed		0	0	0
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS		
1. # Issued during reporting period	58	1. # Issued during period	485	
2. # Served/withdrawn during reporting period	74	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,108	14 pkg tkts - late (turned over to court)		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Nov 1, 2021 - Nov 30, 2021
--------------------------	-------------------------------	----------------------------------------------

<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$2,862.00	Court Automation	\$518.26
Clerk Fee - Excess Revenue	\$413.89	DO NOT USE (Brd Bill-Dft)	\$228.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$12.76	Law Enf Arrest-Local	\$81.00
Bond forfeitures (paid to city) - Excess Revenue	\$600.00	Overpayment	\$16.50
Total Excess Revenue	\$3,888.65	Total Other Disbursements	\$867.76
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	
Fines - Other		\$17,723.50	
Clerk Fee - Other	\$10,678.50	Bond Refunds	
Judicial Education Fund (JEF)	\$474.55	\$15.00	
<input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00	Total Disbursements	
Peace Officer Standards and Training (POST) Commission surcharge	\$74.04	\$17,738.50	
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$527.89		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$14.61		
Law Enforcement Training (LET) Fund surcharge	\$148.00		
Domestic Violence Shelter surcharge	\$149.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$900.00		
Total Other Revenue	\$12,967.09		

IV.g.2

BOARD OF ADJUSTMENT MINUTES
December 9th, 2021
Rolla City Hall

Presiding: Chairperson Thomas Sutton
Members Present: Laura Stoll, Judy Jepsen, Matt Crowell
Alternates Present: None
Members Not Present: None
City Officials in Attendance: Tom Coots, City Planner, Steve Flowers, Community Development Director, and Sarah West, Administrative Assistant
Others in Attendance: Charles Arthur, Applicant, Stephen Moorkamp, Applicant, Jason Smith, Applicant, Jennifer Smith, Applicant

Note: The meeting location was changed to the 4th Floor Conference Room to allow for Thomas Sutton to attend via Zoom. The meeting started late due to technical difficulties.

Chairperson **Thomas Sutton** called the meeting to order at 5:45 P.M. He recognized the members who were present. **Sutton** swore in all present who intended to speak.

I. OTHER BUSINESS/REPORTS FROM THE CHAIRPERSON, COMMITTEE, OR STAFF:

Introduction of new Board member, Matt Crowell.

II. APPROVE MINUTES:

Sutton approved the minutes from the August 5th, 2021 Board of Adjustment meeting as printed and distributed.

III. OLD BUSINESS: NONE

IV. PUBLIC HEARING:

1. **Request: ZV2021-04:** Variance to Section 42-244.4 (h) to allow a reduction in the front yard setback for a sign in the C-1, Neighborhood Commercial district.

Tom Coots introduced the variance request ZV2021-04 for a property located at 425 Pine Tree Road and presented the information in the staff report.

Judy Jepsen commented on the sight line issue, as people would be looking for the sign if they had previously made a dentist appointment. **Matt Crowell** asked if the applicants were to place the sign where it would currently be allowed, what would tree removal entail. **Coots** states this would be something the applicant should be able to answer.

iv. h. 1

Sutton opens the public hearing.

Charles Arthur, located at 1328 Chelsea Lane, and **Stephen Moorkamp** are the applicants. They confirmed they were sworn in.

Arthur gives the dimensions of the proposed sign, as well as the proposed area. He mentions if the variance is granted, the sign would be 7 feet from the sidewalk, and 15 ½ feet from the road. He stated that customers have voiced concerns over the sudden stopping from both directions due to lack of visibility of the current sign.

Moorkamp states they want to keep the natural beauty of the area, and while it is possible to cut down trees on the southbound side, they would prefer not to. They cannot cut down trees on the northbound side.

Stoll commented that she could not see their building or their sign. **Jepsen** thought the building was very visible.

Jepsen asked if the sign would be lit. **Arthur** stated there would be subtle ground lighting, but no internal lighting. He states the base of the sign is only about 2 foot tall. **Moorkamp** states their sign would be similar to City park signs.

Sutton closes the public hearing and moves into Board deliberation.

Jepsen asks if the proposed sign was the only commercial sign on Pine Tree Road. **Arthur** states there are other signs along the roadway that are closer to the street than the proposed sign.

Stoll comments the sign would blend with the area. **Crowell** asks to what extent the board considers aesthetics as a factor. **Coots** states it likely could be in some of the criteria.

Coots asks the board to go over the criteria for approval.

1st Criterion: **Crowell** expresses concern that the trees hindering visibility is not a unique circumstance to this lot. **Jepsen** asks if the applicant wishes to be one foot closer than the standard. **Coots** seven feet closer. **Sutton** commented the he thought the first criterion was met. **Crowell** stated if the safety problem was only due to trees on the northbound side hindering visibility, then this was not a unique issue. If the safety issue was caused due to the trees on the southbound side, which the applicant couldn't remove, then there would be an issue that would be unique to the property. **Coots** states that due to the trees, the visibility on the south side begins at 130 feet from the driveway. **Crowell** asks if it is possible to move the sign to the north to gain visibility. **Coots** states it is possible to move the sign, but moving farther from the driveway would work against providing added visibility to allow people to see the sign and turn to the driveway. **Crowell** is 130 feet not safe? **Coots** says it would be ideal for a 200-300 foot range at this speed of traffic.

All Board members agreed the 1st criterion was met.

2nd Criterion: **Sutton and Stoll** expressed that they thought the hardship was not created by the applicant. **Jepsen** objected, stating the applicant bought the site and planned the building there. **Crowell** asks if it would have been reasonable to place the driveway somewhere else? **Coots** says the building could not have shifted further north; the applicant will have to say if the building could have been placed elsewhere on the lot. The building was built at that location on this lot due to the beauty of the area. **Crowell** in reality the building could have been placed somewhere else, and the driveway could have been redirected. **Coots** states no zoning issues would have stopped that. **Arthur** states that the building was best placed in the current position due to the size of the building and uniqueness of the lot. In operatory rooms, north facing windows are best to keep the sun out of everyone's eyes. **Crowell** there is land to the east, is there a reason nothing was built there? **Moorkamp** there was a sewage issue. **Crowell** you couldn't have built in that area due to the current existing utilities? **Jepsen** there was an issue with the sewer connection? **Moorkamp** yes. **Crowell** when picking the site, was there consultation with the City or did you submit plans without consultation? **Arthur** yes, with Archer-Elgin, the City, and the architect. If any sign was moved north, you would lose visibility due to the slope of the roadway. **Steve Flowers** commented there were elevation problems with moving the building as they did not have the proper slope to get to the sewer.

Stoll, Crowell and Sutton agreed the 2nd criterion was met. **Jepsen** voted no.

All Board members agreed the 3rd criterion was met.

4th Criterion: **Sutton** have we heard from any neighbors? **Coots** no issues.

All Board members agreed the 4th criterion was met.

5th Criterion: **Coots** stated the applicant placed the sign as far from the sidewalk as they could. There could be alternatives to the applicant's sign placement and size. **Crowell** what would be the impact of moving the sign further from the road? Is this the minimum for safety purposes? **Arthur** stated they wanted their sign to fit in with the neighborhood. **Moorkamp** stated patients have complained about not being able to see their sign.

Stoll, Crowell and Sutton agreed the 5th criterion was met. **Jepsen** voted no.

All Board members agreed the 6th criterion was met.

Crowell asked the applicant their timeframe, and if it was a hardship to delay this issue. **Arthur** just more delay. **Crowell** due to disagreement, it would be beneficial to table the issue, possibly gaining another member's insight, as it does not appear that you will have enough votes for approval of the request.

(Note: A variance requires at least 4 votes for approval to approve the request. Since only 4 members are present, all 4 must vote to approve to be able to approve the request. A 5th Board member may be appointed prior to the next meeting)

Arthur commented that an alternative pole sign would not be beneficial as all their neighbors are two-story residential duplexes, so the sign would be in direct line of sight.

A motion was made by Laura Stoll, seconded by Matt Crowell, to table the issue to the next meeting scheduled for January 6th, 2022. A vote on the motion showed the following: Ayes: Crowell, Stoll, Jepsen, and Sutton. Nays: None. The motion passes unanimously.

2. **Request: ZV2021-05:** Variance to Section 42-177.2 to allow a reduction in the side yard setback in the R-3, Multi-family district.

Tom Coots introduced the variance request ZV2021-05 for a property located at 1206 Bardsley Road and presented the information in the staff report.

Sutton opens the public hearing.

Jason Smith, located at 18500 Deep Woods Trail, is the applicant. He confirmed he was sworn in. He is proposing that the building would be built five feet from the property line with a five foot wooden deck up against the property line.

Sutton asked how long the applicant owned the property. **Smith** stated the property was purchased in 2019.

Jepsen asked if the property was surveyed prior to being purchased. **Smith** stated he paid for a survey after purchase. The purchase was through tax sale, which takes one year to gain ownership of the property.

Crowell asked if there was a way to shift the building south and west to avoid the issue. **Smith** not if we are going to meet the City Code for parking. In order to create the needed parking spots, the building can't be moved south. **Jepsen** commented about the requirement for green space as well.

Sutton asked if the apartment complex as a whole could be smaller. **Smith** stated a smaller complex could be built.

Mike Dees, located at 110 South Elm Street, owns the property adjacent to the subject property. He expressed concern with the property lines backing up against 405 East 12th street, and whether he would have access to his property. **Smith** confirms his property line goes across an alleyway, and he states he intends to improve and asphalt the alleyway and not restrict access.

Jennifer Smith, who partners in ownership of the subject building, states that the property lines do not impact Dees from getting to his property.

Jepsen is that a widely used alleyway? **Smith** yes, it is used for parking.

Susan Harmon, who owns 407 East 12th Street, also expressed concern about the alleyway access.

Sutton closes the public hearing and moves into Board deliberation.

Coots asks the board to go over the criteria for approval.

All Board members agreed the 1st criterion was met.

All Board members agreed the 2nd criterion was met.

3rd Criterion: **Crowell** the applicant could build a smaller unit. **Stoll** states safety being an issue as a corner of the building will be very close to the roadway. She also asks for confirmation about the deck on the back of the house being covered under the Code. **Coots** states the code allows for uncovered decks to encroach into a front yard, but does not for a side or rear yard. **Flowers** stated the Code allows concrete to be poured right up to the property line.

All Board members agreed the 3rd criterion was met.

4th Criterion: **Crowell** commented about the setbacks being right up against the neighbors to the east. **Smith** commented that the neighbors on the eastern side have not said anything opposing the variance. He also stated it would not be beneficial to the citizens of Rolla to have a building five feet closer to a major thoroughfare. He pointed out the building itself would not be up against the property line, instead it would be the edge of the porch. **Stoll** asked if shortening the porch would be plausible. **Smith** stated it might not be useable. **Jepsen** stated that a small porch would be a safety issue.

Stoll, Jepsen, and Sutton agreed the 4th criterion was met. **Crowell** voted no.

5th Criterion: **Crowell** comments that he believes there are other reasonable uses of this land. **Jepsen** is that ours to determine? **Crowell** states the Board is there to determine if this variance is necessary. The applicant can build without the variance, and can also provide alternatives that does not violate the setback. He states that safety is not the only factor to consider. **Smith** comments that this is a special circumstance, and he believes his request to be reasonable. He states that he applied for the variance at the recommendation of Tom Coots.

Stoll, Jepsen, and Sutton agreed the 5th criterion was met. **Crowell** voted no.

6th Criterion: **Crowell** states this is not simply a safety issue; there are setbacks for a reason.

Stoll, Jepsen, and Sutton agreed the 6th criterion was met. **Crowell** voted no.

Stoll asked the applicant about the timeframe, and would delaying create a hardship. **Smith** stated yes, as waiting would result in losing contractors.

Crowell stated he was not opposed to a compromise. He expressed concern over no buffers between future owners of the properties.

Smith asks what the current Code says about how close each structure can be. **Flowers** states it depends on the zoning and what fire separation is required. Some lots allow for zero lot lines. In this case, there is a 5 foot setback required between both property lines, thus buildings can be no closer than 10 feet. **Smith** states there is currently at least a 15 foot separation between buildings.

Crowell how high off the ground is the planned deck? **Smith** about four feet. **Crowell** asked if a condition could be made for a fence. **Sutton** asks if there was room for a fence. **Flowers** a fence can built right up against the property line, or attached to the deck if they wish. **Stoll** asks if the applicant can build a privacy fence on the deck instead of railing. **Flowers** confirms this to be true.

Crowell states there are competing interests. **Stoll** asks if the applicant would be willing to compromise. **Smith** yes. Would one foot off the property line be a reasonable compromise? **Crowell** states he would prefer two feet instead. He asks if adverse possession plays a role in decision making. **Coots** states that if the public is using the property, the public can maintain that use. **Crowell** states the setbacks would stay with the original property lines. **Jepsen** asks if the City replaced the sidewalk, could they move it back off the property line. **Coots** states they could replace it in the same spot.

Crowell proposes a two foot setback from the neighboring property. **Flowers** asked if a two foot area could be maintained. **Crowell** withdraws his objection and motion, and supports the application.

A motion was made by Matt Crowell, seconded by Laura Stoll, to approve the application as submitted. A roll call vote on the motion showed the following: Ayes: Crowell, Stoll, Jepsen, and Sutton. Nays: None. The motion passes unanimously.

Having no further business, the meeting was adjourned at 7:57 P.M.

Minutes prepared by **Sarah West**

NEXT MEETING:

Thursday, January 6, 2022

MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, DECEMBER 14, 2021

Presiding: Don Brown, Chairperson

Commission Members Present: Walter Bowe, Lister Florence Jr., Janece Martin, Russell Schmidt, Robert Anderson, Steven Shields, Kevin Crider

Commission Members Absent: Monte Shields

City Officials in Attendance: Tom Coots, *City Planner*, Sarah West, *Administrative Assistant*

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, November 9th, 2021. **Chairperson Don Brown approved the minutes as printed and distributed.**

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. **ZON21-10, 305 S Oak St/304 S Olive St:** Rezoning from the C-1, Neighborhood Commercial district to the C-2, General Retail district. **Approved at the December 6th City Council meeting.**
2. **ZON21-11, 306 N Walnut St:** Rezoning from the R-1, Single-family district to the R-3, Multi-family district. **Approved at the December 6th City Council meeting.**

III. OLD BUSINESS: NONE

IV. PUBLIC HEARING:

1. **ZON21-12, 602 N Cedar/ 407 E 6th St/603 N Walnut:** Rezoning from the C-2, General Retail district to the C-1, Neighborhood Commercial district, and rezoning from the R-3, Multi-family district to the C-1, Neighborhood Commercial district.

Tom Coots presents the staff report. **Don Brown** asks for clarification about the location of the sidewalks. He also comments that the center building on 602 N Cedar cannot be used as a residence under the current zoning.

Brown opens the public hearing.

Bill Moorkamp resides at 13401 Co Rd 8492. He states the building previously mentioned on 602 N Cedar is not a residence, but simply a storage building. He also confirms there are sidewalks on three sides of the properties.

Brown asks if he is keeping any buildings. **Moorkamp** states that he is demolishing both buildings on 602 N Cedar, but 603 N Walnut and 407 E 6th Street are planned to stay as rentals, but could be demolished depending on the area needed for the new building.

Brown, seeing no more questions from the audience or commissioners, closes the public hearing and entertains a motion for a roll call vote.

A motion was made by Steven Shields, seconded by Walter Bowe, to recommend approval to the City Council to rezone the subject properties from C-2, General Retail district and R-3, Multi-family district to C-1, Neighborhood Commercial district. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Florence, Martin, Schmidt, Steven Shields, and Crider. Nays: None. The motion passes unanimously.

2. **ZON21-13, 4120 State Route V/4122 State Route V:** Rezoning from the R-2, Two-family district to the M-2, Heavy Manufacturing district.

Coots presents the staff report.

Brown opens the public hearing.

Matt Williams, residing at 15435 Co Rd 7230, is the president of the Rolla Community Development Corporation. He comments that the property is only useable to them if it is rezoned.

Brown comments that Robert Anderson works with the realtor representing the seller of this property, but he has no financial interest in the sale.

Brown, seeing no more questions from the audience or commissioners, closes the public hearing and entertains a motion for a roll call vote.

A motion was made by Janece Martin, seconded by Steven Shields, to recommend approval to the City Council to rezone the subject property from R-2, Two-family district to M-2, Heavy Manufacturing district. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Florence, Martin, Schmidt, Steven Shields, and Crider. Nays: None. The motion passes unanimously.

V: NEW BUSINESS:

1. **SUB21-08, Subway Subdivision #2:** A Minor Subdivision Final Plat to relocate a property line between two commercial lots.

Coots presents the staff report.

Brown asks if moving up the lot line will keep Subway in compliance with the required amount of parking spaces. **Coots** confirms this will not affect parking.

Florence asks if the entryway will be located on the second lot. **Coots** confirms this to be true.

Brown asks about the plan for the usage of the second lot. **Coots** states the applicant has not prepared a development plan for the property yet.

Brown, seeing no more questions from commissioners, entertains a motion for a roll call vote.

A motion was made by Russell Schmidt, seconded by Janece Martin, to recommend approval to the City Council to relocate the property line between the subject properties. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Florence, Martin, Schmidt, Steven Shields, and Crider. Nays: None. The motion passes unanimously.

VI. OTHER BUSINESS/REPORTS FROM CHAIRPERSON,
COMMITTEE OR STAFF: NONE

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 5:50 PM
Minutes prepared by: Sarah West

NEXT MEETING: Tuesday, January 11, 2022

10.1.3

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, DECEMBER 21, 2021 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com. Dev.
Dale Brown, RMU

Sarah West, Com. Dev.
Ron Smith, Fire Dep.

NEW BUSINESS:

1. **ZV2021-06: QuikTrip:** Variance to allow additional monument signs on property in the C-3, Highway Commercial district.

Tom Coots commented that QuikTrip could lower the height and size of the sign to meet regulations. **Ron Smith** states the only problem was ensuring the line of sight met MoDot requirements. **Tom Coots** confirmed there were no issues.

Dale Brown commented that RMU had no issues with the sign.

Minutes Prepared By: Sarah West

NEXT MEETING:

Tuesday, January 4, 2022

IV.j.1



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Subway Subdivision No. 2: a Minor Subdivision Final Plat to relocate a property line between two commercial lots

(SUB21-08)

MEETING DATE: January 3, 2022

Application and Notice:

Applicant/Owner - Sue Banholzer of Banholzer Investments, Inc
Public Notice - <https://www.rollacity.org/agenda.shtml>

Background: The applicant intends to develop the lot south of the Subway. To make the lot more developable, the applicant is seeking to shift the lot line between the two lots to the north. Lot 2A is greatly impacted by floodplain and drainage easements. Moving the lot line would increase the developable area.

Property Details:

Current zoning - C-2, General Retail
Current use - Restaurant/Undeveloped
Land area - 2 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Forum Rd and 10th Street, both Major Arterial streets.
Sidewalks - Sidewalks are located along the frontage of the property on Forum Rd.
Utilities - The subject property should have access to all needed utilities.

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Neighborhood Commercial uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. No additional easements are proposed to be dedicated with the plat.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on December 14, 2021 and voted 6-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Final Plat, Ordinance

V.A.1

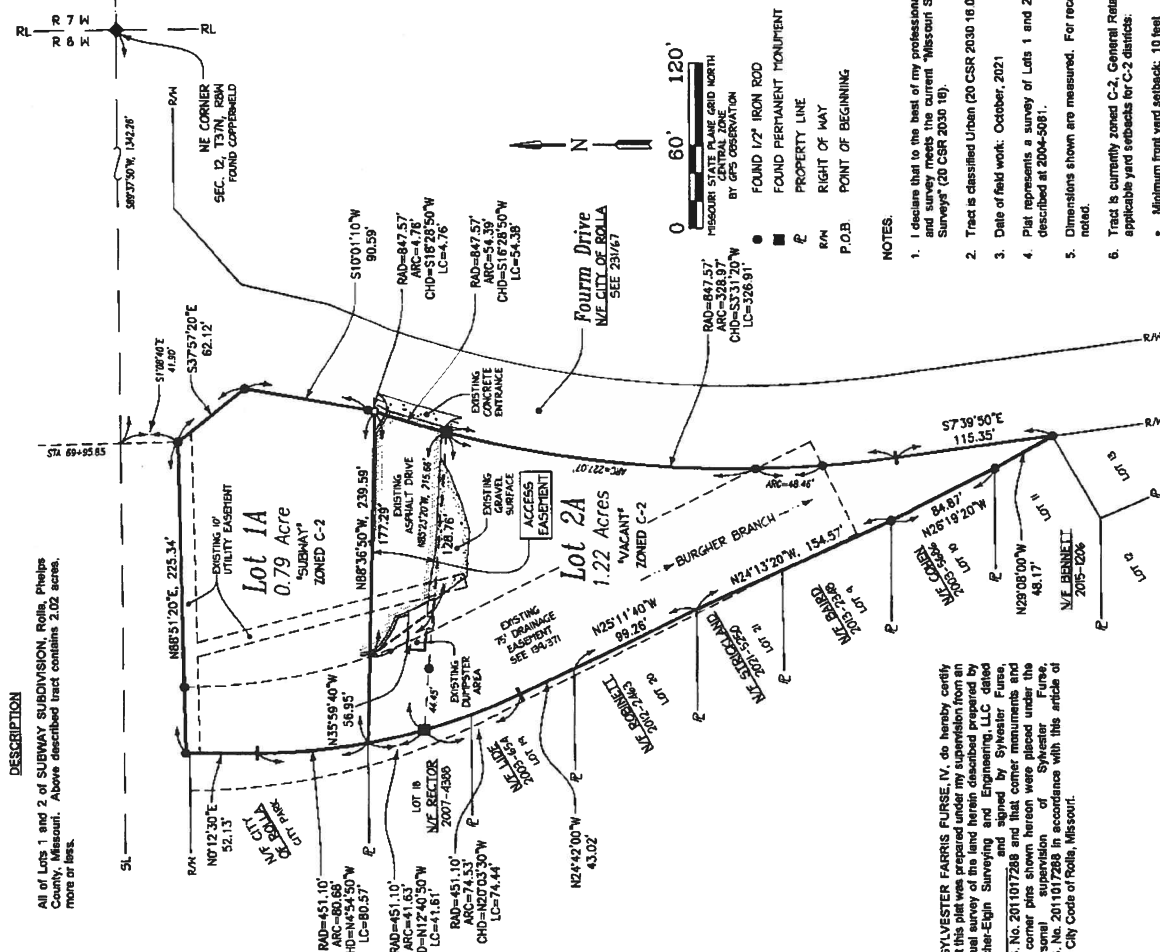
Final Plat of Subway Subdivision No. 2

Being a Resubdivision of SUBWAY SUBDIVISION

Rolla, Missouri

DESCRIPTION

All of Lots 1 and 2 of SUBWAY SUBDIVISION, Rolla, Phelps County, Missouri. Above described tract contains 2.02 acres, more or less.



SPECIAL PLAY RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

The undersigned owners of the tract of land herein plattd do hereby impose upon said property and its successors and assigns the following restrictive covenants to be construed upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri and that it is understood by the undersigned that no such permits shall be issued for any improvements pertaining to such lots or until a cash improvement bond has been filed with the City of Rolla, Missouri. The above mentioned public improvements have been received and approved by the City of Rolla, Missouri. The agreement between the undersigned and the City of Rolla, Missouri for the completion of such improvements as required by this article of the City Code of Rolla, Missouri.

IMPROVEMENT ACCEPTANCE

Approved subject to construction of improvements in accordance with development plans on file with the City of Rolla. This plat meets current subdivision codes of the City of Rolla.

Steve Hargis, PE
Director of Public Works

Rodney Bourne, PE
General Manager
Rolla Municipal Utilities

Floyd Jernigan
Parks Director

PLANNING & ZONING APPROVAL

Approved this ___ day of ___ 2022

Don Brown, Chairman
Planning & Zoning Commission

Steve Flowers
Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL

This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.

Louis J. Magidoff IV
Mayor, City of Rolla

Alfred
Lem Thurman
City Clerk

NOTES.

- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current Missouri Standards for Property Boundary Surveys (20 CSR 2030.16).
- Tract is classified Urban (20 CSR 2030.16.040).
- Date of field work: October, 2021
- Plat represents a survey of Lots 1 and 2 of SUBWAY SUBDIVISION as described at 2004-5081.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Tract is currently zoned C-2, General Retail District. The following are the applicable yard setbacks for C-2 districts:
 - Minimum front yard setback: 10 feet
 - Minimum side yard setback: 0 feet
 - Minimum rear yard setback: 0 feet

DEDICATION

Banhölzer Investments, Inc. hereby certifies that they are the owner of the property described herein and that they have caused this property to be platted as 'SUBWAY SUBDIVISION NO. 2'. The owner hereby dedicates this plan of subdivision.

Dedicator does further grant to all public subdivisions and public and private utility companies providing utility services to the land described on this plat the right to install and maintain electrical, water, telephone, cable television, sanitary sewer, storm sewer, gas and fiber optic lines within and along these utility easements which are created by virtue of this plat.

DATED

BANHÖLZER INVESTMENTS, INC.
By Sue Banhölzer, President
Attest: Matt Banhölzer, Secretary

STATE OF MISSOURI)
COUNTY OF PHELPS)

On this ___ day of ___ before me appeared Sue Banhölzer, President of Banhölzer Investments, Inc., to me personally known, who, being by me duly sworn did say: That Sue Banhölzer is the President of Banhölzer Investments, Inc., and that said instrument was signed and sealed on behalf of said corporation, and duly recorded in the Office of the Recorder of Deeds, Phelps County, Missouri, under the TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this ___ day of ___ My Commission Expires ___

NOTARY PUBLIC

COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2021 and all prior years.

Faith Ann Barnes
Collector of Revenue
Phelps County, Missouri

RECORDERS CERTIFICATE

This plat was filed for record in my office on this ___ day of ___ 2022. Plat filed at Cabinet ___ Number ___

Robin Kordeck
Recorder of Deeds
Phelps County, Missouri



Final Plat of

SUBWAY SUBDIVISION NO. 2
Rolla, Phelps County, Missouri
Banhölzer Investments, Inc.
P.O. Box 265; Rolla, Missouri 65402

REVISIONS

NO.	DATE	BY	REASON
1	11-60	MEP	1"-60"
2	03-09	SKP	5FF

Nov. 12, 2021

J4030

V.A.2

ORDINANCE NO. _____

**AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF
SUBWAY SUBDIVISION NO. 2.**

(SUB 21-08)

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF ROLLA, MISSOURI AS FOLLOWS:**

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of Subway Subdivision No. 2, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND
APPROVED BY THE MAYOR THIS 3RD DAY OF JANUARY, 2022.**

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Map Amendment (rezoning): 4120 and 4122 State Hwy V from the R-2, Two-family district to the M-2, Heavy Manufacturing district.

(ZON21-13)

MEETING DATE: January 3, 2022

Application and Notice:

Applicant/Owner - Matt Williams of Rolla Community Development Corporation, RCDC
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background: The applicant, RCDC – Rolla Community Development Corporation, intends to purchase the subject property. RCDC acquires and markets properties for industrial development as a part of the economic development efforts for the city. RCDC intends to purchase the property and then market the property for industrial development.

Property Details:

Current zoning - R-2, Two-family to M-2, Heavy Manufacturing
Current use - Residential
Proposed use - Industrial
Land area - 5.3 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on State Hwy V, a Collector street.
Sidewalks - No sidewalks are located adjacent to the property. Sidewalks would not be required if the property is developed.
Utilities - The subject property should have access to all needed public utilities, however, some utilities may need to be extended or improved.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Industrial uses.

V.B.1

Discussion: The property is adjacent to industrial uses. The Comprehensive Plan indicates the property is appropriate for industrial uses. The industrial park has a limited remaining supply of flat, developable land for industrial uses.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on December 14, 2021 and voted 7-0 to recommend the City Council approve the request.

Prepared by: Tom Coots, City Planner

Attachments: Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 4120 AND 4122 STATE HWY V FROM THE R-2, TWO-FAMILY DISTRICT TO THE M-2, HEAVY MANUFACTURING DISTRICT

(ZON21-13)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on December 14, 2021 and recommended the City Council approve the rezoning of the subject property; and

WHEREAS, the Rolla City Council, during its December 20, 2021 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-2 (Two-Family) to M-2 (Heavy Manufacturing) Zoning described as follows:

All that part of the NW ¼ of the NW ¼ of Sec. 29, Twp. 38 N. Rng. 7 W in Phelps County, Missouri, described as follows:

Commencing at the SW corner of the NW ¼ of the NW ¼ of said Sec. 29; thence S. 88 degrees 28 minutes E., 32.26 ft. along the S. line of said quarter quarter to the true point of beginning of the tract hereinafter described on the E. right of way of Phelps County Rt. V; thence N. 0 degrees 02 minutes E. 300.0 ft along said E. right of way to the S. line of a 50 foot road; thence S. 88 degrees 28 minutes E., 726.0 ft along said S. road line; thence S. 0

degrees 02 minutes W., 300.0 ft to the S. line of said quarter quarter; thence N. 88 degrees 28 minutes W., 726.01 ft along said S. line to the true point of beginning.

Above tract contains 5.0 acres +/- . As per survey by R.L. Elgin, dated Jan. 19, 1977, recorded in Phelps County Surveyor's Records Book "G", page S-3445.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3RD DAY OF JANUARY, 2022.

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Map Amendment (rezoning): 602 N Cedar; 407 E 6th; and 603 N Walnut from the R-3, Multi-family district and the C-2, General Retail district to the C-1, Neighborhood Commercial district. (ZON21-12)

MEETING DATE: January 3, 2022

Application and Notice:

Applicant/Owner - William Moorkamp of WGM Rentals, LLC
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property; <https://www.rollacity.org/agenda.shtml>

Background:

The applicant has acquired three properties which together are the south half of the block. Four residential buildings are located on the property. Part of the property is zoned C-2, General Retail. Part of the property is zoned R-3, Multi-family. Zoning to C-1, Neighborhood Commercial would allow for the intended use and bring the entire property under one zoning district. The applicant intends to redevelop the property for a professional office space use.

The property is also within the Rolla Arts and Entertainment Overlay District. The overlay district applies restrictions and allowances on top of the underlying zoning. The uses allowed in the proposed C-1 district are allowed in addition to the arts and entertainment oriented uses allowed by the overlay. The overlay district also imposes more restrictive signage standards.

Property Details:

Current zoning - R-3, Multi-family and C-2, General Retail to C-1, Neighborhood Commercial
Current use - Residential
Proposed use - Commercial
Land area - 29,500 sq. ft.

Public Facilities/Improvements:

Streets - The subject property has frontage on 6th Street, a Collector street; and on Cedar Street and Walnut Street, both local streets.
Sidewalks - Sidewalks are located adjacent to the property on all sides.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Medium and High Density Residential uses.

V.C.1

Discussion: The property has frontage on a collector street and is located directly across the street from Benton Square, a redeveloped multi-tenant commercial building. The property is within the Arts and Entertainment Overlay, which allows many types of commercial uses. A well-designed professional office building should be compatible with the area.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a public hearing on December 14, 2021 and voted 7-0 to recommend the City Council approve the request.

Prepared by: Tom Coots, City Planner

Attachments: Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 602 N CEDAR; 407 E 6th; AND 603 N WALNUT FROM THE R-3, MULTI-FAMILY AND C-2, GENERAL RETAIL DISTRICTS TO THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT

(ZON21-12)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on December 14, 2021 and recommended the City Council approve the rezoning of the subject property; and

WHEREAS, the Rolla City Council, during its December 20, 2021 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-3 (Multi-Family) and C-2 (General Retail) to C-1 (Neighborhood Commercial) Zoning described as follows:

Lots 5-8, Block 63, Country Addition to Rolla, City of Rolla, Phelps County, Missouri.

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND
APPROVED BY THE MAYOR THIS 3RD DAY OF JANUARY, 2022.**

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor

v.c.4

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance Final Reading

ITEM/SUBJECT: Missouri Highways and Transportation Commission to State Block Grant Agreement

BUDGET APPROPRIATION \$50

DATE: 1/3/2022

COMMENTARY:

Attached is an ordinance with authorizes the Mayor to enter into an agreement with the Missouri Highway and Transportation Commission for a State Block Grant to replace the beacon at the Rolla National Airport. We have received bids for the beacon and the low bid is \$6,670. The grant will reimburse \$6,620.

Staff Recommends approval of the Ordinance.

ITEM NO. v.d.1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A STATE BLOCK AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a State Block Agreement between the City of Rolla, Missouri and the Missouri Highways and Transportation Commission to replace an airport rotating beacon, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3rd DAY OF JANUARY 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.D.2

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance Final Reading

**ITEM/SUBJECT: Change Orders 4 and 5 for Project 359
University Drive Realignment**

BUDGET APPROPRIATION: TDD/MS&T Funded DATE: 1/3/22

COMMENTARY:

The City of Rolla is the fiscal agent for the Move Rolla TDD. As the fiscal agent, the city administers contracts, “pays the bills” for the Move Rolla TDD and gets reimbursed from the TDD.

Missouri S&T has requested to add sandblasting of the truck apron and median islands to the current contract with Donald Maggi Inc. Donald Maggi does not do this type of work and a specialty sub-contractor from the Kansas City area is being proposed to complete this work. The specialty sub-contractor will install the decorative concrete and sand blast for \$428,802.29. Donald Maggi’s original bid for the truck apron and medians was \$159,024.00 for a net change order of \$269,778.29 for Change Order 4.

Prior to the bid for the University Drive Realignment, Missouri S&T requested a re-design of the highway lighting on the project. No street lighting or installation was included in the original bid documents to accommodate the Universities desire to design and install “enhanced lighting” (lighting that exceeded the City’s expectations). Since the street lighting has been redesigned and bid Staff is requesting a change order for Donald Maggi to install the conduits for the electrical circuits as part of their work to keep the project on schedule. The cost for this addition is \$260,898.00.

Staff is requesting the final reading of an ordinance to approve Change Order 4 for \$269,778.29 and Change Order 5 for \$260,898.00

Missouri S&T is covering the cost of these change orders.

ITEM NO. V.E.1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC, FOR UNIVERSITY DRIVE REALIGNMENT, PROJECT #359.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Change Order between the City of Rolla, Missouri and Donald Maggi Inc., for University Drive Realignment, Project #359, a copy of said Change Order being attached hereto and marked Exhibit A.

Section 2: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a Change Order between the City of Rolla, Missouri and Donald Maggi Inc., for University Drive Realignment, Project #359, a copy of said Change Order being attached hereto and marked Exhibit B.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 3rd DAY OF JANUARY 2022.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.E.2

EXHIBIT A

<i>Department of Public Works</i>				Project Number 359 Univ. Dr.			
Change Order				Change Order 4			
Name and Location of Project 359 University Drive				Date 11-17-21			
Name and Address of Contractor Donald Maggi Inc. PO Box 66 Rolla, MO 65402							
You are hereby directed to make the following changes from the contract:							
(1) Item No.		(3)	(4)	(5)	(6)	(7)	(8)
<i>Change Order</i>							
	Unit of Measure	Add Qty.	Deduct Qty.	Cost per Unit	Total Added	Total Deducted	
University Drive							
CO6	Traffic Control for Sandblasting	LS	1		\$20,000.00	\$ 20,000.00	\$ -
CO7	Decorative Sandblasting	SF	15,747.0		\$9.67	\$ 152,273.49	\$ -
CO8	Bomanite Decorative Pavement and Medians	SY	1,804		\$142.20	\$ 256,528.80	\$ -
25	Integral Colored Concrete	SF		16475	\$1.44	\$ -	\$ 23,724.00
19	Concrete Truck Apron	SY		1605	\$75.00	\$ -	\$ 120,375.00
21	Concrete Median	SY		199	\$75.00	\$ -	\$ 14,925.00
TOTAL OF COST COLUMNS (Page 1)						\$ 428,802.29	\$159,024.00
Contractor _____ Date _____				Contract Amount \$ 2,884,920.92			
Public Works Director _____ Date _____				Add or Deduct this Change Order \$ 269,778.29			
Mayor _____ Date _____				Add or Deduct Previous Change Orders \$ 276,243.27			
				Adjusted Contracted Amount \$ 3,430,942.48			
				Percent Change 18.93%			
Page 1							

V.E.3

EXHIBIT B

<i>Department of Public Works</i>				Project Number 359 Univ. Dr.				
Change Order				Change Order 5				
Name and Location of Project 359 University Drive				Date 11-17-21				
Name and Address of Contractor Donald Maggi Inc. PO Box 66 Rolla, MO 65402								
You are hereby directed to make the following changes from the contract:								
(1) Item No.		(3)	(4)	(5)	(6)	(7)	(8)	
<i>Change Order</i>								
	Unit of Measure	Add Qty.	Deduct Qty.	Cost per Unit	Total Added	Total Deducted		
University Drive								
CO9	Electrical Conduit Installation	LS	1		\$260,898.00	\$ 260,898.00	\$ -	
TOTAL OF COST COLUMNS (Page 1)						\$ 260,898.00	\$0.00	
Contractor _____				Date _____				Contract Amount \$ 2,884,920.92
Public Works Director _____				Date _____				Add or Deduct this Change Order \$ 260,898.00
Mayor _____				Date _____				Add or Deduct Previous Change Orders \$ 546,021.56
						Adjusted Contracted Amount \$ 3,691,840.48		
						Percent Change	27.97%	
Page 1								

V.E.4