

**Please Note:** The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at [https://www.youtube.com/channel/UCffrfbYSQtuhOAVkCCyieA\\_](https://www.youtube.com/channel/UCffrfbYSQtuhOAVkCCyieA_)

**COUNCIL PRAYER**  
Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**  
**Monday, October 5, 2020; 6:30 P.M.**  
**City Hall Council Chambers**  
**901 North Elm Street**

**PRESIDING: MAYOR LOUIS J. MAGDITS, IV**

**COUNCIL ROLL: RACHEL SCHNEIDER, TERRY HIGGINS, MATTHEW CROWELL, ANN MURPHEY, LISTER B. FLORENCE, JR., DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND DEANNE LYONS**

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**PLEDGE OF ALLEGIANCE**  
Councilwoman Ann Murphey

**I. CONSENT AGENDA**

- A) Consider Approval of the City Council Minutes of:
- 1) City Council Meeting, September 8, 2020
  - 2) City Council Closed Session Meeting, September 8, 2020
  - 3) City Council Meeting, September 21, 2020

**II. PUBLIC HEARINGS**

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- A) Environmental Services Department Monthly Report – August 2020
- B) Parks Financial Analysis – August 2020
- C) The Centre Financial Analysis – August 2020
- D) Municipal Court Monthly Report – August 2020
- E) Police Department Monthly Report – August 2020
- F) Animal Control Division Monthly Report – August 2020
- G) Building Codes Monthly Report – August 2020
- H) Planning and Zoning Commission Meeting Minutes – September 15, 2020
- I) Park Advisory Commission Meeting Minutes – August 26, 2020
- J) Bicycle Pedestrian Advisory Committee 2019 Annual Report

**V. OLD BUSINESS**

- A) **Ordinance** Rezoning a Portion of 124 W. Lions Club Drive from M-2 (Heavy Manufacturing District) & R-R (Rural Residential) Districts to C-3 District (Highway Commercial District) –(City Planner Tom Coots) – **Final Reading**
- B) **Ordinance** Amending Section 27-118 of the Code Relating to Two-Hour Parking – (City Engineer Darin Pryor) – **Final Reading**
- C) **Ordinance** Amending Section 27-93 of the Code Relating to Parking – (City Engineer Darin Pryor) – **Final Reading**
- D) **Ordinance** Amending Section 27-89 of the Code Relating to Stop Intersections – (City Engineer Darin Pryor) – **Final Reading**
- E) **Ordinance** Authorizing the Mayor to Enter into an Agreement with Pierce Asphalt, LLC, for Project #506 – FY 2020 Phase III Asphalt Improvements – (City Engineer Darin Pryor) – **Final Reading**

**VI. NEW BUSINESS**

- A) **Resolution** Authorizing the Mayor to Execute a Contract with the Rolla Public School System for School Resource Officers and School Crossing Guards – (Police Chief Sean Fagan) – **Motion**
- B) **Ordinance** Amending Chapter 35 of the Code Relating to Sewer User Rates – (Public Works Director Steve Hargis) – **First Reading**
- C) **Motion** Selecting Engineering Consultant for Street and Traffic Facility – (Public Works Director Steve Hargis) - **Motion**
- D) **Motion** Selecting Engineering Consultant for 18<sup>th</sup> St./Old St. James Rd., Bardsley/Burlington Northern Railroad – (Public Works Director Steve Hargis) - **Motion**

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

- A) **Motion** Awarding Bid for Kingshighway Lighting Materials – (City Engineer Darin Pryor) – **Motion**
- B) **Motion** Awarding Bid for Sanitary Sewer Line Rehabilitation; and, an **Ordinance** Authorizing the Mayor to Enter into a Contract with Same – (City Engineer Darin Pryor) – **Motion/First Reading**

**VIII. CITIZEN COMMUNICATION**

- A) Open Citizen Communication

**IX. MAYOR/CITY COUNCIL COMMENTS**

- A) **Motion** Reappointing Mr. Michael L. Singleton to the Rolla Housing Authority Board (October 2024) – **Motion**
- B) **Motion** Reappointing Mr. Danny H. Maxey to the Board of Adjustment (June 2025) (First Term) **Motion**

**X. COMMENTS FOR THE GOOD OF THE ORDER**

**XI. CLOSED SESSION**

Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:

- A) Contract Negotiations
- B) Personnel

**XII. ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 8, 2020; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** Christine Ruder and Deanne Lyons

**Council Members in Physical Attendance:** Rachel Schneider, Terry Higgins, Matthew Crowell, Ann Murphey, Lister B. Florence, Jr., David Schott, Jody Eberly, John Meusch, Carolyn Bolin, and Marie Allen

**Council Members Absent:** None.

**Department Directors in Attendance via Zoom Videoconferencing:** Parks Director Floyd Jernigan and Community Development Director Steve Flowers

**Department Directors in Physical Attendance:** Public Works Director Steve Hargis, Environmental Services Director Brady Wilson, Finance Director Steffanie Rogers, Fire Chief Ron Smith, and Police Chief Sean Fagan

**Other City Officials in Attendance via Zoom Videoconferencing:** City Engineer Darin Pryor

**Other City Officials in Physical Attendance:** City Counselor Lance Thurman, City Planner Tom Coots, and City Clerk Carol Daniels

Ms. Tuesday Florence opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:32 p.m. and asked Councilwoman Terry Higgins to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A motion was made by Bolin and seconded by Schneider to approve the consent agenda as submitted. A roll call vote on the motion showed the following: Ayes; Bolin, Higgins, Ruder, Schott, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schneider. Nays; None. Absent; None. Motion carried. The consent agenda consisted of the following:

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**I. CONSENT AGENDA (continued)**

**(A) Approval of the Rolla City Council Minutes for the following:**

- 1) City Council Meeting, August 3, 2020
- 2) City Council Closed Session Meeting, August 3, 2020
- 3) City Council Meeting, August 17, 2020
- 4) City Council Closed Session Meeting, August 17, 2020
- 5) City Council Workshop (Ten Year Sustainability Plan) – August 24, 2020
- 6) City Council FY 2021 Budget Workshop – August 31, 2020

**II. PUBLIC HEARINGS**

**(A) Ordinance Considering the FY 2021 Budget:** City Administrator John Butz said the proposed FY 2021 budget, which would take effect October 1, 2020, is a budget of \$55,250,366. He noted this budget is about \$27,000,000 higher than a typical City of Rolla budget would be. He noted one reason is due to the bond issue approved a couple of years ago for some major sewer treatment plant projects. Additionally, there is \$7.85 million in the budget, which is a pass-through of TDD (Transportation Development District) funds. Mr. Butz stated the budget includes \$2.5 million for a street shop, a relocation from the existing facilities on Sharp Road to McCutchen Drive. If those projects were taken out of the budget, the City would be sitting at a budget of just under \$28 million. Mr. Butz told the Council this particular budget was able to incorporate the “use tax”, which the voters approved in November 2019.

Following some discussion, Mayor Magdits opened the floor to anyone wishing to address the Council concerning the proposed FY 2021 budget.

Mr. Ray Schweikhardt, 1342 S. Rolla Street, Rolla, Missouri, stated that when the “Use Tax” was being promoted, the main emphasis was on public safety salaries with very little being said about new programming. Mr. Schweikhardt stressed that in his book, body cameras are considered a new program. He said that as he understands it, it would cost \$45,000 a year, every year for the length of whatever contract is negotiated. That would be an expense that could not be modified in the case of any economic downturn with revenue streams to pay for it only having a six-month history. Mr. Schweikhardt stated it is his opinion this money would be better spent getting police salaries competitive with our neighboring communities, the sooner the better. If our police raises

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**II. PUBLIC HEARINGS (continued)**

**(A) Ordinance Considering the FY 2021 Budget (continued):** are in the five to six percent annual rate, it would take a decade to catch up. In that time, we have lost a chance to retain or to hire quality officers. While agreed body cameras are very desirable, Mr. Schweikhardt urged the Council to postpone purchasing them at this time.

Ms. Lonna Sowers, 1551 Timbercreek Road, Rolla, Missouri, stated she is one of several people who served on the Use Tax Committee, officially named "Citizens for Public Safety First." She said the Committee conducted a lot of research on a use tax so we could present to the voters exactly what the use tax involved. Some things the Committee talked about was how this would level the playing field for our businesses who are competing against online companies outside of Missouri. The Committee also addressed the things that had been prioritized as extreme needs for public safety. For example, the Rolla Police Department is short a police officer. Ms. Sowers pointed out that police officers and firefighters' compensation are lagging behind many other markets who are the same size as Rolla. Additionally, she noted a fleet replacement needs to happen. Ms. Sowers explained that all officers also rely on mobile devices that are critical when there is an emergency. To replace those radios is an incredible \$855,000. She emphasized the ones we currently have can no longer be serviced. Ms. Sowers mentioned the Rolla Firefighters are currently short four firefighters and the Rolla Animal Shelter is in desperate need of replacement, although 50% of the funds have been raised. Ms. Sowers said this is what the committee submitted to the voters and this is what they paid for. When you are trying to explain an issue, you explain it as carefully as you can and then you tell them what the money is going for. Ms. Sowers emphasized this is not a slush fund where we can say "wouldn't it be nice to have body cameras." She said she believes everyone tends to agree body cameras would be great and we hope to purchase them in the future. However, right now, we are still 22% behind in police officer salaries, even with the proceeds from the Use Tax. Ms. Sowers said if the priorities outlined by staff are thrown out, it is totally unacceptable. If we do that, she said in her opinion, we have lied to the voters. She concluded by urging the Council to stay with the priorities that were originally set by the police and fire chiefs and which were presented to the voters.

Ms. Elissa Jennison, 804 Winchester Drive, Rolla, Missouri, said the Use Tax Committee did make the commitment that the use tax would go for salaries and radios and the equipment they needed. She said she does not disagree that body cameras would be fantastic. Ms. Jennison said radios were a commitment to the voters and fears there will be a breakdown of trust if we do not keep our commitment.

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**II. PUBLIC HEARINGS (continued)**

**(A) Ordinance Considering the FY 2021 Budget (continued):** Mayor Magdits asked that his personal statement, which is attached, be included as part of the public record.

No one else present addressed the Council. Mayor Magdits closed the public hearing.

After much, discussion, a motion was made by Crowell and seconded by Meusch to amend the proposed budget by reducing the \$45,000 set aside for body cameras to \$25,000, which was the amount originally recommended by Administration. A roll call vote on the motion showed the following: Ayes; Murphey, Bolin, Florence, Meusch, Eberly, Crowell, and Ruder. Nays; Lyons, Allen, Schneider, Higgins, and Schott. Absent; None. Motion carried.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title, as amended. **ORDINANCE: AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND APPROPRIATING FUNDS PURSUANT THERETO.**

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

**(A) National Recovery Month Proclamation:** Mayor Magdits read in its entirety the “National Recovery Month” proclamation for the month of September 2020. He then presented the proclamation to Ms. Tuesday Florence, the Addiction Recovery Support Ministry Coordinator for the New Dimensional Christian Ministry.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/ CITY DEPARTMENTS**

Mayor Magdits referred the Council to the **(A)** the July 2020, Environmental Services Department Monthly Report; **(B)** the July 2020, Parks Financial Analysis; **(C)** the July 2020, Centre Financial Analysis; **(D)** the July 2020, Municipal Court Monthly Report; **(E)** the July 2020, Police Department Monthly Report; **(F)** the July 2020, Animal Control Division Monthly Report; **(G)** the July 2020 Building Codes Monthly Report; **(H)** the July 2020 Rolla Municipal Utilities Monthly Report; **(I)** the July 28, 2020, Rolla Board of Public Works Meeting Minutes; **(J)** the June 2020, City’s Cash Analysis Report; and, the August 11, 2020, Planning and Zoning Commissions Meeting Minutes – August 11, 2020.

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**V. OLD BUSINESS**

**(A) Ordinance to Amend Sec. 30-16 (Marijuana Possession):** City Administrator John Butz said the Council is asked to consider the final reading of an ordinance that would remove the jail time potential penalty on marijuana possession (under 35 grams). The Council chose to retain the fine of \$100 for under 10 grams for a first time offender and up to \$500 for possession charges under 35 grams.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4572: AN ORDINANCE AMENDING SECTION 30-16 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO MARIJUANA – POSSESSION. A motion was made by Schneider and seconded by Eberly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schott, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Higgins, and Eberly. Nays; Meusch and Bolin. Absent; None. Motion carried. The ordinance passed.

**(B) Ordinance Approving Minor Subdivision Plat of Westside Marketplace 2:** City Planner Tom Coots asked the Council to consider the final reading of an ordinance that would approve the minor subdivision of Westside Marketplace 2. He recalled this plat is the result of a property transaction between the City and Stephen and Carla Dunaway.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4573: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF WESTSIDE MARKETPLACE 2. (SUB 20-02). A motion was made by Meusch and seconded by Schneider to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Florence, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Higgins, Eberly, Lyons, Bolin, and Meusch. Nays; None. Absent; None. Motion carried.

**VI. NEW BUSINESS**

**(A) Consideration to Extend COVID Return-to-Work Ordinance:** City Administrator John Butz recalled the City's return-to-work ordinance was approved June 1, extended in July, and is scheduled to expire tomorrow. He referred the Council to the proposed ordinance along with the suggested changes. Mr. Butz said the Council could let the ordinance expire and then fall under an entirely voluntary compliance program.

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**VI. NEW BUSINESS (continued)**

**(A) Consideration to Extend COVID Return-to-Work Ordinance:** Mayor Magdits reported that as of today, total Phelps County COVID-19 cases are 282 of which 64 are currently active. He noted the 64 includes 28 individuals associated with the Missouri S&T campus. Mayor Magdits noted that currently no one is in the hospital due to COVID.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4574: AN ORDINANCE AMENDING ORDINANCE NO. 4567 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO REMAIN OPEN WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS. A motion was made by Schneider and seconded by Allen to amend the proposed ordinance to change the language in Section 1 of the proposed ordinance to read "The Rules and Regulations contained in this order shall be effective 6:00 a.m. on Wednesday September 9, 2020, and will continue through Tuesday, December 22, 2020, unless amended by action of the Rolla City Council." A roll call vote on the motion showed the following: Ayes; Higgins, Bolin, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schott. Nays; None. Absent; None. Motion carried.

A motion was made by Eberly and seconded by Allen to suspend the rules and that the ordinance be read for its final reading, by title, as amended. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman then read the proposed ordinance for its final reading, by title, as amended. A motion was made by Eberly and seconded by Schneider to approve the proposed ordinance, as amended. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, Murphey, Bolin, Schneider, Ruder, Meusch, Florence, Eberly, Crowell, Schott, and Higgins. Nays; None. Absent; None. Motion carried. The ordinance passed.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

None.

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**VIII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council.

(1) Members of the Rolla Cannabis Action Network provided Council with documentation pertaining to their most recent neighborhood cleanup and invited the Council to join them in their efforts.

(2) Mr. Jim Corey, Bill Avenue, told the Council that basketball hoops have been placed in the street and on the curb near his residence. He said he is concerned about the safety of the children in the area.

Mr. Corey also noted there is a cargo trailer that has been parked on Bill Avenue for extended periods.

City Administrator John Butz indicated staff would check into these matters.

(3) Ms. Elissa Jennison thanked each of the Council members for their service. She said it has been an incredibly tough year and tough decisions had to be made. Ms. Jennison thanked the Council for serving in such a trying year.

No one else present addressed the Council.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Motion Reappointing Mr. Steve Bowles to the Industrial Development Authority (IDA):** A motion was made by Schneider and seconded by Murphey to reappoint Mr. Steve Bowles to the Industrial Development Authority (August 2026). A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(B) Motion Reappointing Ms. Elizabeth Smith to the Industrial Development Authority:** A motion was made by Meusch and seconded by Eberly to reappoint Ms. Elizabeth Smith to the Industrial Development Authority (September 2026). A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(C) Motion Appointing Ms. Megan Johnson to the Library Board to Complete the Unexpired Term of Ms. Sara Marcus:** A motion was made by Crowell and seconded by Schneider to appoint Ms. Megan Johnson to the Library Board to complete the unexpired term of Ms. Sara Marcus (May 2021). A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(D) Follow-up Discussion on Illegal Marijuana Possession Charges and Other Related Issues:** Mayor Magdits indicated that at the last meeting there was a wide range of topics the Council was considering regarding marijuana. He said staff listened to the video from the last Council meeting, and he noted the discussions were very fluid. Mayor Magdits said the idea is to take the discussion where you want to take it. He said he wanted to begin with the end in mind, which means that whatever the course of action, he would request the Council take a vote.

Mayor Magdits then asked each Council member to weigh in, one-by-one, on the topic of marijuana to say whether they wanted to see any further actions taken.

A motion was made by Schott and seconded by Lyons to request the City's attorneys to research deprioritization including if other cities have deprioritized it, how they have done it, the accountability they have used, and how it is used within the police department.

Following discussion, a roll call vote on the motion showed the following: Ayes; Schott, Schneider, Higgins, Lyons, and Allen. Nays; Crowell, Ruder, Murphey, Bolin, Meusch, Florence, and Eberly. Absent; None. Motion failed.

**(E) Former Auto Zone Property (Highway 63 & 72):** Councilwoman Allen reported she received an e-mail and some photos from someone who lives near the former Auto Zone property, showing fire hydrants that are covered up. She asked City Administrator John Butz to speak to the condition of those properties and what authority the City has or does not have.

Mr. Butz explained the City does have a lot of authority such as declaring the property as a nuisance and ordering it to be abated. However, the problem with this particular property, depending on how far the City's pursues it, is with the condition of the

**IX. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(E) Former Auto Zone Property (Highway 63 & 72):** buildings, etc., it would cost hundreds of thousands of dollars for a demolition and cleanup. Mr. Butz indicated he would have the City's Code Inspector notify the owner to have them remove the debris and growth around the fire hydrants.

**(F) Highway O Sidewalks:** Councilman Meusch indicated the area between Highway O and the sidewalks need to be cut.

Mr. Butz indicated the Missouri Department of Transportation (MoDOT) is responsible for this area. He said staff would work with MoDOT to get this remedied.

**(G) Bushes and Trees Blocking Visibility:** Councilwoman Higgins reported there are several intersections in her neighborhood where there are bushes and trees blocking visibility to traffic.

Mr. Butz asked Ms. Higgins to provide staff with specific areas and staff would address them.

Councilwoman Ruder reported she has received similar questions about sidewalks. She relayed that on one particular street in her neighborhood there are trees and bushes overtaking the sidewalk.

Mayor Magdits encouraged the Council to send specific addresses to City Administration.

**(H) Back the Blue:** Councilwoman Bolin indicated there was a great turnout for the recent "Back the Blue" event. She said it was a well-organized well-attended event.

**(I) Salem and Tenth Street Concerns:** Councilman Schott thanked Public Works Director Steve Hargis and City Engineer Darin Pryor for addressing the issue of uneven manhole covers. He indicated the crews did a wonderful job.

Note: Additional "Mayor/City Council Comments" continue below following Closed Session Action.

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**X. COMMENTS FOR THE GOOD OF THE ORDER**

None.

**XI. CLOSED SESSION**

A motion was made by Bolin and seconded by Eberly to adjourn into Closed Session pursuant to RSMO. 610.021 to discuss real estate/contract negotiations. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Higgins, Lyons, Crowell, Schott, and Florence. Nays; None. Absent; Meusch (left the meeting briefly just before vote). Motion carried.

The Council adjourned into Closed Session at approximately 8:55 p.m.

**XII. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 9:27 p.m.

City Counselor Lance Thurman reported that during closed session the Council discussed matters of real estate contract negotiations. No final action was taken.

**IX. MAYOR/CITY COUNCIL COMMENTS (continued from above)**

**(J) Former Racetrack Property:** City Administrator John Butz informed the Council that he was recently contacted about the former racetrack property, which is located on Highway 63 South, outside the Rolla city limits. He said the person contacting him asked for the City's support and requested names and addresses of the Council. Mr. Butz said he told them the property was located in the County and the City had no intent to request its reopening.

**XIII. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 9:32 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

**SEPTEMBER 8, 2020**

*I.A.10.*

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, SEPTEMBER 21, 2020; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance via Zoom Videoconferencing:** Christine Ruder

**Council Members in Physical Attendance:** Rachel Schneider, Terry Higgins, Matthew Crowell, Ann Murphey, Lister B. Florence, Jr., David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen and Deanne Lyons

**Council Members Absent:** None.

**Department Directors in Attendance via Zoom Videoconferencing:** Interim Recreation Center Director Marci Fairbanks and Community Development Director Steve Flowers

**Department Directors in Physical Attendance:** Environmental Services Director Brady Wilson, Parks Director Floyd Jernigan, Fire Chief Ron Smith, and Police Chief Sean Fagan

**Other City Officials in Attendance via Zoom Videoconferencing:** City Engineer Darin Pryor

**Other City Officials in Physical Attendance:** City Counselor Carolyn Buschjost, City Planner Tom Coots, and City Clerk Carol Daniels

Before calling the meeting to order, Mayor Louis J. Magdits, IV, noted we recently saw the passing of Mr. Ted Day. He said Ted was a giant of a man who gave so much to his fellow citizens and one who often shied away from public recognition. His civic leadership was extensive as was his philanthropy and charity. Mayor Magdits said he is sure that Mr. Day and his wife Kim have done so much more anonymously. He ask that Mr. Day and his family be kept in our thoughts and our prayers that we are about to have.

A member of the Rolla Ministerial Alliance then offered the invocation.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilman Matthew Crowell to lead in the Pledge of Allegiance.

**SEPTEMBER 21, 2020**

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**I. PUBLIC HEARINGS**

**(A) Ordinance Authorizing the MRTDD to Utilize Eminent Domain for University Drive Realignment:** City Administrator John Butz mentioned the City has been working on a series of transportation projects over the last few years and one of the Move Rolla Transportation Development District (MRTDD) projects is the relocation of University Drive. He said the City has had great success working with the Transportation Development District (TDD) on acquiring properties and to date, seventeen properties have been acquired. He noted the last parcel to acquire is the Hardee's Restaurant. He indicated there is no disagreement in the need of the property, but for the timing and the amount of money. By law, Mr. Butz informed the Council the City could initiate eminent domain action themselves. In this case, the proposal would delegate that authority to MRTDD and they would pursue eminent domain action.

Mayor Magdits opened the public hearing to anyone wishing to address the Council regarding the proposed ordinance. No one present addressed the Council. Mayor Magdits closed the public hearing.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4575: AN ORDINANCE FINDING AND DECLARING THAT IT IS NECESSARY TO ACQUIRE CERTAIN PROPERTY FOR THE MOVE ROLLA TRANSPORTATION PROJECT AND AUTHORIZING THE MOVE ROLLA TRANSPORTATION DEVELOPMENT DISTRICT TO EXERCISE EMINENT DOMAIN PURSUANT TO SECTION 238.247 OF THE REVISED STATUTES OF MISSOURI TO ACQUIRE SUCH PROPERTY. A motion was made by Meusch and seconded by Murphey to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Higgins, Bolin, Schneider, Ruder, Allen, Murphey, Lyons, Crowell, Eberly, and Florence. Nays; None. Absent; None. Motion carried. The ordinance passed.

**(B) Ordinance Rezoning a Portion of 124 W. Lions Club Drive from M-2 (Heavy Manufacturing District) and R-R (Rural Residential) Districts to C-3 District (Highway Commercial District):** City Planner Tom Coots explained the original request from the applicant was to rezone the property from R-R (Rural Residential District) to C-3 (Highway Commercial District). However, he reported the Planning and Zoning Commission voted during its recent meeting to approve the rezoning request, contingent on the M-2 (Heavy Manufacturing District) portion of the property being rezoned to C-3 (Highway Commercial District).

**I. PUBLIC HEARINGS (continued)**

**(B) Ordinance Rezoning a Portion of 124 W. Lions Club Drive from M-2 (Heavy Manufacturing District) and R-R (Rural Residential) Districts to C-3 District (Highway Commercial District (continued)):** Mr. Coats reported the applicant wants to begin operation of a landscaping/agricultural supply business that would sell fertilized soils and related products for farming or gardening. He informed the Council that following a public hearing, by a vote of five to zero, the Planning and Zoning Commission recommends approval of the request

After Council discussion, Mayor Magdits opened the public hearing to anyone wishing to address the Council regarding the proposed rezoning request.

Mr. Nick Frost, 124 W. Lions Club Drive, Rolla, Missouri, told the Council he lives on this property with his wife and father-in-law and his grandfather-in-law owns the property. He said his wife has purchased some organic certified compost and it has turned into her having compost for sale. Mr. Frost indicated the compost has been stockpiled where the 18-wheelers were previously located. He said they have a small-scale farm and plan to primarily sell flowers.

Councilwoman Murphey noted the ordinance contains the incorrect day of the Planning and Zoning Commission public hearing. Mr. Coats added the legal description would also be amended before the final reading of the ordinance.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title, as amended. ORDINANCE: AN ORDINANCE TO APPROVE THE RE-ZONING A PORTION OF 124 W LIONS CLUB DRIVE FROM THE M-2, HEAVY MANUFACTURING AND R-R, RURAL RESIDENTIAL DISTRICTS TO THE C-3, HIGHWAY COMMERCIAL DISTRICT. (ZON20-03).

**II. SPECIAL PRESENTATIONS**

**(A) Tree City USA Presentation:** Parks Director Floyd Jernigan reported the City was fortunate to be apprised that the City had been designated a "Tree City USA." He introduced former City parks director and Parks Advisory Commission chair Ken Kwantes, and Mr. Mike Fleischhauer, a Parks Advisory Commission member, a member of the Missouri Department of Conservation (MDC) and resident forester on the

**COUNCIL MEETING MINUTES  
SEPTEMBER 21, 2020  
PAGE 4**

**I. SPECIAL PRESENTATIONS (continued)**

**(A) Tree City USA Presentation (continued):** Parks Advisory Commission. On behalf of the MDC, Mr. Fleischhauer presented Mayor Magdits and Mr. Jernigan with signs, a flag, and a plaque in honor of Rolla's designation by the Arbor Day Foundation as a "Tree City USA." Mr. Kwantes said this designation was something that had been long sought for Rolla.

**III. OLD BUSINESS**

**(A) Ordinance Approving FY 2021 Budget:** City Administrator John Butz said the proposed budget is \$55,230,366, which is double the typical size because of three current major projects. He noted the budget includes the \$475,000 estimated revenue from the Use Tax, which the voters approved in November 2019 to be used specifically for public safety purposes. Mr. Butz indicated almost all of the Use Tax revenues have been allocated. He pointed out the budget includes a 6% increase across the board for public safety officers and a 1% cost-of-living adjustment (COLA) for all full-time employees. Additionally, the proposed budget includes a sewer fee increase and a slight increase in building permit fees. Mr. Butz said staff is prepared to submit to Council for final consideration the ordinance approving the FY 2021 budget.

A motion was made by Schott and seconded by Lyons to allocate \$44,588 from the FY 2020 budget to be able to purchase body cameras for FY 2021 and to reallocate the \$45,000 for the fourth police car out of the use tax in FY 2021. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, and Schott. Nays; Ruder, Murphey, Higgins, Schneider, Bolin, Crowell, Meusch, Florence, and Eberly. Motion failed.

Councilwoman Murphey pointed out the date in the proposed ordinance is incorrect and should be October 1, 2020.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4576: AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND APPROPRIATING FUNDS PURSUANT THERETO. A motion was then made by Eberly and seconded by Crowell to approve the proposed ordinance, as amended. A roll call vote on the motion showed the following: Ayes; Murphey, Allen, Bolin, Schneider, Ruder, Meusch, Higgins, Eberly, Florence, and Crowell. Nays; Lyons and Schott. Motion carried. The ordinance passed.

**SEPTEMBER 21, 2020**

*I.A.14.*



**IV. NEW BUSINESS**

**(A) Motion Authorizing the Closing of Certain Streets for the 42<sup>nd</sup> Annual Arts and Crafts Festival on October 17, 2020:** City Engineer Darin Pryor reported the Rolla Downtown Business Association has requested the closing of Pine Street from Sixth Street to Tenth Street on Saturday, October 17, 2020, for the Annual Arts and Crafts Festival.

A motion was made by Schneider and seconded by Murphey to authorize the closing of certain streets for the annual arts and crafts festival on October 17, 2020. A roll call vote on the motion showed the following: Ayes; Bolin, Higgins, Ruder, Schott, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schneider. Nays; None. Absent; None. Motion carried.

**(B) Ordinance Amending Section 27-118 of the Code Relating to Two-Hour Parking:** City Engineer Darin Pryor said the subject ordinance would bring the City's Code in compliance with what is currently in the field.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AMENDING SECTION 27-118 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO PARKING.

**(C) Ordinance Amending Section 27-93 of the Code Relating to Parking:** City Engineer Darin Pryor said staff proposes to remove the "No Parking" during school days on Eleventh Street between Poole and Spring Avenues. He reported the Lutheran Church no longer has school at this location. Additionally, staff is recommending the "No Parking" on Maple Street between Tenth and Eleventh Streets be removed.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AMENDING SECTION 27-93 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-93 IN LIEU THEREOF RELATING TO PARKING.

**(D) Ordinance Amending Section 27-89 of the Code Relating to Stop Intersections:** City Engineer Darin Pryor said staff proposes to add a stop sign at Old English Road at Whitehall Road. Additionally, staff recommends adding a stop sign at Whitehall Road at Fox Creek Road.

**IV. NEW BUSINESS (continued)**

**(D) Ordinance Amending Section 27-89 of the Code Relating to Stop Intersections (continued):** City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. AN ORDINANCE AMENDING SECTION 27-89 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, PERTAINING TO STOP INTERSECTIONS.

**V. CLAIMS and/or FISCAL TRANSACTIONS**

**(A) Motion Awarding the Bid for Project #506 – FY 2020 Phase III Asphalt Improvements; and, an Ordinance Authorizing the Mayor to Enter into an Agreement for Same:** City Engineer Darin Pryor explained the subject project would overlay Rolla Street from approximately the railroad tracks to First Street as well as the Larry May Park parking lot. Staff recommends the bid be awarded to the low bidder, Pierce Asphalt, LLC, Rolla, Missouri, for \$57,285.45. A motion was made by Schott and seconded by Eberly to award for the FY 2020 Phase III Asphalt Improvements, Project 506, to the low bidder, Pierce Asphalt, LLC, Rolla, Missouri, for \$57,285.45. A roll call vote on the motion showed the following: Ayes; Lyons, Allen, Murphey, Bolin, Schneider, Florence, Meusch, Higgins, Eberly, Crowell, Schott, and Ruder. Nays; None. Absent; None. Motion carried.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE III ASPHALT IMPROVEMENTS, PROJECT #506.

**VI. MAYOR/CITY COUNCIL COMMENTS**

**(1) COVID-19 Update:** Mayor Magdits reported that as of 3:30 p.m. today, the total number of confirmed COVID-19 cases in Phelps County is now 414 of which 70 are considered active. One individual is hospitalized in intensive care and sadly, we now have six deaths. Mayor Magdits said he could not stress enough the need for social distancing, personal hygiene, and the use of masks when social distancing is not possible.

SEPTEMBER 21, 2020

I. A. 16.

**VI. MAYOR/CITY COUNCIL COMMENTS**

**(1) COVID-19 Update (continued):** Councilman Florence relayed he recently witnessed Environmental Services Director Brady Wilson riding on the back of a sanitation truck during the early morning hours. He said he knows the Department has had difficulties in staffing associated with COVID-19. Mr. Florence said this is a primary example of someone leading by example.

**(2) Police Officer Promotions:** Councilman Schott congratulated the police officers who were recently promoted. He thanked everyone on the force who protects and serves our community.

**VII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council.

**(1)** Mr. Don Morris, 208 Victoria Lane, Rolla, Missouri, said he had the pleasure of serving on this City Council for ten years and when he retired from working for the public school system, he taught for five years in the drug rehabilitation program at Pathways. Mr. Morris explained he worked with twenty to twenty-five young people for three months at a time. He said he never met a young person during that time who was there because of marijuana addiction. Mr. Morris told the Council a majority of those young people were there because marijuana had not been enough for them and they had moved on to something stronger. He emphasized that these were good kids. Of all the kids that he came across during those five years, he said he could count on one hand the ones that did not have much of a future, and the remainder were good kids who had made a mistake and that mistake started with marijuana. Mr. Morris asked the Council to think about that when they make future decisions.

**VIII. COMMENTS FOR THE GOOD OF THE ORDER**

**(A) Trick or Treating:** Councilwoman Bolin said she was contacted by a couple of downtown business owners who indicated there are a number of downtown businesses who want to participate in trick or treating this year. She said they would like to schedule the event between either 3 p.m. and 5 p.m. or 4 p.m. and 6 p.m. Ms. Bolin added they would not need to have Pine Street closed during this time.

**VIII. COMMENTS FOR THE GOOD OF THE ORDER (continued)**

**(A) Trick or Treating:** Mayor Magdits responded the downtown merchants need to come to a consensus before the City can take the next step.

**(B) Bicycles:** Councilwoman Bolin reported a constituent informed her that due to the bushes and hedges in her neighborhood she has problems seeing folks on bicycles approach when exiting her driveway. The constituent suggested that maybe a requirement to have bright colored orange flags might be required on all bicycles.

**IX. CLOSED SESSION**

None.

**X. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 7:41 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

**SEPTEMBER 21, 2020**

*I.A.18.*

# AUGUST MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Aug 2020	Jul 2020	Aug 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	127.0 ton	125.2 ton	88.0 ton	1,017.9 ton	1,026.7 ton	1,610.6 ton
Newspaper	19.0 ton	37.0 ton	18.5 ton	287.4 ton	221.1 ton	405.1 ton
High Grade Paper	22.5 ton	0.0 ton	21.7 ton	65.0 ton	165.6 ton	226.6 ton
Aluminum	4.0 ton	0.0 ton	3.0 ton	13.8 ton	7.5 ton	12.6 ton
Steel Cans/Scrap Metal	7.0 ton	6.0 ton	5.8 ton	42.0 ton	38.4 ton	53.8 ton
Plastic	0.0 ton	10.6 ton	0.0 ton	73.5 ton	64.5 ton	104.8 ton
Glass	42.0 ton	0.0 ton	17.5 ton	207.5 ton	154.9 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	4.5 ton	7.2 ton	8.0 ton	29.5 ton	34.3 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	1.6 ton	0.0 ton	3.8 ton	5.4 ton
<b>TOTAL</b>	<b>226.0 ton</b>	<b>186.0 ton</b>	<b>164.1 ton</b>	<b>1,737.3 ton</b>	<b>1,716.7 ton</b>	<b>2,698.2 ton</b>

## SERVICES PROVIDED

Type of Service	Aug 2020	Jul 2020	Aug 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	73	97	76	606	477	687
Paper Shredding	4.5 hours	10.0 hours	4.5 hours	41.3 hours	46.0 hours	59.5 hours
Reported Trash Nuisances	5	0	38	82	224	304
Households Dropping Off Hazardous Waste	36	139	92	494	782	1109

## DISPOSAL TONNAGE

(Sanitation Division)

Material	Aug 2020	Jul 2020	Aug 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,367.5 ton	1,256.5 ton	1,447.9 ton	10,560.8 ton	11,321.9 ton	15,326.9 ton

H.A.I.



PARK FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION	June-19		July-19		July-20		August-19		August-20		PREVIOUS YTD		CURRENT YTD		FY 19-20		
											ACTUAL	ACTUAL	ACTUAL	BUDGET			
<b>Administration</b>																	
Revenue																	
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses																	
Personnel	\$ 9,555.89	\$ 13,825.91	\$ 10,533.33	\$ 17,058.22	\$ 17,058.22	\$ 10,497.89	\$ 12,014.92	\$ 10,497.89	\$ 11,596.07	\$ 141,695.18	\$ 141,695.18	\$ 11,596.07	\$ 141,695.18	\$ 129,980.00			
Supplies	\$ 151.35	\$ 154.73	\$ 119.49	\$ 342.30	\$ 342.30	\$ 112.60	\$ 124.15	\$ 112.60	\$ 1,972.20	\$ 1,409.38	\$ 1,409.38	\$ 1,972.20	\$ 1,409.38	\$ 3,250.00			
Services	\$ 1,134.88	\$ 453.78	\$ 193.53	\$ 1,593.17	\$ 1,593.17	\$ 1,657.60	\$ 275.31	\$ 1,657.60	\$ 27,280.76	\$ 30,768.92	\$ 30,768.92	\$ 27,280.76	\$ 37,000.00				
Maintenance	\$ -	\$ -	\$ 401.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 818.93	\$ 227.50	\$ 227.50	\$ 818.93	\$ 600.00				
<b>Total Expenses</b>	\$ 10,842.12	\$ 14,434.42	\$ 11,247.78	\$ 18,993.69	\$ 18,993.69	\$ 12,268.09	\$ 12,414.38	\$ 12,268.09	\$ 141,667.96	\$ 174,100.98	\$ 174,100.98	\$ 141,667.96	\$ 170,830.00				
<b>Administration Revenue over Expenses</b>	\$ (10,842.12)	\$ (14,434.42)	\$ (11,247.78)	\$ (18,993.69)	\$ (18,993.69)	\$ (12,268.09)	\$ (12,414.38)	\$ (12,268.09)	\$ (129,455.96)	\$ (174,100.98)	\$ (174,100.98)	\$ (129,455.96)	\$ (170,830.00)				
<b>Maintenance</b>																	
Revenue																	
Reimburse/Donation	\$ 54.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rentals	\$ 750.00	\$ -	\$ 1,010.00	\$ -	\$ -	\$ -	\$ 480.00	\$ -	\$ 11,230.00	\$ -	\$ -	\$ 11,230.00	\$ -	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	\$ 804.19	\$ -	\$ 1,010.00	\$ -	\$ -	\$ -	\$ 480.00	\$ -	\$ 11,503.90	\$ -	\$ -	\$ 11,503.90	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses																	
Personnel	\$ 1,638.49	\$ -	\$ 2,040.37	\$ -	\$ -	\$ -	\$ 2,407.06	\$ -	\$ 20,205.56	\$ -	\$ -	\$ 20,205.56	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 33.31	\$ -	\$ 39.97	\$ -	\$ -	\$ -	\$ 30.47	\$ -	\$ 265.24	\$ -	\$ -	\$ 265.24	\$ -	\$ -	\$ -	\$ -	\$ -
Services	\$ 271.95	\$ -	\$ 18.03	\$ -	\$ -	\$ -	\$ 11,464.24	\$ -	\$ 13,695.29	\$ -	\$ -	\$ 13,695.29	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185.85	\$ -	\$ -	\$ 185.85	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 1,943.75	\$ -	\$ 2,098.37	\$ -	\$ -	\$ -	\$ 13,901.77	\$ -	\$ 34,351.94	\$ -	\$ -	\$ 34,351.94	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Maintenance Revenue over Expenses</b>	\$ (1,139.56)	\$ -	\$ (1,088.37)	\$ -	\$ -	\$ -	\$ (13,421.77)	\$ -	\$ (22,848.04)	\$ -	\$ -	\$ (22,848.04)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Parks</b>																	
Revenue																	
Charges for Services	\$ 75.00	\$ 760.00	\$ 45.00	\$ 60.00	\$ 60.00	\$ 100.00	\$ 40.00	\$ 100.00	\$ 4,275.00	\$ 1,270.00	\$ 1,270.00	\$ 4,275.00	\$ 1,000.00				
Cemetery Burial Fees	\$ 3,600.00	\$ 1,240.00	\$ 2,920.00	\$ 760.00	\$ 760.00	\$ 2,680.00	\$ 2,800.00	\$ 2,680.00	\$ 32,740.00	\$ 16,270.00	\$ 16,270.00	\$ 32,740.00	\$ 33,000.00				
Reimburse/Donation	\$ 200.98	\$ 215.99	\$ -	\$ 5,700.00	\$ 5,700.00	\$ 500.00	\$ 410.00	\$ 500.00	\$ 4,166.54	\$ 7,365.99	\$ 7,365.99	\$ 4,166.54	\$ 4,400.00				
Pavillion Reservation	\$ 475.00	\$ 380.00	\$ 545.00	\$ 505.00	\$ 505.00	\$ 360.00	\$ 547.50	\$ 360.00	\$ 3,862.50	\$ 1,850.00	\$ 1,850.00	\$ 3,862.50	\$ 3,600.00				
Eugene Northern Rentals	\$ -	\$ 970.00	\$ -	\$ 1,060.00	\$ 1,060.00	\$ 620.00	\$ -	\$ 620.00	\$ 1,220.00	\$ 8,965.00	\$ 8,965.00	\$ 1,220.00	\$ 13,500.00				
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
<b>Total Revenue</b>	\$ 4,350.98	\$ 3,565.99	\$ 3,510.00	\$ 8,085.00	\$ 8,085.00	\$ 4,260.00	\$ 3,797.50	\$ 4,260.00	\$ 46,264.04	\$ 35,720.99	\$ 35,720.99	\$ 46,264.04	\$ 55,500.00				
Expenses																	
Personnel	\$ 37,739.44	\$ 43,733.19	\$ 41,565.03	\$ 61,263.00	\$ 61,263.00	\$ 39,694.02	\$ 49,674.81	\$ 39,694.02	\$ 358,915.49	\$ 448,749.53	\$ 448,749.53	\$ 358,915.49	\$ 453,250.00				
Supplies	\$ 2,601.35	\$ 2,488.15	\$ 2,686.03	\$ 4,448.06	\$ 4,448.06	\$ 3,338.47	\$ 2,773.09	\$ 3,338.47	\$ 26,367.90	\$ 31,910.40	\$ 31,910.40	\$ 26,367.90	\$ 30,800.00				
Services	\$ 1,248.74	\$ 3,427.68	\$ 1,227.95	\$ 510.51	\$ 510.51	\$ 1,434.10	\$ 1,271.77	\$ 1,434.10	\$ 15,993.85	\$ 56,350.10	\$ 56,350.10	\$ 15,993.85	\$ 45,900.00				
Maintenance	\$ 11,719.17	\$ 20,660.24	\$ 18,784.04	\$ 11,256.22	\$ 11,256.22	\$ 3,634.52	\$ 25,309.36	\$ 3,634.52	\$ 106,302.59	\$ 101,588.50	\$ 101,588.50	\$ 106,302.59	\$ 95,500.00				
<b>Total Expenses</b>	\$ 53,308.70	\$ 70,309.26	\$ 64,263.05	\$ 77,477.79	\$ 77,477.79	\$ 58,101.11	\$ 79,029.03	\$ 58,101.11	\$ 507,579.83	\$ 640,598.53	\$ 640,598.53	\$ 507,579.83	\$ 625,450.00				
<b>Parks Revenue over Expenses</b>	\$ (48,957.72)	\$ (66,743.27)	\$ (60,753.05)	\$ (69,392.79)	\$ (69,392.79)	\$ (53,841.11)	\$ (75,231.53)	\$ (53,841.11)	\$ (461,315.79)	\$ (604,877.54)	\$ (604,877.54)	\$ (461,315.79)	\$ (569,950.00)				

H. B.I.

PARK FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION	June-19		June-20		July-19		July-20		August-19		August-20		PREVIOUS YTD ACTUAL	CURRENT YTD ACTUAL	FY 19-20 BUDGET
<b>Rolla Dog Park</b>															
Revenue															
Reimburse/Donations/Programs															
Expenses															
<b>Total Revenue</b>	\$ 300.76	\$ 300.76	\$ -	\$ -	\$ 0.94	\$ 0.94	\$ -	\$ -	\$ 0.34	\$ 0.34	\$ -	\$ -	\$ 2,349.38	\$ -	\$ -
<b>Total Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,123.02	\$ -	\$ -
<b>Rolla Dog Park Revenue over Expenses</b>	\$ 300.76	\$ 300.76	\$ -	\$ -	\$ 0.94	\$ 0.94	\$ -	\$ -	\$ 0.34	\$ 0.34	\$ -	\$ -	\$ (2,773.64)	\$ -	\$ -
<b>Splashzone</b>															
Revenue															
Reimburse/Donations/Programs															
Resale	\$ 79.00	\$ -	\$ -	\$ -	\$ 75.00	\$ 90.00	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ -
Passes	\$ 15,913.00	\$ 18,084.00	\$ 19,349.50	\$ 14,478.00	\$ 5,449.00	\$ 4,663.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235.00	\$ 90.00	\$ 300.00
Rentals	\$ 4,170.00	\$ 425.00	\$ 1,535.00	\$ 750.00	\$ 560.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,169.00	\$ 37,225.00	\$ 56,000.00
Misc	\$ 506.50	\$ -	\$ 909.00	\$ -	\$ 312.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,585.00	\$ 1,435.00	\$ 10,000.00
Concessions	\$ 5,836.75	\$ 7,305.46	\$ 8,364.25	\$ 6,325.30	\$ 2,316.75	\$ 1,913.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,884.50	\$ -	\$ 1,700.00
<b>Total Revenue</b>	\$ 26,505.25	\$ 25,814.46	\$ 30,232.75	\$ 21,748.30	\$ 8,647.75	\$ 6,576.60	\$ -	\$ -	\$ 8,647.75	\$ 6,576.60	\$ -	\$ -	\$ 78,363.75	\$ 54,889.36	\$ 88,000.00
<b>Expenses</b>															
Personnel	\$ 11,685.25	\$ 7,118.23	\$ 12,998.30	\$ 26,588.58	\$ 15,945.22	\$ 8,669.71	\$ -	\$ -	\$ 15,945.22	\$ 8,669.71	\$ -	\$ -	\$ 53,901.50	\$ 47,567.26	\$ 62,100.00
Supplies	\$ 7,586.90	\$ 10,565.78	\$ 9,210.50	\$ 6,691.59	\$ 6,581.43	\$ 4,841.78	\$ -	\$ -	\$ 6,581.43	\$ 4,841.78	\$ -	\$ -	\$ 33,415.49	\$ 28,714.57	\$ 37,200.00
Services	\$ 749.92	\$ 2,781.12	\$ 1,962.00	\$ 412.92	\$ 406.80	\$ 708.48	\$ -	\$ -	\$ 406.80	\$ 708.48	\$ -	\$ -	\$ 4,990.02	\$ 6,081.85	\$ 12,800.00
Maintenance	\$ 2,728.12	\$ 4,813.07	\$ 1,812.49	\$ 1,729.49	\$ 1,208.19	\$ 546.97	\$ -	\$ -	\$ 1,208.19	\$ 546.97	\$ -	\$ -	\$ 12,291.32	\$ 13,264.11	\$ 12,100.00
<b>Total Expenses</b>	\$ 22,750.19	\$ 25,278.20	\$ 25,983.29	\$ 35,422.58	\$ 24,141.64	\$ 14,766.94	\$ -	\$ -	\$ 24,141.64	\$ 14,766.94	\$ -	\$ -	\$ 104,598.33	\$ 95,627.79	\$ 124,200.00
<b>Splashzone Revenue over Expenses</b>	\$ 3,755.06	\$ 536.26	\$ 4,249.46	\$ (13,674.28)	\$ (15,493.89)	\$ (8,190.34)	\$ -	\$ -	\$ (15,493.89)	\$ (8,190.34)	\$ -	\$ -	\$ (26,234.58)	\$ (40,738.43)	\$ (36,200.00)
<b>Outdoor Recreation</b>															
Revenue															
Reimburse/Donation															
Recreation Program Fees															
Resale	\$ -	\$ -	\$ -	\$ 180.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180.00	\$ -
Ballfield User Fees	\$ 2,293.75	\$ 10,118.00	\$ 2,200.25	\$ 3,390.00	\$ 469.00	\$ 586.00	\$ -	\$ -	\$ 469.00	\$ 586.00	\$ -	\$ -	\$ 11,418.15	\$ 18,614.20	\$ 12,000.00
Batting Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -
Misc Income	\$ (62.00)	\$ 2,511.00	\$ 1,446.00	\$ -	\$ 7,523.00	\$ 7,528.00	\$ -	\$ -	\$ 7,523.00	\$ 7,528.00	\$ -	\$ -	\$ 29,426.00	\$ 21,776.50	\$ 28,000.00
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92.75	\$ -	\$ -
<b>Total Revenue</b>	\$ 3,207.28	\$ 648.90	\$ 3,397.46	\$ 2,066.59	\$ 2,631.42	\$ 1,462.17	\$ -	\$ -	\$ 2,631.42	\$ 1,462.17	\$ -	\$ -	\$ 15,512.48	\$ 6,562.17	\$ 18,000.00
<b>Expenses</b>															
Personnel	\$ 10,267.85	\$ 14,843.03	\$ 10,083.71	\$ 28,594.00	\$ 9,744.18	\$ 12,100.06	\$ -	\$ -	\$ 9,744.18	\$ 12,100.06	\$ -	\$ -	\$ 104,199.47	\$ 91,454.79	\$ 100,870.00
Supplies	\$ 2,820.67	\$ 2,410.67	\$ 3,863.65	\$ 1,857.48	\$ 3,526.33	\$ 1,388.39	\$ -	\$ -	\$ 3,526.33	\$ 1,388.39	\$ -	\$ -	\$ 21,521.81	\$ 14,229.94	\$ 25,840.00
Services	\$ 3,544.27	\$ (21.89)	\$ 5,292.39	\$ 6,710.11	\$ 4,020.19	\$ 1,163.74	\$ -	\$ -	\$ 4,020.19	\$ 1,163.74	\$ -	\$ -	\$ 15,219.98	\$ 11,432.36	\$ 21,900.00
Maintenance	\$ 936.46	\$ -	\$ 226.99	\$ 107.00	\$ 367.73	\$ -	\$ -	\$ -	\$ 367.73	\$ -	\$ -	\$ -	\$ 1,591.67	\$ 225.24	\$ 500.00
<b>Total Expenses</b>	\$ 17,569.25	\$ 17,231.81	\$ 19,466.74	\$ 37,268.59	\$ 17,658.43	\$ 14,652.19	\$ -	\$ -	\$ 17,658.43	\$ 14,652.19	\$ -	\$ -	\$ 142,532.93	\$ 117,342.33	\$ 149,110.00

IV B 2



PARK FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION	June-19		June-20		July-19		July-20		August-19		August-20		PREVIOUS YTD ACTUAL		CURRENT YTD ACTUAL		FY 19-20 BUDGET	
	\$		\$		\$		\$		\$		\$		\$		\$		\$	
Outdoor Rec Revenue over Expenses	\$	(12,130.22)	\$	(3,953.91)	\$	(12,426.03)	\$	(31,632.00)	\$	(7,035.01)	\$	(5,076.02)	\$	(85,717.05)	\$	(70,219.46)	\$	(91,110.00)
Total Operating Revenues	\$	37,099.45	\$	42,658.35	\$	41,793.46	\$	35,469.89	\$	23,549.01	\$	20,412.77	\$	207,508.95	\$	137,733.22	\$	201,500.00
Total Operating Expenses	\$	106,414.01	\$	127,253.69	\$	123,059.23	\$	169,162.65	\$	147,145.25	\$	99,788.33	\$	930,730.99	\$	1,027,669.63	\$	1,069,590.00
<b>OPERATING REVENUES OVER EXPENSES</b>	\$	(69,314.56)	\$	(84,595.34)	\$	(81,265.77)	\$	(133,692.76)	\$	(123,596.24)	\$	(79,375.56)	\$	(723,222.04)	\$	(889,936.41)	\$	(868,090.00)
Operating Recapture %	\$	0.35	\$	0.34	\$	0.34	\$	0.21	\$	0.16	\$	0.20	\$	0.22	\$	0.13	\$	0.19
Operating Recapture %	\$	0.35	\$	0.34	\$	0.34	\$	0.21	\$	0.16	\$	0.20	\$	0.23	\$	0.14	\$	0.19
<b>OTHER REVENUES</b>																		
Real Estate Taxes	\$	1,989.98	\$	1,580.56	\$	940.66	\$	-	\$	550.50	\$	-	\$	260,738.15	\$	270,397.56	\$	271,600.00
Sales Tax	\$	108,124.16	\$	99,535.88	\$	93,806.66	\$	98,254.73	\$	78,856.82	\$	90,150.49	\$	984,518.36	\$	1,018,069.19	\$	1,085,000.00
Intergovernmental	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Interest Income	\$	123.16	\$	42.33	\$	217.97	\$	67.96	\$	256.55	\$	-	\$	3,104.77	\$	1,178.06	\$	4,000.00
Miscellaneous	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,000.00	\$	20.00	\$	4,000.00
Contribution to General Fund	\$	(18,025.00)	\$	(17,325.00)	\$	-	\$	-	\$	-	\$	-	\$	(54,075.00)	\$	(51,975.00)	\$	(69,300.00)
<b>TOTAL OTHER REVENUES:</b>	\$	92,212.30	\$	83,833.77	\$	94,965.29	\$	98,322.69	\$	79,663.87	\$	90,150.49	\$	1,195,286.28	\$	1,237,689.81	\$	1,295,300.00
<b>CAPITAL EXPENSES</b>																		
Leases Purchases	\$	96.10	\$	-	\$	(401.43)	\$	-	\$	-	\$	-	\$	199.98	\$	-	\$	-
Equipment	\$	1,889.92	\$	6,558.50	\$	405.48	\$	6,471.90	\$	463.35	\$	-	\$	36,214.70	\$	15,283.39	\$	42,500.00
Vehicles	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	48,911.00	\$	-	\$	-
Building & Grounds	\$	895.54	\$	8,635.50	\$	2,487.65	\$	1,291.16	\$	59,914.62	\$	5,590.41	\$	107,940.35	\$	142,546.23	\$	186,600.00
Major Parks Improvements	\$	1,740.83	\$	69.20	\$	47,838.11	\$	-	\$	958.85	\$	-	\$	134,512.36	\$	90,069.20	\$	235,000.00
<b>TOTAL CAPITAL EXPENSES:</b>	\$	4,622.39	\$	15,263.20	\$	50,329.81	\$	7,763.06	\$	61,336.82	\$	5,590.41	\$	327,778.39	\$	247,898.82	\$	464,100.00
Total Revenues (operating + other)	\$	129,612.51	\$	126,492.12	\$	136,759.69	\$	133,792.58	\$	103,212.88	\$	110,563.26	\$	1,402,795.23	\$	1,375,423.03	\$	1,496,800.00
Total Expenses (operating + capital)	\$	111,036.40	\$	142,516.89	\$	173,389.04	\$	176,925.71	\$	208,482.07	\$	105,378.74	\$	1,258,509.38	\$	1,275,568.45	\$	1,533,690.00
<b>TOTAL REVENUES OVER EXPENSES</b>	\$	18,576.11	\$	(16,024.77)	\$	(36,629.35)	\$	(43,133.13)	\$	(105,269.19)	\$	5,184.52	\$	144,285.85	\$	99,854.58	\$	(36,890.00)

IV. B. 3.



THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION GUEST SERVICES	June-19		June-20		July-19		July-20		August-19		August-20		2019 YTD ACTUAL		2020 YTD ACTUAL		92% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Revenue																							
Reimbursements/donations	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Passes	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Day Passes	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Programs	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Retail	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Rentals	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Misc.	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Concessions	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Revenue</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Expenses																							
Personnel	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Services	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Maintenance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Guest Services Revenue over Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>RECREATION</b>																							
Revenue																							
Recreation Programs	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Day Passes	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Revenue</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Expenses																							
Personnel	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Services	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Maintenance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Recreation Revenue over Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>AQUATICS</b>																							
Revenue																							
Aquatic Programs	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Aquatic Day Pass	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Revenue</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Expenses																							
Personnel	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Supplies	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Services	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Maintenance	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Aquatics Revenue over Expenses</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

H. C. 1.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION	June-19		June-20		July-19		July-20		August-19		August-20		2020 YTD ACTUAL	92% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
<b>FITNESS</b>																
Revenue	\$ 8,433.16	\$ 1,094.41	\$ 6,296.80	\$ 969.52	\$ 6,667.58	\$ 1,090.17	\$ 93,447.08	\$ 28,533.96	\$ 3,921.99	\$ 1,069.57	\$ 92,552.00	\$ 100,600.00	\$ 30.83%	\$ 100,600.00		
Fitness Programs	\$ 238.00	\$ 9.00	\$ 454.00	\$ -	\$ 318.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,140.00	\$ 4,500.00	\$ 25.84%	\$ 4,500.00		
Fitness Day Pass	\$ 8,671.16	\$ 1,103.41	\$ 6,750.80	\$ 969.52	\$ 6,985.58	\$ 1,090.17	\$ 97,369.07	\$ 29,603.53	\$ 97,369.07	\$ 96,692.00	\$ 96,692.00	\$ 105,100.00		\$ 105,100.00		
<b>Expenses</b>																
Personnel	\$ 14,519.68	\$ 7,342.80	\$ 14,664.99	\$ 12,970.52	\$ 20,380.24	\$ 5,194.33	\$ 185,445.32	\$ 90,327.43	\$ 185,445.32	\$ 129,674.00	\$ 129,674.00	\$ 140,950.00	\$ 69.66%	\$ 140,950.00		
Supplies	\$ 515.22	\$ 3,332.07	\$ 75.59	\$ 4,067.31	\$ 58.91	\$ 3,924.15	\$ 2,484.56	\$ 36,927.96	\$ 8,553.41	\$ 7,182.02	\$ 4,986.40	\$ 5,420.00	\$ 740.57%	\$ 5,420.00		
Services	\$ 4,023.46	\$ 13.69	\$ 296.30	\$ 69.67	\$ 75.50	\$ 1,747.90	\$ 8,553.41	\$ 7,182.02	\$ 15.27	\$ 630.89	\$ 10,258.00	\$ 11,150.00	\$ 70.01%	\$ 11,150.00		
Maintenance	\$ -	\$ 336.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,784.00	\$ 5,200.00	\$ 13.19%	\$ 5,200.00		
Total Expenses	\$ 19,058.36	\$ 11,025.06	\$ 15,036.88	\$ 17,107.50	\$ 20,529.92	\$ 10,866.38	\$ 201,803.84	\$ 135,068.30	\$ 201,803.84	\$ 149,702.40	\$ 149,702.40	\$ 162,720.00	\$ 13.19%	\$ 162,720.00		
Fitness Revenue over Expenses	\$ (10,625.20)	\$ (9,930.65)	\$ (8,740.08)	\$ (16,137.98)	\$ (13,862.34)	\$ (9,776.21)	\$ (108,356.76)	\$ (106,534.34)	\$ (108,356.76)	\$ (57,150.40)	\$ (57,150.40)	\$ (62,120.00)	\$ (62,120.00)	\$ (62,120.00)		
<b>ADMINISTRATION</b>																
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00
Advertising Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00
<b>Expenses</b>																
Personnel	\$ 9,151.72	\$ 5,972.71	\$ 8,953.95	\$ 11,024.09	\$ 12,719.08	\$ 5,940.82	\$ 131,011.17	\$ 112,141.47	\$ 12,719.08	\$ 2,499.27	\$ 162,656.00	\$ 176,800.00	\$ 68.94%	\$ 176,800.00		
Supplies	\$ 15,862.03	\$ 2,262.06	\$ 17,390.16	\$ 2,619.70	\$ 13,988.50	\$ 2,499.27	\$ 182,130.43	\$ 29,414.44	\$ 13,988.50	\$ 59,722.81	\$ 191,820.00	\$ 208,500.00	\$ 15.33%	\$ 208,500.00		
Services	\$ 5,139.89	\$ 3,173.83	\$ 5,316.70	\$ 3,511.90	\$ 5,857.79	\$ 3,497.18	\$ 57,601.21	\$ 59,722.81	\$ 5,857.79	\$ 86,130.40	\$ 93,620.00	\$ 93,620.00	\$ 69.34%	\$ 93,620.00		
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,307.50	\$ 1,350.00	\$ 105.27%	\$ 1,350.00		
Total Expenses	\$ 30,153.44	\$ 11,408.60	\$ 31,660.81	\$ 17,155.69	\$ 32,565.37	\$ 11,937.27	\$ 371,872.81	\$ 202,586.22	\$ 32,565.37	\$ 441,848.40	\$ 441,848.40	\$ 480,270.00	\$ 105.27%	\$ 480,270.00		
Administration Revenue over Expenses	\$ (30,153.44)	\$ (11,408.60)	\$ (31,660.81)	\$ (17,155.69)	\$ (32,565.37)	\$ (11,937.27)	\$ (367,872.81)	\$ (202,036.22)	\$ (367,872.81)	\$ (441,848.40)	\$ (441,848.40)	\$ (479,070.00)	\$ (479,070.00)	\$ (479,070.00)		
<b>MAINTENANCE</b>																
Revenue	\$ 1,254.99	\$ 440.45	\$ 1,038.84	\$ 904.30	\$ 818.89	\$ -	\$ 9,683.78	\$ 3,869.57	\$ 818.89	\$ -	\$ 9,200.00	\$ 10,000.00	\$ 42.06%	\$ 10,000.00		
Reimbursement	\$ 1,254.99	\$ 440.45	\$ 1,038.84	\$ 904.30	\$ 818.89	\$ -	\$ 9,683.78	\$ 3,869.57	\$ 818.89	\$ -	\$ 9,200.00	\$ 10,000.00	\$ 42.06%	\$ 10,000.00		
Total Revenue	\$ 1,254.99	\$ 440.45	\$ 1,038.84	\$ 904.30	\$ 818.89	\$ -	\$ 9,683.78	\$ 3,869.57	\$ 818.89	\$ -	\$ 9,200.00	\$ 10,000.00	\$ 42.06%	\$ 10,000.00		
<b>Expenses</b>																
Personnel	\$ 14,504.29	\$ 9,341.03	\$ 16,290.44	\$ 14,476.43	\$ 20,020.86	\$ 7,728.45	\$ 178,232.64	\$ 146,676.66	\$ 20,020.86	\$ 7,728.45	\$ 163,152.80	\$ 177,340.00	\$ 89.90%	\$ 177,340.00		
Supplies	\$ 2,287.00	\$ 813.75	\$ 1,952.97	\$ 1,958.86	\$ 3,343.58	\$ 827.72	\$ 23,438.73	\$ 14,528.23	\$ 3,343.58	\$ 827.72	\$ 22,374.40	\$ 24,320.00	\$ 64.93%	\$ 24,320.00		
Services	\$ 2,225.18	\$ 357.06	\$ 50.48	\$ 1,847.49	\$ 801.70	\$ 7,384.74	\$ 6,060.20	\$ 36,027.39	\$ 801.70	\$ 31,660.64	\$ 21,390.00	\$ 23,250.00	\$ 168.43%	\$ 23,250.00		
Maintenance	\$ 572.46	\$ 720.73	\$ 195.78	\$ 2,928.03	\$ 3,792.55	\$ 2,115.52	\$ 31,660.64	\$ 30,123.73	\$ 3,792.55	\$ 2,115.52	\$ 24,196.00	\$ 26,300.00	\$ 124.50%	\$ 26,300.00		
Total Expenses	\$ 19,588.93	\$ 11,232.55	\$ 18,489.67	\$ 19,447.81	\$ 27,958.69	\$ 18,056.43	\$ 239,392.21	\$ 227,556.01	\$ 27,958.69	\$ 18,056.43	\$ 231,113.20	\$ 251,210.00	\$ 124.50%	\$ 251,210.00		
Maintenance Revenue over Expenses	\$ (18,333.94)	\$ (10,792.10)	\$ (17,450.83)	\$ (18,543.51)	\$ (27,139.80)	\$ (18,056.43)	\$ (229,708.43)	\$ (223,686.44)	\$ (27,139.80)	\$ (18,056.43)	\$ (221,913.20)	\$ (241,210.00)	\$ (241,210.00)	\$ (241,210.00)		

IV.C.2.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - AUGUST

DESCRIPTION	June-19		June-20		July-19		July-20		August-19		August-20		2019 YTD ACTUAL		2020 YTD ACTUAL		92% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Total Operating Revenues	\$ 96,682.04	\$ 15,821.54	\$ 82,224.03	\$ 30,187.73	\$ 85,586.36	\$ 30,082.62	\$ 976,229.11	\$ 473,732.33	\$ 1,031,964.00	\$ 1,122,900.00													
Total Operating Expenses	\$ 111,992.35	\$ 60,483.06	\$ 110,696.29	\$ 91,959.91	\$ 139,647.52	\$ 66,608.98	\$ 1,238,199.04	\$ 951,925.21	\$ 1,344,483.40	\$ 1,461,395.00													
<b>OPERATING REVENUES OVER EXPENSES</b>	<b>\$ (15,310.31)</b>	<b>\$ (44,661.52)</b>	<b>\$ (28,472.26)</b>	<b>\$ (61,772.18)</b>	<b>\$ (54,061.16)</b>	<b>\$ (36,526.36)</b>	<b>\$ (261,969.93)</b>	<b>\$ (478,192.88)</b>	<b>\$ (312,519.40)</b>	<b>\$ (338,495.00)</b>													
Operating %	86.33%	26.16%	74.28%	32.83%	61.29%	45.16%	79%	50%	77%	77%													
Operating %	88.10%	26.97%	76.14%	33.38%	62.64%	45.16%	81%	51%	78%	79%													
<b>WI/INTEREST</b>																							
<b>OTHER REVENUES</b>																							
Sales Tax	\$ 17.54	\$ -	\$ 11.63	\$ -	\$ 176.76	\$ -	\$ 539.20	\$ 101.48	\$ 184.00	\$ 200.00													
Interest Income	\$ 1,985.33	\$ 490.06	\$ 2,064.45	\$ 505.91	\$ 1,887.43	\$ -	\$ 22,512.53	\$ 10,218.73	\$ 23,000.00	\$ 25,000.00													
Miscellaneous/Reimb/Donations	\$ -	\$ -	\$ 15.64	\$ 35.00	\$ -	\$ -	\$ 165.82	\$ 35.00	\$ 460.00	\$ 500.00													
Sale of property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,558.00	\$ -	\$ -	\$ -													
Contribution to General Fund	\$ (18,031.25)	\$ (17,650.00)	\$ -	\$ -	\$ -	\$ -	\$ (64,093.75)	\$ (52,950.00)	\$ (64,952.00)	\$ (70,600.00)													
<b>TOTAL OTHER REVENUES:</b>	<b>\$ (16,028.38)</b>	<b>\$ (17,159.94)</b>	<b>\$ 2,091.72</b>	<b>\$ 540.91</b>	<b>\$ 2,064.19</b>	<b>\$ -</b>	<b>\$ (29,318.20)</b>	<b>\$ (42,594.79)</b>	<b>\$ (41,308.00)</b>	<b>\$ (44,900.00)</b>													
<b>CAPITAL EXPENSES</b>																							
Equipment	\$ 3,087.75	\$ -	\$ 31,640.00	\$ -	\$ -	\$ -	\$ 44,799.77	\$ 9,117.76	\$ 23,000.00	\$ 25,000.00													
Lease Purchases	\$ 5,332.46	\$ 2,346.42	\$ 2,778.76	\$ -	\$ 2,778.76	\$ -	\$ 54,878.75	\$ 27,223.67	\$ 22,556.00	\$ 24,300.00													
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -													
Building & Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -													
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,592.00	\$ -	\$ -	\$ -													
<b>TOTAL CAPITAL EXPENSES:</b>	<b>\$ 8,420.21</b>	<b>\$ 2,346.42</b>	<b>\$ 34,418.76</b>	<b>\$ -</b>	<b>\$ 33,673.43</b>	<b>\$ 1,400.00</b>	<b>\$ 138,027.16</b>	<b>\$ 84,826.03</b>	<b>\$ 93,196.00</b>	<b>\$ 101,300.00</b>													
Total Revenues (operating + other)	\$ 80,653.66	\$ (1,338.40)	\$ 84,315.75	\$ 30,728.64	\$ 87,650.55	\$ 30,082.62	\$ 946,910.91	\$ 431,137.54	\$ 990,656.00	\$ 1,078,000.00													
Total Expenses (operating + capital)	\$ 120,412.56	\$ 62,829.48	\$ 145,115.05	\$ 91,959.91	\$ 173,321.05	\$ 68,008.98	\$ 1,376,226.20	\$ 1,036,751.24	\$ 1,437,679.40	\$ 1,562,695.00													
<b>TOTAL REVENUES OVER EXPENSES</b>	<b>\$ (39,758.90)</b>	<b>\$ (64,167.88)</b>	<b>\$ (60,799.30)</b>	<b>\$ (61,231.27)</b>	<b>\$ (85,670.50)</b>	<b>\$ (37,926.36)</b>	<b>\$ (429,315.29)</b>	<b>\$ (605,613.70)</b>	<b>\$ (447,023.40)</b>	<b>\$ (484,695.00)</b>													

**CURRENT CASH BALANCES** 09/14/20

Depreciation Account	\$ 1,914,274.70
Sales Tax Account	\$ -
Reserve Amount	\$ 1,914,274.70
Operating & Misc	\$ (1,079,388.72)
	\$ 834,885.98

IV C.3



BANK NAME: FIRST STATE COMMUNITY BANK  
 BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	312.00
5008 Court Automation	663.09
5010 DO NOT USE (Brd Bill-Dft)	41.52
5016 CVC Surcharge State	675.41
5018 CVC Surcharge Muni	9.62
5022 LET-Muni	188.00
5024 POST-State	94.73
5032 Dom Viol - Muni	190.00
5040 Fine	3,605.00
5041 Fine - Highway	1,078.00
5042 Parking Penalties	1,078.00
5102 Clerk Fee-E/R	824.73
5118 CVC Surcharge-E/R	25.42
5141 Fines-E/R	5,336.50
5168 Overpayment-E/R	4.50
5212 Sheriff Retirement-CO/Muni	24.00
8201 Bond Forfeit-E/R	200.00
8203 Bond Forfeit-Muni Ordin	400.00
<b>TOTAL OTHER GENERAL LEDGER ACCOUNTS</b>	<b>14,750.52</b>

**NOTE**

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

\*Confidential - For Court Use Only\*

MISSOURI JUDICIARY  
ROLLA MUNICIPAL COURT  
OPEN ITEMS SUMMARY REPORT  
AS OF DATE: 31-Aug-2020

BANK NAME: FIRST STATE COMMUNITY BANK  
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	4,100.00	4,100.00
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	14,750.52	14,750.52
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
<b>TOTAL</b>		<b>18,899.02</b>

IV. D. 2.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

\*Confidential - For Court Use Only\*



## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal Court	Reporting Period: Aug 1, 2020 - Aug 31, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		10	897	213
B. Cases (citations/informations) filed		0	140	16
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	58	16
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	47	3
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	36	2
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		0	141	21
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		10	896	208
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	122	1. # Issued during period		169
2. # Served/withdrawn during reporting period	86	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	1,003			

*IV. D. 3.*

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b><u>COURT INFORMATION</u></b>	Municipality: Rolla Municipal Court	Reporting Period: Aug 1, 2020 - Aug 31, 2020
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<b><u>V. DISBURSEMENTS</u></b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$5,336.50	Court Automation	\$663.09
Clerk Fee - Excess Revenue	\$824.73	DO NOT USE (Brd Bill-Dft)	\$41.52
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$25.42	Overpayment-E/R	\$4.50
Bond forfeitures (paid to city) - Excess Revenue	\$200.00	<b>Total Other Disbursements</b>	
<b>Total Excess Revenue</b>	<b>\$6,386.65</b>	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Bond Refunds</b>	
Fines - Other		<b>Total Disbursements</b>	
Clerk Fee - Other			
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF			
Peace Officer Standards and Training (POST) Commission surcharge			
Crime Victims Compensation (CVC) Fund surcharge - Paid to State			
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other			
Law Enforcement Training (LET) Fund surcharge			
Domestic Violence Shelter surcharge			
Inmate Prisoner Detainee Security Fund surcharge			
Sheriffs' Retirement Fund (SRF) surcharge			
Restitution			
Parking ticket revenue (including penalties)			
Bond forfeitures (paid to city) - Other			
<b>Total Other Revenue</b>			

IV. D.4.

## Monthly Report of Calls for Service RPD - Year 2020

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Abandoned/Recovered Property	14	16	21	23	17	22	32	30					175
Abandoned Vehicle	8	9	11	8	14	18	25	19					112
Accident - Fatality	0	0	1	0	0	0	0	0					1
Accident - Injury	13	4	13	6	14	14	12	18					94
Accident - Leave The Scene	12	9	10	9	15	14	16	21					106
Accident - No Injury	33	40	32	20	32	42	35	31					265
Accident - Private Property	24	19	23	8	24	27	29	22					176
Accident - Road Blocked	7	8	7	1	1	3	8	7					42
Adult Abuse	0	0	0	0	0	1	0	0					1
Alarm LE	46	44	31	25	37	67	45	44					339
Animal Bite - Attack	1	1	2	3	3	6	3	5					24
Animal Control	88	95	89	70	105	159	154	109					869
Arson	0	1	0	0	0	0	0	0					1
Assault	11	8	12	6	9	19	4	12					81
Assist Agency Non-LEA	57	40	59	49	72	66	70	81					494
Assist Citizen	6	4	4	4	5	7	10	9					49
Assist LEA	10	8	10	10	10	13	20	6					87
Assist Motorist	16	22	16	22	22	18	15	24					155
Benevolent Fund	11	14	7	0	6	5	4	4					51
Bomb Threat	1	0	0	0	0	0	0	0					1
Building Lockout	0	0	1	1	0	1	0	0					3
Burglary	19	15	22	21	24	21	24	19					165
Call for Police	53	62	80	61	82	66	78	65					547
Check Well Being	65	72	84	80	83	95	101	96					676
Child Abuse	1	0	2	5	2	5	1	1					17
Child Exploitation/Pornography	0	0	0	0	0	1	0	0					1
Confidential Investigation	0	2	1	1	0	2	0	1					7
Conservation Violation	0	0	0	0	1	0	0	0					1
Court	14	9	9	1	3	6	17	10					69
Crossing Guard	2	5	0	0	0	0	1	0					8
CWB 911 Hangup	213	241	302	277	347	290	369	310					2,349
Death	1	1	1	0	2	1	1	3					10
Destruction of Property	9	11	11	11	17	24	23	16					122
Disturbance-Fireworks	0	1	1	0	2	8	35	1					48
Disturbance-Liquor	2	2	1	0	0	1	1	0					7
Disturbance-Other	77	54	70	64	97	93	72	90					617
Domestic Violence	27	33	33	39	40	41	31	46					290
Driving While Intoxicated	8	5	8	5	14	16	13	17					86
Drown/Water Rescue	0	0	0	0	0	1	0	1					2
Drug Paraphernalia	13	13	9	16	15	14	9	13					102
Escort - Bank	0	0	1	0	0	0	2	0					3
Escort - Courtesy	11	5	8	0	6	8	4	7					49
Escort - Funeral	7	7	4	0	5	7	3	8					41
Exparte Violation	2	4	4	5	9	6	6	6					42
Field Interview	52	31	35	8	49	42	51	83					351
Fight	4	6	3	9	8	16	5	7					58
Fingerprints	5	6	6	1	7	17	13	12					67
Follow-up	99	99	97	108	114	155	177	158					1,007
Foot Patrol	0	0	0	0	0	1	1	0					2
Forgery-Counterfeiting	0	2	0	0	0	2	2	4					10
Fraud - Checks/Credit Card	23	24	22	15	20	30	21	23					178
Harassment	9	11	16	12	19	29	21	24					141
Hotel/Motel Check	0	0	0	0	0	3	1	2					6
Identity Theft	0	0	0	0	1	0	1	0					2
Information Request	185	179	223	208	228	238	277	259					1,797
Intoxicated Person	7	1	13	7	18	7	10	7					70
Juvenile Complaint	7	7	9	7	11	13	5	7					66
Keep the Peace/Standby	12	5	6	6	15	13	18	22					97

IV. E. 1.

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Kidnapping	2	0	0	0	0	0	0	1					3
Leave without Pay	4	5	1	0	3	4	1	3					21
Liquor Violation	0	1	0	0	0	0	0	0					1
Littering/Dumping	3	3	2	3	2	5	1	4					23
Loitering	8	5	5	14	11	15	19	13					90
Lost or Stolen Property	3	4	3	6	5	6	9	6					42
Loud Noise Complaint	22	34	42	23	33	18	10	21					203
Malicious Mischief	1	0	2	0	0	2	3	0					8
Mental Health	26	19	25	23	30	30	24	29					206
Missing Person	1	8	7	7	7	7	15	9					61
Narcotics Violation	31	16	27	18	49	46	36	38					261
No Business License	0	0	0	0	2	0	0	0					2
Open Door	4	4	10	3	5	4	9	6					45
Overdose	2	4	7	7	16	3	15	10					64
Paper Service	38	43	23	14	12	25	25	25					205
Prisoner Transport	5	7	3	0	1	1	4	8					29
Property Damage-Non Criminal	1	0	1	3	2	1	2	3					13
Prowler	3	0	1	3	2	3	4	5					21
Public Indecency	0	0	0	0	1	2	0	0					3
Public Relations	4	12	5	4	7	9	11	29					81
Pursuit	1	0	0	0	2	0	0	0					3
Rape - Sexual Assault	0	1	1	0	1	1	0	1					5
Robbery	1	0	1	0	0	0	0	0					2
Runaway	4	3	0	7	2	2	1	4					23
Search Warrant	0	0	2	0	0	0	0	1					3
Security Check	45	22	14	4	24	3	14	8					134
Selective Enforcement	3	2	1	0	1	0	0	0					7
Sewer Alarm	0	0	0	1	0	0	0	1					2
Sex Offenses	3	5	4	1	4	8	6	8					39
Shots Fired	4	3	7	3	5	2	2	3					29
Soliciting	2	0	1	4	0	3	4	0					14
Stabbing	1	0	1	1	0	0	0	0					3
Stabbing or Shooting with Injury	0	0	1	1	1	1	0	1					5
Stalking	0	1	0	0	0	0	1	0					2
Stay Home Order	0	0	0	2	2	0	0	0					4
Stealing	82	75	101	101	105	98	117	90					769
Stolen Vehicle	4	9	11	9	6	7	11	13					70
Suspicious Activity	79	78	97	105	117	97	110	138					821
SWAT Callout	0	0	0	0	0	0	0	1					1
Tampering	5	5	11	6	14	15	22	12					90
Telephone Harassment	8	4	3	8	9	14	20	13					79
Tow Sticker Expired	6	7	7	3	10	14	10	10					67
Traffic Complaint	96	98	120	85	123	133	143	129					927
Traffic Stop	167	199	260	37	397	468	493	468					2,489
Trespassing	24	18	17	32	37	35	33	28					224
Try to Contact	16	19	8	9	14	22	16	15					119
Vehicle Identification	46	29	55	27	64	60	80	63					424
Vehicle Lockout	1	0	3	3	1	3	2	2					15
Vehicle Repossession	7	8	7	1	1	3	4	4					35
Veterinary Call	6	4	7	6	3	9	6	5					46
Weapons Violation	1	2	0	3	4	2	1	1					14
Zebra Check	123	120	118	127	92	117	134	138					969
<b>Totals</b>	<b>2,178</b>	<b>2,132</b>	<b>2,452</b>	<b>1,946</b>	<b>2,852</b>	<b>3,072</b>	<b>3,294</b>	<b>3,127</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,053</b>

IV . E . 2 .



Offense Reports

Printed on September 24, 2020

Code : Description	Reported Month								Totals
	1	2	3	4	5	6	7	8	
: 12 Hr Protective Custody	0	1	0	0	0	0	0	0	1
: Abduction/Kidnapping	0	0	0	0	0	0	1	0	1
: Admin/Departmental	0	0	0	0	0	0	0	0	0
: Adult Abuse/Neglect	0	0	0	0	0	0	0	0	0
: Animal (Abuse/Neglect/Cruelty)	0	0	0	0	0	0	0	0	0
: Animal (Bite/Scratch)	0	0	0	0	2	0	1	0	3
: Animal (Other)	0	1	0	0	1	1	2	0	5
: Assault (Aggravated)	0	10	7	9	6	7	2	5	49
: Assault (Other)	0	13	15	11	14	15	3	3	91
: Assist Agency	0	2	0	1	0	0	0	1	4
: Bribery	0	0	0	0	0	0	0	0	0
: Burglary	0	12	6	7	13	17	1	2	66
: Child Abuse/Neglect/Endangerment	0	2	2	4	5	2	0	0	15
: Counterfeiting/Forgery	0	0	2	3	1	3	0	1	12
: Curfew Violation	0	0	0	0	0	0	0	0	0
: Death (Child Death Review)	0	0	0	0	0	0	0	1	1
: Death (Homicide/Manslaughter)	0	0	1	0	0	0	0	1	2
: Death (Natural/Accidental)	0	0	0	0	2	0	0	1	3
: Death (Overdose/Accidental Overdose)	0	0	0	0	0	1	0	0	1
: Death (Suicide/Attempted Suicide)	0	0	0	0	0	0	0	0	0
: Death (Suspicious/Undetermined)	0	0	0	0	0	0	0	1	1
: Destruction of Property	0	3	2	2	4	3	2	7	29
: Drugs (Distribute/Manufacture)	0	1	0	1	0	1	0	1	5
: Drugs or Paraphernalia (Possession)	0	5	8	13	6	16	8	12	75
: Embezzlement	0	3	0	1	2	0	0	0	6
: Fail to Register as Sex Offender	0	0	0	0	0	0	0	0	0
: Fire (Accidental/Undetermined)	0	0	0	0	0	0	0	0	0
: Fire (Arson)	0	0	0	0	0	0	0	0	0
: Found/Abandoned/Recovered Property	0	0	1	0	0	1	0	2	5
: Fraud (Credit Card/ATM)	0	3	1	1	0	0	2	1	10
: Fraud (Identity Theft)	0	0	0	0	0	0	0	0	0
: Fraud (Other)	0	4	3	1	3	4	1	3	22
: Gambling Offense	0	0	0	0	0	0	0	0	0
: Harassment/Stalking	0	0	0	0	0	0	0	0	0
: Human Trafficking (Involuntary Servitude)	0	0	0	0	0	0	0	0	0
: Human Trafficking (Sexual)	0	0	0	0	0	0	0	0	0
: Leave without Pay	0	0	0	0	0	2	0	0	2
: Liquor Law (Minor In Possession)	0	1	1	0	0	1	0	0	3
: Liquor Law (Other)	0	0	0	1	0	0	0	1	2
: Loitering/Vagrancy	0	0	0	0	0	0	1	0	1

Code : Description	Reported Month								Totals	
	1	2	3	4	5	6	7	8		
: Lost or Stolen Property	0	0	0	0	0	0	0	0	0	
: Lost/Stolen Property	0	0	0	0	0	2	0	1	1	4
: Mental Person	0	0	0	0	0	1	0	0	1	2
: Missing Person	0	0	0	0	1	1	0	0	2	4
: Motor Vehicle Theft	0	1	0	4	3	2	1	3	6	20
: Other Offenses (Non-Traffic)	0	1	2	1	0	2	1	1	1	9
: Other Offenses (Traffic)	0	0	1	0	0	0	1	0	0	2
: Passing Bad Checks	0	1	0	0	0	0	0	0	0	1
: Peace Disturbance	0	0	0	0	0	0	0	0	0	0
: Peace Disturbance/Disorderly Conduct	0	1	2	2	4	5	1	0	7	22
: Pornography Offense	0	0	0	1	0	2	1	0	0	4
: Prostitution Offense	0	0	0	0	0	0	0	0	0	0
: Protection Order/Ex Parte Violation	0	0	2	1	1	1	0	0	1	6
: Prowling	0	0	0	0	0	0	0	0	0	0
: Receiving/Possessing Stolen Property	0	0	0	0	0	0	0	2	1	3
: Recovered Property (Stolen)	0	0	0	0	0	0	0	0	0	0
: Report Not Needed	0	0	0	0	0	0	0	0	0	0
: Robbery	0	0	0	0	0	0	0	0	0	0
: Sex Offender Violation	0	0	0	0	0	0	0	0	0	0
: Sex Offense (Not Rape)	0	1	3	1	2	2	1	0	2	12
: Sex Offense (Rape)	0	0	0	1	0	0	1	0	0	2
: Stealing/Theft (from M/V)	0	4	0	7	2	6	5	4	8	36
: Stealing/Theft (Other)	0	12	2	5	5	5	1	11	11	52
: Stealing/Theft (Shoplifting)	0	23	11	19	22	19	14	15	10	133
: Suspicious Person/Vehicle/Object	0	0	0	1	0	0	0	0	0	1
: Traffic Accident	0	38	38	33	14	36	40	37	40	276
: Traffic (Careless & Imprudent)	0	0	0	0	0	0	0	0	0	0
: Traffic (Driver's License Violation)	0	6	8	9	3	14	23	25	32	120
: Traffic (Driving Under the Influence)	0	2	9	11	3	7	4	4	7	47
: Traffic (Equipment Violation)	0	0	0	0	0	0	0	0	0	0
: Traffic (Leaving the Scene)	0	3	0	2	2	2	1	4	2	16
: Traffic (Seat Belt/Child Restraint)	0	0	0	0	0	0	0	0	0	0
: Traffic (Speeding)	0	0	0	0	0	0	0	0	0	0
: Traffic (Stop Sign/Signal Violation)	0	0	0	0	0	0	0	0	0	0
: Traffic (Vehicle Registration/Insurance)	0	0	0	0	0	0	0	0	0	0
: Trespassing	0	5	3	5	8	13	7	4	2	47
: Warrant Arrest	0	42	36	20	3	17	3	11	15	147
: Weapons Violation	0	1	0	1	0	1	0	0	0	3
<b>Totals</b>	<b>0</b>	<b>202</b>	<b>166</b>	<b>179</b>	<b>132</b>	<b>212</b>	<b>127</b>	<b>161</b>	<b>208</b>	<b>1387</b>

**ANIMAL CONTROL MONTHLY TOTALS  
AUGUST 2020**

**ANIMALS IMPOUNDED (INTAKE)**

	Canine	Feline	Other	Wildlife	Monthly	2020	2019
	Domestic				Total	YTD Total	YTD Total
City of Rolla	14	9	0	12	35	251	461
Rolla Area, (Phelps County)	1	0	0	0	1	11	27
City of Newburg	0	0	0	0	0	0	2
Newburg Area	0	0	0	0	0	0	3
Edgar Springs Area	0	0	0	0	0	0	2
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	3	1
Ft. Leonard Wood	0	0	0	0	0	0	1
<b>Monthly Total</b>	<b>15</b>	<b>9</b>	<b>0</b>	<b>12</b>	<b>36</b>		
<b>2020 YTD Total</b>	<b>120</b>	<b>54</b>	<b>1</b>	<b>90</b>		<b>265</b>	
<b>2019 YTD Total</b>	<b>217</b>	<b>164</b>	<b>0</b>	<b>116</b>			<b>497</b>
<b>Total Phelps County</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>11</b>	<b>33</b>

**ANIMAL DISPOSITION (OUTCOME)**

	Canine	Feline	Other	Wildlife	Monthly	2020	2019
	Domestic				Total	YTD Total	YTD Total
Animals Adopted ①	6	4	0	0	10	69	144
Animals Claimed	7	0	0	0	7	73	113
Euthanized(III/Injured)	0	0	0	0	0	2	33
Euthanized(Dangerous)	0	0	0	0	0	10	42
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	0	0	5	5	42	58
Transferred to Rescue ③	0	0	0	0	0	4	34
Wildlife Released	0	0	0	6	6	56	72
Other	0	0	0	0	0	7	3
<b>Monthly Total</b>	<b>13</b>	<b>4</b>	<b>0</b>	<b>11</b>	<b>28</b>		
<b>2020 YTD Total</b>	<b>124</b>	<b>49</b>	<b>1</b>	<b>89</b>		<b>263</b>	
<b>2019 YTD Total</b>	<b>216</b>	<b>163</b>	<b>1</b>	<b>119</b>			<b>499</b>

**ADDITIONAL STATISTICS**

	Monthly	2020	2019	
	Total	YTD Total	YTD Total	
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%	
PR Programs	0	3	17	
Calls for Service	150	900	2,050	
Written Warnings	0	0	2	
Citations	0	8	20	
Total Incinerator Hours	27	434	528	

IV. F. 1.





Management Report  
FISCAL YEAR 2020

August 2020

BUILDING PERMITS ISSUED	AUGUST FY 2020		AUGUST FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	24		62		150		486		-69.1%	
Electric, Plumbing, etc. Only	7		15	\$ 10,000	116	\$ 404,900	163	\$ 135,000	-28.8%	199.9%
Single Family Detached	2	\$ 537,925	1	\$ 309,000	14	\$ 4,129,033	8	\$ 1,671,334	75.0%	147.1%
Single Family Attached							20	\$ 1,659,520	-100.0%	-100.0%
Duplexes			1	\$ 124,225	7	\$ 2,194,153	4	\$ 1,210,579	75.0%	81.2%
3-or-4 family					1	\$ 456,308	1	\$ 199,000	0.0%	129.3%
5-or-more family					1	\$ 440,000	4	\$ 12,413,869	-75.0%	-96.5%
Hotels, Motels							1	\$ 1,579,270	-100.0%	-100.0%
Other nonhousekeeping shelter							3	\$ 1,085,293	-100.0%	-100.0%
Amusement, social, recreational							1	\$ 33,800	-100.0%	-100.0%
Churches, other religious										
Industrial										
Parking Garages,	1	\$ 71,700			2	\$ 1,553,840				
Service stations, repair garages					1	\$ 71,700	3	\$ 11,000	-66.7%	551.8%
Hospitals, institutional										
Offices, banks, professional										
Public Works, utilities							1	\$ 168,903	-100.0%	-100.0%
Schools, other educational										
Stores, customer										
Towers, antennas					1	\$ 155,771	3	\$ 803,180	-66.7%	-80.6%
Signs, attached and detached	2	\$ 23,050	3	\$ 13,500	40	\$ 187,886	61	\$ 305,283	-34.4%	-38.5%
Residential addition, remodel	7	\$ 47,800	13	\$ 86,960	73	\$ 1,083,510	79	\$ 813,072	-7.6%	33.3%
Commercial addition, remodel	5	\$ 405,000	3	\$ 31,700	44	\$ 5,583,403	40	\$ 5,925,724	10.0%	-5.8%
Residential garage, carport			1	\$ 2,500	1	\$ 29,900	9	\$ 30,700	-88.9%	-2.6%
Demolition, single family			1	\$ -	17	\$ -	42	\$ -	-59.5%	
Demolition, 2-family					2	\$ -				
Demolition, 3-or-4 family										
Demolition, 5-or-more family							1	\$ -		
Demolition, all other					4	\$ -	13	\$ -	-100.0%	-69.2%
Total Residential Units	2	\$ 537,925	0	\$ 433,225	39	\$ 6,582,294	135	\$ 17,154,302		-61.6%
EST. CONSTRUCTION COSTS		\$ 1,085,475		\$ 577,885		\$ 16,290,404		\$ 28,045,527		-41.9%
Building Permit Fees		\$ 3,035		\$ 3,696		\$ 56,346		\$ 89,746		-37.2%
FEES		\$ 9,385		\$ 12,647		\$ 147,920		\$ 183,440		-19.4%

INSPECTIONS PERFORMED	AUGUST FY 2020		AUGUST FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	120		165		1505		1,495			1%
Electrical Inspections	62		87		802		943			-15%
Excavation Inspections	0		0		0		0			
Plumbing Inspections	41		64		523		724			-28%
Mechanical Inspections	21		27		273		332			-18%
Code Inspections	185		207		2226		2,212			1%
Nuisance Inspections	157		124		1,354		1,415			-4%
Business License Inspections	8		24		168		105			60%
TOTAL INSPECTIONS	594		696		6851		7226			-5%

IV.G.1.



**MINUTES  
ROLLA PLANNING AND ZONING COMMISSION MEETING  
ROLLA CITY HALL COUNCIL CHAMBERS  
TUESDAY, SEPTEMBER 15<sup>th</sup>, 2020**

**Presiding:** Don Brown, Chairperson

**Commission Members Present:** Russell Schmidt, Janece Martin, Jody Eberly, Kevin Crider, Steven Shields

**Commission Members Absent:** Robert Anderson, Walte Bowe, Monte Shields

**City Officials in Attendance:** Steve Flowers, *Community Development Director*, Tom Coots, *City Planner*, Kathleen McMeen, *Codes & Zoning Inspector*

**I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, August 11<sup>th</sup>, 2020. **Chairperson Don Brown approved the minutes as printed and distributed with corrections.**

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

1. **SUB2020-02, Westside Marketplace** – A request for a minor subdivision to reorganize one platted lot and an unplatted property into two platted lots located at 10120 County Road 8110 (Sally Road). **On August 17, 2020 the City Council conducted the final reading of this ordinance and approved it.**

**III. OLD BUSINESS:** NONE

**IV. NEW BUSINESS:** NONE

**V. PUBLIC HEARING:**

1. **ZON2020-03, Nicholas Frost:** A request for rezoning from R-R Rural Residential District to the C-3, Highway Commercial District (Part of property is currently zoned as M-2)

**Tom Coots** presents the case by explaining that the property at 124 West Lion’s Club Drive and is zoned both R-R Rural Residential, and M-2 Heavy Manufacturing. The applicant owns a landscaping supply business, which provides a special blend of soil and is requesting to rezone the R-R portion of his property to C-3, Highway Commercial District, to allow for proposed use. The business would allow for customers to purchase a truckload of the soil, and potentially operate a small greenhouse in the future. There would be stockpiling of the soil to the east of the shop building in the R-R Rural Residential portion of the parcel. To allow for this, this would require that portion to be rezoned.

IV. A. 1.

Currently, the majority of the surrounding area is rural residential, or open and undeveloped. There are several commercial use areas along Lion's Club Drive with the Lion's Club Park separating the residential and commercial areas. The FLUM indicates that the property would be appropriate for neighborhood commercial use, and some type of commercial use is consistent with the comprehensive plan in regards to the street type and surrounding uses.

Chairperson **Don Brown** asked for questions or comments from the Commissioners. **Jody Eberly** asked if 112 and 114 had any impact on the ability to access the building. **Coots** clarified that there is a driveway that is hard to see on the map, and that there is an easement that provides access to the building. **Coots** added that rezoning the property would not have any effect on the access.

**Eberly** asked if the possible sale of pesticides or herbicides would affect the landscaping requirements or the surrounding residents. **Coots** mentioned that one neighbor called to express concern over possible manure stockpiling, but M-2 zoning would allow for the sale of pesticides and fertilizers.

**Russ Schmidt** asked if the owner would have to build some sort of barrier or distance between properties if they rezone to C-3. **Coots** explained that there are trees on the existing property line, and ideally, they could be preserved and used as part of the buffer. If future development occurs, they would have to meet landscaping requirements. **Schmidt** pointed out that family owns the property to the North, but to the East of the building, resides other residents. Sometimes a huge commercial grinder will have to come to prepare the mulch. What kind of sound and visual barrier would be required at the property line in this case? **Coots** explained that it would be more beneficial for a sound barrier to closer to the object that is making sound, than further away by the property line.

**Brown** wanted to confirm that the rezoning was from R-R to C-3. **Coots** confirmed that the rezoning was from R-R to C-3. **Eberly** asked if the M-2 portion was being rezoned to C-3. **Coots** explained that it was not part of the applicant's request, but that the Board could decide to recommend that the M-2 portion be rezoned as well.

**Brown** asked for any questions or comments from the Commissioners. Seeing none, **Brown** opened the Public Hearing.

*Nicholas Frost, Applicant, 124 West Lion's Club Drive.* **Frost** clarified that he is against the selling of chemicals and pesticides. There would be no production of pesticides or herbicides. The company only sells certified organic material, and will not be producing any on site. The mulch is purchased out of Fulton and delivered to their address. He is open to the idea of rezoning the M-2 portion to C-3. He wanted to point out that there is also a small garden to grow small scale items at the local Farmer's Market.

**Brown** asked for any other persons wishing to speak. Seeing none, **Brown** closed the Public Hearing.

IV. H. 2.

**Steven Shields** suggested that it would be wise to rezone the M-2 portion to C-3 now rather than later. **Eberly** agreed and said that it would be cleaner if the entire property was zoned under C-3, instead of mixed zoning. **Eberly** made a motion to find that the request meets the criteria for approval and recommend that the City Council approve the request to rezone from R-R to C-3 and to rezone the portion of the property zoned M-2 to C-3. **Shields** seconded the motion.

*A motion was made by Jody Eberly, seconded by Steven Shields to find that the request meets the criteria for approval and recommend that the City Council approve the request to rezone a property located at 124 West Lion’s Club Drive from R-R, Rural Residential District to C-3, Highway Commercial District and to rezone the portion of the property zoned M-2, Heavy Manufacturing District to C-3, Highway Commercial. A roll call vote on the motion showed the following: Ayes: Crider, Eberly, Martin, Steven Shields and Schmidt. Nays: None. Absent: Anderson, Bowe, Monte Shields. The motion passes unanimously.*

**VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF: NONE**

**Brown** asked for any questions or comments from committee or staff.

**VII. CITIZEN COMMENTS: NONE**

**Brown** asked for any questions or comments from citizens. Seeing none, the meeting was adjourned.

**Meeting adjourned: 5:57 p.m.**  
**Minutes prepared by: Madelyn Brown**

**NEXT MEETING: Tuesday, October 13<sup>th</sup>, 2020**

IV . 4. 3.



# Park Advisory Commission Meeting Minutes

August 26, 2020

Frisco Train 1501 and Car 563, Schuman Park

**Members Present:** Ken Kwantes, Larry Thomas, Susan Wrasmann, Sue Arnold, and Mike Fleishhauer

**Absent:** Andrew Meggitt

**Others Present:** Floyd Jernigan, Park Superintendent Stan Busch, Kent Bagnall, Frank Snelson, and Julie Rodgers

## 1. Call to Order

- Ken Kwantes called the meeting to order at 5:31 p.m.

## 2. Approval of Minutes

- Mike Fleishhauer noted one issue with the minutes. We do not yet have approval for the tree grant yet because it is still pending. A motion was made by Larry Thomas to approve the minutes of the July 22, 2020, meeting with that clarification. Mike Fleishhauer seconded and the motion carried unanimously.

## 3. Financials

- Mr. Jernigan said the financials could be summed up in one word: COVID. Outdoor staff has been working weekends, opening and closing bathrooms, cleaning them differently and more often than before COVID.

SplashZone attendance was not as adversely affected as were the rentals. We did reach capacity a great deal of the time, but we had very few rentals this year.

Eugene Northern rentals were limited to two per day, so we missed out on some rentals due to that, and we still continue to have cancellations due to COVID concerns.

Pavilion rentals have been down overall. People do not want to rent them due to the homeless population in some of the parks. Stan added that we have had to repair breaker boxes. The homeless have broken the locks and they have damaged the breaker boxes.

They've figured out how to turn off the lights in the pavilions so they can't be seen so easily.

Ken Kwantes asked Mr. Jernigan if we have received any federal money as reimbursement for COVID expenses. Mr. Jernigan said we have not as of yet. The department has sent in updated numbers. The City is still collecting information and will submit.

## 4. Old Business

- Frisco Train restoration presentation by Kent Bagnall and Frank Snelson

Mr. Jernigan introduced Frank Snelson and Kent Bagnall. They were here on behalf of Nick Barrack who was out of town and could not be at this meeting. Kent Bagnall said that Mr.

IV. I. 1.

Barrack was in Colorado to visit a train restoration project. Mr. Barrack reported to Mr. Bagnall that ours was better.

Mr. Jernigan said Mr. Snelson was a big factor in coordinating the painting of the train. Lettering and measurements were stenciled and glass windows were etched by Mr. Bagnall. Mr. Bagnall said everything that was done, was done at the direction of Mr. Barrack. He was at the top of the pyramid, orchestrating the movements, and all the rest were the ones who helped it be accomplished.

Mr. Bagnall told the group there are temporary history panels posted at the train. They will remain until we are able to place permanent signs. For proofreading purposes, Mr. Bagnall printed five of those signs on 11"x17" paper and distributed them to the group. He said there are definitely things that need to be corrected and some images that need to be changed and all will need to be credited. They are in the process of getting final approvals of pictures, etc. Mr. Bagnall said he will give the Advisory Commission a month to check for errors, changes, omissions, or edits. He asked the group to please return sheets by Sept. 25.

Mr. Bagnall also handed out a sheet with proposals regarding the newly renovated train. The train volunteers accumulated an approximate 3,000 hours of time and put their heart and soul into the project. The volunteers, CSE Construction, USA Tours, and USA Shuttle, led by Nick Barrack, would like to open up the train for tours every Friday. Nick has volunteers. Several of his staff members are in this group. Mr. Bagnall also suggested keeping a list of docents for groups who might prefer to come on Saturdays for private tours or special events. The sheet Mr. Bagnall handed out lists what the volunteers propose. They request weekly open hours, with a vetted volunteer to answer questions and provide security. In consideration for improving the site, they propose security cameras and lighting, as well as an expanded fenced area which would provide an area for events. They want to move the fence out to the edge of the building, so picnic tables for events and activities would be inside the secured area.

Mr. Kwantes expressed that the change from the work the group accomplished is amazing, unbelievable, and hands down a masterpiece. It would be a shame if something were to happen to the train. He said he is behind what Mr. Bagnall asked. Security is the key. We underestimated when we originally put in the fence. He also agrees that docents would have to be vetted. Mr. Bagnall said tour guides would be Nick's employees, City Ambassadors, and those who have invested their time.

Mr. Jernigan said the Parks Commission has already approved installation of cameras and we are waiting on city admin approval. Fencing was put in by Steve Hargis through a grant. We've looked at improving the strength of same. Mr. Jernigan asked Stan Busch for a quick guess in cost for improved fencing. Mr. Busch said it would probably be about \$20,000. Stan suggested limiting the number of gates, since they are expensive. The lighting was already changed to LED and there is electric there, but it is on a timer.

Mr. Bagnall asked the group if he could tell Mr. Barrack we are OK to go.

The group discussed when tours would be conducted. It was suggested we have a season for tours, since it's not practical to do during the winter months. It was suggested tours be available from St. Pat's to Thanksgiving.



Volunteers would all have to have background checks through the city and would have to sign a hold harmless agreement.

Mr. Snelson relayed a story about a recent graduate who brought his parents to see the train while they were here for his graduation. He wanted to take his graduation pictures at the train. There have been documentaries and video stories done on the train. People are hearing about it. Interest will only continue to grow.

Mr. Kwantes entertained a motion to support all that Mr. Barrack and the volunteers are asking. Susan Wrasmann made a motion to support their requests and was seconded by Sue Arnold. Mr. Kwantes suggested to Mr. Jernigan that Mr. Barrack deserves some sort of award for all that he has done in this project. It was suggested that it be done soon, perhaps the same night as the Tree City presentation is made to City Council. Mr. Jernigan said he would check with Mr. Butz to see if the 3<sup>rd</sup> Monday will work for a presentation.

- Proposed budget and summary for new year

Mr. Jernigan noted that he put major budget items in the summary. The biggest item is the all-inclusive playground at BerJuan Park for \$150,000, with \$100,000 from Parks fund and \$50,000 from Parkland dedication fund. Also budgeted is a camera system for the Frisco Train. We put in some additional money for a pump replacement. We need new vehicles and two new mowers. We plan to laser level all six fields. The four we did this year really helped with drainage from all the rain we got this summer. We replaced the fencing around the backstops of two fields but we need two more. We did outfields. We poured concrete at the shade structure. We are pouring a concrete slab at Green Acres for basketball. Public Works will pour a slab at Sheron Avenue and we will put in a basketball goal. We put signs in at Wedgewood and Barnitz Parks and Mr. DiPardo is doing repairs on the Buehler Park sign.

## 5. New Business

- ETC survey results

Mr. Jernigan said there has been an ebb and flow of money available for Parks. There was a dip before Prop P passed. Staff still worked hard regardless of funding. This spring due to COVID, we lost our prison crew, which was inexpensive labor. We still added leveling of ballfields, we made improvements to disc golf, bathrooms, etc. We are very low on staff right now. But, overall, the trend line shows, compared to our peers, we're significantly outdoing others.

Mr. Jernigan said it is noteworthy that the survey shows people feel safe in parks 91% during the day, but it goes down to 37% at night. Mr. Jernigan says he thinks there is a correlation to the homeless population being in the parks at night. Overall we received a good report. Mr. Butz and the Mayor are happy with the trends.

Mr. Kwantes added that ETC has been doing these surveys a lot of years. The ebb and flow of funding does show through the years of the survey. Compared to other cities, we're head and shoulders above. The accuracy of the survey has always been +/- 4%. It speaks so well of Rolla. Mr. Kwantes asked Mr. Jernigan, since we are here at SplashZone, if he had anything to say about this facility. Mr. Jernigan said that redoing the entire pool was money well spent. We replaced the heater, so we can offer comfortable water temps. We had to replace the grates.

Sealing and leaks will need to be done on the large water slide. We replaced one pump which was necessary. We purchased another other pump, but we will replace that pump after SZ closes for the season. We need to get the chemtroller working better, so it is automatic. The Pool Manager we hired did not work out. We have had only one report of a possible COVID exposure at the pool, from the health department of a patron who may have been infected. All of our active staff who were tested were negative. The chlorine in the pool kills Covid literally in seconds. All of our guards and our Head Guards did an exceptional job this year. We are having a guard party for them this Saturday night after close. Mr. Jernigan said he has been very pleased with them. Overall, despite the large drop in rentals due to COVID, we have had a good year.

6. Commission comments

The group switched gears to discuss Green Acres Park. Stan Busch said that pickleball is doing well. Mr. Kwantes said he is on a committee that used the pavilion for a meeting. He said Rolla Municipal Utilities folks were using the pavilion as a meeting place. He noted that Green Acres Park has changed complexion a bit. People have noticed the positive changes that have been taking place in that park.

Mr. Kwantes asked for input on the date of our next meeting. He suggested meeting at Green Acres Pavilion. Budget should be finalized by the end of September. Group will meet again the fourth Wednesday, on September 23.

A motion to adjourn was made by Chairman Kwantes, seconded by Larry Thomas.

7. Adjournment

- The meeting adjourned at 6:39 p.m.



## MEMO

To: Louis J. Magdits III, Mayor  
John Butz, City Administrator  
City Council members  
From: Steve Hargis, P.E.  
Date: September 14, 2020  
Re: 2019 Annual Report for BPAC

---

Please find attached the annual summary for the City of Rolla Bicycle Pedestrian Advisory Committee. The committee "year" runs from May to April.

IV. J. 1.



**May 13, 2019 Meeting**

**Staff:**

1. Discussed Commentary and BPAC year-end summary, including maps of striping improvements and project status for shared use and sidewalk improvement,
2. Presented Idaho Stop Law ordinance and commentary for first reading at the June 3, 2019 council meeting. Requested members review and comment before Wednesday, May 15, 2019.
3. Members absent were emailed an identical packet for their review and comment.
4. Ms. McClay presented materials purchased for the bicycle safety event at Lions Club Park on Saturday, May 18, 2019.

**Committee Members:**

1. Members discussed possible events and projects for 2020's Bike Month. These included:
  - a. Critical mass event
  - b. Evening ride
  - c. Children's event
  - d. Purchasing bells with grant funding
2. David Schott suggested meetings be held in the 4th floor conference room permanently.

**June 10, 2019 Meeting**

**Staff:**

1. Reviewed the tabling of the "Idaho Stop Law Ordinance" by City Council at the June 3, 2019 council meeting.
2. Discussed the need for tree plantings to both make the community more walkable as well as achieve Tree City USA status.
3. Work will begin on the application for Bicycle Friendly Community to be submitted by August 8, 2019.

**Committee members:**

1. Provided a summary of their participation in the Kids Safety Day event at Lions Club Park on May 18, 2019.
2. Will distribute a letter to local print media commending the City for its efforts toward a walkable and bicycle friendly community to increase awareness.
3. Recommended community take advantage of its ties to Route 66 by providing markings and signage along the route to draw visitors into town.

**August 7, 2019 Meeting**

**Staff:**

1. Discussed impending submittal of the Bicycle Friendly Community application on August 8, 2019. Areas needing improvement are programs focusing on formal training for both children and adults.
2. Considered providing an annual bicycle training course as part of the regular Physical Education curriculum for second and third grade students using a League of American Bicyclists certified instructor.

IV. J. 2.

3. Mr. Hargis suggested a \$10,000 annual budget for expenses related to bicycling and BPAC outreach.

Committee members:

1. Agreed that September 2020 would be the most appropriate time to attempt the League certification.
2. The committee is currently considering either:
  - a. hiring a local certified trainer for a fee, or
  - b. selecting a member to take the training required to become certified
3. Committee members discussed possible funding options for educational materials and volunteer man hours, including the PTO, Missouri S&T Cycling Club and MRPC.
4. Reviewed a draft letter to be distributed to local print media commending the City for its efforts toward a walkable and bicycle friendly community to increase awareness.

**November 26, 2019 Meeting**

Staff:

1. City will provide funding for two individuals become League certified.
2. Discussed the award of the Bronze level Bicycle Friendly Community status. Efforts will now be focused on reaching Silver level status by:
  - a. Directing our efforts toward bicycle events and education.
  - b. Changing the Committee meeting schedule to every other month as opposed to quarterly.
3. Announcement to be made at December 16th, 2019 council meeting.
4. Committee members are to review the PR materials distributed during the meeting and suggest edits.
5. Staff will develop a Facebook page for the group that will focus on news, upcoming events, etc. Committee members are to develop a list of existing bicycle events that can be included in a calendar to be included on the Facebook page.
6. Suggested a community meeting, designed to include local organizations and the public at large, would be a great way to get others involved in bicycle friendly improvements.

Committee members:

1. Discussed possible routes for the Lions Club Trail should the Lion's become amenable to the idea of connecting to the city's trail system.
2. Reviewed the feasibility of big block crosswalks at various locations in town.
3. Suggested that the committee find possible grant funding to purchase bicycle bells to giveaway at events.

**January 15, 2020 Meeting**

Staff:

1. Three members with expiring term limits requested to remain on committee; their names will be forwarded to the Mayor for approval.
2. Discussed locating an individual to fill empty spot on committee.
3. Reviewed proposed projects for 2020, including Fort Wyman sidewalk, 7th and Highland sidewalk, Oak Street Shared Use Path extension, University Drive pedestrian walkbridge, Kingshighway improvements and sharrows on Holloway, 10th, Fairgrounds and portions of Rolla Street.
4. Committee members invited to attend Open House meeting scheduled for February 13th, 4:30 to 6:30 at the Centre and to assist in manning the display.

Committee members:

1. Presentation on possible routes for the Lions Club Trail should the Lion's become amenable to the idea of connecting to the city's trail system as well as alternative layouts and amenities for work being done on Oak Street.
2. Discussed the feasibility of the alternatives that were presented, as well as scheduled improvements to Pine Street and Kingshighway.

**February 26, 2020 Meeting**

Staff:

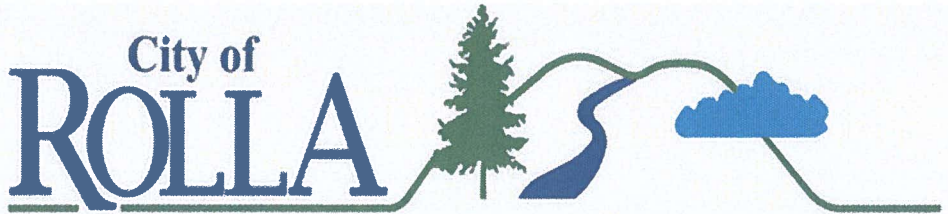
1. Recapped feedback from the February 13, 2020 Public Meeting held at The Centre. In general, the feedback was positive in nature.
2. Empty committee chair filled and new member introduced to the group.
3. Determining the feasibility and developing a cost estimate for a connector sidewalk from the ACORN Trail to Cypress Drive.
4. Discussed proposed improvements to the University Campus and possible opportunities for additional Shared Use Paths.
5. Following meeting will be replaced by a Design Charrette. Members of the committee and community will meet to discuss areas that need facilities, route planning, and possible future projects.

Committee members:

1. Presentation on possible bicycling facilities on the west side of town to connect Lions Club Drive to the Williams Addition and across 63 to Fort Wyman Road.
2. Discussed the feasibility of using paint markings to delineate bicycle from pedestrian travel ways along shared use paths.
3. Viewed a sample clip of footage obtained from a drone to determine if it is worth considering sourcing aerial footage for future planning for bicycle/pedestrian improvements or the design charrette.

**March 16, 2020 Design Charrette**

Regular meeting of the committee replaced by Design Charrette. Members of the committee and community met to discuss areas that need facilities, route planning, and possible future projects. The goal was to develop a plan for the next five years as city strives to obtain a silver level award. The meeting lasted approximately 3 hours.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Map Amendment (rezoning): A portion of 124 W Lions Club Dr from M-2, Heavy Manufacturing and R-R, Rural Residential to the C-3, Highway Commercial district

(ZON20-03)

**MEETING DATE: October 5, 2020**

---

**Application and Notice:**

Applicant - Sarah Frost  
Owner - John Webber  
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Rolla Daily News; signage posted on the property; information available on city website

**Background:**

The subject property was annexed into the city during the Southside Annexation in 1997. At that time, the property was being used as a concrete plant. The property was zoned R-R, Rural Residential for the areas with houses on the property, and M-2 for some of the areas for the concrete plant. The concrete plant later closed. The property has not been used for commercial uses in several years.

A portion of the residentially zoned property was used for storage of semi-trailers. The use was recently found to be a zoning violation. The trailers have now been removed from the property.

The applicant seeks to begin operation of a landscaping/agricultural supply company that would sell fertilized soils and related products for farming or gardening. The proposed business would mostly take place on the areas already zoned M-2, however, the applicant proposes some storage on the areas proposed to be rezoned.

The proposed use is allowed in the M-2 district. The use and associated outdoor storage is allowed in the C-3 district. However, given the range of uses allowed in the M-2 district, the applicant was directed to apply for the C-3 zoning, being the lowest zoning that would permit the proposed uses.

V. A. 1.

**Property Details:**

- Current zoning - M-2 Heavy Manufacturing and R-R, Rural Residential to the C-3, Highway Commercial district
- Current use - Residential (formerly a concrete plant)
- Proposed use - landscaping/agricultural supply
- Land area - About 3.46 acres in the M-2 and R-R area to be rezoned; total property is about 4.5 acres

**Public Facilities/Improvements:**

- Streets - The subject property has frontage on Lions Club Rd, an arterial road.
- Sidewalks - Sidewalks are currently located adjacent to the subject property.
- Utilities - The subject property should have access to all needed public utilities.
- Drainage - May be needed depending on future development.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for neighborhood commercial uses.

**Discussion:** Commercial uses are located along Lions Club Dr within ¼ mile to the east and west. Lions Club Dr is classified as an arterial road, similar to the commercial corridors of Bishop Ave and Hwy 72. The Comprehensive Plan does designate the area as being appropriate for some commercial uses. The C-1, Neighborhood Commercial district or C-2, General Retail district allow uses which may be more in line with the desired or expected uses along Lions Club Dr.

However, in this case, a portion of the property is already zoned M-2, Heavy Manufacturing. The M-2 district allows for many uses which would not be desirable or compatible for the area. Approving C-3 zoning for requested portion of the property along with rezoning the M-2 portion to the C-3 district would allow for the applicant to pursue their planned business and remove the potential for non-compatible M-2 uses in the future.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on September 15, 2020 and voted 5-0 to recommend approval of the request if the M-2 portion of the property is also rezoned.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Ordinance



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO APPROVE THE RE-ZONING A PORTION OF 124 W LIONS CLUB DRIVE FROM THE M-2, HEAVY MANUFACTURING AND R-R, RURAL RESIDENTIAL DISTRICTS TO THE C-3, HIGHWAY COMMERCIAL DISTRICT ( ZON20-03 )

**WHEREAS**, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

**WHEREAS**, a public notice was duly published in the Rolla Daily News for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

**WHEREAS**, the City of Rolla Planning and Zoning Commission met on September 15, 2020 and recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

**WHEREAS**, the Rolla City Council, during its September 21, 2020 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

**WHEREAS**, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from M-2 (Heavy Manufacturing and R-R (Rural Residential) to C-3 (Highway Commercial) Zoning described as follows:

A tract located SE1/4 of the SE1/4 or Section 14, Township 37 North, Range 8 West in Rolla, Phelps County, Missouri, and more particularly described as follows:

Commencing at the Southwest Corner of the Southeast Quarter of the Southeast Quarter of said Section 14; then North 0 degrees 11'20" East, 493.53 feet along the West line of said Southeast Quarter of the Southeast Quarter to the northwest corner of a parcel described in Phelps County Deed Records at Book 279, Page 53; Thence North 89 degrees 12'30" East, 667.51 feet to the northeast corner of a parcel described in the Phelps County Deed Records

V. A. 3.

at Book 370, Page 74; Thence South 0 degrees 3'00" East 246.00 feet to the point of beginning of the following described tract:

Thence South 89 degrees 12'30" West, 667 feet more or less to the West line of said Southeast Quarter of the Southeast Quarter; Thence South 0 degrees 11'20" West along the West line of said Southeast Quarter of the Southeast Quarter, to a point on the North right-of-way line of Lions Club Drive and Southwest corner of a parcel described in the Phelps Count Deed Records at Book 279, Page 53; Thence East along the North right-of-way line of Lions Club Drive and South boundary of said parcel to a point being at the Southeast corner of said parcel and being 212.35 feet south of the point of beginning; Thence North 0 degrees 03'20" East, 212.35 feet to the point of beginning.

Said legal description being intended to rezone all areas of the property which are zoned M-2, Heavy Manufacturing and the portions of the eastern area of the property zoned R-R, Rural Residential as indicated on the official zoning maps.

**SECTION 2:** This Ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the rezoning process has been completed by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5<sup>TH</sup> DAY OF OCTOBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

V. A. 4.

**CITY OF ROLLA**

**CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor, Engineer**

**ACTION REQUESTED: Ordinance Final Reading**

**ITEM/SUBJECT: 2 Hour Parking Ordinance**

**BUDGET APPROPRIATION (IF APPLICABLE) \$**

**DATE: 10/05/20**

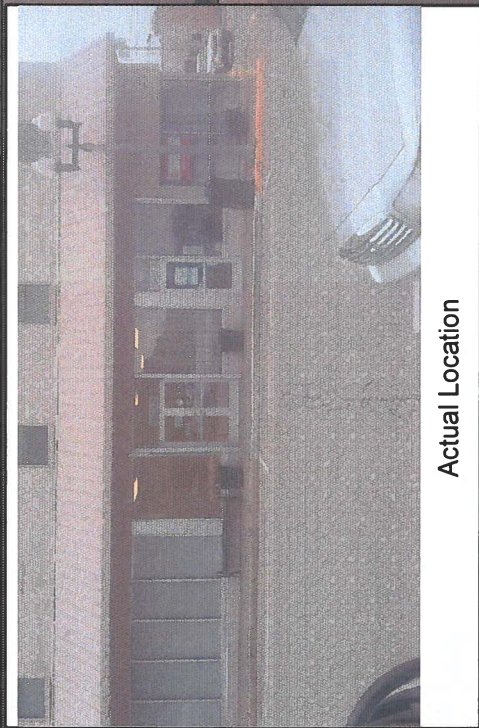
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**COMMENTARY:**

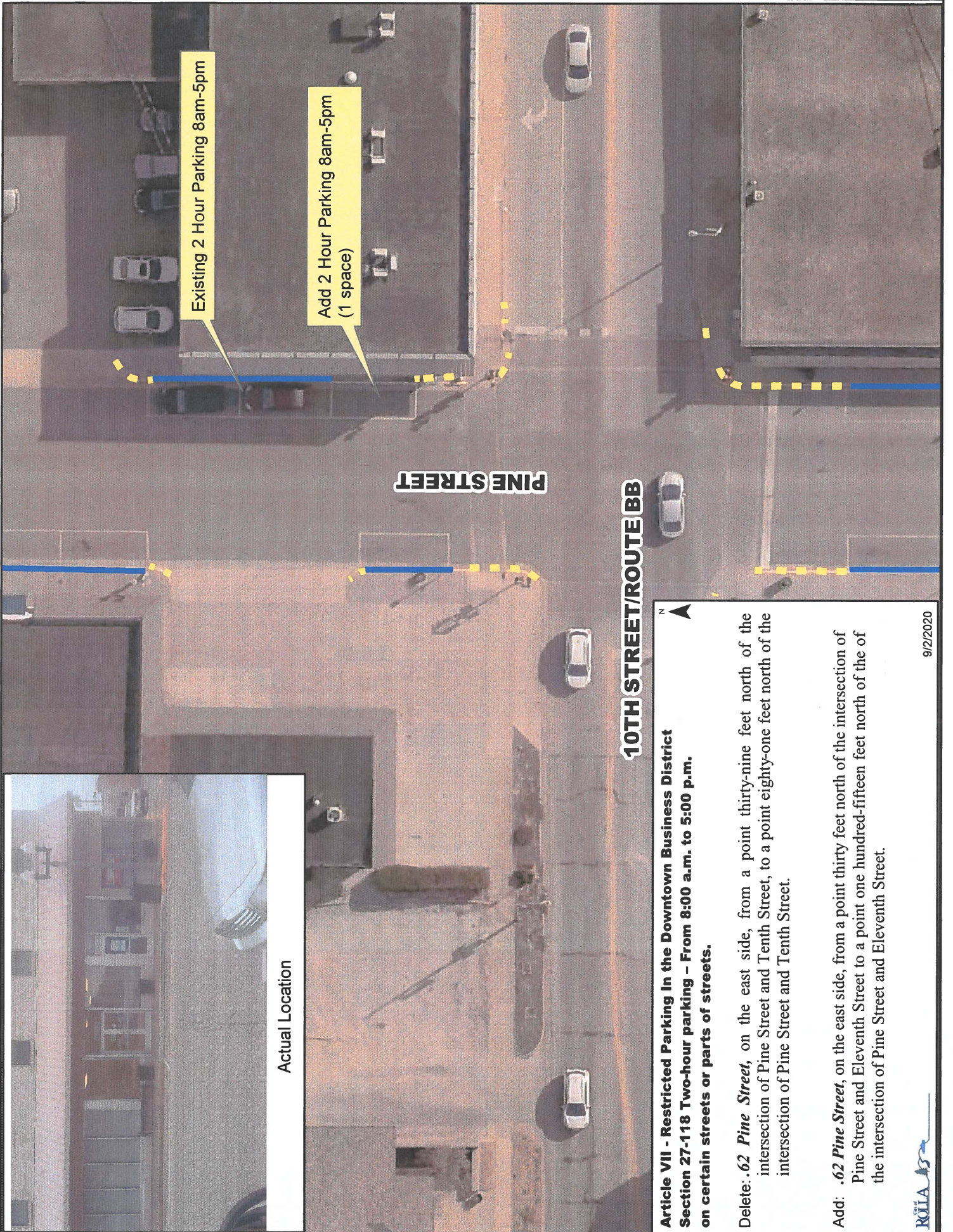
**Staff is proposing to add 2-hour parking to 4 locations. Maps are attached detailing the locations. These changes will bring the ordinance in compliance with what is currently in the field.**

**Staff is requesting the final reading of an ordinance making the above changes.**

*VI.B.1.*



Actual Location



PINE STREET

10TH STREET/ROUTE BB



**Article VII - Restricted Parking In the Downtown Business District  
Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.  
on certain streets or parts of streets.**

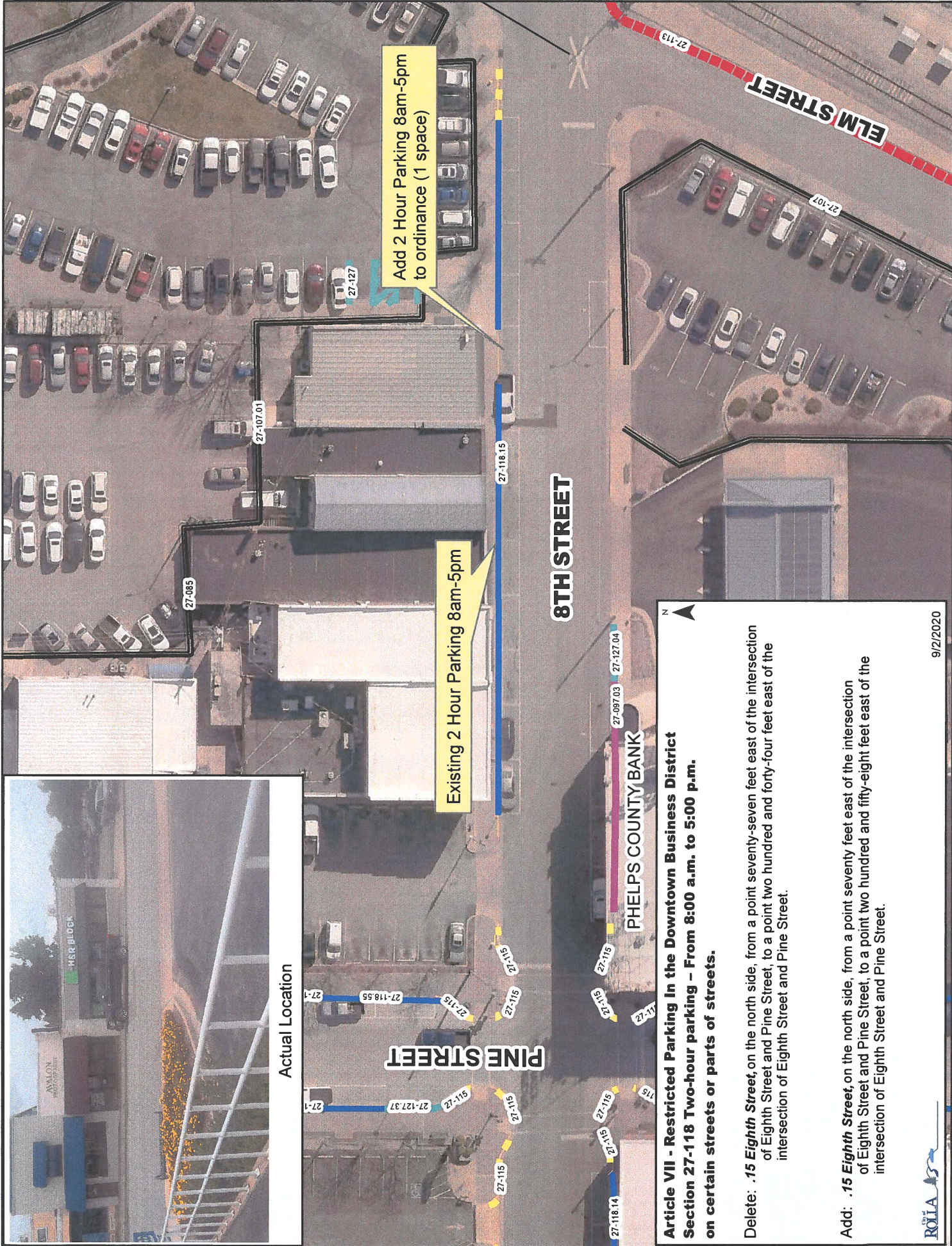
Delete: *.62 Pine Street*, on the east side, from a point thirty-nine feet north of the intersection of Pine Street and Tenth Street, to a point eighty-one feet north of the intersection of Pine Street and Tenth Street.

Add: *.62 Pine Street*, on the east side, from a point thirty feet north of the intersection of Pine Street and Eleventh Street to a point one hundred-fifteen feet north of the of the intersection of Pine Street and Eleventh Street.

IV B 2



Actual Location



**8TH STREET**

**PHELPS COUNTY BANK**

**PINE STREET**

**ELM STREET**

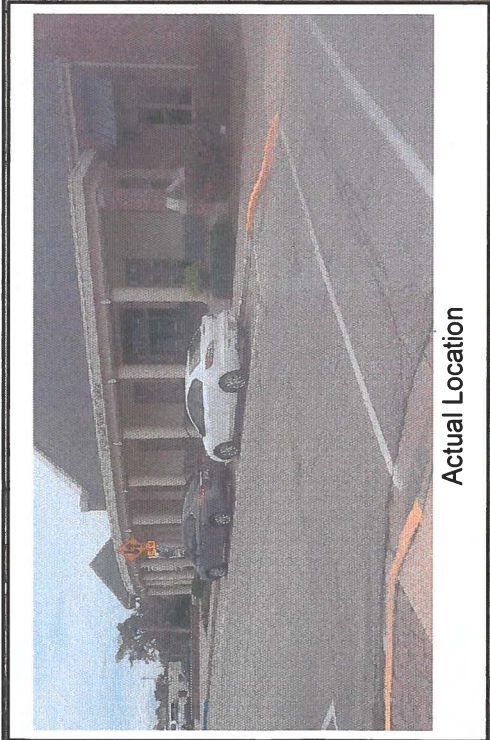


**Article VII - Restricted Parking in the Downtown Business District  
Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.  
on certain streets or parts of streets.**

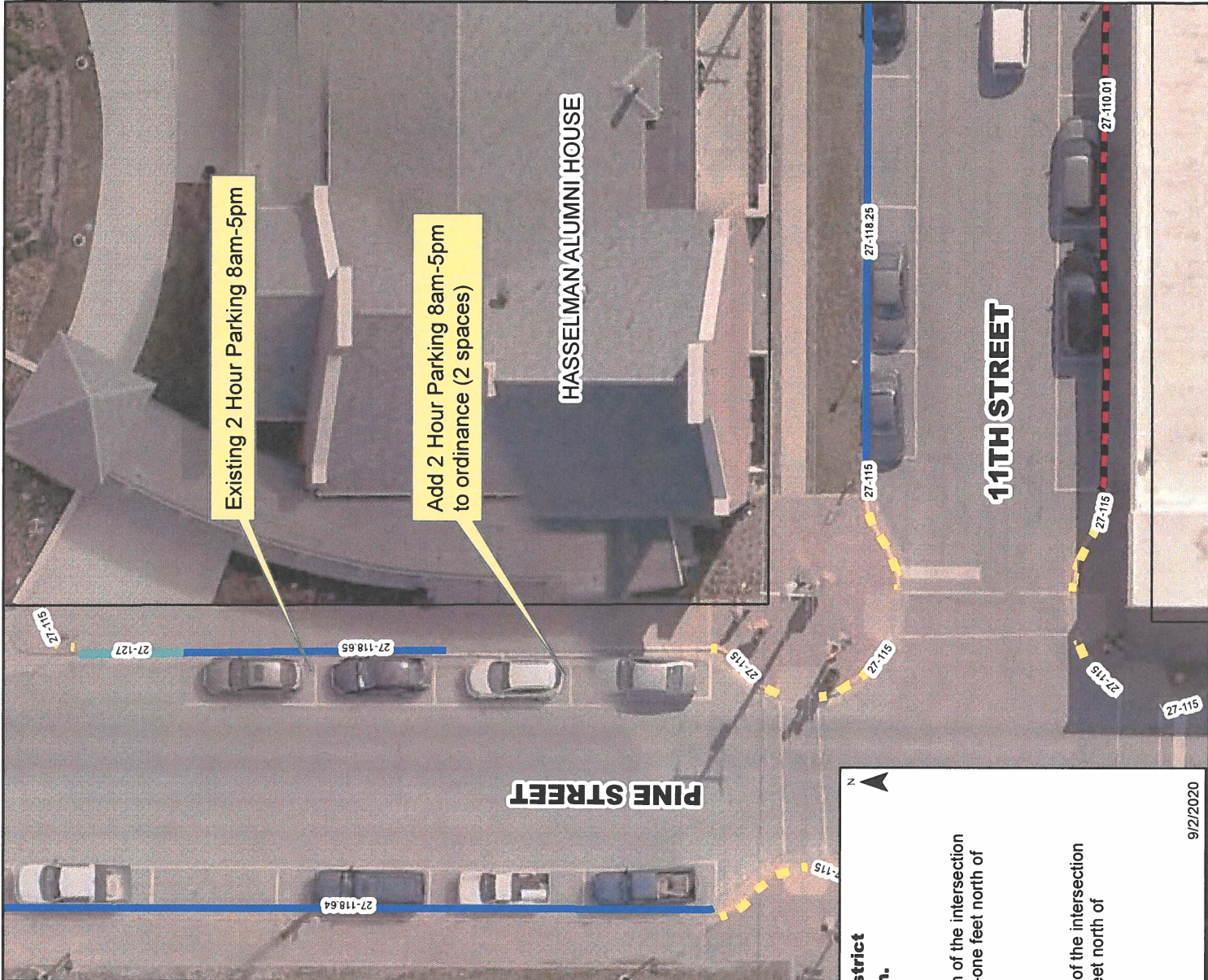
Delete: .15 *Eighth Street*, on the north side, from a point seventy-seven feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and forty-four feet east of the intersection of Eighth Street and Pine Street.

Add: .15 *Eighth Street*, on the north side, from a point seventy feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and fifty-eight feet east of the intersection of Eighth Street and Pine Street.

V B 3



Actual Location



HASSELMAN ALUMNI HOUSE

11TH STREET

PINE STREET

Existing 2 Hour Parking 8am-5pm

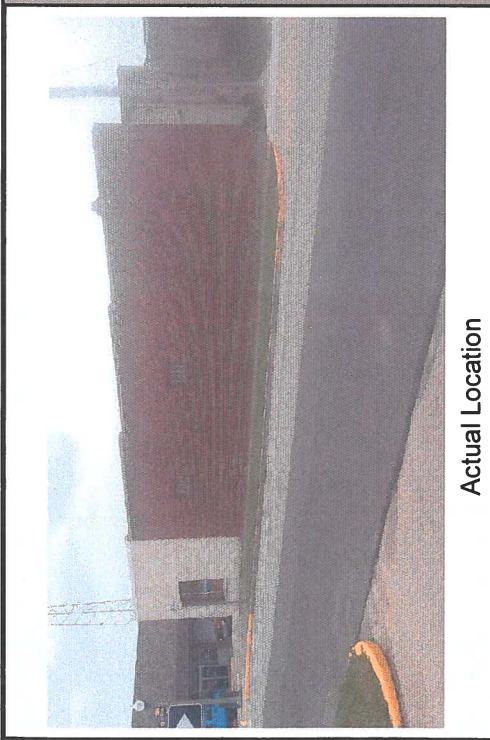
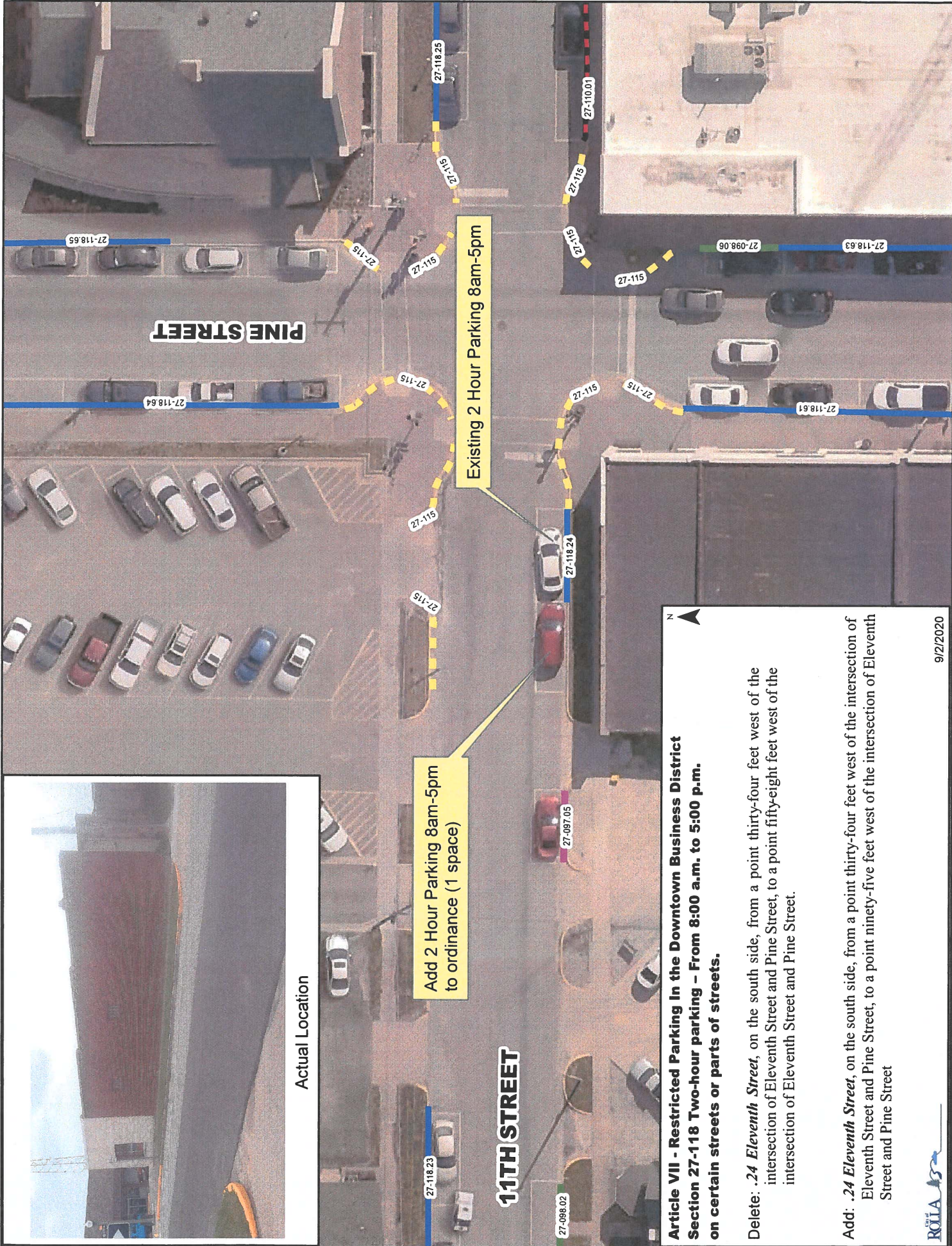
Add 2 Hour Parking 8am-5pm to ordinance (2 spaces)

**Article VII - Restricted Parking In the Downtown Business District  
Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.  
on certain streets or parts of streets.**

Delete: *.65 Pine Street*, on the east side, from a point seventy-two feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and thirty-one feet north of the intersection of Pine Street and Eleventh Street.

Add: *.65 Pine Street*, on the east side, from a point twenty-five feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and ten feet north of the intersection of Pine Street and Eleventh Street.

V.B.4.



Actual Location

Add 2 Hour Parking 8am-5pm to ordinance (1 space)

Existing 2 Hour Parking 8am-5pm

**Article VII - Restricted Parking In the Downtown Business District**  
**Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m. on certain streets or parts of streets.**

Delete: .24 *Eleventh Street*, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point fifty-eight feet west of the intersection of Eleventh Street and Pine Street.

Add: .24 *Eleventh Street*, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point ninety-five feet west of the intersection of Eleventh Street and Pine Street

V.B.5.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-118 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That the following segments of Section 27-118 of the Code of the City of Rolla, Missouri, pertaining to parking are hereby amended to read as follows:

**Article VII – Restricted Parking in Downtown Business District**

**Sec. 27-118 Two-Hour Parking Prohibited – From 8:00 A.M. TO 5:00 P.M. on certain streets or parts of streets.**

It shall be unlawful for any person to cause or permit any motor vehicle registered in his/her name to be unlawfully parked as set out in this section.

**.15 Eighth Street**, on the north side, from a point seventy feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and fifty-eight feet east of the intersection of Eighth Street and Pine Street.

**.24 Eleventh Street**, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point ninety-five feet west of the intersection of Eleventh Street and Pine Street.

**.62 Pine Street**, on the east side, from a point thirty feet north of the intersection of Pine Street and Eleventh Street to a point one hundred-fifteen feet north of the of the intersection of Pine Street and Eleventh Street.

**.65 Pine Street**, on the east side, from a point twenty-five feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and ten feet north of the intersection of Pine Street and Eleventh Street.

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

V. B. 6.



ORDINANCE NO. \_\_\_\_\_

Page 2

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED  
BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V.B.7.



CITY OF ROLLA

CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor, Engineer

ACTION REQUESTED: Ordinance Final Reading

ITEM/SUBJECT: No Parking Ordinance  
11th Street and Maple Street

BUDGET APPROPRIATION (IF APPLICABLE) \$ DATE: 10/05/20

\*\*\*\*\*

**COMMENTARY:**

Staff is proposing to remove the “No Parking” during school days zone on 11<sup>th</sup> street between Poole and Spring. The Lutheran Church no longer has a school at this location.

Staff is also proposing to remove the “No Parking” on Maple Street between 10<sup>th</sup> and 11<sup>th</sup> Streets. This no parking zone was added some time ago to prevent high school students from parking in this area. The problem seems to be addressed and staff recommends allowing on street parking in this area.

Staff is requesting the final reading of an ordinance making the above changes.

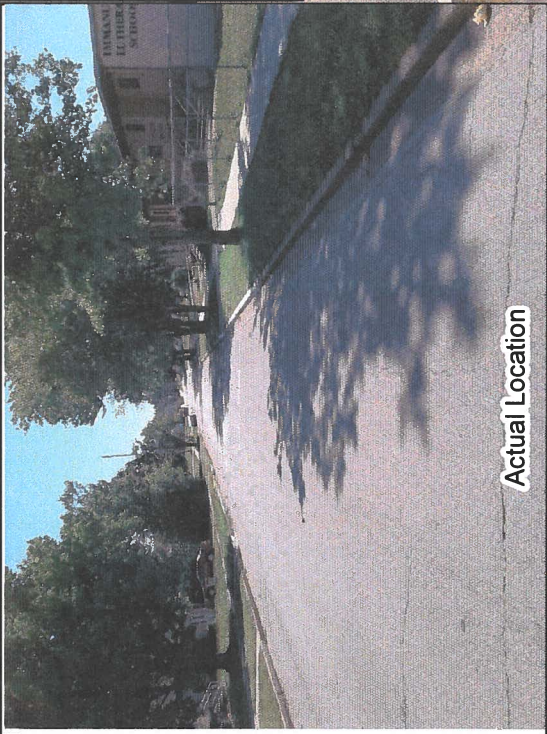
V.C.I.



**Section 27-93 Parking Prohibited**

**On certain streets at certain times.**

DELETE - .01 - Eleventh Street, on the south side, from a point one hundred six feet east of the intersection of Eleventh Street and Poole Avenue, to a point one hundred sixty-six feet east of said intersection of Eleventh Street and Poole Avenue, between the hours of 8:00 A.M. and 4:00 P.M., on school days only.



Actual Location



Delete No Parking 8 AM to 4 PM School Days Only  
(area shown in red)

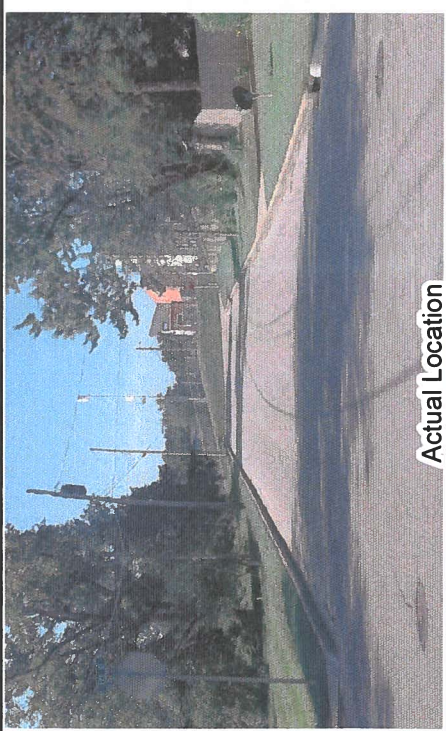
Delete No Parking 8 AM to 4 PM School Days Only  
(area shown in red)

11TH STREET

POOLE AVENUE

IMMANUEL LUTHERAN CHURCH

VCA



Actual Location


**Section 27-93 Parking Prohibited**

**On certain streets at certain times.**

.04 - DELETE - Maple Street, on both sides from the north side of the intersection of Tenth and Maple, to the south side of the intersection of Eleventh and Maple, between the hours of 8:00 A.M. to 4:00 P.M. Monday thru Friday.



**Legend**

 No Parking signs removed on Maple Street between 10th St and 11th St.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-93 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-93 IN LIEU THEREOF RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That Section 27-93 of the Code of the City of Rolla, Missouri, pertaining to parking is hereby amended to read as follows:

**Sec. 27-93. Parking prohibited on certain streets at certain times.**

It shall be unlawful for any person to park a vehicle at or in the following designated areas at the time set forth:

.01- **St. Patrick's Lane**, on the north side, from a point twenty-five feet west of the intersection of St. Patrick's Lane and Vichy Road, to a point seventy-five feet west of the intersection of St. Patrick's Lane and Vichy Road and between a point one hundred twenty-seven feet west of the intersection of St. Patrick's Lane and Vichy Road, to a point two hundred feet west of the intersection of St. Patrick's Lane and Vichy Road., between the hours of 8:00 A.M. and 4:00 P.M. on school days only; except for the parking of school buses.

.02- **Maple Street**, on the east side, from the intersection of Maple Street and Fifth Street to the intersection of Maple Street and Seventh Street, between the hours of 8:00 A.M. to 4:00 P.M., on school days only.

.03- **Oak Street**, on the east side, from the intersection of Oak Street and Fourteenth Street, to the intersection of Oak Street and Sixteenth Street, between the hours of 8 A.M. and 5 P.M., Monday thru Friday.

04- **Pine Street**, on both sides, south of Sixth Street and north of the Burlington Northern Santa Fe Railroad right-of-way, no parking between the hours of 8:00 P.M. to 6:00 A.M.

05- **Lanning Lane**, on the north side, from a point eight hundred eighty-five feet west of the intersection of Lanning Lane and Rolla Street to a point one thousand forty-five feet west of the intersection of Lanning Lane and Rolla Street, no parking between the hours of 7:00 A.M. to 4:00 P.M.

06- **Lanning Lane**, on the south side, from the west intersection of Lanning Lane and Jimmy Street, a private drive, to a point three hundred sixty feet west of the intersection of Lanning Lane and Jimmy Street, no parking between the hours of 7:00 A.M. to 4:00 P.M.

V. C. 4.

ORDINANCE NO. \_\_\_\_\_  
Page 2

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V.C.S.





**CITY OF ROLLA**

**CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor, Engineer**

**ACTION REQUESTED: Ordinance Final Reading**

**ITEM/SUBJECT: Stop Ordinance**

**BUDGET APPROPRIATION (IF APPLICABLE) \$**

**DATE: 10/05/20**

\*\*\*\*\*

**COMMENTARY:**

**Staff is proposing to add 2 stop intersections. One is Old English Road at Whitehall Road. The other is Whitehall Road at Fox Creek Road.**

**Staff is requesting the final reading of an ordinance making the above changes.**

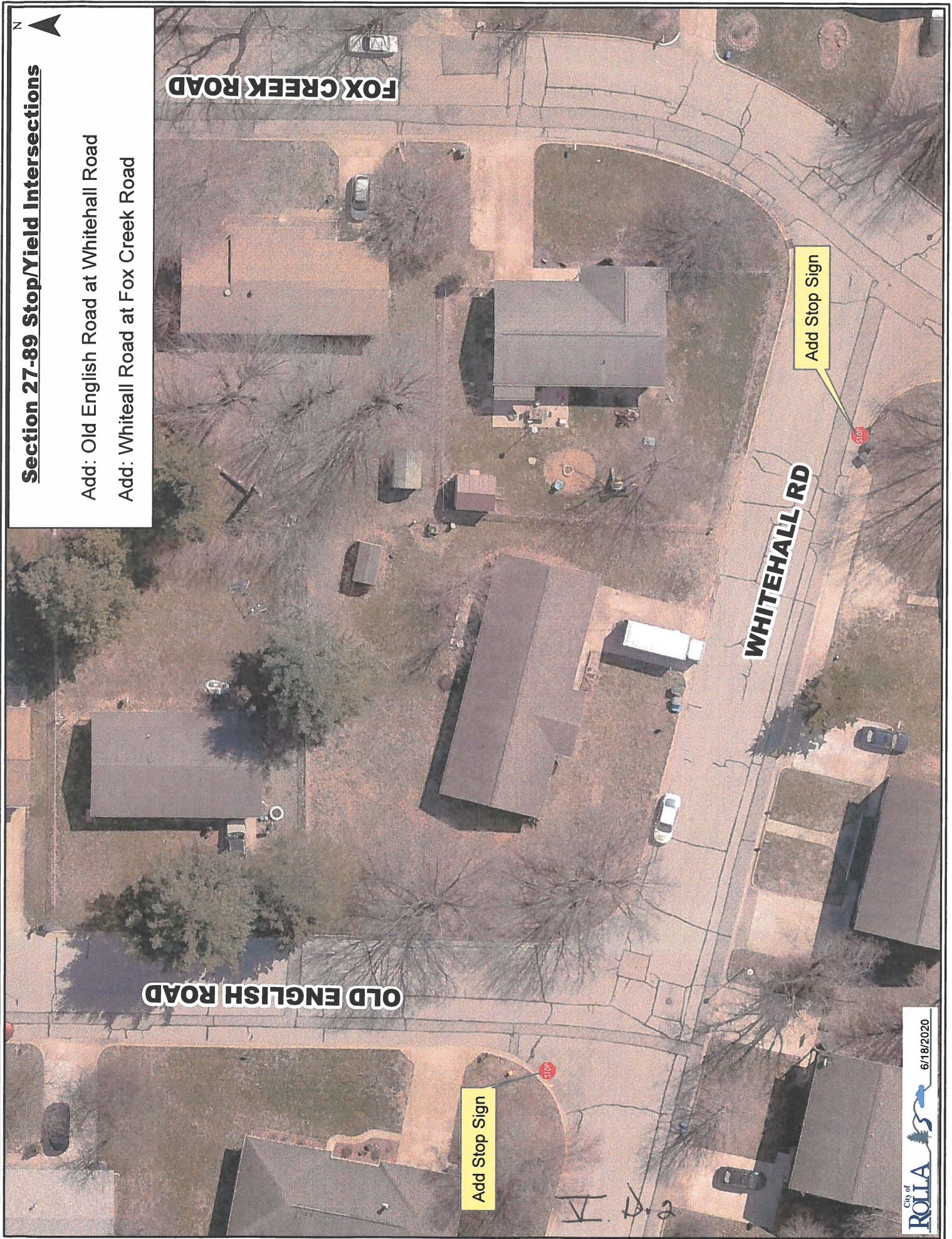
*VI. D.1.*



**Section 27-89 Stop/Yield Intersections**

Add: Old English Road at Whitehall Road

Add: Whitehall Road at Fox Creek Road



**OLD ENGLISH ROAD**

**FOX CREEK ROAD**

**WHITEHALL RD**

Add Stop Sign

Add Stop Sign

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-89 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, PERTAINING TO STOP INTERSECTIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That the following segments of Section 27-89, Stop intersections - Enumerated generally, of the General Ordinances of the City of Rolla, Missouri, known as the Code of the City of Rolla, Missouri is hereby amended by adding the following:

**Sec. 27-89. Stop intersections - Enumerated generally.**

The driver of a vehicle shall cause his vehicle to come to a full and complete stop before entering the intersections named below, and he shall then proceed cautiously, yielding the right of way to any pedestrian within any crosswalk adjacent to the intersection and to any vehicle either in the intersection or approaching so closely thereto, when not required to stop, as to constitute an immediate hazard. At those intersections labeled "Yield," the driver of a vehicle shall yield the right of way to any vehicle in either the intersection or approaching so closely thereto, when not required to stop, as to constitute an immediate hazard.

**Old English Road, at Whitehall Road**

**Whitehall Road, at Fox Creek Road**

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V. D. 3.



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Bid Award/Ordinance

Final Reading

ITEM/SUBJECT: Project #506 – FY 2020 Phase III Asphalt Improvements

BUDGET APPROPRIATION: Parks \$20,000  
Street \$40,000

DATE: 10/05/20

\*\*\*\*\*

COMMENTARY:

City staff received bids for the FY 2020 Phase III Asphalt Improvements. The bids were as follows:

Pierce Asphalt, LLC PO Box 1264 Rolla, MO 65402	\$57,285.45
Capital Paving & Construction, LLC 1369 Business Park Rd. Linn Creek, MO 65052	\$72,767.15
Melrose Quarry & Asphalt Supply, LLC PO Box 187 Rolla, MO 65402	\$70,781.10

This phase overlays Rolla Street from the railroad tracks to 1<sup>st</sup> Street, and Larry May Parking Lot.

Staff is requesting the final reading of an ordinance authorizing the Mayor to enter into the contract Pierce Asphalt, LLC for \$57,285.45.

V.E.I.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE III ASPHALT IMPROVEMENTS, PROJECT #506.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Pierce Asphalt, LLC, for FY 2020 Phase III Asphalt Improvements, Project #506, a copy of said agreement being attached hereto and marked Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V. E. A.



DEPARTMENT OF PUBLIC WORKS  
 901 North Elm  
 P.O. Box 979  
 Rolla, MO 65402

Phone: (573) 364-8659

FAX: (573) 364-8602

e-mail: [shargis@rollacity.org](mailto:shargis@rollacity.org)

[www.rollacity.org](http://www.rollacity.org)

FY 2020 PHASE III ASPHALT IMPROVEMENTS  
 PROJECT 506  
 September 9th, 2020

FY 2020 PHASE III ASPHALT IMPROVEMENTS PROJECT 506 September 9th, 2020										
			<b>Melrose Quarry &amp; Asphalt Supply, LLC</b> Joe Stogsdill P.O. Box 187 Rolla, MO 65402 Ph: 573-364-9101 FAX: 573-364-9102  <a href="mailto:melroseoffice@gmail.com">melroseoffice@gmail.com</a>		<b>Pierce Asphalt, L.L.C.</b> Gene Stroup P.O. Box 696 Rolla, MO 65402 Ph: 573-465-8534  <a href="mailto:gstroup.pierceasphalt@gmail.com">gstroup.pierceasphalt@gmail.com</a>		<b>Capital Paving &amp; Construction</b> Jeffrey Creamer P.O. Box 104960 Jefferson City, MO 65110 573-691-2837  <a href="mailto:jcreamer@capitalpavingmo.com">jcreamer@capitalpavingmo.com</a>			
DESCRIPTION	QTY.		UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL		
BP-1	400	TON	\$ 110.00	\$ 44,000.00	\$ 87.60	\$ 35,040.00	\$ 103.00	\$ 41,200.00		
BP-2	150	TON	\$ 110.00	\$ 16,500.00	\$ 87.60	\$ 13,140.00	\$ 110.00	\$ 16,500.00		
Milling	3,037	SY	\$ 2.80	\$ 8,503.60	\$ 2.85	\$ 8,655.45	\$ 4.45	\$ 13,514.65		
Tack	450	GAL	\$ 3.95	\$ 1,777.50	\$ 1.00	\$ 450.00	\$ 3.45	\$ 1,552.50		
<b>TOTAL BID PRICE</b>			<b>\$</b>	<b>70,781.10</b>	<b>\$</b>	<b>57,285.45</b>	<b>\$</b>	<b>72,767.15</b>		

V.E.3.

**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and \_\_\_\_\_ **Pierce Asphalt, L.L.C.** \_\_\_\_\_ Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2020 Phase III Asphalt Improvements, PROJECT 506**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2020 Phase III Asphalt Improvements, PROJECT 506**.

V. E. 4



It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

**Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

V. E. S.

Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$57,285.454 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

V.E.6.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City  
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the  
corporate seal of said municipal corporation and that said instrument is the corporate seal of said  
municipal corporation and that said instrument was signed under authority of the City Council of  
of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged  
said instrument to be the free act and deed of said municipal corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI    )  
SS                            )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

V.E.7.



City of Rolla  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean P. Fagan

ACTION REQUESTED: Resolution

ITEM/SUBJECT: Joint City/School Service Contract

BUDGET APPROPRIATION (IF APPLICABLE): \$

DATE: October 5, 2020

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Commentary:

As you are aware, we have had an SRO program with the Rolla Public School System since 1999. We also employ five School Crossing Guards in order to ensure the safety of youth having to cross busy intersections on their way to/from school. This contract is a continuation of a previous contract in which the City and the Rolla Public Schools agree to share the costs of both programs. The Rolla Public Schools has requested - and we have agreed - to add a third School Resource Officer position.

The contract also covers an agreed-upon fee for partial support of our Volunteers In Police Service (VIPS) program. Since the VIPS program spends a good deal of time on or near the campuses of the Rolla Public School System (RPSS), the RPSS has agreed to partially compensate the City of Rolla for those services.

The contract has been updated to reflect current salary figures and a new coverage period.

Recommendation:

Resolution to authorize the mayor to sign a contract with the Rolla Public Schools for the continuation of these programs.

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ITEM NO. VI.A.1.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CONTRACT WITH THE ROLLA PUBLIC SCHOOL SYSTEM FOR THE COOPERATIVE PLACEMENT OF THREE SCHOOL RESOURCE OFFICERS AND FIVE SCHOOL CROSSING GUARDS WITHIN THE SCHOOL SYSTEM, AND SUPPORT OF THE VIPS PROGRAM.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**SECTION 1:** That the Mayor of the City of Rolla, Missouri is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri, a contract between the City of Rolla, Missouri and the Rolla Public School System for the continuation of the School Resource Officer program, continued assignment of five School Crossing Guards, and monetary support of the VIPS program, said contract attached hereto.

**SECTION 2:** That this resolution be in full force and effect from and after the date of its passage and approval until the date specified in the contract.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5<sup>TH</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

VII, A.a.

## JOINT CITY/SCHOOL SERVICE CONTRACT

**Whereas**, the City of Rolla, Missouri and the Rolla Public School System (RPSS) mutually desire to enter into an Agreement whereby the Rolla Police Department (RPD) will provide and manage a School Resource Officer (SRO) Program in the Rolla Public School System; and

**Whereas**, the Rolla Police Department provides a school crossing guard (SCG) program in the City to ensure safe pedestrian access to area public schools, and the Rolla Public School System desires to provide additional resources to supplement the success of that program; and

**Whereas**, the parties further desire to set forth the specific terms and conditions of the services to be performed and provided;

**Now, Therefore**, the parties hereto agree as follows:

### **I. Term of Agreement**

- A. The term of this updated agreement is one year commencing on October 1, 2020 and ending on August 31, 2023. The Agreement shall be renewed and extended annually, unless notice of non-renewal is given by either party, in writing, within sixty (60) days prior to the succeeding term. If the Agreement requires a modification at the time of renewal, such modification shall be outlined in a written Amendment and signed by the authorized officials.

### **II. Employment and Assignment of School Resource Officer and School Crossing Guards**

- A. The City of Rolla agrees to employ two (3) School Resource Officers (SRO) and no less than five (5) School Crossing Guards (SCG) during the term of this agreement. The City of Rolla will have VIPS personnel patrolling the schools during school hours assisting with the safety on all campuses within the school district. The SRO, SCG and VIPS shall be employees of the City of Rolla and shall be subject to the administration, supervision and control of the City of Rolla and the Rolla Police Department, except as such administration, supervision and control is subject to the terms and conditions of this Agreement.
- B. The City of Rolla agrees to provide and to pay the SRO's salary and employment benefits in accordance with the applicable salary schedules and employment practices of the City of Rolla, including but not necessarily limited to: sick leave, annual leave, retirement compensation, disability salary continuation, workers compensation, unemployment compensation, life insurance, dental insurance, and medical/hospitalization insurance. The SRO shall be subject to all other personnel policies and practices of the City of Rolla and the Rolla Police Department except as

such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

- C. The City of Rolla agrees to provide and to pay the SCGs' salary and basic benefits in accordance with the applicable salary schedules and employment practices of the City of Rolla, including but not necessarily limited to: workers compensation and unemployment compensation.
- D. The Rolla Police Department, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO and SCGs.
- E. The SRO shall be assigned within the Rolla Public School System by the Rolla Police Department and at the discretion of the Superintendent of Schools.
- F. In the event the SRO is absent from work, the SRO shall notify both his/her supervisor in the Rolla Police Department and the principal or the principal's office of the school to which the SRO is assigned. In the event the SCG is absent from work, the SCG shall notify his/her supervisor in the Rolla Police Department at the earliest opportunity in order to provide a suitable replacement.

### **III. Supplies and Equipment**

- A. The RPD agrees to provide the SRO's with the following:
  - 1. standard uniform and uniform accessories;
  - 2. a standard patrol vehicle for which the RPD agrees to:
    - a. provide all necessary maintenance;
    - b. pay for gasoline, oil, replacement tires and other expenses associated with its operation; and
    - c. purchase and maintain comprehensive general auto liability insurance in an amount not less than the coverage recommended by the Risk Manager for the City; and
  - 3. a standard issue pistol and rounds of ammunition.
- B. The RPSS agrees to provide the SRO's with the following:
  - 1. the usual and customary office supplies and forms required in the performance of duties; and
  - 2. a private office within the school, accessible by the students.



3. Cell phone

C. The RPD agrees to provide the SCGs with the necessary safety vests and hand-held traffic devices required in the performance of their duties.

#### **IV. Financial Consideration**

A. The RPSS agrees to compensate the City of Rolla for the SRO program calculated as 75% of the current SROs' actual salaries plus benefits. The RPSS's portion shall not exceed \$170,407.20 for the first year of the Agreement, and shall be increased by 3% each year thereafter subject to annual review.

B. The RPSS agrees to compensate the City of Rolla an amount not to exceed \$7.50 per hour for each hour worked by the SCGs. The RPSS's portion shall be no more than \$15,000.00 total.

C. Said compensation shall be paid by the RPSS to the City of Rolla in twelve monthly installments. The monthly costs shall be determined through the paperwork completed each month by the RPD. Said paperwork shall then be forwarded to the administration office of the RPSS.

D. The RPSS agrees to compensate the City of Rolla as a partner in the VIPS program. As the VIPS program spends 35% of its time on or near all the campuses of the RPSS. RPSS agrees to compensate the City of Rolla \$6,000.00/year for their services in the VIPS program.

#### **V. Insurance and Indemnification**

A. The City of Rolla shall purchase and maintain in full force and effect during the term of this agreement a general comprehensive liability insurance policy with coverage in an amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur or claims that are made during the term of the agreement.

B. The City of Rolla agrees to hold the RPSS, its agent and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the following:

1. the performance of the duties of the SRO officer or the SRO program and the SCG program; or
2. allegations of unfair or unlawful employment practices brought by the SRO or SCGs.

#### **VI. Goals and Objectives**

- A. It is understood and agreed that the RPSS and RPD officials share the following goals and objectives with regard to the SRO, SCG and VIPS Programs in the schools:
1. To foster educational programs and activities that will increase students' knowledge of and respect for the law and the function of law enforcement agencies;
  2. To encourage the SRO to attend extra-curricular activities held at schools, when possible, such as PTA meetings, athletic events, concerts, etc.;
  3. To act swiftly and cooperatively when responding to major disruptions and flagrant criminal offenses at school, such as: disorderly conduct by trespassers, the possession and use of weapons on campus, the illegal sale and/or distribution of controlled substances, and riots;
  4. To report serious crimes that occur on campus and to cooperate with the law enforcement officials in their investigations of crimes that occur at school;
  5. To cooperate with law enforcement officials in their investigations of criminal offenses which occur off campus; and
  6. To encourage the SRO and VIPS to provide traffic control at schools when deemed necessary for the safety and protection of students and the general public when the regular patrol officer is not available.
  7. To ensure safe pedestrian access to and from the various public schools.

## VII. Duty Hours

- A. The maximum number of hours that an SRO officers shall be on duty in a work week shall be 41 ¼ hours, and the minimum shall be 40 hours. Specific SRO duty hours at a particular school shall be set by mutual agreement between the RPSS, at the direction of the principal of the school to which the officer is assigned, and the RPD, by the officer in charge of the SRO Program.
- B. The SRO's shall be on duty at his/her respective school from 0730 - 1545 hours unless modified by the mutual agreement between the RPD and the RPSS by the principal. This totals 41 ¼ hours. The remainder of the officer's 41 ¼ hour workweek shall be assigned to provide afternoon and/or evening security at school events and/or to pursue criminal investigations of school-related crimes.
- C. It is understood and agreed that time spent by an SRO's attending juvenile court and/or criminal cases arising from and/or out of his/her employment as an SRO's shall be considered as hours worked under this Agreement.

- D. If, in the event of an emergency, the SRO's is ordered by the RPD to leave his/her school duty station during normal duty hours as described above and to perform other services for the RPD, the time spent shall not be considered hours worked under this agreement. In such an event, the monthly compensation paid by the RPSS to the City of Rolla shall be reduced by the number of hours of SRO's service not provided to the RPSS or the hours shall be made up in a manner determined by mutual agreement of the parties.
- E. The SCGs shall be on duty at his/her respective school from 0715 – 0815 and 1415 – 1515 hours unless modified by the mutual agreement between the RPD and the RPSS on all school days.

**VIII. Duties of a School Resource Officer (SRO)**

- A. The duties of the SRO's shall include the following:
  - 1. To protect lives and property for the citizens and public school students of the Rolla Public Schools;
  - 2. To enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct;
  - 3. To investigate criminal activity committed on or adjacent to school property;
  - 4. To counsel public school students in special situations, such as students suspected of engaging in criminal misconduct, when requested by the principal or the principal's designee or by the parents of a student;
  - 5. To answer questions and conduct classroom presentations for students in the law-related education field;
  - 6. To assist other law enforcement officers with outside investigations concerning students attending the school(s) to which the SRO is assigned;
  - 7. To provide security for special school events or functions, such as sporting events, PTA meetings, etc., at the request of the principal or the security specialist; and
  - 8. To provide traffic control during the arrival and departure of students on an as-needed basis, as determined by law enforcement personnel.
  - 9. The SRO and SCGs shall follow the chain of command as set forth in the RPD Policies and Procedure Manual.

10. The SRO's shall coordinate and communicate with the principal or the principal's designee of the school to which he/she is assigned.

**IX. Duties of a VIPS Officer**

A. The duties of VIPS shall include the following:

1. Fill in for a crossing guard in the absence of a crossing guard.
2. Conduct speed monitoring around the schools.
3. During non business hours, patrol the school parking lot checking for open windows and doors.
4. Participate in safety presentation as VIPS BUCKS, Law Enforcement Day, and Transportation Day
5. Patrol schools during the hours when students are entering and leaving for the day.
6. Perform traffic control during summer school arrival and release.

**X. Transporting Students**

A. The SRO's shall not transport any student in a police vehicle except when:

1. the student is a victim of a crime, under arrest, or some other emergency circumstances exist; or
2. the student is suspended and sent home from school pursuant to school disciplinary action AND the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period AND the student is disruptive/disorderly, causing his/her continued presence on campus to be a threat to the safety and welfare of other students and school personnel, as determined by the SRO or his/her supervisor.

**XI. Investigation of Crimes Committed on School Grounds or at a School Function**

A. Interview and Interrogation Procedures

1. In the event a serious crime is committed at school or at a school activity, the principal or assistant principal, with the assistance of the SRO's, should:
  - a. question any witnesses to determine that a crime was committed and who committed the crime;
    1. The SRO shall have the general authority to question or interrogate any student at school who may have information about criminal misconduct or the violation of the conduct policies of the RPSS.

2. As a general rule, the interrogation should be conducted in cooperation with and in the presence of a school official; but when immediate action is necessary, or in an emergency situation, the SRO's may interrogate a student without the presence of a school official.
- b. question the person suspected of committing the crime.
1. As a general rule, the suspect should not be arrested or placed "in custody" during the initial interview or interrogation.
  2. A juvenile suspect shall not be questioned without prior notification of a Juvenile Officer.
  3. The suspect shall be informed generally of the purpose of the investigation and given an opportunity to informally present his/her knowledge of the facts. If the suspect wishes to remain silent, to contact his/her parent(s) or an attorney (Miranda), or to end the interview, the questioning should cease, and the suspect's request should be granted, unless there is a reasonable cause to detain the student for questioning.
2. If a student is detained, placed in custody or arrested, the student's parent(s) and the Juvenile Officer must be advised prior to further questioning by an SRO, unless that student is an adult in the eyes of the law.

#### **B. Search Procedures**

1. When requested by school officials, the SRO's shall assist with any search in order to protect the safety of all persons involved in the search. If the search uncovers evidence of criminal misconduct, the evidence may be held for or turned over to the SRO's.

#### **C. Reporting of Serious Crimes**

1. If an investigation uncovers evidence of a serious crime as defined in Missouri Criminal Statutes and the RPSS administrative regulations, the school official shall notify the SRO, the student's parent(s)/guardian(s) and the appropriate school personnel.

#### **D. Arrest Procedures**

1. When an SRO detains or takes a juvenile **under the age of 17** into custody, the SRO shall select the least restrictive of the following courses of action which is appropriate under the circumstances and meets the immediate needs of the

juvenile and the school.

- a. Release;
  - b. Counsel and release;
  - c. Release into the custody of the juvenile's parent, guardian or custodian;
  - d. Release into the custody of the Juvenile Officer; or
  - e. Release into the custody of a person or location as specified by the Juvenile Officer.
2. The SRO shall contact the student's parent(s) or guardian(s) as soon as practicable after the arrest of the student and shall notify the parent(s)/guardian(s) of the reason(s) for the arrest.

## **XII. Bomb Threats**

- A. School officials, the SRO's and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see RPSS Emergency Procedures Manual and the RPD Policy regarding Bomb Threats). In the absence of physical evidence, it is the Principal's decision to evacuate the school.

## **XIII. Controlled Substances**

- A. School officials shall notify the SRO's in all cases involving ALL possessions, sales or distribution of controlled substances at school or school activities.
- B. Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO's for proper identification and eventual destruction.
- C. If there is probable cause to believe that a student or any other person has sold or is selling controlled substances at or near a school, the SRO's shall be notified, and the SRO should file a juvenile petition or seek a criminal warrant. However, the decision to initiate a juvenile petition or criminal warrant will be the discretion of the SRO and the Phelps County Juvenile Officer.

## **XIV. Riots and Civil Disorders**

- A. In the event a riot or civil disorder occurs on campus, the principal and the SRO shall discuss and agree upon a response to the situation.
- B. If, in the opinion of the principal and/or SRO, additional law enforcement personnel are needed to restore and/or maintain order, the SRO will contact the appropriate law enforcement agency and request that assistance. The principal or his designee also shall notify the appropriate assistant superintendent and School Community Relations Coordinator.

**XV. Access to Education Records**

- A. School officials shall allow the SRO's to inspect and copy any public records maintained by the school including student directory information such as yearbooks. However, law enforcement officials may not inspect and/or copy confidential student education records except in emergency situations.
- B. If some information in a student's cumulative record is needed in an emergency to protect the health or safety of the student or other individuals, school officials may disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety.
  - 1. A full explanation as to the need of the information to meet the emergency situation and the extent to which time is of the essence shall be articulated in the SRO's official police report.
- C. If confidential student record information is needed, but no emergency situation exists, the information may be released only upon the issuance of a search warrant or subpoena to produce the records.

**XVI. Evaluation**

- A. It is mutually agreed that the RPSS shall evaluate annually the SRO Program and the performance of the SRO's on forms developed by the RPD. It is further understood that the RPSS's evaluation of each officer is advisory only and that the RPD retains the final authority to evaluate the performance of the SRO's.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed on the day and year indicated below:

Executed this \_\_\_\_ day of \_\_\_\_\_,  
2020 on behalf of the Public School  
System of Rolla, Missouri.

Executed this \_\_\_\_ day of \_\_\_\_\_,  
2020 on behalf of the City of Rolla,  
Missouri.

\_\_\_\_\_  
Jim Packard  
President, Board of Education

\_\_\_\_\_  
Louis J. Magdits, IV  
Mayor, City of Rolla

ATTEST:

ATTEST:

\_\_\_\_\_  
Myra Ragan  
Secretary, Board of Education

\_\_\_\_\_  
Carol Daniels  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Lance Thurman  
City Counselor

VI. A.12.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Ordinance/1<sup>st</sup> Reading**

**ITEM/SUBJECT: FY 2020-2021 Sewer User Rates**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 10/05/20**

\*\*\*\*\*

**COMMENTARY:**

**The attached ordinance increases the basic user rate for metered user from \$5.25/1000 gal to \$5.40/1000 this will raise the average user base rate from \$21.37 to \$21.98 per month. The service availability fee is to go from \$9.00 to \$12.00 per month in January. The total increase this budget year for the average user would then go from \$30.37 to \$33.98 per month.**

**The non-metered user with go from \$389.16 per year to \$407.74 per year.**

**This increase was included in the recently approved 2020-2021 Budget.**

**Staff recommends approval of the Ordinance.**

VI B.1.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 35 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO SEWERS AND WATER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

**Section 1:** That Sections 35-126, 35-127 and 35-128 of Rolla, Missouri, known as the Code of the City of Rolla, Missouri, relating to Sewers and Water are hereby repealed;

**Section 2:** That new Sections 35-126, 35-127 and 35-128 of Chapter 35, of the General Ordinances of the City of Rolla, Missouri, known as the Code of the City of Rolla, Missouri, relating to Sewers and Water are hereby enacted in lieu thereof follows:

**Section 35-126. Basic user rate for metered users.**

Each user shall pay for the services provided by the City based on his use of the treatment works as determined by water meters acceptable to the City.

User charges shall be based on water used during the current month. If a user has a consumptive use of water, or in some other manner uses water, which is not returned to the wastewater collection system, the user charge for that contributor may be based on separate water meters installed and maintained at the contributor's expense, and in a manner acceptable to the City.

On a monthly basis, each contributor shall pay a user charge rate for operation and maintenance including replacement for each 1,000 gallons of water use.

This rate per 1,000 gallons shall be as follows:

As of first billing after

January 1, 2020	\$5.25/1,000 gallons
October 19, 2020	\$5.40/1,000 gallons

In addition, a service availability fee will be assessed for all users. This fee will be assessed based on the cost of operation and maintenance of the collection system. Each user will be assessed based on the water meter size. The following table presents these costs:

As of first billing after

January 1, 2020	Service Availability Fee
Water Meter Size	\$9.00/month
Up to 1"	

VI. B. 2.

1.5"	\$12.75/month
2.0"	\$18.75/month
3.0"	\$37.50/month
4.0"	\$56.25/month
6.0"	\$93.75/month

As of first billing after	January 1, 2021	
	Water Meter Size	Service Availability Fee
	Up to 1"	\$12.00/month
	1.5"	\$17.00/month
	2.0"	\$25.00/month
	3.0"	\$50.00/month
	4.0"	\$75.00/month
	6.0"	\$125.00/month

Any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the City's treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance, or replacement of the treatment works, shall pay for such increased costs. The charge to each such user shall be determined by the responsible plant operating personnel and approved by the city council

The user charge rates established in this Article apply to all users, regardless of their location, of the City's treatment works.

**Section 35-127. Basic user rate for non-metered residential users.**

All residential non-metered users of wastewater facilities shall pay a flat rate annual charge to cover the charge per 1,000 gallons usage and the service availability fee equivalent to a one-inch water meter.

The flat rate annual charge for non-metered users shall be as follows:

As of first billing after	January 1, 2020	\$389.16 per year
	January 1, 2021	\$407.74 per year

The Public Works Director may require such flat rate user to install a metering device on the water supply to measure the amount of service supplied and to adjust the annual user fee accordingly

**Sec. 35-128. Surcharge rate.**

The rates for surcharges for BOD and SS shall be as follows:

Unit BOD charge of \$0.926 per pound.

Unit SS charge of \$0.741 per pound.

**Sec. 35-129. Computation of surcharge.**

The concentration of wastes used for computing surcharges shall be established by waste sampling. Waste sampling shall be performed as often as may be deemed necessary by the Public Works Director and shall be binding as a basis for surcharges. The wastewater surcharge shall be computed by the following formula:

Total monthly charge to extra strength user =  
V (\$5.40/1000 gal unit charge)  
+ V (\$0.926/1000 gal unit BOD charge) (BOD<sub>es</sub>-BOD<sub>nd</sub>)(.00834)  
+ V (\$0.741/1000 gal unit SS charge) (SS<sub>es</sub> - SS<sub>nd</sub>)(.00834)

Where:

V is the Volume of wastewater in 1000 gallons discharged by the extra strength user during the month.

Unit flow charge is in \$/1000 gal from Section 35-126

Unit BOD charge is in \$/lb BOD from paragraph 4  
Unit SS charge is in \$/lb SS from paragraph 4

BOD is the normal BOD strength in milligrams per liter (mg/l) as defined in Sec. 35-124 of the ordinance.

SS is the normal domestic SS strength in mg/l as defined in Sec. 35-124 of the ordinance and .00834 is a unit conversion factor.

es is extra strength

nd is normal domestic

**Section 3:** This Ordinance shall be in full force and effect as of the first billing of the Sewer and Water Charges after passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 19<sup>th</sup> DAY OF OCTOBER 2020.

VI .B.4.

Page 4  
Ordinance No. \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

VI.B.5.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Consultant Selection/Motion**

**ITEM/SUBJECT: Public Works Facility Street and Traffic**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 10/5/20**

\*\*\*\*\*

**COMMENTARY: The City asked for and received RFQ's (Request of Qualifications) from Engineering Consultants.**

Several years ago the city began developing a public works complex in the 2300 block of McCutchen Road. This area houses our Solid Waste and Vehicle Maintenance Department. It is also adjacent to our Recycling Department. Even though our Street and Traffic Operation had long ago outgrown our facility on Sharp Road, there were insufficient funds to construct an additional facility. Since that time we have retired enough of a 2015 financing bond to be able to repackage this instrument in to a lease purchase using the same revenue stream to pay for these improvements

. This project includes but is not limited to:

- The design of a 20,000 square foot building to house the Street and Traffic Departments,
- The design of a structure capable of storing 2,000 tons of ice and snow road salt.

Two firms responded to our request, Archer- Elgin and Integrity Engineering both of Rolla, Missouri. Archer – Elgin provided the professional services on the initial phase for the Solid Waste and Vehicle Maintenance Building. Given their familiarity with the project we are recommending they be selected to provide the professional services for this phase of the project.

We are recommending staff be authorized to develop a contract with the Archer – Elgin and bring it back to City Council for action.

The design and construction for this project was part of the recently approved FY 2020-2021 Budget and is estimated at \$2,500,000.

VI. C. 1.





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Consultant Selection/Motion**

**ITEM/SUBJECT: Intersection at 18<sup>th</sup> / Old St James / Bardsley / Burlington Railroad**

**BUDGET APPROPRIATION (IF APPLICABLE)**

**DATE: 10/5/20**

\*\*\*\*\*

**COMMENTARY: The City asked for and received RFQ's (Request of Qualifications) from Engineering Consultants.**

The intersection at 18<sup>th</sup> / Old St James / Bardsley / Burlington Railroad has seen a doubling of traffic since it was originally constructed several decades ago. Traffic passing through this intersection exceeds the traffic at the signalized intersection of 10<sup>th</sup> and Holloway.

This project includes, but is not limited to, preliminary design and cost estimates for needed traffic control improvements at this intersection facility, as well as providing;

- Traffic Study including adjacent intersections at Sharp & 18<sup>th</sup>, 18<sup>th</sup> & Walnut and possible impact to the Walnut and U.S. Highway 63 intersection,
- Project Management, Utility & Railroad Coordination,
- Preliminary Intersection Design and Probable Cost Estimate.

We only had one firm, the Lochmueller Group, who expressed an interest in the project. We have worked with the Lochmueller Group in the past and can recommend them for this project.

We are recommending staff be authorized to develop a contract with the Lochmueller Group and bring it back to City Council for action.

The preliminary engineering for this project was part of the recently approved FY 2020-2021 Budget.

VI. D.1.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Motion for Bid Award**

**ITEM/SUBJECT: Kingshighway Lighting Materials**

**BUDGET APPROPRIATION: TDD \$70,000**

**DATE: 10/5/2020**

\*\*\*\*\*

**COMMENTARY:**

City staff received bids for the materials for Kingshighway lighting for the rehabilitation of Kingshighway. This bid is for the lighting poles and bracket arms. Staff is recommends awarding the bid to the low bidder, Harry Cooper Supply Co., for \$68,366.75. The poles will be install by current Kingshighway contractor.

<b>Harry Cooper Supply Springfield, MO</b>	<b>Greybar Electric Company Jefferson City, MO</b>	<b>Fletcher Reinhardt Bridgeton, MO</b>
<b>\$68,366.75</b>	<b>\$68,776.39</b>	<b>\$71,060.00</b>

VIII. A. 1.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor**

**ACTION REQUESTED: Bid Award/Ordinance 1<sup>st</sup> Reading/Motion**

**ITEM/SUBJECT: Rehabilitating Sanitary Sewer Lines**

**BUDGET APPROPRIATION (IF APPLICABLE) - \$200,000.00 DATE: 10/05/2020**

\*\*\*\*\*

**COMMENTARY:**

**Attached is a contract to rehabilitate just under seven tenths of a mile of sanitary sewer in various locations throughout the city. This is the tenth year staff is proposing to participate in the cooperative purchasing arrangement with other Missouri communities with a bid received by Independence, Missouri.**

**Staff is requesting that Council accepted the bid submitted by Insituform Technologies, USA in the amount of \$188,128.50. Staff is also requesting the first reading of the ordinance authorizing the Mayor to enter into contract with Insituform Technologies, USA for \$188,128.50.**

VIII. B. 1.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND INSITUFORM TECHNOLOGIES USA, LLC.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Insituform Technologies USA, LLC, a copy of said agreement being attached hereto and marked Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 19<sup>TH</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

VII. B.2.

# EXHIBIT A



Worldwide Pipeline  
Rehabilitation

17988 Edison Avenue  
Chesterfield, MO 63005

Tel: 314-409-5069  
[gpatton@aegion.com](mailto:gpatton@aegion.com)

August 26, 2020

To: David Forshee  
City of Rolla  
1801 Highway 72 East  
Rolla, MO 65402  
(573) 612-5818  
[dforshee@rollacity.org](mailto:dforshee@rollacity.org)

ACES# AAJA-YMPVL9

**Re: City of Rolla, MO, 15", 8", and 6" Sanitary Sewer CIPP Project 2020 Revision 2**

Insituform Technologies USA, LLC. (Contractor) will provide services to complete the following Insituform® work on the above referenced project.

Rolla MO 2020 15in		Unit of	Per Bid		
Bid Item per Docs	Description	Measure	Quantity	Bid Price	Total
1	MH M2-13 to MH M2-12 15"	LF	210	\$ 78.75	\$ 16,537.50
2	MH M2-12 to MH M2-11 15"	LF	303	\$ 68.25	\$ 20,679.75
3	MH M2-11 to MH M2-10 15"	LF	322	\$ 68.25	\$ 21,976.50
4	MH M2-10 to MH M2-9 15"	LF	398	\$ 68.25	\$ 27,163.50
5	MH BW1-4 to MH BW1-2 6"	LF	360	\$ 25.20	\$ 9,072.00
6	MH BW1-9 to MH BW1-8 6"	LF	141	\$ 47.25	\$ 6,662.25
7	MH BW1-21 to MH BW1-19 6"	LF	289	\$ 25.20	\$ 7,282.80
8	MH BW1-7 to MH BW1-4 6"	LF	361	\$ 25.20	\$ 9,097.20
9	MH BW1-13 to MH BW1-12 6"	LF	154	\$ 30.45	\$ 4,689.30
10	MH BW1-27 to MH BW1-24 8"	LF	225	\$ 30.45	\$ 6,851.25
11	MH BW1-14 to MH BW1-13 8"	LF	202	\$ 30.45	\$ 6,150.90
12	MH BW1-35 to MH BW1-34 8"	LF	231	\$ 30.45	\$ 7,033.95
13	MH BW1-19 to MH BW1-18 8"	LF	275	\$ 25.20	\$ 6,930.00
14	MH BW1-45 to MH BW1-44 8"	LF	358	\$ 25.20	\$ 9,021.60
15	Traffic control	LS	1	\$ 7,350.00	\$ 7,350.00
16	Mobilization	LS	1	\$ 11,650.00	\$ 11,650.00
17	Bypass	LS	1	\$ 2,580.00	\$ 2,580.00
18	Pull straps 6"	LS	1	\$ 2,150.00	\$ 2,150.00
19	Bonds	LS	1	\$ 5,250.00	\$ 5,250.00
					\$ 188,128.50

Inclusions and exclusions as stated unless different with the Independence MO term contract.

**INCLUDED:**

- ✓ Installation of Insituform® CIPP
- ✓ Standard cleaning of loose debris and televising
- ✓ Certificate of insurance with a standard coverage

- ✓ Bypass
- ✓ Dry weather work only
- ✓ Post TV
- ✓ All pricing assumes 100% of above scope. If scope changes, pricing will need to be reevaluated

**EXCLUDED:**

- ◆ Sales or use tax – client to provide tax exempt certificate
- ◆ Permits or retainage
- ◆ Repairs to the sewer due to collapsed pipe sections, protruding taps, lodged equipment, etc.
- ◆ Site clearing, access points for easements, manhole location
- ◆ Traffic control beyond standard cones and early warning signs.
- ◆ Special Insurance such as Railroad Protective Liability and Owners & Contractors Protective Liability
- ◆ Weekend/Holiday Work.

**OWNER TO PROVIDE:**

- ◆ Access to manholes including clearing and ground leveling/stabilization if needed for equipment
- ◆ Traffic control plan, permits, devices if needed (other than standard cones)
- ◆ Suitable water supply (typically fire hydrant) for cleaning and CIPP
- ◆ Provide dump site, haul permits, and associated items for sewer debris disposal. Any toxic waste handling is to be done by others.
- ◆ Permits as needed

**General Conditions:**

1. We reserve the right to negotiate our prices, should the CIPP quantities differ more than 10% from those stated in this proposal.
2. Laterals, if encountered, that can be positively identified (with the camera) as plugged, will not be reinstated. All other laterals will be opened unless otherwise directed in writing by the owner.
3. To the extent permitted by law and in accordance with the terms of this contract, Contractor shall indemnify and hold harmless the Owner, Architect/Engineer, and agents and employees of any of them from and against claims, damages, losses, and expenses including but not limited to attorneys' fees, arising out of or resulting from the work performed by Contractor, save and except any economic losses not related to bodily injury, sickness, disease or death, provided that such claim, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property excluding economic loss or use thereof (other than the work itself), but only to the extent caused in whole or in part by negligent acts or omissions of Contractor, anyone directly or indirectly employed by it or anyone for whose acts



**Contractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.**

**In claims against any person or entity indemnified under this paragraph by an employee of Contractor, anyone directly or indirectly employed by it or anyone for whose acts Contractor may be liable, the indemnification obligation under this paragraph shall be limited by a limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or its subcontractors under workers' compensation acts, disability benefit acts or other employee benefit acts.**

**The obligations of Contractor under this paragraph shall not extend to the liability of the Owner, Architect/Engineer, Architect/Engineer's consultants, and agents and employees of any of them arising out of (1) the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs or specifications, or (2) the giving of or the failure to give directions or instructions by the Owner, Architect/Engineer, Architect/Engineer's consultants, and agents and employees of any of them.**

- 4. LIMITED WARRANTY. IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.**
- 5. MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES. Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.**
- 6. Any restrictions in our normal weekday work hours required by local, state, and/or federal authorities (due to noise restrictions or other reasons not known at the time of this proposal) will be an extra charge.**
- 7. All labor, equipment, material, supervision, and mobilization necessary to complete the Insituform® process per the above conditions, and Insituform® specifications, are included.**
- 8. PAYMENT TERMS: Payment is due in full, without exception or retention, within 35 days of date of invoice.**
- 9. This proposal supersedes and nullifies all previous estimates and proposals under the same number, and is good for 60 days.**

Thank you,

**INSITUFORM TECHNOLOGIES USA, LLC.**

**Offered By:**

**Accepted By:**

Insituform Technologies USA, LLC.



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Organization

**Accepted by: Insituform Technologies USA, LLC.**

\_\_\_\_\_

Date: \_\_\_\_\_

Is this Project Tax Exempt? \_\_\_\_\_ If Yes, please provide Tax Exemption Form and, where applicable, Project Exemption Form.

Does this Project require Certified Payroll? \_\_\_\_\_ Are there wage rates? \_\_\_\_\_. If yes, please provide a copy of the wage rates.

This accepted proposal constitutes a formal agreement. If you initiate a purchase order or other contract document it shall not be acknowledged without this accepted proposal as an attachment.

VII . B . 6 .