

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, January 4th, 2021; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, TERRY HIGGINS, MATTHEW CROWELL, ANN MURPHEY, LISTER B. FLORENCE, JR., DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CARROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE
Councilman Christine Ruder

I. CONSENT AGENDA

- A) Consider Approval of the City Council Minutes of:
- 1) City Council Meeting, December 7, 2020
 - 2) City Council Closed Session Meeting, December 7, 2020
 - 3) City Council Meeting, December 21, 2020
 - 4) City Council Closed Session Meeting – December 21, 2020

II. PUBLIC HEARINGS

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- a. Environmental Services Department Monthly Report – November 2020
- b. Parks Financial Analysis – November 2020
- c. The Centre Financial Analysis – November 2020
- d. Police Department Monthly Report – November 2020
- e. Animal Control Division Monthly Report – November 2020
- f. Rolla Municipal Utilities Monthly Report – October 2020
- g. Rolla Board of Public Works Meeting Minutes – October 27, 2020
- h. Development Review Committee Minutes for December 15th, 2020

V. **OLD BUSINESS**

VI. **NEW BUSINESS**

- A) **Resolution** authorizing the application for Transportation Alternative Program grant funding. (City Engineer, Darin Pryor) – **Final Reading**
- B) **Ordinance** to Amend Ord. No 4591 – Facial Coverings & Religious Services. (City Administrator John Butz) - **1st & Final Reading Requested**

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

VIII. **CITIZEN COMMUNICATION**

- A) Open Citizen Communication

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

- A) Candidate filing for the April 6th Municipal election is open until Tuesday, January 19, 2021 at 5:00 PM

XI. **CLOSED SESSION**

Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 7, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Pro-Tem Matthew Crowell

Council Members in Attendance via Zoom Videoconferencing: Christine Ruder, Jody Eberly, Ann Murphey, and Lister B. Florence Jr.,

Council Members in Physical Attendance: Rachel Schneider, Matthew Crowell, David Schott, John Meusch, Carrolyn Bolin, Marie Allen, and Deanne Lyons

Council Members Absent: Terry Higgins.

Department Directors in Attendance via Zoom Videoconferencing: Mayor Louis J. Magdits, IV, Parks Director Floyd Jernigan, Community Development Director Steve Flowers, and Public Works Director Steve Hargis

Department Directors and Other City Officials in Physical Attendance: City Administrator John Butz, Fire Chief Ron Smith, City Engineer Darin Pryor, City Clerk Lorri Thurman, Finance Director Steffanie Rogers and Rolla Police Captain Doug James

Mayor Pro-Tem Matthew Crowell called the meeting to order at approximately 6:30 p.m. and asked Councilperson Carrolyn Bolin to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by John Meusch and seconded by Carrolyn Bolin to approve the consent agenda as submitted. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Eberly, and Bolin. Nays; None. Absent; Higgins. Motion carried.

The consent agenda consisted of the following:

(A) Consider Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting, November 2, 2020
- 2) City Council Closed Session Meeting, November 2, 2020
- 3) City Council Meeting, November 16, 2020
- 4) City Council Closed Session Meeting, November 16, 2020
- 5) Special City Council Meeting, November 23, 2020

DECEMBER 7, 2020

I.A.1

COUNCIL MEETING MINUTES

December 7, 2020

PAGE 2

II. PUBLIC HEARINGS

(A) Kohl's Tax Increment Financing (TIF) – 5 Year Review (City Administrator, John Butz)

City Administrator John Butz explained that per State Statute in addition to filing an Annual Report with the Mo Dept. of Revenue, the City is required to hold a public hearing on the TIF project status every five years from the year the Redevelopment Plan was approved. The Kohl's TIF Plan was approved in 2010, the Redevelopment Agreement was approved in 2011, and the store opened in 2012.

As a stand-alone store, we are not able to share actual sales data but overall the project is underperforming on both the incremental property taxes paid (PILOT-payment in Lieu of Tax) and incremental sales tax (EATS- Economic Activity taxes) based on initial projections by the company.

The total construction project (hence TIF assistance) came in under budget so the initial TIF financing was \$3,168,488 rather than the projected \$3,300,000. Kohl's elected to finance the project directly rather than have City issue TIF bonds - fixed at 6.5%. While the company has expressed satisfaction with the store's performance, their outstanding debt is now \$3,619,413 with interest accumulation. Store sales would need to rise considerably over the next 10-12 years to pay off the notes completely. By law, a TIF project can run no more than 23 years at which point the financing is complete with no further obligation on the City's part.

Matthew Crowell opened the Public Hearing. Following no public comment, a motion was made by Bolin and seconded by Lyons to accept the report. A roll call vote on the motion showed the following: Ayes; Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Eberly, Lyons, Bolin, and Meusch. Nays; none. Absent; Terry Higgins. Motion carried.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

None

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/ CITY DEPARTMENTS

Mayor Pro-Tem Matthew Crowell referred the Council to the (A) the October 2020, Environmental Services Department Monthly Report; (B) the October 2020, Parks Financial Analysis; (C) the October 2020, Centre Financial Analysis; (D) the October

DECEMBER 7, 2020

I.A.2

COUNCIL MEETING MINUTES

December 7, 2020

PAGE 3

2020, Municipal Court Monthly Report; (E) the October 2020, Police Department Monthly Report; (F) the October 2020, Animal Control Division Monthly Report; (G) the October and November 2020 Building Codes Monthly Reports; (H) the November 18, 2020, Park Advisory Commission Meeting Minutes; (I) and the November 10th, 2020, Rolla Planning and Zoning Commission Meeting Minutes.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

(A) **Resolution** awarding the financing of Centre IT equipment to First State Community Bank. Finance Director Steffanie Rogers reported soliciting local financial firms to finance the improvements of \$80,000 for 4 years at 1.9% interest.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading, by title. RESOLUTION 1981: A RESOLUTION AWARDING THE FINANCING OF CENTRE IT EQUIPMENT TO FIRST STATE COMMUNITY BANK AND AUTHORIZING THE MAYOR TO EXECUTE LEASE DOCUMENTS. A motion was made by Meusch and seconded by Schneider to approve the proposed resolution. A roll call vote on the motion showed the following: Ayes; Bolin, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schott. Nays; None. Absent; Higgins. Motion carried. Resolution approved.

(B) **Ordinance** authorizing the Mayor to execute a grant of easement for sidewalk and utility purposes on Kingshighway. (City Engineer Darin Pryor) – **First/Final Reading Requested**

City Engineer Darin Pryor, on behalf of RMU, presented the need for a new easement by MO S&T for sidewalk and utility purposes the Kingshighway road project. The request for first and final reading is made to continue the active project while weather permits.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE 4592: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A GRANT OF EASEMENT FOR SIDEWALK AND UTILITY PURPOSES ON KINGSHIGHWAY. A motion was made by Murphey and seconded by Allen to suspend the rules and that the ordinance be read for its final reading by title. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, Murphey, Bolin, Schneider, Ruder, Meusch, Florence, Eberly, and Schott. Nays; Crowell. Absent; Higgins. Motion carried. Ms. Buschjost then read the proposed

DECEMBER 7, 2020

I.A.3

COUNCIL MEETING MINUTES

December 7, 2020

PAGE 4

ordinance for its final reading by title. A motion was made by Schott and seconded by Allen to approve the proposed ordinance. A roll call vote on the motion showed the following: Aye; Crowell, Schott, Ruder, Schneider, Murphey, Lyons, Bolin, Meusch, Florence, Eberly, and Allen. Nays; None, Absent; Higgins. Motion carried. The ordinance passed.

(C) **Ordinance** authorizing the Mayor to execute a grant of easement for utility purposes on Kingshighway. (City Engineer Darin Pryor) – **First/Final Reading Requested**

City Engineer Darin Pryor, on behalf of RMU, presented the need for a new easement by MO S&T for sidewalk and utility purposes the Kingshighway road project. The request for first and final reading was made to continue the active project while weather permits.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE 4593: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A GRANT OF EASEMENT FOR UTILITY PURPOSES ON KINGSHIGHWAY. A motion was made by Bolin and seconded by Murphey to suspend the rules and that the ordinance be read for its final reading by title. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Lyons, Crowell, Schott, and Florence. Nays; Crowell. Absent; Higgins. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading by title. A motion was made by Schott and seconded by Bolin to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schneider, Florence, Ruder, Bolin, Murphey, Schott, Crowell, Meusch, Allen, Eberly, and Lyons. Nays; None. Absent; Higgins. Motion carried. The ordinance passed.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) **Motion** Awarding Bid for University Drive Building Demolition, and an **Ordinance** authorizing the Mayor to execute an agreement with Skyscraper Marine, LLC dba Tubbs & Son Construction, Lonedell, Mo (City Engineer Darin Pryor) – **Motion/First Reading Requested**

City Engineer Darin Pryor reported that the City received bids for the demolition of structures for the University Drive Realignment project. This project will remove 14 residential structures and 1 commercial structure. 14 bids were received and the lowest bid of \$158,295.50 by Skyscraper Marine, LLC dba Tubbs & Son Construction, is being recommended. Cost of project is paid from Move Rolla Transportation Development District bond proceeds.

DECEMBER 7, 2020

I.A.4

COUNCIL MEETING MINUTES

December 7, 2020

PAGE 5

A motion was made by Bolin and seconded by Lyons to award the University Drive Building Demolition bid to Skyscraper Marine, LLC dba Tubbs & Son Construction, Lonedell, Mo. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Bolin, Schneider, Ruder, Allen, Murphey, Lyons, Crowell, Eberly, and Florence. Nays; None. Absent; Higgins. Motion carried. City Counselor Carolyn Buschjost then read the following proposed ordinance for its first reading, by title.

ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND SKYSCRAPER MARINE, LLC dba TUBBS & SON CONSTRUCTION, LONEDELL, MO

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Glenn Gibson 1635 Columbia Avenue: Shared pictures of flooding issues he is having due to construction of his neighbor's house. Staff will investigate and report back.

Wesley Crutcher 590 Basswood Drive: Wants the mask mandate removed. Claimed the speakers for the November 23 Public Forum were handpicked to support the mask mandate and with a majority of them being of the medical profession, it appears as though the Hospital passed the ordinance, not the Council.

Mayor Magdits explained that the speakers were from a log maintained by the City Clerk.

Melina Bradshaw 105 Greentree: Stated that she understands that we have a problem with the hospitals but that we have a problem with our small businesses as well. Asked City Council to revisit the mandate and to find a better compromise where we can work together as a community.

Able Delegarza (County Resident): Dislikes the signs he is seeing in the store windows that say, "Wear a mask/save our business." Feels they should be saying, "Wear a mask, and control the spread of the virus." Cautioned Council that the mandate was going to force people to take "revolutionary" measures and that he would fight it in court.

DECEMBER 7, 2020

I.A.5

COUNCIL MEETING MINUTES

December 7, 2020

PAGE 6

IX. MAYOR/CITY COUNCIL COMMENTS

Councilperson Rachel Schneider gave recognition to Steve Hargis and Tom Coots for working with the Missouri S&T students on certain projects. She had received positive feedback from the Professor regarding the success and enjoyment of the students.

Councilperson Matthew Crowell asked City Engineer Darin Pryor about the new all-inclusive playground that will be built near SplashZone. Darin explained “all-inclusive” means a playground for all physical abilities.

Councilperson Florence asked Captain Doug James if the overdose rates on the police report were normal and if COVID had affected their call volume. Captain James advised that they had received overdose calls in the last week but that, unfortunately, it is a normal amount. COVID calls are not specifically reflected on the report. The mask mandate has minimally affected the Department and no tickets have been issued.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Candidate Filing – 8:00 A.M. on Tuesday, December 15, 2020 through 5:00 P.M. on Tuesday, January 19, 2021 in the City Clerk’s office.

XI. CLOSED SESSION

A motion was made by Allen and seconded by Lyons to adjourn into Closed Session pursuant to RSMO. 610.021 to discuss one real estate and one legal matter. A roll call vote on the motion showed the following: Ayes; Murphey, Lyons, Allen, Bolin, Schneider, Ruder, Meusch, Eberly, Florence, Schott, and Crowell. Nays; None. Absent; Higgins. Motion carried.

The Council adjourned into Closed Session at approximately 7:38 P.M.

DECEMBER 7, 2020

I.A. Le

COUNCIL MEETING MINUTES
December 7, 2020
PAGE 7

XII. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:00 P.M.

City Counselor Carolyn Buschjost reported that during closed session the Council discussed one matter of real estate and one legal matter. Council took no final action.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:00 PM

Minutes respectfully submitted by City Clerk Lorri Thurman.

CITY CLERK

MAYOR

DECEMBER 7, 2020

I.A.7

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, DECEMBER 21ST, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Ann Murphey and Rachel Schneider

Council Members in Physical Attendance: Terry Higgins, Matthew Crowell, Lister B. Florence, Jr., David Schott, Jody Eberly, John Meusch, Carolyn Bolin, Marie Allen, Christine Ruder and Deanne Lyons

Council Members Absent: None.

Other City Officials and Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers, Parks Director Floyd Jernigan, and Finance Director Stephanie Rogers

Department Directors in Physical Attendance: Rolla City Fire Assistant Chief Jeff Breen

Other City Officials in Physical Attendance: Rolla City Police Captain Doug James, Rolla City Police Chief Sean Fagan, and City Engineer Darin Pryor

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilperson Marie Allen to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

(A) ETC Institute, Chris Tatham, Presented the “Leading the Way” award to the City of Rolla for being one of the top 16 Cities in the Nation for Excellence in quality and value of City services provided to the community.

DECEMBER 21, 2020 I.A.8

**COUNCIL MEETING MINUTES
DECEMBER 21, 2020
PAGE 2**

III. OLD BUSINESS

(A) ORDINANCE AUTHORIZING THE EXECUTION OF AGREEMENT WITH SKYSCRAPER MARINE LLC. City Engineer Darin Pryor recalled that bids were received for the demolition of structures for the University Drive Realignment project (Project #359). This project will remove 14 residential structures and 1 commercial structure. The City received 14 bids and the lowest bid was from Skyscraper Marine, LLC dba Tubbs & Son Construction for \$158,295.50.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4594: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND SKYSCRAPER MARINE, LLC dba TUBBS & SON CONSTRUCTION, LONEDELL, MO

A motion was made by Bolin and seconded by Ruder to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Higgins, Eberly, and Bolin. Nays; None. Absent; None. Motion carried. The ordinance passed.

IV. NEW BUSINESS

(A) RESOLUTION AUTHORIZING THE EXECUTION OF A REAL ESTATE AGREEMENT/QUIT CLAIM DEED AT 1612 HELLER STREET, LOT 14 FRISCO ADDITION WITH STEVE FARLEY. City Administrator John Butz reported in 1974, the City of Rolla acquired Lot 14 of the Frisco Subdivision for unknown reasons. In 1977 the city issued a quit claim deed to the owners of Lot 13 – a single family home at 1612 Heller Street. The home was partially built over the lot line causing a cloud on the title. The City deeded the lot to 1612 Heller Street with a condition that the lot would revert to the City if any further expansion was constructed. The issue surfaced recently when a new buyer surfaced to acquire the now vacant and deteriorated structure.

The attached real estate agreement eliminates any further claim/interest in the property. The prospective buyer has agreed to compensate the city \$1,500 to clear the title with a commitment to clean up the site within 90 days and to commence renovation of the home at 1612 Heller Street by spring 2021.

DECEMBER 21, 2020

I.A.9

COUNCIL MEETING MINUTES

DECEMBER 21, 2020

PAGE 3

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO 1982: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A REAL ESTATE AGREEMENT RELEASING A DEED RESTRICTION ON LOT 14 OF THE FRISCO ADDITION. A motion was made by Schott and seconded by Lyons to approve the proposed resolution. A roll call vote on the motion showed the following: Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Higgins, Eberly, Lyons, Bolin, and Meusch. Nays; None. Absent; None. Motion carried. The resolution passed.

V. CLAIMS and/or FISCAL TRANSACTIONS

None.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Planning & Zoning Commission reappointment: Mayor Magdits requested the reappointment of Mr. Bob Anderson to the Planning & Zoning Commission, for a 4 year term ending October 2024. A motion was made by Scott and seconded by Crowell to approve the reappointment. A voice vote on the motion showed Aye; 12 Nays; None Absent; None. Motion carried.

(B) COVID Update/Mayor's Task Force: Mayor Magdits shared statistics regarding the number of positive COVID cases. As of Friday, December 18th, the cumulative case total to date is 2400; an increase of 68 in a period of three days from Tuesday to Friday. Total antigen positive test results 650; an increase of 61 in three days. Total active PCR and antigen active cases 374, an increase of 36, and 89 total number of COVID related deaths; an increase of 8 deaths in a 3 day period.

Councilperson David Schott thanked MS&T for being an excellent model in response to their efforts to control the spread of COVID. The positive impact is reflected in their low positive case numbers.

(C) Councilperson Carrolyn Bolin asked what could be done about the increasing number of panhandlers in the city.

Counselor Lance Thurman advised that legally there wasn't anything that could be done. He shared an instant from 4-5 years ago where an Attorney was panhandling to try and catch people violating his rights. If they are on public property it is legal but they cannot be in the street. The landowner can remove panhandlers located on private property.

DECEMBER 21, 2020

I.A.10

COUNCIL MEETING MINUTES

DECEMBER 21, 2020

PAGE 4

Councilperson Lyons urged the community to show compassion to the area's homeless population, stating that addiction is an illness and healthcare is not available to everyone, making it more difficult to overcome.

Councilperson Schott stated the pandemic hasn't been easy for anyone but feels that as a community there are things that can be done to help get us ahead of the curve regarding the increase of evictions and the rising poverty level.

Councilperson Higgins stated the Mission went from an occupancy level of 60, down to 20 due to COVID and feels that this has contributed to the issue.

Councilperson Ruder stated there has been a general lack of compassion for those that are in need.

Mayor Magdits encouraged the community to seek out local food banks who are in desperate need of public donations.

VII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Bryce Crowley, Rolla Resident and local Attorney: After examining recent Supreme Court cases regarding Religious Restrictions, Mr. Crowley presented some amendments that he feels might provide a stronger legal standing.

Dane Crutcher, Ward 4: Questioned the 2/3 majority rule in regards to the first and final reading of the ordinance requiring face coverings. Counselor Lance Thurman advised that there was an emergency clause in the ordinance that gives the authority that allowed the Face Covering Ordinance to be passed without 2/3 majority. Also stated that this was also granted under a section of chapter 77 in the Revised Statutes of Missouri.

Scott McBride, local Attorney: Advised that he has worked with and supports the proposed amendments presented by Bryce Crowley. He feels that his church, as well as most churches in this area, have taken great steps to keep their congregants healthy. Stated that churches and businesses have to be treated equally and that after the Supreme Court ruling on November 25th, he strongly encourages Council to re-evaluate and reset the gathering limits.

DECEMBER 21, 2020

I.A. 11

**COUNCIL MEETING MINUTES
DECEMBER 21, 2020
PAGE 5**

Wesley Crutcher, Ward 5: Elaborated on comments from last meeting and shared his opinion of the mask mandate.

Daniel Steen: Asked if Council had reached out to their constituents since the ordinance passed and suggested a Facebook Poll to gather opinions.

Johnny Jones, 206 Brookridge: Stated to Council that regardless of whether they have full-time jobs and other obligations, he feels it is their job as Councilpersons to reach-out to the citizens to gather opinion in the wards they represent.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

Mayor Lou Magdits: He urged the community to take a step back and focus on the true meaning of Christmas, going into the New Year with less hostility.

IX. CLOSED SESSION

A motion was made by Lyons and seconded by Ruder to adjourn into Closed Session pursuant to RSMO. 610.021 to discuss Legal Work Product. A roll call vote on the motion showed the following: Allen, Lyons, Murphey, Bolin, Schneider, Ruder, Meusch, Florence, Eberly, Crowell, Schott, and Higgins. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:51 p.m.

X. Closed Session Action: City Counselor Lance Thurman reported the Council discussed legal work product and no final action was taken.

The Council reconvened into open session at approximately 8:47 p.m.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:49 p.m.

Minutes respectfully submitted by Rolla City Clerk Lorri Thurman.

CITY CLERK

MAYOR

DECEMBER 21, 2020

F. A. 12

NOVEMBER MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Nov 2020	Oct 2020	Nov 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	105.0 ton	162.0 ton	126.2 ton	1,409.9 ton	1,483.9 ton	1,610.6 ton
Newspaper	41.0 ton	39.0 ton	34.5 ton	405.4 ton	365.2 ton	405.1 ton
High Grade Paper	0.0 ton	0.0 ton	21.0 ton	65.0 ton	226.6 ton	226.6 ton
Aluminum	1.6 ton	1.7 ton	2.5 ton	17.1 ton	12.6 ton	12.6 ton
Steel Cans/Scrap Metal	3.8 ton	2.2 ton	4.0 ton	52.4 ton	47.9 ton	53.8 ton
Plastic	10.0 ton	10.0 ton	9.5 ton	104.0 ton	104.8 ton	104.8 ton
Glass	0.0 ton	40.0 ton	17.0 ton	265.5 ton	213.2 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	8.5 ton	3.7 ton	0.0 ton	45.3 ton	40.5 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	3.8 ton	5.4 ton
TOTAL	169.9 ton	258.6 ton	214.7 ton	2,365.4 ton	2,498.5 ton	2,698.2 ton

SERVICES PROVIDED

Type of Service	Nov 2020	Oct 2020	Nov 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	75	73	39	846	635	687
Paper Shredding	1.5 hours	6.5 hours	2.8 hours	57.7 hours	54.8 hours	59.5 hours
Reported Trash Nuisances	12	13	24	148	297	304
Households Dropping Off Hazardous Waste	80	92	47	775	1049	1109

DISPOSAL TONNAGE

(Sanitation Division)

Material	Nov 2020	Oct 2020	Nov 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,300.5 ton	1,402.2 ton	1247.9 ton	14,612.3 ton	14,017.0 ton	15,326.9 ton

K.a.l

PARK FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	November-19			October-20			November-20			CURRENT YTD		FY 20-21
	October-19	October-20	November-19	November-20	Actual	Budget	Actual	Budget	Actual	Budget		
Administration												
Revenue												
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses												
Personnel	\$ 7,965.46	\$ 9,846.27	\$ 11,244.54	\$ 10,778.66	\$ 19,210.00	\$ 176,500.00	\$ 20,624.93	\$ 176,500.00	\$ 19,210.00	\$ 20,624.93	\$ 176,500.00	\$ 20,624.93
Supplies	\$ -	\$ -	\$ 99.06	\$ 100.05	\$ 99.06	\$ 2,150.00	\$ 100.05	\$ 2,150.00	\$ 99.06	\$ 100.05	\$ 2,150.00	\$ 100.05
Services	\$ 3,947.88	\$ 479.01	\$ 1,196.76	\$ 2,510.15	\$ 5,144.64	\$ 38,010.00	\$ 2,989.16	\$ 38,010.00	\$ 5,144.64	\$ 2,989.16	\$ 38,010.00	\$ 2,989.16
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 11,913.34	\$ 10,325.28	\$ 12,540.36	\$ 13,388.86	\$ 24,453.70	\$ 216,760.00	\$ 23,714.14	\$ 216,760.00	\$ 24,453.70	\$ 23,714.14	\$ 216,760.00	\$ 23,714.14
Administration Revenue over Expenses	\$ (11,913.34)	\$ (10,325.28)	\$ (12,540.36)	\$ (13,388.86)	\$ (24,453.70)	\$ (216,760.00)	\$ (23,714.14)	\$ (216,760.00)	\$ (24,453.70)	\$ (23,714.14)	\$ (216,760.00)	\$ (23,714.14)
Maintenance												
Revenue												
Reimburse/Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rentals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses												
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Revenue over Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks												
Revenue												
Charges for Services	\$ 200.00	\$ 50.00	\$ 30.00	\$ -	\$ 230.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00	\$ 230.00	\$ 50.00	\$ 1,500.00	\$ 50.00
Cemetery Burial Fees	\$ 1,880.00	\$ 4,520.00	\$ 1,600.00	\$ 1,360.00	\$ 3,480.00	\$ 17,500.00	\$ 5,880.00	\$ 17,500.00	\$ 3,480.00	\$ 5,880.00	\$ 17,500.00	\$ 5,880.00
Reimburse/Donation	\$ 600.00	\$ -	\$ 250.00	\$ -	\$ 850.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 850.00	\$ -	\$ 6,000.00	\$ -
Pavillion Reservation	\$ 55.00	\$ 140.00	\$ (40.00)	\$ (5.00)	\$ 15.00	\$ 3,000.00	\$ 135.00	\$ 3,000.00	\$ 15.00	\$ 135.00	\$ 3,000.00	\$ 135.00
Eugene Northern Rentals	\$ 100.00	\$ 1,470.00	\$ 1,680.00	\$ 770.00	\$ 1,780.00	\$ 10,000.00	\$ 2,240.00	\$ 10,000.00	\$ 1,780.00	\$ 2,240.00	\$ 10,000.00	\$ 2,240.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses												
Personnel	\$ 29,466.51	\$ 34,472.68	\$ 41,286.09	\$ 33,164.30	\$ 70,752.60	\$ 534,590.00	\$ 67,636.98	\$ 534,590.00	\$ 70,752.60	\$ 67,636.98	\$ 534,590.00	\$ 67,636.98
Supplies	\$ 1,942.93	\$ 1,886.01	\$ 2,134.32	\$ 2,764.41	\$ 4,077.25	\$ 35,400.00	\$ 4,650.42	\$ 35,400.00	\$ 4,077.25	\$ 4,650.42	\$ 35,400.00	\$ 4,650.42
Services	\$ 15,022.78	\$ 7,129.99	\$ 1,647.51	\$ 13,375.12	\$ 16,670.29	\$ 64,530.00	\$ 20,505.11	\$ 64,530.00	\$ 16,670.29	\$ 20,505.11	\$ 64,530.00	\$ 20,505.11
Maintenance	\$ 10,269.10	\$ 4,544.08	\$ 5,686.79	\$ 4,118.62	\$ 15,955.89	\$ 106,200.00	\$ 8,662.70	\$ 106,200.00	\$ 15,955.89	\$ 8,662.70	\$ 106,200.00	\$ 8,662.70
Total Revenue	\$ 2,835.00	\$ 6,180.00	\$ 3,520.00	\$ 2,125.00	\$ 6,355.00	\$ 38,000.00	\$ 8,305.00	\$ 38,000.00	\$ 6,355.00	\$ 8,305.00	\$ 38,000.00	\$ 8,305.00
Total Expenses	\$ 29,466.51	\$ 34,472.68	\$ 41,286.09	\$ 33,164.30	\$ 70,752.60	\$ 534,590.00	\$ 67,636.98	\$ 534,590.00	\$ 70,752.60	\$ 67,636.98	\$ 534,590.00	\$ 67,636.98
Parks Revenue over Expenses	\$ (26,631.51)	\$ (28,292.68)	\$ (37,766.09)	\$ (31,039.30)	\$ (64,397.60)	\$ (506,590.00)	\$ (59,331.98)	\$ (506,590.00)	\$ (64,397.60)	\$ (59,331.98)	\$ (506,590.00)	\$ (59,331.98)
Total Revenue	\$ 2,835.00	\$ 6,180.00	\$ 3,520.00	\$ 2,125.00	\$ 6,355.00	\$ 38,000.00	\$ 8,305.00	\$ 38,000.00	\$ 6,355.00	\$ 8,305.00	\$ 38,000.00	\$ 8,305.00
Total Expenses	\$ 29,466.51	\$ 34,472.68	\$ 41,286.09	\$ 33,164.30	\$ 70,752.60	\$ 534,590.00	\$ 67,636.98	\$ 534,590.00	\$ 70,752.60	\$ 67,636.98	\$ 534,590.00	\$ 67,636.98
Parks Revenue over Expenses	\$ (26,631.51)	\$ (28,292.68)	\$ (37,766.09)	\$ (31,039.30)	\$ (64,397.60)	\$ (506,590.00)	\$ (59,331.98)	\$ (506,590.00)	\$ (64,397.60)	\$ (59,331.98)	\$ (506,590.00)	\$ (59,331.98)

IV. b. 1

PARK FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-19		October-20		November-19		November-20		CURRENT YTD		FY 20-21	
									ACTUAL	BUDGET		
Rolla Dog Park												
Revenue												
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses												
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rolla Dog Park Revenue over Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Splashzone												
Revenue												
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Resale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00
Passes	\$ -	\$ -	\$ 94.26	\$ -	\$ -	\$ -	\$ 7.56	\$ -	\$ -	\$ -	\$ -	\$ 50.00
Rentals	\$ 260.00	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260.00	\$ 150.00	\$ 101.82	\$ 45,000.00
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500.00
Concessions	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -
Total Revenue	\$ 300.00	\$ 244.26	\$ -	\$ -	\$ -	\$ -	\$ 7.56	\$ -	\$ 300.00	\$ 251.82	\$ -	\$ 20,000.00
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,700.00
Expenses												
Personnel	\$ 545.96	\$ 439.73	\$ 652.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,198.18	\$ 439.73	\$ -	\$ 19,800.00
Supplies	\$ 173.60	\$ 911.36	\$ 823.83	\$ 1,023.55	\$ -	\$ -	\$ -	\$ -	\$ 997.43	\$ 1,934.91	\$ -	\$ 39,800.00
Services	\$ 271.64	\$ 134.59	\$ 7.60	\$ 466.89	\$ -	\$ -	\$ -	\$ -	\$ 279.24	\$ 601.48	\$ -	\$ 93,400.00
Maintenance	\$ 500.00	\$ 250.84	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 250.84	\$ -	\$ 14,100.00
Total Expenses	\$ 1,491.20	\$ 1,736.52	\$ 1,733.65	\$ 1,490.44	\$ -	\$ -	\$ -	\$ -	\$ 3,224.85	\$ 3,226.96	\$ -	\$ 167,100.00
Splashzone Revenue over Expenses	\$ (1,191.20)	\$ (1,492.26)	\$ (1,733.65)	\$ (1,482.88)	\$ -	\$ -	\$ -	\$ -	\$ (2,924.85)	\$ (2,975.14)	\$ -	\$ (94,400.00)
Outdoor Recreation												
Revenue												
Reimburse/Donation	\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ -	\$ 200.00
Recreation Program Fees	\$ 725.00	\$ 1,355.00	\$ 666.45	\$ 668.00	\$ -	\$ -	\$ -	\$ -	\$ 1,391.45	\$ 2,023.00	\$ -	\$ 22,000.00
Resale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ballfield User Fees	\$ 90.00	\$ 65.00	\$ 2,354.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,444.00	\$ 65.00	\$ -	\$ 28,000.00
Batting Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Concessions	\$ 1,654.00	\$ 1,438.00	\$ 80.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,734.26	\$ 1,438.00	\$ -	\$ 13,000.00
Total Revenue	\$ 2,469.00	\$ 2,888.00	\$ 3,100.71	\$ 668.00	\$ -	\$ -	\$ -	\$ -	\$ 5,569.71	\$ 3,556.00	\$ -	\$ 63,200.00
Expenses												
Personnel	\$ 3,519.19	\$ 5,817.43	\$ 249.56	\$ 4,758.02	\$ -	\$ -	\$ -	\$ -	\$ 3,768.75	\$ 10,575.45	\$ -	\$ 125,980.00
Supplies	\$ 1,060.29	\$ 3,825.46	\$ 388.80	\$ 637.20	\$ -	\$ -	\$ -	\$ -	\$ 1,449.09	\$ 4,462.86	\$ -	\$ 25,500.00
Services	\$ 1,722.91	\$ 383.39	\$ 49.57	\$ 1,348.22	\$ -	\$ -	\$ -	\$ -	\$ 1,772.48	\$ 1,731.61	\$ -	\$ 20,475.00
Maintenance	\$ 65.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65.00	\$ -	\$ -	\$ 300.00
Total Expenses	\$ 6,367.39	\$ 10,026.28	\$ 687.93	\$ 6,743.44	\$ -	\$ -	\$ -	\$ -	\$ 7,055.32	\$ 16,769.72	\$ -	\$ 172,255.00

IV-b.2

PARK FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	Outdoor Rec Revenue over Expenses				November-19	November-20	CURRENT YTD		FY 20-21 BUDGET
	October-19	October-20	November-19	November-20			ACTUAL	ACTUAL	
Total Operating Revenues	\$ 5,604.00	\$ 9,312.26	\$ 6,620.71	\$ 2,800.56	\$ (1,485.61)	\$ 12,224.71	\$ (13,213.72)	\$ 173,900.00	
Total Operating Expenses	\$ 76,473.25	\$ 70,120.84	\$ 65,716.65	\$ 75,045.19	\$ 142,189.90	\$ 145,166.03	\$ (133,053.21)	\$ 1,296,835.00	
OPERATING REVENUES OVER EXPENSES	\$ (70,869.25)	\$ (60,808.58)	\$ (59,095.94)	\$ (72,244.63)	\$ (129,965.19)	\$ (133,053.21)	\$ (1,122,935.00)	\$ (1,122,935.00)	
<i>Operating Recapture %</i>	7.33%	13.26%	10.07%	3.73%	0.09	0.08	0.08	0.13	
<i>Operating Recapture %</i>	7.79%	13.35%	10.35%	3.73%	0.09	0.08	0.08	0.13	
W/ INTEREST									
OTHER REVENUES									
Real Estate Taxes	\$ (4,072.20)	\$ (3,783.74)	\$ 1,027.87	\$ 1,197.56	\$ (3,044.33)	\$ (2,586.18)	\$ 281,888.00		
Sales Tax	\$ 92,883.03	\$ 92,793.78	\$ 80,771.26	\$ 92,944.69	\$ 173,654.29	\$ 185,738.47	\$ 1,154,000.00		
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Interest Income	\$ 352.60	\$ 45.85	\$ 179.03	\$ -	\$ 531.63	\$ 45.85	\$ 550.00		
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00		
Contribution to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (80,700.00)		
TOTAL OTHER REVENUES:	\$ 89,163.43	\$ 89,055.89	\$ 81,978.16	\$ 94,142.25	\$ 171,141.59	\$ 183,198.14	\$ 1,363,738.00		
CAPITAL EXPENSES									
Leases Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Equipment	\$ 315.00	\$ -	\$ 315.00	\$ -	\$ 315.00	\$ -	\$ 46,700.00		
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Building & Grounds	\$ 1,632.39	\$ -	\$ 1,831.39	\$ 5,907.00	\$ 3,463.78	\$ 5,907.00	\$ 67,000.00		
Major Parks Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000.00		
TOTAL CAPITAL EXPENSES:	\$ 1,947.39	\$ -	\$ 1,831.39	\$ 5,907.00	\$ 3,778.78	\$ 5,907.00	\$ 233,700.00		
Total Revenues (operating + other)	\$ 94,767.43	\$ 98,368.15	\$ 88,598.87	\$ 96,942.81	\$ 183,366.30	\$ 195,310.96	\$ 1,537,638.00		
Total Expenses (operating + capital)	\$ 78,420.64	\$ 70,120.84	\$ 67,548.04	\$ 80,952.19	\$ 145,968.68	\$ 151,073.03	\$ 1,530,535.00		
TOTAL REVENUES OVER EXPENSES	\$ 16,346.79	\$ 28,247.31	\$ 21,050.83	\$ 15,990.62	\$ 37,397.62	\$ 44,237.93	\$ 7,103.00		

IV. b. 3

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-19		October-20		November-19		November-20		2020 YTD ACTUAL	2021 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2021 BUDGET
GUEST SERVICES													
Revenue													
Reimbursements/donations	\$ 40,515.39	\$ 26,364.79	\$ 38,036.97	\$ 25,263.12					\$ 78,562.36	\$ 51,627.91	\$ 8,350.00	0.00%	\$ 50,000.00
Passes												618.30%	
Day Passes												0.00%	
Programs	\$ 205.00	\$ 725.00	\$ 15.00	\$ -					\$ 220.00	\$ 725.00	\$ 158,650.00	0.46%	\$ 950,000.00
Retail	\$ 55.00	\$ 30.00	\$ 15.00	\$ 20.00					\$ 70.00	\$ 50.00		#DIV/0!	
Rentals	\$ 3,241.00	\$ -	\$ 1,320.00	\$ 900.00					\$ 4,561.00	\$ 900.00	\$ 167.00	538.92%	\$ 1,000.00
Misc.												#DIV/0!	
Concessions	\$ 16.00	\$ 1.00	\$ 462.60	\$ 67.05					\$ 478.60	\$ 68.05	\$ 100.20	67.91%	\$ 600.00
Total Revenue	\$ 44,032.39	\$ 27,120.79	\$ 39,849.57	\$ 26,250.17					\$ 83,881.96	\$ 53,370.96	\$ 167,267.20		\$ 1,001,600.00
Expenses													
Personnel	\$ 4,349.24	\$ 3,691.91	\$ 6,867.61	\$ 5,964.63					\$ 11,216.85	\$ 9,656.54		#DIV/0!	
Supplies	\$ 553.13	\$ 20.72	\$ 65.18	\$ 27.20					\$ 618.31	\$ 47.92		#DIV/0!	
Services	\$ 1,072.49	\$ 377.28	\$ 39.70	\$ 972.38					\$ 1,112.19	\$ 1,349.66		#DIV/0!	
Maintenance												#DIV/0!	
Total Expenses	\$ 5,974.86	\$ 4,089.91	\$ 6,972.49	\$ 6,964.21					\$ 12,947.35	\$ 11,054.12			
Guest Services Revenue over Expenses	\$ 38,057.53	\$ 23,030.88	\$ 32,877.08	\$ 19,285.96					\$ 70,934.61	\$ 42,316.84	\$ 167,267.20		\$ 1,001,600.00
RECREATION													
Revenue													
Recreation Programs	\$ 10,975.00	\$ 6.00	\$ 6,089.50	\$ 7.50					\$ 17,064.50	\$ 13.50	\$ 668.00	2.02%	\$ 4,000.00
Day Passes	\$ 1,663.00	\$ -	\$ 2,250.50	\$ -					\$ 3,913.50	\$ -	\$ 167.00	0.00%	\$ 1,000.00
Total Revenue	\$ 12,638.00	\$ 6.00	\$ 8,340.00	\$ 7.50					\$ 20,978.00	\$ 13.50	\$ 835.00		\$ 5,000.00
Expenses													
Personnel	\$ 7,748.84	\$ 225.29	\$ 11,354.36	\$ 426.33					\$ 19,103.20	\$ 651.62		#DIV/0!	
Supplies	\$ 1,833.63	\$ 531.88	\$ 2,555.59	\$ 126.79					\$ 4,389.22	\$ 658.67		#DIV/0!	
Services	\$ 1,151.77	\$ 190.56	\$ 44.13	\$ 674.48					\$ 1,195.90	\$ 865.04		#DIV/0!	
Maintenance												#DIV/0!	
Total Expenses	\$ 10,734.24	\$ 947.73	\$ 13,954.08	\$ 1,227.60					\$ 24,688.32	\$ 2,175.33	\$ 835.00		\$ 5,000.00
Recreation Revenue over Expenses	\$ 1,903.76	\$ (941.73)	\$ (5,614.08)	\$ (1,220.10)					\$ (3,710.32)	\$ (2,161.83)			
AQUATICS													
Revenue													
Aquatic Programs	\$ 6,110.25	\$ 3,150.00	\$ 3,935.00	\$ 4,420.00					\$ 10,045.25	\$ 7,570.00	\$ 1,219.10	620.95%	\$ 7,300.00
Aquatic Day Pass	\$ 1,218.00	\$ -	\$ 1,121.00	\$ -					\$ 2,339.00	\$ -	\$ 83.50	0.00%	\$ 500.00
Total Revenue	\$ 7,328.25	\$ 3,150.00	\$ 5,056.00	\$ 4,420.00					\$ 12,384.25	\$ 7,570.00	\$ 1,302.60		\$ 7,800.00
Expenses													
Personnel	\$ 9,733.39	\$ 7,578.08	\$ 15,307.96	\$ 8,379.39					\$ 25,041.35	\$ 15,957.47		#DIV/0!	
Supplies	\$ 812.82	\$ 2,722.95	\$ 7,092.19	\$ 787.17					\$ 7,905.01	\$ 3,510.12		#DIV/0!	
Services	\$ 1,946.07	\$ 1,034.82	\$ 529.99	\$ 2,050.83					\$ 2,476.06	\$ 3,085.65		#DIV/0!	
Maintenance	\$ 500.00	\$ 1,420.99	\$ 1,927.80	\$ -					\$ 2,427.80	\$ 1,420.99		#DIV/0!	
Total Expenses	\$ 12,992.28	\$ 12,756.84	\$ 24,857.94	\$ 11,217.39					\$ 37,850.22	\$ 23,974.23	\$ -		\$ -
Aquatics Revenue over Expenses	\$ (5,664.03)	\$ (9,606.84)	\$ (19,801.94)	\$ (6,797.39)					\$ (25,465.97)	\$ (16,404.23)	\$ 1,302.60		\$ 7,800.00

IV.C.1

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-19		October-20		November-19		November-20		2021 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2021 BUDGET
FITNESS												
Revenue	\$ 6,214.18	\$ 1,348.56	\$ 3,760.14	\$ (148.04)	\$ 2,030.00	\$ -	\$ 1,200.52	\$ 334.00	\$ 359.44%	\$ 2,000.00		
Fitness Programs	\$ 224.00	\$ -	\$ 203.00	\$ -	\$ -	\$ -	\$ 427.00	\$ 33.40	\$ 0.00%	\$ 200.00		
Fitness Day Pass	\$ 6,438.18	\$ 1,348.56	\$ 3,963.14	\$ (148.04)	\$ 3,963.14	\$ -	\$ 1,200.52	\$ 367.40		\$ 2,200.00		
Expenses												
Personnel	\$ 6,142.24	\$ 2,535.99	\$ 7,978.66	\$ 4,083.68	\$ 7,978.66	\$ -	\$ 6,619.67	\$ -	#DIV/0!	\$ -		
Supplies	\$ 277.02	\$ 1,329.69	\$ 3,517.96	\$ 312.72	\$ 3,517.96	\$ -	\$ 1,642.41	\$ -	#DIV/0!	\$ -		
Services	\$ 2,096.56	\$ 354.61	\$ 9.99	\$ 1,276.14	\$ 9.99	\$ -	\$ 1,630.75	\$ -	#DIV/0!	\$ -		
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -		
Total Expenses	\$ 8,515.82	\$ 4,220.29	\$ 11,506.61	\$ 5,672.54	\$ 11,506.61	\$ -	\$ 9,892.83	\$ -		\$ -		
Fitness Revenue over Expenses	\$ (2,301.64)	\$ (2,871.73)	\$ (7,746.47)	\$ (5,820.58)	\$ (7,746.47)	\$ -	\$ (8,692.31)	\$ 334.00		\$ 2,000.00		
ADMINISTRATION												
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -		
Advertising Sponsorships	\$ 550.00	\$ -	\$ -	\$ 675.00	\$ -	\$ 675.00	\$ 675.00	\$ 675.00	#DIV/0!	\$ -		
Reimbursement	\$ 550.00	\$ -	\$ -	\$ 675.00	\$ -	\$ 675.00	\$ 675.00	\$ 675.00	#DIV/0!	\$ -		
Expenses												
Personnel	\$ 8,284.00	\$ 5,953.34	\$ 12,194.16	\$ 6,747.44	\$ 12,194.16	\$ -	\$ 12,700.78	\$ 12,708.70	99.94%	\$ 76,100.00		
Supplies	\$ 4,542.15	\$ 882.06	\$ 2,582.27	\$ 277.94	\$ 2,582.27	\$ -	\$ 1,160.00	\$ 5,936.85	19.54%	\$ 35,550.00		
Services	\$ 4,973.93	\$ 14,728.75	\$ 6,291.16	\$ 1,553.31	\$ 6,291.16	\$ -	\$ 16,282.06	\$ 251,051.10	6.49%	\$ 1,503,300.00		
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,670.00	0.00%	\$ 10,000.00		
Total Expenses	\$ 17,800.08	\$ 21,564.15	\$ 21,067.59	\$ 8,578.69	\$ 21,067.59	\$ -	\$ 30,142.84	\$ 271,366.65		\$ 1,624,950.00		
Administration Revenue over Expenses	\$ (17,250.08)	\$ (21,564.15)	\$ (21,067.59)	\$ (7,903.69)	\$ (21,067.59)	\$ -	\$ (29,467.84)	\$ (271,366.65)		\$ (1,624,950.00)		
MAINTENANCE												
Revenue	\$ (3,002.88)	\$ -	\$ 60.79	\$ -	\$ 60.79	\$ -	\$ (2,942.09)	\$ -		\$ 300.00		
Reimbursement	\$ (3,002.88)	\$ -	\$ 60.79	\$ -	\$ 60.79	\$ -	\$ (2,942.09)	\$ 50.10	0.00%	\$ 300.00		
Expenses												
Personnel	\$ 10,611.16	\$ 7,234.03	\$ 14,882.27	\$ 27,214.70	\$ 14,882.27	\$ -	\$ 25,493.43	\$ 34,448.73	#DIV/0!	\$ -		
Supplies	\$ 1,655.15	\$ 896.52	\$ 605.46	\$ 46.75	\$ 605.46	\$ -	\$ 2,260.61	\$ 943.27	#DIV/0!	\$ -		
Services	\$ 10,024.96	\$ 2,170.25	\$ 8.18	\$ 7,705.87	\$ 2,050.01	\$ -	\$ 10,033.14	\$ 9,876.12	#DIV/0!	\$ -		
Maintenance	\$ 142.66	\$ 2,402.71	\$ 2,050.01	\$ 860.17	\$ 2,050.01	\$ -	\$ 2,192.67	\$ 3,262.88	#DIV/0!	\$ -		
Total Expenses	\$ 22,433.93	\$ 12,703.51	\$ 17,545.92	\$ 35,827.49	\$ 17,545.92	\$ -	\$ 39,979.85	\$ 48,531.00		\$ -		
Maintenance Revenue over Expenses	\$ (25,436.81)	\$ (12,703.51)	\$ (17,485.13)	\$ (35,827.49)	\$ (17,485.13)	\$ -	\$ (42,921.94)	\$ 50.10		\$ 300.00		

IV.C.2

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-19		October-20		November-19		November-20		2020 YTD ACTUAL	2021 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2021 BUDGET
Total Operating Revenues	\$ 67,983.94	\$ 31,625.35	\$ 57,269.50	\$ 31,204.63	\$ 69,487.92	\$ 31,204.63	\$ 62,829.98	\$ 169,822.30	\$ 62,829.98	\$ 169,822.30	37.00%	\$ 1,016,900.00	
Total Operating Expenses	\$ 78,451.21	\$ 56,282.43	\$ 95,904.63	\$ 69,487.92	\$ 104,467.27	\$ 69,487.92	\$ 125,770.35	\$ 271,366.85	\$ 125,770.35	\$ 271,366.85	46.35%	\$ 1,624,950.00	
OPERATING REVENUES OVER EXPENSES	\$ (10,467.27)	\$ (24,657.08)	\$ (38,635.13)	\$ (38,283.29)	\$ (36,483.35)	\$ (38,283.29)	\$ (62,940.37)	\$ (101,544.35)	\$ (62,940.37)	\$ (101,544.35)		\$ (608,050.00)	
Operating %	86.66%	56.19%	59.72%	44.91%		44.91%	50%	63%	50%	63%		63%	
Operating %	88.69%	57.06%	61.22%	44.91%		44.91%	50%	63%	50%	63%		63%	
HW/INTEREST													
OTHER REVENUES													
Sales Tax	\$ -	\$ -	\$ 10.86	\$ 642.09	\$ -	\$ 642.09	\$ 642.09	\$ 10.86	\$ 642.09	\$ 642.09	0.00%	\$ -	
Interest Income	\$ 1,596.46	\$ 488.62	\$ 1,444.04	\$ -	\$ -	\$ -	\$ 488.62	\$ 3,040.50	\$ 488.62	\$ 1,002.00	48.76%	\$ 6,000.00	
Miscellaneous/Reimb/Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ -	
Sale of property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
Contribution to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
TOTAL OTHER REVENUES:	\$ 1,596.46	\$ 488.62	\$ 1,454.90	\$ 642.09	\$ -	\$ 642.09	\$ 1,130.71	\$ 3,051.36	\$ 1,130.71	\$ 1,002.00		\$ 6,000.00	
CAPITAL EXPENSES													
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 50,000.00	
Lease Purchases	\$ 2,778.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778.76	\$ -	\$ 4,091.50	0.00%	\$ 24,500.00	
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
Building & Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,340.00	0.00%	\$ 20,000.00	
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	
TOTAL CAPITAL EXPENSES:	\$ 2,778.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,778.76	\$ -	\$ 15,781.50		\$ 94,500.00	
Total Revenues (operating + other)	\$ 69,580.40	\$ 32,113.97	\$ 58,724.40	\$ 31,846.72	\$ 69,487.92	\$ 31,846.72	\$ 63,960.69	\$ 170,824.30	\$ 63,960.69	\$ 170,824.30	37.44%	\$ 1,022,900.00	
Total Expenses (operating + capital)	\$ 81,229.97	\$ 56,282.43	\$ 95,904.63	\$ 69,487.92	\$ 111,649.57	\$ 69,487.92	\$ 125,770.35	\$ 287,148.15	\$ 125,770.35	\$ 287,148.15	43.80%	\$ 1,719,450.00	
TOTAL REVENUES OVER EXPENSES	\$ (11,649.57)	\$ (24,168.46)	\$ (37,180.23)	\$ (37,641.20)	\$ (42,161.65)	\$ (37,641.20)	\$ (61,809.66)	\$ (48,829.80)	\$ (61,809.66)	\$ (116,323.85)		\$ (696,550.00)	

CURRENT CASH BALANCES 12/14/20

Depreciation Account	\$ 1,916,375.85
Sales Tax Account	\$ -
Reserve Amount	\$ 1,916,375.85
Operating & Misc	\$ (1,326,953.31)
	\$ 589,422.54

IV.C.3



Offense Reports by Month

Printed on December 18, 2020

Code : Description	Reported Month											Totals
	1	2	3	4	5	6	7	8	9	10	11	
: 12 Hr Protective Custody	0	1	0	0	0	0	0	0	0	0	0	1
: Abduction/Kidnapping	0	0	0	0	0	0	0	1	0	0	0	1
: Admin/Departmental	0	0	0	0	0	0	0	0	0	0	0	0
: Adult Abuse/Neglect	0	0	0	0	0	0	0	0	0	0	0	0
: Animal (Abuse/Neglect/Cruelty)	0	0	0	0	0	0	0	1	0	0	0	1
: Animal (Bite/Scratch)	0	0	0	0	2	0	1	0	4	0	4	15
: Animal (Other)	0	1	0	0	1	1	2	0	1	2	0	8
: Assault (Aggravated)	0	10	7	9	6	7	4	4	4	7	8	69
: Assault (Other)	0	13	15	11	14	15	22	9	27	23	13	169
: Assist Agency	0	2	0	1	0	0	1	2	1	3	2	12
: Bribery	0	0	0	0	0	0	0	0	0	0	0	0
: Burglary	0	12	6	7	13	20	11	8	11	13	11	121
: Child Abuse/Neglect/Endangerment	0	2	2	4	5	2	3	2	3	0	2	25
: Counterfeiting/Forgery	0	0	2	3	1	3	7	3	5	3	4	32
: Curfew Violation	0	0	0	0	0	0	0	0	0	0	0	0
: Death (Child Death Review)	0	0	0	0	0	0	0	0	1	0	0	1
: Death (Homicide/Manslaughter)	0	0	1	0	0	0	0	0	1	0	0	2
: Death (Natural/Accidental)	0	0	0	0	2	0	0	1	3	3	3	14
: Death (Overdose/Accidental Overdose)	0	0	0	0	0	1	0	0	1	0	0	3
: Death (Suicide/Attempted Suicide)	0	0	0	0	0	0	0	0	0	0	0	0
: Death (Suspicious/Undetermined)	0	0	0	0	0	0	0	0	1	1	0	3
: Destruction of Property	0	3	2	2	4	3	7	15	11	9	9	70
: Drugs (Distribute/Manufacture)	0	1	0	1	0	1	0	2	1	0	0	6
: Drugs or Paraphernalia (Possession)	0	5	8	13	6	18	14	25	15	8	9	125
: Embezzlement	0	3	0	1	2	0	0	1	1	0	1	9
: Fail to Register as Sex Offender	0	0	0	0	0	0	0	0	0	0	0	0
: Fire (Accidental/Undetermined)	0	0	0	0	0	0	0	0	0	0	0	0
: Fire (Arson)	0	0	0	0	0	0	0	0	0	0	0	0
: Found/Abandoned/Recovered Property	0	0	1	0	0	1	1	2	3	1	2	12
: Fraud (Credit Card/ATM)	0	3	1	1	0	0	4	1	3	2	5	22
: Fraud (Identity Theft)	0	0	0	0	0	0	1	1	0	2	1	5
: Fraud (Other)	0	4	3	1	3	4	1	5	5	0	5	36
: Gambling Offense	0	0	0	0	0	0	0	0	0	0	0	0
: Harassment/Stalking	0	0	0	0	0	0	0	0	0	0	0	0
: Human Trafficking (Involuntary Servitude)	0	0	0	0	0	0	0	0	0	0	0	0
: Human Trafficking (Sexual)	0	0	0	0	0	0	0	0	0	0	0	0
: Leave without Pay	0	0	0	0	0	2	0	0	0	0	0	2
: Liquor Law (Minor In Possession)	0	1	1	0	0	1	0	0	0	0	0	3
: Liquor Law (Other)	0	0	0	1	0	0	0	0	2	5	0	8
: Loitering/Vagrancy	0	0	0	0	0	0	0	1	0	0	0	1

Code : Description	Reported Month											Totals	
	1	2	3	4	5	6	7	8	9	10	11		
: Lost or Stolen Property	0	0	0	0	0	0	0	0	0	0	0	0	0
: Lost/Stolen Property	0	0	0	0	0	2	0	2	1	1	0	0	6
: Mental Health Person	0	0	0	0	0	1	12	3	4	8	14	2	44
: Missing Person	0	0	0	0	1	1	0	1	3	3	3	1	13
: Motor Vehicle Theft	0	1	0	4	3	2	2	5	8	3	9	1	38
: Other Offenses (Non-Traffic)	0	1	2	1	0	2	2	1	4	1	2	2	18
: Other Offenses (Traffic)	0	0	1	0	0	0	1	0	1	0	0	0	3
: Passing Bad Checks	0	1	0	0	0	0	0	0	0	0	0	0	1
: Peace Disturbance	0	0	0	0	0	0	0	0	0	0	0	0	0
: Peace Disturbance/Disorderly Conduct	0	1	2	2	4	5	2	1	7	4	5	1	34
: Pomography Offense	0	0	0	1	0	2	1	1	0	0	0	0	5
: Prostitution Offense	0	0	0	0	0	0	0	0	0	0	0	0	0
: Protection Order/Ex Parte Violation	0	0	2	1	1	3	0	0	2	5	2	0	16
: Prowling	0	0	0	0	0	0	0	0	0	0	0	0	0
: Receiving/Possessing Stolen Property	0	0	0	0	0	0	0	2	1	0	0	1	4
: Recovered Property (Stolen)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Report Not Needed	0	0	0	0	0	0	0	0	0	0	0	0	0
: Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
: Sex Offender Violation	0	0	0	0	0	0	0	0	0	0	0	0	0
: Sex Offense (Not Rape)	0	1	3	1	2	2	2	1	2	3	0	0	17
: Sex Offense (Rape)	0	0	0	1	0	0	0	0	3	3	0	1	8
: Stealing/Theft (from MV)	0	4	0	7	2	6	15	22	16	17	13	5	107
: Stealing/Theft (Other)	0	12	2	5	5	6	5	21	14	17	18	5	110
: Stealing/Theft (Shoplifting)	0	23	11	19	22	19	25	16	15	14	21	16	201
: Suspicious Person/Vehicle/Object	0	0	0	1	0	0	0	0	1	1	0	0	3
: Traffic Accident	0	38	38	33	14	36	40	37	40	42	55	26	399
: Traffic (Careless & Imprudent)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Traffic (Driver's License Violation)	0	6	8	9	3	14	25	25	36	14	11	10	161
: Traffic (Driving Under the Influence)	0	2	9	11	3	7	4	4	7	9	5	8	69
: Traffic (Equipment Violation)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Traffic (Leaving the Scene)	0	3	0	2	2	3	7	10	8	3	9	2	49
: Traffic (Seat Belt/Child Restraint)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Traffic (Speeding)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Traffic (Stop Sign/Signal Violation)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Traffic (Vehicle Registration/Insurance)	0	0	0	0	0	0	0	0	0	0	0	0	0
: Trespassing	0	5	3	5	8	13	9	5	4	7	7	3	69
: Warrant Arrest	0	42	36	21	3	23	37	41	36	21	5	0	265
: Weapons Violation	0	1	0	1	0	1	1	0	0	0	0	0	4
Totals	0	202	166	180	132	227	269	282	317	258	258	129	2420

Monthly Report of Calls for Service RPD - Year 2020

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 YTD	% Increase
Abandoned/Recovered Property	14	16	21	23	17	22	32	30	23	38	16		252	229	10.04%
Abandoned Vehicle	8	9	11	8	14	18	25	19	20	18	14		164	132	24.24%
Accident - Fatality	0	0	1	0	0	0	0	0	0	0	0		1	0	#DIV/0!
Accident - Injury	13	4	13	6	14	14	12	18	21	21	15		151	158	-4.43%
Accident - Leave The Scene	12	9	10	9	15	14	16	21	10	15	7		138	145	-4.83%
Accident - No Injury	33	40	32	20	32	42	35	31	41	55	42		403	439	-8.20%
Accident - Private Property	24	19	23	8	24	27	29	22	25	24	17		242	283	-14.49%
Accident - Road Blocked	7	8	7	1	1	3	8	7	6	9	9		66	85	-22.35%
Adult Abuse	0	0	0	0	0	1	0	0	0	0	0		1	2	-50.00%
Alarm LE	46	44	31	25	37	67	45	44	42	42	44		487	629	-25.76%
Animal Bite/Attack	1	1	2	3	3	6	3	5	3	5	4		36		In Animal Control
Animal Control	88	95	89	70	105	159	154	109	126	129	90		1,214	1,576	-22.97%
Arson	0	1	0	0	0	0	0	0	0	0	0		1	1	0.00%
Assault	11	8	12	6	9	19	4	12	12	13	5		111	101	9.90%
Assist Agency Non-LEA	57	40	59	49	72	66	70	81	73	102	78		747	483	54.66%
Assist Citizen	6	4	4	4	5	7	10	9	7	3	9		68	76	-10.53%
Assist LEA	10	8	10	10	10	13	20	6	15	17	10		129	354	-63.56%
Assist Motorist	16	22	16	22	22	18	15	24	11	15	19		200	298	-32.89%
Benevolent Fund	11	14	7	0	6	5	4	4	3	9	7		70	82	-14.63%
Bomb Threat	1	0	0	0	0	0	0	0	0	0	0		1	2	-50.00%
Building Lockout	0	0	1	1	0	1	0	0	2	2	0		7	6	16.67%
Burglary	19	15	22	21	24	21	24	19	17	21	19		222	193	15.03%
Business/Building Check	123	120	118	127	92	117	134	138	160	247	204		1,580	329	380.24%
Call for Police	53	62	80	61	82	66	78	65	81	81	62		771	750	2.80%
Check Well Being	65	72	84	80	83	95	101	96	98	86	73		933	918	1.63%
Child Abuse	1	0	2	5	2	5	1	1	3	0	3		23	22	4.55%
Child Exploitation/Pornography	0	0	0	0	0	1	0	0	0	0	0		1	0	#DIV/0!
Confidential Investigation	0	2	1	1	0	2	0	1	0	0	0		7	7	0.00%
Conservation Violation	0	0	0	0	1	0	0	0	0	1	0		2	0	#DIV/0!
Court	14	9	9	1	3	6	17	10	13	5	4		91	106	-14.15%
Crossing Guard	2	5	0	0	0	0	1	0	5	15	1		29	24	20.83%
CWB 911 Hangup	213	241	302	277	347	290	369	310	267	230	219		3,065	2,489	23.14%
Death	1	1	1	0	2	1	1	3	1	0	0		11	32	-65.63%
Destruction of Property	9	11	11	11	17	24	23	16	20	11	14		167	133	25.56%
Disturbance-Fireworks	0	1	1	0	2	8	35	1	0	2	0		50	37	35.14%
Disturbance-Liquor	2	2	1	0	0	1	1	0	0	2	0		9	13	-30.77%
Disturbance-Other	77	54	70	64	97	93	72	90	86	71	67		841	726	15.84%
Domestic Violence	27	33	33	39	40	41	31	46	45	44	39		418	328	27.44%
Driving While Intoxicated	8	5	8	5	14	16	13	17	17	8	7		118	115	2.61%
Drown/Water Rescue	0	0	0	0	0	1	0	1	0	0	0		2	0	#DIV/0!
Drug Paraphernalia	13	13	9	16	15	14	9	13	6	7	2		117		In Narc Violation
Escape	0	0	0	0	0	0	0	0	0	0	0		0	3	-100.00%
Escort - Bank	0	0	1	0	0	0	2	0	0	0	0		3	3	0.00%
Escort - Courtesy	11	5	8	0	6	8	4	7	13	11	2		75	131	-42.75%
Escort - Funeral	7	7	4	0	5	7	3	8	9	10	8		68	99	-31.31%
Exparte Violation	2	4	4	5	9	6	6	6	16	7	3		68	77	-11.69%
Field Interview	52	31	35	8	49	42	51	83	66	55	37		509	667	-23.69%
Fight	4	6	3	9	8	16	5	7	4	6	9		77	36	113.89%
Fingerprints	5	6	6	1	7	17	13	12	11	11	8		97	106	-8.49%
Follow-up	99	99	97	108	114	155	177	158	127	154	95		1,383	1,359	1.77%
Foot Patrol	0	0	0	0	0	1	1	0	0	2	0		4	8	-50.00%
Forgery-Counterfeiting	0	2	0	0	0	2	2	4	1	3	1		15		In Fraud
Fraud - Checks/Credit Card	23	24	22	15	20	30	21	23	20	23	19		240	277	-13.36%
Harassment	9	11	16	12	19	29	21	24	21	14	20		196	194	1.03%
Hotel/Motel Check	0	0	0	0	0	3	1	2	0	2	0		8	49	-83.67%
Identity Theft	0	0	0	0	1	0	1	0	1	1	0		4		In Fraud
Information Request	185	179	223	208	228	238	277	259	240	235	173		2,445	2,521	-3.01%
Intoxicated Person	7	1	13	7	18	7	10	7	10	6	17		103	109	-5.50%
Juvenile Complaint	7	7	9	7	11	13	5	7	11	8	7		92	125	-26.40%
Keep the Peace/Standby	12	5	6	6	15	13	18	22	15	6	10		128	123	4.07%
Kidnapping	2	0	0	0	0	0	0	1	0	0	0		3	2	50.00%
Leave without Pay	4	5	1	0	3	4	1	3	1	3	1		26	101	-74.26%
Liquor Violation	0	1	0	0	0	0	0	0	4	0	1		6	2	200.00%
Littering/Dumping	3	3	2	3	2	5	1	4	4	3	7		37	29	27.59%
Loitering	8	5	5	14	11	15	19	13	13	6	4		113	76	48.68%
Lost or Stolen Property	3	4	3	6	5	6	9	6	7	7	4		60	66	-9.09%
Loud Noise Complaint	22	34	42	23	33	18	10	21	24	23	19		289	254	5.91%

IV. d. 3

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2019 YTD	% Increase
Malicious Mischief	1	0	2	0	0	2	3	0	0	0	0		8	10	-20.00%
Mask Ordinance Violation	0	0	0	0	0	0	0	0	0	0	0		5	N/A	
Mental Health	26	19	25	23	30	30	24	29	29	32	24		291	240	21.25%
Missing Person	1	8	7	7	7	7	15	9	5	5	9		80	83	-3.61%
Narcotics Violation	31	16	27	18	49	46	36	38	32	36	20		349	464	-24.78%
No Business License	0	0	0	0	2	0	0	0	0	0	0		2	0	#DIV/0!
Open Door	4	4	10	3	5	4	9	6	6	6	5		62	48	29.17%
Overdose	2	4	7	7	16	3	15	10	14	10	12		100	35	185.71%
Paper Service	38	43	23	14	12	25	25	25	13	17	21		256	366	-30.05%
Prisoner Transport	5	7	3	0	1	1	4	8	3	4	3		39	49	-20.41%
Property Damage-Non Criminal	1	0	1	3	2	1	2	3	1	3	3		20	20	0.00%
Prowler	3	0	1	3	2	3	4	5	7	2	3		33	38	-13.16%
Public Indecency	0	0	0	0	1	2	0	0	1	1	1		6		In Sex Offenses
Public Relations	4	12	5	4	7	9	11	29	4	11	8		104	133	-21.80%
Pursuit	1	0	0	0	2	0	0	0	0	1	0		4	10	-60.00%
Rape - Sexual Assault	0	1	1	0	1	1	0	1	2	1	1		9		In Sex Offenses
Robbery	1	0	1	0	0	0	0	0	1	0	0		3	4	-25.00%
Runaway	4	3	0	7	2	2	1	4	4	4	5		36	54	-33.33%
Search Warrant	0	0	2	0	0	0	0	1	0	0	0		3	8	-62.50%
Security Check	45	22	14	4	24	3	14	8	4	5	8		151	1,262	-88.03%
Selective Enforcement	3	2	1	0	1	0	0	0	0	0	0		7	4	75.00%
Sewer Alarm	0	0	0	1	0	0	0	1	0	0	0		2	2	0.00%
Sex Offenses	3	5	4	1	4	8	6	8	6	1	4		50	62	-19.35%
Shots Fired	4	3	7	3	5	2	2	3	1	4	3		37	31	19.35%
Smoking Violation	0	0	0	0	0	0	0	0	0	0	0		0	1	-100.00%
Soliciting	2	0	1	4	0	3	4	0	4	0	2		20	13	53.85%
Stabbing	1	0	1	1	0	0	0	0	0	0	0		3	2	50.00%
Stabbing or Shooting with Injury	0	0	1	1	1	1	0	1	1	1	1		8		In Stabbing/Shots Fired
Stalking	0	1	0	0	0	0	1	0	0	0	0		2	0	#DIV/0!
Stay Home Order	0	0	0	2	2	0	0	0	0	0	0		4		N/A
Stealing	82	75	101	101	105	98	117	90	100	116	116		1,101	996	10.54%
Stolen Vehicle	4	9	11	9	6	7	11	13	8	21	7		106	93	13.98%
Suspicious Activity	79	78	97	105	117	97	110	138	133	107	87		1,148	1,071	7.19%
SWAT Callout	0	0	0	0	0	0	0	1	1	0	0		2	3	-33.33%
Tampering	5	5	11	6	14	15	22	12	13	7	8		118	54	118.52%
Telephone Harassment	8	4	3	8	9	14	20	13	12	13	5		109	79	37.97%
Tow Sticker Expired	6	7	7	3	10	14	10	10	7	9	5		88	108	-18.52%
Traffic Complaint	96	98	120	85	123	133	143	129	157	127	102		1,313	1,575	-16.63%
Traffic Stop	167	199	260	37	397	468	493	468	283	223	172		3,167	4,796	-33.97%
Trespassing	24	18	17	32	37	35	33	28	33	34	24		315	220	43.18%
Try to Contact	16	19	8	9	14	22	16	15	13	13	7		152	155	-1.94%
Vehicle Identification	46	29	55	27	64	60	80	63	63	73	62		622	547	13.71%
Vehicle Lockout	1	0	3	3	1	3	2	2	2	7	4		28	29	-3.45%
Vehicle Repossession	7	8	7	1	1	3	4	4	3	7	5		50	44	13.64%
Veterinary Call	6	4	7	6	3	9	6	5	4	11	2		63	87	-27.59%
Weapons Violation	1	2	0	3	4	2	1	1	6	4	3		27	25	8.00%
Totals	2,178	2,132	2,452	1,946	2,852	3,072	3,294	3,127	2,853	2,860	2,292	0	29,058	30,541	-4.86%

IV.d.4

ANIMAL CONTROL MONTHLY TOTALS

November 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
City of Rolla	6	2	0	6	14	344	632
Rolla Area	0	0	0	0	0	16	35
City of Newburg	0	0	0	0	0	0	2
Newburg Area	0	0	0	0	0	0	3
Edgar Springs Area	0	0	0	0	0	4	4
Other Agencies	0	0	0	0	0	0	1
St. James Area	0	0	0	0	0	8	1
Ft. Leonard Wood	0	0	0	0	0	0	1
Monthly Total	6	2	0	6	14		
2020 YTD Total	172	73	2	125		372	
2019 YTD Total	301	219	0	159			679
Total Phelps County	0	0	0	0	0	16	44

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
Animals Adopted ①	4	3	0	0	7	110	199
Animals Claimed	4	1	0	0	5	104	164
Euthanized(III/Injured)	0	0	0	0	0	3	37
Euthanized(Dangerous)	0	2	0	0	2	16	59
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	0	0	6	6	69	85
Transferred to Rescue ③	0	0	0	0	0	5	40
Wildlife Relocated	0	0	0	0	0	66	96
Other (died at shelter)	0	0	0	0	0	9	5
Monthly Total	8	6	0	6	20		
2020 YTD Total	182	75	1	124		382	
2019 YTD Total	304	218	1	162			685

ADDITIONAL STATISTICS

	Monthly Total	2020 YTD Total	2019 YTD Total	
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%	Monthly numbers have been significantly lower due to the COVID situation and the reduction of intakes & adoptions
PR Programs	0	27	31	
Calls for Service	150	3,000	2,800	
Written Warnings	0	5	5	
Citations	0	28	30	
Total Incinerator Hours	46	747	689	

IV.e.1



STATISTICS

October 2020

PRODUCTION

Date of Demand	10/30/2020
Time of Demand	07:40 AM
Scada Demand	45,380.00
kWh Purchased	23,101,438
Total Cost	\$1,918,780.31 *
Cost per kWh	0.083059 *
Load Factor	69.6%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	4,380,000
Pumped #5 Well	3,639,000
Pumped #6 Well	4,124,000
Pumped #7 Well	2,485,000
Pumped #8 Well	2,541,000
Pumped #9 Well	2,919,000
Pumped #10 Well	3,252,000
Pumped #11 Well	5,994,000
Pumped #12 Well	4,552,000
Pumped #13 Well	7,886,000
Pumped #14 Well	6,271,000
Pumped #15 Well	4,295,000
Pumped #16 Well	6,663,000
Pumped #17 Well	5,724,000
Pumped # 1 Ind Park Well	4,560,000
Pumped # 2 Ind Park Well	4,622,000
Total Gallons	73,907,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,997	6,407
Residential - Three Phase	23	20
Commercial - Single Phase	949	521
Commercial - Three Phase	490	302
Power Service	103	93
Industrial	6	2
Area Lighting	16	7
Street Lighting	28	1
Missouri S&T		5
PWSD #2		525
Total	9,612	7,883

ELECTRIC SALES

Residential - Single Phase kWh	6,317,774
Residential - Three Phase kWh	130,657
Commercial - Single Phase kWh	1,199,816
Commercial - Three Phase kWh	3,160,306
Power Service kWh	6,756,750
Industrial kWh	4,959,720
Area Lighting kWh	24,767
Street Lighting kWh	31,900
Rental Lights kWh	78,141
Total kWh Sold	22,659,831
Demand kW	26,580
Revenue	\$2,027,462.40
Monthly Loss	1.91%
Fiscal Year to Date Loss	1.91%

WATER SALES

Residential - Single Phase Gallons	30,264,000
Residential - Three Phase Gallons	409,000
Commercial - Single Phase Gallons	7,875,000
Commercial - Three Phase Gallons	5,291,000
Power Service Gallons	10,563,000
Industrial Gallons	774,000
Missouri S&T Gallons	4,109,000
PWSD #2 Gallons	2,345,000
Total Gallons Sold	61,630,000
Revenue	\$304,603.82
Pumping Cost, Electric	\$35,945.47
Monthly Unidentified Loss	13.08% **
Fiscal Year to Date Unidentified Loss	13.08% ***

Sewer Service Charge	\$376,113.23
Refuse Service Charge	\$194,261.44

Gross Payroll	\$232,031.90
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,613,000 gallons per water main flushing records.

*** FY loss includes 38,125,500 gallons per water main flushing records.

IV. f. 1



FINANCIAL STATEMENT
October 2020

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$3,298,273.86
Accounts Receivable - Miscellaneous	\$29,538.78
Customer's Deposits - Refundable	\$32,340.00
Misc Non-Operating Revenue	<u>\$3,731.17</u>
Total Receipts	\$3,363,883.81

FSCB Super-Now Account Interest (September 30, 2020)	\$2,006.85
FSCB Money Market Account Interest (September 30, 2020)	\$10,556.70
FSCB Electronic Payment Account Interest (September 30, 2020)	\$652.24
PCB Super-Now Account Interest (September 30, 2020)	\$0.08
Public Utility Cash In Bank (September 30, 2020)	<u>\$20,906,383.20</u>
Total Receipts and Cash In Bank	<u><u>\$24,283,482.88</u></u>

DISBURSEMENTS:

Power Purchased	\$1,887,290.91
Operating Expenses	\$153,544.93
Administrative and General Expenses	\$76,451.81
Payroll	\$171,541.55
Capital Expenditures	\$100,828.69
Stock Purchases (Inventory)	\$44,591.24
Balance of Customer's Deposits after Finals	\$10,599.70
Medical, Dental, Vision and Life Insurance Paid by Employees	\$13,290.76
Support Payment	\$0.00
U.S. Withholding Tax	\$22,046.17
Missouri Dept. of Revenue (Sales Tax)	\$41,638.90
Missouri Dept. of Revenue (Income Tax)	\$8,544.00
First State Community Bank (Social Security)	\$34,700.60
Sewer Service Charge	\$353,495.31
Refuse Service Charge	\$192,452.79
PILOT to City of Rolla	\$132,795.57
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$1,991.38
Construction in Progress	\$0.00
Utility Incentives	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	\$3,245,804.31

Cash in Bank (October 31, 2020)	<u>\$21,037,678.57</u>
Total Disbursements and Cash In Bank	<u><u>\$24,283,482.88</u></u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Southern Bank, Check #1259 for \$374.64	\$2,000.00
Citizens Bank of Newburg, Check #1258 for \$119.48	\$2,193.45
First State Community Bank-Electronic Payment Account, Check #1044 for \$1,616,994.09	\$33,931.02
First State Community Bank-Money Market	\$289,002.01
First State Community Bank-General Fund, Checks #33389 thru #33495 for \$3,245,804.31	\$3,800,949.10
PCB-Super Now, Check #26337 for \$41,490.20	\$13,651.13
Town & Country Bank, Check #1259 for \$159.86	<u>\$2,159.86</u>
Total Public Utility Accounts	\$4,143,886.57

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,795,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$13,795,583.00

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$3,098,209.00

TOTAL RESERVES:	<u>\$16,893,792.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$21,037,678.57</u></u>
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IV. f. 2

REGULAR SESSION - October 27, 2020

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

Board members, RMU staff, and the public could participate/observe via video conference.

The meeting was called to order at 4:34 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.
- Secretary Dr. Wm. E. Showalter
- Vice Secretary Ted Read (via conference/in-person)
- RMU Staff: General Manager Rodney P. Bourne, P.E.
- Operations Manager Chad Davis, P.E. (via conference)

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter (via conference).

* * * * *

I. APPROVAL OF MINUTES

Showalter made a motion, seconded by Read, the minutes of the September 22, 2020 & October 20, 2020, Board meetings Regular and Executive sessions be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. BUSINESS/FINANCE MANAGER'S REPORT (Bourne reported in Roberts absence)

1. The Board received the **Statement of Income & Expenses** reports for October 2020 (FY20). Roberts reviewed the October 2020 report (FY20), with the following comparisons:
 - Month-to-Date comparison of October 2020 to October 2019
 - Operating Income decreased \$354,978. Purchased Power expense increased \$71,210; Operating Expenses increased \$208,764 resulting in an Operating Loss of \$343,264.96 which showed a decreased Operating Income of \$563,742; Total Other Income increased \$565,267. Total Net Income for October 2020 was \$249,045.21 which showed an increase of \$1,525 in comparison to October 2019.
 - Year-to-Date (YTD) FY2020 and FY2019.
 - Operating Income decreased \$1,887,680. Purchased Power expense decreased \$702,561; Operating Expenses decreased \$213,503 resulting in an Operating Loss of \$790,793.68 which showed a decreased income of \$1,674,177; Total Other Income increased \$353,833. Total Net Income was \$308,252.41, a decrease of \$1,320,344 in comparison to FY2019.
2. Bourne presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for October 2020 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26336
	First State Community Bank - General Fund	Checks #33270-33388
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1043
	Southern Bank	Check #1258
	Citizens Bank of Newburg	Check #1257
	Town & Country Bank	Check #1258

Showalter made a motion, seconded by Crump, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

B. GENERAL MANAGER'S REPORT (Bourne)

1. MPUA/MJMEUC/MoPEP Update.
Bourne reported that the annual MPAU Conference was canceled resulting in only a Board meeting which was held virtually. Discussions continue regarding a possible Power Purchase Agreement (PPA) between MoPEP

IV. 9.1

and Piggott, AR. The overall goal is to ensure the Pool would generate savings in this arrangement and have options to review if the agreement does not produce these benefits.

Bourne reported that there are 11 solar farms in the MoPEP power portfolio. The original solar farm arrangements were a 25 year term PPA with the first option to purchase the solar farms after seven years of commercial operation. Butler Solar Farm's seven (7) year buyout is March 2021. Gardner Capital is interested in selling the other 10 farms on a five (5) year buyout at a significant discount. Five in December 2021, and the remaining five in December 2022. MoPEP will continue discussions, and the arrangement may be finalized by the end of 2020.

2. Miscellaneous

Bourne reported that he will be attending the annual APPA Legislative Rally in Washington, D.C. if it is held next Spring and it is reasonable safe to travel.

Bourne stated that the Business/Finance Manager Dennis Roberts is retiring after 22+ years at the utility. Bourne thanked Roberts for all of his hard work and dedication during his 22+ career here. Bourne wished him good luck with his future endeavors.

Read left conference.

C. **OPERATION MANAGER'S REPORT** (Davis)

1. **Updates on:**

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

a. Current RMU projects

ELECTRIC DEPARTMENT -

- (E1) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive). Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Completed, October 22, 2020.
- (E2) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Conversion of operating voltage in vicinity of Lynwood Drive and Morrell Avenue since reconfiguration of Kingshighway will eliminate current feed to this area. Started, November 12, 2019. Ongoing.
- (E3) Alfermann Substation. Modifications to accommodate sale of 138kV assets to Ameren. Started, July 23, 2020. Ongoing.
- (E4) Smoothie King (1903 North Bishop). Installation of new transformer, overhead secondary, and metering. Started, September 28, 2020. Completed, September 29, 2020.
- (E5) Sonic of Rolla (109 South Bishop). Installation of new underground primary conductor, transformer, and metering. Started, October 2, 2020. Completed, October 2, 2020.
- (E6) City of Rolla Southeast Wastewater Treatment Plant. Installation of pole, underground conductor, transformer, and metering in conjunction with plant upgrades. Started, October 6, 2020. Ongoing.

Read arrived in-person.

FIBER -

- (F1) RMU Communications Building. Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building. Started, May 7, 2020. Ongoing.
- (F2) Sale of Assets to Ameren. Reconfiguration of fiber connections at north end of RMU transmission assets. Started, July 10, 2020. Completed, October 14, 2020.

WATER DEPARTMENT -

- (W1) Olive Street - Hwy 72 to 9th Street.
3rd Street - Olive to Oak Street.
Oak Street - 2nd to 3rd Street.
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.
- September 2019: The project is complete from 9th Street to 5th Street. The remaining portion will be completed in 2020. Started, June 30, 2020. Ongoing.
- (W2) Kingshighway. Replacement of water main in conjunction with Move Rolla Transportation Development District improvements. TDD contractor performing most of the work with RMU crews completing system connections. Started, August 11, 2020. Ongoing.
- (W3) Service and main taps. 1200 block of Lions Club Drive: 5-1" service line taps.

TRAINING/PERSONNEL -

- 1. Survallent: Online Training. Annual User's Conference was held October 5-8, 2020. Attended by Eric Seest and Nathan Randolph.
- 2. Missouri Water and Wastewater Conference: Online Training. Aging Infrastructure and Upgrades & MDNR Upgrades was held October 6, 2020 in Jefferson City, MO. Attended by Alan Davis, Bruce Lineback, Curt Reppond, Kent Sbabo, and Jason Bell.
- 3. Service Department.

IV.g.2

- Timothy Sanders hired as Laborer II. Effective on September 21, 2020.
- Dale Brown hired as Engineer I. Effective on October 19, 2020.

MoPEP/MPUA UPDATE -

1. MJMEUC Executive Committee: Columbia, MO (conference call).
Attended by Chad Davis & Rodney Bourne. September 30, 2020.
2. MPUA Quarterly Board Meeting: Columbia, MO (conference call).
Attended by Chad Davis & Rodney Bourne. October 2, 2020.
3. MoPEP Subcommittee on Services and Rates: Columbia, MO (conference call).
Attended by Chad Davis & Rodney Bourne. October 19, 2020.

MISCELLANEOUS -

1. Street repairs for RMU water projects. Various locations water service replacements and repair of water main leaks (September 30, 2020 invoice) - 127.83 tons: \$19,174.50
2. Leak Detection Survey Report. Davis reported that Ace Pipe Cleaning (APC) Leak Detection company completed the annual leak detection survey recently. Nineteen (19) leaks were discovered resulting in an annual cost savings of \$16,950.60 due to the water loss if the leaks had ran for a full year. Davis stated given the results of the study, it is still cost effective to conduct the survey annually.
Bourne reported that in the near future RMU will be considering water system improvements in the vicinity of 10th Street and Forum Drive in coordination with RTI improvements. The work will have a lot of obstacles to consider in a fairly tight area, including Creek Crossing(s).

V. OLD BUSINESS (None)

VI. NEW BUSINESS

Bourne stated that the Business/Finance Manager Dennis Roberts is retiring after 22+ years at the utility. Bourne thanked Roberts for all of his hard work and dedication during his 22+ career here. Bourne wished him good luck with his future endeavors.

A. RFB #21-100: Truck #1 & #14.

Davis presented three (3) bids to purchase a replacement for Truck #1 & #14. RMU budgeted \$32,000 each. Staff recommendation is to award the lower bidder Putnam Chevrolet in the amount of \$58,116.00 (\$29,058 each) with no options, and to surplus the old vehicles. After a brief discussion, **Showalter made a motion, seconded by Crump to approve the purchase to low bid Putnam Chevrolet in the amount of \$58,116 and surplus the replaced trucks. Motion passed unanimously.**

B. RFB #21-1002: Megger and Relay Testing of Generators.

Davis reported that MIRMA recommends routine testing of our generators on a five year basis. RMU received three (3) bids. Staff recommendation is to award the lower bid Eaton Corporation for \$42,000.00. After a brief discussion, **Read made a motion, seconded by Showalter to approve the purchase to low bid Eaton Corporation in the amount of \$42,000.00. Motion passed unanimously.**

C. Engineering Services for Alfermann Modifications - Change Order.

Davis reported that this change order request is to assist with engineering services to replace the Remote Terminal Unit (RTU) at Alfermann Substation. The RTU aggregates information and data at the substation and communicates with the SCADA system. With additional hardware at Alfermann, the existing RTU is overloaded and needs to be upgraded. RMU will submit this to Ameren for reimbursement as part of the project costs. Staff recommends approval of the engineering services change order. After a brief discussion, **Crump made a motion, seconded by Read to approve the change order in the amount of \$11,420.00. Motion passed unanimously.**

D. Reassignment of Duties.

With Roberts' planned retirement, the Board needs to reassign some responsibilities on a temporary or full-time basis.

1. LAGERS Employer Representative - Bourne requested to revise from Business/Finance Manager to General Manager effective Nov 3, 2020. **Crump made a motion, seconded by Showalter to appoint the General Manager as LAGERS Employer Representative effective November 3, 2020. Motion passed unanimously.**
2. Bank Resolutions/Signature Authorization - Bourne requested to remove Dennis Roberts from all bank accounts effective Nov 3, 2020. **Read made a motion, seconded by Showalter to remove Dennis Roberts from all bank accounts effective November 3, 2020. Motion passed unanimously.**
3. Safe Deposit Box Authorization - Bourne requested to remove Dennis Roberts from the Safe Deposit Box entry authorization. **Showalter made a motion, seconded by Read to remove Dennis Roberts from the safety deposit box entries effective November 3, 2020. Motion passed unanimously.**
4. MIRMA Alternate Representative - Bourne requested to replace Dennis Roberts with Chad Davis effective Nov 3, 2020. **Crump made a motion, seconded by Showalter to appoint the Operations Manager as the MIRMA Alternate Representative effective November 3, 2020. Motion passed unanimously.**
5. Update Safety Policy

IV.g.3

Bourne reported that this policy defines the makeup of the Safety Committee and assigns the Safety Coordinator to the Business/Finance Manager. Now, this policy is updated to better reflect current positions and allows the GM to appoint the Safety Coordinator. **Read made a motion, seconded by Crump to approve the changes to the Safety Policy. Motion passed unanimously.**

6. Update Public Records Policy - Bourne reported this reassigns the Custodian of Records to the General Manager. **Read made a motion, seconded by Crump to appoint the General Manager as the Custodian of Records effective November 3, 2020. Motion passed unanimously.**

VIII. ADJOURNMENT

With no further business appearing, Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:22 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, December 1, 2020 at 4:30 p.m.

IV. 9. 4

DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, December 15th @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE

Steve Flowers, Com. Dev.
Darin Pryor, Public Works

David Forshee, GIS
Everett Briggs, Public Works
Chad Davis, RMU
Dale Brown, RMU

Tom Coots, Com. Dev.
Ron Smith, Fire Department

Applicants: Sylvester Furse, John Kurtz

NEW BUSINESS:

1. **SUB20-03:** Minor Subdivision at 809 and 811 to reassemble two residential lots so the existing residential structures are on separate lots.

Tom Coots explained that there are currently a duplex, constructed in 2014, and a single-family house on the two previously platted lots. They are zoned R-3, which allowed for the additional duplex to be built on the same lots as the house. They were considered to be combined lots for the purposes of permitting because the existing house was already built over the lot lines. The minor subdivision would reorganize the lots such that the two structures would be on separate lots to allow for them to be sold separately. The subdivision appears to meet all zoning requirements.

Darin Pryor pointed out that the single-family house (809) seems to access the sewer line along Walker Street. The service line must be crossing the proposed Lot 1. An easement will be needed to provide Lot 2 with access to sewer in the future. Locating the existing service line is recommended, but the easement may be located to provide the most convenient route for when the service line is replaced. Public Works will consider the provision of the easement to be acceptable access to the sewer.

Everett Briggs handed out a memo with some comments. The comments included a need to revise some signature blocks.

Chad Davis said the lots have access to water and electric utilities from Black Street and already have separate metering. RMU has not further comments.

Floyd Jernigan was not in attendance. Coots contacted him after the meeting, as there was some concern posed by attendees about whether or not the parks fees would apply. Jernigan confirmed that while the code may technically require some parkland fees, there not being any new lots or new buildings proposed, the fees would not be applied in this case.

IV.h.1

2. **SUB20-04:** A minor subdivision at 1600 Old Wire Rd to create 3 commercial lots.

Tom Coots explained that the lot currently has a mini-storage business and that the property was partially cleared of trees several months ago. The proposed subdivision would divide the lot into 3 lots. The city has been contacted by a retailer that is interested in purchasing one of the lots. The property owner has indicated that the other lot may be sold to a developer for a restaurant. The proposed Lot 3 may have issues with feasibility in gaining access. The plat did not indicate any private easements for access. The frontage along Westside Dr is a very steep slope. In addition, it would need to be determined whether or not the city can grant access to the road due to the unusual arrangement with a lease agreement for the right-of-way. Lots 1 and 2 also do not have access to sewer. The plat will need to be revised to address the street and sewer access.

Darin Pryor explained that the engineer for the project has been in contact with Public Works to ask if the city would be interested in accepting Lot 3 to serve as a regional detention or open space. Pryor confirmed that Public Works does not think accepting the lot is beneficial for the city. Pryor recommended that the plat be modified to include the area of Lot 3 with either of the other lots. The area could still be used for shared detention for the development. Pryor explained that plans for the sewer extension to serve Lots 1 and 2 would need to be submitted. The potential driveway locations would need to be reviewed by MoDOT, as Old Wire Rd is not a city street.

Everett Briggs handed out a memo with the Public Works comments. Notably, development and re-development of the property will require on-site storm water detention. The signature blocks also need to be corrected. An additional easement may be needed for future utilities.

Ron Smith made the developers aware that they will not be permitted to burn the large debris piles from the tree clearing earlier this year on site.

Chad Davis pointed out that an additional easement for extension of electric service to serve Lot 2 is needed. He also explained that if Lot 3 were proposed, access to water may be difficult from Westside Dr. He also said that the future driveway locations and grading along Old Wire Rd will likely cause the existing waterline to need to be lowered to meet depth requirements. The lowering would be at the developers' expense.

Floyd Jernigan was not present at the meeting, but the property owner had suggested that perhaps the city could accept Lot 3 as a parks dedication. Parks dedication is not required for this subdivision. Coots contacted Jernigan after the meeting. Jernigan said the Parks department would not be interested in accepting the lot for parks/open space because of the limitations on usability.

Tom Coots summarized that the plat will need to be revised prior to presentation to the Planning and Zoning Commission. The improvement plans for the sewer must be submitted. Sidewalks and the waterline lowering can be deferred until development. No permits can be issued until all improvement plans are reviewed and approved and either constructed or a bond is submitted.

Meeting Adjourned: 2:30 P.M.

Minutes Prepared By: **Tom Coots**

NEXT MEETING:

Tuesday, January 5, 2021

IV.h.2

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor ACTION REQUESTED: RESOLUTION

ITEM/SUBJECT: AUTHORIZATION TO APPLY FOR GRANT FUNDING

BUDGET APPROPRIATION (IF APPLICABLE) \$ DATE: 01/04/21

COMMENTARY:

Staff is requesting a resolution to apply for a Transportation Alternatives Grant (TAP). The TAP funds would be utilized to construct approximately 3,000 lineal feet of ADA compliant curb, gutter and sidewalk along one side of Route E from Vista Drive to Danata Street if the project is selected for funding. This sidewalk will provide a safe means of non-motorized transportation for students and residents wishing to travel along Route E. The estimated cost of this project is \$400,000.00 of which \$80,000 (20%) would be required from the City of Rolla for matching funds.

MoDOT requires a resolution authorizing staff to submit an application for grant funding.

Staff recommends approval.

ITEM NO. VI, A. 1

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE 2020 TRANSPORTATION ALTERNATIVES PROGRAM.

Whereas, the City of Rolla is submitting an application for 2020 Missouri Transportation Alternatives Program funds for Route E Sidewalk Improvements with an estimated total cost of \$400,000.00; and,

Whereas, the City of Rolla is requesting Missouri Transportation Alternatives Program funds in the amount of \$320,000.00 representing 80% of total estimated project costs; and,

Whereas, the City of Rolla acknowledges availability of the required local match of 20% and the availability of funds to pay all costs up front, as Transportation Alternative Program is a cost reimbursement program; and,

Whereas, the City of Rolla agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

Whereas, the City of Rolla agrees to maintain all project(s) constructed with Transportation Alternative Program funding for the useable life of project(s);

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1. The City of Rolla authorizes the Public Works Director to apply for Missouri Transportation Alternative funds in the amount of \$320,000.00 from the Missouri Department of Transportation on behalf of City of Rolla.

Section 2. That the City of Rolla assures the Missouri Department of Transportation that if funds are awarded, sufficient funding for the local match and for Transportation Alternative Program upfront costs are available, since Transportation Alternative Program is a reimbursement program, and that any costs exceeding the award amount will be paid for by City of Rolla.

Section 3. That the City of Rolla assures the Missouri Department of Transportation that if awarded Transportation Alternative Program funds, sufficient funding for the operation and maintenance of the project will be available for the life of the project.

Section 4. That the City of Rolla assures the Missouri Department of Transportation that the City of Rolla is willing and able to administer all activities associated with the proposed project.

VI. A. 2

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 4th DAY OF JANUARY, 2021.

APPROVED:

Mayor

ATTEST:

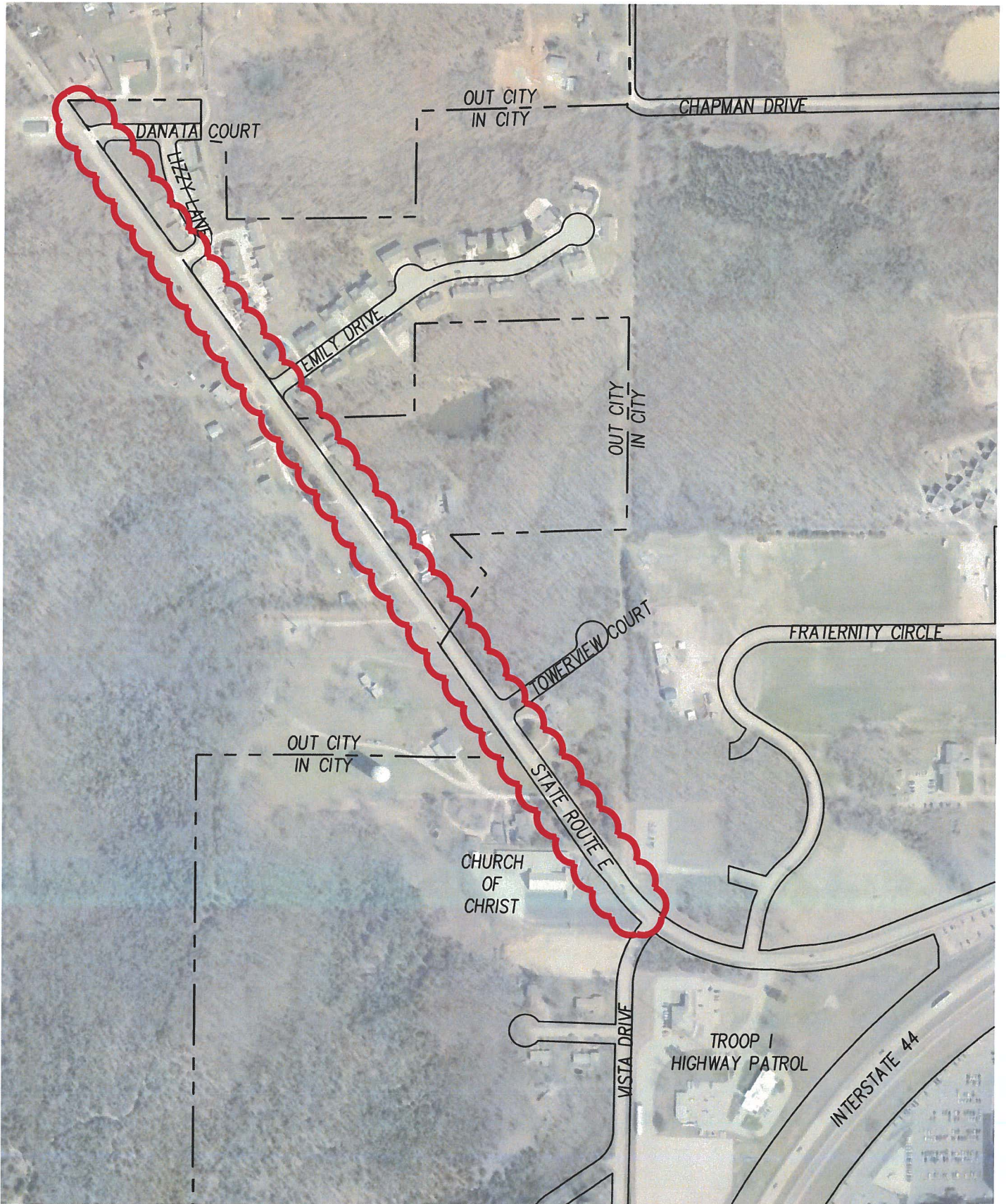
City Clerk

APPROVED AS TO FORM:

City Counselor

VI.A.3

ROUTE E SIDEWALK IMPROVEMENTS PROJECT LIMITS



VI.A.4

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: John Butz, City Administrator

ACTION REQUESTED: First and Final Reading

ITEM/SUBJECT: Ordinance to Amend Ord. No 4591-Facial Coverings & Religious Services

BUDGET APPROPRIATION: NA

DATE: January 4, 2021

COMMENTARY:

On November 23rd, City council did a 1st/final reading of the ordinance adopting facial coverings in all places of public accommodations. The ordinance identified several business and organizational activities and adopted various provisions to reduce the spread of COVID. Fortunately, over 4 weeks later, positive cases in Phelps County have dropped from 600+ to 300+ cases. There is no certainty or direct cause and effect but renewed focus by citizens during the risky holiday season has made a positive difference.

Shortly after passage of Ord. No 4591, the U.S. Supreme Court issued a series of rulings on various restrictions imposed, somewhat uniquely, on religious services. In light of same and upon legal input, the attached amendment re-adopts facial coverings (now Ordinance No 4595) but removes the specific occupancy limit (25%) on religious services and places them on the same level as restaurants and other businesses (except "enhanced risk activities") – facial coverings, and six (6) feet spacing between "individual households and/or family units." The 6' spacing between rows and seating in effect limits capacity.

The request is 1st and final reading on January 4th but Council will ultimately need to approve same.

PS Note the Ordinance as presented extends facial coverings through March 2nd.

VI.B.1

ORDINANCE NO. 4595

AN ORDINANCE AMENDING ORDINANCE NO. 4591 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO REMAIN OPEN WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS INCLUDING FACE COVERINGS, OCCUPANCY LIMITS, GATHERING SIZE, AND PHYSICAL DISTANCING TO RESPOND TO THE COVID-19 PANDEMIC.

WHEREAS: the novel coronavirus disease (COVID-19) is considered an infectious, highly contagious communicable and dangerous disease and on March 11, 2020 was declared by the World Health Organization to be a pandemic; and

WHEREAS: on March 13, 2020 the President of the United States declared the outbreak of COVID-19 in the United States constitutes a national emergency; and

WHEREAS: on March 13, 2020 Governor of the State of Missouri, Mike Parson, signed Executive Order 20-02 declaring a State of Emergency in Missouri in response to COVID-19; and

WHEREAS: On March 19, 2020 the Phelps County Commission declared a state of emergency, finding that proactive and extraordinary measures are necessary to prevent community spread of COVID-19; and

WHEREAS: On March 30, 2020 the City Council enacted Ordinance No. 4546 which declared a state of emergency in the City of Rolla through June 30, 2020; and

WHEREAS: On March 30, 2020 the City Council also enacted Ordinance No. 4547 which issued a Stay at Home Order in the City of Rolla through May 11, 2020 with the exception of “essential activities” and “essential businesses”; and

WHEREAS: On April 3, 2020 Missouri Governor Parsons issued an Executive Stay-at-Home Order for the State of Missouri through April 24 and reissued through May 4, 2020; and

WHEREAS: On Monday, April 28, 2020 Missouri Governor Parsons announced Phase 1 of the “Show Me Missouri Recovery Plan” which allows all Missouri businesses to open with safe-spacing requirements of six feet effective Monday, May 4, 2020;

WHEREAS: On Monday, May 4, 2020 the Rolla City Council unanimously approved Ordinance No. 4554 to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

WHEREAS: On Monday, June 1, 2020 the Rolla City Council approved Ordinance No. 4565 to continue to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

WHEREAS: On Monday, June 15, 2020 the Rolla City Council approved Ordinance No. 4566 to extend the safe re-opening of all businesses through July 21, 2020;

WHEREAS: On Monday, July 20, 2020 the Rolla City Council approved Ordinance No. 4567 to extend the safe re-opening of all businesses through September 9, 2020;

WHEREAS: On Tuesday, September 8, 2020 the Rolla City Council approved Ordinance No. 4574 to extend the safe re-opening of all businesses through December 22, 2020;

WHEREAS: As of November 20, 2020 the Phelps County Health Department reported successive days of active positive cases in excess of 500 , 40 cumulative deaths, and a positivity rate in excess of 16%. In addition inpatient bed capacity in central Missouri was at 29%. Lastly Rolla Public Schools reported 43 active cases of students and faculty with S&T reporting 61 active cases;

WHEREAS: On November 23, 2020, following a public hearing, City Council enacted Ordinance No. 4591 to impose facial coverings with targeted occupancy limitations on certain activities;

WHEREAS: As of December 29, 2020 the Phelps County Health Department is reporting successive days of active positive cases of ____, __ cumulative deaths, and a positivity rate in excess of __%. In addition inpatient bed capacity in central Missouri is __%; and

WHEREAS: pursuant to RSMo 77.530 the Rolla City Council in cooperation with the Phelps County Health Department has the authority to issue reasonable quarantine orders and restrictions for the prevention and abatement of contagious diseases, including the authority to require the wearing of facial coverings and to limit the assembling of persons within the city and the closing of businesses and amusements, and conversely the orderly re-opening of such gatherings and businesses with reasonable pandemic-mitigation strategies.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1. Effective date and applicability.

The Rules and Regulations contained in this order shall be **effective 6:00 a.m. on Tuesday, January 4, 2021** and will continue **through Tuesday, March 2, 2021** unless amended by action of the Rolla City Council. By enactment hereof the City Council is hereby repealing Ordinance No. 4591 and also extending the declared state of emergency through March 31, 2021 unless amended by action of the Rolla City Council.

SECTION 2. Intent.

By enacting this Order it is the express intent to encourage all citizens to maintain minimum 6' social spacing in all activities outside of the home to slow the spread of COVID-19 within the City of Rolla while enabling businesses and services to operate safely.

The plan to keep open the economy in the City of Rolla is to encourage businesses to operate while supporting a healthy community by:

- Flattening the curve and ensuring healthcare capacity;
- Protecting healthcare workers, first responders, and other direct care workers;
- Protecting our most vulnerable and at-risk populations
- Partnering with community leaders including Phelps Health, Phelps County Health Department, Rolla Public Schools, Missouri S&T and the Rolla Area Chamber of Commerce;
- Implementing a measured approach to mitigate the risk of a resurgence particularly with respect to public, private and civic gatherings (outside of residential gatherings), holiday celebrations, and community events
- All provisions of this Order shall be interpreted to effectuate this intent.
- Wearing of clean and proper fitting protective masks are required in public places.

SECTION 3. Definitions.

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means any for-profit company, non-profit organization, or benevolent association regardless of its legal organization, form, entity, tax-treatment or structure, but does not include any educational institution or public governmental body subject to CDC, MO DESE or MO DHSS guidelines

Face Covering means a device that covers the nose and mouth.

Personal care services include, but are not limited to, barbers, hairdressers, manicurists, estheticians, piercing technicians, tattoo artists, and massage therapists.

Public Accommodation means a Business or other facility, both public and private, both indoors and outdoors, open to and used by the public, including but not limited to retail stores including groceries, service establishments, transportation services and associated waiting areas, public and private social clubs, and sporting events, but does not include any educational institution or public governmental body following CDC, MO DESE or MO DHSS guidelines.

SECTION 4. Centers for Disease Control (“CDC”) social distancing requirements.

All Businesses shall carry out to the greatest degree possible CDC recommended social distancing and cleaning guidelines in all situations, including, but not limited to when customers are standing in line or when individuals, including employees, are using shared indoor or outdoor spaces, except as otherwise provide in this Ordinance.

SECTION 5. Face coverings in places of Public Accommodation.

- a) Except as otherwise provided in this Ordinance, all persons over the age of 11, including employees, customers, patrons, or visitors, present in those parts of any Public Accommodation open to the public must wear a Face Covering, including

while standing in a line to enter the place of Public Accommodation, subject to the following exceptions:

- a. Children under the age of 3;
 - b. Children ages 3 to 11 are strongly encouraged, but not required to wear a Face Covering, while under the direct supervision of an adult;
 - c. Persons with health conditions that prohibit wearing a Face Covering. Nothing in this Ordinance shall require the use of a Face Covering by any person for whom doing so would be contrary to their health or safety because of a medical condition;
 - d. Persons who are hearing impaired or someone who is communicating with a person who is hearing impaired where the ability to see the mouth is essential for communication;
 - e. Persons who are at a place of Public Accommodation who are consuming food or drink while maintaining a physical distance from other groups of patrons of at least six feet, but such persons must wear a Face Covering while in waiting areas and while walking to and from seating or other parts of the premises;
 - f. Persons in a swimming pool;
 - g. Persons who are obtaining a service involving the face or nose for which temporary removal of the Face Covering is necessary to perform the service;
 - h. Persons playing a sport, exercising or using exercise equipment while exerting themselves;
 - i. Persons working in settings which might increase the risk of heat-related illnesses;
 - j. Persons who are outdoors while maintaining physical distancing of at least six feet, except as otherwise provided in this Ordinance, and persons who are outdoors who are closer than six feet to solely members of their own household; and
- b) Except as otherwise provided in this Ordinance, all places of Public Accommodation shall require Face Coverings as described in this Article.

Section 6. Additional Rules for certain services, businesses and activities.

- a) Personal Care Services
 - i. Businesses providing personal care services shall limit the number of all persons, including but not limited to employees, vendors, and customers, in any particular Business location to maintain six foot spacing at all times except when such personal care services are being provided.
 - ii. In addition to the social distancing requirements set out in Section 4, all Businesses providing personal care services shall require Face Coverings as described in Section 5.
- b) Retail businesses.
 - i. Any Business engaged in retail sales to the public shall limit the number of customers in any particular Business or retail location at any one time to maintain six foot spacing at all times...

ii. All businesses engaged in retail sales to the public shall require Face Coverings as described in Section 5.

c) Restaurants.

- a. Indoor dine-in services may be provided only with physical distancing of at least six feet between groups of patrons dining together. Groups of patrons shall be limited to 8 persons at any one seating arrangement. Patrons must wear a Face Covering in waiting areas and while walking to or from seating or throughout the restaurant.
- b. Patio seating may be provided and if physical distancing of at least six feet between groups of patrons dining together cannot be maintained, patrons must wear a Face Covering while seated except when drinking or eating. Groups of patrons shall be limited to 10 persons at any one seating arrangement. Patrons must wear a Face Covering in waiting areas and while walking to or from seating or throughout the restaurant.
- c. Staff must wear a Face Covering at all times when they are working in any space where food or drinks are prepared for sale to others and when they are serving others.
- d. All providers of restaurant services to the public shall require Face Coverings as described in this section and in Section 5.

d) Sports Spectators.

- a. Spectators at outdoor sporting events and practices must wear a Face Covering if they cannot maintain a physical distance of at least six feet.
- b. Spectators at indoor sporting events and practices must wear a Face Covering as described in Section 5.
- c. Umpires, referees, coaches and other team support personnel shall not be considered a spectator for purposes of this Ordinance, although they are encouraged to wear a Face Covering.
- d. The maximum number of customers and/or patrons allowed in a facility shall be limited to 35 or the result of the total square feet of the facility divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater.
- e. The maximum number of customers and/or patrons allowed in any outdoor space or area shall be limited to 35 or the result of the total square feet of the space or area divided by 30 times 50 percent, whichever is greater.
- f. All providers of sports activities with spectators shall require Face Coverings as described in this section and in Section 5.

e) Religious services, wedding ceremonies and funeral services

- i. Religious services shall maintain physical distancing of at least six feet between individual households and/or family units.
- ii. All religious services shall require Face Coverings as set out in Section 5.
- iii. Live music and choral assemblies shall wear Face Coverings unless twelve foot separation is maintained at all times between the nearest church participant and each other.

- iv. Preachers and ministers leading a religious service shall wear a mask during services except during active speaking while maintaining a minimum of 12' distance from the nearest participant.
 - v. The wedding party shall not be required to wear a Face Covering during the wedding ceremony.
- f) **Enhanced risk activities.**
 - a. An Enhanced Risk Activity is any business or non-business activity that enhances the risk of the spread of a communicable disease by bringing groups of people together to share the same space, indoors or outdoors, in close physical proximity for a period of time. Examples of said activities include but are not limited to:
 - i. Entertainment, movies, concerts and other live performances, dancing, arcades, gaming, bowling, and billiards and pool;
 - ii. Exhibitions
 - iii. Fitness classes
 - iv. Conferences and seminars
 - v. Bars and bar areas within restaurants
 - b. Notwithstanding any other provision in this Ordinance, an Enhanced Risk Activity is subject to the following at any one time at a particular facility:
 - i. The maximum number of customers and/or patrons allowed in a facility shall be limited to 25 or the result of the total square feet of the facility divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater, and
 - ii. The maximum number of customers allowed in any outdoor space or area shall be limited to 25 or the result of the total square feet of the space or area divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater.
 - c. Counter seating may be allowed provided there is maintained six foot spacing between parties of no more than two individuals.
 - d. All providers of an Enhanced Risk Activity shall require Face Coverings as set out in Section 5. Staff must wear a Face Covering at all times when they are working in any space where food or drinks are prepared for sale to others and when they are serving others.
 - e. Swimming pools.
 - i. The maximum number of customers and/or patrons allowed at any one time at a particular swimming pool shall be limited to the bather load of the pool times 25 percent.
 - f. Wedding receptions and funeral gatherings.
 - i. The maximum number of persons allowed in a wedding reception or funeral visitation or wake at any one time shall be limited to 25 or the result of the total square feet of the facility divided by 30 times 25 percent, whichever is greater.
 - ii. All providers and participants of wedding receptions or funeral visitations or wakes shall require Face Coverings as set out in Section 5.

- iii. Notwithstanding any other provision in this Ordinance, the wedding party shall not be required to wear a Face Covering during the photographing of the wedding party and reception.
 - g. Childcare programs and day camps.
 - i. Childcare programs must follow the social distancing provisions set out in Section 4.
 - ii. Day camps must be carried out in stable groups, preferably with 15 or fewer (“stable” means the same 15 or fewer children are in the same group each day); children must not change from one group to another; and if more than one group of children is cared for at one facility, each group must be in a separate room. Groups must not mix with each other; and childcare providers must remain solely with one group of children.
 - iii. All providers of childcare programs and day camps shall require Face Coverings as set out in Section 5.
 - h. Special events.
 - i. A permit for a Special Event required using City-owned property, public right of way, public streets, public buildings or other city facilities shall not be issued unless the maximum number of participants is not greater than the result of the total square feet of the space or area in which the Special Event is held divided by 30 times 25 percent.
 - ii. All providers of a Special Event shall require Face Coverings as set out in Section 5.

Section 7. Penalties.

- a) The City of Rolla specifically orders that enforcement shall therefore be administered by first education and an opportunity for compliance, followed by a warning, and a civil citation, if necessary.
- b) A person who repeatedly fails to wear a Face Covering when wearing a Face Covering is required by this Ordinance shall be guilty of a violation of a municipal ordinance, punishable by a fine not exceeding \$50.00.
- c) A person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance and who fails to comply or to require compliance with the provisions of this Ordinance shall be guilty of a violation of a municipal ordinance, punishable by a fine not exceeding \$100.00. No person shall be in violation of this subsection if such person or the place the person owns, manages, operates or otherwise controls requires compliance with the provisions of this Ordinance to wear a Face Covering and a patron or customer refuses to wear a Face Covering.
- d) A person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance will not be held responsible for actions of its patrons or customers provided reasonable efforts are made to educate and inform. Examples of such efforts include posting of face covering signage, sanitizing stations and/or masks, distance marking on floors and waiting areas, employee compliance, etc.

- e) In addition to the fines established by this section, violation of this Ordinance by a person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance may result in the suspension or revocation of any permit or license issued to the person for the premises on which the violation occurred for blatant and intentional violations.
- f) Each day on which a violation of this Ordinance occurs shall be considered a separate and distinct violation.

Section 8. Severability Clause.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. City Council hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

Section 9. Emergency declaration.

City Council hereby finds and declares that an emergency exists in that this adoption of this Ordinance is required to fight against the COVID-19 pandemic, and therefore this Ordinance relates to the preservation of public health and safety and may be passed in one meeting.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 4th DAY OF JANUARY, 2021.

APPROVED:

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

ORDINANCE NO. 459~~51~~

AN ORDINANCE AMENDING ORDINANCE NO. 459~~174~~ IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO REMAIN OPEN WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS INCLUDING FACE COVERINGS, OCCUPANCY LIMITS, GATHERING SIZE, AND PHYSICAL DISTANCING TO RESPOND TO THE COVID-19 PANDEMIC.

WHEREAS: the novel coronavirus disease (COVID-19) is considered an infectious, highly contagious communicable and dangerous disease and on March 11, 2020 was declared by the World Health Organization to be a pandemic; and

WHEREAS: on March 13, 2020 the President of the United States declared the outbreak of COVID-19 in the United States constitutes a national emergency; and

WHEREAS: on March 13, 2020 Governor of the State of Missouri, Mike Parson, signed Executive Order 20-02 declaring a State of Emergency in Missouri in response to COVID-19; and

WHEREAS: On March 19, 2020 the Phelps County Commission declared a state of emergency, finding that proactive and extraordinary measures are necessary to prevent community spread of COVID-19; and

WHEREAS: On March 30, 2020 the City Council enacted Ordinance No. 4546 which declared a state of emergency in the City of Rolla through June 30, 2020; and

WHEREAS: On March 30, 2020 the City Council also enacted Ordinance No. 4547 which issued a Stay at Home Order in the City of Rolla through May 11, 2020 with the exception of “essential activities” and “essential businesses”; and

WHEREAS: On April 3, 2020 Missouri Governor Parsons issued an Executive Stay-at-Home Order for the State of Missouri through April 24 and reissued through May 4, 2020; and

WHEREAS: On Monday, April 28, 2020 Missouri Governor Parsons announced Phase 1 of the “Show Me Missouri Recovery Plan” which allows all Missouri businesses to open with safe-spacing requirements of six feet effective Monday, May 4, 2020;

WHEREAS: On Monday, May 4, 2020 the Rolla City Council unanimously approved Ordinance No. 4554 to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

WHEREAS: On Monday, June 1, 2020 the Rolla City Council approved Ordinance No. 4565 to continue to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions;

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WHEREAS: On Tuesday, September 8, 2020 the Rolla City Council approved Ordinance No. 4574 to extend the safe re-opening of all businesses through December 22, 2020;

WHEREAS: As of November 20, 2020 the Phelps County Health Department **is** reportededing successive days of active positive cases in excess of 500 , 40 cumulative deaths, and a positivity rate in excess of 16%. In addition inpatient bed capacity in central Missouri wasis at 29%. Lastly Rolla Public Schools reportededs 43 active cases of students and faculty with S&T reporting 61 active cases; **and,**

WHEREAS: On November 23, 2020, following a public hearing, City Council enacted Ordinance No. 4591 to impose facial coverings with targeted occupancy limitations on certain activities;

WHEREAS: As of December 29, 2020 the Phelps County Health Department is reporting successive days of active positive cases of _____, _____ cumulative deaths, and a positivity rate in excess of _____%. In addition inpatient bed capacity in central Missouri is _____%; and

WHEREAS: pursuant to RSMo 77.530 the Rolla City Council in cooperation with the Phelps County Health Department has the authority to issue reasonable quarantine orders and restrictions for the prevention and abatement of contagious diseases, including the authority to require the wearing of facial coverings and to limit the assembling of persons within the city and the closing of businesses and amusements, and conversely the orderly re-opening of such gatherings and businesses with reasonable pandemic-mitigation strategies.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1. Effective date and applicability.

The Rules and Regulations contained in this order shall be **effective 6:00 a.m. on Tuesday, January 4, 2021**~~Friday, November 27, 2020~~ and will continue **through Tuesday, March**~~February 2, 2021~~ unless amended by action of the Rolla City Council. By enactment hereof the City Council is hereby repealing Ordinance No. 4591~~74~~ and also extending the declared state of emergency through March 31, 2021 unless amended by action of the Rolla City Council.

SECTION 2. Intent.

By enacting this Order it is the express intent to encourage all citizens to maintain minimum 6' social spacing in all activities outside of the home to slow the spread of COVID-19 within the City of Rolla while enabling businesses and services to operate safely.

The plan to keep open the economy in the City of Rolla is to encourage businesses to operate while supporting a healthy community by:

- Flattening the curve and ensuring healthcare capacity;
- Protecting healthcare workers, first responders, and other direct care workers;
- Protecting our most vulnerable and at-risk populations
- Partnering with community leaders including Phelps Health, Phelps County Health Department, Rolla Public Schools, Missouri S&T and the Rolla Area Chamber of Commerce;
- Implementing a measured approach to mitigate the risk of a resurgence particularly with respect to public, private and civic gatherings (outside of residential gatherings), holiday celebrations, and community events
- All provisions of this Order shall be interpreted to effectuate this intent.
- Wearing of clean and proper fitting protective masks are required in public places.

SECTION 3. Definitions.

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means any for-profit company, non-profit organization, or benevolent association regardless of its legal organization, form, entity, tax-treatment or structure, but does not include any educational institution or public governmental body subject to CDC, MO DESE or MO DHSS guidelines

Face Covering means a devise that covers the nose and mouth.

Personal care services include, but are not limited to, barbers, hairdressers, manicurists, estheticians, piercing technicians, tattoo artists, and massage therapists.

Public Accommodation means a Business or other facility, both public and private, both indoors and outdoors, open to and used by the public, including but not limited to retail stores including groceries, service establishments, transportation services and associated waiting areas, public and private social clubs, and sporting events, but does not include any educational institution or public governmental body following CDC, MO DESE or MO DHSS guidelines.

SECTION 4. Centers for Disease Control (“CDC”) social distancing requirements.

All Businesses shall carry out to the greatest degree possible CDC recommended social distancing and cleaning guidelines in all situations, including, but not limited to when customers are standing in line or when individuals, including employees, are using shared indoor or outdoor spaces, except as otherwise provide in this Ordinance.

SECTION 5. Face coverings in places of Public Accommodation.

- a) Except as otherwise provided in this Ordinance, all persons over the age of 11, including employees, customers, patrons, or visitors, present in those parts of any Public Accommodation open to the public must wear a Face Covering, including while standing in a line to enter the place of Public Accommodation, subject to the following exceptions:
- a. Children under the age of 3;
 - b. Children ages 3 to 11 are strongly encouraged, but not required to wear a Face Covering, while under the direct supervision of an adult;
 - c. Persons with health conditions that prohibit wearing a Face Covering. Nothing in this Ordinance shall require the use of a Face Covering by any person for whom doing so would be contrary to their health or safety because of a medical condition;
 - d. Persons who are hearing impaired or someone who is communicating with a person who is hearing impaired where the ability to see the mouth is essential for communication;
 - e. Persons who are at a place of Public Accommodation who are consuming food or drink while maintaining a physical distance from other groups of patrons of at least six feet, but such persons must wear a Face Covering while in waiting areas and while walking to and from seating or other parts of the premises;
 - f. Persons in a swimming pool;
 - g. Persons who are obtaining a service involving the face or nose for which temporary removal of the Face Covering is necessary to perform the service;
 - h. Persons playing a sport, exercising or using exercise equipment while exerting themselves;
 - i. Persons working in settings which might increase the risk of heat-related illnesses;
 - j. Persons who are outdoors while maintaining physical distancing of at least six feet, except as otherwise provided in this Ordinance, and persons who are outdoors who are closer than six feet to solely members of their own household; and
- b) Except as otherwise provided in this Ordinance, all places of Public Accommodation shall require Face Coverings as described in this Article.

Section 6. Additional Rules for certain services, businesses and activities.

- a) Personal Care Services
- i. Businesses providing personal care services shall limit the number of all persons, including but not limited to employees, vendors, and customers, in any particular Business location to maintain six foot spacing at all times except when such personal care services are being provided.-
 - b. In addition to the social distancing requirements set out in Section 4, all Businesses providing personal care services shall require Face Coverings as described in Section 5.
- b) Retail businesses.

- i. Any Business engaged in retail sales to the public shall limit the number of customers in any particular Business or retail location at any one time to maintain six foot spacing at all times..
 - b. All businesses engaged in retail sales to the public shall require Face Coverings as described in Section 5.
- c) Restaurants.
 - a. Indoor dine-in services may be provided only with physical distancing of at least six feet between groups of patrons dining together. Groups of patrons shall be limited to 8 persons at any one seating arrangement. Patrons must wear a Face Covering in waiting areas and while walking to or from seating or throughout the restaurant.
 - b. Patio seating may be provided and if physical distancing of at least six feet between groups of patrons dining together cannot be maintained, patrons must wear a Face Covering while seated except when drinking or eating. Groups of patrons shall be limited to 10 persons at any one seating arrangement. Patrons must wear a Face Covering in waiting areas and while walking to or from seating or throughout the restaurant.
 - c. Staff must wear a Face Covering at all times when they are working in any space where food or drinks are prepared for sale to others and when they are serving others.
 - d. All providers of restaurant services to the public shall require Face Coverings as described in this section and in Section 5.
- d) Sports Spectators.
 - a. Spectators at outdoor sporting events and practices must wear a Face Covering if they cannot maintain a physical distance of at least six feet.
 - b. Spectators at indoor sporting events and practices must wear a Face Covering as described in Section 5.
 - c. Umpires, referees, coaches and other team support personnel shall not be considered a spectator for purposes of this Ordinance, although they are encouraged to wear a Face Covering.
 - d. The maximum number of customers and/or patrons allowed in a facility shall be limited to 35 or the result of the total square feet of the facility divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater.
 - e. The maximum number of customers and/or patrons allowed in any outdoor space or area shall be limited to 35 or the result of the total square feet of the space or area divided by 30 times 50 percent, whichever is greater.
 - f. All providers of sports activities with spectators shall require Face Coverings as described in this section and in Section 5.
- e) Religious services including wedding ceremonies and funeral services
 - i. Religious services, wedding ceremonies, and funerals shall require all persons attending to maintain physical distancing of at least six feet between individual households and/or family units.
 - ii. All religious services, wedding ceremonies, and funerals shall require all persons attending to wear Face Coverings as set out in Section 5.

- iii. Live music and choral assemblies shall wear Face Coverings unless twelve foot separation is maintained at all times between the nearest church participant and each other.
- iv. Preachers and ministers leading a religious service shall wear a mask during services except during active speaking while maintaining a minimum of 12' distance from the nearest participant.
- v. The wedding party shall not be required to wear a Face Covering during the wedding ceremony.

e)f) Enhanced risk activities.

- a. An Enhanced Risk Activity is any business or non-business activity that enhances the risk of the spread of a communicable disease by bringing groups of people together to share the same space, indoors or outdoors, in close physical proximity for a period of time. Examples of said activities include but are not limited to:
 - i. Entertainment, movies, concerts and other live performances, dancing, arcades, gaming, bowling, and billiards and pool;
 - ii. Exhibitions
 - iii. Fitness classes
 - iv. Conferences and seminars
 - v. Bars and bar areas within restaurants
- b. Notwithstanding any other provision in this Ordinance, an Enhanced Risk Activity is subject to the following at any one time at a particular facility:
 - i. The maximum number of customers and/or patrons allowed in a facility shall be limited to 25 or the result of the total square feet of the facility divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater, and
 - ii. The maximum number of customers allowed in any outdoor space or area shall be limited to 25 or the result of the total square feet of the space or area divided by 30 times 25 percent, or 25 percent of the total occupancy of fixed seating in a spectator area, whichever is greater.
- c. Counter seating may be allowed provided there is maintained six foot spacing between parties of no more than two individuals.
- d. All providers of an Enhanced Risk Activity shall require Face Coverings as set out in Section 5. Staff must wear a Face Covering at all times when they are working in any space where food or drinks are prepared for sale to others and when they are serving others.
- e. Swimming pools.
 - i. The maximum number of customers and/or patrons allowed at any one time at a particular swimming pool shall be limited to the bather load of the pool times 25 percent.

~~f. Religious services.~~

~~The maximum number of participants allowed in a religious facility shall be limited to 25 or the result of the total square feet of the facility divided by 30 times 25 percent, whichever is greater.~~

- ~~— The maximum number of participants allowed in any outdoor space or area shall be limited to 50 or the result of the total square feet of the space or area divided by 30 times 50 percent, whichever is greater.~~
- ~~— All religious services shall require Face Coverings as set out in Section 5.~~
- ~~— Live music and choral assemblies shall wear Face Coverings unless twelve foot separation is maintained at all times between the nearest church participant or each other.~~
- ~~— Preachers and ministers leading a religious service shall wear a mask during services except during active speaking while maintaining a minimum of 12' distance from the nearest participant.~~

l.f. Wedding ~~receptions~~ and ~~f~~Funeral ~~gatherings~~.

- i. The maximum number of persons allowed into a wedding ~~reception, ceremony,~~ funeral, visitation, or wake at any one time ~~for a facility~~ shall be limited to 25 or the result of the total square feet of the facility divided by 30 times 25 percent, whichever is greater.
- ii. All providers and participants of wedding ~~receptions,~~ funerals, visitations, or wakes shall require Face Coverings as set out in Section 5.
- iii. Notwithstanding any other provision in this Ordinance, the wedding party shall not be required to wear a Face Covering during the ~~wedding ceremony or while~~ photographings of the wedding ~~party~~ and reception ~~are taken~~.

m.g. Childcare programs and day camps.

- i. Childcare programs must follow the social distancing provisions set out in Section 4.
- ii. Day camps must be carried out in stable groups, preferably with 15 or fewer (“stable” means the same 15 or fewer children are in the same group each day); children must not change from one group to another; and if more than one group of children is cared for at one facility, each group must be in a separate room. Groups must not mix with each other; and childcare providers must remain solely with one group of children.
- iii. All providers of childcare programs and day camps shall require Face Coverings as set out in Section 5.

n.h. Special events.

- i. A permit for a Special Event required using City-owned property, public right of way, public streets, public buildings or other city facilities shall not be issued unless the maximum number of participants is not greater than the result of the total square feet of the space or area in which the Special Event is held divided by 30 times 25 percent.
- ii. All providers of a Special Event shall require Face Coverings as set out in Section 5.

Section 7. Penalties.

- a) The City of Rolla specifically orders that enforcement shall therefore be administered by first education and an opportunity for compliance, followed by a warning, and a civil citation, if necessary.
- b) A person who repeatedly fails to wear a Face Covering when wearing a Face Covering is required by this Ordinance shall be guilty of a violation of a municipal ordinance, punishable by a fine not exceeding \$50.00.
- c) A person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance and who fails to comply or to require compliance with the provisions of this Ordinance shall be guilty of a violation of a municipal ordinance, punishable by a fine not exceeding \$100.00. No person shall be in violation of this subsection if such person or the place the person owns, manages, operates or otherwise controls requires compliance with the provisions of this Ordinance to wear a Face Covering and a patron or customer refuses to wear a Face Covering.
- d) A person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance will not be held responsible for actions of its patrons or customers provided reasonable efforts are made to educate and inform. Examples of such efforts include posting of face covering signage, sanitizing stations and/or masks, distance marking on floors and waiting areas, employee compliance, etc.
- e) In addition to the fines established by this section, violation of this Ordinance by a person who owns, manages, operates, or otherwise controls a place at which wearing Face Coverings is required by this Ordinance may result in the suspension or revocation of any permit or license issued to the person for the premises on which the violation occurred for blatant and intentional violations.
- f) Each day on which a violation of this Ordinance occurs shall be considered a separate and distinct violation.

Section 8. Severability Clause.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. City Council hereby declares that it would have adopted the Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid.

Section 9. Emergency declaration.

City Council hereby finds and declares that an emergency exists in that this adoption of this Ordinance is required to fight against the COVID-19 pandemic, and therefore this Ordinance relates to the preservation of public health and safety and may be passed in one meeting.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED
BY THE MAYOR THIS 4th 23rd DAY OF JANUARY~~NOVEMBER~~, 2020.**

APPROVED:

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor