

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSOqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Tuesday, September 7th, 2021; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: MORIAH RENAUD, TERRY HIGGINS, MEGAN JOHNSON, ANN MURPHEY, LISTER B. FLORENCE, JR., MATTHEW FRIDLEY, JODY EBERLY, ROBERT KESSINGER, CAROLYN BOLIN, STANLEY MAYBERRY, VICTORIA STEEN, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE
Councilwoman Renaud

I. CONSENT AGENDA

- A. Consider Approval of the City Council Minutes of:
 - 1. City Council Meeting – August 2, 2021
 - 2. City Council Meeting – August 16th, 2021

II. PUBLIC HEARINGS –

- A. **Ordinance** Considering the FY 2022 Budget – (City Administrator John Butz) **First Reading.**

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS –

- A. Dr. Gregory Stratman: Update on proposed Senior Center
- B. Jeff Sandquist: Celebration of Nations 2021
- C. **Motion** to allow street closing for Celebration of Nations parade and activities on Saturday, September 25th. (Public Works Director Steve Hargis)
- D. Mayor Magdits: Proclamation for National Recovery Month 2021

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – July 2021
- b. Building Codes monthly report – August 2021
- c. The Centre Income Statement ending July 31st, 2021
- d. Police Department Monthly Report – July 2021
- e. Animal Control Division Report – July 2021
- f. RMU monthly reports – June and July 2021
- g. RMU board meeting minutes for June 29, 2021 and August 2, 2021

September 7th, 2021

- h. Municipal Court Division Summary June, and July, 2021
- i. Planning and Zoning minutes for July 13th and August 10th, 2021
- j. Board of Adjustment Minutes for August 5th, 2021
- k. Park Advisory Commission Minutes for July 28th, 2021

V. OLD BUSINESS

- A. **Ordinance** to approve the re-zoning of 101 N Rucker Ave from C-1, Neighborhood Commercial District to the C-2, General Retail District. (City Planner, Tom Coots) **Final Reading**
- B. **Ordinance** to approve the re-zoning of 2180, 2182, and 2184 Farrar Drive from the R-3, Multi-Family District to the C-3, Highway Commercial District (City Planner, Tom Coots) **Final Reading**
- C. **Ordinance** to approve the minor subdivision final plat of YCHC (Your Community Health Center) Addition and vacating an easement. (City Planner, Tom Coots) **Final Reading**
- D. **Ordinance** authorizing the Mayor to enter into the contract with Pierce Asphalt, LLC for Project 540, FY 2021 Phase II Asphalt Improvements. (City Engineer, Darin Pryor) **Final Reading**

VI. NEW BUSINESS

- A. **Ordinance** to renew the Housing Officer Contract. (Chief Sean Fagan) **First and Final Reading requested.**
- B. **Resolution** to renew the Rolla Public Schools Contract for School Resource Officers and Crossing Guards. (Chief Sean Fagan) **Motion**
- C. **Resolution** to renew the Wave Internet Water Tower Agreement. (City Administrator John Butz) **Motion**
- D. **Ordinance** amending section 27-101 of the Rolla City Codes pertaining to 1 hour parking on Cedar Street. (Public Works Director, Steve Hargis) **First Reading**
- E. **Discussion** and presentation of the Westside Drive Land Use Study. (City Planner Tom Coots)

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Motion** to award lowest bid for Projects 512 and 521, 7th Street Sidewalk and Cemetery Trail Improvements to Spalding Constructors and an **Ordinance** authorizing the Mayor to enter into the contract with Spalding Constructors. (City Engineer, Darin Pryor) **Motion/First Reading**

VIII. CITIZEN COMMUNICATION

IX. MAYOR/CITY COUNCIL COMMENTS

A. Mayor Magdits – Recognition of Environmental Services Week: September 12-18, 2021

B. Mayor Magdits – Recognition of Thank a Police Officer day: September 18th, 2021

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION - NONE

XII. ADJOURNMENT

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 2, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons, Moriah Renaud, and Ann Murphey

Council Members in Physical Attendance: Megan Johnson, Matt Fridley, Lister Florence, Jody Eberly, Robert Kessinger, Stanley Mayberry, Carrolyn Bolin, and Victoria Steen

Council Members Absent: Terry Higgins

Department Directors in Attendance via Zoom Videoconferencing: Finance Director Steffanie Rogers

Department Directors and Other City Officials in Physical Attendance: Fire Chief Ron Smith, City Engineer Darin Pryor, Police Captain Doug James, City Planner Tom Coots, Parks Director Floyd Jernigan, RMU General Manager Rodney Bourne and City Counselor Lance Thurman.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilperson Moriah Renaud to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A. Consider Approval of the City Council Minutes of:

1. City Council Meeting – July 6th, 2021
2. City Council Mini Workshop – July 6th, 2021
3. City Council Meeting – July 19th, 2021
4. City Council Closed Session – July 19th, 2021
5. 10 Year Sustainability Meeting – July 22nd, 2021

A motion was made by Bolin and seconded by Johnson to accept the minutes presented. A voice vote revealed 11 ayes, zero nays, and 1 absent.

B. Motion to Accept Grant of Easement for Utility Purposes from the Curators of University of Missouri (City Engineer Darin Pryor)

Mr. Pryor advised this was the last of the easements needed for the relocation of utilities on the Kingshighway project. A motion was made by Eberly and seconded by Bolin to accept the grant of easement from the Curators of University of Missouri. A voice vote revealed 11 ayes, zero nays, and 1 absent.

August 2nd, 2021

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II. PUBLIC HEARINGS - None

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS - None

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – June 2021
- b. The Centre Income Statement ending June 30th, 2021
- c. Police Department Monthly Report – June 2021
- d. Animal Control Division Report – June 2021
- e. RMU monthly reports – May 2021
- f. RMU board meeting minutes for June 1, 2021
- g. Municipal Court Division Summary for April 1-April 30th, 2021
- h. Planning and Zoning minutes for June 15th, 2021
- i. Board of Adjustment Minutes for July 1st, 2021

Councilman Fridley brought awareness to the increase in calls related to overdoses as reflected on the Police Department's monthly report.

V. OLD BUSINESS

A. **Ordinance** for the re-zoning of 1520 Bridge School Rd from C-3, Highway Commercial district to the R-3, multi-family district. (City Planner Tom Coots)

Mr. Coots stated that as explained in the July 19th meeting, this property has been on the market for several years. The applicant is seeking to locate a tax credit eligible senior housing project on this property. Missouri Housing Development Commission did not approve them last year at another location, but encouraged the applicant to find a better location. Having zoning in place before applying for the credits may help their application to get approved.

City Counselor Lance Thurman read the proposed ordinance for its final reading, by title: **ORDINANCE 4625: AN ORDINANCE TO APPROVE THE RE-ZONING OF 1520 BRIDGE SCHOOL RD. FROM THE C-3, HIGHWAY COMMERCIAL DISTRICT TO THE R-3, MULTI-FAMILY DISTRICT. A motion was made by Bolin and seconded by Kessinger to allow the re-zoning. A roll call vote revealed the following results: Ayes: Bolin, Steen, Fridley, Mayberry, Murphey, Lyons, Kessinger, Florence, Eberly, and Renaud. Nays: Johnson. Absent: Higgins.**

B. **Ordinance** for the annexation of properties addressed as 1815-1829 Sandstone Street and assigning a zoning of R-1 and GI. (City Planner Tom Coots)

Mr. Coots stated that as explained in the July 19th meeting that Stone Ridge Estates was platted in 1988 within the city limits. A second strip of property ranging in size from 8 to 13 feet wide, was platted in 1996 but is not in the city limits. The lots in the 1988 plat and adjacent lots in the 1996 plat are owned by the same property owners resulting in the

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property owned both in the city limits and in the county. The 1996 plat is completely encumbered by a utility easement.

City Counselor Lance Thurman read the proposed ordinance for its final reading, by title; ORDINANCE 4626: AN ORDINANCE TO APPROVE THE ANNEXATION OF CERTAIN PROPERTIES WITHIN THE STONE RIDGE ESTATES PLAT NO.2 AND THE DESIGNATION OF SAID PROPERTY AS THE R-1, SINGLE-FAMILY DISTRICT AND THE GI, GOVERNMENT AND INSTITUTIONAL DISTRICT.

A motion was made by Bolin and seconded by Eberly to amend the ordinance, removing lots 10 and 11. A roll call vote revealed 11 Ayes, zero nays, and 1 absent. A motion to accept the ordinance as amended was made by Bolin and seconded by Kessinger. A roll call vote showed the following results: Ayes: Kessinger, Fridley, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Florence, Eberly, and Bolin. Nays: none. Absent: Higgins.

- C. **Ordinance** allowing a minor subdivision final plat to reorganize into two commercial lots and vacate a utility easement: Rolla Aldi Plat 1. (City Planner Tom Coots)

Mr. Coots stated the prospective owner is Aldi's. The developer is interested in demolishing the existing building to construct a grocery store. This would make two commercial lots and remove a utility easement that is no longer needed.

City Counselor Lance Thurman read the proposed ordinance for its final reading, by title; ORDINANCE 4627: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF ROLLA ALDI PLAT I AND VACATING AN EASEMENT.

A motion was made to accept the ordinance as written by Eberly and seconded by Kessinger. A roll call vote revealed the following results: Ayes: Florence, Johnson, Murphey, Fridley, Renaud, Steen, Mayberry, Eberly, Lyons, Bolin, and Kessinger. Nays: none. Absent: Higgins.

VI. NEW BUSINESS

- A. **Motion** for Pine Street Closure for MS&T ice cream social. (City Engineer, Darin Pryor)

Mr. Pryor stated that Missouri S&T requested to close a portion of Pine Street from 2-8pm on August 10th for an Ice Cream Social to celebrate Missouri's 200th anniversary of statehood. The only business that would be affected would be the University Book & Supply, and the owner (Larry Stratman), was in support of the event. A motion was made by Bolin and seconded by Fridley to allow the closing. A roll call vote showed the following results: Ayes: Bolin, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Kessinger, Florence, Eberly, and Fridley. Nays: zero. Absent: Higgins.

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A. **Motion** to award bid for the replacement of the cemetery maintenance building roof to Just in Time roofing and **ordinance** authorizing the Mayor to enter into the contract with Just in Time Roofing. (Parks Director Floyd Jernigan)

Mr. Jernigan stated the roof of the building (built in the 1960's) has been patched and repaired over the last 10 years and is no longer able to be patched effectively to stop the

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latest leaks. Bids were solicited twice and businesses were contacted by phone, email, and mail. Three bids were received and it is recommended that the lowest bid be awarded to Just in Time Roofing of Rolla for \$10,525. A motion was made by Johnson and seconded by Bolin to award the bid. A voice vote revealed 11 Ayes, zero nays, and 1 absent. The first reading of the ordinance was not able to be read. Mayor Magdits requested Council to have a first and final reading at the next meeting on August 16th.

VIII. CITIZEN COMMUNICATION

- A. Phelps County Collector, Faith Barnes: Concerns regarding P.A.C.E. (Property Assessed Clean Energy) Mrs. Barnes stated she had sent the Council packets regarding P.A.C.E. with articles referencing cities who are currently repealing existing ordinances that previously allowed P.A.C.E. She feels like this is a source of predatory lending that is not in the best interest of most citizens and would like Council to consider placing this on a future agenda to repeal the ordinance.
- B. Larry Tate - 1829 Sandstone: Thanked Council for allowing the annexation within Stone Ridge Estates.

IX. MAYOR/CITY COUNCIL COMMENTS

- A. Mayor Magdits stated that COVID cases continue increasing, with 374 active cases in Phelps County. Phelps Health currently has 4 patients on ventilators. The ICU is full, the hospital is at capacity and on divert status. Phelps County currently has a 31% vaccination rate for citizens who have had a full series of shots and 36% with citizens who have only had one. There will be free vaccine clinics on August 18th and August 25th from 11-5pm at the Havener Center.
- B. Councilwoman Eberly reinforced that the COVID statistics were bad. The Delta variant is fast moving and hospitals across the country are full. She encouraged everyone to get vaccinated and that the CDC is saying it is still a good idea to wear masks in public even if you are vaccinated.
- C. Councilman Kessinger stated that the COVID cases had dropped from 374 to 315 and explained why he felt masks provided a false sense of safety and protection and encouraged citizens to wash their hands and not touch their faces.
- D. Councilman Fridley and Councilman Florence stated they would be having a WARD 3 Neighborhood Watch meeting on August 17th from 6-7pm at RTC. All are welcome.
- E. Councilwoman Steen stated she would be having a WARD 6 Neighborhood Watch meeting on August 17th at the Ber Juan pavilion at 6pm.
- F. Councilwoman Steen asked if Council could inquire to other cities as to why they were repealing their P.A.C.E. ordinances. The Mayor stated they could but with staff being in

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the depths of budget planning for the 2021-2022 FY, he asked that this topic be set-aside for 60 days, to be taken up again in September. Mayor Magdits stated there was a history that Council needed to be educated on before making a final decision.

X. COMMENTS FOR THE GOOD OF THE ORDER

- A. Councilman Florence gave kudos to RMU on providing the needs of the citizens and going above and beyond in their service to the community.

XI. CLOSED SESSION - NONE

XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:14 PM
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

August 2nd, 2021

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**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, AUGUST 16th, 2021; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Deanne Lyons and Ann Murphey

Council Members in Physical Attendance: Moriah Renaud, Terry Higgins, Megan Johnson, Matt Fridley, Lister Florence, Jody Eberly, Robert Kessinger, Stanley Mayberry, Carolyn Bolin, and Victoria Steen

Council Members Absent: None

Department Directors in Attendance via Zoom Videoconferencing: None

Department Directors and Other City Officials in Physical Attendance: Fire Chief Ron Smith, City Engineer Darin Pryor, Police Captain Doug James, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, Finance Director Steffanie Rogers, RMU General Manager Rodney Bourne and City Counselor Carolyn Buschjost.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilperson Terry Higgins to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

A. Public Hearing/Ordinance for Property Tax rate setting (Finance Director Steffanie Rogers)

State law requires that the tax rates be certified to the County Clerk by September 1st. The total rates for 2021 will total .7127 per \$100 of assessed valuation (down from .7649 in 2020) an increase of projected revenues of \$123,452 for the General Fund, \$51,649 for the Library, and \$30,249 for the parks. Finance Director Rogers reported the tax levy is reduced to offset an increase in county assessment beyond the rates of inflation. Mayor Magdits officially opened the Public Hearing at 6:36PM. There were no citizens who wished to speak in favor or against the subject. The hearing was closed at 6:36PM.

City Counselor Carolyn Buschjost read the proposed ordinance for its first reading by title: ORDINANCE 4628: AN ORDINANCE FIXING THE TAX LEVY FOR GENERAL REVENUE, LIBRARY AND PARK BY THE CITY OF ROLLA, MISSOURI FOR THE YEAR 2021. A motion was made by Bolin and seconded by Johnson to suspend the rules. A voice vote revealed 12 Ayes and zero Nays. City Counselor Carolyn Buschjost read the ordinance for its final reading. A motion was made by Eberly and seconded by Murphey to approve the ordinance as written. A roll call vote revealed the following results: Ayes: Murphey, Lyons, Mayberry, Bolin, Renaud, Steen, Kessinger, Higgins, Eberly, Florence, Fridley, and Johnson. Nays: none.

B. Public Hearing/Ordinance to approve the re-zoning of 101 N Rucker Ave from C-1, Neighborhood Commercial District to the C-2, General Retail District. (Community Development Director, Steve Flowers) The Property owner is seeking a rezoning of the property at 101 N. Rucker to increase the potential uses for the property and to match with properties in the vicinity. It is currently used as a single family residence. Mayor Magdits opened the Public Hearing at 6:41PM. No citizens spoke either for or against the property rezoning and the Public Hearing was closed at 6:41PM. City Counselor Carolyn Buschjost read the proposed ordinance for its first reading by title: AN ORDINANCE TO APPROVE THE RE-ZONING OF 101 N RUCKER AVE FROM THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT.

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C. **Public Hearing/Ordinance** to approve the re-zoning of 2180, 2182, and 2184 Farrar Drive from the R-3, Multi-Family District to the C-3, Highway Commercial District (Community Development Director, Steve Flowers) The applicant is seeking to rezone the property to allow for a planned self-storage development. Mayor Magdits opened the Public Hearing at 6:47PM. No citizens spoke either for or against the rezoning and the hearing was closed at 6:47PM. City Counselor Carolyn Buschjost read the proposed ordinance for its first reading by title: AN ORDINANCE TO APPROVE THE REZONING OF 2180, 2182, AND 2184 FARRAR DRIVE FROM THE R-3, MULTI-FAMILY DISTRICT TO THE C-3, HIGHWAY COMMERCIAL DISTRICT.

II. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

A. RMU quarterly report and FY2022 budget presentation. (General Manager Rodney Bourne) Mr. Bourne presented an overview of RMU's FY 2021 third quarter report. With 75% of the year finished, they are on target for year-to-date projection on operating income. RMU received an "unmodified opinion" on the FY 2020 Audit which is the best that can be given. Additionally, Mr. Bourne summarized RMU's proposed budget for FY 2022. He noted the complete report is available on RMU's website.

III. OLD BUSINESS

A. **Ordinance** authorizing the Mayor to enter into an agreement with Just in Time Roofing for the removal and replacement of the cemetery building roof. Bid was awarded at the August 2nd meeting. (Parks Director Floyd Jernigan) On August 2nd, Council awarded the lowest bid to Just in Time Roofing to remove and replace the roof on the existing cemetery maintenance shed. The proposed ordinance will allow the Mayor to execute the agreement.
City Counselor Carolyn Buschjost read the proposed ordinance for its first reading, by title: ORDINANCE 4629: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND JUST IN TIME ROOFING OF ROLLA, MISSOURI FOR THE REMOVAL AND REPLACEMENT OF THE CEMETERY/MAINTENANCE BUILDING ROOF. A motion was made by Bolin and seconded by Kessinger to suspend the rules. A voice vote revealed 12 Ayes and zero Nays. City Counselor Carolyn Buschjost read the ordinance for its final reading. A roll call vote revealed the following results: Ayes: Kessinger, Fridley, Steen, Renaud, Mayberry, Murphey, Lyons, Johnson, Florence, Higgins, Eberly, and Bolin. Nays: zero.

IV. NEW BUSINESS

A. Request to host Big BAM event in Ber Juan Park: (Parks Director Floyd Jernigan and RACC Tourism Director Aimee Campbell) Mr. Jernigan advised that the Rolla Area Chamber of Commerce, through its tourism outreach, seeks to host a Bicycle Across Missouri Event in Rolla on June 16th, 2022. To host the event, they are needing a location and have asked City Council to waive ordinances relating to camping overnight, selling in the parks, and extended parking. The Chamber has been meeting with local downtown establishments and all are very excited about the opportunity. Ms. Campbell has reached out to several of the participants for past events and has found that there are have been no issues as a result of this event. A motion was made by Murphey and seconded by Johnson to waive the necessary ordinances to allow the event. A voice vote revealed 12 Ayes and zero Nays.

- B. Resolution** engaging Piper Sandler as Financial Advisor on the new Public Works Facility. (City Administrator, John Butz) The construction of the new \$3.42 million/19,000sq.ft. Public Works facility is underway. The project replaces several old buildings along Sharp Rd. and allows the city to properly list and sell that 8.8 acre site (including the removal of the old Ransdall building along 18th St.). The budget anticipates a 15-20 year financing that would include the refinancing of a 2018 COP (and possibly others) so that the current annual debt service payment would not increase. Piper Sandler arranged the original 2018 financing. City Counselor Carolyn Buschjost read the resolution for one reading, by title: **RESOLUTION 1991: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A FINANCIAL SERVICES AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND PIPER SANDLER & CO., FOR FINANCIAL ADVISORY SERVICES. A motion was made by Bolin and seconded by Johnson to approve the resolution. A voice vote revealed 12 Ayes and zero Nays.**
- C. Resolution** engaging Gilmore Bell as Special Counsel Services on the new Public Works Facility. (City Administrator, John Butz) In addition to Financial Advisor Services for the Public Works facility, tax exempt financing also requires Special Tax Counsel and Disclosure Services. The City has used Gilmore Bell on a number of those financings due to their extensive experience in public finance and past experience in Rolla. City Counselor Carolyn Buschjost read the resolution for one reading, by title: **RESOLUTION 1992: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN ENGAGEMENT LETTER FOR SPECIAL COUNSEL SERVICES BETWEEN THE CITY OF ROLLA, MISSOURI AND GILMORE BELL, ATTORNEYS AT LAW, IN CONNECTION WITH THE CONSIDERATION OF SPECIAL COUNSEL SERVICES ON THE PUBLIC WORKS FACILITY IN ROLLA, MISSOURI. A motion was made by Eberly and seconded by Bolin to approve the resolution. A voice vote revealed 12 Ayes and zero Nays.**
- D. Ordinance** to approve the minor subdivision final plat of YCHC (Your Community Health Center) Addition and vacating an easement. (Community Development Director, Steve Flowers) The applicant wishes to construct an addition to an existing structure as well as additional parking. The parking lot would be on the separate lot from the building. Due to parking requirements the two commercial lots are required to be combined. The applicant is also seeking to vacate an unneeded utility easement. City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: **AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF YCHC ADDITION AND VACATING AN EASEMENT.**

V. CLAIMS and/or FISCAL TRANSACTIONS

- A. Motion** to award lowest bid for Project 540, FY 2021 Phase II Asphalt Improvements and **Ordinance** authorizing the Mayor to enter into the contract with Pierce Asphalt, LLC. (City Engineer, Darin Pryor) Bids were received for the FY 2021 Phase II Asphalt Improvements Project. This phase overlays 19th Street from Walnut to Sharp Road, Ridgeview from Adrian to Morrell, and all of the Cemetery roads. **A motion was made by Bolin and seconded by Johnson to award the lowest bid to Pierce Asphalt of Rolla for \$104,952.08. A voice vote revealed 12 Ayes and zero Nays.** City Counselor Carolyn Buschjost read the ordinance for its first reading, by title: **AN ORDINANCE**

AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC FOR FY 2021 PHASE II ASPHALT IMPROVEMENTS, PROJECT #540.

- B. **Motion** to award health insurance excess coverage. (Finance Director, Steffanie Rogers) Quotes were solicited through stop loss brokers, managing general underwriters, and directly from the current carrier. Only one quote was obtained due to the number of excess coverage claims in recent years. The current excess coverage deductible is \$75,000. A motion was made by Bolin and seconded by Eberly to renew Health Insurance Excess Coverage to SunLife and to maintain the current deductible of \$75,000. A voice vote revealed 12 Ayes and zero Nays.

VI. **CITIZEN COMMUNICATION**

- A. Open Citizen Communication - NONE

VII. **MAYOR/CITY COUNCIL COMMENTS**

- A. Mayor Magdits apologized to Councilwoman Renaud, for a comment made in reference to PACE at the Aug 2nd meeting.
- B. Councilman Kessinger spoke on the declining COVID case numbers, the destructive effects of mainstream media, virus cycles, dangers of wearing masks, preserving liberty and freedoms, and the effect of sugar on white blood cells.
- C. Mayor Magdits spoke on the local COVID statistics and reminded the public that there would be a vaccination clinic at the Heavener Center on August 18th and 25th from 11:00AM to 5:00PM.
- D. Councilman Fridley and Councilman Florence invited the public to attend their first neighborhood watch meeting on the 17th from 6:00-7:00PM for Ward III.
- E. Councilman Fridley reminded the public that school would be starting next week and to please slow down to protect the children and the workers.

VIII. **COMMENTS FOR THE GOOD OF THE ORDER** - NONE

IX. **CLOSED SESSION** - NONE

X. **ADJOURNMENT** –

Having no further business, the meeting adjourned at approximately 7:54 PM
Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

Critical Funded Requests:

Public Safety Radios	\$1,135,000
Public Safety Compensation	\$489,125
RFD Station renovation	\$75,000
Public Safety Vehicles	\$191,000
Fire Minimum Staffing (6 to 7)	\$23,900
Animal Shelter Building Shell	\$620,000

Critical Unfunded Requests:

Animal Control Expansion (Ph 2)	\$650,000
Succession Planning	\$175,000
Body Cameras (annual)	\$42,000

Sewer Fund

Completion of the \$25 M Treatment Plant Upgrades (\$3.7M in FY 2022)
Solid Reserves of \$5 M (accumulated to make additional debt service thru 2027)
No change in Service Availability Fee Inc (\$12/mo)
\$0.25/1,000 gal increase in user rate (total \$5.65/1,000 gal)

Environmental Services

Good Reserves of \$1.4 M
Recycling market has rebounded strongly (\$270,000 proj rev)
Trash fee increase of 15% or eliminate curbside recycling pickup
Landfill/Disposal Rate Unchanged (6 year flat rate)
Automated Trash Truck No. 2 of 3 (\$345,000)
Internal Financing of Vehicle Maintenance Facility 8/15 years (bal of \$500k)

Airport Fund

Minimal Reserves (projected \$13,914)
Transferred to Street/Cap Imp Fund from Gen Fund in 2020 (savings of \$175,000+/-)
\$3.2M 4/22 Runway Rehab project completed in FY 2021
Fuel Sales have rebounded nicely (\$370k)
Ag Lease/Ground Leases all updated
Star Loan (MoDOT) for 5% Runway grant match (\$34,000 for 5 years)

Cemetery Fund

Fiduciary/Trust projected balance of \$331,647
Increase in burial service fees in FY 2022
Driving lane storm sewer and overlay project completed in FY 2021
FY 2022 projects include old tombstone repair and potter's field monuments

Street Fund

Solid Unrestricted Reserve projected \$1.24 M
Transferred Engineering Division from GF to Street/Cap Imp Fund (GF savings)
MRTDD Projects of \$4.9 M (\$6.6M in FY 21- Hwy E ped bridge, Kingshighway)
University Dr. Realignment (FY 2022) - \$8.9 M (48% S&T)
Construction and Financing of Street Shop – PW Yard (\$3.5 M)
Primary City Projects: Oak St; Elm St; Cemetery Trail; 7th St. sidewalk
6 miles of thin overlays

II.A.3

Rec Center Fund

ARPA loss revenue reimbursement of \$815,000 for 2020 – 2022
Contracted management/operations with Power Wellness Nov 2020
Elimination of Reserve Fund – need sustainability plan
General Fund (overhead) transfer eliminated in FY 21
All Centre employees transferred to Power Wellness employees as of 11/14/2020

Park Fund

Reasonable Reserve Fund Balance of \$114,526
Property Tax and Sales Tax (2% with redirect of TIF)
Prop P reauthorization (1/16th sales tax sunset - \$305 k for park improvements?)
ARPA pool/COVID loss revenue (\$45k)
Capital Expenses of \$350,300 (backhoe, mower, BP playground, sidewalk)
SplashZone operations – budget includes a pool manager (FTE)
Prop P was critical! Provides \$1,154,000 in dedicated park funding (25% expires in 4/23)

Park Land Reserve Fund

Balance in Escrow - \$73,119 (from land sales & residential subdivision development)
Requires 2/3 Council Vote with timely spend down
\$39,500 towards Buehler Park playground

Debt Position

FY 2022 debt/lease payments (expense) - \$3.42 M
Total City debt and obligations outstanding - \$36.8 M:
Including Sewer Revolving Fund Debt of \$25 M (voter approval Nov 2018)
New Debt - \$3.5 M (public services facility)
Constitutional Debt Authority (20% Assessed Valuation) - \$49,000,000
Rolla's General Obligation Debt: \$0

ORDINANCE NO. _____

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2021 AND APPROPRIATING FUNDS PURSUANT THERETO.

WHEREAS, the City Administrator has presented to the City Council an annual budget for the fiscal year beginning on October 1, 2021, and

WHEREAS, a public presentation on the budget was conducted on August 31, 2021, and a public hearing scheduled on September 7, 2021, at which hearing citizens were given an opportunity to be heard.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: The annual budget for the City of Rolla, Missouri, for the fiscal year beginning October 1, 2021, a copy of which is attached hereto and made a part thereof as if fully set forth herein, having been heretofore submitted by the City Administrator, is hereby adopted.

Section 2: Funds are hereby appropriated for the objects and purposes of expenditure set forth in said budget.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 20th DAY OF SEPTEMBER 2021.

APPROVED:

ATTEST:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

II.A.5



September 7, 2021

Honorable Louis J. Magdits, IV
and Members of City Council
City of Rolla
Rolla, MO 65402

Dear Mayor and Council:

Pursuant to the requirements of Section 67.020 of the Revised Statutes of Missouri, the Fiscal Year 2022 Budget is hereby submitted (October 1, 2021 – September 30, 2022). This Budget has been prepared in conjunction with the Mayor, Council and Department Directors who have anticipated the needs of their departments realistically in relation to both available money and department demands.

In every respect the 2021-22 Budget meets the legal requirement that expenditures not exceed anticipated revenues plus any unencumbered fund balance from the previous year. The 2021-22 Budget will begin on October 1, 2021. The budget represents a total yearly program of \$42,546,680 offset by anticipated revenues of \$45,366,092 – a net surplus of \$2,819,412. The unusually large budget reflects three significant bond financings, namely the SRF Sewer Bond of \$5.27 M, the Move Rolla TDD (transportation) program of \$1.56 M and construction of the new Public Works Services Building of \$3.5 M. The budget anticipates significant pay adjustment (4 – 14%) for qualifying full-time City employees including an additional 5% for public safety officers to attract and retain qualified employees. Rolla voters authorized the Use Tax on out-of-state purchases in November 2019 for public safety needs including compensation, facilities and equipment. The budget also includes \$350,000 in park improvements and equipment thanks to Prop P (1/4 cent sales tax). The City is also slated to receive approximately \$4 M in federal ARPA funds for COVID impact (including loss of revenues) and stimulus funding. The budget includes user fee increases in sewer rates, trash fees, SplashZone fees and cemetery burial fees.

The 2021-22 Budget is submitted with the belief that it represents a worthy effort to obtain a balanced program for the ensuing year. The Budget expresses on paper and in dollars the never-ending struggle to provide Rolla citizens the most service possible for each tax dollar spent.

Sincerely,

A handwritten signature in black ink, appearing to read "John Butz", is written over a faint, larger version of the same signature.

John Butz
City Administrator

II. A. 6

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
ALL FUNDS
City of Rolla
Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Adopted 2022	% of Budget
REVENUES					
Sales/Property Tax	14,414,015	14,516,332	15,912,938	16,278,015	36%
Licenses & Permits	174,427	140,931	146,650	147,000	0%
Intergovernmental	777,957	3,255,815	630,061	1,931,960	4%
Charges for Service	9,949,647	9,429,707	9,829,852	10,627,948	23%
Fines & Forfeitures	215,867	133,276	143,800	187,476	0%
Misc. Income	2,085,078	8,213,592	858,424	7,418,107	16%
Bond Proceeds	0	135,115	25,960,364	8,775,586	19%
Total Revenues	\$ 27,616,990	\$ 35,824,768	\$ 53,482,090	\$ 45,366,092	100%
EXPENDITURES					
Personnel	14,041,784	15,265,503	14,248,399	15,276,410	36%
Supplies & Bldg. Mtn.	1,086,660	992,318	801,016	837,317	2%
Services	5,157,135	4,248,947	5,597,208	4,801,698	11%
Maintenance & Imp	2,625,355	2,298,025	2,752,655	2,466,115	6%
Capital Exp.	8,061,427	17,982,817	28,617,682	18,440,015	43%
Use Tax Exp.	0	118,167	384,855	725,125	2%
Total Expenditures	\$ 30,972,362	\$ 40,905,776	\$ 52,401,816	\$ 42,546,680	100%
EXCESS REVENUES OVER EXPENDITURES	\$ (3,355,371)	\$ (5,081,008)	\$ 1,080,275	\$ 2,819,412	
FUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUES OVER EXPENDITURES	\$ (3,355,371)	\$ (5,081,008)	\$ 1,080,275	\$ 2,819,412	
BEGINNING FUND BALANCE (10/1)	\$ 17,372,063	\$ 14,016,692	\$ 8,920,958	\$ 10,001,232	
ENDING FUND BALANCE - ALL FUNDS (9/30)	\$ 14,016,692	\$ 8,935,684	\$ 10,001,232	\$ 12,820,644	
FOOTNOTES:					
RESTRICTED CASH	\$ 4,951,256	\$ 4,383,527	\$ 3,676,311	\$ 2,983,011	
PROJECTED UNRESTRICTED CASH	\$ 9,065,435	\$ 4,552,157	\$ 6,324,921	\$ 9,837,632	

H.A.7

**CITY OF ROLLA
REVENUE TOTALS
FY 2020 - 2021**

Fund	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ESTIMATED	2020-2021 ADOPTED	% OF BUDGET
General Fund	10,450,441	10,599,958	11,630,745	13,474,238	29.70%
Sewer Fund	3,787,063	3,903,662	23,516,026	9,792,356	21.59%
Environmental Services Fund	3,530,813	3,588,021	3,644,300	3,983,550	8.78%
Park Fund	1,604,918	1,551,598	1,698,679	1,867,942	4.12%
Park Land Reserve Fund	27,730	368	435	1,000	0.00%
Airport Fund	614,799	3,187,961	692,971	516,206	1.14%
Cemetery Fund	13,572	9,101	35,124	13,200	0.03%
Street Fund	6,508,841	12,442,783	12,107,218	14,902,600	32.85%
Recreation Fund	1,078,812	541,316	156,592	815,000	1.80%
REVENUE TOTAL	27,616,990	35,824,768	53,482,090	45,366,092	100%

H.A.S

**CITY OF ROLLA
EXPENDITURE TOTALS
FY 2020 - 2021**

Department	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ADOPTED	2019-2020 ESTIMATED	2020-2021 ADOPTED	% OF BUDGET
Administration	638,918	595,642	626,681	629,500	676,855	1.59%
City Administration	327,617	324,467	313,645	320,920	312,932	0.74%
Library	240,606	280,412	287,900	288,000	300,750	0.71%
Finance	611,318	603,059	621,625	634,275	679,960	1.60%
Legal	72,829	67,327	64,725	65,415	67,300	0.16%
Court	87,427	86,426	88,675	86,355	92,990	0.22%
911/Telecommunications	1,070,600	1,184,528	1,232,430	1,275,920	1,438,550	3.38%
Animal Control	139,523	152,476	170,495	267,195	831,455	1.95%
Police	3,715,698	4,062,772	4,047,200	4,126,350	5,522,076	12.98%
Fire	3,061,277	3,225,617	3,340,250	3,349,950	3,990,300	9.38%
Building Services	93,400	83,576	81,540	97,845	92,165	0.22%
Engineering	827,965	831,122	787,790	803,595	0	0.00%
Community Development	421,984	445,727	451,200	451,825	513,925	1.21%
Economic Development	226,834	237,403	163,550	90,559	54,110	0.13%
GENERAL FUND TOTAL	11,535,995	12,180,554	12,277,706	12,487,704	14,573,368	34.25%
Sewer	5,822,996	7,163,266	20,822,099	20,446,694	8,607,349	20.23%
Recycling	548,784	664,743	550,940	493,249	582,720	1.37%
Sanitation	2,731,091	2,731,439	2,583,300	2,618,290	2,822,900	6.63%
Vehicle Maintenance	399,600	467,802	425,735	431,905	448,560	1.05%
Parks	1,480,816	1,511,800	1,530,535	1,618,067	1,827,100	4.29%
Cemetery	0	0	70,000	70,000	20,000	0.00%
Park Land Reserve	0	0	0	50,000	39,500	0.09%
Airport	762,427	3,355,114	530,305	851,838	663,425	1.56%
Street	6,177,198	11,634,263	15,049,736	12,283,662	12,211,553	28.70%
Recreation Center	1,513,454	1,211,522	1,721,705	1,050,406	750,205	1.76%
OTHER FUNDS TOTAL	19,436,367	28,739,948	43,284,355	39,914,111	27,973,312	65.70%
EXPENDITURE TOTAL	30,972,362	40,920,502	55,562,061	52,401,816	42,546,680	100%

H.A. 9

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
GENERAL FUND**

City of Rolla
Fiscal Year 2021-2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2022
REVENUES				
Taxes	8,103,541	8,102,172	9,114,000	9,350,873
Licenses & Permits	174,427	140,931	146,650	147,000
Intergovernmental Revenue	270,874	455,323	418,850	1,849,960
Charges for Services	1,546,988	1,669,910	1,739,620	1,865,328
Fines and Forfeitures	215,867	133,276	143,800	187,476
Miscellaneous	138,745	98,346	67,825	73,601
Lease Proceeds	0	0	0	0
Total Revenues	10,450,441	10,599,958	11,630,745	13,474,238
EXPENDITURES				
Administrative	638,918	595,642	629,500	676,855
City Administration	327,617	324,467	320,920	312,932
Library	240,606	280,412	288,000	300,750
Finance	611,318	603,059	634,275	679,960
Legal Service	72,829	67,327	65,415	67,300
City Court	87,427	86,426	86,355	92,990
911/Communications	1,070,600	1,184,528	1,275,920	1,438,550
Animal Control	139,523	152,476	267,195	831,455
Police	3,715,698	4,062,772	4,126,350	5,522,076
Fire	3,061,277	3,225,617	3,349,950	3,990,300
Buildings	93,400	83,576	97,845	92,165
Engineering	827,965	831,122	803,595	0
Community Development	421,984	445,727	451,825	513,925
Economic Development	226,834	237,403	90,559	54,110
Total Expenditures	11,535,995	12,180,554	12,487,704	14,573,368
EXCESS OF REVENUES OVER EXPENDITURES	(1,085,553)	(1,580,596)	(856,959)	(1,099,130)
FUND TRANSFERS				
From Street Fund	475,125	491,400	516,500	307,000
From Park Fund	72,100	69,300	80,700	107,000
To Airport Fund	(220,000)	0	0	35,000
From Sewer, Env Svs & Recreation Fund	615,625	563,400	629,600	436,000
TOTAL REVENUES OVER EXPENDITURES	(142,703)	(456,496)	369,841	(214,130)
BEGINNING FUND BALANCE (10/1)	3,004,264	2,861,560	2,405,065	2,774,905
ENDING FUND BALANCE (9/30)	2,861,560	2,405,065	2,774,905	2,560,775
FOOTNOTES:				
RESTRICTED CASH	1,310,775	1,057,315	1,259,745	609,745
PROJECTED UNRESTRICTED CASH	1,550,786	1,347,749	1,515,161	1,951,030

*Amend Sheet
p. 1: 10/20/22
Restricted
reserves*

II. A. 10

**CITY OF ROLLA
GENERAL FUND REVENUE PROJECTIONS**

Account Titles	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimated	FY 2022 Projected	Remarks
TAXES						
R.E. Type Taxes						
01/ 4-000-41-020 Real Estate taxes	\$ 987,214.38	\$ 1,035,948.93	\$ 1,050,000.00	\$ 1,155,000.00	\$ 1,189,650.00	2.0% growth
01/ 4-000-41-021 Redirect Real Estate Taxes	\$ (11,774.56)	\$ (204,146.29)	\$ (42,000.00)	\$ (42,000.00)	\$ (42,840.00)	
01/ 4-000-41-060 Tax Penalties & Interest	\$ 6,320.72	\$ 6,229.10	\$ 7,000.00	\$ 7,000.00	\$ 7,140.00	
01/ 4-000-41-200 Payment in Lieu of Taxes	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	PILOT Rollia Apts \$5k (Ch 353) 2/4
Sub-Total	\$ 981,760.54	\$ 838,031.74	\$ 1,020,000.00	\$ 1,125,000.00	\$ 1,158,950.00	
Sales Taxes						
01/ 4-000-41-140 Sales Tax	\$ 4,683,330.22	\$ 4,922,726.21	\$ 4,890,000.00	\$ 5,150,000.00	\$ 5,253,000.00	2.0% growth
01/ 4-000-41-141 TIF Redirect Sales Tax	\$ (310,626.74)	\$ (320,118.27)	\$ (295,000.00)	\$ (295,000.00)	\$ (300,900.00)	WMP/TIF redirect
01/ 4-000-41-150 Use Tax	\$ -	\$ 188,054.97	\$ 475,000.00	\$ 615,000.00	\$ 702,000.00	2.25% use tax rate
01/ 4-000-41-155 Lodging Tax	\$ 357,641.83	\$ 275,431.91	\$ 315,000.00	\$ 300,000.00	\$ 330,000.00	COVID impact 2020
01/ 4-000-41-180 Motor Vehicle Sales Tax	\$ 176,684.76	\$ 180,690.81	\$ 170,000.00	\$ 210,000.00	\$ 194,000.00	COVID impact
Sub-Total	\$ 4,907,030.07	\$ 5,246,785.63	\$ 5,555,000.00	\$ 5,980,000.00	\$ 6,178,100.00	
Franchise & Excise Taxes						
01/ 4-000-41-100 In Lieu of Fran Tax-RMU	\$ 1,535,660.36	\$ 1,439,279.55	\$ 1,485,000.00	\$ 1,450,000.00	\$ 1,464,500.00	RMU rate reduction 2019 (5% PILOT)
01/ 4-000-41-101 Franchise Fee- Telephone	\$ 252,181.60	\$ 203,752.79	\$ 200,000.00	\$ 195,000.00	\$ 190,000.00	Land line & cell - trending decline (5% franch fee)
01/ 4-000-41-103 Franchise Fee-CATV	\$ 117,207.85	\$ 108,359.62	\$ 100,000.00	\$ 100,000.00	\$ 95,000.00	Cable services - trending decline (5% franch fee)
01/ 4-000-41-104 Franchise Fee- Nat Gas	\$ 182,455.67	\$ 137,526.08	\$ 155,000.00	\$ 140,000.00	\$ 142,800.00	Weather dependent (5% franch fee)
01/ 4-000-41-400 Cigarette Tax	\$ 98,306.55	\$ 98,283.60	\$ 95,000.00	\$ 95,000.00	\$ 92,233.00	Declining rev stream (5% tax)
01/ 4-000-41-420 Alcohol Tax/License	\$ 28,859.40	\$ 30,152.50	\$ 29,000.00	\$ 29,000.00	\$ 29,290.00	
01/ 4-000-41-500 Nid Tax Assessment	\$ 78.62	\$ 0.89	\$ -	\$ -	\$ -	Southside NID payments
Sub-Total	\$ 2,214,750.05	\$ 2,017,355.03	\$ 2,064,000.00	\$ 2,009,000.00	\$ 2,013,823.00	
LICENSES AND PERMITS						
01/ 4-000-42-020 Occupational Licenses	\$ 47,108.50	\$ 52,683.50	\$ 49,500.00	\$ 47,000.00	\$ 48,000.00	BL issued - 1375
01/ 4-000-42-060 Animal Control Fees	\$ 6,929.00	\$ 4,354.00	\$ 6,000.00	\$ 5,000.00	\$ 6,000.00	
01/ 4-000-42-080 Bldg & Inspection Permits	\$ 93,719.28	\$ 64,094.89	\$ 75,000.00	\$ 75,000.00	\$ 77,250.00	50% recapture, fee inc - Fire plan review included
01/ 4-000-42-100 Excavation Permits	\$ 14,822.06	\$ 4,021.32	\$ 11,000.00	\$ 4,500.00	\$ -	Moved to Street Fund
01/ 4-000-42-102 Rezoning Filing Fee	\$ 4,089.00	\$ 5,295.00	\$ 6,500.00	\$ 4,500.00	\$ 6,500.00	
01/ 4-000-42-120 Parking/Miscellaneous Permits	\$ 7,759.42	\$ 10,242.50	\$ 9,250.00	\$ 9,250.00	\$ 9,250.00	Public parking permits (1/2 collect/enforce)
01/ 4-000-42-130 Land Disturb/food Permit Fees	\$ -	\$ 240.00	\$ -	\$ 1,400.00	\$ -	Moved to Street Fund
Sub-Total	\$ 174,427.26	\$ 140,931.21	\$ 157,250.00	\$ 146,650.00	\$ 147,000.00	
INTERGOVERNMENTAL						
01/ 4-000-43-020 Federal & State Grants	\$ 82,420.21	\$ 172,399.78	\$ 65,000.00	\$ 110,000.00	\$ 1,606,300.00	SEMA 12K, ICE/MODOT 36K, DOJ 4K, CARES 75K, RHSC 7K
01/ 4-000-43-021 A. C. Impound/Service fee	\$ 3,045.00	\$ 2,321.00	\$ 2,750.00	\$ 2,750.00	\$ 300.00	
01/ 4-000-43-022 Seizures & Forfeitures Rev	\$ -	\$ -	\$ -	\$ -	\$ -	share from ICE/ATF? (restricted)
01/ 4-000-43-023 Taskforce Rev	\$ 22,830.97	\$ 115,172.67	\$ -	\$ 72,600.00	\$ -	restricted to South Central Drug Taskforce
01/ 4-000-43-030 Reimb/Donation - Police	\$ 155,238.17	\$ 155,151.30	\$ 245,000.00	\$ 225,000.00	\$ 234,750.00	RPS 3 SRO/CG 217K, RHA 28K(50% REIMB)
01/ 4-000-43-035 Reimb Extra Duty - Police	\$ 7,125.00	\$ 787.50	\$ 8,000.00	\$ 3,000.00	\$ 3,000.00	
01/ 4-000-43-040 Reimb/Donation - Telecom	\$ -	\$ -	\$ -	\$ -	\$ -	Training Reimb
01/ 4-000-43-041 Reimb/Donation - Fire	\$ (34,282.75)	\$ 1,325.00	\$ 1,000.00	\$ 1,000.00	\$ 1,020.00	Bill for Hwy incident response Est 10K - 20K?
01/ 4-000-43-081 Reimbursements	\$ 34,497.60	\$ 8,165.42	\$ 4,500.00	\$ 4,500.00	\$ 4,590.00	SOP cost share 2/3
01/ 4-000-43-225 Bond-COP Amounts	\$ -	\$ -	\$ -	\$ -	\$ -	
Sub-Total	\$ 270,874.20	\$ 455,322.67	\$ 326,250.00	\$ 418,850.00	\$ 1,849,960.00	

H. A. 11

**CITY OF ROLLA
GENERAL FUND REVENUE PROJECTIONS**

Account Titles	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimated	FY 2022 Projected	Remarks
CHARGES FOR SERVICES						
01/ 4-000-44-020	\$ 55,326.87	\$ 56,433.41	\$ 57,000.00	\$ 57,000.00	\$ 58,140.00	Contract w/ MOS&T
01/ 4-000-44-030	\$ 2,739.00	\$ 5,782.56	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	Contract w/ various sewer districts
01/ 4-000-44-050	\$ 243,196.97	\$ 287,958.62	\$ 297,900.00	\$ 298,000.00	\$ 310,750.00	Contract for financial/IT services w/ Library
01/ 4-000-44-060	\$ 1,042,632.10	\$ 1,195,288.01	\$ 1,246,430.00	\$ 1,289,920.00	\$ 1,452,550.00	Contract for financial w/ PCEsb (\$14K PD/Fin)
01/ 4-000-44-061	\$ -	\$ 3,117.85	\$ -	\$ -	\$ -	Agreement with Taskforce per DOJ
01/ 4-000-44-063	\$ 2,071.25	\$ -	\$ -	\$ -	\$ -	TERMED - Contract for financial/IT services w/ Edgar Springs Fire
01/ 4-000-44-064	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Contract for financial/IT services w/ Rolla Rural Fire
01/ 4-000-44-080	\$ 124,646.78	\$ 41,504.44	\$ 8,000.00	\$ 3,000.00	\$ -	Contract for financial w/ RREC
01/ 4-000-44-082	\$ 58,300.00	\$ 65,125.00	\$ 10,000.00	\$ 60,000.00	\$ 12,000.00	Contract for financial w/ TDD
01/ 4-000-44-083	\$ 2,000.00	\$ -	\$ 1,000.00	\$ 11,000.00	\$ 11,000.00	Kohls TIF Forum CID WMP TIF
01/ 4-000-44-090	\$ 6,074.64	\$ 4,720.56	\$ 4,700.00	\$ 4,700.00	\$ 4,888.00	7.0% operating rev PCLB
Sub-Total	\$ 1,546,987.61	\$ 1,669,910.45	\$ 1,641,030.00	\$ 1,739,620.00	\$ 1,865,328.00	
FINES AND FORFEITURES						
01/ 4-000-45-020	\$ 211,010.21	\$ 129,945.05	\$ 180,000.00	\$ 140,000.00	\$ 183,600.00	Mobile licteling
01/ 4-000-45-021	\$ 4,856.67	\$ 3,330.50	\$ 3,800.00	\$ 3,800.00	\$ 3,876.00	
Sub-Total	\$ 215,866.88	\$ 133,275.55	\$ 183,800.00	\$ 143,800.00	\$ 187,476.00	
MISCELLANEOUS						
01/ 4-000-46-005	\$ -	\$ -	\$ -	\$ -	\$ -	Radios 1,135k
01/ 4-000-46-020	\$ 7,930.00	\$ 7,930.00	\$ 8,300.00	\$ 8,300.00	\$ 8,466.00	Pine Street Lease inc
01/ 4-000-46-021	\$ 62,788.72	\$ 49,998.50	\$ 50,000.00	\$ 25,000.00	\$ 30,000.00	CFO Donations (restricted)
01/ 4-000-46-040	\$ 34,276.73	\$ 11,957.80	\$ 6,000.00	\$ 8,500.00	\$ 8,670.00	Bank contract 0.30% on accounts (4 years)
01/ 4-000-46-060	\$ 17,766.56	\$ 20,099.45	\$ 15,000.00	\$ 22,000.00	\$ 22,440.00	Surplus 4 PD vehicles
01/ 4-000-46-400	\$ 15,906.57	\$ 8,344.48	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	Liens, fmes copies, etc
01/ 4-000-48-100	\$ 76.13	\$ 15.45	\$ 25.00	\$ 25.00	\$ 25.00	
Sub-Total	\$ 138,744.71	\$ 98,345.68	\$ 89,325.00	\$ 67,825.00	\$ 73,601.00	
CONTRIBUTIONS TO/FROM						
01/ 4-000-47-200	\$ 371,300.00	\$ 325,900.00	\$ 456,100.00	\$ 456,100.00	\$ 205,000.00	GF Administrative Overhead
01/ 4-000-47-300	\$ 172,200.00	\$ 166,900.00	\$ 173,500.00	\$ 173,500.00	\$ 231,000.00	GF Administrative Overhead
01/ 4-000-47-400	\$ 72,100.00	\$ 69,300.00	\$ 80,700.00	\$ 80,700.00	\$ 107,000.00	GF Administrative Overhead
01/ 4-000-47-500	\$ (220,000.00)	\$ -	\$ -	\$ -	\$ 35,000.00	Moved to Street Fund
01/ 4-000-47-600	\$ -	\$ -	\$ -	\$ -	\$ -	
01/ 4-000-43-100	\$ -	\$ -	\$ -	\$ -	\$ -	
01/ 4-000-47-700	\$ 475,125.00	\$ 491,400.00	\$ 516,500.00	\$ 516,500.00	\$ 307,000.00	GF Administrative Overhead
01/ 4-000-47-700	\$ 72,125.00	\$ 70,600.00	\$ -	\$ -	\$ -	GF Administrative Overhead
Sub-Total	\$ 942,850.00	\$ 1,124,100.00	\$ 1,226,800.00	\$ 1,226,800.00	\$ 885,000.00	
FUND TOTAL	\$ 11,393,291.32	\$ 11,724,057.96	\$ 12,263,455.00	\$ 12,857,545.00	\$ 14,359,238.00	

remove other organizations	\$ 469,502.55	\$ 525,147.92
total	\$ 11,862,793.87	\$ 12,249,205.88
report	\$ 11,862,793.87	\$ 12,249,205.88
	\$ -	\$ -

H.A. 12

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
SANITARY SEWER FUND
City of Rolla
Fiscal Year 2021 - 2022

	<u>Audit 2019</u>	<u>Audit 2020</u>	<u>Estimated 2021</u>	<u>Proposed 2022</u>
REVENUES				
Charges for Services	3,649,995	3,806,164	4,133,513	4,497,270
Grants	0	1,547	6,513	0
Other Income	137,068	95,951	51,586	19,500
Bond Proceeds	0	0	19,324,414	5,275,586
Total Revenues	3,787,063	3,903,662	23,516,026	9,792,356
EXPENDITURES				
Personnel	979,834	1,198,005	1,099,980	1,207,080
Supplies & Bldg. Mntc.	299,162	298,205	293,000	310,000
Services	1,852,717	1,274,274	1,636,860	1,006,625
Maintenance & Imp.	450,665	557,930	580,545	615,500
Capital Expenditures	2,240,618	3,834,852	16,836,309	5,468,144
Total Expenditures	5,822,996	7,163,266	20,446,694	8,607,349
EXCESS OF REVENUES OVER EXPENDITURES	(2,035,933)	(3,259,604)	3,069,332	1,185,007
FUND TRANSFERS				
To General Fund	(371,300)	(325,900)	(456,100)	(497,391)
TOTAL REVENUES OVER EXPENDITURES	(2,407,233)	(3,585,504)	2,613,232	687,616
BEGINNING CASH BALANCE (10/1)	8,260,682	5,853,449	2,267,945	4,881,177
ENDING CASH BALANCE (9/30)	5,853,449	2,267,945	4,881,177	5,568,793
FOOTNOTES:				
RESTRICTED CASH	1,499,603	501,168	500,000	500,000
PROJECTED UNRESTRICTED CASH	4,353,846	1,766,777	4,381,177	5,068,793

NOTE: Depreciation expense is not included in the FY21 & FY22 budget. This will be factored into the audit.

H.A. B

8/19/2021

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
City of Rolla
ENVIRONMENTAL SERVICES FUND
Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2022
REVENUES				
Charges for Services	2,963,975	2,935,928	3,068,800	3,376,050
Recyclable Sales	216,291	169,795	250,000	270,000
Grant Revenue	13,114	16,805	15,000	16,000
Misc. Income (Veh. Mntc.)	256,462	280,986	260,000	270,000
Lease Purchase Rev	0	0	0	0
Other Income	80,971	184,506	50,500	51,500
Total Revenues	3,530,813	3,588,021	3,644,300	3,983,550
EXPENDITURES				
Recycling Division	548,784	664,743	493,249	582,720
Sanitation Division	2,731,091	2,731,439	2,618,290	2,822,900
Vehicle Maintenance Division	399,600	467,802	431,905	448,560
Total Expenditures	3,679,475	3,863,984	3,543,444	3,854,180
EXCESS OF REVENUES OVER EXPENDITURES	(148,662)	(275,963)	100,856	129,370
FUND TRANSFERS				
To General Fund	(172,200)	(166,900)	(173,500)	(231,000)
TOTAL REVENUES OVER EXPENDITURES	(320,862)	(442,863)	(72,644)	(101,630)
BEGINNING CASH BALANCE (10/1)	2,386,023	2,065,161	1,622,299	1,549,655
ENDING CASH BALANCE (9/30)	2,065,161	1,622,299	1,549,655	1,448,025
FOOTNOTES:				
RESTRICTED CASH	93,840	-	-	-
PROJECTED UNRESTRICTED CASH	1,971,322	1,622,299	1,549,655	1,448,025

NOTE: Depreciation expense is not included in the FY21 & FY22 budget. This will be factored into the audit.

EXPENDITURES BY CATEGORY

Personnel	1,616,544	1,898,916	1,680,795	1,900,900
Supplies & Bldg. Mntc.	32,092	28,379	33,185	29,980
Services	899,840	853,786	937,630	959,600
Maintenance & Imp.	454,164	441,775	450,934	462,500
Capital Expenditures	676,835	641,128	440,900	501,200
Total Expenditures	3,679,475	3,863,984	3,543,444	3,854,180

II, A.14

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
AIRPORT FUND
City of Rolla
Fiscal Year 2021 - 2022

	<u>Audit 2019</u>	<u>Audit 2020</u>	<u>Estimated 2021</u>	<u>Proposed 2022</u>
REVENUES				
Charges for Services	304,149	187,043	340,000	370,000
Other Income	88,534	107,940	162,152	115,206
Grants	222,116	2,757,864	181,460	31,000
Lease Proceeds	0	135,115	9,359	0
Total Revenues	614,799	3,187,961	692,971	516,206
EXPENDITURES				
Personnel	158,243	167,900	167,318	160,675
Supplies & Bldg. Maintenance	20,799	19,249	18,700	19,050
Services	475,684	408,907	360,652	333,145
Maintenance & Improvements	52,007	37,624	35,715	37,200
Capital Expenditures	55,694	2,721,433	269,453	113,355
Total Expenditures	762,427	3,355,114	851,838	663,425
EXCESS OF REVENUES OVER EXPENDITURES	(147,628)	(167,153)	(158,867)	(147,219)
FUND TRANSFERS				
From Street Fund	0	150,000	175,000	180,000
From General Fund	220,000	0	0	(35,000)
TOTAL REVENUES OVER EXPENDITURES	72,372	(17,153)	16,133	(2,219)
BEGINNING FUND BALANCE (10/1)	(55,219)	17,153	0	16,133
ENDING FUND BALANCE (9/30)	17,153	0	16,133	13,914

II.A.15

8/19/2021

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
CEMETERY TRUST FUND
 City of Rolla
 Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2022
REVENUES				
Eternal Care	10,260	7,400	23,960	12,000
Other Income	3,312	1,701	11,164	1,200
Total Revenues	<u>13,572</u>	<u>9,101</u>	<u>35,124</u>	<u>13,200</u>
EXPENDITURES				
Miscellaneous	0	0	0	0
Capital Improvements	0	0	70,000	20,000
Total Expenditures	<u>0</u>	<u>0</u>	<u>70,000</u>	<u>20,000</u>
EXCESS OF REVENUES OVER EXPENDITURES	13,572	9,101	(34,876)	(6,800)
FUND TRANSFERS				
From General Fund	0	0	0	0
To General Fund	0	0	0	0
TOTAL REVENUES OVER EXPENDITURES	13,572	9,101	(34,876)	(6,800)
BEGINNING FUND BALANCE (10/1)	<u>350,650</u>	<u>364,222</u>	<u>373,323</u>	<u>338,447</u>
ENDING FUND BALANCE (9/30)	364,222	373,323	338,447	331,647

H.A. 14

8/19/2021

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
STREET/CAPITAL IMPROVEMENT FUND
City of Rolla
Fiscal Year 2021 - 2022

	<u>Audit 2019</u>	<u>Audit 2020</u>	<u>Estimated 2021</u>	<u>Proposed 2022</u>
REVENUES				
Taxes	4,935,868	5,041,294	5,343,000	5,445,000
Grants	271,852	24,277	8,238	35,000
Other Income	272,839	281,045	129,389	4,361,940
Bond Proceeds	0	0	0	3,500,000
TDD Reimbursements	1,028,282	7,096,167	6,626,591	1,560,660
Total Revenues	6,508,841	12,442,783	12,107,218	14,902,600
EXPENDITURES				
Personnel	1,292,399	1,408,693	1,308,600	2,264,100
Supplies & Bldg Maintenance	22,555	21,983	23,198	32,950
Services	243,259	185,717	371,247	420,175
Maintenance & Improvements	1,003,471	602,256	1,034,200	649,500
Capital Expenditures	2,161,902	2,281,464	2,919,826	3,975,600
TDD Expenditures	1,453,612	7,134,151	6,626,591	4,869,228
Total Expenditures	6,177,198	11,634,263	12,283,662	12,211,553
EXCESS OF REVENUES OVER EXPENDITURES	331,643	808,520	(176,444)	2,691,047
FUND TRANSFERS				
From/To Sewer/Airport Fund	0	(150,000)	(175,000)	112,391
To General Fund	(475,125)	(491,400)	(516,500)	(307,000)
TOTAL REVENUES OVER EXPENDITURES	(143,482)	167,120	(867,944)	2,496,438
BEGINNING FUND BALANCE (10/1)	1,092,035	948,553	1,115,673	247,729
ENDING FUND BALANCE (9/30)	948,553	1,115,673	247,729	2,744,167
FOOTNOTES:				
RESTRICTED CASH	10,500	1,500,629	1,500,000	1,500,000
PROJECTED UNRESTRICTED CASH	938,053	(384,956)	(1,252,271)	1,244,167

II.A.17

8/19/2021

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
RECREATION (CENTRE) FUND
 City of Rolla
 Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2022
REVENUES				
Taxes	474	733	873	0
Charges for Services	1,051,868	506,200	70,704	0
Other Income	26,470	34,383	85,015	815,000
Total Revenues	1,078,812	541,316	156,592	815,000
EXPENDITURES				
Guest Services Division	117,030	80,859	10,902	0
Indoor Recreation Division	123,727	84,165	2,170	0
Aquatics Division	244,095	284,788	35,561	0
Fitness Division	313,100	154,198	11,183	0
Administration Division	422,518	313,401	940,322	750,205
Custodial Division	292,985	294,111	50,268	0
Total Expenditures	1,513,454	1,211,522	1,050,406	750,205
EXCESS OF REVENUES OVER EXPENDITURES	(434,642)	(670,206)	(893,814)	64,795
FUND TRANSFERS				
To General Fund	0	0	0	0
From General Fund	(72,125)	(70,600)	0	0
TOTAL REVENUES OVER EXPENDITURES	(506,767)	(740,806)	(893,814)	64,795
BEGINNING FUND BALANCE (10/1)	2,080,770	1,574,002	833,197	(60,617)
ENDING FUND BALANCE (9/30)	1,574,002	833,197	(60,617)	4,178
FOOTNOTES:				
RESTRICTED CASH	1,550,000	828,408	-	-
PROJECTED UNRESTRICTED CASH	24,002	4,789	(60,617)	4,178
EXPENDITURES BY CATEGORY				
Personnel	920,089	671,690	94,642	#REF!
Supplies & Bldg. Mntc	287,957	214,938	8,673	#REF!
Services	124,975	190,389	816,884	#REF!
Maintenance & Imp.	54,018	49,678	5,192	#REF!
Capital Expenditures	126,415	84,826	125,015	#REF!
Total Expenditures	1,513,454	1,211,522	1,050,406	#REF!

II. A. 18

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
PARKS FUND
City of Rolla
Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2022
REVENUES				
Taxes	1,374,132	1,372,133	1,455,065	1,482,142
Charges for Services	206,122	147,266	203,255	237,300
Other Income	24,665	32,200	40,359	148,500
Total Revenues	1,604,918	1,551,598	1,698,679	1,867,942
EXPENDITURES				
Administration Division	164,031	203,666	216,495	226,125
Maintenance Division	40,959	0	0	0
Parks Division	929,828	944,159	999,352	1,168,790
Splashzone Division	172,837	214,552	207,325	232,250
Outdoor Recreation Division	173,161	149,423	194,895	199,935
Total Expenditures	1,480,816	1,511,800	1,618,067	1,827,100
EXCESS OF REVENUES OVER EXPENDITURES	124,101	39,799	80,612	40,842
FUND TRANSFERS				
To General Fund	(72,100)	(69,300)	(80,700)	(107,000)
From General Fund	0	0	0	0
TOTAL REVENUES OVER EXPENDITURES	52,001	(29,501)	(88)	(66,158)
BEGINNING FUND BALANCE (10/1)	158,272	210,274	180,772	180,684
ENDING FUND BALANCE (9/30)	210,274	180,772	180,684	114,526
EXPENDITURES BY CATEGORY				
Personnel	746,301	867,365	933,965	1,078,400
Supplies & Bldg. Mntc.	96,915	93,481	106,920	106,525
Services	123,858	108,851	129,190	122,225
Maintenance & Imp.	139,352	134,006	135,844	169,650
Capital Expenditures	374,391	305,270	312,148	350,300
Total Expenditures	1,480,816	1,508,974	1,618,067	1,827,100

II. A. 19

STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE
PARK LAND RESERVE FUND
City of Rolla
Fiscal Year 2021 - 2022

	Audit 2019	Audit 2020	Estimated 2021	Proposed 2020
REVENUES				
Other Income	27,730	368	435	1,000
Total Revenues	<u>27,730</u>	<u>368</u>	<u>435</u>	<u>1,000</u>
EXPENDITURES				
Miscellaneous	0	0	0	0
Capital Improvements	0	0	50,000	39,500
Total Expenditures	<u>0</u>	<u>0</u>	<u>50,000</u>	<u>39,500</u>
EXCESS OF REVENUES OVER EXPENDITURES	27,730	368	(49,565)	(38,500)
FUND TRANSFERS				
To General Fund	0	0	0	0
TOTAL REVENUES OVER EXPENDITURES	27,730	368	(49,565)	(38,500)
BEGINNING FUND BALANCE (10/1)	<u>94,586</u>	<u>122,316</u>	<u>122,684</u>	<u>73,119</u>
ENDING FUND BALANCE (9/30)	122,316	122,684	73,119	34,619

II. A. 20

PARKS FUND

Outdoor Recreation Expenditures

(Detail)

ACCOUNT TITLE	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 ESTIMATED	2021-22 PROPOSED	COMMENTS
Personnel						
11/ 5-090-101.00 Salary & Wages- Full time	66,098	27,262	42,000	40,600	42,450	1 FTE - 4% COLA, 3% ave merit
11/ 5-090-102.00 Salary & Wages- Part time	17,568	48,614	50,000	80,000	84,000	16 PTE (Concession, outdoor rec program)
11/ 5-090-103.00 Salary & Wages - Overtime	690	3,359	3,000	3,500	3,800	
11/ 5-090-108.00 Empl. Bene.- FICA	5,872	5,757	7,100	9,000	10,000	
11/ 5-090-109.00 Empl. Bene.- LAGERS	5,390	2,922	4,700	4,550	4,500	10.10% benefit (10.50% prior year)
11/ 5-090-112.00 Empl. Bene.- Life/Disability	268	104	200	200	210	Combined life & disability
11/ 5-090-113.00 Empl. Bene.- Health Insurance	27,750	20,989	18,500	21,000	22,000	3 covered lives
11/ 5-090-114.00 Empl. Bene.- Unemployment	0	388	0	0	0	
11/ 5-090-115.00 Empl. Bene.- Cellphone Stipend	86	0	480	300	300	
Total Personnel	123,721	109,395	125,980	159,150	167,260	
Supplies & Bldg. Maintenance						
11/ 5-090-218.00 Concession Supplies	14,360	6,334	14,500	9,500	10,000	
11/ 5-090-220.00 Supplies & Materials	683	1,821	1,100	4,600	4,800	
11/ 5-090-221.00 Postage	100	105	100	95	100	
11/ 5-090-222.00 Telephone	1,307	651	800	650	650	
11/ 5-090-230.00 Program Expense	6,822	11,786	9,000	8,000	7,000	
Total Supplies & Bldg. Mntc.	23,272	20,696	25,500	22,845	22,550	
Services						
11/ 5-090-325.00 Advertising	32	120	200	0	200	
11/ 5-090-326.00 Insurance	5,048	2,648	2,900	4,700	4,950	5% inc
11/ 5-090-327.00 Subscriptions & Dues	943	0	900	700	700	
11/ 5-090-331.00 Professional/Contractual	16,113	7,750	15,000	350	500	
11/ 5-090-332.00 Travel/Meetings	0	17	500	0	500	NRPA, MPRA
11/ 5-090-333.00 Training	425	632	600	0	600	
11/ 5-090-339.00 Uniforms	0	375	375	0	375	
11/ 5-090-340.00 Miscellaneous Expenses	0	0	0	0	0	
Total Services	22,562	11,542	20,475	5,750	7,825	
Maintenance & Improvements						
11/ 5-090-441.00 Small Tools/Batting Cages	227	53	100	0	100	
11/ 5-090-442.00 Equipment Repairs & Mntc.	1,365	172	200	50	200	
Total Maint & Improvements	1,592	225	300	50	300	
Capital Expenditures						
11/ 5-090-560.00 Equipment	918	1,739	2,000	6,100	1,000	
11/ 5-090-563.00 Buildings & Grounds	1,096	5,825	2,000	1,000	1,000	
Total Capital Expenditures	2,014	7,564	4,000	7,100	2,000	
TOTAL OUTDOOR REC EXPENDITURES	173,161	149,423	176,255	194,895	199,935	

H.A.21

PHELPS CONNECTIONS FOR SENIORS

Status Report September 2021

QUICK HISTORY

- Current efforts were initiated April 2016.
- Steering committee was comprised of representatives from ABLE Commission, Rolla Nutrition Site, home-health agencies, nursing homes, state agencies.
- Past efforts were examined and studied.
- Multiple sites were considered & visited.
- Nearly two dozen existing centers have been visited by board members.
- Informational outreach has included newspaper articles, visits on radio programs, presentations to RACC and area clubs/groups, booths at area events, and presentations to City Council.
- Gathering of input via nearly 600 surveys to date.

III.A.1

BOARD OF DIRECTORS

- Dr. Greg Stratman, president [573-578-3671]
- Joanne Zap, vice-president [573-
- William Chapman, treasurer
- Amy Robnett, secretary
- Dr. Mary Bruns
- Carol Green
- Carolyn Huffmann
- Lisa Kean
- Robin Kordes
- Shelley Stratman, ex-officio (Nutrition Site)

ARCHITECT

Esterly Schneider & Associates, Inc., AIA

Contracted June 2019.

Schematics and artist's rendering for 10th & Holloway site completed August 2019, for Event Center site, July 2021.

Fees for initial work being paid by an anonymous donor.

III.A.2

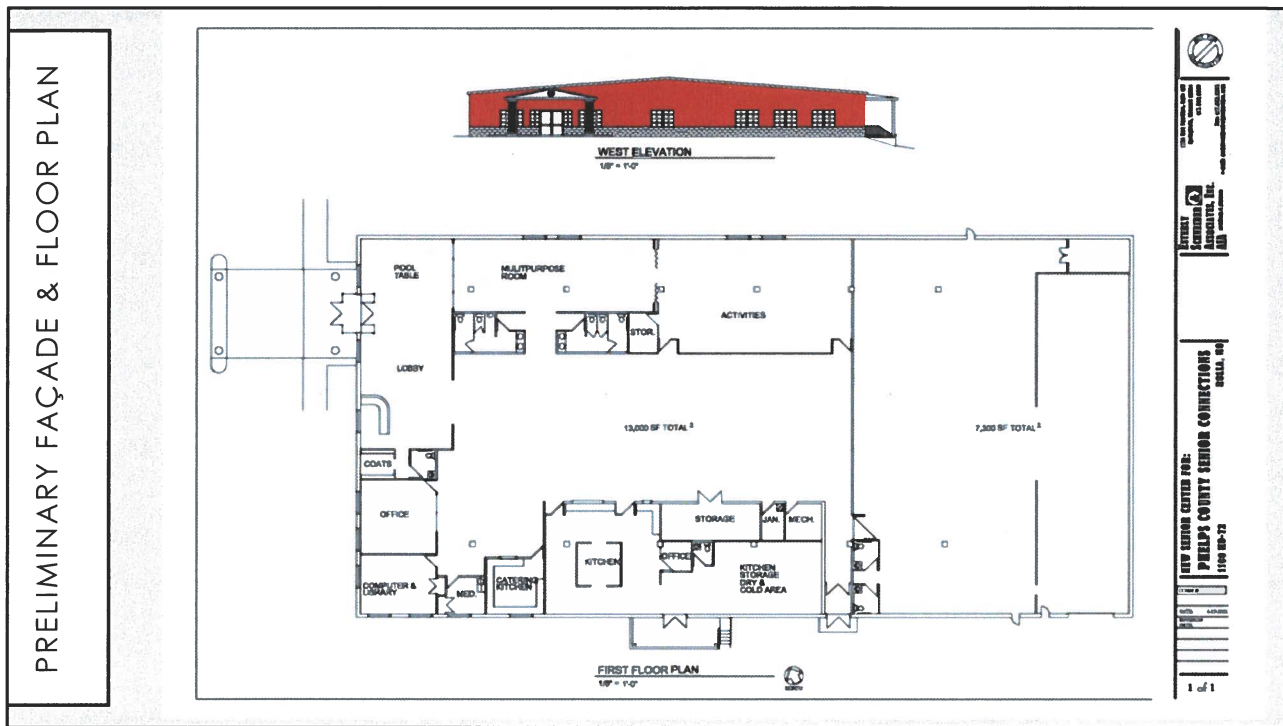
NEW DIRECTION: FUNDING

- Decision has been made to establish a thrift store to help support the senior center.
- That decision has allowed us to abandon the need to pursue a senior-services tax incentive.
- Experts with experience in managing thrift stores have been consulted and have offered their assistance in setting up our store.
- That decision changed the type/size of building we needed and sought.

NEW DIRECTION: SITE

- Decision made to scale project back and seek an existing building.
 - Cost lower
 - Repurposing existing building
- Multiple buildings were viewed.
- Signed contract of intent to purchase the 72 Event Center.
 - Large enough to house both the senior center and the thrift store.
 - Convenient location
 - Ample parking
 - Structurally sound

III.A.3



TS1

CAPITAL CAMPAIGN

**Expected costs of building acquisition & renovation:
\$1.5-2 million**

- **NAMING OPPORTUNITIES**
 - Building: \$500,000
 - Dining/Multipurpose Rooms: \$200,000
 - Kitchen: \$100,000
- "25 at 20": Initiative to have twenty-five donors each contribute \$20,000, totaling \$500,000
- Grant applications can now be submitted.
- Local visits with potential donors will be initiated/escalated.

III, A.4

HOW CAN YOU HELP?

This is a community project;
the results can impact everyone.

Spread the word. Invite us to speak to your groups.

Consider investing in this tremendous opportunity to
provide a quality facility providing tasty, nutritious meals,
educational opportunities, and fun events.

Donate your good to our thrift store once it opens.

III.A.5

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Steve Hargis

ACTION REQUESTED: Motion

ITEM/SUBJECT: Street Closing for Celebration of Nations

BUDGET APPROPRIATION

DATE: 9/7/21

COMMENTARY:

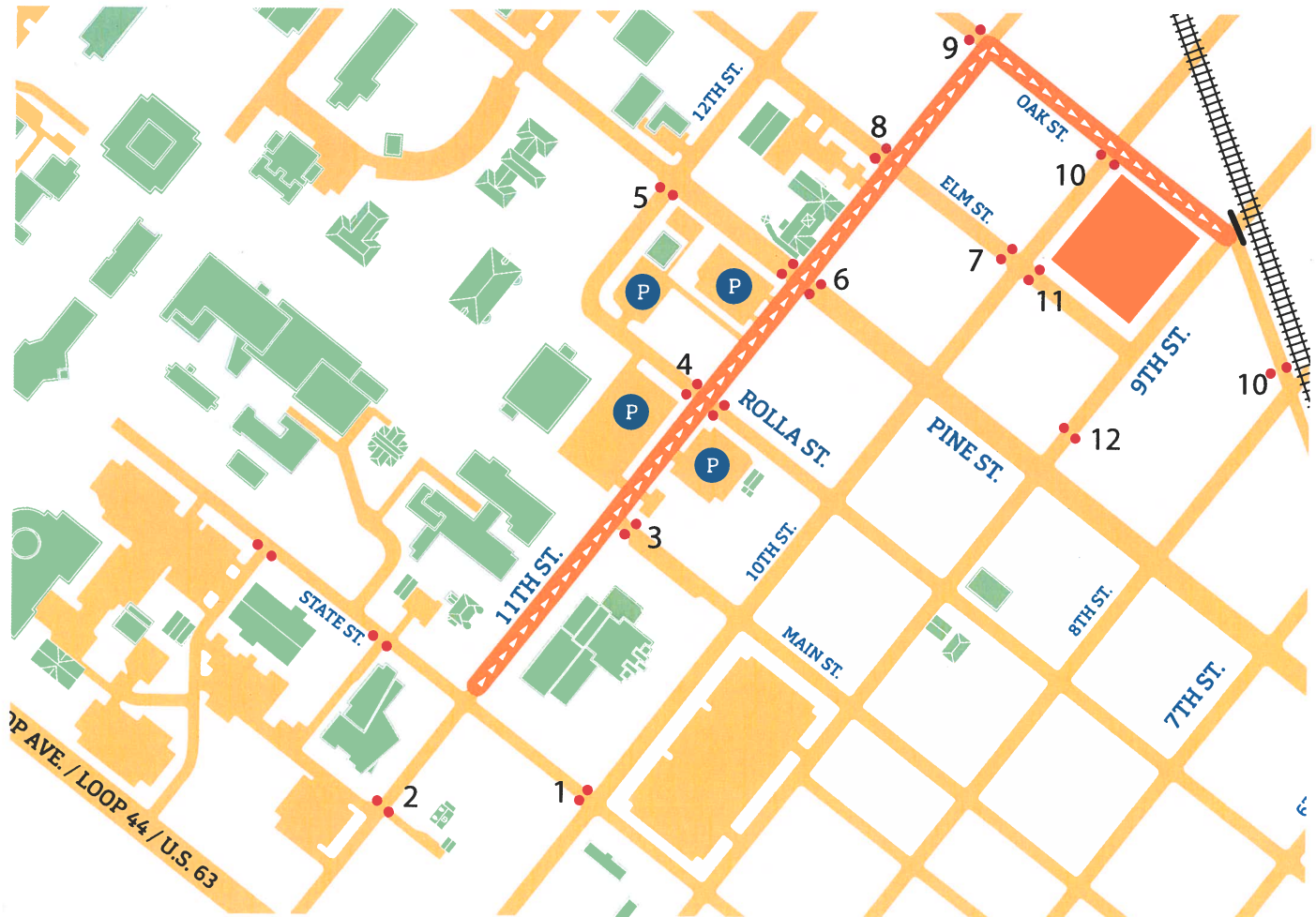
Attached is a map and listing of the street closing for this year's Celebration of Nations Parade and activities at the Band Shell Festival Parking Lot. The event will be held on Saturday, September 25th.

A representative from S&T will be at the meeting to provide the City Council with further information and answer any questions.

Staff recommends approval of the request.

ITEM NO. III, C.1

Celebration of Nations 2021 Proposed Street Closings



Parade Street closings:

1. North State Street between 10th Street and Havener — 8:00 a.m. to noon
2. 11th Street between Bishop Ave. and North Oak — 9 a.m. to end of parade
3. North Main at 11th Street — during parade
4. & 5. Rolla Street at 11th Street and at Pine Street — during parade
6. Pine Street at 11th Street — during parade (both sides of 11th)
7. & 8. North Elm at 11th Street to 10th Street — during parade
9. North Oak at 11th Street — during parade

Festival Street Closings:

10. North Oak from overpass to 8th Street — 7 a.m. until 4 p.m. (vendor access 7-10 a.m.)
11. Elm Street between 10th Street and 9th Street — 7 a.m. until 4 p.m. (vendor access 7-10 a.m.)
12. 9th Street from Pine Street to North Oak — 7 a.m. until 4 p.m. (vendor access 7-10 a.m.)

III.C. 2

JULY MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Jul 2021	Jun 2021	Jul 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Cardboard	126.5 ton	140.5 ton	125.2 ton	987.0 ton	890.9 ton	1,567.4 ton
Newspaper	38.0 ton	56.5 ton	37.0 ton	350.0 ton	268.4 ton	443.9 ton
High Grade Paper	0.0 ton	0.0 ton	0.0 ton	43.5 ton	42.5 ton	65.0 ton
Aluminum	2.0 ton	2.5 ton	0.0 ton	12.5 ton	9.8 ton	19.0 ton
Steel Cans/Scrap Metal	9.7 ton	2.5 ton	6.0 ton	42.8 ton	35.0 ton	59.7 ton
Plastic	10.5 ton	10.3 ton	10.6 ton	72.1 ton	73.5 ton	114.0 ton
Glass	47.0 ton	22.5 ton	0.0 ton	191.5 ton	165.5 ton	283.5 ton
Batteries	171 LBS ton	0.0 ton	0.0 ton	0.3 ton	0.8 ton	0.8 ton
Electronic Waste	3.6 ton	3.6 ton	7.2 ton	29.6 ton	25.0 ton	45.3 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.3 ton	0.0 ton	4.0 ton
TOTAL	237.2 ton	238.4 ton	186.0 ton	1,729.5 ton	1,511.3 ton	2,602.6 ton

SERVICES PROVIDED

Type of Service	Jul 2021	Jun 2021	Jul 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Special Pick-ups	50	107	97	443	533	911
Paper Shredding	1.5 hours	12.5 hours	10.0 hours	45.0 hours	36.8 hours	61.2 hours
Reported Trash Nuisances	0	0	0	0	77	156
Households Dropping Off Hazardous Waste	59	98	139	504	458	804

DISPOSAL TONNAGE

(Sanitation Division)

Material	Jul 2021	Jun 2021	Jul 2020	Year-to-Date 2021	Year-to-Date 2020	Yearly Total 2020
Refuse	1,581.7 ton	1,612.2 ton	1,256.5 ton	10,386.9 ton	9,193.3 ton	15,987.6 ton

N.P.1

**Management Report
FISCAL YEAR 2021**

August 2021

BUILDING PERMITS ISSUED	AUGUST FY 2021		AUGUST FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY 20 - FY 21	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	31		24		342		325			
Electric, Plumbing, etc. Only	9		7	\$	115	\$	116	\$	404,900	5.2%
Single Family Detached	1	\$ 173,000	2	\$ 537,925	9	\$ 1,988,503	14	\$ 4,129,033		-0.9%
Single Family Attached										-35.7%
Duplexes										
3-or-4 family										-100.0%
5-or-more family										100.0%
Hotels, Motels										300.0%
Other nonhousekeeping shelter										214.4%
Amusement, social, recreational										-100.0%
Churches, other religious										
Industrial										
Parking garages										-100.0%
Service stations, repair garages										300.0%
Hospitals, institutional										890.6%
Offices, banks, professional										
Public Works, utilities										
Schools, other educational										
Stores, customer										
Towers, antennas										
Signs, attached and detached	6	\$ 9,300	2	\$ 23,050	46	\$ 213,512	40	\$ 187,886		15.0%
Residential addition, remodel	2	\$ 13,600	7	\$ 47,800	57	\$ 1,216,850	73	\$ 1,083,510		-21.9%
Commercial addition, remodel	5	\$ 387,000	5	\$ 405,000	50	\$ 4,652,500	49	\$ 5,583,403		2.0%
Residential garage, carport										-100.0%
Demolition, single family	4				36	\$	17	\$	29,900	-100.0%
Demolition, 2-family										111.8%
Demolition, 3-or-4 family										-50.0%
Demolition, 5-or-more family										
Demolition, all other	4				15	\$	4	\$		275.0%
Total Residential Units	1	173,000	2	537,925	14	2,910,584	39	6,582,294		-64.1%
EST. CONSTRUCTION COSTS		\$ 582,900		\$ 1,085,475		\$ 14,578,865		\$ 16,290,404		#DIV/0!
Building Permit Fees		\$ 4,845		\$ 3,035		\$ 62,950		\$ 56,346		#DIV/0!
FEES		\$ 14,195		\$ 9,385		\$ 153,001		\$ 147,920		11.7%

INSPECTIONS PERFORMED	AUGUST FY 2021		AUGUST FY 2020		YTD FY 2021		YTD FY 2020		Δ CHANGE FY 20 - FY 21	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
INSPECTIONS PERFORMED										
Building Inspections	180		120		1541		1,505			2%
Electrical Inspections	52		62		776		802			-3%
Excavation Inspections	0		0		0		0			#DIV/0!
Plumbing Inspections	43		41		502		523			-4%
Mechanical Inspections	17		21		311		273			14%
Code Inspections	240		185		2233		2,226			0%
Nuisance Inspections	172		157		781		1,354			-42%
Business License Inspections	17		8		136		168			-19%
TOTAL INSPECTIONS	721		594		6280		6,851			-8%

14.6.1

The Centre Rolla's Health & Recreation Complex
Income Statement
For the 10 Months Ending
July 31, 2021

	<u>Period To Date</u>	<u>PTD Budget</u>	<u>Variance</u>	<u>Year To Date</u>	<u>YTD Budget</u>	<u>Variance</u>
Members:						
New	123	100	23%	1,232	990	24%
Net New & Reactivated Bridge/Freezes	(13)			(71)		
Cancelled	423	70	-504%	1,297	700	-85%
Net	<u>(313)</u>	<u>30</u>	<u>-1143%</u>	<u>(136)</u>	<u>290</u>	<u>-147%</u>
Total Members	1,482	2,640	-44%	1,482	2,640	-44%
Revenues						
Rental & Other						
Miscellaneous Income	\$0	\$0	\$0	\$2,706	\$0	\$2,706
	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,706</u>	<u>0</u>	<u>2,706</u>
Member Services:						
Membership Dues	35,488	53,706	(18,218)	243,713	401,235	(157,522)
Guest Fees	5,213	2,250	2,963	49,238	11,250	37,988
Special Programs	590	0	590	1,606	0	1,606
Locker Rent	0	0	0	400	0	400
	<u>41,291</u>	<u>55,956</u>	<u>(14,665)</u>	<u>294,958</u>	<u>412,485</u>	<u>(117,527)</u>
Fitness						
Enrollment Fees/Health Assessments	1,603	0	1,603	5,137	0	5,137
Special Programs	1,057	0	1,057	3,404	0	3,404
	<u>2,660</u>	<u>0</u>	<u>2,660</u>	<u>8,540</u>	<u>0</u>	<u>8,540</u>
Ancillary						
Swim Programs	10,510	9,450	1,060	70,676	55,800	14,876
General Medical Integration	0	2,148	(2,148)	0	12,046	(12,046)
Recreation	1,812	18,764	(16,952)	16,382	94,726	(78,344)
Café	266	650	(384)	2,291	6,500	(4,209)
Pro Shop	285	537	(252)	956	4,013	(3,057)
Personal Training/Pilates	1,701	6,480	(4,779)	9,120	40,140	(31,020)
Children's Area	1,287	0	1,287	3,453	0	3,453
Cash to Accrual Adjustment	0	0	0	(8,636)	0	(8,636)
	<u>15,861</u>	<u>38,029</u>	<u>(22,168)</u>	<u>94,240</u>	<u>213,225</u>	<u>(118,985)</u>
Total Revenue	59,812	93,985	(34,173)	400,444	625,710	(225,266)
Expenses						
Salaries & Burden	83,169	93,232	10,063	709,690	781,756	72,066
Other Employee Expenses	1,523	1,615	92	28,661	16,150	(12,511)
General Supplies & Services	106	1,265	1,159	9,407	12,650	3,243
Program Supplies	0	938	938	2,098	4,734	2,636
Environmental Supplies	2,152	3,031	879	18,026	30,310	12,284
Cost of Goods Sold	143	799	656	465	7,038	6,573
Minor Equipment	277	1,327	1,050	3,438	13,270	9,832
Repairs & Maintenance/Service Contracts	6,789	9,835	3,046	59,724	98,350	38,626
Marketing & Collateral	1,839	2,996	1,157	19,561	29,960	10,399
Utilities	12,093	19,041	6,948	135,768	190,410	54,642
Bank Fees & Miscellaneous	1,181	1,804	623	7,562	18,040	10,478
CAM, Taxes & Fees	2,205	3,850	1,645	19,126	38,500	19,374
Total Expenses	111,478	139,733	28,255	1,013,526	1,241,168	227,642
Net Operating Income	(\$1,666)	(45,748)	(5,918)	(613,082)	(615,458)	2,376
Management Fees	8,000	10,000	2,000	70,896	90,000	19,104
Net Income (Loss)	(\$59,666)	(\$55,748)	(\$3,918)	(\$683,978)	(\$705,458)	\$21,480
Ancillary Services Net Income (Loss)						
Swim Programs/Outdoor Pool (Net)	\$1,473	(\$872)	\$2,345	(\$20,314)	(\$22,264)	\$1,950
Recreation (Net)	(\$1,471)	\$6,130	(\$7,601)	(\$5,639)	\$29,420	(\$35,059)
Café (Net)	\$266	\$227	\$39	\$2,291	\$2,270	\$21
Pro Shop (Net)	\$142	\$161	(\$19)	\$491	\$1,205	(\$714)
Personal Training/Pilates (Net)	(\$779)	\$2,268	(\$3,047)	(\$6,157)	\$14,049	(\$20,206)
Children's Area (Net)	(\$276)	(\$2,719)	\$2,443	(\$3,123)	(\$22,386)	\$19,263
Total Ancillary Services Net Income (Loss)	(\$645)	\$5,195	(\$5,840)	(\$32,451)	\$2,294	(\$34,745)

IV. C. 1

Rolla Police Department Monthly Report

YTD 2021

Calls for Service

"Calls for Service" refers to the general daily activity of the officers - and dispatchers, in some situations - of the Rolla Police Department, as recorded in the Computer Aided Dispatch (CAD) system. Each incident handled by one or more of those individuals, whether in response to a citizen's request for assistance, self-initiated by an officer, or scheduled, is recorded as a single "Call for Service". Call types are assigned based on the initial circumstances presented to the dispatcher and, therefore, should not be considered a reflection of the full nature of the call. "Calls for Service" should also not be mistaken for "Reports Taken".

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2020 YTD</u>	<u>% Increase</u>
Abandoned/Recovered Property	20	17	11	21	20	21	26						136	145	-6.21%
Abandoned Vehicle	16	15	15	12	23	25	27						133	93	43.01%
Accident - Fatality	0	0	0	0	0	0	1						1	1	0.00%
Accident - Injury	21	11	25	16	23	17	10						123	76	61.84%
Accident - Leave The Scene	13	16	15	17	14	18	14						107	85	25.88%
Accident - No Injury	48	37	39	34	35	48	28						269	234	14.96%
Accident - Private Property	12	20	23	27	22	24	29						157	154	1.95%
Accident - Road Blocked	6	8	10	11	4	11	4						54	35	54.29%
Adult Abuse	0	0	0	0	0	1	1						2	1	100.00%
Alarm LE	74	73	56	67	53	71	70						464	295	57.29%
Animal Bite/Attack	2	2	5	4	2	5	7						27	19	42.11%
Animal Control	79	82	124	116	164	134	128						827	761	8.67%
Arson	0	0	0	0	0	0	0						0	1	-100.00%
Assault	7	10	9	10	6	10	16						68	70	-2.86%
Assist Agency Non-LEA	85	63	94	69	66	76	89						542	413	31.23%
Assist Citizen	10	14	6	6	8	12	8						64	40	60.00%
Assist LEA	28	14	24	22	21	16	11						136	81	67.90%
Assist Motorist	32	49	29	27	27	25	35						224	131	70.99%
Benevolent Fund	0	0	0	0	0	0	0						0	47	-100.00%
Bomb Threat	0	0	0	0	0	0	0						0	1	-100.00%
Building Lockout	0	1	0	0	0	1	0						2	3	-33.33%
Burglary	20	17	21	15	16	17	17						123	146	-15.75%
Business/Building Check	303	179	202	129	152	315	175						1,455	831	75.09%
Call for Police	77	60	105	105	110	129	125						711	482	47.51%
Check Well Being	96	98	88	92	93	124	119						710	581	22.20%
Child Abuse	1	2	5	8	2	3	0						21	16	31.25%
Child Exploitation/Pornography	0	0	0	0	1	0	0						1	1	0.00%
Commitment Order (Muni)	0	0	0	0	0	0	0						0	2	-100.00%
Confidential Investigation	0	0	0	0	0	0	0						0	6	-100.00%
Conservation Violation	0	0	0	0	0	0	0						0	1	-100.00%
Court	3	10	13	21	16	12	8						83	59	40.68%
Crossing Guard (Officer coverage)	7	11	0	4	0	0	1						23	8	187.50%
CWB 911 Hangup	237	249	266	259	283	260	320						1,874	2,039	-8.09%
Death	0	0	3	3	1	0	1						8	7	14.29%
Destruction of Property	16	8	19	23	18	13	23						120	106	13.21%
Disturbance-Fireworks	0	0	0	1	0	4	26						31	47	-34.04%
Disturbance-Liquor	2	1	2	1	0	2	0						8	7	14.29%
Disturbance-Other	62	68	91	81	74	110	77						563	527	6.83%
Domestic Violence	32	40	50	38	41	42	36						279	244	14.34%
Driving While Intoxicated	6	3	10	5	9	7	18						58	69	-15.94%
Drown/Water Rescue	0	0	0	0	0	1	1						2	1	100.00%
Drug Paraphernalia	13	15	5	6	3	4	6						52	89	-41.57%
Escort - Bank	0	1	0	0	0	0	0						1	3	-66.67%
Escort - Courtesy	12	8	10	20	8	10	5						73	42	73.81%
Escort - Funeral	10	9	6	6	6	7	10						54	33	63.64%
Exparte Violation	5	5	8	7	7	7	13						52	36	44.44%
Field Interview	34	28	54	49	69	62	54						350	270	29.63%
Fight	4	1	7	6	13	7	3						41	51	-19.61%
Fingerprints	1	3	6	17	11	9	5						52	55	-5.45%
Follow-up	175	117	103	137	134	116	158						940	849	10.72%
Foot Patrol	0	1	4	0	1	2	1						9	2	350.00%
Forgery-Counterfeiting	0	0	0	0	2	1	0						3	6	-50.00%
Fraud - Checks/Credit Card	11	15	10	30	27	13	11						117	155	-24.52%
Harassment	12	21	17	13	22	23	15						123	117	5.13%
Hotel/Motel Check	0	0	0	0	0	1	0						1	4	-75.00%
Identity Theft	1	0	1	1	1	0	0						4	2	100.00%
Information Request	204	179	220	215	243	254	251						1,566	1,539	1.75%
Intoxicated Person	7	7	19	6	10	8	15						72	63	14.29%
Juvenile Complaint	5	3	14	4	5	8	10						49	59	-16.95%

IV.C.2

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>YTD</u>	<u>2020 YTD</u>	<u>% Increase</u>
Keep the Peace/Standby	2	5	17	4	9	12	20						69	75	-8.00%
Kidnapping	0	0	0	0	0	0	0						0	2	-100.00%
Leave without Pay	0	2	1	0	1	0	1						5	18	-72.22%
Liquor Violation	0	0	2	0	0	0	0						2	1	100.00%
Littering/Dumping	0	0	3	4	3	2	2						14	19	-26.32%
Loitering	8	4	4	6	14	18	22						76	77	-1.30%
Lost or Stolen Property	6	5	3	3	2	10	4						33	36	-8.33%
Loud Noise Complaint	22	19	16	30	38	19	16						160	182	-12.09%
Malicious Mischief	1	2	0	0	1	0	0						4	8	-50.00%
Mask Ordinance Violation	4	0	0	0	0	0	0						4	0	#DIV/0!
Mental Health	35	26	22	21	32	21	23						180	177	1.69%
Missing Person	5	5	9	7	11	4	11						52	52	0.00%
Narcotics Violation	22	21	35	28	41	31	27						205	223	-8.07%
No Business License	0	0	0	0	0	0	0						0	2	-100.00%
Open Door	13	4	7	3	6	12	4						49	39	25.64%
Overdose	23	8	9	13	5	12	4						74	54	37.04%
Paper Service	12	27	16	36	25	19	42						177	180	-1.67%
Prisoner Transport	1	1	2	3	5	5	5						22	21	4.76%
Property Damage-Non Criminal	2	0	1	0	3	1	3						10	10	0.00%
Prowler	3	0	5	2	4	1	4						19	16	18.75%
Public Indecency	0	1	1	2	0	1	1						6	3	100.00%
Public Relations	1	6	8	10	11	2	5						43	52	-17.31%
Pursuit	0	0	0	1	2	2	0						5	3	66.67%
Rape/Sexual Assault	0	1	1	0	1	0	2						5	4	25.00%
Robbery	0	1	0	1	1	0	0						3	2	50.00%
Runaway	2	2	1	3	7	9	4						28	19	47.37%
Search Warrant	1	0	0	0	0	0	2						3	2	50.00%
Vacation/Security Check	6	3	9	2	8	13	12						53	126	-57.94%
Selective Enforcement	0	0	1	1	0	0	0						2	7	-71.43%
Sewer Alarm	0	0	0	0	0	0	0						0	1	-100.00%
Sex Offenses	4	2	5	5	3	3	2						24	31	-22.58%
Shots Fired	5	1	4	2	4	3	2						21	26	-19.23%
Smoking Violation	0	0	0	0	1	1	0						2	0	#DIV/0!
Soliciting	0	0	1	1	0	2	1						5	14	-64.29%
Stabbing	0	0	0	0	0	0	0						0	3	-100.00%
Stabbing or Shooting with Injury	0	1	0	0	2	1	1						5	4	25.00%
Stalking	0	0	0	1	0	0	1						2	2	0.00%
Stay Home Order	0	0	0	0	0	0	0						0	4	-100.00%
Stealing	82	64	85	71	99	90	96						587	679	-13.55%
Stolen Vehicle	12	8	14	5	9	12	8						68	57	19.30%
Suicide	0	0	0	0	0	0	1						1	0	#DIV/0!
Suspicious Activity	77	69	84	84	105	114	92						625	693	-9.81%
Suspicious Package/Item	1	1	0	0	1	0	0						3	0	#DIV/0!
SWAT Callout	0	0	0	0	1	0	1						2	0	#DIV/0!
Tampering	8	6	3	8	7	8	1						41	78	-47.44%
Telephone Harassment	9	8	8	6	13	16	14						74	66	12.12%
Tow Sticker Expired	6	8	6	10	11	13	5						59	57	3.51%
Traffic Complaint	113	98	129	124	140	150	121						875	798	9.65%
Traffic Stop	244	160	394	306	458	501	403						2,466	2,021	22.02%
Trespassing	17	16	18	18	42	37	50						198	205	-3.41%
Try to Contact	7	9	9	10	14	19	21						89	104	-14.42%
Vehicle Identification	86	44	73	54	49	65	58						429	361	18.84%
Vehicle Lockout	2	4	6	4	4	7	2						29	13	123.08%
Vehicle Repossession	7	6	2	2	1	3	2						23	31	-25.81%
Veterinary Call	4	1	5	8	2	6	8						34	41	-17.07%
Weapons Violation	1	2	3	4	4	2	1						17	13	30.77%
Totals	2,663	2,242	2,866	2,664	3,066	3,333	3,113	0	0	0	0	0	19,947	17,953	11.11%

IV.C.3

Rolla Police Department Monthly Report
YTD 2021

Part I Crimes

Calls that result in written reports are processed through the department's Records Management System (RMS) and ultimately reported to the MSHP and FBI. Beginning in 2020, we transitioned from the FBI's Uniform Crime Report (UCR) method, which counted only the most serious crime from each incident, to the National Incident-Based Reporting System (NIBRS), which counts each of the offenses per incident separately. NIBRS is now considered the FBI's standard method of reporting. The FBI has historically classified eight of the most serious offenses as "Part I Crimes":

	<u>Criminal</u>								<u>Change from</u>	
	<u>Homicide</u>	<u>Rape</u>	<u>Robbery</u>	<u>Felony Assault</u>	<u>Burglary</u>	<u>Larceny</u>	<u>Auto Theft</u>	<u>Arson</u>	<u>Total</u>	<u>Previous Yr</u>
July	0	1	1	2	7	47	6	0	64	
YTD 2021	0	6	6	30	63	322	22	1	450	
2020	1	11	1	93	156	712	59	1	1034	11.42%
2019	0	16	6	87	164	604	46	5	928	14.71%
2018	0	30	7	84	102	547	34	5	809	-5.49%
2017	0	18	14	80	114	593	32	5	856	12.19%
2016	0	11	8	62	112	534	33	3	763	

Overdoses

The following data pertain to calls for service responded to by the Rolla Police Department in which an overdose was known or suspected. It is not an accurate representation of all overdoses occurring in Rolla, as these incidents aren't always reported since Narcan is available over-the-counter. Also, in many circumstances, law enforcement may not be called on to respond, as an overdose could be reported as a medical call, or the patient could be transported to the hospital by family/friends. Note the "Narcan Administered" column is ONLY for Narcan administered by RPD. Therefore, it cannot be used as a representation of the # of Narcan uses per overdose incident, as many times another responding agency (Fire, EMS, other LE) administers the Narcan. We do not have statistics for those agencies. Overdose Deaths are those deaths in which it is immediately known an overdose was involved. There is potential for this total to increase as death investigations and/or lab results are finalized.

	<u>Overdose Calls for Service</u>	<u>Narcan Administered by RPD</u>	<u>Overdose Deaths</u>
July	5	2	1
YTD 2021	88	37	12
2020	136	49	4

IV.C.4

ANIMAL CONTROL MONTHLY TOTALS

July 2021

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
City of Rolla	18	10	0	27	55	259	216
Rolla Area	0	2	0	0	2	26	10
City of Newburg	0	0	0	0	0	2	0
Newburg Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	0
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	1	3
Ft. Leonard Wood	1	0	0	0	1	1	0
Monthly Total	19	12	0	27	58		
2021 YTD Total	137	58	0	94		289	
2020 YTD Total	105	45	1	78			229
Total Phelps County	0	2	0	0	2	25	10

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2021 YTD Total	2020 YTD Total
Animals Adopted ①	10	9	0	0	19	58	59
Animals Claimed	8	0	0	0	8	77	66
Euthanized(III/Injured)	0	1	0	0	1	7	2
Euthanized(Dangerous)	1	2	0	0	3	33	10
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	2	0	6	8	51	37
Transferred to Rescue ③	0	0	0	0	0	13	4
Wildlife Relocated	0	0	0	22	22	44	50
Other	0	0	0	0	0	1	7
Monthly Total	19	14	0	28	61		
2021 YTD Total	138	57	0	89		284	
2020 YTD Total	111	45	1	78			235

ADDITIONAL STATISTICS

	Monthly Total	2021 YTD Total	2020 YTD Total
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%
PR Programs	1	6	3
Calls for Service	133	853	750
Written Warnings	0	0	0
Citations	3	20	8
Total Incinerator Hours	74	481	427

IV.e.1



STATISTICS

June 2021

PRODUCTION

Date of Demand	06/30/2021
Time of Demand	05:15 PM
Scada Demand	51,320.00
kWh Purchased	25,658,400
Total Cost	\$1,582,938.73 *
Cost per kWh	0.061693 *
Load Factor	63.2%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,052,000
Pumped #5 Well	2,520,000
Pumped #6 Well	2,880,000
Pumped #7 Well	0
Pumped #8 Well	960,000
Pumped #9 Well	2,643,000
Pumped #10 Well	3,224,000
Pumped #11 Well	4,131,000
Pumped #12 Well	1,196,000
Pumped #13 Well	5,735,000
Pumped #14 Well	7,381,000
Pumped #15 Well	2,997,000
Pumped #16 Well	4,346,000
Pumped #17 Well	4,012,000
Pumped # 1 Ind Park Well	4,053,000
Pumped # 2 Ind Park Well	2,606,000
Total Gallons	<u>51,736,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,976	6,394
Residential - Three Phase	22	20
Commercial - Single Phase	950	519
Commercial - Three Phase	493	304
Power Service	102	91
Industrial	6	2
Area Lighting	15	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		526
Total	9,592	7,869

ELECTRIC SALES

Residential - Single Phase kWh	5,553,353
Residential - Three Phase kWh	80,311
Commercial - Single Phase kWh	1,083,884
Commercial - Three Phase kWh	2,692,338
Power Service kWh	5,680,990
Industrial kWh	4,894,640
Area Lighting kWh	20,706
Street Lighting kWh	24,363
Rental Lights kWh	78,141
Total kWh Sold	20,108,726
Demand kW	25,918
Revenue	\$1,847,043.86
Monthly Gain	21.63%
Fiscal Year to Date Loss	5.97%

WATER SALES

Residential - Single Phase Gallons	23,738,000
Residential - Three Phase Gallons	123,000
Commercial - Single Phase Gallons	5,328,000
Commercial - Three Phase Gallons	4,002,000
Power Service Gallons	8,425,000
Industrial Gallons	1,322,000
Missouri S&T Gallons	2,403,000
PWSD #2 Gallons	1,539,000
Total Gallons Sold	46,880,000
Revenue	\$254,023.96
Pumping Cost, Electric	\$29,454.65
Monthly Unidentified Loss	9.39% **
Fiscal Year to Date Unidentified Loss	12.44% ***

Sewer Service Charge	\$310,139.24
Refuse Service Charge	\$200,377.79

Gross Payroll	\$260,680.77
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,205,000 gallons per water main flushing records.

*** FY loss includes 62,837,500 gallons per water main flushing records.

IV .f.1



FINANCIAL STATEMENT
June 2021

RECEIPTS:		
Electric, Water, Tax, Sewer and Refuse Charge	\$2,983,305.87	
Accounts Receivable - Miscellaneous	\$21,305.34	
Customer's Deposits - Refundable	\$72,573.19	
Misc Non-Operating Revenue	<u>\$4,821.29</u>	
Total Receipts	\$3,082,005.69	
FSCB Super-Now Account Interest (May 31, 2021)	\$2,003.81	
FSCB Money Market Account Interest (May 31, 2021)	\$0.00	
FSCB Electronic Payment Account Interest (May 31, 2021)	\$503.55	
FSCB ISC Sweep Account Interest (May 31, 2021)	\$17,644.04	
PCB Super-Now Account Interest (May 31, 2021)	\$0.21	
Public Utility Cash In Bank (May 31, 2021)	<u>\$30,506,839.06</u>	
Total Receipts and Cash In Bank		<u><u>\$33,608,996.36</u></u>
DISBURSEMENTS:		
Power Purchased	\$1,626,490.12	
Operating Expenses	\$161,004.21	
Administrative and General Expenses	\$87,043.66	
Payroll	\$192,739.41	
Capital Expenditures	\$328,631.50	
Stock Purchases (Inventory)	\$93,866.64	
Balance of Customer's Deposits after Finals	\$68,747.49	
Medical, Dental, Vision and Life Insurance Paid by Employees	\$12,232.78	
Support Payment	\$0.00	
U.S. Withholding Tax	\$25,579.96	
Missouri Dept. of Revenue (Sales Tax)	\$39,845.53	
Missouri Dept. of Revenue (Income Tax)	\$10,536.00	
First State Community Bank (Social Security)	\$39,103.72	
Sewer Service Charge	\$328,181.75	
Refuse Service Charge	\$199,674.57	
PILOT to City of Rolla	\$109,231.66	
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00	
Standpipes Lease/Purchase	\$1,333.36	
Construction in Progress	\$60,893.88	
Utility Incentives	\$0.00	
Unclaimed Deposits to State	\$0.00	
Primacy Fees	\$22,309.92	
Void Checks:	<u>(\$391.89)</u>	
Total Disbursements	\$3,407,054.27	
Cash in Bank (June 30, 2021)	<u>\$30,201,942.09</u>	
Total Disbursements and Cash In Bank		<u><u>\$33,608,996.36</u></u>
BALANCE OF OTHER FUNDS:		
PUBLIC UTILITY ACCOUNTS:		
Citizens Bank of Newburg, Check #1266 for \$356.74	\$2,159.00	
First State Community Bank-Electronic Payment Account, Check #1053 for \$1,498,832.11	\$194,248.18	
First State Community Bank-Money Market	\$0.00	
First State Community Bank-ICS Sweep Account	\$164,970.35	
First State Community Bank-General Fund, Checks #34174 thru #34515 for \$3,407,446.16	\$2,288,464.93	
PCB-Super Now, Check #26346 for \$20,070.69	\$6,307.63	
Town & Country Bank, Check #1265 for \$98.93	<u>\$2,000.00</u>	
Total Public Utility Accounts	\$2,658,150.09	
ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$10,195,583.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$10,195,583.00	
RESTRICTED ELECTRIC RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$14,250,000.00	FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Electric Reserves	\$14,250,000.00	
WATER RESERVES:		
Certificates of Deposit	\$0.00	
Money Market Account	\$3,098,209.00	FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>	
Total Water Reserves	\$3,098,209.00	
TOTAL RESERVES:		<u><u>\$27,543,792.00</u></u>
TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:		<u><u>\$30,201,942.09</u></u>

III.f.2



STATISTICS

July 2021

PRODUCTION

Date of Demand	07/29/2021
Time of Demand	04:55 PM
Scada Demand	56,860.00
kWh Purchased	27,882,300
Total Cost	\$1,561,484.17 *
Cost per kWh	0.056003 *
Load Factor	63.4%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,509,000
Pumped #5 Well	3,513,000
Pumped #6 Well	2,855,000
Pumped #7 Well	582,000
Pumped #8 Well	2,173,000
Pumped #9 Well	6,174,000
Pumped #10 Well	4,171,000
Pumped #11 Well	4,087,000
Pumped #12 Well	2,691,000
Pumped #13 Well	6,505,000
Pumped #14 Well	8,939,000
Pumped #15 Well	3,178,000
Pumped #16 Well	5,620,000
Pumped #17 Well	5,346,000
Pumped # 1 Ind Park Well	4,226,000
Pumped # 2 Ind Park Well	3,349,000
Total Gallons	<u>66,918,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,969	6,389
Residential - Three Phase	22	20
Commercial - Single Phase	941	517
Commercial - Three Phase	493	305
Power Service	101	91
Industrial	6	2
Area Lighting	15	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		521
Total	9,575	7,858

ELECTRIC SALES

Residential - Single Phase kWh	7,634,928
Residential - Three Phase kWh	86,452
Commercial - Single Phase kWh	1,382,648
Commercial - Three Phase kWh	3,463,449
Power Service kWh	6,639,480
Industrial kWh	5,561,440
Area Lighting kWh	19,892
Street Lighting kWh	23,893
Rental Lights kWh	78,141
Total kWh Sold	24,890,323
Demand kW	27,532
Revenue	\$1,847,043.86
Monthly Gain	10.73%
Fiscal Year to Date Loss	6.48%

WATER SALES

Residential - Single Phase Gallons	27,591,000
Residential - Three Phase Gallons	100,000
Commercial - Single Phase Gallons	6,961,000
Commercial - Three Phase Gallons	4,971,000
Power Service Gallons	10,839,000
Industrial Gallons	1,752,000
Missouri S&T Gallons	3,057,000
PWSD #2 Gallons	2,074,000
Total Gallons Sold	57,345,000
Revenue	\$294,292.44
Pumping Cost, Electric	\$33,258.64
Monthly Unidentified Loss	14.31% **
Fiscal Year to Date Unidentified Loss	12.65% ***

Sewer Service Charge	\$374,327.93
Refuse Service Charge	\$199,656.19

Gross Payroll	\$240,613.89
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* Energy losses are not included in this statistic and are estimated at an additional 12%.
 ** Loss includes 2,205,000 gallons per water main flushing records.
 *** FY loss includes 62,837,500 gallons per water main flushing records.

IV.f, 3



FINANCIAL STATEMENT
July 2021

RECEIPTS:	
Electric, Water, Tax, Sewer and Refuse Charge	\$2,845,142.66
Accounts Receivable - Miscellaneous	\$46,574.49
Customer's Deposits - Refundable	\$51,677.73
Misc Non-Operating Revenue	<u>\$2,484.05</u>
Total Receipts	\$2,945,878.93
FSCB Super-Now Account Interest (June 30, 2021)	\$1,466.52
FSCB Money Market Account Interest (June 30, 2021)	\$0.00
FSCB Electronic Payment Account Interest (June 30, 2021)	\$503.36
FSCB ISC Sweep Account Interest (June 30, 2021)	\$17,084.94
PCB Super-Now Account Interest (June 30, 2021)	\$0.13
Public Utility Cash In Bank (June 30, 2021)	<u>\$30,201,942.09</u>
Total Receipts and Cash In Bank	<u><u>\$33,166,875.97</u></u>
DISBURSEMENTS:	
Power Purchased	\$1,574,452.35
Operating Expenses	\$204,705.51
Administrative and General Expenses	\$76,646.36
Payroll	\$178,020.70
Capital Expenditures	\$47,887.21
Stock Purchases (Inventory)	\$1,430.50
Balance of Customer's Deposits after Finals	\$27,260.93
Medical, Dental, Vision and Life Insurance Paid by Employees	\$12,213.54
Support Payment	\$0.00
U.S. Withholding Tax	\$22,856.04
Missouri Dept. of Revenue (Sales Tax)	\$40,371.07
Missouri Dept. of Revenue (Income Tax)	\$9,506.00
First State Community Bank (Social Security)	\$36,037.94
Sewer Service Charge	\$310,139.24
Refuse Service Charge	\$200,377.79
PILOT to City of Rolla	\$113,236.36
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$1,374.95
Construction in Progress	\$17,572.66
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks: #34308	<u>\$391.89</u>
Total Disbursements	\$2,874,481.04
Cash in Bank (July 31, 2021)	<u>\$30,292,394.93</u>
Total Disbursements and Cash In Bank	<u><u>\$33,166,875.97</u></u>
BALANCE OF OTHER FUNDS:	
PUBLIC UTILITY ACCOUNTS:	
Citizens Bank of Newburg, Check #1267 for \$428.02	\$2,148.00
First State Community Bank-Electronic Payment Account, Check #1054 for \$1,282,340.31	\$347,298.17
First State Community Bank-Money Market	\$0.00
First State Community Bank-ICS Sweep Account	\$182,055.29
First State Community Bank-General Fund, Checks #34516 thru #34630 for \$2,874,481.04	\$2,209,545.08
PCB-Super Now, Check #26347 for \$33,202.94	\$5,556.39
Town & Country Bank	<u>\$2,000.00</u>
Total Public Utility Accounts	\$2,748,602.93
ELECTRIC RESERVES:	
Certificates of Deposit	\$0.00
Money Market Account	\$10,195,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$10,195,583.00
RESTRICTED ELECTRIC RESERVES:	
Certificates of Deposit	\$0.00
Money Market Account	\$14,250,000.00 FY21 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$14,250,000.00
WATER RESERVES:	
Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$3,098,209.00
TOTAL RESERVES:	<u><u>\$27,543,792.00</u></u>
TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$30,292,394.93</u></u>

10.5.4

REGULAR SESSION - June 29, 2021

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:35 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.
Secretary Dr. Wm. E. Showalter
Vice Secretary Ted Read
- RMU Staff: General Manager Rodney P. Bourne, P.E.
Operations Manager Chad Davis, P.E.
Business Manager Jason Grunloh
Finance Manager Gwen Cresswell

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affoller.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, the minutes of the June 1, 2021, Board meeting Regular and Executive sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION

- A. Public Hearing for FY2022 Proposed Budget
 - For the record, Barrack stated no public in attendance and closed the public hearing.

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. FINANCE MANAGER'S REPORT'S (Cresswell)

1. The Board received the **Statement of Income & Expenses** reports for May 2021 (FY21). Cresswell reviewed May reports (FY21), with the following May comparisons:
Month-to-Date comparison of May 2020 to May 2021
 - May Operating Income increased \$149,164 from May 2020 and increased \$396,443 year-to-date. With 67% of the year finished, this puts us right on target for our year-to-date projection on operating income. Purchased Power Expense decreased \$9,387 from May 2020 and increased \$4,375,006 year-to-date. This year-to-date increase is mainly due to the extremely cold weather in February, but all indications are that power costs have returned to normal, and we are expecting to make up some of this loss with the billing changes from MPUA starting in July.
 - Other Operating Expenses increased \$22,188 from May 2020 and \$16,636 year-to-date. This resulted in an Operating Loss that decreased \$136,363 from May 2020 and increased \$3,995,199 year-to-date.
 - Total Net Loss for the month decreased \$181,733 from May 2020 and total net income increased \$4,563,010 year-to-date. The total year-to-date net income increase is largely due to the Ameren sale earlier this year.
2. Cresswell presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for May 2021 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26345
	First State Community Bank - General Fund	Checks #34252-34373
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1052
	Citizens Bank of Newburg	Check #1265

Read made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

11.9.1

B. BUSINESS MANAGER'S REPORT (Grunloh)

1. General Rules and Regulations Status Update.

Grunloh reported that RMU's attorney is reviewing draft changes to the General Rules and Regulations. As a reminder, the major update is regarding how we set up new accounts and what information is required of married couples.

2. Outsourcing Customer bills/ebills.

Grunloh reported that management continues to work with Paymentus to get e-billing available to customers. Progress is being made, although Paymentus have been pretty slow.

C. OPERATIONS MANAGER'S REPORT (Davis)

1. Updates on:

a. Development Review Committee Meeting (DRC).

Davis reported that there were two DRC meetings in June.

- First DRC meeting was June 1st, with four (4) items on the agenda. Two of the agenda items involved review of plans for obtaining a building permit. RMU provided comments.
- The second DRC meeting was held on June 25th, with five (5) items on the agenda.
 - First agenda item concerned discussions regarding the Ridgeview Church Campus Plan. RMU expressed the need to retain utility easements along Walker Avenue and Ridgeview Road appropriate for the maintenance of utilities along these thoroughfares.
 - Second agenda item was regarding rezoning from C-3, Highway Commercial to R3, Multifamily for a senior housing project. RMU comments were that sufficient electrical and water infrastructure are present along Blues Lake parkway and Bridge School Road to support the project proposed for this location. However, additional easements may be needed for electrical service to the proposed building.
 - Third agenda item was regarding a proposed substation to serve the MS&T campus, electric utility changes needed to feed the substation, and the use of city ROW for the electric lines from the substation to the campus. RMU comments were discussion will continue between RMU and S&T to determine the best way to bring power into the new S&T substation.
 - Fourth agenda item was regarding minor subdivision to create two lots to commercialize. RMU comments were electrical power and water infrastructure in the area of the proposed subdivision are both serviceable.
 - Fifth agenda item was regarding annexation of properties at 1815-1829 Sandstone Street. RMU stays neutral concerning this zoning proposal.

b. Current RMU projects

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

ELECTRIC DEPARTMENT -

- (E1) University Drive Relocation. Reconfiguration of electric distribution system to accommodate relocation of University Drive in conjunction with Move Rolla Transportation Development District improvements. Started, November 24, 2020. Ongoing.
- (E2) Elm Street: 14th Street to 16th Street. Overhead electric distribution system modifications. Started, March 3, 2021. Ongoing.
- (E3) Ann Lee Drive. Underground electric distribution system extension to serve residential subdivision. Started, May 12, 2021. Ongoing.
- (E4) 1600 Old Wire Outer Road (EJ Holdings). Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment. Started, May 13, 2021. Ongoing.
- (E5) 3551 HyPoint Industrial Park Drive (QuikTrip). Installation of new pole and underground electric distribution system extension to allow for commercial development. Started, May 26, 2021. Ongoing.
- (E6) Lions Club Drive. Installation of street lightning. Started, June 1, 2021. Ongoing.
- (E7) South Villa. Reconfiguration of overhead electric distribution system. Started, June 10, 2021. Ongoing.
- (E8) 2021 Old St. James Road. Upgrade to transformer and metering for commercial renovation. Started, June 24, 2021. Ongoing.

FIBER -

- (F1) RMU communications building to 9th Street and Tower Substation.
9th Street.
Nagogami Road Substation to Bosa Nova Drive.
Installation of overhead fiber optic cable. Started, May 11, 2021. Ongoing.

WATER DEPARTMENT -

- (W1) University Drive Relocation. Installation of valves in advance of contractor's work to relocate water mains impacted by street relocation. Started, March 15, 2021. Ongoing.
- (W2) Gene Drive. Replacement of existing 4", 6", and 8" mains with new 8" PVC main and replacement

- of water service lines. Started, June 2, 2021. Completed, June 23, 2021.
- (W3) McCutchen Drive: 10th Street to Liberty Drive. Replacement of water services. Started, May 24, 2021. Completed, June 17, 2021.
- (W4) 5th Street: Elm Street to Walnut Street. Replacement of water services. Started June 18, 2021. Completed, June 22, 2021.
- (W5) Pine Street and Elm Street: 12th Street to Bishop Avenue. Replacement of water services. Started, June 24, 2021. Ongoing.
- (W6) Well #7. Replacement of pump and motor. Started, June 21, 2021. Completed, June 22, 2021.

TRAINING/PERSONNEL -

1. Service Department. Jared McBride resigned as Apprentice Lineman. Effective June 4, 2021.
2. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training Program (Fulton, MO). First year Apprentice Lineman Dalton Smith attended 4-Day Climbing, Bucket, and Digger School.

MoPEP/MPUA UPDATE -

1. MJMEUC Executive Committee and MPUA Board Meetings: Columbia, MO.
Attended by Chad Davis and Rodney Bourne June 9-10, 2021.

D. GENERAL MANAGER'S REPORT (Bourne)

1. MoPEP /MPUA Update.

Bourne reported highlights from the June 9 & 10 Board Meetings:

- Power Plant Operations
 - Overall, all power plants are running well.
 - Discussions are underway on better winterization to prevent failures which occurred in February due to sustained cold temps.
 - A special session of the Illinois legislature convened in mid-June where a sweeping state energy bill failed to pass. The latest version of the bill was spearheaded by Gov. J.B. Pritzker. It requires Illinois coal plants close by 2035 and gas plants by 2045. This would result in a premature closure of Prairie State, even though the revised bill would allow Prairie State to remain open if it can capture and sequester 90% of its carbon emissions by 2034. CCS is still yet to be a commercially available and cost effective option. Debt at Prairie State runs through 2043. We will continue to monitor this effort in Illinois.
 - Efforts to create a MPUA Line Crew(s) continue. There was enough consensus at the meeting to keep proceeding with this project. Survey of our municipals indicate a potential 3 year backlog of possible work. It may take up to 24 months to get the first line crew up and operational.
 - Potential of New Federal Climate is expected over the next several years, but not much clarity available. De-carbonization will be a common thread requiring new technologies not yet commercialized. There may also be significant momentum behind electrifying the vehicle sector and moving away from natural gas for both space heating and water heating. De-carbonization of multiple energy sectors will create its own challenges and we will continue to monitor these developments.
 - Both regional RTOs (MISO and SPP) continue to study the February cold weather event. Initial reaction is it's not likely additional generation capacity will come from solid fuel generation and natural gas demand during extreme weather events exceeds the transmission pipeline capacity and supply availability. If additional generation is to come from renewables, massive upgrades to the transmission grid will be required to transport from more remote regions of the country where the best renewable resources are located.
- IOU Rate Increases
 - Ameren filed a \$299M rate case in late March. Impact for average residential customer of about \$12/mo.
 - In addition Ameren will raise its fuel adjustment charge on June 1 with a monthly increase of \$2.82/mo.
 - Empire incurred additional costs of over \$175 million from February and expects to recover these costs in a future rate case.
 - We have not heard any official news of how the Winter Storm Uri impact the finances of the electric cooperatives.

2. Miscellaneous.

Bourne reported that RMU created an Employee Engagement Committee earlier this month. The purpose of this committee is to provide a forum for exchange ideas, or questions, or comments RMU staff may have of RMU Management or its policies. This committee has met twice. So far, there has been good feedback from staff members. Bourne will continue to give Board updates as needed.

V. OLD BUSINESS (None)

W.g.3

VI. NEW BUSINESS

A. FY2022 Proposed Budget (discussion only).

Bourne highlighted changes of the FY2021 Budget that were made since last Board meeting:

- Going forward, our operating expenses are going down primarily due to lower power supply projections. This also lowers our minimum cash reserve requirements in the Electric Department.
- We have assumed sale projections in both water and electric usage similar to FY2021. Weather can also play a big role in our sales.
- Projections from MoPEP for power supply costs are trending down and our power purchase costs reflect this trend.
- Expenses for salary and benefits reflect our three year plan along with ongoing discussions within the Budget Committee. We are developing the final recommendations.
- We are still reviewing our health insurance program. We are scheduling discussions with MIRMA Health and GBS to discuss long term options to stabilize the program costs.
- Capital Expenses were separated into two categories to better track how we spend the AXTI proceeds. Page 17 includes a preliminary list of potential projects we could utilize this funding
- The Restricted Electric Reserves are also shown on the bottom of page 1 to show projected fund balance.
- We increased our planned spending on Generator expenses. We have a contractor going thru each generator and at a minimum, the oil and anti-freeze needs replacement in all units. They are also repairing items as they find them.
- Management adjusted the possible cost of future building plans based price estimates from a local contractor.
- We are also discussing possible ways RMU could finance select City short term capital projects to better utilize our Restricted Electric funds.
- Final approval at our July meeting.

B. Rate & Fee Modifications.

Bourne reported that these are the rate and fee sheets that were presented for review in March. RMU retracted the proposed rate change for roadway lighting. The remaining are all minor in scope and impact.

Read made a motion, seconded by Showalter, that the Board adjourn to Executive Session to discuss Real Estate under RSMo (Supp. 1997) Section 610.021 (2). Roll call vote was taken 5:12 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.

VII. EXECUTIVE SESSION

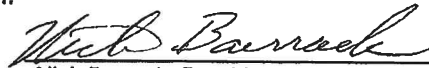
A. Real Estate under RSMo (Supp. 1997) Section 610.021 (2).

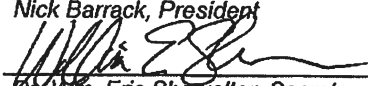
Showalter made a motion seconded by Read that the meeting return to open session. Roll call vote taken at 5:29 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.

Bourne announced the Board discussed a real estate matter in executive session with no formal action taken.

VIII. ADJOURNMENT

With no further business appearing, Crump made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:30 p.m.



Nick Barrack, President


Dr. Wfn. Eric Showalter, Secretary

The Board's next meeting is scheduled for Monday, August 2, 2021 at 4:30 p.m.

REGULAR SESSION - August 2, 2021

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:34 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board members: Vice President Albert Crump, Jr.
Secretary Dr. Wm. E. Showalter
Vice Secretary Ted Read

RMU Staff: General Manager Rodney P. Bourne, P.E.
Operations Manager Chad Davis, P.E.
Business Manager Jason Grunloh
Finance Manager Gwen Cresswell

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, the minutes of the June 29, 2021, Board meeting Regular and Executive sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)**III. SPECIAL PRESENTATION (None)****IV. STAFF REPORTS****A. FINANCE MANAGER'S REPORT'S (Cresswell)**

1. The Board received the **Statement of Income & Expenses** reports for June 2021 (FY21).

Cresswell reviewed May reports (FY21), with the following June comparisons:

Month-to-Date comparison of June 2020 to June 2021

1. June Operating Income increased \$138,531 from June 2020 and increased \$534,974 year-to-date. With 75% of the year finished, this puts us right on target for our year-to-date projection on operating income. Purchased Power Expense decreased \$109,109 from June 2020. June was our first month on the new billing with MPUA so we are anticipating this trend continuing. Purchased Power increased \$4,265,897 year-to-date. This year-to-date increase is mainly due to the extremely cold weather in February. This resulted in an Operating Loss of \$160,812 from the month and \$4,575,251 year-to-date. Total Net Loss for the month of June was \$115,376, and our year-to-date net income is \$4,468,152. The total year-to-date net income increase is largely due to the Ameren sale earlier this year.
2. Cresswell presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for June 2021 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26346
	First State Community Bank - General Fund	Checks #34174-34515
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1053
	Citizens Bank of Newburg	Check #1266

Read made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

B. BUSINESS MANAGER'S REPORT (Grunloh)

1. **Outsourcing Customer bills/e-bills.**

Grunloh's report included screen shots of the text and email alerts RMU will be sending to customers who desire them.

C. OPERATIONS MANAGER'S REPORT (Davis)

1. Updates on:

a. **Development Review Committee Meeting (DRC).**

Davis reported that there was a DRC meeting July with four (4) items on the agenda. RMU had no

comments on two items regarding QuikTrip and MO Baptist Convention. RMU was neutral concerning zoning at 101 N. Rucker Avenue. RMU had comments regarding Farrar Drive rezoning from R-3 to C-3. RMU currently provides water service to this parcel. RMU will provide electrical service to this parcel if the existing structures are removed. It may become necessary for RMU to request additional utility easements on this parcel.

b. **Current RMU projects**

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

ELECTRIC DEPARTMENT -

- (E1) University Drive Relocation. Reconfiguration of electric distribution system to accommodate relocation of University Drive in conjunction with Move Rolla Transportation Development District improvements. Started, November 24, 2020. Completed, July 21, 2021.
- (E2) Elm Street: 14th Street to 16th Street. Overhead electric distribution system modifications. Started, March 3, 2021. Ongoing.
- (E3) 1600 Old Wire Outer Road (EJ Holdings). Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment. Started, May 13, 2021. Ongoing.
- (E4) 3551 HyPoint Industrial Park Drive (QuikTrip). Installation of new pole and underground electric distribution system extension to allow for commercial development. Started, May 26, 2021. Ongoing.
- (E5) Lions Club Drive. Installation of street lightning. Started, June 1, 2021. Ongoing.
- (E6) South Villa. Reconfiguration of overhead electric distribution system. Started, June 10, 2021. Ongoing.
- (E7) 2021 Old St. James Road. Upgrade to transformer and metering for commercial renovation. Started, June 24, 2021. Completed, July 14, 2021.
- (E8) Ann Lee Drive. Underground electric distribution system extension to serve residential subdivision. Started, May 12, 2021. Ongoing.
- (E9) 1051 East 18th Street. Upgrade to transformer and metering for commercial renovation. Started, July 14, 2021. Completed, July 14, 2021.

FIBER -

- (F1) RMU communications building to 9th Street and Tower Substation. 9th Street.
Nagogami Road Substation to Bosa Nova Drive.
Installation of overhead fiber optic cable. Started, May 11, 2021. Ongoing.

WATER DEPARTMENT -

- (W1) University Drive Relocation. Installation of valves in advance of contractor's work to relocate water mains impacted by street relocation. Started, March 15, 2021. Ongoing.
- (W2) Forum Drive: Highland Drive to 10th Street. Replacement of 6" water main with new 12" PVC. Started, June 29, 2021. Completed, July 23, 2021.
- (W3) a. Strobach Street: Adrian Avenue to Spillman Avenue.
b. Walker Avenue: Strobach Street to Highway 72.
Replacement of 6" and 1" water lines with new 8" PVC. Started, July 22, 2021. Ongoing.
- (W4) Ridgeview Road: Adrain Avenue to Morrell Avenue. Replacement of 6" water main with new 8" PVC in conjunction with street resurfacing. Started, July 28, 2021. Ongoing.
- (W5) Pine Street and Elm Street: 12th Street to Bishop Avenue. Replacement of water services. Started, June 24, 2021. Ongoing.

TRAINING/PERSONNEL -

1. Service Department. Chris Palmer, Laborer I. Start Date, July 6, 2021.
2. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training Program (Fulton, MO). Fourth year Apprentice Lineman Jay Roberts attended 3-Phase Transformer Bank and Troubleshooting. June 29 to July 1, 2021.

D. GENERAL MANAGER'S REPORT (Bourne)

1. LAGERS Annual Actuarial Evaluation. As of 2/28/2021, RMU has an Unfunded Accrued Liability of (\$735,263), which results in the LAGERS retirement program being 107.8% funded. This is down slightly from last year.
2. Miscellaneous.
 - Bourne reported that next month the Board typically performs a review of the General Manager.
 - Bourne reported that RMU's Employee Engagement Committee has been meeting regularly. There is a staff meeting scheduled for tomorrow to review with staff the possible upcoming changes to benefits. Reminder, the purpose of this committee is to provide a forum for exchange of ideas, or questions, or comments RMU staff may have of RMU Management or its policies. Bourne will continue to give Board updates as needed.
 - Bourne reported MPUA has nominated him to serve on the APPA DEED Board of Directors. Bourne will report back if selected for one of these director positions.

V. OLD BUSINESS (None)VI. NEW BUSINESSA. Rate & Fee Modifications.

Bourne reported fee and rate sheets are unchanged from those presented at last months public hearing which are ready for approval. Read made a motion, seconded by Crump, that the rate and fee sheets be approved. Motion passed unanimously.

B. FY2022 Budget

Bourne reported the final recap of the budget:

- Going forward, our operating expenses are going down primarily due to lower power supply projections. This also lowers our minimum cash reserve requirements in the Electric Department.
- We have assumed similar sale projections in both water and electric usage. Weather can also play a big role in our sales.
- Projections from MoPEP for power supply costs are trending down and our power purchase costs reflect this trend.
- Expenses for salary and benefits reflect our three year plan along with ongoing discussions within the Budget Committee. We are developing the final recommendations but have included funding for these initiatives in the budget document.
- We are still reviewing our health insurance program. We are scheduling discussions with MIRMA Health and GBS to discuss long term options to stabilize the program costs.
- Our Capital Expenses are separated into two buckets to better track how we spend the AXTI proceeds. Page 17 includes a preliminary list of potential projects we could utilize this funding
- The Restricted Electric Reserves are also shown on the bottom of page 1 to show projected fund balance.
- We increased our planned spending on Generator expenses. We have a contractor going thru each generator and at a minimum, the oil and anti-freeze needs replacement in all units. They are also finding/repairing items as they find them.
- We are also discussing possible ways RMU could finance select City short term capital projects to better utilize our Restricted Electric funds

Crump made a motion, seconded by Showalter, that the FY2022 budget be approved. Motion passed unanimously.

C. RFB#21-116E - #2 Triplex Wire.


Davis reported that this is a restock order. RMU received four (4) bids in total with two not meeting bid requirements. Staff recommends low bid from WESCO. After a brief discussion, Showalter made a motion, seconded by Read, that the a purchase order be approved to WESCO in the amount of \$75,060.00. Motion passed unanimously.

D. Approve General Rules and Regulations.

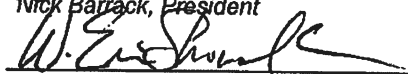
Bourne reported that attorney Carolyn Buschjost is here to present the changes to RMU's General Rules and Regulations. As a reminder, the major change is regarding how we set up new accounts and what information is required for married couples. After Carolyn's presentation and a brief discussion, Read made a motion, seconded by Showalter, that the General Rules and Regulations be approved. Motion passed unanimously.

VII. ADJOURNMENT

With no further business appearing, Read made a motion, seconded by Crump, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:02 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, August 24, 2021 at 4:30 p.m.

**Operation Manager's Report
RMU Board of Public Works Meeting
August 24, 2021**

ELECTRIC

- E1. Elm Street: 14th Street to 16th Street - Overhead electric distribution system modifications.
Started: March 3, 2021
Completed: August 3, 2021

- E2. 1600 Old Wire Outer Road (EJ Holdings) - Installation of new pole and underground electric distribution system extension to allow for commercial redevelopment.
Started: May 13, 2021
Ongoing

- E3. 3551 Hy Point Industrial Park Drive (QuickTrip) - Installation of new pole and underground electric distribution system extension to allow for commercial development.
Started: May 26, 2021
Ongoing

- E4. Lions Club Drive - Installation of street lighting.
Started: June 1, 2021
Ongoing

- E5. South Villa - Reconfiguration of overhead electric distribution system.
Started: June 10, 2021
Ongoing

- E6. Ann Lee Drive - Underground electric distribution system extension to serve residential subdivision.
Started: May 12, 2021
Ongoing

- E7. 1607 Ozark Street - Replacement of 2 poles to allow to serve new residential construction.
Started: August 17, 2021
Ongoing

FIBER

- F1. - RMU communications building to 9th Street and Tower Substation - Installation of overhead fiber optic cable.
Started: May 11, 2021
Ongoing
- 9th Street
- Nagogami Road Substation to Bosa Nova Drive

**Operation Manager's Report
RMU Board of Public Works Meeting
August 24, 2021**

WATER

- W1. University Drive relocation - Installation of valves in advance of contractor's work to relocate water mains impacted by street relocation.
Started: March 15, 2021
Ongoing
- W2. a. Strobach Street: Adrian Avenue to Spillman Avenue - Replacement of 6" and 1" water lines with new 8" PVC.
Started: July 22, 2021
Ongoing
b. Walker Avenue: Strobach Street to Highway 72
- W3. Ridgeview Road: Adrian Avenue to Morrell Avenue - Replacement of 6" watermain with new 8" PVC in
Started: July 28, 2021
Ongoing
- W4. Pine Street and Elm Street: 12th Street to Bishop Avenue - Replacement of water services.
Started: June 24, 2021
Ongoing

TRAINING / PERSONEL

1. Missouri Public Utility Alliance (MPUA) - Storm Restoration and Safety
West Plains, MO Attended by: Tom Carroll, Jestin Casto, and Dalton Smith
August 4, 2021

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal	Reporting Period: Jun 1, 2021 - Jun 30, 2021	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		13	1,071	220
B. Cases (citations/informations) filed		2	275	16
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	1	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		2	37	14
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	120	1
6. dismissed by court		0	1	0
7. <i>nolle prosequi</i>		0	60	10
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		2	219	25
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		13	1,127	211
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>			<u>IV. PARKING TICKETS</u>	
1. # Issued during reporting period	99	1. # Issued during period		<i>led</i>
2. # Served/withdrawn during reporting period	54	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,095			

W. h. l

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Jun 1, 2021 - Jun 30, 2021
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$3,662.00	Court Automation	\$553.13
Clerk Fee - Excess Revenue	\$540.22	DO NOT USE (Brd Bill-ER Dft)	\$160.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$16.65	Law Enf Arrest-Local	\$90.00
		Overpayment	\$10,004.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment-E/R	\$5.50
Total Excess Revenue	\$4,218.87	Overpayments Detail Code	\$66.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Other Disbursements	\$10,879.13
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$24,234.50
Fines - Other	\$7,641.00	Bond Refunds	\$218.00
Clerk Fee - Other	\$408.00	Total Disbursements	\$24,452.50
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$79.02		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$563.40		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$12.58		
Law Enforcement Training (LET) Fund surcharge	\$156.00		
Domestic Violence Shelter surcharge	\$156.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$12.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$108.50		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$9,136.50		

IV.h.2

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal	Reporting Period: Jul 1, 2021 - Jul 31, 2021	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		13	1,126	211
B. Cases (citations/informations) filed		0	189	21
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	1
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	48	10
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	80	4
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	42	6
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	170	21
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		13	1,145	211
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	94	1. # Issued during period	62	
2. # Served/withdrawn during reporting period	102	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,087			

W.h.3

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal	Reporting Period: Jul 1, 2021 - Jul 31, 2021
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$5,421.00	Court Automation	\$665.00
Clerk Fee - Excess Revenue	\$687.27	DO NOT USE (Brd Bill-Dft)	\$354.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$21.20	DO NOT USE (Brd Bill-ER Dft)	\$40.00
		Law Enf Arrest-Local	\$64.50
Bond forfeitures (paid to city) - Excess Revenue	\$500.00	Overpayment	\$1.00
Total Excess Revenue	\$6,629.47	Overpayments Detail Code	\$9.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Other Disbursements	\$1,134.00
		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$16,417.00
Fines - Other	\$6,633.00	Bond Refunds	\$220.00
Clerk Fee - Other	\$452.73	Total Disbursements	\$16,637.00
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$95.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$677.35		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$13.95		
Law Enforcement Training (LET) Fund surcharge	\$190.00		
Domestic Violence Shelter surcharge	\$188.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$3.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$400.00		
Total Other Revenue	\$8,653.53		

W.h.4

MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, July 13th, 2021

Presiding: Don Brown, Chairperson

Commission Members Present: Don Brown, Russell Schmidt, Janece Martin, Kevin Crider, Robert Anderson

Commission Members Absent: Lister Florence Jr., Monte Shields, Steven Shields, Walter Bowe

City Officials in Attendance: Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, June 15th, 2020. **Chairperson Don Brown approved the minutes as printed and distributed.**

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. ZON21-02, City of Rolla: Rezoning property addressed as 2141 Old Saint James Road and 2301 McCutchen Drive from the M-1, Light Manufacturing District, and M-2, Heavy Manufacturing District, to the GI, Government Institutional District. **This request was approved by City Council on June 20, 2021.**

2. Schuman/Ber Juan Neighborhood Plan: Resolution to adopt the plan as an element of the Comprehensive Plan and recommend adoption by City Council. **This request was approved by City Council on June 20, 2021.**

III. OLD BUSINESS: NONE

IV. PUBLIC HEARING:

1. ANX21-01: Annexation of a portion of properties addressed as 1815-1829 Sandstone Street into the corporate limits of the City of Rolla and assigning a zoning of R-1, Single-Family Residential and GI, Government Institutional.

Coots explains that this case is a voluntary annexation. Applications were solicited from each of the property owners affected by the strip of property that is approximately 15 ft. wide that is outside of city limits. Only one of the property owners declined to be a part of the annexation. Coots is still waiting on two of the applications to be submitted, but expects to receive applications from those residents.

W.i.l

This became about when a resident came into City Hall to figure out why he was receiving two tax bills. That's when it was discovered that the residents along 1815 – 1829 Sandstone Street had a portion of the properties outside the city limits. The resident wanted to see if this could be fixed, so Coots worked with them to do a group voluntary annexation to address it for all impacted properties. Doing so may possibly increase the resident's annual property tax slightly, but the annexation would be at no additional expense to them and could prevent minor issues such as the two tax bills.

Russell **Schmidt** asked if all of the residents had city owned utility services. Coots explained that both Intercounty and RMU service utilities in this area, but they are served by RMU.

Don **Brown** opens the Public Hearing.

Larry **Tate**, a resident at 1829 Sandstone was told that all of the property in this area was within City Limits 20 years ago. This turned out to be untrue. There was an incident when a car had ran into the fence and it was considered to be an incident that occurred outside of city limits. Tate is worried about fire and crime in the area. If an emergency happens on the portion that is not considered city limits, what would happen? Brown mentions that both city and county emergency services are allowed to service each other temporarily to serve as mutual aid in those instances.

Katherine, a resident at 1820 Sandstone Street, mentions that there is a pasture with a cattle owner nearby. She would like to know if they will be effected by this annexation and at what cost. Brown confirms that this individual would not be effected by these changes. She asks how the annexation would affect traffic in the area. Brown says that he does not see the annexation having any effect on traffic. The strip is not wide enough to be developed. She asks about new housing development and industries coming in so close to the nearby creek. Brown mentions that a permit would be needed and have to be approved in order to develop on a floodplain, so it should not affect the residents in any way. In any case, the annexation would not be related to that. It was explained what area is requested to be annexed and the resident said they had not understood that it was just the strip of property.

Brown asks for additional comments from the audience. Seeing none, Brown closes the Public Hearing. Brown asks for questions or comments from commissioners. Seeing none, Brown entertains a motion.

A motion was made by Russ Schmidt, seconded by Janece Martin to approve the request for an annexation of a portion of properties addressed as 1815-1829 Sandstone Street into the corporate limits of the City of Roll and assigning a zoning of R-1, Single-Family Residential and GI, Government Institutional. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Crider. Nays: None. Absent: Bowe, Florence Jr. Monte Shields, Steven Shields. The motion passes unanimously.

2. ZON21-03: Coots explains that the case is for a rezoning of the property addressed as 1520 Bridge School Road. This property is owned by the Citizen's Bank of Newburg and they would like to rezone from the C-3, Highway Commercial District, to the R-3, Multi-Family District in hopes of constructing a 4-story senior living apartment facility. The surrounding properties are mostly C-3. There is one small R-3 zoned property, which is an old hotel, and one area zoned R-1. The owners were required to submit a site plan since the request is for R-3 and over 1 acre. They will also be submitting for a tax credit to the state for the project.

Russell Schmidt asks if access would be needed as there appears to only be 1 egress. He notes that some residential areas require two. Coots responded explaining that it will not be needed for phase one. There has to be 100+ units to require a 2nd access.

Bob Anderson asks how many acres they will be rezoning. Coots clarifies that 14.69 are to be rezoned, rather than the 11 stated in the report.

Brown asks if R-3 zoning is requested on the entire property. Coots said yes.

Since no further comments or questions were had, Brown opens the Public Hearing.

Ken Neuberger, 1425 S. 18th Street, St. Louis, stands to speak. He points out that Rolla is underdeveloped when it comes to affordable Senior Living. At this point, MHC (Missouri Housing Commission) is on board with the development. For the 1st phase, they will be constructing a senior living facility with 41 units, up to 2 bedroom. This will allow for low income senior housing as well. The bank is on board with the project, the next step is getting approval from the state. Everything will be ready to submit, once zoning is in place. The cost of the apartment will be based on blended income levels. Neuberger is fond of the location due to it being close to food and the hospital, but also being near the lake, where seniors could sit outside and watch the ducks and enjoy fresh air. He believes that it will fit nicely into that community area. Brown comments that Silverstone has been a nice addition.

Seeing no one else wishes to speak, Brown closes the Public Hearing. Brown entertains a motion.

A motion was made by Janece Martin, seconded by Russell Schmidt to approve the request to rezone a property addressed as 1520 Bridge School Road from the C-3, Highway Commercial District, to the R-3, Multi-Family District. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Crider. Nays: None. Absent: Bowe, Florence Jr. Monte Shields, Steven Shields. The motion passes unanimously.

V. NEW BUSINESS:

3. MST Electric Utility Project: Coots explains that MST is planning to build a buried power line to serve the campus. Power used to be generated on site, but the power plant has been decommissioned and demolished. The goal is to get rid of all substation on site for gateway projects. North of MFA there is a property owned by MST. They propose to build two substations for redundancy. They proposed to build two power line routes to the campus for redundancy. And RMU, will serve the substations from two directions for redundancy. This is to prevent campus from ever not having power.

The both routes would be in an underground duct bank. It would be located in the right of way of the City Streets, so they need permission to do this project.

The Comprehensive Plan does not discuss private electrical transmission. It is up to the Commission to determine if this would be compliant with the plan.

Brown asks if they intend to restore the streets after construction concludes. He hopes that this would not be at the city's expense. Coots says that where possible they will avoid being in the right of way. It is possible they will have to remove and replace sidewalks in the process.

Schmidt asks if the roundabout would be effected where the transformers are. Coots explains that the roundabout itself is not impacting the existing transformers, but the entryway to the campus from the roundabout is impacting the transformers. Schmidt asks if all funds would cover the project and not come from any city funding. Chad **Davis** from RMU explains that there may be some cost sharing involved, but for the most part he anticipates it to be 100% paid by S&T, but that detail is not in place at this time.

Schmidt asks if it would be an issue to get permission by the railroad to dig under the track. Davis says that's an issue that has been brought up that they are working on resolving at the moment.

Anderson asks if RMU will build the new line to get to the substations. Davis explains that it is a unique project and that once it is installed, RMU will feed into those lines.

Schmidt asks if the RMU will be maintaining the substation. Davis says this is still under discussion. Schmidt says the property doesn't seem large enough for the substation. Davis says that it is similar in scale to the downtown substation that currently exists.

Brown entertains a motion.

A motion was made by Janece Martin, seconded by Russell Schmidt to approve the proposal for a route and design of the electric utility to serve the MST campus for compliance with Section 42-9 of the Planning and Zoning Code. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Crider. Nays: None. Absent: Bowe, Florence Jr. Monte Shields, Steven Shields. The motion passes unanimously.

4. SUB21-04: Coots explains that this is for Aldi Plat 1. A utility easement is also to be vacated. Aldi is relocating to this property. There will be land leftover from the grocery store, so they are requesting to subdivide the property and sell the remaining property. The property is zoned C-2, General Retail District. There are two lots, the south lot is where the new Aldi store will be constructed, lot 2, the Northern lot, will be sold.

Since there are no further questions, Brown entertains a motion.

A motion was made by Kevin Crider, seconded by Bob Anderson to approve the request for a Minor Subdivision Final Plat to reorganize into two commercial lots and vacate a utility easement. A roll call vote on the motion showed the following: Ayes: Anderson, Martin, Schmidt, Crider. Nays: None. Absent: Bowe, Florence Jr. Monte Shields, Steven Shields. The motion passes unanimously.

Meeting adjourned: 6:27 p.m.

Minutes prepared by: Madelyn Brown

NEXT MEETING:

August 10th, 2021

MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, AUGUST 10TH, 2021

- Presiding:** Don Brown, Chairperson
- Commission Members Present:** Russell Schmidt, Robert Anderson, Walter Bowe, Janece Martin, Kevin Crider, Steven Shields, Lister Florence Jr.,
- Commission Members Absent:** Monte Shields
- City Officials in Attendance:** Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*
- I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, July 13th, 2021. **Chairperson Don Brown approved the minutes as printed and distributed.**
- II. REPORT ON RECENT CITY COUNCIL ACTIONS:**
- 1. ANX21-01:** Annexation of a portion of properties addressed as 1815-1829 Sandstone Street into the corporate limits of the City of Rolla and assigning a zoning of R-1, Single-Family Residential and GI, Government Institutional. **This request was approved by City Council on August 2nd, 2021.**
 - 2. ZON21-03:** Rezoning property addressed as 1520 Bridge School Road from the C-2, Highway Commercial District, to the R-3, Multi-Family District. **This request was approved by City Council on August 2nd, 2021.**
 - 3. MST Electric Utility Project:** Review of proposed route and design of the electric utility to serve the MST campus for compliance with Section 42-9 of the Planning and Zoning Code. **This request was approved by City Council on August 2nd, 2021.**
 - 4. SUB21-04:** A Minor Subdivision Final Plat to reorganize into two commercial lots and vacate a utility easement. **This request was approved by City Council on August 2nd, 2021.**
- III. OLD BUSINESS:** NONE
- IV. PUBLIC HEARING:**
- 1. ZON21-04, 101 North Rucker:** Map Amendment (rezoning) from C-1, Neighborhood Business to the C-2, General Retail District.

Coots explains that the property is on the corner of Rucker and Black Street. There is currently a house existing. If the rezoning were to be approved, most of the whole block would be the same zoning. There are commercial lots of either side of the property. The Comprehensive Plan designates this area for community commercial purposes. Don Brown asks if the parking requirements change if rezoned. Coots explains that it will not change the parking requirements.

Since there were no further comments or questions, **Brown** opens the Public Hearing. Seeing no one wish to speak to the issue, Brown closes the public hearing and entertains a motion.

A motion was made by Russ Schmidt, seconded by Robert Anderson to recommend approval of the request for a map amendment (rezoning) from C-1, Neighborhood Business, to the C-2, General Retail District. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Crider, Florence Jr., Martin, Steven Shields and Schmidt. Nays: None. Absent: Monte Shields. The motion passes unanimously.

2. ZON21-05, Self-Storage, Joshua Ratliff: Map Amendment (rezoning) from R-3, Multi-Family to the C-3, Highway Commercial District.

The property was rezoned to the R-3, Multi-Family District a few years ago to allow the existing houses to become compliant with zoning. There are currently two houses on the property. The applicant wishes to rezone back to C-3, Highway Commercial District to allow for a self-storage facility. The lots to the South and East of this property are both zoned C-3. Brown mentions that he was on the Planning and Zoning Commission when this property was originally rezoned for R-3, because it used to be a group home for foster children.

Brown asks for any questions or comments from the commissioners. Seeing none, Brown opens the Public Hearing. Seeing that no one wish to speak to the issue, Brown closes the Public Hearing and entertains a motion.

A motion was made by Lister Florence Jr., seconded by Kevin Crider to recommend approval of the request for a map amendment (rezoning) the R-3, Multi-Family District, to the C-3, Highway Commercial District. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Crider, Florence Jr., Martin, Steven Shields and Schmidt. Nays: None. Absent: Monte Shields. The motion passes unanimously.

V. NEW BUSINESS:

1. **SUB21-06, YCHC Addition:** Minor Subdivision to combine two lots located at 1081 East 18th Street.

The applicant is asking to combine two platted lots together. They have already started a parking lot to serve the proposed building addition. The applicant is also requesting to vacate an existing utility easement that is not needed.

Brown asked if Rolla Municipal Utilities had any comments at the meeting. Coots clarified that there were no issued addressed at the meeting with RMU and also points out that the stand alone parking lot does not require a building permit.

Since there were no additional comments or questions, **Brown** entertains a motion.

A motion was made by Robert Anderson, seconded by Steven Shields to recommend approval of the request for a Minor Subdivision of YCHC Addition. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Crider, Florence Jr., Martin, Steven Shields and Schmidt. Nays: None. Absent: Monte Shields. The motion passes unanimously.

2. **Westside Drive Land Use Study:** Review and discussion on proposed plan for city owned property on Westside Drive.

Coots explains that there is currently a portion of vacant property that the City obtained during the Westside Market Place development. The City is currently trying to decide what to do with the property, so it is being brought to the Planning and Zoning Commission for input and discussion for the City Council meeting in September.

Coots presented the options outlined in the study.

Brown asks if he is looking for them to make recommendations. Coots explains that this is just get additional ideas and input.

Walter **Bowe** asks if there has been any interest in the property. Coots said that there was one potential buyer that had interest in the property. Bowe says that his only concern with option #2 is that it may be difficult to find enough workers to keep the new big box retail stores alive and running since there are many businesses that are desperate for help as it is.

Brown points out that there are some serious floodplain issues to the North side of the nearby R-1 district that need to be considered. Brown doesn't see it being a great place to add more residential units, maybe a bird sanctuary or something of the sort. Brown believes that it is somewhat undevelopable. Brown mentions the proposed trail that was

supposed to come with Westside Drive. Coots said there are two trails shown in the adopted Rolla West Master Plan.

Kevin **Crider** asks why Westside Drive was originally built in the current location. Coots says that since the developer was willing to build the road, it was built in the best location for them.

Brown says that with Option 2 there seems to be a lot of work that would need to be done by the City.

Bowe says that he would love to see more restaurants in that area, but he is unsure if big box retail stores are the answer. He leans more towards Option 1. Bowe believes that more development would always be great, but there is a risk forking out money if we don't have someone in line to buy and develop that area.

Russell **Schmidt** said that if more restaurant establishments were to be developed, they will definitely need interstate frontage.

Janece **Martin** asks Coots if the west interchange will fall back on the City or the Missouri Department of Transportation. Coots says that it is low on the priority list at this time, so he is unsure of what kind of partnership would take place.

Brown asks when the City plans to take any action. Coots says that this will also be discussed at the Monday, September 1st City Council meeting. Coots also suggests that commissioners email more input prior to the upcoming City Council meeting if they think of anything else they would like to add.

Martin asks if this would create a formal change to the Master Plan. Coots says no, it is unlikely unless Option #2 was selected.

Schmidt says that he is afraid that if the City chooses to go with Option #1 that it will just continue to sit there.

Since there were no further comments, the meeting was adjourned.

VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF: NONE

VII. CITIZEN COMMENTS: NONE

Meeting adjourned: 6:06 PM

Minutes prepared by: Madelyn Brown

NEXT MEETING:

Tuesday, September 14th, 2021

W.I.9

BOARD OF ADJUSTMENT MINUTES

**August 5th, 2021, 5:30 P.M.
Rolla City Hall, 901 N. Elm Street
1st Floor, Council Chambers**

Presiding: Chairperson Thomas Sutton
Members Present: Danny Maxey, Judy Jepsen, Laura Stoll
Alternates Present: None
Members Not Present: Mike Flowers, Dan James
City Officials in Attendance: Tom Coots, City Planner, Madelyn Brown, Community Development Administrative Assistant
Others in Attendance: Bruce Wade, Missouri Baptist Commission, Greg Robert, Representing QuikTrip

Chairperson **Thomas Sutton** called the meeting to order at 5:30 P.M. **Sutton** recognized the members who were present.

Sutton ruled the minutes from the July 1st, 2021 Board of Adjustment meeting approved as printed and distributed.

Request: ZV2021-01, Ziglin Signs: Tabled from the Thursday, July 1st, 2021 meeting.

At the previous Board of Adjustment meeting, the Board tabled the request to allow for the owner of the billboard which was causing visibility issues to be contacted regarding their plans for the billboard and potential to address the visibility issue. **Coots** was able to get ahold of owner, **Gary Heavin**, who considered the offer, but declined to commit to making any changes to the billboard at this time.

The board members also discussed allowing a sign height of 55 ft rather than the requested 80 feet. **Stoll** mentions that she is still in agreement with approving the variance with an allowance of 55 feet in height for the sign.

Chairperson **Thomas Sutton** entertains a motion for a request for a variance to allow a sign in the excess of the maximum sign height at 55 ft. in the C-2, General Retail District at 1022 Kingshighway. **Danny Maxey** makes a motion. The motion is seconded by **Laura Stoll**. A roll call vote shows that motion passes unanimously.

Request: ZV21-02, Missouri Baptist Student Union: variance to section 42-244.4 (h) to allow a reduction in the front and side yard setbacks for a sign in the R-3, Multi-Family District

W.J.1

Stoll mentions that she would like to see more input from the University. **Jepsen** says that new students in the area would not know what the building is without proper identification and they need to be able to identify it. **Stoll** says that the area is supposed to be for residential buildings, and the idea of a 6 x 6 lighted sign does not seem to fit the character of the area. **Jepsen** asks **Coots** if the sign is going to be on the West side. **Coots** confirms that it is on the west side. **Maxey** says that the University had plenty of time to reach out to MSB and **Coots** if there were any issues with constructing a new sign in that area. He believes that it is not unreasonable for them to want a sign to identify themselves.

Jepsen says that **Stoll** seems to be concerned about the lighting. **Wade** confirms that the sign will be internally lit. The sign was donated to them by MSB out of Springfield and the lit portion is 3 x 6. The sign has a plastic face and is lit by LED bulbs on the interior. **Sutton** asks if the sign is on a timer. **Wade** confirms that the lighting is on a timer to coincide with parking lot lights. **Stoll** mentions that she works for the University and the University does not like to see strange, unique logos on campus. She asks if there was any objection to the logo. MST has not made any objection to logo since it was introduced 8 years ago.

Sutton asks if there are any additional questions. **Sutton** entertains a motion.

Maxey makes a motion to approve the request to allow for a variance to section 42-244.4 (h) to allow a reduction in the front and side yard setbacks for a sign in the R-3, Multi-Family District. The motion is seconded by **Jepsen**. A roll call vote is taken. The motion passes unanimously.

Request: ZV2021-03, QuikTrip: Variance to Section 42-244.6 sub-section (3), line (4) to allow a pole sign in excess of the maximum permitted sign height in the C-3, Highway Commercial District.

Coots points out that this request was approved in 2019 prior to the pandemic, which put construction and building plans on hold for the new QuikTrip location. Since it has been more than 90 days, the ordinance states that the applicant must apply for approval of the variance again.

The zoning code states that the maximum pole sign height be 40 ft tall, QuikTrip's request is 110 ft. Back in November of 2019, the Rolla Board of Adjustment found that the request met all of the criteria. **Sutton** asks if their request is exactly what had been approved in November of 2019. **Coots** confirms that it is the same request. **Sutton** asks for any questions from the board. Seeing none, **Sutton** opens the Public Hearing.

W.J.3

Greg Robert, 2255 Bluestone Drive, St. Charles, QuikTrip representative, explains that they intend to break ground on the property beginning August 16th, so the variance is needed to place the sign before opening.

Sutton asks if the board has any questions for **Mr. Robert**. Seeing none, Sutton closes the public hearing. **Sutton** entertains a motion.

Jepsen makes a motion to approve a request for a variance to Section 42-244.6 subsection (3), line (4) to allow a pole sign in excess of the maximum permitted sign height in the C-3, Highway Commercial District. **Maxey** seconds. A roll call vote is taken. The motion passes unanimously.

Stoll wishes to speak before the meeting is closed. Stoll would like to honor previous chairperson, **Judy Jepsen**, for all of her hard work and dedication to the Board of Adjustment. At the last meeting, it was voted that **Thomas Sutton** be the chairperson, but they forgot to thank her for all she has done. **Stoll** asks **Jepsen** how long she has been chairperson. **Jepsen** confirms that she has been on the Board of Adjustment for many years. She grew into the role of chairpersons, and was somewhat grandfathered into it 10 years ago. **Stoll** thanks her for serving the board.

Coots announces that there will not be a Board of Adjustment meeting on the scheduled date set September as there are no cases submitted. The next scheduled Board of Adjustment meeting date is Thursday, October 7th at 5:30 P.M.

Since there is no further business, **Sutton** closes the meeting. The meeting is adjourned at 6:45 P.M.

MEETING ADJOURNED: 6:45 P.M.

NEXT MEETING: OCTOBER 7th, 2021

IV. j. 4

Park Advisory Commission Meeting Minutes

July 28, 2021

City Hall, 3rd Floor Conference Room

Members Present: Larry Thomas, Sue Arnold, and Mike Fleishhauer

Members Present by Phone: Susan Wrasmann

Absent: Ken Kwantes and Andrew Meggitt

Others Present: Mayor Lou Magdits, Floyd Jernigan, Simon Yoakum, Marie Crowley, Darin Pryor, City Engineer, Aimee Campbell, Rolla Chamber Tourism Director, Stevie Kearse, Rolla Chamber Director, Dan Fuhrmann, Route 66 Bike Shop, Lonna Sowers, RDBA, Dale Martin, RREC Director, and Julie Rodgers

1. Call to Order

- Mr. Thomas called the meeting to order at 5:18 p.m.

2. Approval of Minutes

- Mike Fleischhauer made a motion to approve the May 26, 2021, minutes. Sue Arnold seconded and the motion carried unanimously.

3. Presentations

- Mayoral proclamation National Parks Month. Mayor Magdits presented the proclamation and thanked the members of the Park Advisory Committee for their effort. He complimented the quality of the Park system.
- **Big BAM (Bike Across Missouri) Request for Utilizing Park Space for Summer 2022 Event** (overnight camping, concert space, water, sewer) Aimee Campbell, Rolla Tourism Director. Ms. Campbell said Rolla is one of the cities being considered for this event which would happen June 16, 2022. Ms. Campbell said members of the local BAM Committee include Aimee Campbell, Lonna Sowers, Dan Fuhrmann, Marie Crowley, and Steve Hargis. The committee set out to select a location for the event. After a few other considerations, the committee picked BerJuan Park. The Chamber of Commerce will incur costs of expenses of BAM as listed. The event would bring in local food trucks and Parks could open concession stands in the park to sell drinks. The Chamber will pay for any permits, etc. There was some discussion regarding the word "camping," which simply means pitching tents and nothing more, she said. The group selected BerJuan Park because the bikers will need amenities: water, restrooms, and showers' and it was close to downtown. The organization will provide temporary restrooms and showers which they will put in BerJuan Park.

W. K. I

Mr. Fleishhauer asked if this is a private event or if it is a public event. Ms. Campbell said it is a public event, but it is dependent on the community. She said, "We welcome and encourage the public to come see this. This event is about showcasing our city. The organizers want walkability. We can provide that. There will be some things in the park that participants can do. OAT will have performances going on during this time, so bikers would be able to attend those. USA Tours will provide rides to take participants downtown to restaurants."

Mr. Thomas asked Mayor Magdits about the order of approval for an event such as this. Mayor Magdits said it is first presented to the Park Board. They would act as a supporting advocate. The Park Director must support it, who then must be a supporting advocate to present it to the City Council.

Ms. Wrasmann said she thinks this is a great idea for the city.

Mr. Thomas said he has a concern about having a live band in the park, just in terms of playing loud music for residents nearby. "We would like to encourage participants to visit the downtown businesses." Ms. Campbell said, "We can put live music at the band shell, which would bring participants downtown so they would be close to restaurants and other downtown businesses."

There was some concern raised about the outdoor pool, but a former BAM participant said the median age for BAM is 55, so the pool would probably not be an issue.

Mayor Magdits wanted to discuss the negatives for this event. He cited two negatives, one being the "loitering" ordinance. The other is that it would set a precedent for an overnight stay in the park. A third could be alcohol in the parks, but Ms. Campbell said, "We can simply say alcohol is prohibited in the park."

Ms. Campbell said this event should not be categorized as loitering. "There is a purpose for these people to be in the park and we plan to provide activities for participants. We will offer transportation to downtown Rolla so they can visit attractions and restaurants there."

Mr. Thomas said he agreed that an event such as this would be a boost to the city. He said the Park Advisory Commission has been tasked to recommend or to not recommend this event.

Park Staff members were asked to offer their thoughts on this event. Mr. Yoakum said he believes it is a great idea. Ms. Crowley agreed with his statement.

Mr. Fleishhauer made a motion to approve the request for Big BAM to utilize park space for their 2022 summer event. Ms. Wrasmann seconded the motion.

There was a motion on the floor to recommend to City Council that the commission approves this.

- **Proposed Acorn Trail extension through Rolla Cemetery**

Public Works Director Steve Hargis was unable to attend the meeting. City Engineer Darrin Pryor presented the map of the proposed continuance of the Acorn Trail through Rolla Cemetery.

Mr. Pryor presented the map with two proposed routes to choose from. The group was asked to decide which route should be chosen to put the extension through the cemetery. Ms.

Arnold asked about the respectability of people walking on the trail. Mr. Pryor, Mr. Thomas, and Mr. Jernigan all spoke approvingly and gave examples.

Mr. Thomas asked who will have the expense of the trail extension through the cemetery.

Mr. Pryor answered that it will be Public Works.

The map showed the two routes, one being a more northern route that goes right through the cemetery. The southern route was the initial proposed route for the trail. Mr. Pryor said there are three homeowners near the southern trail who spoke negatively of that route.

The southern route skirts the edge of the cemetery and makes the least impact on the cemetery. The northern route goes through a busier section of the cemetery. It would have more of an impact and could affect the layout of the cemetery, much more so than the southern route.

Mr. Yoakum said there is already a road easement for the southern route. Mr. Pryor agreed that the easement is already there. Mr. Yoakum spoke in favor of the southern route since it already has an easement and because it would be a wooded trail without close proximity to gravesites.

Mr. Fleishhauer made a motion to approve the southern route for the extension. Ms. Wrasmann seconded the motion. The vote to approve the southern route for the extension passed unanimously.

4. Review of financials

- Mr. Jernigan noted the financials were in the meeting packets. If there were any questions, he could be contacted.

5. Narrative

- SplashZone has seen an increase in attendance. The renovated slides have been an influencing factor. Will close on weekdays based on availability of Lifeguard Staff. Last day is Sunday, Sept. 5, closing prior to Labor Day. Canine Plunge, an annual event to dogs and their owners, is Saturday, Sept. 11, and is the final day for SplashZone.
- BerJuan All Inclusive Playground is complete except for one final component from the contractor.
- Frisco Train received a \$5,000 grant from BNSF Railroad for reimbursement of materials used in the restoration and preservation effort.

6. Review of tentative 2021-22 Parks & Recreation Budget

Mr. Jernigan noted that the proposed 2021-22 budget has been submitted but he has not met with Mr. Butz yet for our department's budget discussion. Mr. Jernigan said if there are any changes, he expected they would be slight. Mr. Jernigan will send an updated budget to the committee when it has received final approval.

7. Commission comments

Mr. Thomas said there will be no meeting next month unless Mr. Jernigan sends an email to the Commission requesting to meet.

IV. K. 3

Mr. Thomas noted the change in meeting time from 5:30 p.m. to 5:00 p.m. from here on out.

8. Adjournment

- Mr. Thomas made a motion to adjourn. Mr. Fleishhauer seconded. The meeting adjourned at 6:15 p.m.

10. K. 4



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Map Amendment (rezoning): 101 N Rucker Ave from the C-1, Neighborhood Commercial district to the C-2, General Retail district

(ZON21-04)

MEETING DATE: September 7, 2021

Application and Notice:

Applicant/Owner - Mike Duncan of MPD Rentals, LLC

Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property;
<https://www.rollacity.org/agenda.shtml>

Background: The property owner is seeking a rezoning of the property to increase the potential uses for the property and to match with most of the remainder of the block and other properties in the vicinity. The property currently has a residence. The applicant may convert the residence into an office or commercial space in the future.

Property Details:

Current zoning - C-1, Neighborhood Commercial to C-2, General Retail
Current use - Residential
Proposed use - Commercial
Land area - 7950 sq. ft.

Public Facilities/Improvements:

Streets - The subject property has frontage on Rucker Ave and Black Street, both local streets.
Sidewalks - Sidewalks are not located adjacent to the subject property. Sidewalks will be required if the property is redeveloped.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Community Commercial uses.

V.A.I

Discussion: The requested zoning does appear to be in compliance with the Comprehensive Plan and would bring almost the entire block under the same zoning.

Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission conducted a public hearing on August 10, 2021 and voted 7-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 101 N RUCKER AVE FROM THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT

(ZON21-04)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on August 10, 2021 and recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

WHEREAS, the Rolla City Council, during its August 16, 2021 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from C-1 (Neighborhood Commercial) to C-2 (General Retail) Zoning described as follows:

East ½ of Lots 7 and 8, Cowan's Addition to the City of Rolla, Phelps County, Missouri

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

V.A.3

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND
APPROVED BY THE MAYOR THIS 7TH DAY OF SEPTEMBER, 2021.**

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor

V.A.4



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: Map Amendment (rezoning): 2180, 2182, 2184 Farrar Dr from the R-3, Multi-family district to the C-3, Highway Commercial district

(ZON21-05)

MEETING DATE: September 7, 2021

Application and Notice:

Applicant/Owner - Joshua Ratliff

Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Phelps County Focus; signage posted on the property;
<https://www.rollacity.org/agenda.shtml>

Background:

The applicant is seeking to rezone the property to allow for a planned self-storage development. The property was rezoned from the C-3 district to the R-3 district in 2016 to allow for the existing residential structures to become conforming. Two detached single-family dwellings are currently located on the property. The applicant intends to demolish one house and possibly use the other for an office.

Property Details:

Current zoning - R-3, Multi-family to C-3, Highway Commercial
Current use - Residential
Proposed use - Commercial
Land area - About 1.9 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on Farrar Drive, a collector street; and Old St. James Rd, a primary arterial road.
Sidewalks - Sidewalks are located along Farrar Drive. Sidewalks will be required along Old St. James Rd when the property is redeveloped.
Utilities - The subject property should have access to all needed public utilities.

Comprehensive Plan: The Comprehensive Plan designates the property as being appropriate for Community Commercial uses.

V.B.1

Discussion: The requested zoning does appear to be in compliance with the Comprehensive Plan and is consistent with the surrounding zoning and uses.

Planning and Zoning Commission Recommendation:
The Rolla Planning and Zoning Commission conducted a public hearing on August 10, 2021 and voted 7-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Ordinance

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE RE-ZONING OF 2180, 2182, AND 2184 FARRAR DRIVE FROM THE R-3, MULTI-FAMILY DISTRICT TO THE C-3, HIGHWAY COMMERCIAL DISTRICT

(ZON21-05)

WHEREAS, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

WHEREAS, a public notice was duly published in the Phelps County Focus for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

WHEREAS, the City of Rolla Planning and Zoning Commission met on August 10, 2021 and recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

WHEREAS, the Rolla City Council, during its August 16, 2021 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

WHEREAS, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-3 (Multi-family) to C-3 (Highway Commercial) Zoning described as follows:

Tract A, Lost Acres Subdivision, Rolla, Phelps County, Missouri

SECTION 2: This Ordinance shall be in full force and effect from and after the date of its passage and approval.

V.B. 3

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND
APPROVED BY THE MAYOR THIS 7TH DAY OF SEPTEMBER, 2021.**

APPROVED:

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

City Counselor

V.B.H



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Final Reading

SUBJECT: YCHC Addition: a Minor Subdivision Final Plat to combine two commercial lots and vacate a utility easement

(SUB21-06)

MEETING DATE: September 7, 2021

Application and Notice:

Applicant/Owner - Stuart Gipson of South Central Missouri Community Health Center

Public Notice - <https://www.rollacity.org/agenda.shtml>

Background:

The applicant intends to construct an addition to their building and an additional parking lot. The parking lot would have been on the separate lot from the building. Due to the parking being required to meet the zoning code requirements and the parking lot being on a separate lot, the two commercial lots are required to be combined. The applicant is also seeking to vacate an unneeded utility easement.

Property Details:

Current zoning - C-2, General Retail

Current use - Healthcare/Medical

Proposed use - Addition to building and parking area

Land area - 3.52 acres

Public Facilities/Improvements:

Streets - The subject property has frontage on 18th Street, a primary arterial road.

Sidewalks - No sidewalks are located along the frontage of the property. Sidewalks will be required with the permit for the building addition/parking lot.

Utilities - The subject property should have access to all needed utilities.

V.C.1

Comprehensive Plan: The Comprehensive Plan designates the subject property as being appropriate for Community Commercial uses.

Discussion: The proposed plat appears to meet all zoning and subdivision requirements. No utilities are known to be within the easement to be vacated. The easement is not required for future utility needs.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission conducted a meeting on August 10, 2021 and voted 7-0 to recommend approval of the request.

Prepared by: Tom Coots, City Planner

Attachments: Final Plat, Ordinance

V.C.2

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF YCHC ADDITION AND VACATING AN EASEMENT.

(SUB 21-06)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving the Minor Subdivision Final Plat of YCHC Addition, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

SECTION 2: The location and legal description of the easement to be vacated is shown on the attached exhibit.

SECTION 3: Said vacation will not take effect until the subject subdivision plat which addresses all utility easements is recorded.

SECTION 3: That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the plat has been filed with the Phelps County Recorder of Deeds.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF SEPTEMBER, 2021.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

V.C.3

Lot Consolidation Plat of YCHC ADDITION

Being a Replat of Lots G & H of A Resubdivision of Lot 1 of A Resubdivision of a Portion of Tract 12, Forum Lakes, an Addition to Rolla, Missouri

DEDICATION
South Central Missouri Community Health Center does hereby certify that it is the owner of the property described and shown hereon, which property is located within the City of Rolla, Missouri, and that it has caused this property to be replatted as shown hereon and that said replat is being filed for record in the County of Phelps, Missouri, as a "YCHC ADDITION". The owner hereby freely accepts this plan of subdivision.

The owner does further grant to all political subdivisions and public and franchised utility companies providing utility services to the land described on this plat the right to use, install, maintain, operate, repair, replace, relocate, upgrade, and abandon water, sewer, gas, and fiber optic lines within and along those utility easements which are created by virtue of this plat.

DATED _____, 2021 SOUTH CENTRAL MISSOURI COMMUNITY HEALTH CENTER
Stuart Gipson, President
"DEDICATOR"
STATE OF MISSOURI)
COUNTY OF PHELPS)

On this _____ day of _____, 2021 before me appeared Stuart Gipson, to me known to be the person whose name is the same as the free lot and deed on behalf of South Central Missouri Community Health Center, and in TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid, this _____ day of _____, 2021.
My Commission Expires: _____

NOTARY PUBLIC
IMPROVEMENT ACCEPTANCE
Approved subject to construction of improvements in accordance with subdivision plans on file with the City of Rolla. This plat meets current subdivision codes of the City of Rolla.
Steve Hargis, PE Director of Public Works
Rodney Bourne, PE General Manager Rolla Municipal Utilities
Floyd Tammigan Parks Director

PLANNING & ZONING APPROVAL
Approved this _____ day of _____, 2021.
Don Brown, Chairman Planning & Zoning Commission
Steve Flowers Community Development Director

ACKNOWLEDGMENT OF APPROVAL BY CITY COUNCIL
This is to acknowledge that the City Council of the City of Rolla, Missouri has, by ordinance duly adopted, approved this plat and has authorized the same to be filed for record in the Office of the Recorder of Deeds, Phelps County, Missouri.
Louis J. Magdis IV Mayor, City of Rolla
Attest:
Lynn Thurman City Clerk

318 East 10th Street
Rolla, Missouri 65401
Phone: 673-364-9382
Fax: 673-364-4782
www.archer-elgin.com

ARCHER-ELGIN
engineering surveying architecture

CM Archer Group, P.C. • 10000 N. Highway 177.0A, Ash Grove, MO 65601
Architect-Engine Surveyors & Engineers, L.L.C. • E. Pittsburg, MO 64804

Lot Consolidation Plat of
YCHC ADDITION
Rolla, Phelps County, Missouri
Your Community Health Center
1081 E. 18th Street; Rolla, Missouri 65401

REVISIONS

NO.	DATE	DESCRIPTION

DATE: JAN 19 2021
TIME: 11:40 AM
BY: HEP
JOB NO: J3752

DESCRIPTION

All of Lot G and all of Lot H of A RESUBDIVISION OF A PORTION OF LOT 12, FORUM LAKES, AN ADDITION TO ROLLA, MISSOURI. Above described tract contains 3.52 acres, more or less.

SPECIAL PLAT RESTRICTION AND RESTRICTIVE COVENANT AS TO THE ISSUANCE OF BUILDING OR CONSTRUCTION PERMITS

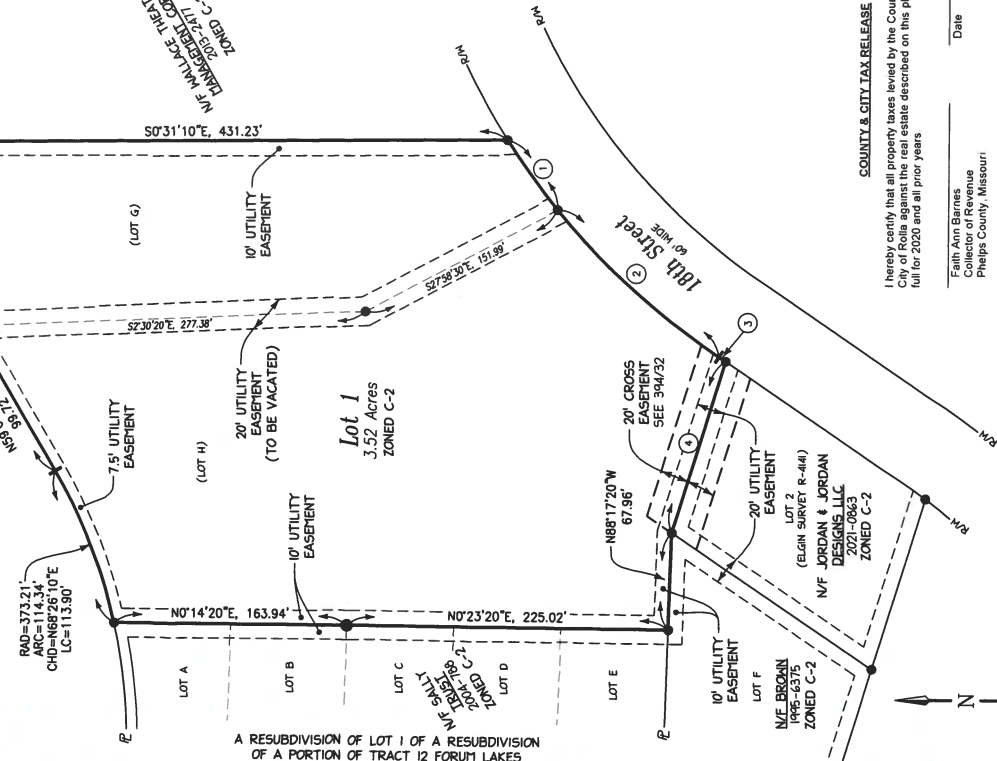
The undersigned owners of the tract of land herein replatted do hereby agree to make the following restrictive covenant construction may be commenced upon the above described property until all necessary building and construction permits have been issued by the City of Rolla, Missouri. The undersigned hereby agree to be bound by the terms and conditions of the restrictive covenant set forth in the plat hereon replatted until the completion of all public improvements appertaining to such lots or until a cash bond equal to the reasonable costs of completing such public improvements has been received and approved by the City of Rolla, Missouri. The undersigned hereby agree to be bound by the terms and conditions of the restrictive covenant set forth in the plat hereon replatted until the completion of such improvements as required by this article of the City Code of Rolla, Missouri.

I, SYLVESTER FARRIS FURSE, IV, do hereby certify that this plat was prepared under my supervision from an actual survey of the land herein described prepared by Archer-Elgin, Surveying and signed by Sylvester Furse, L.S. No. 201107288 and that corner monuments and lot corner pins shown hereon were placed under the personal supervision of Sylvester Furse, L.S. No. 201107288 in accordance with this article of the City Code of Rolla, Missouri.

NOTES:

- I declare that to the best of my professional knowledge and belief, this plat and survey meets the current "Missouri Standards for Property Boundary Surveys" (20 CSR 2030.16).
- Tract is classified Urban (20 CSR 2030.16.040).
- Date of field work: July, 2021
- Plat represents a survey of Lots G and H of A RESUBDIVISION OF LOT 1 OF A RESUBDIVISION OF A PORTION OF LOT 12, FORUM LAKES, AN ADDITION TO ROLLA, MISSOURI, being the same lands described at 2016-3950 and 2020-5860.
- Dimensions shown are measured. For record dimensions, see document(s) noted.
- Tract is zoned C2, General Retail District. The following are Bulk, Height and Open Space Requirements for C2 districts:
 - minimum lot area: 6,000 sq. feet
 - minimum lot frontage: 80 feet
 - minimum front setback: 10 feet
 - minimum side setback: 0 feet
 - minimum rear setback: 10 feet
 - maximum lot coverage: 40%
 - minimum open space: none required
 - maximum building height: 35 feet (30 feet for lots in the Rolla City Code)

No.	Bearing/Radius	Distance/Atc	Chord
1	S54°01'30"W, 59.97'	60.00'	S54°01'30"W, 59.97'
2	S33°13'00"W, 5.64'	153.49'	S41°53'30"W, 152.91'
3	N72°52'00"W, 125.48'		



COUNTY & CITY TAX RELEASE

I hereby certify that all property taxes levied by the County of Phelps and the City of Rolla against the real estate described on this plat have been paid in full for 2020 and all prior years.

Faith Ann Barnes
Collector of Revenue
Phelps County, Missouri

Date _____

RECORDER'S CERTIFICATE

This plat was filed for record in my office on this _____ day of _____, 2021. Plat filed at Cabinet _____, Number _____.

Robin Kordes
Recorder of Deeds
Phelps County, Missouri

Date _____

LEGEND

- FOUND 1/2" IRON ROD
- FOUND 5/8" IRON ROD
- PROPERTY LINE
- RIGHT OF WAY

0 60' 120'

MISSOURI STATE PLANE GRID NORTH
CENTRAL ZONE
BY GPS OBSERVATION

V.C.4

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance Final Reading

ITEM/SUBJECT: Project #540 – FY 2021 Phase II Asphalt Improvements

BUDGET APPROPRIATION: Street \$60,000 DATE: 09/07/2021
Parks \$80,000

COMMENTARY:

City staff received bids for the FY 2021 Phase II Asphalt Improvements project. The bids were as follows:

Pierce Asphalt, LLC	\$104,952.08
PO Box 1264	
Rolla, MO 65402	

N.B. West Contracting	\$124,845.50
1035 N. Service Rd.	
Sullivan, MO 63080	

Melrose Quarry & Asphalt, LLC	\$106,565.50
PO Box 187	
Rolla, MO 65402	

This phase overlays 19th Street from Walnut to Sharp Road, Ridgeview from Adrian to Morrell, and all of the Cemetery roads. A bid tab is attached.

On August 16th, Council awarded the lowest bid to Pierce Asphalt, LLC. Staff is requesting the final reading of the ordinance authorizing the Mayor to enter into the contract with Pierce Asphalt LLC for \$104,952.08.

ITEM NO. V. D. 1



DEPARTMENT OF PUBLIC WORKS
 901 North Elm
 P.O. Box 979
 Rolla, MO 65402

Phone: (573) 364-8659

FAX: (573) 364-8602

e-mail: shargis@rollacity.org

www.rollacity.org

FY 2021 PHASE II ASPHALT IMPROVEMENTS
 PROJECT 540
 August 5th, 2021

		Pierce Asphalt, L.L.C.		N. B West Contracting		Melrose Quarry & Asphalt, llc	
		Gene Stroup P.O. Box 696 Rolla, MO 65402 Ph: 573-465-8534 gstroup.pierceasphalt@gmail.com		Dave Laramore 1035 N. Service Rd. Sullivan, MO 63080 Ph: 573-468-4533 FAX: 573-468-3007 dlaramore@nbwest.com		Joe Stogsdill PO Box 187 Rolla, MO 65401 Ph: 573-364-9101 FAX: 573-364-9102 melroseoffice@gmail.com	
DESCRIPTION	QTY.	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
BP-1	380 TON	\$ 90.00	\$ 34,200.00	\$ 101.00	\$ 38,380.00	\$ 97.25	\$ 36,955.00
BP-2	625 TON	\$ 94.26	\$ 58,912.50	\$ 116.00	\$ 72,500.00	\$ 86.50	\$ 54,062.50
Milling (2 inch)	3,073 SY	\$ 2.46	\$ 7,559.58	\$ 3.50	\$ 10,755.50	\$ 3.00	\$ 9,219.00
Tack	1,070 GAL	\$ 4.00	\$ 4,280.00	\$ 3.00	\$ 3,210.00	\$ 6.00	\$ 6,420.00
TOTAL BID PRICE		\$	104,952.08	\$	124,845.50	\$	106,656.50

V.O. 2

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT LLC FOR FY 2021 PHASE II ASPHALT IMPROVEMENTS, PROJECT #540.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Pierce Asphalt LLC for FY 2021 Phase II Asphalt Improvements, Project #540, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 7th DAY OF SEPTEMBER 2021.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.D.3

EXHIBIT A

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and _____ **Pierce Asphalt LLC** _____ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2021 Phase II Asphalt Improvements, PROJECT 540**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2021 Phase II Asphalt Improvements, PROJECT 540**.

v.0.4

EXHIBIT A

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

EXHIBIT A

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$104,952.08 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

V. D. 6

EXHIBIT A

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public

V.O.7

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: 1st & Final Reading

ITEM/SUBJECT: Housing Officer Contract Renewal

BUDGET APPROPRIATION: ½ Officer's Salary & Benefits

DATE: September 7, 2021

Commentary:

The Rolla Police Department (RPD) has been working with the Rolla Housing Authority (RHA) to improve the quality of life for the residents of Section 8/HUD housing, by working to eradicate the criminal element that live in or frequent this type of housing. We have come to conclude that in order to be able to have the impact that is needed to improve these neighborhoods, we need to have a full-time housing officer to conduct investigations, assist in background checks, and work on quality of life issues. While this is important support for the mission of the RHA, the contract also provides substantial benefit to the larger Community by providing early and direct interdiction in potential problems in low income areas. The RPD and the RHA have been working together now for many years and have proven that this program is working. We are asking that this relationship continue.

In exchange for the assignment of an officer to work these housing areas, the RHA will continue to pay half of the officer's salary and benefits. The RPD would be responsible for the same amount. It is our belief that with this relationship we can continue to make great strides in reducing criminal and drug activity in these types of housing areas.

This is a three-year contract, with the option to renew each additional year. The contract has been updated to account for salary and benefits increases.

Recommendation:

Motion to consider final reading of ordinance.

ITEM NO. _____

V.A.1

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI AND THE ROLLA HOUSING AUTHORITY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri, is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, the Joint City/Housing Service Contract between the City of Rolla, Missouri, and the Rolla Housing Authority. A copy of said contract being attached hereto and marked Exhibit A.

Section 2: That this ordinance shall be in full force and in effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF SEPTEMBER 2021.

APPROVED:

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

City Counselor

VI. A. 2

JOINT CITY/HOUSING SERVICE CONTRACT

Whereas, the City of Rolla, Missouri and the Housing Authority of the City of Rolla (RHA) mutually desire to enter into an Agreement whereby the Rolla Police Department (RPD) will provide and manage a Housing Officer (HO) Program in the Rolla Housing Authority; and

Whereas, the parties further desire to set forth the specific terms and conditions of the services to be performed and provided;

Now, Therefore, the parties hereto agree as follows:

I. Term of Agreement

The term of this agreement is one year commencing on September 1, 2021 and ending on August 31, 2022. The Agreement shall be renewed and extended annually for additional and successive one-year terms until full term of August 31, 2024, unless notice of non-renewal is given by either party, in writing, within sixty (60) days prior to the succeeding term. If the Agreement requires a modification at the time of renewal, such modification shall be outlined in a written Amendment and signed by the authorized officials. Upon full term of August 31, 2024, a new Agreement shall be entered into, if so desired.

II. Employment and Assignment of Housing Officer

- A. The City of Rolla agrees to employ one Housing Officer (HO) during the term of this agreement. The HO shall be an employee of the City of Rolla and shall be subject to the administration, supervision and control of the City of Rolla and the Rolla Police Department, except as such administration, supervision and control are subject to the terms and conditions of this Agreement.
- B. The City of Rolla agrees to provide and to pay a HO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the City of Rolla, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The HO shall be subject to all other personnel policies and practices of the City of Rolla and the Rolla Police Department except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.
- C. The Rolla Police Department, in its sole discretion, shall have the power and authority to hire, discharge and discipline the HO.

V1.A.3

- D. One HO shall be primarily assigned to the Rolla Housing Authority by the Rolla Police Department and at the discretion of the Executive Director of RHA.
- E. In the event the HO is absent from work, the HO shall notify both his/her supervisor in the Rolla Police Department and the Executive Director or the housing authority office of the building to which the HO is assigned.
- F. RPD will provide to the RHA the telephone number to call to obtain HO related absence, when the requested service cannot wait for the HO's return to duty. When the HO is expected to be absent for three or more consecutive days, RPD will assign another officer to serve as the temporary HO, providing as many of the duties listed in Paragraph A within Section VIII.

III. Supplies and Equipment

- A. The RPD agrees to provide a HO with the following:
 - 1. standard uniform and uniform accessories;
 - 2. a standard patrol vehicle for which the RPD agrees to:
 - a. provide all necessary maintenance;
 - b. pay for gasoline, oil, replacement tires and other expenses associated with its operation; and
 - c. purchase and maintain comprehensive general auto liability insurance in an amount not less than the coverage recommended by the Risk Manager for the City; and
 - 3. a standard issue pistol and rounds of ammunition.
- B. The RHA agrees to provide a HO with the usual and customary office supplies and forms required in the performance of duties.

IV. Financial Consideration

- A. The RHA agrees to compensate the City of Rolla one-half (1/2) of the total cost of an officer's salary. In return, the City of Rolla Police Department will ensure that the officer devote, on average, 20 hours a week performing the duties of a HO. Total cost is calculated by adding the current officer's guaranteed base salary plus benefits. The annual cost may be adjusted as necessary to account for increases in

V1.A.4

the HO's salary and benefits, but will increase no more than six percent (6.0%) during any year of this agreement, when such an increase occurs, RPD will notify the RHA who will be given 60 days within which to terminate the contract.

- B. Said compensation shall be paid by the RHA to the City of Rolla in twelve equal, monthly installments. RPD will send invoices each month to RHA for payment, which will be due and payable 15 days after the invoice is sent to the RHA.

V. Insurance and Indemnification

- A. The City of Rolla agrees to hold the RHA, its agent and employees free, harmless, and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the following:
 - 1. the performance of the duties of the HO or the HO program; or
 - 2. allegations of unfair or unlawful employment practices brought by the HO.
- B. Neither the City of Rolla nor the Rolla Housing Authority waives any protections or defenses of sovereign immunity or statutory caps of damages authorized by law.

VI. Goals and Objectives

- A. It is understood and agreed that the RHA and RPD officials share the following goals and objectives with regard to the HO in the housing buildings:
 - 1. To reduce overall crime in the housing buildings;
 - 2. To have the HO to serve all legal notices or help serve the notices as a liaison between the housing authority and other law enforcement agencies;
 - 3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at the building and grounds, such as: disorderly conduct by trespassers, the possession and use of weapons on building grounds, the illegal sale and/or distribution of controlled substances, and riots;
 - 4. To report serious crimes that occur on housing property and to cooperate with the law enforcement officials in their investigations of crimes that occur at housing property;
 - 5. To cooperate with law enforcement officials in their investigations of criminal offenses which occur off housing properties.

V1.A.5

VII. Duty Hours

- A. The HO shall be on duty at the RHA an average of twenty (20) hours per week. The specific HO duty hours at a particular building shall be set by mutual agreement between the RHA, at the discretion of the executive director of housing authority to which the officer is assigned, and the RPD, by the officer in charge of the HO Program.
- B. It is understood and agreed that time spent by a HO attending court and/or criminal cases arising from and/or out of his/her employment as an HO shall be considered as hours worked under this Agreement.

VIII. Duties of a Housing Officer (HO)

- A. The duties of the HO shall include the following:
 - 1. To protect lives and property for the citizens and tenants of the Housing Authority of the City of Rolla;
 - 2. To enforce Federal, State and Local criminal laws and ordinances, and to assist RHA officials with the enforcement of Board of Commissioners Policies and Administrative Regulations regarding tenants conduct;
 - 3. To investigate criminal activity committed on or adjacent to housing property;
 - 4. To counsel tenants in special situations, such as tenants suspected of engaging in criminal misconduct, when requested by the RHA;
 - 5. To answer questions and conduct classroom presentations for tenants in the law-related education field;
 - 6. To assist other law enforcement officers with outside investigations concerning tenants attending the building(s) to which the HO is assigned;
 - 7. The HO shall follow the chain of command as set forth in the RPD Policies and Procedure Manual.
 - 8. The HO shall coordinate and communicate with the administration of the housing to which he/she is assigned.

IX. Transporting Tenants

The HO shall not transport any tenant in a police vehicle except when the tenant is a victim of a crime, under arrest, or some other emergency circumstances exist.

VI, A.6

X. Investigation of Crimes Committed on Housing Grounds or at a Housing Function

A. Interview and Interrogation Procedures

1. In the event a serious crime is committed at a housing building or at a housing activity, the administration, with the assistance of the HO, should question any witnesses to determine that a crime was committed and who committed the crime.
2. The HO shall have the general authority to question or interrogate any tenant at the housing building who may have information about criminal misconduct or the violation of the conduct policies of the RHA.
3. As a general rule, the interrogation should be conducted in cooperation with and in the presence of a housing official; but when immediate action is necessary, or in an emergency situation, the HO may interrogate a tenant without the presence of a housing official.

B. Reporting of Serious Crimes

If an investigation uncovers evidence of a serious crime as defined in Missouri Criminal Statutes and the RHA administrative regulations, the RHA official shall notify the HO, the tenants and the appropriate housing personnel.

XI. Bomb Threats

Housing officials, the HO and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see RHA Emergency Procedures Manual and the RPD Policy regarding Bomb Threats). In the absence of physical evidence, it is the administrator's decision to evacuate the property.

XII. Controlled Substances

- A. Housing officials shall notify the HO in all cases involving ALL possessions, sales or distribution of controlled substances at housing building or housing activities.
- B. Any controlled substances or suspected controlled substances confiscated by housing officials shall be turned over to the HO for proper identification and eventual destruction.
- C. The HO will work with the narcotics division to reduce drugs within the housing units,

Joint City/Housing Service Contract
which will be a main focus.

XIII. Riots and Civil Disorders

- A. In the event a riot or civil disorder occurs in housing, the Executive Director and the HO shall discuss and agree upon a response to the situation.
- B. If, in the opinion of the Executive Director and/or HO, additional law enforcement personnel are needed to restore and/or maintain order, the HO will contact the appropriate law enforcement agency and request that assistance. The Executive Director or his designee also shall notify additional RHA personnel as needed.

XIV. Access to Tenant Records

- A. Housing officials shall allow the HO to inspect and copy any public records maintained by the RHA. However, law enforcement officials may not inspect and/or copy confidential tenant records except in emergency situations.
- B. If some information in a tenant's cumulative record is needed in an emergency to protect the health or safety of the tenant or other individuals, housing officials may disclose to the HO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety. A full explanation as to the need of the information to meet the emergency situation and the extent to which time is of the essence shall be articulated in the HO's official police report.
- C. If confidential tenant record information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records.

XV. Evaluation

It is mutually agreed that the RHA shall evaluate annually the HO Program and the performance of the HO on forms developed by the RPD. It is further understood that the RHA's evaluation of each officer is advisory only and that the RPD retains the final authority to evaluate the performance of the HO.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year indicated below:

Executed this _____ day of _____, 2021, on behalf of the Housing Authority of Rolla, Missouri.

VI. A. 8

Approved:

Michael Singleton
Chair, Board of Commissioners

Attest:

John F. Morrissey
Executive Director

Approved as to Form:

Emily Woodward Guffey
Attorney to the Housing Authority

Executed this _____ day of _____, 2021, on behalf of the City of Rolla, Missouri.

Approved:

Louis J. Magdits, IV
Mayor, City of Rolla

Attest:

Lorri Thurman
City Clerk

Approved as to Form:

Lance Thurman
City Counselor

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: Resolution

ITEM/SUBJECT: Contract with Rolla Public Schools

BUDGET APPROPRIATION (IF APPLICABLE): \$ N/A

DATE: September 7, 2021

Commentary:

This contract is a continuation of a previous contract in which the City and the Rolla Public Schools System (RPSS) agree to share the costs of the School Resource Officer program, the school crossing guards, and a portion of the Volunteers In Police Service (VIPS) program.

The contract has been updated to reflect a new coverage period and current salary figures, to include an increase of \$2.50/hr in the RPSS' contribution toward the schools crossing guard hourly rate. Both parties have also agreed to add a sixth crossing guard position in order to have two at the Jr. High (Forum/Soest) intersection.

Recommendation:

Resolution to authorize the mayor to sign a contract with the Rolla Public Schools for the continuation of these programs.

VI.B.1

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT WITH THE ROLLA PUBLIC SCHOOL SYSTEM FOR THE COOPERATIVE PLACEMENT OF THREE SCHOOL RESOURCE OFFICERS AND SIX SCHOOL CROSSING GUARDS WITHIN THE SCHOOL SYSTEM, AND SUPPORT OF THE VIPS PROGRAM.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1: That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a contract between the City of Rolla, Missouri and the Rolla Public School System for the continuation of the School Resource Officer program, continued assignment of six School Crossing Guards, and monetary support of the VIPS program, said contract attached hereto.

SECTION 2: That this resolution be in full force and effect from and after the date of its passage and approval until the date specified in the contract.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7TH DAY OF SEPTEMBER, 2021.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V1.B.2

JOINT CITY/SCHOOL SERVICE CONTRACT

Whereas, the City of Rolla, Missouri and the Rolla Public School System (RPSS) mutually desire to enter into an Agreement whereby the Rolla Police Department (RPD) will provide and manage a School Resource Officer (SRO) Program in the Rolla Public School System; and

Whereas, the Rolla Police Department provides a school crossing guard (SCG) program in the City to ensure safe pedestrian access to area public schools, and the Rolla Public School System desires to provide additional resources to supplement the success of that program; and

Whereas, the parties further desire to set forth the specific terms and conditions of the services to be performed and provided;

Now, Therefore, the parties hereto agree as follows:

I. Term of Agreement

- A. The term of this updated agreement is one year commencing on October 1, 2021 and ending on August 31, 2024. The Agreement shall be renewed and extended annually, unless notice of non-renewal is given by either party, in writing, within sixty (60) days prior to the succeeding term. If the Agreement requires a modification at the time of renewal, such modification shall be outlined in a written Amendment and signed by the authorized officials.

II. Employment and Assignment of School Resource Officer and School Crossing Guards

- A. The City of Rolla agrees to employ two (3) School Resource Officers (SRO) and no less than six (6) School Crossing Guards (SCG) during the term of this agreement. The City of Rolla will have VIPS personnel patrolling the schools during school hours assisting with the safety on all campuses within the school district. The SRO, SCG and VIPS shall be employees of the City of Rolla and shall be subject to the administration, supervision and control of the City of Rolla and the Rolla Police Department, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- B. The City of Rolla agrees to provide and to pay the SRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the City of Rolla, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, worker's compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SRO shall be subject to all other personnel policies and practices of the City of Rolla and the Rolla Police Department except as

such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

- C. The City of Rolla agrees to provide and to pay the SCGs' salary and basic benefits in accordance with the applicable salary schedules and employment practices of the City of Rolla, including but not necessarily limited to: workers compensation and unemployment compensation.
- D. The Rolla Police Department, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO and SCGs.
- E. The SRO shall be assigned within the Rolla Public School System by the Rolla Police Department and at the discretion of the Superintendent of Schools.
- F. In the event the SRO is absent from work, the SRO shall notify both his/her supervisor in the Rolla Police Department and the principal or the principal's office of the school to which the SRO is assigned. In the event the SCG is absent from work, the SCG shall notify his/her supervisor in the Rolla Police Department at the earliest opportunity in order to provide a suitable replacement.

III. Supplies and Equipment

- A. The RPD agrees to provide the SRO's with the following:
 - 1. standard uniform and uniform accessories;
 - 2. a standard patrol vehicle for which the RPD agrees to:
 - a. provide all necessary maintenance;
 - b. pay for gasoline, oil, replacement tires and other expenses associated with its operation; and
 - c. purchase and maintain comprehensive general auto liability insurance in an amount not less than the coverage recommended by the Risk Manager for the City; and
 - 3. a standard issue pistol and rounds of ammunition.
- B. The RPSS agrees to provide the SRO's with the following:
 - 1. the usual and customary office supplies and forms required in the performance of duties; and
 - 2. a private office within the school, accessible by the students.

3. Cell phone

C. The RPD agrees to provide the SCGs with the necessary safety vests and hand-held traffic devices required in the performance of their duties.

IV. Financial Consideration

A. The RPSS agrees to compensate the City of Rolla three-fourths (3/4) of the total cost of the SRO program. Total cost is calculated by adding the current SRO's actual salary from previous fiscal year plus benefits. Therefore, the RPSS's portion shall be no more than \$159,615.21 total for the first year of the Agreement, and shall be increased by 3% each year thereafter until full term.

B. The RPSS agrees to compensate the City of Rolla an amount not to exceed \$10.00 per hour for each hour worked by the SCGs. The RPSS's portion shall be no more than \$30,000.00 total.

C. Said compensation shall be paid by the RPSS to the City of Rolla in twelve monthly installments. The monthly costs shall be determined through the paperwork completed each month by the RPD. Said paperwork shall then be forwarded to the administration office of the RPSS.

D. The RPSS agrees to compensate the City of Rolla as a partner in the VIPS program. As the VIPS program spends 35% of its time on or near all the campuses of the RPSS. RPSS agrees to compensate the City of Rolla \$6,000.00/year for their services in the VIPS program.

V. Insurance and Indemnification

A. The City of Rolla shall purchase and maintain in full force and effect during the term of this agreement a general comprehensive liability insurance policy with coverage in an amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur or claims that are made during the term of the agreement.

B. The City of Rolla agrees to hold the RPSS, its agent and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the following:

1. the performance of the duties of the SRO officer or the SRO program and the SCG program; or
2. allegations of unfair or unlawful employment practices brought by the SRO or SCGs.

VI. Goals and Objectives

- A. It is understood and agreed that the RPSS and RPD officials share the following goals and objectives with regard to the SRO, SCG and VIPS Programs in the schools:
1. To foster educational programs and activities that will increase students' knowledge of and respect for the law and the function of law enforcement agencies;
 2. To encourage the SRO to attend extra-curricular activities held at schools, when possible, such as PTA meetings, athletic events, concerts, etc.;
 3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots;
 4. To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigations of crimes that occur at school;
 5. To cooperate with law enforcement officials in their investigations of criminal offenses which occur off campus; and
 6. To encourage the SRO and VIPS to provide traffic control at schools when deemed necessary for the safety and protection of students and the general public when the regular patrol officer is not available.
 7. To ensure safe pedestrian access to and from the various public schools.

VII. Duty Hours

- A. The maximum number of hours that an SRO officers shall be on duty in a work week shall be 41 ¼ hours, and the minimum shall be 40 hours. Specific SRO duty hours at a particular school shall be set by mutual agreement between the RPSS, at the direction of the principal of the school to which the officer is assigned, and the RPD, by the officer in charge of the SRO Program.
- B. The SRO's shall be on duty at his/her respective school from 0730 - 1545 hours unless modified by the mutual agreement between the RPD and the RPSS by the principal. This totals 41 ¼ hours. The remainder of the officer's 41 ¼ hour workweek shall be assigned to provide afternoon and/or evening security at school events and/or to pursue criminal investigations of school-related crimes.
- C. It is understood and agreed that time spent by an SRO's attending juvenile court and/or criminal cases arising from and/or out of his/her employment as an SRO's

shall be considered as hours worked under this Agreement.

- D. If, in the event of an emergency, the SRO's is ordered by the RPD to leave his/her school duty station during normal duty hours as described above and to perform other services for the RPD, the time spent shall not be considered hours worked under this agreement. In such an event, the monthly compensation paid by the RPSS to the City of Rolla shall be reduced by the number of hours of SRO's service not provided to the RPSS or the hours shall be made up in a manner determined by mutual agreement of the parties.
- E. The SCGs shall be on duty at his/her respective school from 0715 – 0815 and 1415 – 1515 hours unless modified by the mutual agreement between the RPD and the RPSS on all school days.

VIII. Duties of a School Resource Officer (SRO)

- A. The duties of the SRO's shall include the following:
 - 1. To protect lives and property for the citizens and public school students of the Rolla Public Schools;
 - 2. To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct;
 - 3. To investigate criminal activity committed on or adjacent to school property;
 - 4. To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the principal or the principal's designee or by the parents of a student;
 - 5. To answer questions and conduct classroom presentations for students in the law-related education field;
 - 6. To assist other law enforcement officers with outside investigations concerning students attending the school(s) to which the SRO is assigned;
 - 7. To provide security for special school events or functions, such as sporting events, PTA meetings, etc., at the request of the principal or the security specialist; and
 - 8. To provide traffic control during the arrival and departure of students on an as-needed basis, as determined by law enforcement personnel.
 - 9. The SRO and SCGs shall follow the chain of command as set forth in the RPD

Policies and Procedure Manual.

10. The SRO's shall coordinate and communicate with the principal or the principal's designee of the school to which he/she is assigned.

IX. Duties of a VIPS Officer

A. The duties of VIPS shall include the following:

1. Fill in for a crossing guard in the absence of a crossing guard.
2. Conduct speed monitoring around the schools.
3. During non-business hours, patrol the school parking lot checking for open windows and doors.
4. Participate in safety presentation as VIPS BUCKS, Law Enforcement Day, and Transportation Day
5. Patrol schools during the hours when students are entering and leaving for the day.
6. Perform traffic control during summer school arrival and release.

X. Transporting Students

A. The SRO's shall not transport any student in a police vehicle except when:

1. the student is a victim of a crime, under arrest, or some other emergency circumstances exist; or
2. the student is suspended and sent home from school pursuant to school disciplinary action AND the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period AND the student is disruptive/disorderly, causing his/her continued presence on campus to be a threat to the safety and welfare of other students and school personnel, as determined by the SRO or his/her supervisor.

XI. Investigation of Crimes Committed on School Grounds or at a School Function

A. Interview and Interrogation Procedures

1. In the event a serious crime is committed at school or at a school activity, the principal or assistant principal, with the assistance of the SRO's, should:
 - a. question any witnesses to determine that a crime was committed and who committed the crime;
 1. The SRO shall have the general authority to question or interrogate any student at school who may have information about criminal

misconduct or the violation of the conduct policies of the RPSS.

2. As a general rule, the interrogation should be conducted in cooperation with and in the presence of a school official; but when immediate action is necessary, or in an emergency situation, the SRO's may interrogate a student without the presence of a school official.

b. question the person suspected of committing the crime.

1. As a general rule, the suspect should not be arrested or placed "in custody" during the initial interview or interrogation.
2. A juvenile suspect shall not be questioned without prior notification of a Juvenile Officer.
3. The suspect shall be informed generally of the purpose of the investigation and given an opportunity to informally present his/her knowledge of the facts. If the suspect wishes to remain silent, to contact his/her parent(s) or an attorney (Miranda), or to end the interview, the questioning should cease, and the suspect's request should be granted, unless there is a reasonable cause to detain the student for questioning.

2. If a student is detained, placed in custody or arrested, the student's parent(s) and the Juvenile Officer must be advised prior to further questioning by an SRO, unless that student is an adult in the eyes of the law.

B. Search Procedures

1. When requested by school officials, the SRO's shall assist with any search in order to protect the safety of all persons involved in the search. If the search uncovers evidence of criminal misconduct, the evidence may be held for or turned over to the SRO's.

C. Reporting of Serious Crimes

1. If an investigation uncovers evidence of a serious crime as defined in Missouri Criminal Statutes and the RPSS administrative regulations, the school official shall notify the SRO, the student's parent(s)/guardian(s) and the appropriate school personnel.

D. Arrest Procedures

1. When an SRO detains or takes a juvenile **under the age of 17** into custody, the SRO shall select the least restrictive of the following courses of action which is

appropriate under the circumstances and meets the immediate needs of the juvenile and the school.

- a. Release;
- b. Counsel and release;
- c. Release into the custody of the juvenile's parent, guardian or custodian;
- d. Release into the custody of the Juvenile Officer; or
- e. Release into the custody of a person or location as specified by the Juvenile Officer.

2. The SRO shall contact the student's parent(s) or guardian(s) as soon as practicable after the arrest of the student and shall notify the parent(s)/guardian(s) of the reason(s) for the arrest.

XII. Bomb Threats

- A. School officials, the SRO's and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see RPSS Emergency Procedures Manual and the RPD Policy regarding Bomb Threats). In the absence of physical evidence, it is the Principal's decision to evacuate the school.

XIII. Controlled Substances

- A. School officials shall notify the SRO's in all cases involving ALL possessions, sales or distribution of controlled substances at school or school activities.
- B. Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO's for proper identification and eventual destruction.
- C. If there is probable cause to believe that a student or any other person has sold or is selling controlled substances at or near a school, the SRO's shall be notified, and the SRO should file a juvenile petition or seek a criminal warrant. However, the decision to initiate a juvenile petition or criminal warrant will be the discretion of the SRO and the Phelps County Juvenile Officer.

XIV. Riots and Civil Disorders

- A. In the event a riot or civil disorder occurs on campus, the principal and the SRO shall discuss and agree upon a response to the situation.
- B. If, in the opinion of the principal and/or SRO, additional law enforcement personnel are needed to restore and/or maintain order, the SRO will contact the appropriate law enforcement agency and request that assistance. The principal or his designee also shall notify the appropriate assistant superintendent and School Community Relations

Coordinator.

XV. Access to Education Records

- A. School officials shall allow the SRO's to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records except in emergency situations.
- B. If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety.
 - 1. A full explanation as to the need of the information to meet the emergency situation and the extent to which time is of the essence shall be articulated in the SRO's official police report.
- C. If confidential student record information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records.

XVI. Evaluation

- A. It is mutually agreed that the RPSS shall evaluate annually the SRO Program and the performance of the SRO's on forms developed by the RPD. It is further understood that the RPSS's evaluation of each officer is advisory only and that the RPD retains the final authority to evaluate the performance of the SRO's.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year indicated below:

Executed this ____ day of _____,
2021 on behalf of the Public School
System of Rolla, Missouri.

Executed this ____ day of _____,
2021 on behalf of the City of Rolla,
Missouri.

Carla Clayton
President, Board of Education

Louis J. Magdits, IV
Mayor, City of Rolla

ATTEST:

ATTEST:

Myra Ragan
Secretary, Board of Education

Lorri Thurman
City Clerk

APPROVED AS TO FORM:

Lance Thurman
City Counselor

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, City Administrator ACTION REQUESTED: Resolution

ITEM/SUBJECT: Resolution to Approve Contract for RNA Tower Access – Wave Internet Tech

BUDGET APPROPRIATION (IF APPLICABLE) \$3,900/year DATE: September 7, 2021

COMMENTARY:

Since 2015 the City has entered into two leases to reserve space on the Airport Water Tower for wireless internet services: BlueBit Networks and Wave Internet Technologies LLC. BlueBit terminated their lease but Wave Internet desires to renew the lease for at least another 3 years. The lease rate has been adjusted for inflation to \$325/month. The equipment is small and does not impact the integrity of the tower. The lease provides for an annual extension with the mutual consent of the parties subject to CPI unless terminated with notice.

Recommendation: Motion to approve said Resolution to renew a 3-year lease on the RNA water tower to Wave Internet Technologies LLC.

ITEM NO. _____

V1.C.1

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR TOWER ACCESS BETWEEN WAVE INTERNET TECHNOLOGIES, LLC, AND THE CITY OF ROLLA, MISSOURI.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri, be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a contract for tower access between Wave Internet Technologies, LLC, and the City of Rolla, Missouri, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 7th of September, 2021

APPROVED:

ATTEST:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V1.C.2

WATER TOWER SPACE LEASE

This Lease is made and entered into as of the date of the last to sign below by and between **Wave Internet Technologies LLC** ("Wave") and the **City of Rolla, Missouri** ("City") and is effective as herein stated.

1. The City does hereby grant Wave a non-exclusive lease to erect and install antennas and associated radio equipment, hereafter collectively "equipment", described and limited to specification I Exhibit "A" of this contract, on the City's water tower at the following location: **Rolla National Airport**. The water tower and surrounding ground space at the water tower base is hereafter referred to as "the Site". The equipment will be used to receive and deliver wireless communications signals for Wave.
2. The original lease was entered into on October 1, 2015. This thirty-six month extension commences on October 1, 2021. The Lease may renew for successive twelve (12) month terms by the mutual consent of the parties unless terminated by either party upon at least sixty (60) days advance written notice to the other prior to the end of the then term.
3. Wave will pay City, in advance and without demand, the sum of \$325.00 per month as rent for use of site on the 1st day of each month beginning with the effective date.
4. Monthly rent shall be adjusted by at the beginning of each renewal term by an amount equal to the increase in the cost of living during the immediately preceding term. The City shall compute the increase in the cost of living, if any, using the Consumer Price Index for All Urban Consumers, published by the Bureau of Labor Statistics of the United States Department of Labor. The maximum by which rent can increase during any renewal term shall be three percent (3%).
5. Wave will not make any structural alternations or additions in or to the Site without the written consent of Lessor. Wave assumes all risk of loss, damage to any property or injury to any person on the premises, whether employees of the city or employees of Wave, agents of either such party or the general public arising out of the installation, maintenance and operation of the equipment.
6. Wave will not make or suffer any unlawful, improper, or offensive use of the Site, or any use or occupancy thereof contrary to any law of the state or any ordinance of the City now or hereafter made, or which shall be injurious to any person or property, or which shall be liable to endanger or affect any insurance on the Site or to increase the premium thereof.
7. Wave will indemnify and hold harmless the City against any and all claims for loss, liability or damage, arising out of or in connection with the materials or workmanship involved in the construction, placement or operation of the equipment or in the materials used in the manufacture delivery or installation of such equipment.
8. The operation of the equipment shall not interfere with any existing or future equipment placed at the Site by the City, any additional lessees, or with the operation, maintenance or monitoring of any emergency response systems and related functions. The equipment will at all times be operated in accordance with the municipal ordinances, and all applicable state and federal laws and regulations.
9. Wave shall be bound by and accepts the provisions of the Workmen's Compensation Laws of the State of Missouri with respect to any labor performed in the furnishing of, delivering of, assembling or erecting, installation, maintenance and operation of the equipment covered hereby, and will hold harmless and indemnify the City from any loss occasioned thereby.

V.I.C.3

10. Wave shall keep in force and effect, and provide the City with a certificate evidencing, general business liability insurance coverage of at least one million dollars (\$1,000,000.00) endorsing the City as an additional insured. An updated copy of the certificate will be provided to the City at each anniversary date. The City will be notified of any change in insurance providers or terms of the policy.
11. By their execution hereof, each party hereto acknowledges that the consideration is sufficient and binding with respect to the covenants of each party hereto and the provisions hereof shall be binding with the respect of each such party.
12. The City will provide Wave access to 110 volt electric service for powering the equipment. If the electricity used by Wave exceeds \$10.00 or more per month, City may require separate metering of Wave's equipment and Wave will pay for its electricity usage.
13. Wave shall be responsible for temporarily removing the equipment if and when it becomes necessary for maintenance or painting of the tower. The City shall give Wave at least thirty (30) days' notice prior to the need for temporary removal of equipment.
14. Except as shown on Exhibit "A", Wave shall not under any circumstances place or cause to be placed any equipment that would increase the overall height of the water tower without the expressed written permission of the City.
15. If Wave is liquidating, the city will have the first right of refusal to purchase the equipment.
16. Upon expiration of the Lease, Wave will peaceably surrender the Site in good repair in all respects.
17. In the event that one or more of the items contained herein shall be found to be illegal or unenforceable, the remaining terms hereof shall remain in full force and effect for the remaining term hereof.
18. In the event either party is required to bring any action at law or in equity against the other party to enforce any terms of this Lease, the losing party hereby agrees to pay the prevailing party's reasonable attorney's fees and cost as they may be set by the court in which the original action was brought. If the City is awarded attorney's fees pursuant to their paragraph, such fees shall be considered additional rent. The parties stipulate and agree venue for any conflict arising out of this agreement is properly filed in Phelps County Missouri, and accordingly the parties agree any action arising of the subject matter of the agreement shall be Phelps County Missouri.
19. This Lease may be terminated upon thirty (30) days advance written notice (A) by Wave if it is unable to obtain or maintain any license, permit, or other governmental approval necessary for the construction and/or operation of the equipment, or (b) by the City if it determines that the Site is structurally unsound because of age of the structure, damage, or destruction of all or part of the water tower from any source, or factors relating to the condition of the water tower and substantiated by a structural analysis, the results of which shall be provided to Wave prior to termination.
20. Any notices required or permitted to be given or sent by one party to the other pursuant to this Lease shall be in writing and shall be delivered to the following persons shown below by e-mail with delivery receipt, personally, or by regular U.S. mail

V1.C.4

If to the City:

Contact: City Administrator, John D. Butz
Address: PO Box 979, Rolla, MO 65402
Phone: (573) 426-6948
Email: jbutz@rollacity.org

If to Wave:

Contact: Zach Robinson
Address: PO Box 865, Rolla, Mo 65402
Phone: (573)308-1212
Email: support@wavecomputers.net

21. This Lease is subject to prior approval by the Rolla City council with such approval to be reflected in its meeting minutes. This Lease may be signed and maintained electronically.

City of Rolla signs September __, 2021

Wave signs on September __, 2021

By: _____

By: _____

Mayor, Louis J. Magdits IV

Zachary Robinson, Member

V.I.C.S

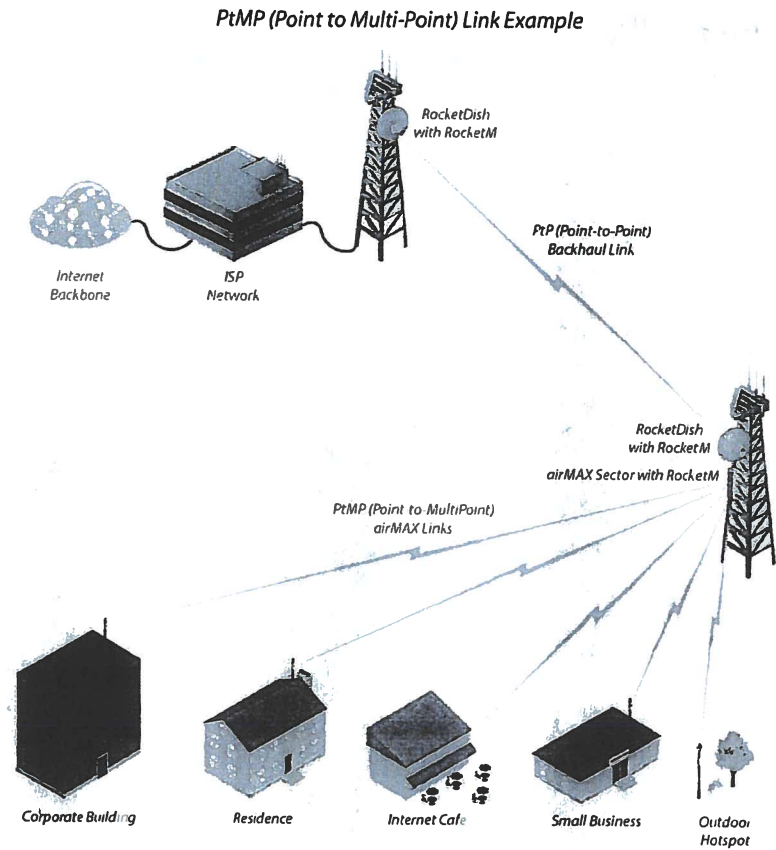
Overview

Sector Coverage

The airMAX Sector Antenna is a Carrier Class 2x2 Dual Polarity MIMO Sector Antenna that was designed to seamlessly integrate with RocketM radios (RocketM sold separately).

Pair the RocketM's radio with the airMAX Sector Antenna's reach to create a powerful basestation. This versatile combination gives network architects unparalleled flexibility and convenience.

On the right is one example of how the airMAX Sector Antenna can be deployed:



airMAX Sector Antennas provide sector-wide coverage and utilize airMAX technology to produce carrier-class performance and power.

Utilize airMAX Technology*

Unlike standard Wi-Fi protocol, Ubiquiti's Time Division Multiple Access (TDMA) airMAX protocol allows each client to send and receive data using pre-designated time slots scheduled by an intelligent AP controller.

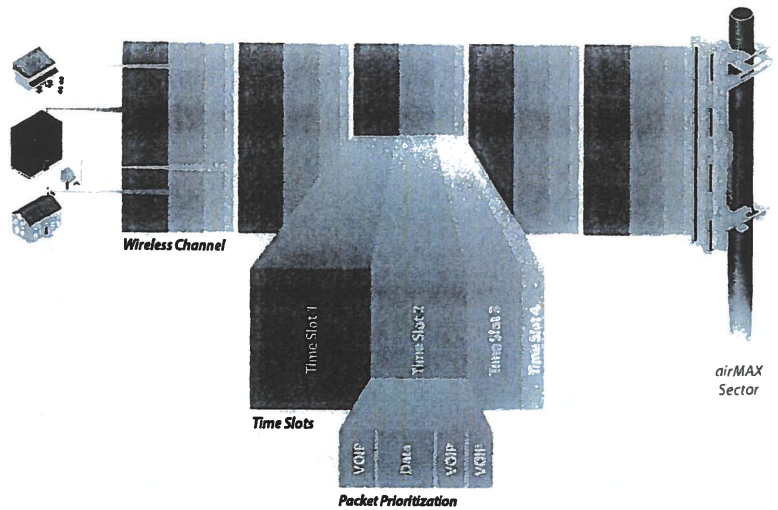
This "time slot" method eliminates hidden node collisions and maximizes airtime efficiency. It provides many magnitudes of performance improvements in latency, throughput, and scalability compared to all other outdoor systems in its class.

Intelligent QoS Priority is given to voice/video for seamless streaming.

Scalability High capacity and scalability.

Long Distance Capable of high-speed, carrier-class links.

* When airMAX Sector is paired with RocketM



Up to 100 airMAX clients can be connected to an airMAX Sector; four airMAX clients are shown to illustrate the general concept.

V1.C.6

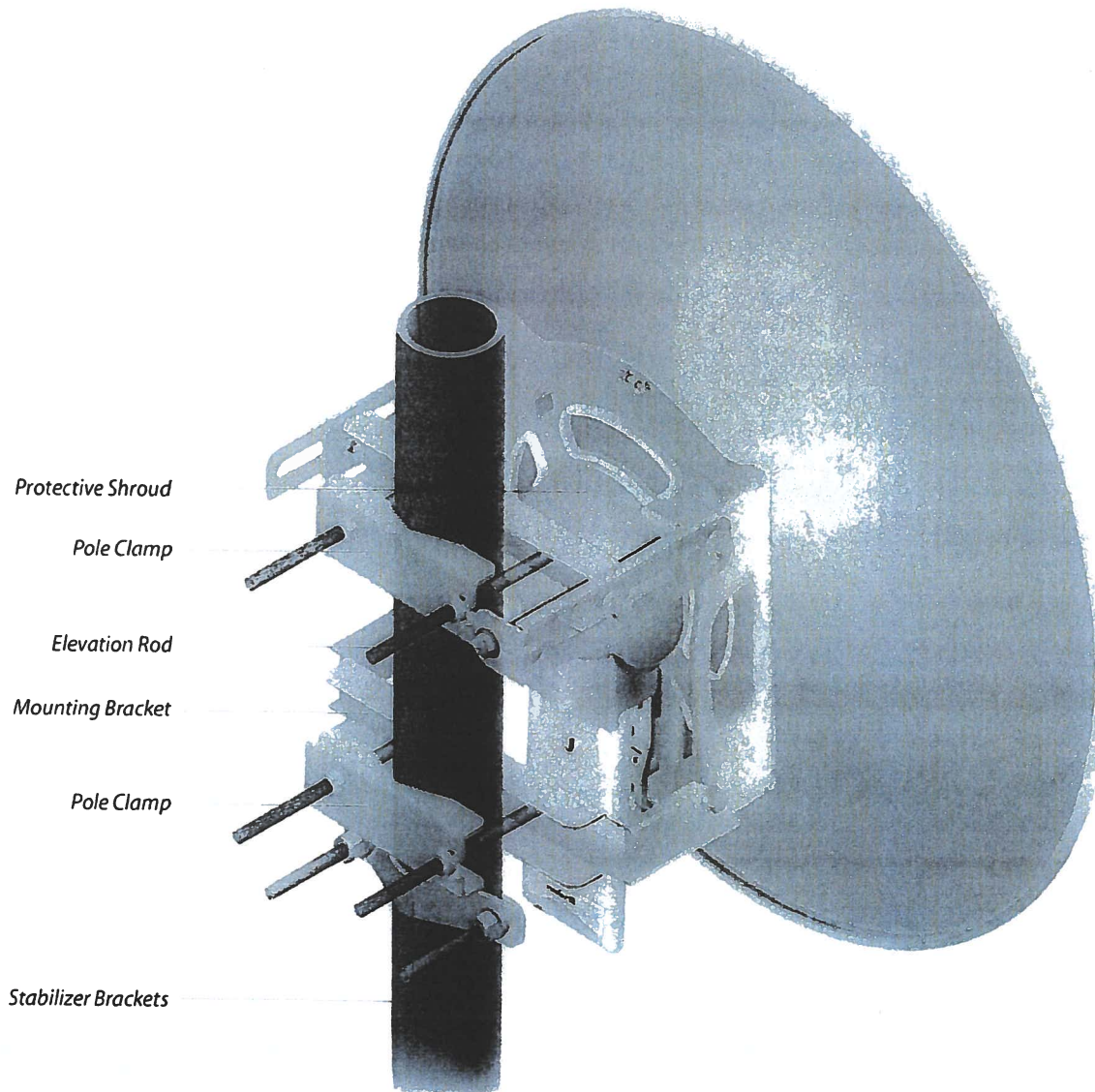
Hardware Overview

Innovative Mechanical Design

- **Secure pole-mounting** The hardware is designed to securely mount and maintain the position of the dish during harsh outdoor conditions.
- **Convenient installation** The bubble level allows for easy alignment.
- **Precision elevation adjustment of the RD-5G30-LW** Use this new feature to quickly fine-tune and adjust the elevation.

Weatherproof Design

- **Protective shroud** The shroud* protects the cables and connectors from nature's elements.
- **Mounting hardware of the RD-5G30-LW** Made of galvanized steel that is powder-coated for superior corrosion resistance.
- **Fasteners of the RD-5G30-LW** GEOMET-coated for improved corrosion resistance when compared with zinc-plated fasteners.



Back View of the Fully Assembled RD-5G30-LW

* All models except for the RD-2G24 include a shroud.

V.I.C. 7

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Steve Hargis

ACTION REQUESTED: Ordinance, First Reading

ITEM/SUBJECT: 1 Hour Parking on Cedar Street

BUDGET APPROPRIATION:

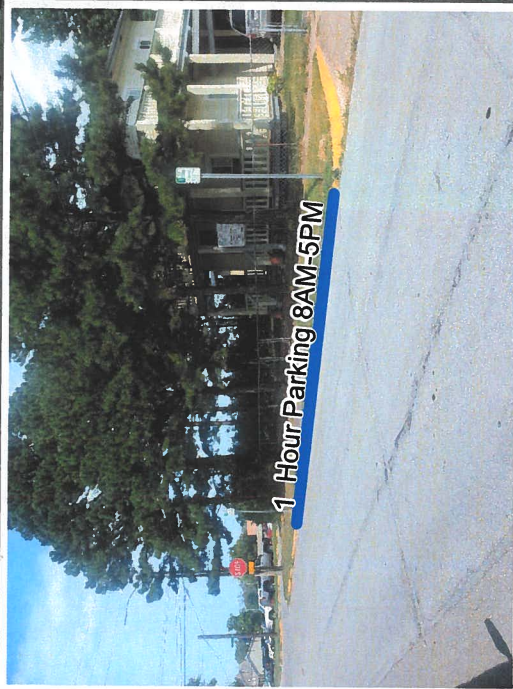
DATE: 9/7/21

COMMENTARY:

City staff received a request from the business owner at 606 North Cedar Street to remove the 1 Hour Parking in front of the business.

Staff recommends approval.

ITEM NO. VI.D.1



Actual Location-View From West



Sec. 27-101. One-hour parking - From 8:00 A.M. to 5:00 P.M.

Delete: 27-101.05 Cedar Street, on the east side, from a point forty feet south of the intersection of Cedar Street and Seventh Street to a point ninety feet south of the intersection of Cedar Street and Seventh Street.

Z.P.

KOTA

8/31/2021

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 27-101 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, PERTAINING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That Section 27-101 of the General Ordinances of the City of Rolla, Missouri, known as the Code of the City of Rolla is hereby amended by deleting the following:

Sec. 27-101. One-hour parking - From 8:00 A.M. to 5:00 P.M.

Between the hours of 8:00 a.m. and 5:00 p.m., except on Sundays and legal holidays, no motor vehicle shall be parked for a period of time longer than one hour along the following streets:

.05- Cedar Street, on the east side, from a point forty feet south of the intersection of Cedar Street and Seventh Street to a point ninety feet south of the intersection of Cedar Street and Seventh Street.

It shall be unlawful for any person to cause or permit any motor vehicle registered in his/her name to be unlawfully parked as set out in this section.

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 20TH DAY OF SEPTEMBER 2021.

APPROVED:

ATTEST:

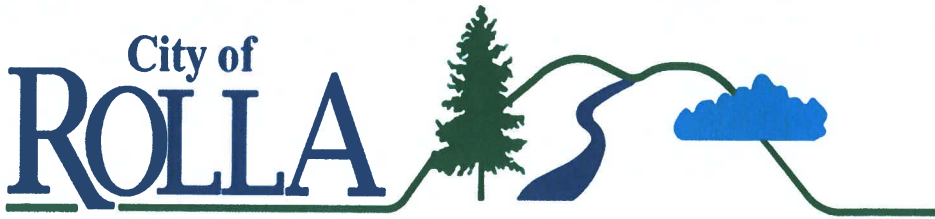
MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.L.D. 3



**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Community Development

ACTION REQUESTED: Discussion

SUBJECT: Discussion and Presentation of the Westside Drive Land Use Study

MEETING DATE: September 7, 2021

Background: The City of Rolla was granted 34.5 acres of land just west of the Westside Marketplace project in 2017. The land was used to construct Westside Drive, but the remainder property may have development potential.

The Westside Drive Land Use Study provides for three separate options for the disposal of the property. The options involve different levels of risk, cost, and potential value. The study provides a preliminary review of the options for discussion. Once an option is selected, additional study may be needed to determine the feasibility and more accurate cost and value projections.

Discussion: The City Council is asked to direct staff on which option, or other alternative, to pursue in more detail. A final recommendation will be presented for a vote at a later meeting.

Planning and Zoning Commission Recommendation:

The Rolla Planning and Zoning Commission discussed the plan and property at their meeting on August 10, 2021. A wide variety of comments were received, with merits and issues with each option being discussed. In general, commissioners would lean toward Options 1 or 3 as being the safest and least risk alternatives.

Prepared by: Tom Coots, City Planner

Attachments: Westside Drive Land Use Study

VI.E.1

Westside Drive

Land Use Study



Prepared by:

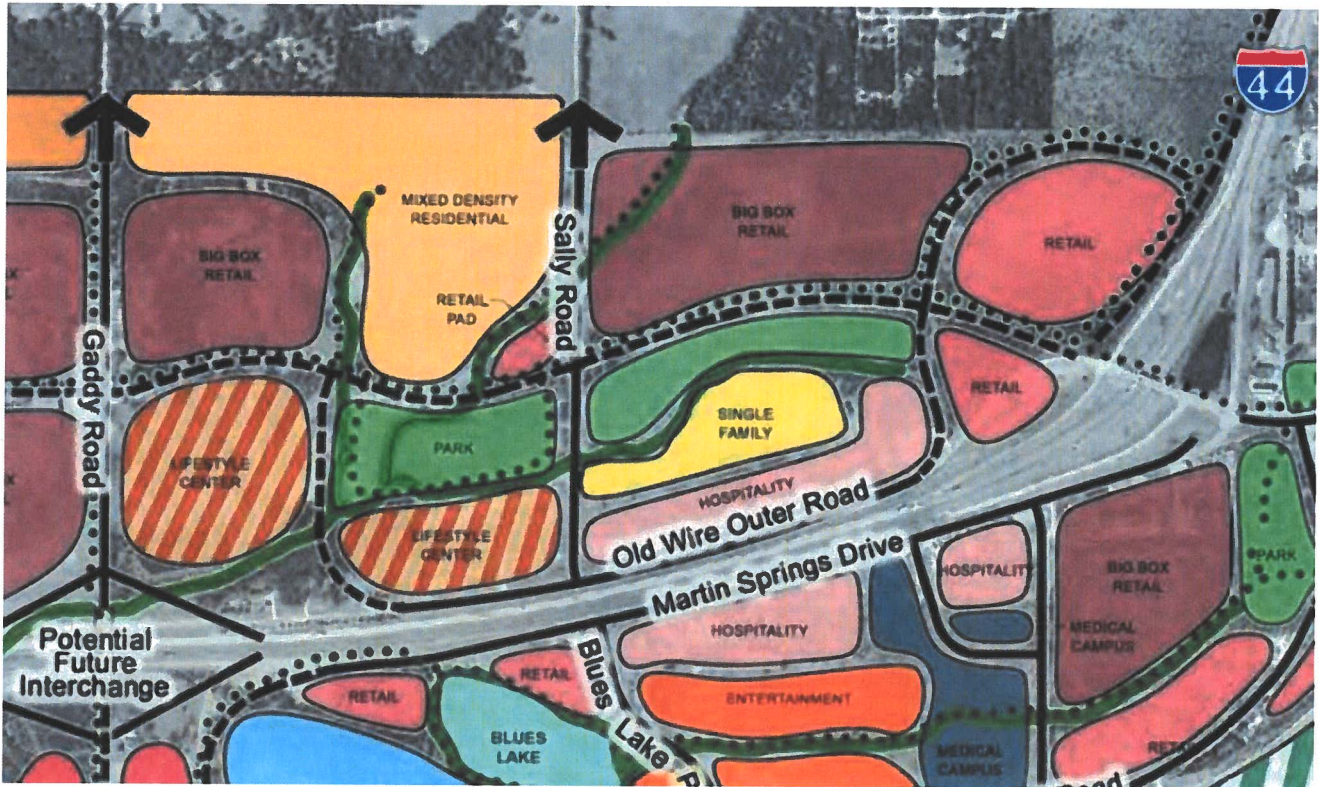
Rolla Community Development Department

June 2021



VI. E. 2

Rolla West Master Plan, 2006



The Rolla West Master Plan outlined potential development patterns for the western areas of Rolla along I-44. Considerable development has occurred since the plan was adopted in 2006. Most notably, the Westside Marketplace development and a portion of Westside Drive was constructed. In addition, the intersection with I-44, Hwy 72/Kingshighway, Old Wire Road, and Martin Springs Drive was improved with two roundabouts. The Hwy 72 extension project also created a higher capacity connection from the core of the city to I-44. However, these changes have resulted in some departures from the Rolla West Master Plan.

The city was granted 34.5 acres of property in 2017, when the Westside Marketplace project was developed. The leftover land has development potential, but topography and lack of visibility limits options. This Westside Drive Study is intended to help decide how to subdivide and zone properties west of the Westside Marketplace development and plan for future development and to consider the extension of Westside Drive west from Sally Road to Gaddy Road.

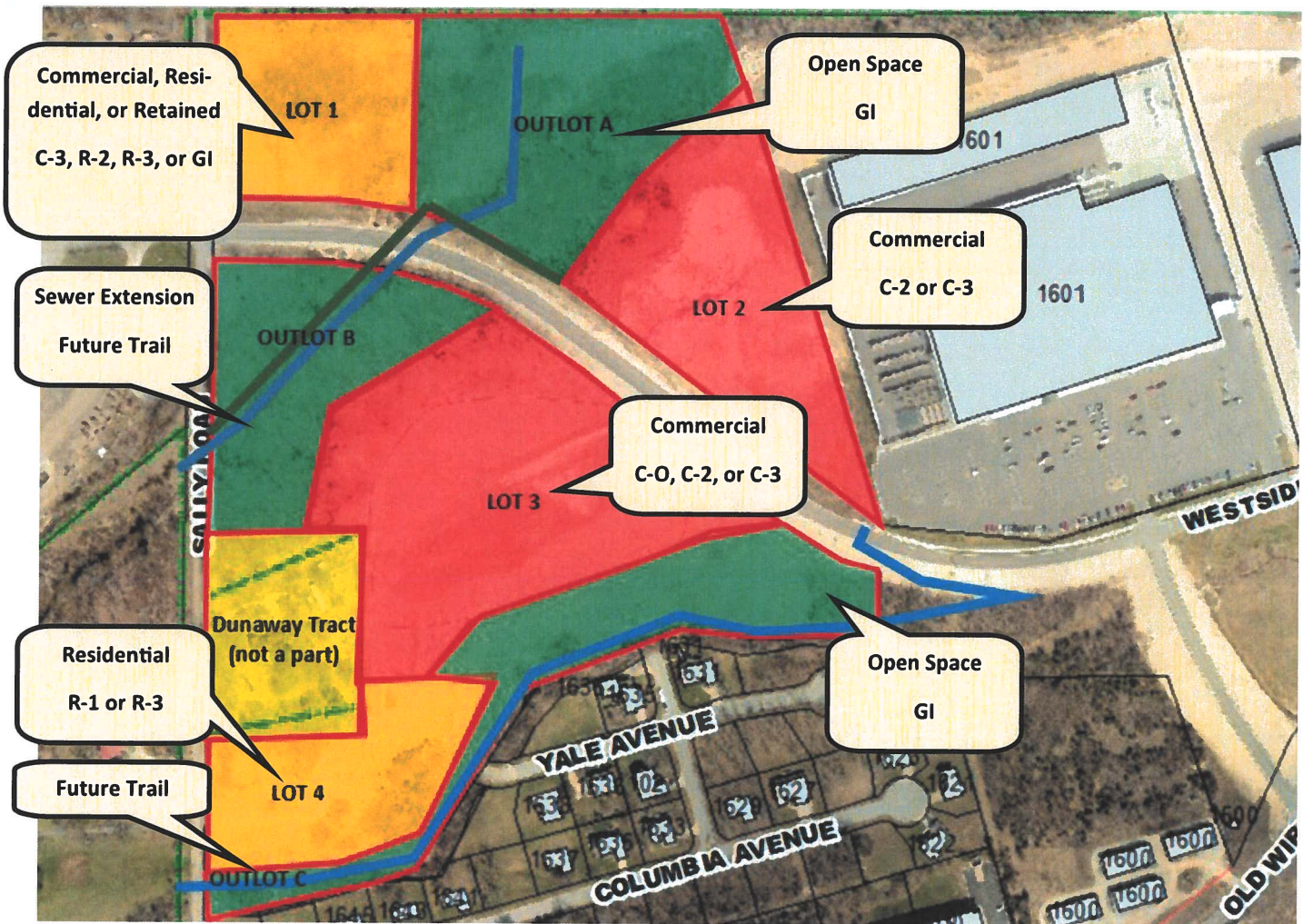
The City has a few options for disposing of the property. **Option 1** would retain much of the current configuration of Westside Drive and allow for areas for commercial development, residential lots and/or multi-family development, and retain some less developable areas for city use and open space. **Option 1** does allow for some commercial uses, but the limited visibility would likely eliminate higher value uses.

Option 2 would require shifting Westside Drive to the south, but could allow for a major retail development roughly similar in size and impact of the Forum Plaza development. The upfront cost are higher, but the ability to have one large parcel (not divided by a road) would allow for additional types of development, including higher value uses and more retail uses.

Option 3 would be to simply list the property for sale, as-is.

V.I.E.3

Option I - Subdivide existing property



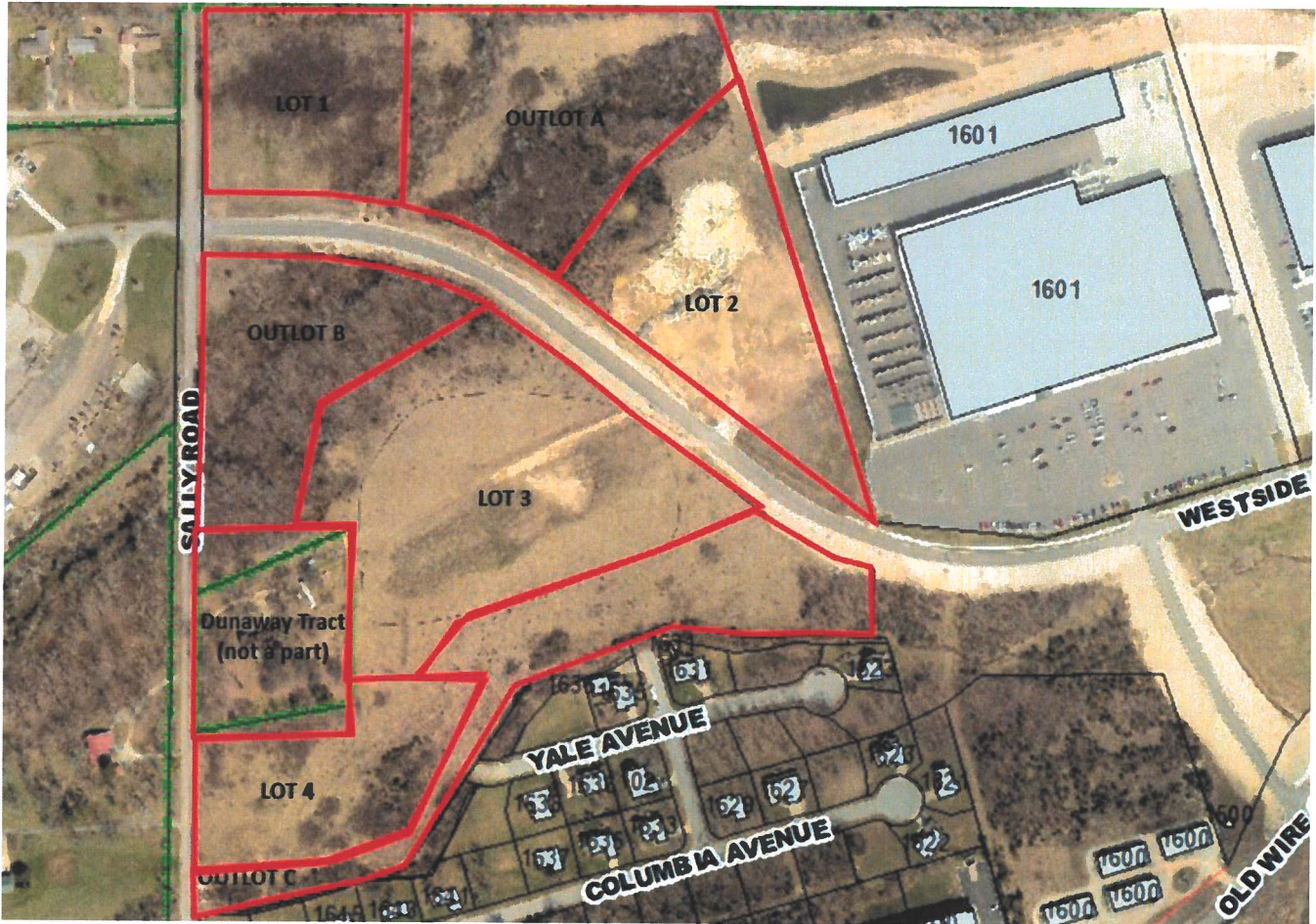
Option I would create 4 lots. The total combined potential value of the lots is \$610-735k. The option would allow for future trails and park or open space. Lots 1 and 4 could be retained for future city needs, such as future a fire station location, additional park space, etc. and for the possible relocation if Westside Drive, if needed.

The property would have to be subdivided (platted) to create the four lots. Some areas would need to be rezoned. The zoning could impact the potential property values. The cost of zoning and platting is estimated at \$2-6k. The sewer would need to be extended at a total cost of \$22-31k. Thus, the total proceeds from the sale of the lots would be estimated at **\$573-711k**, less brokerage fees, ect.

Sales tax revenue could be up to \$100k/year, depending on how Lots 2 and 3 are developed. The city would have the ability to limit the potential commercial developments to uses that would produce retail sales, if desired. Property taxes would also increase if the properties are sold and developed. The City receives 0.7649% of the taxable value of properties. If the properties were developed to have a \$2 million taxable value, the city would receive an additional \$15,300 per year in property taxes. The property does not currently generate any sales or property tax revenue today. Other taxing jurisdictions (Phelps County, Rolla Public Schools, etc.) would also collect considerably more tax revenue if the property is developed.

V.L.E. 4
3

Option I — Lot Descriptions



Lot 1: 3.5 +/- acres total. 3 acres are developable. Potential for commercial, duplex, or multi-family development—or, lot could be retained by city for future city uses. Potential value is \$30-\$45k. Sewer would need to be extended to property. Cost to extend is \$12-16k.

Lot 2: 5.3 +/- acres total. 3.5 acres developable. Potential for commercial development. Proximity to Westside Marketplace increases value per acre. Lot could be viable for some types of commercial uses such as farm supply, building supply, discount stores, hotel, office, research, or storage uses. Potential valued is \$275-325k. Sewer would need to be extended to serve the lot. Cost to extend is \$10-15k.

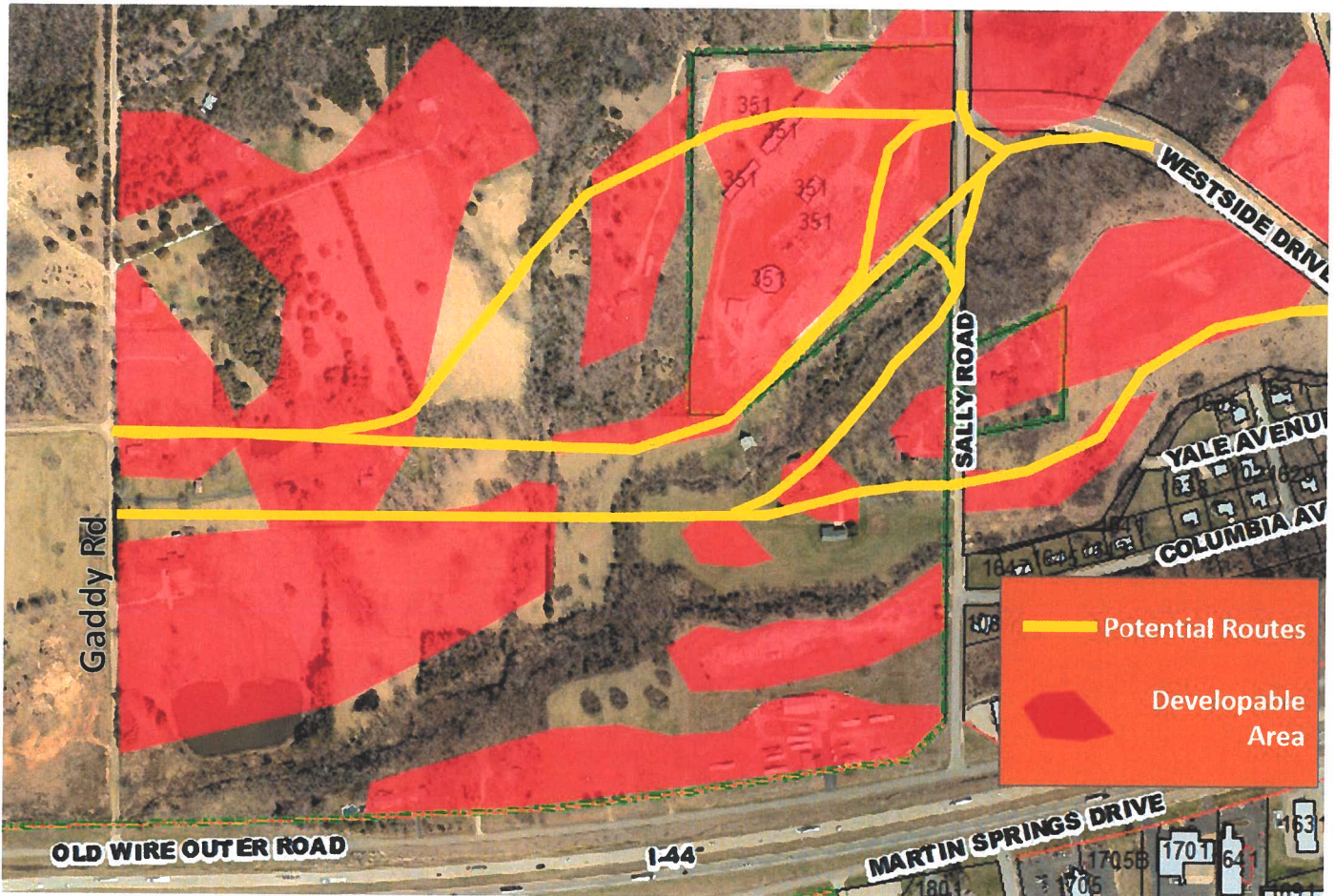
Lot 3: 8.5 +/- acres total. 6 acres developable. Potential for commercial development. Less visibility decreases the value per acre. Lot could be useable for some types of retail, office, or institutional uses. Valued at \$275-325k.

Lot 4: 3.7 +/- acres total. Potential for single-family, duplex, or multi-family development. An option of extending Yale Ave to Sally Rd was also explored. The costs of road, sewer, and water extension exceeded the value of the potential lots. Development would be viable as one large lot with primary access from Sally Rd. Potential valued is \$30-45k. The property may also be retained to facilitate the relocation of Westside Drive if needed in the future.

Outlots A, B, and C: Areas with steep slopes and floodplain would be retained by the city. The retained areas could preserve the natural area and allow for future trails, a small park, and parking for a trailhead.

V.L.E.S
4

Potential routes for Westside Drive extension to Gaddy Rd

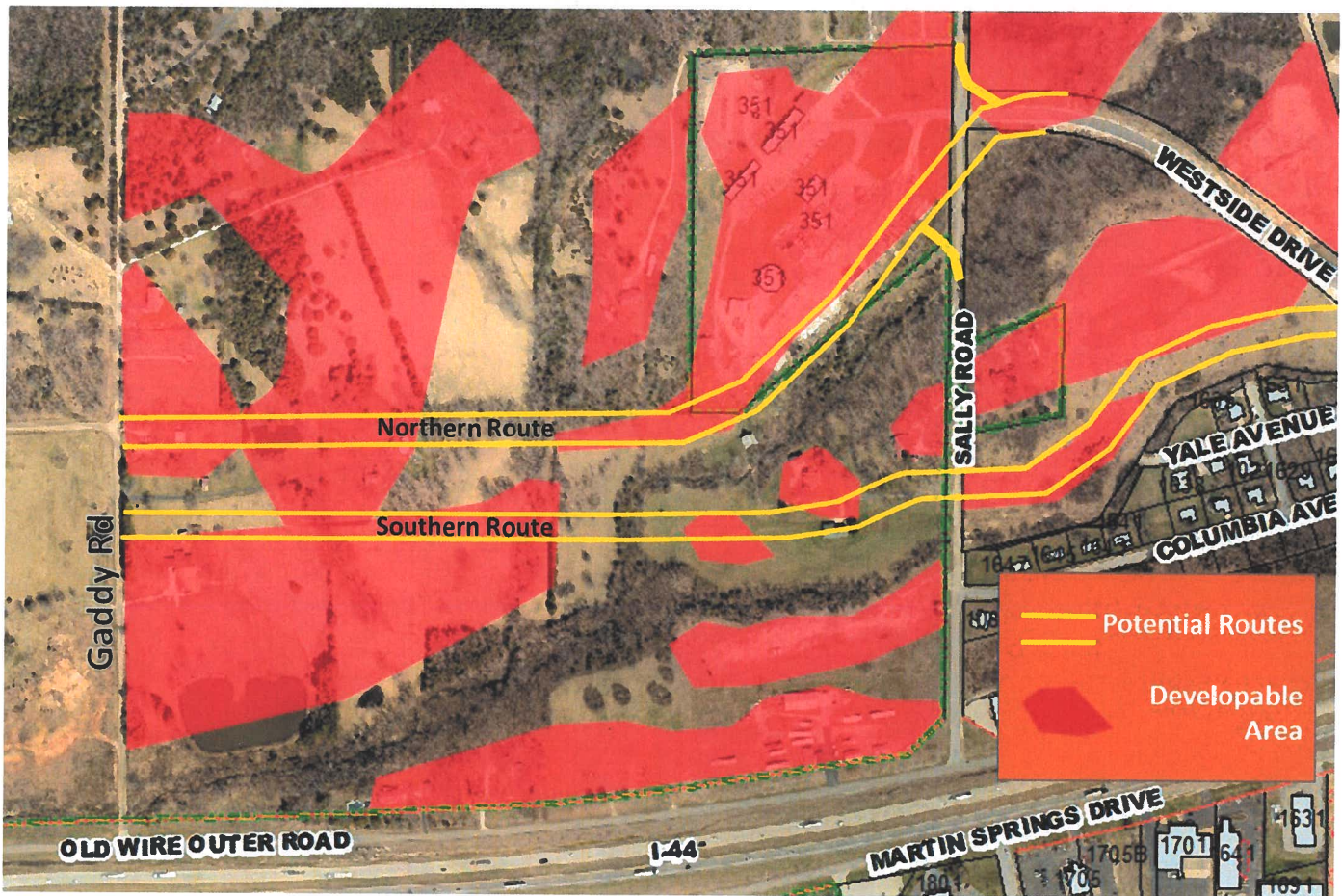


Option I is the most feasible development plan if the alignment of Westside Drive is in the most ideal location. Westside Drive is planned to someday connect between Sally Rd and Gaddy Rd. Westside Drive would allow for additional areas to be developed once a planned interchange with I-44/Gaddy Rd is constructed. The interchange would also be integral to the future possible Hwy 63 bypass. Westside Drive could also be extended northeast along I-44 to State Hwy E to serve as an alternative corridor to connect areas north of I-44.

Several alternatives for alignments for Westside Drive were plotted. The topography and floodplains were considered. Steep slopes and floodplain limits the potential areas for commercial development. Areas that are more suitable for development are shown in red.

The route that Westside Drive uses between Sally Rd and Gaddy Rd could impact how the areas east and west of Sally Rd are designed. Westside Drive could be extended from the current terminus at Sally Rd across or adjacent to the MoDOT property. Alternatively, Westside Drive could be completely relocated to take a more southerly route. The potential alignments were then pared down to the two best options.

Preferred Alternatives for Westside Drive extension to Gaddy Rd



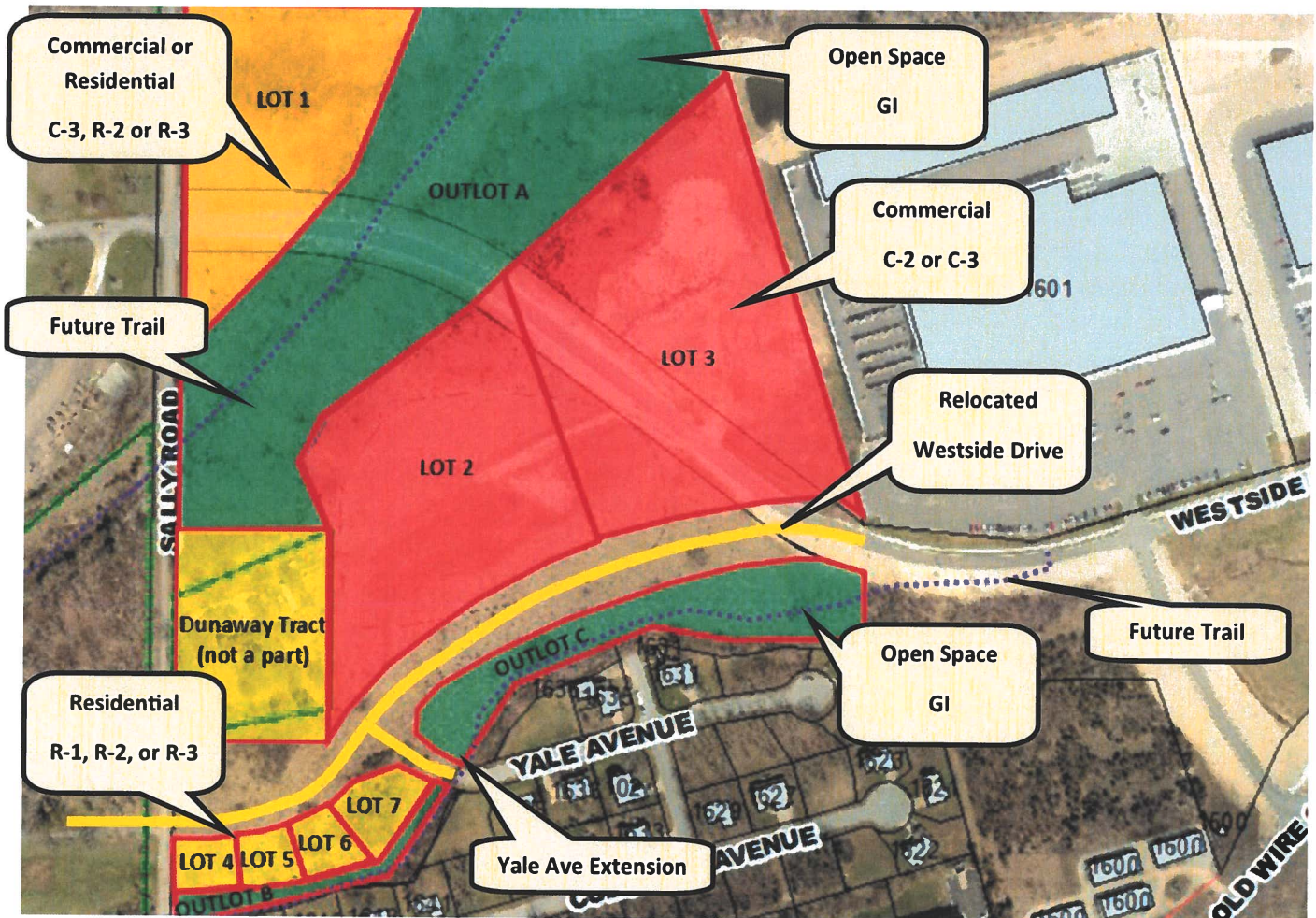
The northern route would be aligned adjacent to a creek and avoid most disturbance on the MoDOT property and connect to Gaddy Rd. This route would preserve most of the existing Westside Drive and would allow for the development design in **Option I**. Sally Road may also need to be realigned and/or raised in elevation to create safer intersections.

The southern route would require much of the existing Westside Drive be relocated. The new route would travel along the edge of a ridge through the city-owned property and connect to Sally Rd near the top of a hill. The road would also continue to Gaddy Rd.

Relocating Westside Drive would allow for the creation of a larger and more visible commercial lots adjacent to the Westside Marketplace development. The lots should be more attractive for retail development. The increased development potential may offset the cost of relocating the road.

V1-E.8
7

Option 2 - Relocating Westside Drive

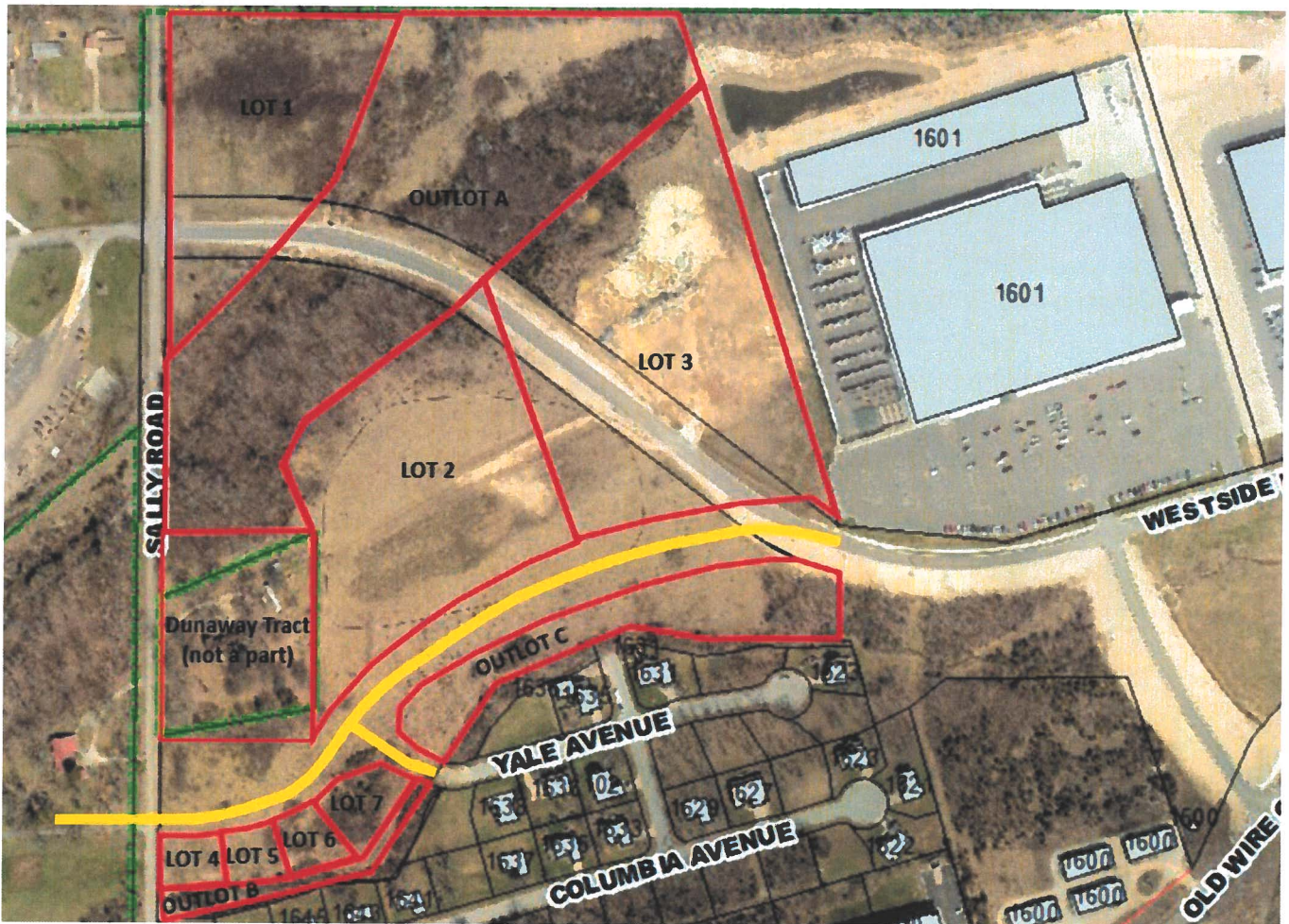


Option 2 would allow for up to four commercial lots. As one large lot, however, the lot could be potentially used for a major shopping center or a big box retail store. The dimensions would allow for something on the scale of the Forum Plaza shopping center—which supports a grocery store, bank, and a retail strip center. The property could also be subdivided to create up to four lots for individual retail developments. If Westside Drive is relocated and the property is properly graded and prepared, the lot should have decent visibility and access to warrant higher-intensity retail development.

The commercial lots could have a potential value of \$800k and upwards of \$950k. However, the proceeds would be reduced due to the cost of relocating the road and constructing a waterline and some sewer extensions. The residential lots along the relocated Westside Drive would have a potential value of \$100-180k, depending on the zoning. The net proceeds from the sale after construction costs, not including any brokerage fees or costs for land grading, should be **\$270k on the low end, and up to \$560k on the higher end.**

Option 2 would have significant up-front costs of \$620-665k and would yield \$151-330k less from land sale proceeds than **Option 1**. However, **Option 2** also has the potential to yield greater sales taxes, with more opportunity for prime retail space. Compared to **Option 1**, an \$20k-\$300k in additional sales taxes could be received per year, depending on the use. Property tax revenues should also be a bit higher at approximately \$22,000 per year at full development.

Option 2 — Lot Descriptions



Lot 1: 4 acres +/- total. 3.8 acres developable. Potential for commercial or single-family, duplex, or multi-family development. Potential value is \$35-\$50k. A short sewer extension would be needed. The cost should be \$18-20k. The cost for water main extension may be around \$23k.

Lot 2 and 3: 17 acres +/- total. 13 acres developable. Potential for commercial retail development. Could be subdivided to create up to four lots for multiple smaller retail stores or may have potential for larger retail uses such as a grocery store, retail strip center, or big-box retailer. Potential value is between \$800k and \$950k. Lot may need some grading work to be more saleable. Westside Drive would have to be relocated. The cost to relocate the road and a waterline would be \$600-645k.

Lots 4-7: 1.7 acres +/- total. Potential for single-family, duplex, or multi-family residential lots. The lots would each be around 15,000 sq. ft. The potential value of the lots would be \$25-45k per lot, depending on the zoning. The total potential value is \$100-180k.

Outlot A, B, and C: Areas with steep slopes and floodplain could be retained by the city. The retained areas could preserve the natural area and allow for a future trails and a small park and parking for the trail. The property has little development value.

This option would also require that UTW Westside Marketplace, LLC deed the area where Westside Drive is today, as the area is leased to the City today. Easements and rights-of-way would need to be established to allow for all utilities.

Option 3—Selling the property as-is

The property was essentially given to the city at no cost. Any proceeds from the sale would be a benefit for the city. **Option 3** is to simply list the property for sale. The city would have the ability to choose who to sell the property to and at what price. The value of the property may depend on what a developer were to propose.

If the property were to be sold for a developer to redevelop the site and relocate Westside Drive and construct all utilities, the property may not have any up-front value, but would still have potential for increased future revenue from additional sales taxes.

If the property were to be sold to a developer who wished to utilize the existing infrastructure, the property may have an estimated value of up to \$430k, less brokerage fees.

The city could also consider advertising a request for proposals to allow for a timely review of potential buyers and their proposals to select the best option. Otherwise, the property may have to be marketed for sale and each potential buyer vetted over a few years until a buyer is selected.

Summary

After reviewing the adopted Rolla West Master Plan and considering the impacts of topography and existing development, **Option 2** would likely result in a greater long-term financial impact to the city. **Option 2** also has more risk and upfront costs.

If **Option 2** is seriously considered, additional study will be needed to determine the potential costs of road and utility construction. If **Option 2** is found to be feasible, work to relocate Westside Drive could begin. The commercial lot(s) could be graded to be mostly flat to help with salability. The work could be done by city crews or hired out.

The city also may have the option of entering into a lease agreement for the commercial lot(s). A long-term lease would provide a long-term income stream in addition to the sales taxes collected at the site. The potential for a lease agreement could help to attract more potential businesses for the site, as it would reduce their up-front development costs.

Option 1 would be much easier and quicker to get ready for sale. If **Option 1** is chosen, the rezoning and subdivision process can begin quickly. Sewer would need to be extended before the some of the lots could be sold or developed.

Option 3 would not require any up-front expenses. The property could be listed for sale very quickly. The property would likely sell for less than the other options and could take a longer time to sell, especially to maximize the proceeds.

V.L.E. 11

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Bid Award/Ordinance Motion/1st Reading

ITEM/SUBJECT: Project #512/521 – 7th Street Sidewalk and Cemetery Trail

BUDGET APPROPRIATION: Street FY2022 \$200,000 DATE: 09/7/21

COMMENTARY:

City staff received bids for the 7th Street Sidewalk and Cemetery Trail projects. The bids were as follows:

Spalding Constructors LLC 12458 CR 4039 Holts Summit, MO 65043	\$183,581.00
B&P Patterson LLC PO Box 307 Linn, MO 65051	\$201,920.00
Donald Maggi Inc. PO Box 66 Rolla, MO 65402	\$106,565.50

Attached in the packet is map showing the existing and planned sidewalk/trail projects that was submitted by the Bicycle and Pedestrian Advisory Committee (BPAC) and approved by the City Council in 2019. Staff will be working with the BPAC committee to update that plan in the next year. Also attached are maps depicting the routing of the sidewalk/trails in projects 512 and 521.

Staff is requesting a motion for bid award and the first reading of the ordinance authorizing the Mayor to enter into the contract with Spalding Constructors LLC for \$183,581.00

ITEM NO. VII.A.1



DEPARTMENT OF PUBLIC WORKS
901 North Elm
P.O. Box 979
Rolla, MO 65402

Phone: (573) 364-8659

FAX: (573) 364-8602

e-mail: shargis@rollacity.org

www.rollacity.org

7th Street & Cemetery Trail Improvements PROJECT 521 & 512 September 1, 2021		
	B&P Patterson LLC Brian Patterson P.O. Box 307 Linn, MO 65051 Ph: 573-690-1249 pattersonllc@hotmail.com	Spalding Constructors LLC Derek Spalding 12458 County Road 4039 HotIs Summit, Mo 65043 Ph: 573-301-7869 spaldingconstructors@gmail.com
	Donald Maggi Inc. Dennis Spurgeon PO Box 66 Rolla, MO 65402 Ph: 573-364-7733 maggiconst@gmail.com	
TOTAL BID PRICE	\$ 201,920.00	\$ 183,581.00
		\$ 208,403.20

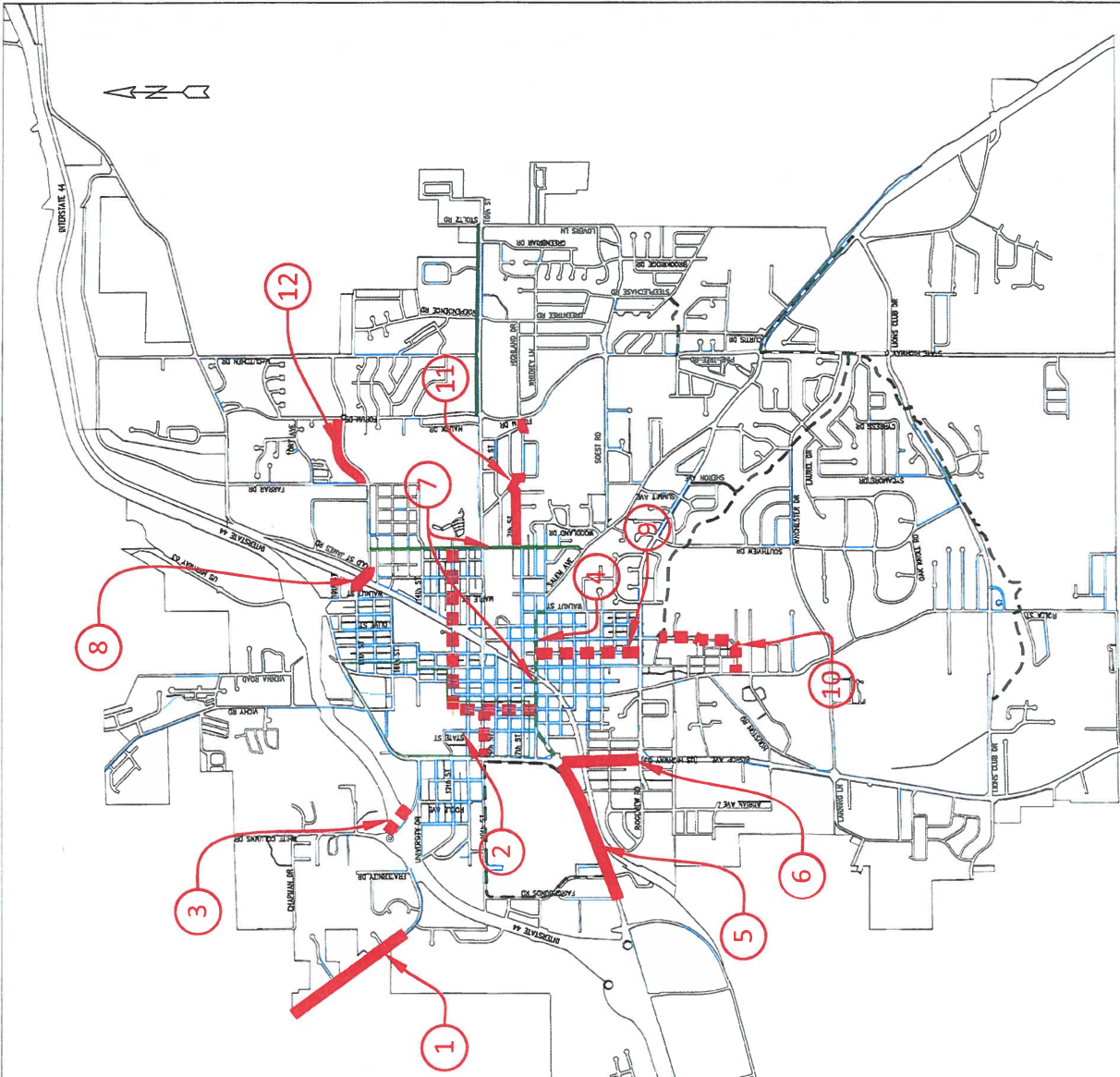
VII. A. 2

EXISTING AND PLANNED PROJECTS (LAST UPDATED 2019)

number	project	description	design	construct
1	Highway E Sidewalk Improvements	Install 4,100 ft 5' sidewalk along Highway E north to city limits; on hold pending University Drive improvements are scored	2017	2018
2	ADA Accessibility Improvements	Install 81 accessible ramps in MS&T vicinity; TAP funded	2017	2018
3	University Drive Pedestrian Walkbridge	TDD/ModOT funded pedestrian walkbridge on University Drive over I-44	2018	2020
4	6th Street Improvements	city reconstruct of sidewalk and accessible ramps from railroad tracks to Walnut Street	2017	2018
5	Kingshighway Improvements	Funded by TDD	2018	2020
6	Highway 63 Improvements	reconstruct sidewalk from Kingshighway to Highway 72; TDD funded	2018	2019
7	6th and Holloway Shared Use Improvements	reconstruct of ramps and sidewalks on 6th and Holloway; STP funded	2018	2019
8	18th Street RR Crossing Improvements	continuation of project in partnership with Burlington Northern Railroad	2017	2019
9	Oak Street Shared Use Path Extension	construct Shared Use Path on Oak from 6th to Highway 72 in conjunction with replacement of storm and sanitary sewer facilities	2019	2020
10	ACORN Shared Use Path Extension	Construct Shared Use Path from Green Acres Park through the Rolla Cemetery to Hollis Street	2020	2021
11	7th to Highland Sidewalk Extension	construct sidewalk connecting Holloway to Forum Drive along 7th Street	2020	2022
12	18th Street North Sidewalk Improvements	construct sidewalk along the north side of 18th Street from Farrar Drive to Forum Drive	2020	2022

Average Annual Cost/Year \$150,000 City Transportation Funds

- EXISTING SHARED USE TRAIL -
- PROPOSED SHARED USE TRAIL -
- EXISTING SIDEWALK PROJECT -
- PROPOSED SIDEWALK PROJECT -



VII.A.3

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND SPALDING CONSTRUCTORS LLC FOR PROJECTS #512 AND #521.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Spalding Constructors LLC for projects #512 and #521, a copy of said agreement being attached hereto and marked Exhibit A.

Section 2: This ordinance will be full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 20th DAY OF SEPTEMBER 2021.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

VII.A.4

EXHIBIT A

CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into this _____ Day of _____ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and _____ **Spalding Constructors LLC** _____ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **Projects 512 & 521**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **Projects 512 & 521**.

VII.A.5

EXHIBIT A

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

Safety Training:

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

Notice of Penalties for Failure to Provide Safety Training

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

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EXHIBIT A

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$183,581.00 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

VII.A.7

EXHIBIT A

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY _____
Mayor, Owner, Party of the First Part

BY _____

Printed Name

Printed Name/Title

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the
corporate seal of said municipal corporation and that said instrument is the corporate seal of said
municipal corporation and that said instrument was signed under authority of the City Council of
of the City of Rolla, Missouri; and the said _____ Acknowledged
said instrument to be the free act and deed of said municipal corporation.

My commission expires: _____

Notary Public

STATE OF MISSOURI)
SS)
County of Phelps)

On this _____ day of _____ before me appeared _____ ,
to me personally known, who, being by me duly sworn, did say that (s)he is the _____
of _____
and that the seal affixed to said instrument is the corporate seal of said corporation by authority
of its board of directors; and the said _____ acknowledged said
instrument to be the free act and deed of said corporation.

My commission expires: _____

Notary Public

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