

**Please Note:** The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at <https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA>

**COUNCIL PRAYER**

Ministerial Alliance

**Rolla City Council Meeting  
Monday, September 21, 2020  
901 North Elm Street  
City Hall Council Chambers  
6:30 P.M.**

**PLEDGE OF ALLEGIANCE**

Councilman Matthew Crowell

**I. PUBLIC HEARINGS**

- A) **Ordinance** Authorizing the MRTDD to Utilize Eminent Domain for University Drive Realignment - (City Administrator John Butz) – **Final Reading**
- B) **Ordinance** Rezoning a Portion of 124 W. Lions Club Dr. from M-2 (Heavy Manufacturing) and R-R (Rural Residential) Districts to C-3 District (Highway Commercial District) – (City Planner Tom Coots) – **First Reading**

**II. SPECIAL PRESENTATIONS**

- A) Tree City USA Presentation – Mr. Mike Fleischhauer and Mr. Ken Kwantes

**III. OLD BUSINESS**

- A) **Ordinance** Approving FY 2021 Budget – (City Administrator John Butz) – **Final Reading**

**IV. NEW BUSINESS**

- A) **Motion** Authorizing the Closing of Certain Streets for the 42<sup>nd</sup> Annual Arts & Crafts Festival on Oct. 17, 2020 – **Motion**
- B) **Ordinance** Amending Section 27-118 of the Code Relating to Two-Hour Parking – (City Engineer Darin Pryor) – **First Reading**
- C) **Ordinance** Amending Section 27-93 of the Code Relating to Parking – (City Engineer Darin Pryor) – **First Reading**
- D) **Ordinance** Amending Section 27-89 of the Code Relating to Stop Intersections – (City Engineer Darin Pryor) – **First Reading**

**V. CLAIMS and/or FISCAL TRANSACTIONS**

- A) **Motion** Awarding the Bid for Project #506 – FY 2020 Phase III Asphalt Improvements; and, an **Ordinance** Authorizing the Mayor to Enter into an Agreement for Same – (City Engineer Darin Pryor) – **Motion/First Reading**

**VI. MAYOR/CITY COUNCIL COMMENTS**

**VII. CITIZEN COMMUNICATION**

- A) Open Citizen Communication

**VIII. COMMENTS FOR THE GOOD OF THE ORDER**

**IX. CLOSED SESSION**

Pursuant to Section 610.021 RSMo. the City Council will discuss the following issues in Closed Session:

None.

**X. ADJOURNMENT**

CITY OF ROLLA  
CITY COUNCIL AGENDA

**DEPARTMENT HEAD:** John Butz **ACTION REQUESTED:** Public Hearing/  
City Administrator Final Reading

**SUBJECT:** Ordinance Authorizing Eminent Domain for University Drive Realignment

**BUDGET APPROPRIATION:** \$25,000

**DATE:** September 21, 2020

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**COMMENTARY:** The City and MRTDD have successfully acquired 17 parcels for the University Drive realignment (several parcels already acquired by S&T). The last parcel to acquire is Hardee’s which is proving to be a complex negotiation. To continue to move the project along staff is recommending City Council delegate the MRTDD Board authority to initiate condemnation action against Spirit Master Funding X, LLC out of Dallas, Texas.

RSMo. 67.2725 requires four days public notice and a public hearing to contemplate eminent domain for certain redevelopment projects. While this is a public transportation improvement action rather than a retail development project, after consulting with legal it was suggested the City hold a public hearing on same before final action. City Council was briefed on the pending action on September 8<sup>th</sup> in closed session where a first reading of the authorizing ordinance was taken. If approved the MRTDD Board would need to enact a Resolution initiating eminent domain.

Additional information on the University Drive realignment is available at [www.moverollatdd.com](http://www.moverollatdd.com)

Recommendation: Public Hearing and final reading.

I.A.1.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE FINDING AND DECLARING THAT IT IS NECESSARY TO ACQUIRE CERTAIN PROPERTY FOR THE MOVE ROLLA TRANSPORTATION PROJECT AND AUTHORIZING THE MOVE ROLLA TRANSPORTATION DEVELOPMENT DISTRICT TO EXERCISE EMINENT DOMAIN PURSUANT TO SECTION 238.247 OF THE REVISED STATUTES OF MISSOURI TO ACQUIRE SUCH PROPERTY.**

**WHEREAS**, the Move Rolla Transportation Development District (the “District”) was created by joint petition of the City of Rolla, Missouri (the “City”) and Phelps County, Missouri (the “County”) pursuant to the Missouri Transportation Development District Act, Sections 238.200 to 238.280 of the Revised Statutes of Missouri (the “TDD Act”) and the Judgment and Order of Circuit Court of Phelps County, Missouri dated December 23, 2016 for the purpose of funding and constructing certain transportation-related improvements in and around the District (as further described in Exhibit C to the aforementioned Judgment and Order, the “Transportation Project”); and

**WHEREAS**, the Transportation Project includes the realignment of the University Drive (the “University Drive Realignment Drive Project”), for which the City is the applicable “local transportation authority,” as defined in Section 238.202.1(4) of the TDD Act; and

**WHEREAS**, the City, the County and District are parties to an Intergovernmental Cooperation Agreement dated as of March 1, 2017 (the “2017 Cooperation Agreement”), pursuant to which the City approved certain portions of the Transportation Project, including the University Drive Realignment Project, subject to the preparation of satisfactory plans and specifications; and

**WHEREAS**, the City, the District, Rolla Municipal Utilities, and the Curators of the University of Missouri (the “University”) have approved a Transportation Project Cooperation Agreement (the “2020 Cooperation Agreement”) approving the plans, specifications and funding for the University Drive Realignment Project; and

**WHEREAS**, the District, in cooperation with the City and the University, has been working for several months to obtain all necessary rights-of-way to complete the University Drive Realignment Project; however, after good faith attempts to purchase such property by negotiation, the District has not been able to acquire the property described on **Exhibit A** attached hereto (the “Subject Property”); and

**WHEREAS**, acquisition of a fee title interest to the Subject Property is necessary to complete the University Drive Realignment Project; and

**WHEREAS**, the City wishes to authorize the District to exercise eminent domain authority under Section 238.247 of the TDD Act to acquire a fee title interest in the Subject Property;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:**

**Section 1:** Acquisition of a fee simple interest, clear of any and all encumbrances, in the Subject Property is hereby found to be necessary to the completion of the University Drive Realignment Project in accordance with the purposes for which the District was created, the 2017 Cooperation Agreement and the 2020 Cooperation Agreement. The District is hereby authorized, pursuant to Section 238.247 of the TDD Act, to initiate condemnation proceedings to acquire a fee title interest, clear of any

*T. A. 2.*

and all encumbrances, in the Subject Property, and to take such other actions in its own name and in the name of the City that are in furtherance of this authorization.

**Section 2:** The officers of the City are hereby authorized and directed to execute all documents and take such actions as they may deem necessary or advisable to carry out and perform the purposes of this Ordinance.

**Section 3:** It is hereby declared to be the intention of the City Council that each and every part, section and subsection of this Ordinance shall be separate and severable from each and every other part, section and subsection hereof and that the City Council intends to adopt each said part, section and subsection separately and independently of any other part, section and subsection. In the event that any part, section or subsection of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, sections and subsections shall be and remain in full force and effect, unless the court making such finding shall determine that the valid portions standing alone are incomplete and are incapable of being executed in accord with the legislative intent.

**Section 4:** This Ordinance shall be in full force and effect from and after the date of its passage by the City Council and approval by the Mayor.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 20<sup>TH</sup> DAY OF SEPTEMBER 2020.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TOR FORM:

\_\_\_\_\_  
CITY COUNSELOR

*T.A.3.*

**EXHIBIT A**

**DESCRIPTION OF SUBJECT PROPERTY**

Lots 2,3, 10 and a fraction part of Lot 1, Block 5 of the Townsend Addition to the City of Rolla, Missouri.

The owner of record is:

Spirit Master Funding X, LLC  
c/o Spirit Realty LP  
2727 North Harwood Street  
Suite 300  
Dallas, TX 75201-2407



*I.A.4*



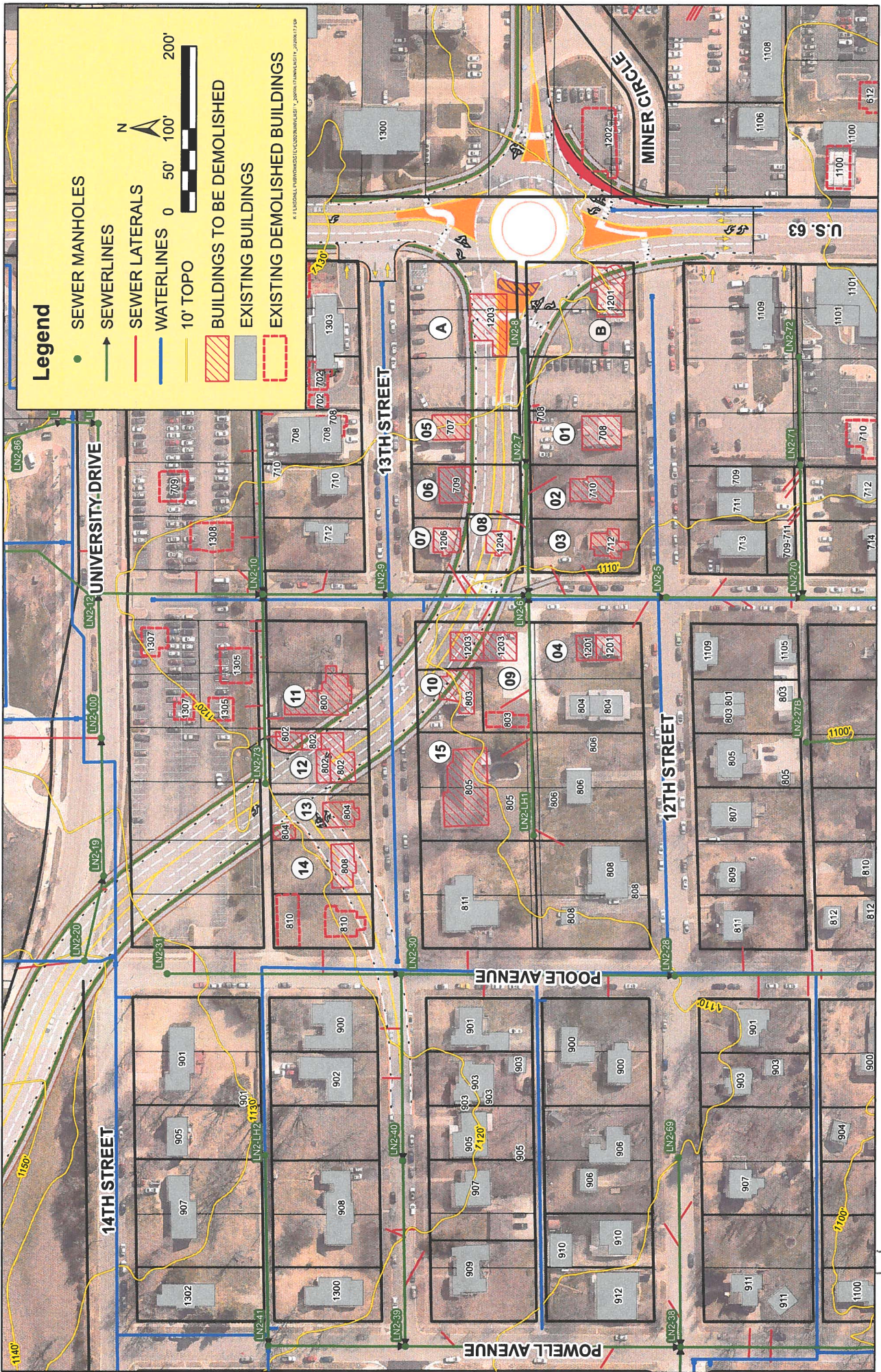
**UNIVERSITY DRIVE REALIGNMENT  
160' ROUNDABOUT SHIFTED NORTH**

**LEGEND**

- Proposed Pavement
- Proposed Sidewalk
- Proposed Paved / Grass Median
- Proposed Raised Median
- Proposed Truck Apron
- Proposed Depressed Median

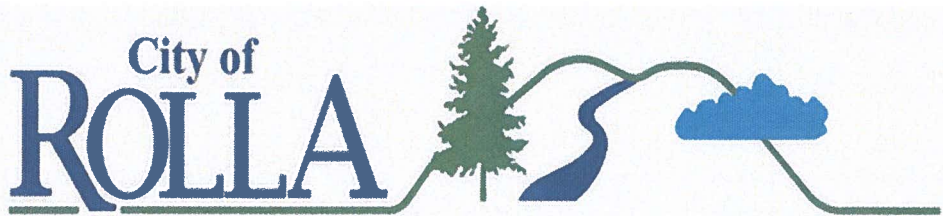
**Movetolla**
  
**HNTB**

IA5



I.A.6.





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Public Hearing & First Reading

**SUBJECT:** Map Amendment (rezoning): A portion of 124 W Lions Club Dr from M-2, Heavy Manufacturing and R-R, Rural Residential to the C-3, Highway Commercial district

(ZON20-03)

**MEETING DATE:** September 21, 2020

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**Application and Notice:**

Applicant - Sarah Frost  
Owner - John Webber  
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Rolla Daily News; signage posted on the property; information available on city website

**Background:**

The subject property was annexed into the city during the Southside Annexation in 1997. At that time, the property was being used as a concrete plant. The property was zoned R-R, Rural Residential for the areas with houses on the property, and M-2 for some of the areas for the concrete plant. The concrete plant later closed. The property has not been used for commercial uses in several years.

A portion of the residentially zoned property was used for storage of semi-trailers. The use was recently found to be a zoning violation. The trailers have now been removed from the property.

The applicant seeks to begin operation of a landscaping/agricultural supply company that would sell fertilized soils and related products for farming or gardening. The proposed business would mostly take place on the areas already zoned M-2, however, the applicant proposes some storage on the areas proposed to be rezoned.

The proposed use is allowed in the M-2 district. The use and associated outdoor storage is allowed in the C-3 district. However, given the range of uses allowed in the M-2 district, the applicant was directed to apply for the C-3 zoning, being the lowest zoning that would permit the proposed uses.

I. B. I.

**Property Details:**

Current zoning - M-2 Heavy Manufacturing and R-R, Rural Residential to the C-3, Highway Commercial district  
Current use - Residential (formerly a concrete plant)  
Proposed use - landscaping/agricultural supply  
Land area - About 3.46 acres in the M-2 and R-R area to be rezoned; total property is about 4.5 acres

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Lions Club Rd, an arterial road.  
Sidewalks - Sidewalks are currently located adjacent to the subject property.  
Utilities - The subject property should have access to all needed public utilities.  
Drainage - May be needed depending on future development.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for neighborhood commercial uses.

**Discussion:** Commercial uses are located along Lions Club Dr within ¼ mile to the east and west. Lions Club Dr is classified as an arterial road, similar to the commercial corridors of Bishop Ave and Hwy 72. The Comprehensive Plan does designate the area as being appropriate for some commercial uses. The C-1, Neighborhood Commercial district or C-2, General Retail district allow uses which may be more in line with the desired or expected uses along Lions Club Dr.

However, in this case, a portion of the property is already zoned M-2, Heavy Manufacturing. The M-2 district allows for many uses which would not be desirable or compatible for the area. Approving C-3 zoning for requested portion of the property along with rezoning the M-2 portion to the C-3 district would allow for the applicant to pursue their planned business and remove the potential for non-compatible M-2 uses in the future.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on September 15, 2020 and voted 5-0 to recommend approval of the request if the M-2 portion of the property is also rezoned.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Ordinance; Public Notice Letter; Application

I.B.2.

204390

# City of ROLLA



## COMMUNITY DEVELOPMENT DEPARTMENT

901 North Elm St  
Rolla, MO 65401  
P.O. Box 979

573-364-5333 + www.rollacity.org/comdev

### LAND USE APPLICATION

#### Contact Information:

##### Property Owner:

John Webber

Name(s)

124 W Lions Club Dr.

Mailing Address

Rolla MO 65401

City, State, Zip

~~573 341 3629~~ 573 341 3629

Phone

Email

##### Agent/Applicant (If Different Than Property Owner):

Sarah Frost

Name

124 W Lions Club Dr

Mailing Address

Rolla MO 65401

City, State, Zip

573 368 7101

Phone

SL.FROST@YMAIL.COM

Email

#### Property/Request Information:

- Request:
- Rezoning
  - Planned Unit Development
  - Conditional Use Permit
  - Annexation
  - Text Amendment

124 W Lions Club Dr. Rolla, MO

Property Address/Location

RR - C3

Property Zoning (Current and Proposed)

Proposed Development/Project/Amendment

#### APPLICATION CHECKLIST:

Applicant Checks Boxes

- 
- 
- 
- 
- 
- 

Completed Application Form

Agent Letter (If Applicable)

Filing Fee - \$375 (Rezoning/CUP); \$475 (PUD); \$300 (CUP/PUD Amendment); \$62.50 (Annexation for advertisement)

Legal Description (Unplatted and Irregular Lots Only)

Site Plan (If Applicable)

Letter of Request/Project Report (If Applicable)

City Staff Verifies

- 
- 
- 
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- 
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#### OFFICE USE ONLY:

Case No: ZON2020-03

DRC Meeting Date:

PC Hearing Date:

Submission Date: 8/11/2020

Advertise By:

CC Hearing Date:

T.B.3.

## INFORMATION:

**Rezoning (Map Amendments)** are reviewed to meet the following criteria:

1. Consistency with the intent of the Rolla Comprehensive Plan.
2. Changed or changing conditions in the neighborhood.
3. Compatibility with other properties in the immediate vicinity.
4. Adequacy of utility service and facilities.
5. Impact on vehicular and pedestrian traffic safety.
6. Correction of an error in the application of the zoning regulations.
7. Viability of economic use of the subject property if rezoning is denied.
8. Relevant information received at the public hearing.

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**PUD's (Planned Unit Developments)** are reviewed to meet the following goals:

1. Implementation of the Rolla Comprehensive Plan.
2. Efficient use of land to protect/preserve natural features of the land.
3. Harmonious and coherent site and building design to create a sense of place.
4. Direction of development to existing or proposed transportation and utility facilities.

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**CUP's (Conditional Use Permits)** are reviewed to meet the following standards:

1. Compliance with zoning district regulations.
2. Impact to traffic or pedestrian safety and mitigation.
3. Not dominating the immediate neighborhood.
4. Provision of adequate parking facilities.
5. Adequacy of utilities and drainage facilities.
6. Compatibility with surrounding vicinity.

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**Annexation** requests must include a *notarized* petition that includes the following statements:

1. That the all property owners or agents have signed the application.
2. That the property is not part of any incorporated municipality and is contiguous to the city of Rolla limits.
3. That the applicants request to be annexed as authorized by RSMo. Section 71.012.

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**Text Amendment** requests must include a letter/report with includes the following:

1. Reasons for amending the codes and demonstrating that the request serves the general welfare and preserves the community interest.
2. Proposed modifications with proposed language in underline and language to be removed in ~~striketrough~~.

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### **Acknowledgement and Authorization:**

The owner(s) understand and agree that the application will be placed on hold until a complete application and all required items on the checklist are received. The owner(s) understand and agree to permitting employees of the City of Rolla to enter the subject property for purposes of posting a yard sign(s), retrieving the yard sign(s), taking photographs of the property/building(s), and investigating the property for pertinent information related to the request. Should ownership of the property change after the application is submitted, authorization is required from the new owner to continue with the review of the request, or the request will be withdrawn from consideration. The undersigned understands that refunds may be provided if the request is withdrawn prior to the Planning Commission hearing, less any costs already incurred.

Property Owner(s):

Applicant/Agent (If Different From Owner)

 JOHN H. WEBBER  
Sign Print

  
Sign

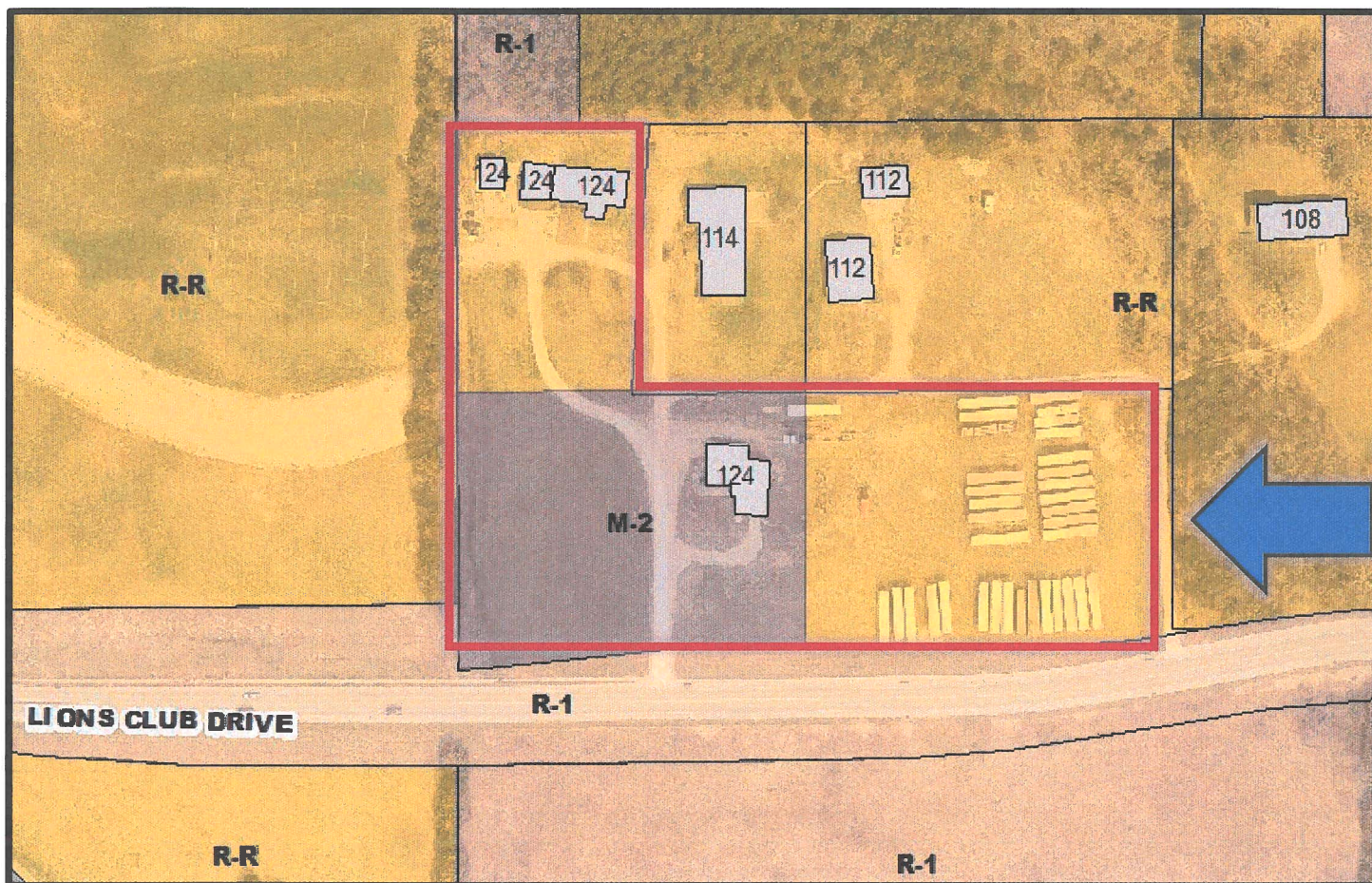
Sarah Frost  
Print

 Deloris D. Webber  
Sign Print

Sign

Print

I. B. F.



**Project Information:**

Case No: ZON20-03  
 Location: 124 W Lions Club Drive  
 Applicant: John Webber c/o Sarah Frost  
 Request:  
 Rezoning from R-R Rural Residence district to the C-3, Highway Commercial district (Part of property is currently zoned M-2)



**Public Hearings:**

Planning and Zoning Commission  
**Sept 15, 2020**  
**5:30 PM**  
 City Hall: 1<sup>st</sup> Floor  
  
 City Council  
**Sept 21, 2020**  
**6:30 PM**  
 City Hall: 1<sup>st</sup> Floor



**For More Information Contact:**

Tom Coots, City Planner  
 tcoots@rollacity.org  
  
 (573) 426-6974  
 901 North Elm Street  
 City Hall: 2<sup>nd</sup> Floor  
 8:00 – 5:00 P.M.  
 Monday - Friday

*I.B.S.*

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE RE-ZONING A PORTION OF 124 W LIONS CLUB DRIVE FROM THE M-2, HEAVY MANUFACTURING AND R-R, RURAL RESIDENTIAL DISTRICTS TO THE C-3, HIGHWAY COMMERCIAL DISTRICT  
( ZON20-03 )**

**WHEREAS**, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

**WHEREAS**, a public notice was duly published in the Rolla Daily News for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

**WHEREAS**, the City of Rolla Planning and Zoning Commission met on September 21, 2020 and recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

**WHEREAS**, the Rolla City Council, during its September 21, 2020 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

**WHEREAS**, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from M-2 (Heavy Manufacturing and R-R (Rural Residential) to C-3 (Highway Commercial) Zoning described as follows:

A tract located SE1/4 of the SE1/4 or Section 14, Township 37 North, Range 8 West.

*T.B.G.*

**SECTION 2:** This Ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the rezoning process has been completed by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5TH DAY OF OCTOBER, 2020.**

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

*I.B.7.*





CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, City Administrator ACTION REQUESTED: Final Reading

ITEM/SUBJECT: Ordinance to Approve FY2021 Budget

BUDGET APPROPRIATION (IF APPLICABLE) \$ 55M

DATE: 9/21/2020

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COMMENTARY:

Attached are the key documents of the proposed FY21 budget of \$55,230,366. The unusually large budget reflects 3 significant capital improvement projects that differentiate from a more typical operating budget of \$28M. Specifically the budget includes bond/lease funding of \$17.2M for sewer treatment plant expansions, \$7.8M in Transportation Development District (TDD) projects such as Kingshighway and University Drive, and \$2.5M to construct a new public works facility off McCutchen Drive.

The remainder of the budget is very close to the FY20 budget with the addition of the Use Tax for public safety compensation and capital items of \$475,000 (voter approval in November 2019 with 55% support). [Note: Per Council action on 9/8/2020, the allocation for police body cameras has been reduced from \$45,000 to \$25,000.] The budget anticipates a 1% COLA for all full-time City employees but a 6% increase for public safety. The budget anticipates a 3<sup>rd</sup> School Resource Officer (75% paid by RPS) and an additional maintenance position in Parks (loss of Licking prisoners due to COVID). The budget also anticipates contracted management services for both the Centre and SplashZone. And finally, the budget recognizes a sewer fee increase and an increase in building permit fees.

The budget, and specifically the \$12M General Fund, remains very tight. There are a number of needs not addressed in the budget that will result in a loss of services or additional revenue enhancements in subsequent years.

Recommendation: Final Reading.

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ITEM NO. \_\_\_\_\_

III. A.1.

## FY 2021 BUDGET SUMMARY

Following is a summary of the Fiscal Year 2021 budget. The effort is the culmination of months of planning, debate and compromise. The Budget attempts to balance the services desired by the Community, City Council and City Departments with available (but limited) resources.

**Total Budget Proposal** (All 9 Funds):                                        \*Rev **\$55,089,880**  
   \*Exp **\$55,230,366**  
   **-\$180,486**

\*Note: Includes Sewer Bond Proceeds of \$17,200,000 and MRTDD reimbursement of \$7,764,921 and associated capital expenses with those projects.

Ending Total Fund Balance:                                        \$9.8M (Unrestricted Gen Fund of only \$1.2M)

Funds by Size (Total Expenditures of \$53.8 M; \$28M less TDD/Sewer Bond)

General Fund	20%	Env. Svices	6%
Sewer Fund	40%	Parks	3%
Street Fund	28%	Airport	1%
Rec Center	2%		

### Personnel

Total Personnel-related Costs – All Funds: \$14,067,675 (50% of operating budget)

Full-Time Employees	\$8,683,530
Health Insurance	\$3,045,600
LAGERS retirement	\$941,975

206 Full-time employees; approx. 30 Part-time employees

Budgeted personnel/COLA increase of 1%;                                        No Merit consideration

Public Safety Compensation – COLA + 5% (6% total)

New positions proposed:   1 RPD SRO (75/25); 1 park maintenance

No layoffs/furloughs; some reduction in P-T hours

Succession Planning not included in budget

### General Fund

Revenues & Transfers	\$12,263,455	
Expenditures (14 Divisions)	\$12,208,266	
	+ \$95,189	<b>(.4% margin)</b>

Operating Reserve Goal of \$2.5 M; Projected Reserve \$1.2 M

Notable:       Net Sales tax growth: 2% (Kohl's & WMP TIF redirect)

Use Tax for Public Safety: \$475,000 (\$282k compensation)

LAGERS increase from 9.5% to 10.5% (% of full-time salaries)

Health Insurance: 5% increase (440 lives, self-insured)

Average cost is \$6,800/life

Risk Mgmt (from MIRMA to Traveler's) \$680,000 [\$75k savings]

Pass Thru budgets:

Library (\$287,900); 911 Dispatch (\$1,232,430); RREC (\$54,110)

Police – FY 2021 adds 3rd School Resource (75%); Fully funded

Fire – down 3 firefighters from 2013/fire marshal position

Net Overhead Transfers - \$1,226,800 (10% of City General Fund)

**Critical Funded Requests:**

Public Safety Compensation	\$282,075
RPD HVAC replacement	\$75,000
Fire Vehicle	\$45,000
Body Cameras	\$25,000
Fire Minimum Staffing (6 to 7)	\$23,900

**Critical Unfunded Requests:**

Public Safety Radios (financed)	\$135,000
Animal Control Staff/Expansion	\$90,000
Animal Shelter Design	\$75,000
Admin Succession Staffing	\$75,000
3 of 6 Police Vehicles	\$139,500

**Sewer Fund**

Solid Reserves of \$1.6 M (+ \$2M in bond funds)  
Sewer Revenue Bonds of \$17,200,000 for Treatment Plant Upgrades (2 year spend)  
4<sup>th</sup> of 4 year Service Availability Fee Inc (\$9/mo to \$12/mo)  
\$0.15/1,000 gal inc in user rate (total \$5.40/1,000 gal)

**Environmental Services**

Good Reserves of \$1.4 M  
Recycling market down but a little rebound (\$200,000 proj rev)  
Landfill/Disposal Rate Unchanged (6 year flat rate)  
Pilot Program – Automated Trash Truck (\$315,000) delivery delayed due to COVID  
Internal Financing of Vehicle Maintenance Facility 7/15 years (bal of \$596k)

**Airport Fund**

Minimal Reserves (proj \$17,543)  
Transferred to Street/Cap Imp Fund in 2020 (Transfer of \$175,000)  
\$3.5M 4/22 Runway Rehab project completed  
Fuel Sales down 35% in 2020 due to COVID; Jet A Rebounding  
Star Loan (MoDOT) for 5% grant match (\$34,000 for 5 years)

**Cemetery Fund**

Fiduciary/Trust projected balance of \$306,022  
Driving lane storm sewer and overlay; building roof (\$70,000)

**Street Fund**

Solid Reserve projected \$1.35 M  
MRTDD Projects of \$7.7 M (\$8.8M in 2020) - Hwy E Ped bridge, Kingshighway,  
University Dr. realignment and Hwy 72 modifications)  
Construction and Financing of Street Shop – PW Yard (\$2.5M)  
Primary City Projects: Olive St., 19<sup>th</sup> St., McCutcheon and Oak St; 9 miles surface seal;  
1.5 miles 2" overlay

III.A.3.

### **Rec Center Fund**

Diminishing Reserve Fund – Proj 9/30/21 balance of \$293,877  
(perhaps 1 yr to depletion – COVID impact)  
Budget includes 2 mos operations with Power Wellness assuming management as of 11/14/20.

General fund (overhead) Transfer is eliminated  
Centre employees transfer to Power Wellness employees as of 11/14/2020

### **Park Fund**

Reserve Fund Balance of \$294,859  
Property Tax and Sales Tax (2% with redirect of TIF)  
Increase Cemetery Burial Fees (last increased in 2019)  
Capital Improvements of \$233,700 (SplashZone slide resurfacing, BerJuan signature playground, parking lot paving)  
SplashZone operations – proposed contract management services  
Prop P was critical! Provides \$1,154,000 in dedicated park funding (25% expires in 4/23)

### **Park Land Reserve Fund**

Balance in Escrow - \$122,666 (from land sales & residential subdivision development)  
Requires 2/3 Council Vote with timely spend down  
\$50,000 project TBD (BerJuan playground?)

### **Debt Position**

FY 2021 debt/lease payments (expense) - \$4.3 M  
Sewer Revolving Fund Debt of \$27,225,000 (voter approval Nov 2018)  
Total Other Outstanding Debt/leases - \$16.1 M (not including SRF)  
General Obligation Debt: \$0  
Constitutional Debt Authority (20% Assessed Valuation) - \$49,000,000

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2020 AND APPROPRIATING FUNDS PURSUANT THERETO.

WHEREAS, the City Administrator has presented to the City Council an annual budget for the fiscal year beginning on October 1, 2019, and

WHEREAS, a public meeting on the budget was conducted on August 31, 2020, and the required public hearing scheduled on September 8, 2020, at which hearing citizens were given an opportunity to be heard:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: The annual budget for the City of Rolla, Missouri, for the fiscal year beginning October 1, 2020, a copy of which is attached hereto and made a part thereof as if fully set forth herein, having been heretofore submitted by the City Administrator, is hereby adopted.

Section 2: Funds are hereby appropriated for the objects and purposes of expenditure set forth in said budget.

Section 3: This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 21<sup>st</sup> DAY OF SEPTEMBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

III. A. 5.

# **CITY OF ROLLA BUDGET**

## **FISCAL YEAR 2020-2021**

*III. A.6.*

The Mission of the City of Rolla is to promote the enhanced quality of life for citizens of all ages and abilities. We do so by pursuing strong public safety services, a quality infrastructure network based on properly planned growth, and a diverse and vibrant economy. Through effective leadership in cooperation with our citizens, businesses and community organizations we can ensure the desired balance between our urban development with the charm of our rural history through open and participative communication with our customers and citizens.

(City Council Retreat, 2000)

III. A. 7.

## CITY OF ROLLA 2020-2021 Budget Summary The Funding of City Services

The City of Rolla is a large service organization. Our customers range from general citizens desiring the basic services of health, public safety, and welfare to churches, schools, and neighborhoods to businesses, tourists, and prospective residents. The City's mission is to protect and enhance the quality of life of all customers. And like any business the City provides roads, utilities, sanitation, public safety, parks and recreation, leadership, planning and economic opportunity based on the value customers are willing to pay to support these endeavors. As such it is helpful to understand where the money goes (services provided) and where the money comes from.

### **What is Budgeting?**

Legally, budgeting is the balancing of revenues and retained earnings (reserves) with planned expenditures – a work plan with accountability. The City of Rolla's budget is organized in a series of funds, each of which is considered a set of self-balancing accounts, to record and maintain the assets, liabilities, fund equity, revenues, and expenditures for each primary activity. The City of Rolla operates with the following ten (10) funds: General Fund, Sewer Fund, Airport Fund, Solid Waste Fund, Cemetery Trust Fund, Street/Capital Improvement Fund, Recreation Center Fund, Park Fund, Park Land Reserve Fund and Health Insurance Internal Service Fund (not budgeted). Rolla Municipal Utilities (RMU) derives its authority to operate the electric and water system directly from the City Council. RMU is a part of the City with a separate budget under the Board of Public Works that works closely with the City in addressing the many needs of the community.

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**Main Purposes of Budgeting:** A means of balancing revenues and expenditures (legal requirement)

- a) Budgeting as a “**semi-judicial process**” where departments and divisions come to the City Council to plead their case;
- b) Budgeting is “**accountability**” where the people hold the City Council accountable through the electoral process;
- c) Budgeting is “**control**” whereas appropriations are the first line of Defense against overspending;
- d) Budgeting is “**public relations**” where we attempt to respond to the public’s needs and requests by establishing public policy;
- e) Budgeting is an “**instrument**” of good management;
- f) Budgeting is a “**work plan**” with a dollar sign attached;
- g) Budgeting is an instrument for “**planning**” which requires project costs and program levels at least several years ahead.

*Source “Public Budgeting in America”*

## FUND ACCOUNTING

Accounts of the City organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate.

### **Governmental Funds:**

**General Fund** – the general operating fund of the City. It is used to account for all financial resources except those requiring separate accounting. (General Fund and Airport Fund)

**Special Revenue Funds** – used to account for the proceeds of specific revenue sources that are legally restricted. (Parks Fund, Recreation Fund and Park Land Reserve Fund)

**Capital Projects Funds** – used to account for financial resources to be used for the acquisition or construction of major capital facilities. (Street Fund)

### **Proprietary Funds:**

Enterprise Funds – used to account for operations that are financed and operated in a matter similar to private business enterprises. (Sewer Fund and Environmental Services Fund)

### **Fiduciary funds:**

Trust & Agency Funds – used to account for assets held by the city in a trustee capacity. (Cemetery Fund)

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**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**ALL FUNDS**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021	% of Budget
<b>REVENUES</b>					
Sales/Property Tax	14,286,975	14,414,015	14,568,570	15,176,476	28%
Licenses & Permits	179,135	174,427	144,240	157,250	0%
Intergovernmental	287,762	777,957	3,531,194	346,250	1%
Charges for Service	9,960,064	9,949,647	9,287,774	10,811,130	20%
Fines & Forfeitures	207,962	215,867	128,200	183,800	0%
Misc. Income	10,820,542	2,057,628	1,020,105	8,714,974	16%
Bond Proceeds	1,349,992	0	10,954,833	19,700,000	36%
<b>Total Revenues</b>	<b>\$ 37,092,431</b>	<b>\$ 27,589,541</b>	<b>\$ 39,634,915</b>	<b>\$ 55,089,880</b>	<b>100%</b>
<b>EXPENDITURES</b>					
Personnel	13,294,836	14,080,418	14,202,612	14,067,675	25%
Supplies & Bldg. Mtn.	1,088,947	1,061,046	900,875	825,160	1%
Services	3,718,454	5,192,491	4,049,954	6,024,070	11%
Maintenance & Imp.	2,894,739	2,635,025	2,147,053	2,828,875	5%
Capital Exp.	17,462,577	8,075,888	17,683,023	31,057,511	56%
Use Tax Exp.	0	0	129,009	427,075	1%
<b>Total Expenditures</b>	<b>\$ 38,459,553</b>	<b>\$ 31,044,868</b>	<b>\$ 39,112,526</b>	<b>\$ 55,230,366</b>	<b>100%</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>\$ (1,367,122)</b>	<b>\$ (3,455,327)</b>	<b>\$ 522,389</b>	<b>\$ (140,486)</b>	
<b>FUND TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>\$ (1,367,122)</b>	<b>\$ (3,455,327)</b>	<b>\$ 522,389</b>	<b>\$ (140,486)</b>	
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>\$ 14,300,435</b>	<b>\$ 12,933,313</b>	<b>\$ 9,477,986</b>	<b>\$ 10,000,375</b>	
<b>ENDING FUND BALANCE - ALL FUNDS (9/30)</b>	<b>\$ 12,933,313</b>	<b>\$ 9,477,986</b>	<b>\$ 10,000,375</b>	<b>\$ 9,859,889</b>	
<b>FOOTNOTES:</b>					
<b>RESTRICTED CASH</b>	<b>\$ 6,554,280</b>	<b>\$ 6,228,867</b>	<b>\$ 5,164,138</b>	<b>\$ 4,286,429</b>	
<b>PROJECTED UNRESTRICTED CASH</b>	<b>\$ 6,379,033</b>	<b>\$ 3,249,119</b>	<b>\$ 4,836,237</b>	<b>\$ 5,573,460</b>	

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**CITY OF ROLLA  
REVENUE TOTALS  
FY 2020 - 2021**

<b>Fund</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ESTIMATED</b>	<b>2020-2021 PROPOSED</b>	<b>% OF BUDGET</b>
General Fund	11,915,573	10,450,441	10,498,623	11,036,655	20.03%
Sewer Fund	3,697,036	3,786,937	5,894,654	21,852,350	39.67%
Environmental Services Fund	3,621,697	3,503,490	3,525,580	3,560,000	6.46%
Park Fund	1,579,684	1,604,918	1,561,235	1,618,338	2.94%
Park Land Reserve Fund	490	27,730	350	740	0.00%
Airport Fund	451,529	614,799	3,580,861	371,328	0.67%
Cemetery Fund	7,588	13,572	8,700	8,100	0.01%
Street Fund	14,660,893	6,508,841	14,074,556	15,619,469	28.35%
Recreation Fund	1,157,942	1,078,812	490,356	1,022,900	1.86%
<b>REVENUE TOTAL</b>	<b>37,092,431</b>	<b>27,589,541</b>	<b>39,634,915</b>	<b>55,089,880</b>	<b>100%</b>

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9/17/2020

**CITY OF ROLLA  
EXPENDITURE TOTALS  
FY 2020 - 2021**

<b>Department</b>	<b>2017-2018 ACTUAL</b>	<b>2018-2019 ACTUAL</b>	<b>2019-2020 ADOPTED</b>	<b>2019-2020 ESTIMATED</b>	<b>2020-2021 PROPOSED</b>	<b>% OF BUDGET</b>
Administration	646,402	638,918	660,106	593,176	626,681	1.13%
City Administration	319,783	327,617	303,275	314,883	313,645	0.57%
Library	208,051	240,606	278,145	264,550	287,900	0.52%
Finance	635,138	611,318	597,255	605,850	621,625	1.13%
Legal	69,150	72,829	64,900	63,085	64,725	0.12%
Court	88,273	87,427	87,503	85,807	88,675	0.16%
911/Telecommunications	1,054,713	1,070,600	1,155,430	1,185,505	1,232,430	2.23%
Animal Control	134,209	139,523	148,155	150,231	170,495	0.31%
Police	3,784,026	3,715,698	3,795,863	3,850,995	4,047,200	7.33%
Fire	4,061,972	3,061,277	3,118,200	3,124,500	3,340,250	6.05%
Building Services	86,844	93,400	87,025	78,785	81,540	0.15%
Engineering	790,812	827,965	818,325	806,005	787,790	1.43%
Community Development	367,903	421,984	440,140	426,300	451,200	0.82%
Economic Development	226,834	237,403	163,550	90,559	54,110	0.10%
<b>GENERAL FUND TOTAL</b>	<b>12,474,109</b>	<b>11,546,564</b>	<b>11,717,872</b>	<b>11,640,231</b>	<b>12,168,266</b>	<b>22.03%</b>
Sewer	4,354,792	5,822,996	7,506,900	4,739,939	20,822,099	37.70%
Recycling	651,064	548,784	562,675	555,604	550,940	1.00%
Sanitation	2,642,680	2,731,091	2,708,750	2,550,135	2,313,300	4.19%
Vehicle Maintenance	437,465	399,600	419,910	410,495	425,735	0.77%
Parks	1,483,030	1,480,816	1,533,690	1,446,403	1,530,535	2.77%
Cemetery	2,188	0	65,000	5,000	70,000	0.00%
Park Land Reserve	0	0	0	0	50,000	0.09%
Airport	614,804	762,427	3,626,840	3,729,341	530,305	0.96%
Street	14,285,966	6,177,198	12,964,365	13,041,695	15,049,736	27.25%
Recreation Center	1,513,454	1,575,391	1,562,695	993,683	1,719,450	3.11%
<b>OTHER FUNDS TOTAL</b>	<b>25,985,444</b>	<b>19,498,304</b>	<b>30,950,825</b>	<b>27,472,295</b>	<b>43,062,100</b>	<b>77.84%</b>
<b>EXPENDITURE TOTAL</b>	<b>38,459,553</b>	<b>31,044,868</b>	<b>42,668,697</b>	<b>39,112,526</b>	<b>55,230,366</b>	<b>100%</b>

III. A.13.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**GENERAL FUND**  
**City of Rolla**  
**Fiscal Year 2020-2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Taxes	8,128,216	8,103,541	8,151,025	8,639,000
Licenses & Permits	179,135	174,427	144,240	157,250
Intergovernmental Revenue	246,820	270,874	371,025	326,250
Charges for Services	1,644,495	1,546,988	1,602,178	1,641,030
Fines and Forfeitures	207,962	215,867	128,200	183,800
Miscellaneous	158,952	138,745	101,955	89,325
Lease Proceeds	1,349,992	0	0	0
<b>Total Revenues</b>	<b>11,915,573</b>	<b>10,450,441</b>	<b>10,498,623</b>	<b>11,036,655</b>
<b>EXPENDITURES</b>				
Administrative	646,402	638,918	593,176	626,681
City Administration	319,783	327,617	314,883	313,645
Library	208,051	240,606	264,550	287,900
Finance	635,138	611,318	605,850	621,625
Legal Service	69,150	72,829	63,085	64,725
City Court	88,273	87,427	85,807	88,675
911/Communications	1,054,713	1,070,600	1,185,505	1,232,430
Animal Control	134,209	139,523	150,231	170,495
Police	3,784,026	3,715,698	3,850,995	4,047,200
Fire	4,061,972	3,061,277	3,124,500	3,340,250
Buildings	86,844	93,400	78,785	81,540
Engineering	790,812	827,965	806,005	787,790
Community Development	367,903	421,984	426,300	451,200
Economic Development	226,834	237,403	90,559	54,110
<b>Total Expenditures</b>	<b>12,474,109</b>	<b>11,546,564</b>	<b>11,640,231</b>	<b>12,168,266</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(558,536)</b>	<b>(1,096,123)</b>	<b>(1,141,608)</b>	<b>(1,131,611)</b>
<b>FUND TRANSFERS</b>				
From Street Fund	478,700	475,125	491,400	516,500
From Park Fund	77,800	72,100	69,300	80,700
To Airport Fund	(170,000)	(220,000)	0	0
From Sewer, Env Svs & Recreation Fund	510,600	615,625	563,400	629,600
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>338,564</b>	<b>(153,273)</b>	<b>(17,508)</b>	<b>95,189</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>2,219,774</b>	<b>2,558,338</b>	<b>2,405,065</b>	<b>2,387,557</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>2,558,338</b>	<b>2,405,065</b>	<b>2,387,557</b>	<b>2,482,746</b>
<b>FOOTNOTES:</b>				
<b>RESTRICTED CASH</b>	<b>1,310,775</b>	<b>1,673,967</b>	<b>1,270,445</b>	<b>1,250,000</b>
<b>PROJECTED UNRESTRICTED CASH</b>	<b>1,247,563</b>	<b>731,098</b>	<b>1,117,112</b>	<b>1,232,746</b>

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9/17/2020

**GENERAL FUND**  
**Police Department Expenditures**

ACCOUNT TITLE	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 ADOPTED	2019-20 ESTIMATED	2020-2021 PROPOSED
<b>Personnel</b>					
Salary & Wages- Full time	1,765,408	1,804,987	1,845,000	1,884,000	1,870,000
Salary & Wages- Part time	52,137	61,003	55,000	53,700	56,000
Salary & Wages- Overtime	74,946	125,622	65,000	100,000	100,000
Salary & Wages- Grants/Extra Duty	37,978	35,062	35,000	38,000	40,000
Emp't Bene - FICA	132,346	143,182	145,000	147,000	146,000
Emp't Bene - LAGERS	151,888	164,528	162,000	163,000	162,000
Emp't Bene - Life/Disability	7,428	7,985	8,300	8,130	8,300
Emp't Bene - Health Insurance	477,119	537,973	556,500	600,000	628,000
Emp't Bene - Unemployment	0	0	500	0	0
Emp't Bene - Cellphone Stipend	582	1,865	4,500	3,800	10,500
	<b>2,726,443</b>	<b>2,889,216</b>	<b>2,884,800</b>	<b>3,067,430</b>	<b>3,023,300</b>
<b>Supplies &amp; Bldg. Maintenance</b>					
Office/Building Supplies	14,448	12,543	14,425	14,500	15,000
Postage	781	657	765	600	650
Telephone	21,602	24,734	21,500	21,500	22,000
Utilities	31,110	33,513	32,150	30,000	31,000
	<b>67,942</b>	<b>71,446</b>	<b>68,640</b>	<b>66,600</b>	<b>68,650</b>
<b>Services</b>					
Advertising	659	1,182	510	400	500
Insurance	185,412	143,513	130,000	108,300	118,000
Subscriptions & Dues	4,113	4,643	6,700	8,565	10,855
Legal	0	0	0	0	0
Professional/Contractual	25,585	28,122	42,250	32,000	28,700
Travel/Meetings	16,907	22,020	24,480	9,050	25,000
Chival Training	375	794	1,000	500	1,000
Rent	0	0	0	0	0
Police Training	20,608	19,048	22,950	22,000	23,000
Uniform & Accessories	26,004	28,488	25,500	35,000	25,500
Miscellaneous Expenses	1,548	375	488	1,400	1,000
Evidence Fund Expenses	0	0	0	0	0
	<b>281,211</b>	<b>248,194</b>	<b>286,738</b>	<b>217,215</b>	<b>231,645</b>
<b>Maintenance &amp; Improvements</b>					
Petroleum Products	73,084	76,616	78,000	61,000	65,000
Munitions	17,799	16,778	2,000	2,000	10,000
Small Tools	6,680	5,923	7,300	7,300	7,300
Equipment Repairs & Maint	5,938	4,038	11,000	2,950	5,000
Vehicle Repairs & Maint	82,156	68,546	66,300	66,000	70,000
Machine Maintenance	15,977	16,462	4,200	4,225	31,195
Building & Grounds Repairs & Maint	15,546	15,074	14,500	17,800	16,000
Support of Prisoners	9,940	10,600	12,000	10,500	12,500
	<b>227,130</b>	<b>214,839</b>	<b>196,300</b>	<b>171,776</b>	<b>218,895</b>
<b>Capital Expenditures</b>					
Equipment	216,452	11,439	20,125	20,125	5,700
Vehicles	208,144	170,655	172,000	160,100	139,500
Lease Purchase	46,122	53,688	93,000	92,250	76,000
Building & Grounds	10,213	3,451	4,000	4,400	2,500
Grant Expense	22,050	48,381	20,400	15,000	18,000
Secures & Forfeitures	6,320	4,820	5,000	20,000	5,000
Secures & Forfeitures - Testidoro	0	11,191	0	12,000	12,000
	<b>607,300</b>	<b>391,893</b>	<b>314,525</b>	<b>323,876</b>	<b>289,700</b>
<b>Use Tax Expenditures</b>					
Use Tax Salaries	-	-	55,500	55,500	125,000
Use Tax OT	-	-	6,000	4,200	5,000
Use Tax FICA	-	-	5,100	4,400	8,200
Use Tax Loggers	-	-	-	-	9,700
Use Tax Equipment	-	-	-	-	75,000
Use Tax Vehicle	-	-	-	-	-
Use Tax Lease Purchase	-	-	-	-	25,000
Use Tax Building & Grounds	-	-	64,100	-	-
	<b>0</b>	<b>0</b>	<b>64,600</b>	<b>64,100</b>	<b>247,900</b>
<b>TOTAL POLICE EXPENDITURES</b>	<b>3,784,026</b>	<b>3,716,898</b>	<b>3,786,883</b>	<b>3,866,986</b>	<b>4,047,200</b>

III. A. 15.

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**SANITARY SEWER FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit 2018</u>	<u>Audit 2019</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
<b>REVENUES</b>				
Charges for Services	3,401,400	3,649,995	3,788,504	4,488,700
Grants	0	0	0	0
Other Income	295,638	136,943	106,150	163,650
Bond Proceeds	0	0	2,000,000	17,200,000
<b>Total Revenues</b>	<u>3,697,036</u>	<u>3,786,937</u>	<u>5,894,654</u>	<u>21,852,350</u>
<b>EXPENDITURES</b>				
Personnel	902,013	979,834	1,012,740	1,107,470
Supplies & Bldg. Mntc.	290,801	299,162	292,090	298,300
Services	643,004	1,852,717	1,140,878	1,471,100
Maintenance & Imp.	528,900	450,665	495,000	486,700
Capital Expenditures	1,990,075	2,240,618	1,799,231	17,458,529
<b>Total Expenditures</b>	<u>4,354,792</u>	<u>5,822,996</u>	<u>4,739,939</u>	<u>20,822,099</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(657,756)</b>	<b>(2,036,058)</b>	<b>1,154,715</b>	<b>1,030,251</b>
<b>FUND TRANSFERS</b>				
To General Fund	<u>(273,600)</u>	<u>(371,300)</u>	<u>(325,900)</u>	<u>(456,100)</u>
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(931,356)</b>	<b>(2,407,358)</b>	<b>828,815</b>	<b>574,151</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<u>5,560,039</u>	<u>4,628,684</u>	<u>2,221,325</u>	<u>3,050,140</u>
<b>ENDING CASH BALANCE (9/30)</b>	<b>4,628,684</b>	<b>2,221,325</b>	<b>3,050,140</b>	<b>3,624,291</b>

NOTE: Depreciation expense is not included in the FY20 & FY21 budget. This will be factored into the audit.

*III. A. 16.*

9/2/2020



**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**City of Rolla**  
**ENVIRONMENTAL SERVICES FUND**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Charges for Services	2,872,058	2,963,975	2,924,500	3,023,600
Recyclable Sales	287,678	216,291	150,000	200,000
Grant Revenue	15,609	13,114	16,000	20,000
Misc. Income (Veh. Mntc )	348,372	256,462	255,000	260,000
Lease Purchase Rev	0	0	0	0
Other Income	97,981	53,648	180,080	56,400
<b>Total Revenues</b>	<b>3,621,697</b>	<b>3,503,490</b>	<b>3,525,580</b>	<b>3,560,000</b>
<b>EXPENDITURES</b>				
Recycling Division	651,064	548,784	555,604	550,940
Sanitation Division	2,642,680	2,731,091	2,550,135	2,313,300
Vehicle Maintenance Division	437,465	399,600	410,495	425,735
<b>Total Expenditures</b>	<b>3,731,210</b>	<b>3,679,475</b>	<b>3,516,234</b>	<b>3,289,975</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(109,513)</b>	<b>(175,985)</b>	<b>9,346</b>	<b>270,025</b>
<b>FUND TRANSFERS</b>				
To General Fund	(165,000)	(172,200)	(166,900)	(173,500)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(274,513)</b>	<b>(348,185)</b>	<b>(157,554)</b>	<b>96,525</b>
<b>BEGINNING CASH BALANCE (10/1)</b>	<b>2,096,791</b>	<b>1,822,278</b>	<b>1,474,093</b>	<b>1,316,539</b>
<b>ENDING CASH BALANCE (9/30)</b>	<b>1,822,278</b>	<b>1,474,093</b>	<b>1,316,539</b>	<b>1,413,064</b>

NOTE Depreciation expense is not included in the FY20 & FY21 budget. This will be factored into the audit.

**EXPENDITURES BY CATEGORY**

Personnel	1,535,570	1,616,544	1,633,406	1,726,950
Supplies & Bldg Mntc	33,458	32,092	29,705	30,950
Services	914,444	899,840	864,678	905,375
Maintenance & Imp.	577,568	454,164	442,365	457,700
Capital Expenditures	670,169	676,835	546,080	169,000
<b>Total Expenditures</b>	<b>3,731,210</b>	<b>3,679,475</b>	<b>3,516,234</b>	<b>3,289,975</b>

*III. A. 17.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**AIRPORT FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit</u> <u>2018</u>	<u>Audit</u> <u>2019</u>	<u>Estimated</u> <u>2020</u>	<u>Proposed</u> <u>2021</u>
<b>REVENUES</b>				
Charges for Services	368,062	304,149	192,000	260,000
Other Income	80,453	88,534	110,168	111,328
Grants	3,014	222,116	3,116,000	0
Lease Proceeds	0	0	162,693	0
<b>Total Revenues</b>	<u>451,529</u>	<u>614,799</u>	<u>3,580,861</u>	<u>371,328</u>
<b>EXPENDITURES</b>				
Personnel	149,213	158,243	162,500	165,975
Supplies & Bldg. Maintenance	21,398	20,799	18,900	19,325
Services	333,529	475,684	455,278	215,855
Maintenance & Improvements	36,681	52,007	38,400	39,650
Capital Expenditures	73,983	55,694	3,054,263	89,500
<b>Total Expenditures</b>	<u>614,804</u>	<u>762,427</u>	<u>3,729,341</u>	<u>530,305</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	(163,275)	(147,628)	(148,480)	(158,977)
<b>FUND TRANSFERS</b>				
From Street Fund	0	0	150,000	175,000
From General Fund	170,000	220,000	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<u>6,725</u>	<u>72,372</u>	<u>1,520</u>	<u>16,023</u>
<b>BEGINNING FUND BALANCE (10/1)</b>	<u>(79,097)</u>	<u>(72,372)</u>	<u>0</u>	<u>1,520</u>
<b>ENDING FUND BALANCE (9/30)</b>	<u>(72,372)</u>	<u>0</u>	<u>1,520</u>	<u>17,543</u>

*III.A.18.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**CEMETERY TRUST FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Eternal Care	5,400	10,260	7,000	7,000
Other Income	2,188	3,312	1,700	1,100
<b>Total Revenues</b>	<u>7,588</u>	<u>13,572</u>	<u>8,700</u>	<u>8,100</u>
<b>EXPENDITURES</b>				
Miscellaneous	2,188	0	0	0
Capital Improvements	0	0	5,000	70,000
<b>Total Expenditures</b>	<u>2,188</u>	<u>0</u>	<u>5,000</u>	<u>70,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>5,400</b>	<b>13,572</b>	<b>3,700</b>	<b>(61,900)</b>
<b>FUND TRANSFERS</b>				
From General Fund	0	0	0	0
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>5,400</b>	<b>13,572</b>	<b>3,700</b>	<b>(61,900)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<u><b>345,250</b></u>	<u><b>350,650</b></u>	<u><b>364,222</b></u>	<u><b>367,922</b></u>
<b>ENDING FUND BALANCE (9/30)</b>	<b>350,650</b>	<b>364,222</b>	<b>367,922</b>	<b>306,022</b>

*III. A. 19.*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**STREET/CAPITAL IMPROVEMENT FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	<u>Audit 2018</u>	<u>Audit 2019</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
<b>REVENUES</b>				
Taxes	4,841,074	4,935,868	5,007,047	5,101,588
Grants	22,319	271,852	28,169	0
Other Income	174,082	272,839	247,200	252,960
Bond Proceeds	0	0	0	2,500,000
TDD Reimbursements	9,623,418	1,028,282	8,792,140	7,764,921
<b>Total Revenues</b>	<b>14,660,893</b>	<b>6,508,841</b>	<b>14,074,556</b>	<b>15,619,469</b>
<b>EXPENDITURES</b>				
Personnel	1,153,731	1,292,399	1,325,302	1,381,300
Supplies & Bldg. Maintenance	22,843	22,555	21,590	24,250
Services	119,889	243,259	169,714	477,800
Maintenance & Improvements	1,139,186	1,003,471	566,300	1,222,000
Capital Expenditures	2,046,620	2,161,902	2,166,649	4,179,465
TDD Expenditures	9,803,698	1,453,612	8,792,140	7,764,921
<b>Total Expenditures</b>	<b>14,285,966</b>	<b>6,177,198</b>	<b>13,041,695</b>	<b>15,049,736</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>374,926</b>	<b>331,643</b>	<b>1,032,861</b>	<b>569,733</b>
<b>FUND TRANSFERS</b>				
From/To Sewer/Airport Fund	0	0	(150,000)	(175,000)
To General Fund	(478,700)	(475,125)	(491,400)	(516,500)
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(103,774)</b>	<b>(143,482)</b>	<b>391,461</b>	<b>(121,767)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>1,331,642</b>	<b>1,227,868</b>	<b>1,084,386</b>	<b>1,475,847</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>1,227,868</b>	<b>1,084,386</b>	<b>1,475,847</b>	<b>1,354,080</b>

*III. A. 20*

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**RECREATION (CENTRE) FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021 City 2 Months	Proposed 2021 City 10 Months
<b>REVENUES</b>					
Taxes	2,535	474	100	0	0
Charges for Services	1,135,681	1,051,868	479,056	66,900	950,000
Other Income	19,725	26,470	11,200	6,000	0
<b>Total Revenues</b>	<b>1,157,942</b>	<b>1,078,812</b>	<b>490,356</b>	<b>72,900</b>	<b>950,000</b>
<b>EXPENDITURES</b>					
Guest Services Division	117,030	112,246	78,691	0	0
Indoor Recreation Division	123,727	167,185	85,724	0	0
Aquatics Division	244,095	253,065	195,630	0	0
Fitness Division	313,100	270,539	151,780	0	0
Administration Division	422,518	452,227	201,586	319,450	1,400,000
Custodial Division	292,985	320,129	280,292	0	0
<b>Total Expenditures</b>	<b>1,513,454</b>	<b>1,575,391</b>	<b>993,683</b>	<b>319,450</b>	<b>1,400,000</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>(355,513)</b>	<b>(496,579)</b>	<b>(503,327)</b>	<b>(246,550)</b>	<b>(450,000)</b>
<b>FUND TRANSFERS</b>					
To General Fund	0	0	0	0	0
From General Fund	(72,000)	(72,125)	(70,600)	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>(427,513)</b>	<b>(568,704)</b>	<b>(573,927)</b>	<b>(246,550)</b>	<b>(450,000)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>2,560,571</b>	<b>2,133,058</b>	<b>1,564,354</b>	<b>990,427</b>	<b>743,877</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>2,133,058</b>	<b>1,564,354</b>	<b>990,427</b>	<b>743,877</b>	<b>293,877</b>
<b>EXPENDITURES BY CATEGORY</b>					
Personnel	920,089	955,018	604,552	76,100	
Supplies & Bldg. Mntc.	287,957	262,343	136,895	35,550	
Services	124,975	153,466	122,276	1,503,300	
Maintenance & Imp.	54,018	63,688	46,280	10,000	
Capital Expenditures	126,415	140,875	83,680	94,500	
<b>Total Expenditures</b>	<b>1,513,454</b>	<b>1,575,391</b>	<b>993,683</b>	<b>1,719,450</b>	

III. A. 21

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**PARKS FUND**  
**City of Rolla**  
**Fiscal Year 2020 - 2021**

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Taxes	1,315,149	1,374,132	1,410,398	1,435,888
Charges for Services	245,290	206,122	144,536	173,900
Other Income	19,244	24,665	6,302	8,550
<b>Total Revenues</b>	<b>1,579,684</b>	<b>1,604,918</b>	<b>1,561,235</b>	<b>1,618,338</b>
<b>EXPENDITURES</b>				
Administration Division	164,370	164,031	209,264	217,260
Maintenance Division	52,826	40,959	0	0
Parks Division	942,787	929,828	865,004	917,720
Splashzone Division	133,105	172,837	213,042	219,300
Outdoor Recreation Division	189,942	173,161	159,093	176,255
<b>Total Expenditures</b>	<b>1,483,030</b>	<b>1,480,816</b>	<b>1,446,403</b>	<b>1,530,535</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>96,653</b>	<b>124,101</b>	<b>114,832</b>	<b>87,803</b>
<b>FUND TRANSFERS</b>				
To General Fund	(77,800)	(72,100)	(69,300)	(80,700)
From General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>18,853</b>	<b>52,001</b>	<b>45,532</b>	<b>7,103</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<b>171,369</b>	<b>190,222</b>	<b>242,224</b>	<b>287,756</b>
<b>ENDING FUND BALANCE (9/30)</b>	<b>190,222</b>	<b>242,224</b>	<b>287,756</b>	<b>294,859</b>
<b>EXPENDITURES BY CATEGORY</b>				
Personnel	755,120	746,301	844,734	856,870
Supplies & Bldg. Mntc.	115,285	96,915	92,495	103,080
Services	123,503	123,858	126,323	216,185
Maintenance & Imp.	101,626	139,352	125,929	120,700
Capital Expenditures	387,496	374,391	256,922	233,700
<b>Total Expenditures</b>	<b>1,483,030</b>	<b>1,480,816</b>	<b>1,446,403</b>	<b>1,530,535</b>

III. A. 22

1

**STATEMENT OF REVENUES, EXPENDITURES AND FUND BALANCE**  
**PARK LAND RESERVE FUND**  
City of Rolla  
Fiscal Year 2020 - 2021

	Audit 2018	Audit 2019	Estimated 2020	Proposed 2021
<b>REVENUES</b>				
Other Income	490	27,730	350	740
<b>Total Revenues</b>	<u>490</u>	<u>27,730</u>	<u>350</u>	<u>740</u>
<b>EXPENDITURES</b>				
Miscellaneous	0	0	0	0
Capital Improvements	0	0	0	50,000
<b>Total Expenditures</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>490</b>	<b>27,730</b>	<b>350</b>	<b>(49,260)</b>
<b>FUND TRANSFERS</b>				
To General Fund	0	0	0	0
<b>TOTAL REVENUES OVER EXPENDITURES</b>	<b>490</b>	<b>27,730</b>	<b>350</b>	<b>(49,260)</b>
<b>BEGINNING FUND BALANCE (10/1)</b>	<u><b>94,096</b></u>	<u><b>94,586</b></u>	<u><b>122,316</b></u>	<u><b>122,666</b></u>
<b>ENDING FUND BALANCE (9/30)</b>	<b>94,586</b>	<b>122,316</b>	<b>122,666</b>	<b>73,406</b>

*III. A. 23'*

9/2/2020





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Steve Hargis**

**ACTION REQUESTED: Motion**

**ITEM/SUBJECT: 42<sup>nd</sup> Annual Arts & Crafts Festival  
Street Closure  
October 17, 2020**

**BUDGET APPROPRIATION (IF APPLICABLE):**

**DATE: 09/21/20**

\*\*\*\*\*

**COMMENTARY:**

**A request has been made from the Downtown Business Association to close the following streets for the 42<sup>nd</sup> Annual Arts & Crafts Festival on Saturday, October 17<sup>th</sup>, 2020.**

**Pine Street from 6<sup>th</sup> Street to 10<sup>th</sup> Street.**

**The street will be closed from 5:00 a.m. to 5:00 p.m.**

**Staff recommends approval pending approval of the Health and Safety Plan.**

**ITEM NO. IV.A.1.**



**CITY OF ROLLA**

**CITY COUNCIL AGENDA**

**DEPARTMENT HEAD: Darin Pryor, Engineer**

**ACTION REQUESTED: Ordinance 1st Reading**

**ITEM/SUBJECT: 2 Hour Parking Ordinance**

**BUDGET APPROPRIATION (IF APPLICABLE) \$**

**DATE: 09/21/20**

\*\*\*\*\*

**COMMENTARY:**

**Staff is proposing to add 2-hour parking to 4 locations. Maps are attached detailing the locations. These changes will bring the ordinance in compliance with what is currently in the field.**

**Staff is requesting the first reading of an ordinance making the above changes.**

*IV. B.1.*

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-118 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That the following segments of Section 27-118 of the Code of the City of Rolla, Missouri, pertaining to parking are hereby amended to read as follows:

**Article VII – Restricted Parking in Downtown Business District**

**Sec. 27-118 Two-Hour Parking Prohibited – From 8:00 A.M. TO 5:00 P.M. on certain streets or parts of streets.**

It shall be unlawful for any person to cause or permit any motor vehicle registered in his/her name to be unlawfully parked as set out in this section.

*.15 Eighth Street*, on the north side, from a point seventy feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and fifty-eight feet east of the intersection of Eighth Street and Pine Street.

*.24 Eleventh Street*, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point ninety-five feet west of the intersection of Eleventh Street and Pine Street.

*.62 Pine Street*, on the east side, from a point thirty feet north of the intersection of Pine Street and Eleventh Street to a point one hundred-fifteen feet north of the of the intersection of Pine Street and Eleventh Street.

*.65 Pine Street*, on the east side, from a point twenty-five feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and ten feet north of the intersection of Pine Street and Eleventh Street.

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

IV. B. 2.

ORDINANCE NO. \_\_\_\_\_

Page 2

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED  
BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

ATTEST:

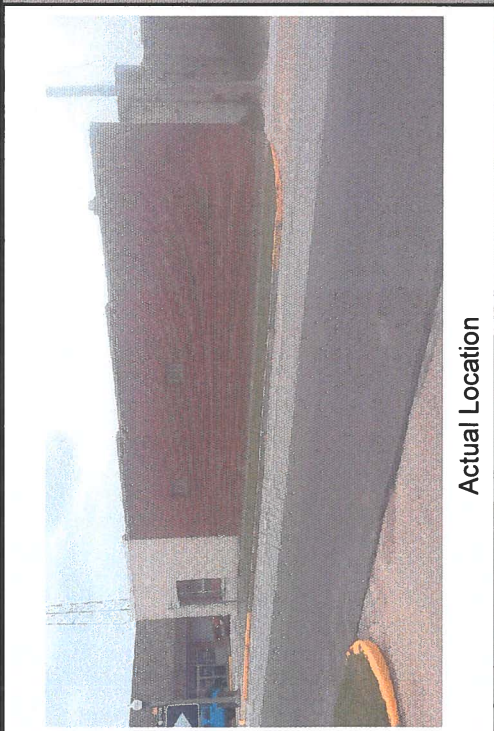
\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

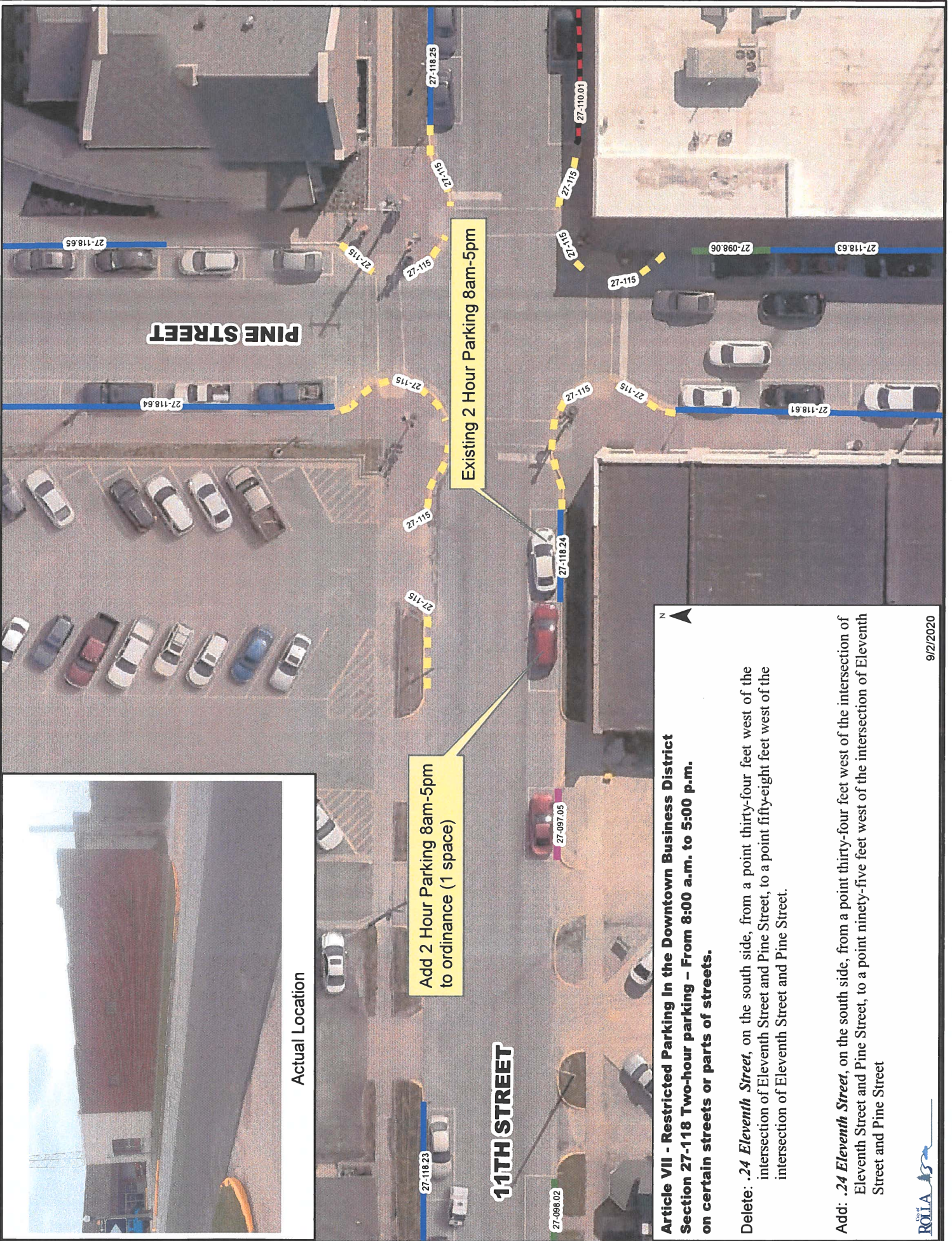
APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

IV.B.3.



Actual Location



Add 2 Hour Parking 8am-5pm to ordinance (1 space)

Existing 2 Hour Parking 8am-5pm

11TH STREET

PINE STREET

**Article VII - Restricted Parking in the Downtown Business District Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m. on certain streets or parts of streets.**

Delete: *.24 Eleventh Street*, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point fifty-eight feet west of the intersection of Eleventh Street and Pine Street.

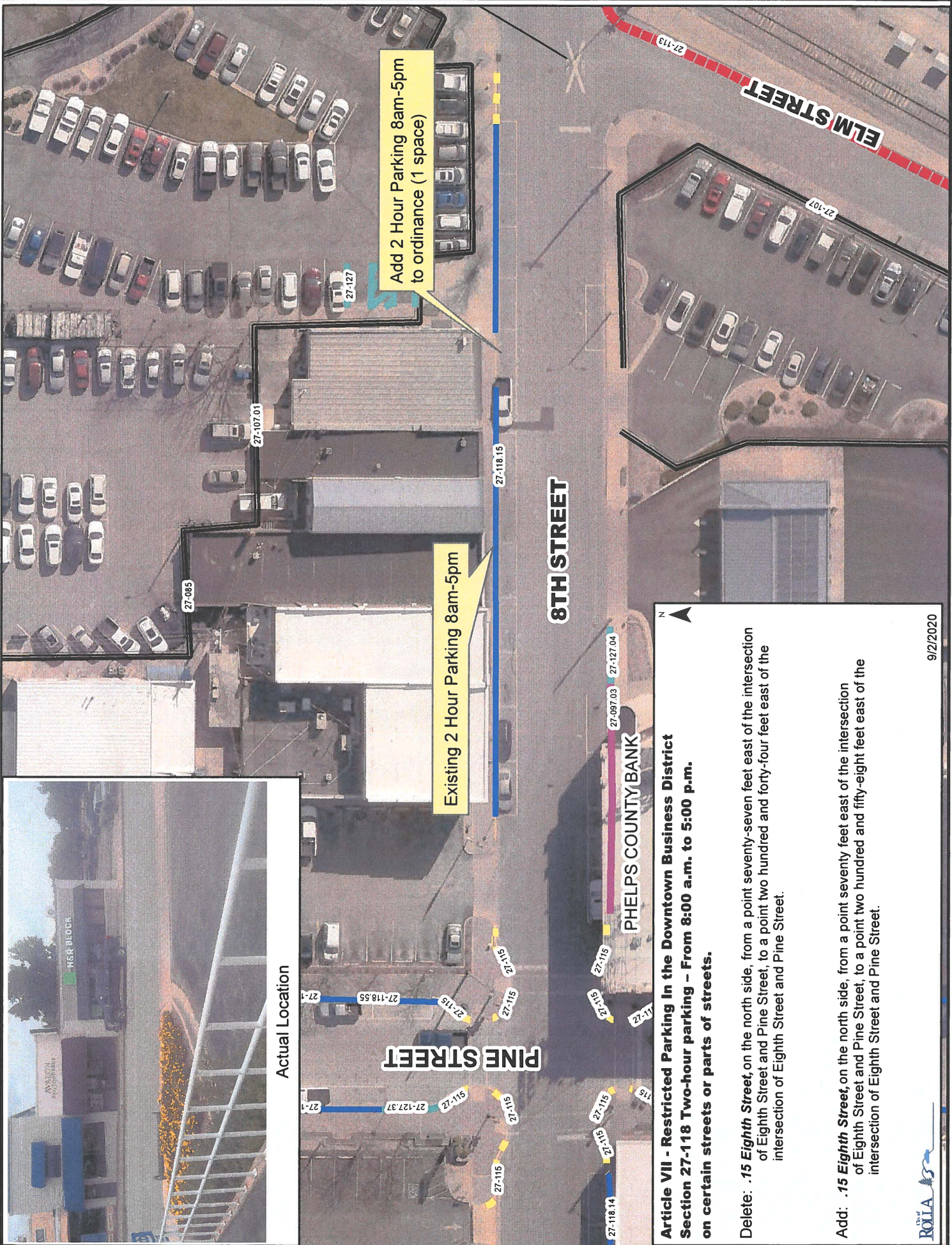
Add: *.24 Eleventh Street*, on the south side, from a point thirty-four feet west of the intersection of Eleventh Street and Pine Street, to a point ninety-five feet west of the intersection of Eleventh Street and Pine Street



IV.B.4.



Actual Location



PINE STREET

8TH STREET

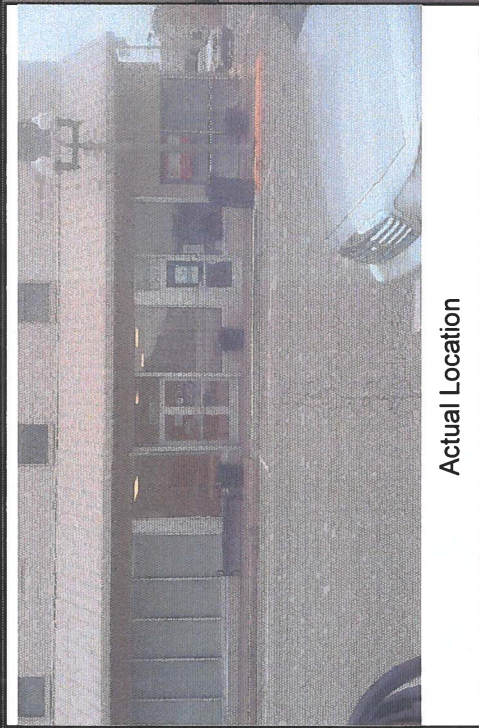
ELM STREET

**Article VII - Restricted Parking in the Downtown Business District  
Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.  
on certain streets or parts of streets.**

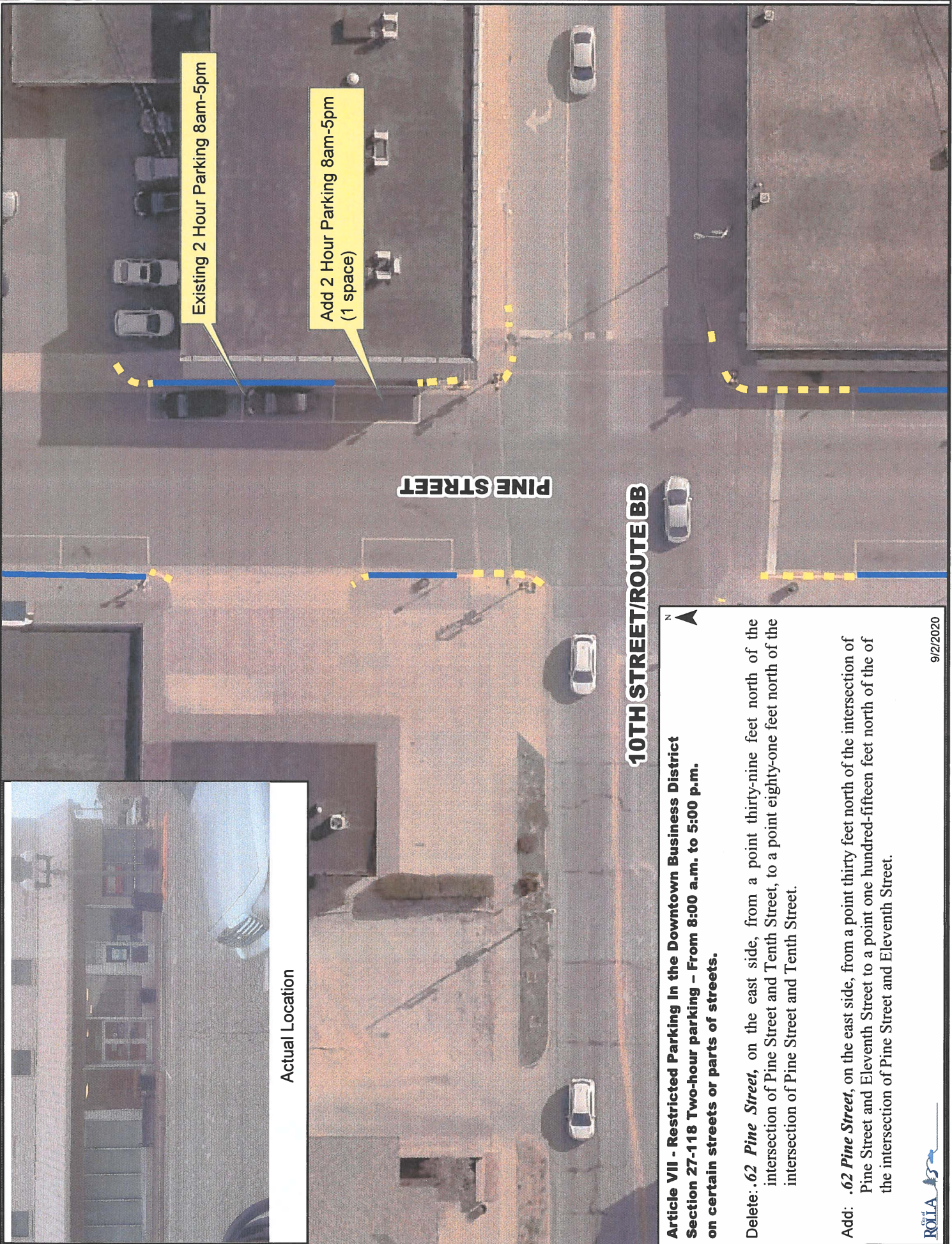
Delete: **.15 Eighth Street**, on the north side, from a point seventy-seven feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and forty-four feet east of the intersection of Eighth Street and Pine Street.

Add: **.15 Eighth Street**, on the north side, from a point seventy feet east of the intersection of Eighth Street and Pine Street, to a point two hundred and fifty-eight feet east of the intersection of Eighth Street and Pine Street.

IV B.5.



Actual Location



PINE STREET

10TH STREET/ROUTE BB



**Article VII - Restricted Parking In the Downtown Business District**  
**Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.**  
**on certain streets or parts of streets.**

Delete: *.62 Pine Street*, on the east side, from a point thirty-nine feet north of the intersection of Pine Street and Tenth Street, to a point eighty-one feet north of the intersection of Pine Street and Tenth Street.

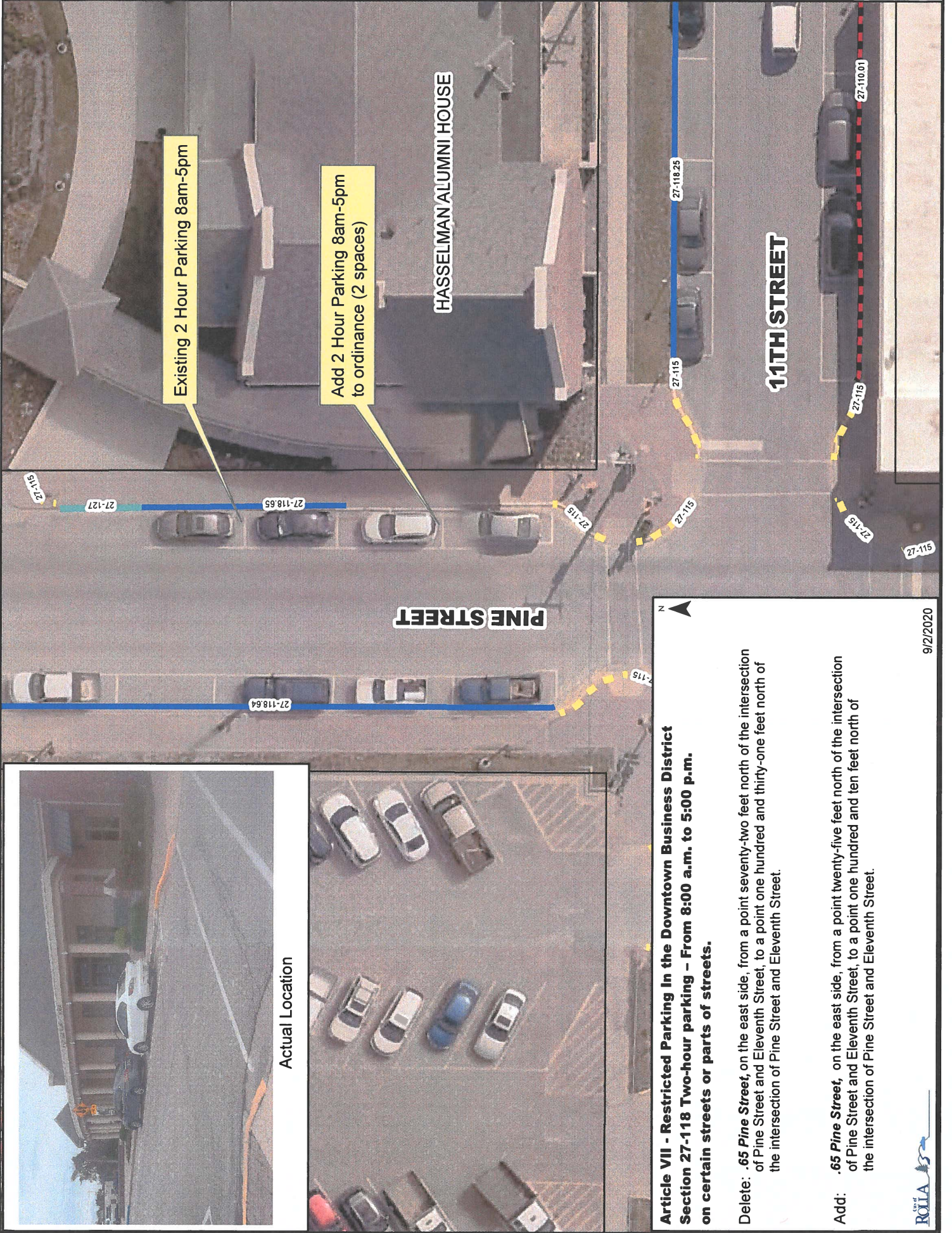
Add: *.62 Pine Street*, on the east side, from a point thirty feet north of the intersection of Pine Street and Eleventh Street to a point one hundred-fifteen feet north of the intersection of Pine Street and Eleventh Street.

N.B.6.





Actual Location



Existing 2 Hour Parking 8am-5pm

Add 2 Hour Parking 8am-5pm to ordinance (2 spaces)

HASSELMAN ALUMNI HOUSE

PINE STREET

11TH STREET

**Article VII - Restricted Parking in the Downtown Business District  
Section 27-118 Two-hour parking - From 8:00 a.m. to 5:00 p.m.  
on certain streets or parts of streets.**

Delete: .65 Pine Street, on the east side, from a point seventy-two feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and thirty-one feet north of the intersection of Pine Street and Eleventh Street.

Add: .65 Pine Street, on the east side, from a point twenty-five feet north of the intersection of Pine Street and Eleventh Street, to a point one hundred and ten feet north of the intersection of Pine Street and Eleventh Street.

IV B. 7.



CITY OF ROLLA

CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor, Engineer

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: No Parking Ordinance  
11th Street and Maple Street

BUDGET APPROPRIATION (IF APPLICABLE) \$ DATE: 09/21/20

\*\*\*\*\*

COMMENTARY:

Staff is proposing to remove the “No Parking” during school days zone on 11<sup>th</sup> street between Poole and Spring. The Lutheran Church no longer has a school at this location.

Staff is also proposing to remove the “No Parking” on Maple Street between 10<sup>th</sup> and 11<sup>th</sup> Streets. This no parking zone was added some time ago to prevent high school students from parking in this area. The problem seems to be addressed and staff recommends allowing on street parking in this area.

Staff is requesting the first reading of an ordinance making the above changes.

IV. C. 1.



**Section 27-93 Parking Prohibited**

**On certain streets at certain times.**

DELETE - .01 - Eleventh Street, on the south side, from a point one hundred six feet east of the intersection of Eleventh Street and Poole Avenue, to a point one hundred sixty-six feet east of said intersection of Eleventh Street and Poole Avenue, between the hours of 8:00 A.M. and 4:00 P.M., on school days only.



Actual Location



Delete No Parking 8 AM to 4 PM School Days Only  
(area shown in red)

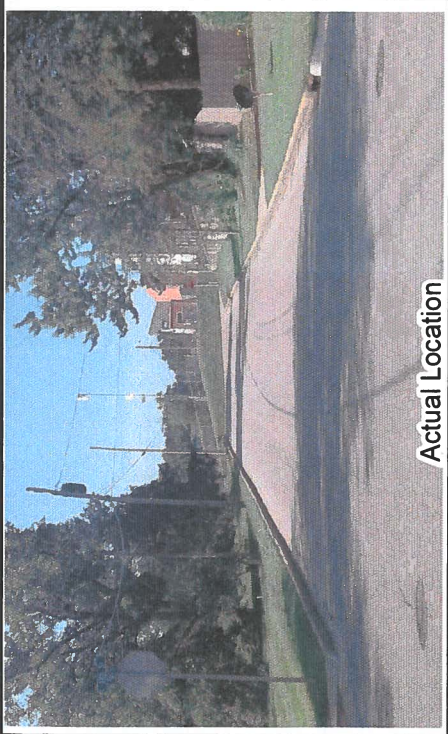
Delete No Parking 8 AM to 4 PM School Days Only  
(area shown in red)

11TH STREET

POOLE AVENUE

IMMANUEL LUTHERAN CHURCH

IV.C.2.

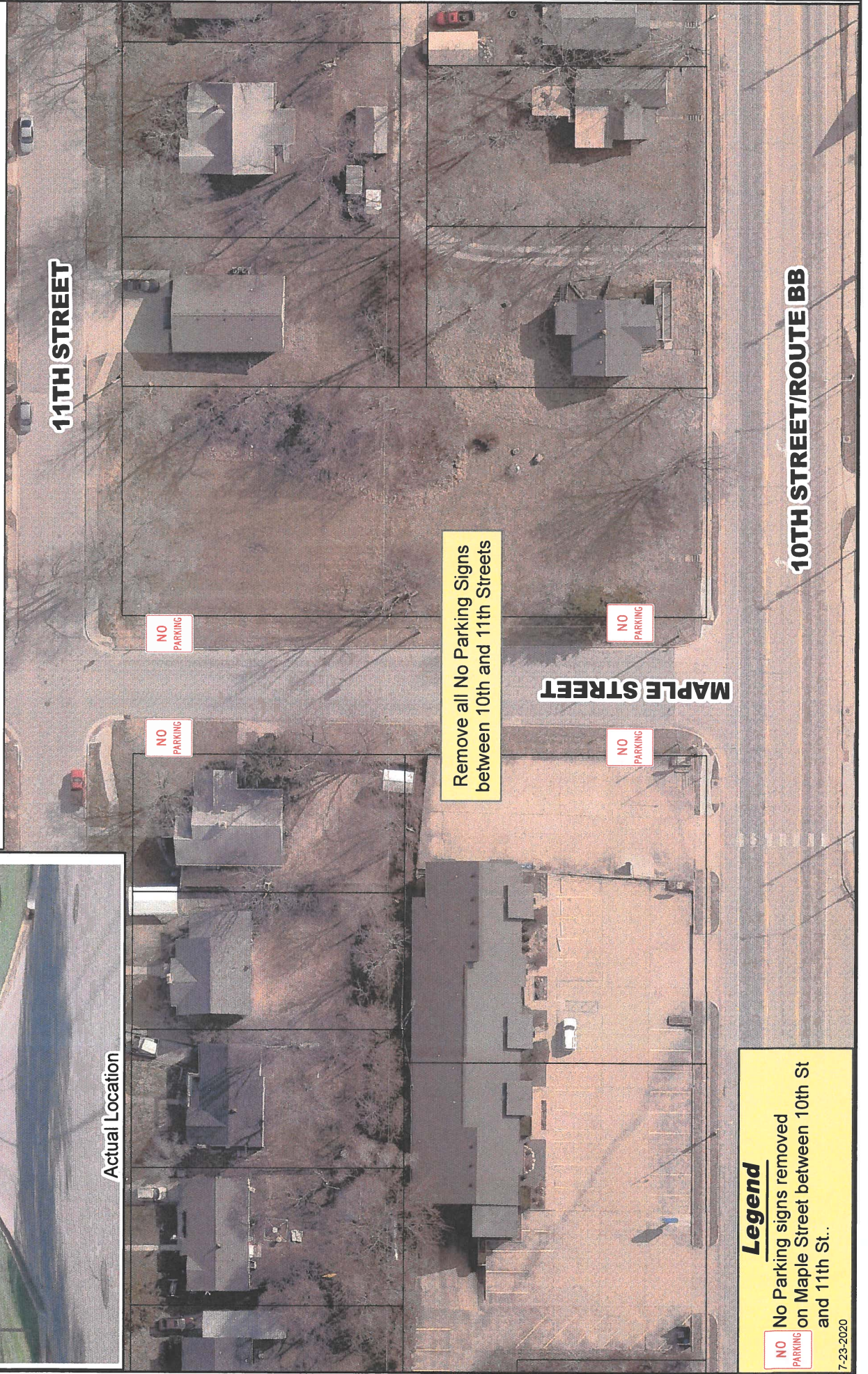


Actual Location


**Section 27-93 Parking Prohibited**

**On certain streets at certain times.**

.04 - DELETE - Maple Street, on both sides from the north side of the intersection of Tenth and Maple, to the south side of the intersection of Eleventh and Maple, between the hours of 8:00 A.M. to 4:00 P.M. Monday thru Friday.



**Legend**

 No Parking signs removed on Maple Street between 10th St and 11th St.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-93 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-93 IN LIEU THEREOF RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That Section 27-93 of the Code of the City of Rolla, Missouri, pertaining to parking is hereby amended to read as follows:

**Sec. 27-93. Parking prohibited on certain streets at certain times.**

It shall be unlawful for any person to park a vehicle at or in the following designated areas at the time set forth:

.01- **St. Patrick's Lane**, on the north side, from a point twenty-five feet west of the intersection of St. Patrick's Lane and Vichy Road, to a point seventy-five feet west of the intersection of St. Patrick's Lane and Vichy Road and between a point one hundred twenty-seven feet west of the intersection of St. Patrick's Lane and Vichy Road, to a point two hundred feet west of the intersection of St. Patrick's Lane and Vichy Road., between the hours of 8:00 A.M. and 4:00 P.M. on school days only; except for the parking of school buses.

.02- **Maple Street**, on the east side, from the intersection of Maple Street and Fifth Street to the intersection of Maple Street and Seventh Street, between the hours of 8:00 A.M. to 4:00 P.M., on school days only.

.03- **Oak Street**, on the east side, from the intersection of Oak Street and Fourteenth Street, to the intersection of Oak Street and Sixteenth Street, between the hours of 8 A.M. and 5 P.M., Monday thru Friday.

04- **Pine Street**, on both sides, south of Sixth Street and north of the Burlington Northern Santa Fe Railroad right-of-way, no parking between the hours of 8:00 P.M. to 6:00 A.M.

05- **Lanning Lane**, on the north side, from a point eight hundred eighty-five feet west of the intersection of Lanning Lane and Rolla Street to a point one thousand forty-five feet west of the intersection of Lanning Lane and Rolla Street, no parking between the hours of 7:00 A.M. to 4:00 P.M.

06- **Lanning Lane**, on the south side, from the west intersection of Lanning Lane and Jimmy Street, a private drive, to a point three hundred sixty feet west of the intersection of Lanning Lane and Jimmy Street, no parking between the hours of 7:00 A.M. to 4:00 P.M.

ORDINANCE NO. \_\_\_\_\_

Page 2

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

N.C.5.





CITY OF ROLLA

CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor, Engineer

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: Stop Ordinance

BUDGET APPROPRIATION (IF APPLICABLE) \$

DATE: 09/21/20

\*\*\*\*\*

COMMENTARY:

Staff is proposing to add 2 stop intersections. One is Old English Road at Whitehall Road. The other is Whitehall Road at Fox Creek Road.

Staff is requesting the first reading of an ordinance making the above changes.

IV. D. 1.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 27-89 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, PERTAINING TO STOP INTERSECTIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

**Section 1:** That the following segments of Section 27-89, Stop intersections - Enumerated generally, of the General Ordinances of the City of Rolla, Missouri, known as the Code of the City of Rolla, Missouri is hereby amended by adding the following:

**Sec. 27-89. Stop intersections - Enumerated generally.**

The driver of a vehicle shall cause his vehicle to come to a full and complete stop before entering the intersections named below, and he shall then proceed cautiously, yielding the right of way to any pedestrian within any crosswalk adjacent to the intersection and to any vehicle either in the intersection or approaching so closely thereto, when not required to stop, as to constitute an immediate hazard. At those intersections labeled "Yield," the driver of a vehicle shall yield the right of way to any vehicle in either the intersection or approaching so closely thereto, when not required to stop, as to constitute an immediate hazard.

**Old English Road, at Whitehall Road**

**Whitehall Road, at Fox Creek Road**

**Section 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

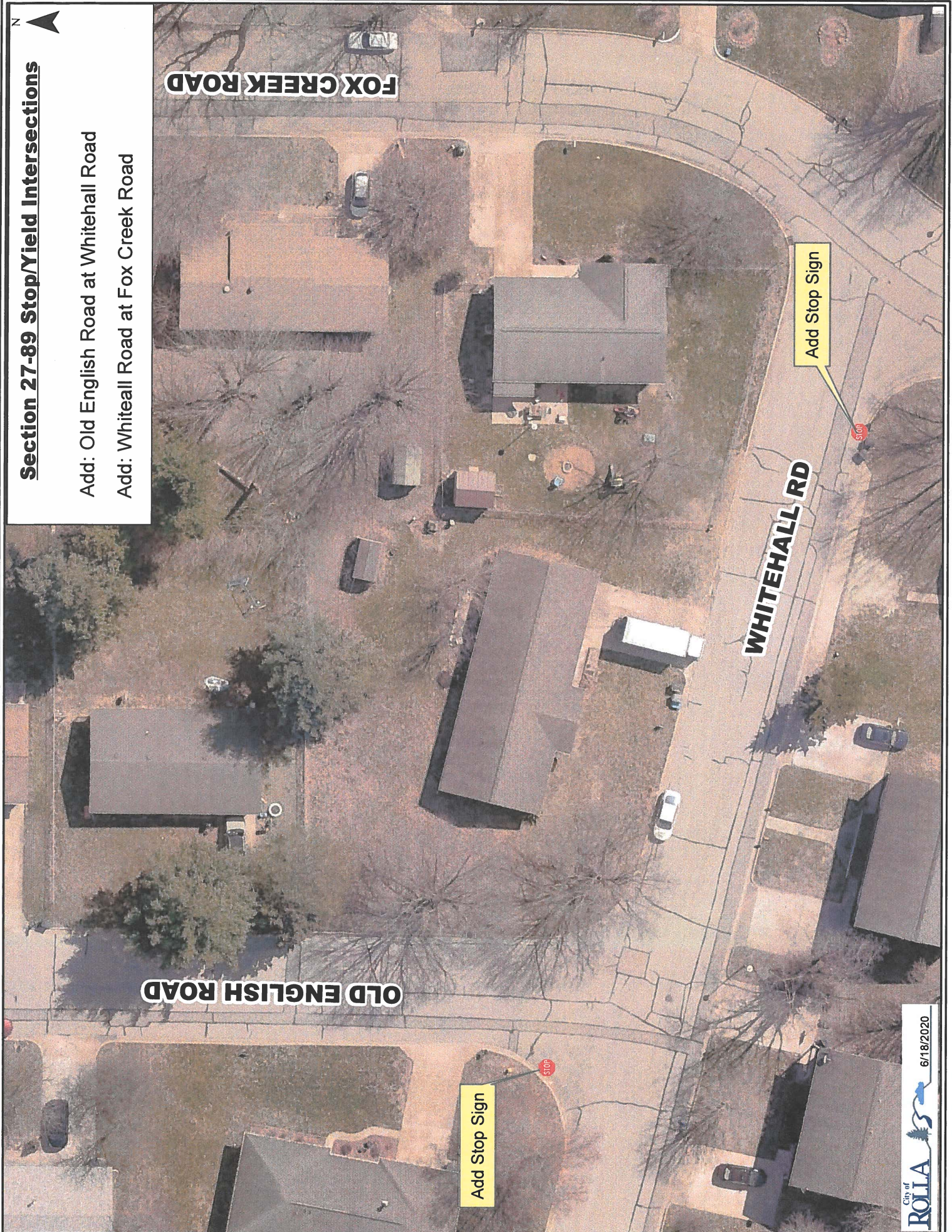
IV. D2



**Section 27-89 Stop/Yield Intersections**

Add: Old English Road at Whitehall Road

Add: Whitehall Road at Fox Creek Road



**OLD ENGLISH ROAD**

**FOX CREEK ROAD**

**WHITEHALL RD**

Add Stop Sign

Add Stop Sign

N.D.3.



CITY OF ROLLA  
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Bid Award/Ordinance

1<sup>st</sup> Reading

ITEM/SUBJECT: Project #506 – FY 2020 Phase III Asphalt Improvements

BUDGET APPROPRIATION: Parks \$20,000  
Street \$40,000

DATE: 9/21/20

\*\*\*\*\*

**COMMENTARY:**

City staff received bids for the FY 2020 Phase III Asphalt Improvements. The bids were as follows:

Pierce Asphalt, LLC PO Box 1264 Rolla, MO 65402	\$57,285.45
---	-------------

Capital Paving & Construction, LLC 1369 Business Park Rd. Linn Creek, MO 65052	\$72,767.15
--	-------------

Melrose Quarry & Asphalt Supply, LLC PO Box 187 Rolla, MO 65402	\$70,781.10
---	-------------

Staff recommends award of the bid to Pierce Asphalt, LLC for \$57,285.45. A copy of the Bid Summary is attached. This phase overlays Rolla Street from the railroad tracks to 1<sup>st</sup> Street, and Larry May Parking Lot.

Staff is requesting a motion for a bid award and the 1st reading of an ordinance authorizing the Mayor to enter into the contract Pierce Asphalt, LLC for \$57,285.45.

ITEM NO. V. A. 1.



DEPARTMENT OF PUBLIC WORKS  
 901 North Elm  
 P.O. Box 979  
 Rolla, MO 65402

Phone: (573) 364-8659

FAX: (573) 364-8602

e-mail: [shargis@rollacity.org](mailto:shargis@rollacity.org)

[www.rollacity.org](http://www.rollacity.org)

FY 2020 PHASE III ASPHALT IMPROVEMENTS  
 PROJECT 506  
 September 9th, 2020

DESCRIPTION		QTY.	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL		
BP-1		400 TON	\$ 110.00	\$ 44,000.00	\$ 87.60	\$ 35,040.00	\$ 103.00	\$ 41,200.00		
BP-2		150 TON	\$ 110.00	\$ 16,500.00	\$ 87.60	\$ 13,140.00	\$ 110.00	\$ 16,500.00		
Milling		3,037 SY	\$ 2.80	\$ 8,503.60	\$ 2.85	\$ 8,655.45	\$ 4.45	\$ 13,514.65		
Tack		450 GAL	\$ 3.95	\$ 1,777.50	\$ 1.00	\$ 450.00	\$ 3.45	\$ 1,552.50		
<b>TOTAL BID PRICE</b>			<b>\$</b>	<b>70,781.10</b>	<b>\$</b>	<b>57,285.45</b>	<b>\$</b>	<b>72,767.15</b>		

Melrose Quarry & Asphalt Supply, LLC  
 Joe Stogsdill  
 P.O. Box 187  
 Rolla, MO 65402  
 Ph: 573-364-9101  
 FAX: 573-364-9102  
[melroseoffice@gmail.com](mailto:melroseoffice@gmail.com)

Pierce Asphalt, L.L.C.  
 Gene Stroup  
 P.O. Box 696  
 Rolla, MO 65402  
 Ph: 573-465-8534  
[gstroup.pierceasphalt@gmail.com](mailto:gstroup.pierceasphalt@gmail.com)

Capital Paving & Construction  
 Jeffrey Creamer  
 P.O. Box 104960  
 Jefferson City, MO 65110  
 573-691-2837  
[jcreamer@capitalpavingmo.com](mailto:jcreamer@capitalpavingmo.com)

V.A.2.

**CONTRACT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ Day of \_\_\_\_\_ by and between the City of Rolla, Missouri, Party of the First Part and hereinafter called Owner, and Pierce Asphalt, L.L.C. Party of the second Part and hereinafter called the Contractor.

WITNESSETH:

THAT WHEREAS, the Owner has caused to be prepared, in accordance with law, specifications, plans, and other Contract Documents for the work herein described, and has approved and adopted said documents, and has caused to be published and advertised for and in connection with the construction of: **FY 2020 Phase III Asphalt Improvements, PROJECT 506**, in complete accord with the Contract Documents and the said plans and specifications; and

WHEREAS, the said Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the proposals submitted in response to the published invitation therefore, and as a result of such canvass has determined and declared the aforesaid Contractor to be lowest and best bidder for the said work and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract.

NOW THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreement herein contained, the parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for itself, himself, or themselves, or its, his or their successors and assigns, or its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendent, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies, and equipment specified and required to be incorporated in, and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor, and (d) in a good, substantial, and workmanlike manner, and in accordance with the provisions of the General Conditions and the Special Conditions of the Contract, which are attached hereto and made a part hereof, and in conformity with the Contract Plans and Specifications designated and identified therein, execute, construct, and complete all work included in, and covered by the Owner's official award of this Contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's proposal, for the construction of **FY 2020 Phase III Asphalt Improvements, PROJECT 506**.

V.A.3.

It is further stipulated that not less than the prevailing hourly rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri, or determined by the Court of Appeal shall be paid to all workers performing work under this Contract.

ARTICLE II. Contractor acknowledges that Section 285.530, R.S.Mo, prohibits any business entity or employer from knowingly employing, hiring for employment, or continuing to employ an unauthorized alien to perform work within the State of Missouri. Contractor therefore covenants that it is not knowingly in violation of Subsection 1 of Section 285.530, R.S.Mo, and that it will not knowingly employ, hire for employment, or continue to employ any unauthorized aliens to perform work on the Project, and that its employees are lawfully eligible to work in the United States.

ARTICLE III. Occupational Safety and Health Administration (OSHA)

**Safety Training:**

- a. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site at the project. The construction safety program shall include a course in construction safety and health that is approved by OSHA or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as stringent as an approved OSHA program as required by Section 292.675, R.S.Mo.
- b. Contractor shall require its on-site employees to complete a construction safety program within sixty (60) days after the date work on the project commences.
- c. Contractor acknowledges and agrees that any of Contractor's employees found on the project site without the documentation of the successful completion of a construction safety program shall be required to produce such documentation within twenty (20) days, or will be subject to removal from the project.
- d. Contractor shall require all of its subcontractors to comply with the requirements of this Section and Section 292.675, R.S.Mo.

**Notice of Penalties for Failure to Provide Safety Training**

- a. Pursuant to Section 292.675, R.S.Mo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00), plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor, for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Safety Training section of Article III above.
- b. The penalty described in above subsection A of this section shall not begin to accrue until the time periods described in Sections B and C Safety Training of Article III above have elapsed.
- c. Violations of Article III – Safety Training above and imposition of the penalty described in this Section shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE IV. That the Contractor shall construct and complete the work designated and described in the foregoing proposal and attached specifications in accordance with the Notice to Bidders, Instruction to Bidders, Proposal, Bond, General Conditions, Special Conditions, Technical Specifications, Drawings, Addenda, and other component parts of the Contract

V.A.4.



Documents hereto attached, all of which documents from the Contract and are as fully a part hereto as if repeated verbatim herein.

ARTICLE V. That the Owner shall pay to the Contractor for the performance of the work described as follows: Complete construction of the improvements in accordance with plans and specifications; and the Contractor will accept as full compensation therefore, the sum (subject to adjustment as provided by the Contract) of \$57,285.454 for All work covered by and included in the contract award and designated in the foregoing Article I. Payment therefore shall be made in the manner provided in the General Conditions attached hereto.

ARTICLE VI. That the Contractor shall begin assembly of materials and equipment within ten (10) days after receipt from the Owner of executed copies of the Contract.

Liquidated Damages - Should the contractor fail to complete the work on or before the completion date specified the contractor will be charged liquidated damages in the amount of \$500.00 per calendar day for each full calendar day that the work is not fully completed. Liquidated damages will not be charged for weekends and holidays.

ARTICLE VII. Before the final payment can be made to the Contractor on the project, the Contractor must complete and return the Affidavit Compliance with the Prevailing Wage Law form furnished at the end of the Special Conditions section.

ARTICLE VIII. Before the final payment can be made on the project to the Contractor, the Contractor must complete and return the Contractor's Affidavit Regarding Settlement of Claims form furnished at the end of the Special Conditions section.

ARTICLE IX. This Contract will not be binding and effective until confirmed by the Owner.

V.A.5.

IN WITNESS-WHEREOF: The parties have executed this Contract as of the day and year first above written.

CITY OF ROLLA, MISSOURI

CONTRACTOR

BY \_\_\_\_\_  
Mayor, Owner, Party of the First Part

BY \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name/Title

STATE OF MISSOURI    )  
SS                        )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that he is the Mayor of the City  
of Rolla, Missouri, a municipal corporation, and the seal affixed to said instrument is the  
corporate seal of said municipal corporation and that said instrument is the corporate seal of said  
municipal corporation and that said instrument was signed under authority of the City Council of  
of the City of Rolla, Missouri; and the said \_\_\_\_\_ Acknowledged  
said instrument to be the free act and deed of said municipal corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF MISSOURI    )  
SS                        )  
County of Phelps        )

On this \_\_\_\_\_ day of \_\_\_\_\_ before me appeared \_\_\_\_\_ ,  
to me personally known, who, being by me duly sworn, did say that (s)he is the \_\_\_\_\_  
of \_\_\_\_\_  
and that the seal affixed to said instrument is the corporate seal of said corporation by authority  
of its board of directors; and the said \_\_\_\_\_ acknowledged said  
instrument to be the free act and deed of said corporation.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

V.A.6.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE III ASPHALT IMPROVEMENTS, PROJECT #506.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri an agreement between the City of Rolla, Missouri and Pierce Asphalt, LLC, for FY 2020 Phase III Asphalt Improvements, Project #506, a copy of said agreement being attached hereto and marked Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 5<sup>th</sup> DAY OF OCTOBER 2020.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY COUNSELOR

V.A. 7.

