

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA_

COUNCIL PRAYER
Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL
Monday, July 6, 2020; 6:30 P.M.
City Hall Council Chambers
901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, TERRY HIGGINS, MATTHEW CROWELL, ANN MURPHEY, LISTER B. FLORENCE, JR., DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CARROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND DEANNE LYONS

PLEDGE OF ALLEGIANCE
Councilwoman Carrolyn Bolin

I. CONSENT AGENDA

- A) Consider Approval of the City Council Minutes of:
- 1) City Council Meeting, June 1, 2020
 - 2) City Council Meeting, June 15, 2020
 - 3) City Council Closed Session Meeting, June 15, 2020
 - 4) Special City Council Meeting, June 22, 2020

II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

- A) Life Saving Award Presentation – Police Chief Sean Fagan

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- A) Environmental Services Department Monthly Report – May 2020
- B) Parks Financial Analysis – May 2020
- C) The Centre Financial Analysis – May 2020
- D) Municipal Court Monthly Report – May 2020
- E) Police Department Monthly Report – May 2020
- F) Animal Control Division Monthly Report – May 2020
- G) Building Codes Monthly Report – May 2020
- H) Board of Adjustment Meeting Minutes – June 4, 2020
- I) Development Review Committee Meeting Minutes – June 16, 2020
- J) Rolla Municipal Utilities Monthly Report – May 2020
- K) Rolla Board of Public Works Meeting Minutes – May 26, 2020
- L) City’s Cash Analysis Report – March and April 2020

V. **OLD BUSINESS**

None.

VI. **NEW BUSINESS**

A) **Discussion** Regarding Amendment of Sec. 30-16.d.4(2) – Municipal Judge James T. Crump

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

A) **Motion** Awarding Bid for Ballistic Helmets – (Police Chief Sean Fagan) - **Motion**

VIII. **CITIZEN COMMUNICATION**

A) Open Citizen Communication

B) Comments Regarding Ordinance No. 4566 – Ms. Sarah Snodgrass

IX. **MAYOR/CITY COUNCIL COMMENTS**

A) **Motion** Reappointing Dr. Delbert Day to the Airport Advisory Committee (July 2022)

B) **Motion** Reappointing Councilwoman Jody Eberly to the Airport Advisory Committee (July 2022)

C) **Motion** Reappointing Dr. Ronald D. Wilkerson to the Airport Advisory Committee (July 2022)

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION**

Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:

A) Contract Negotiations

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 1, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Marie Allen, and Christine Ruder

Council Members in Physical Attendance: Carrolyn Bolin

Council Members Absent: None.

Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, and Interim Recreation Center Director Marci Fairbanks

Department Directors in Physical Attendance: Fire Chief Ron Smith, Police Chief Sean Fagan, and Finance Director Steffanie Rogers

Other City Officials in Physical Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Jody Eberly to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Bolin and seconded by Jordan to approve the consent agenda as submitted. A roll call vote on the motion showed the following: Ayes; Jordan, Bolin, Ruder, Schneider, Allen, Murphey, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; None. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting – May 4, 2020
- 2) City Council Closed Session Meeting, May 4, 2020
- 3) City Council Meeting – May 18, 2020
- 4) City Council Closed Session Meeting – May 18, 2020

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II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) Request to Close 10th St. from Cedar to Holloway from 7:30 p.m. to 9 p.m. on Saturday, June 13 in Support of the RHS Outdoor Graduation: Public Works Director Steve Hargis asked the Council to consider closing a portion of Tenth Street from 7:30 p.m. to 9 p.m. during the Rolla High School outdoor graduation. He noted the noise emanating from the traffic on Tenth Street makes it difficult for those attending to hear the graduation speakers. Mr. Hargis said staff recommends approval.

Regarding the health precautions being taken in light of the coronavirus, Rolla High School Principal Jim Pritchett explained limited tickets to the graduation were distributed so the people in the stands are distanced. The students will be sitting six feet apart on the field. Principal Pritchett added they are still working through some of the precautions going across the stage.

A motion was made by Murphey and seconded by Bolin to authorize the closing of Tenth Street from Cedar Street to Holloway on June 13, from 7:30 p.m. to 9 p.m. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; None. Motion carried.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the April 2020, Environmental Services Department Monthly Report; **(B)** the April 2020, Parks Financial Analysis; **(C)** the April 2020, Centre Financial Analysis; **(D)** the April 2020, Municipal Court Monthly Report; **(E)** the April 2020, Police Department Monthly Report; **(F)** the April 2020, Animal Control Division Monthly Report; **(G)** the April 2020 Building Codes Monthly Report; **(H)** the May 12, 2020, Planning & Zoning Commission Meeting Minutes; **(I)** the May 19, 2020, Development Review Committee Meeting Minutes; **(J)** the April 2020 Rolla Municipal Utilities Monthly Report; and **(K)** the April 28, 2020, Rolla Board of Public Works Meeting Minutes.

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V. OLD BUSINESS

None.

VI. NEW BUSINESS

(A) Motion Amending Various Service Agreements: Finance Director Steffanie Rogers recalled that during the past two meetings, the Council approved seven contracts between the City and various organizations. After the last meeting, the Phelps County Emergency Services Board (PCEsb) conducted an extra review and have requested the following statement be added to Section 5, under the “hold harmless City” section: “subject to and without waiving sovereign immunity.” Ms. Rogers noted this language was added to all seven contracts. She asked the Council to consider approving this amendment.

A motion was made by Bolin and seconded by Eberly to amend the seven service agreements by adding “subject to and without waiving sovereign immunity” language as outlined by Finance Director Steffanie Rogers. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Murphey, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; None. Motion carried.

(B) Review of Ordinance No. 4554 – Return-to-Work Ordinance: City Administrator John Butz recalled that on March 30, the Council initiated a stay-at-home order due to COVID-19. On May 4, the return-to-work ordinance was approved and expires today. Mr. Butz told the Council they now have three options. One is to let the existing ordinance expire, take no further action, and the city would then fall under the State’s general guidelines. The authority for enforcement would then fall under the County Health Department. Mr. Butz noted the second option would be to just renew the last ordinance for another two, four weeks, etc. He stated the third option, which staff is proposing, is to extend the return-to-work ordinance with a gradual relaxing of some of the qualifiers. Mr. Butz then provided an overview of the proposed ordinance, which would be in effect until July 7. He noted the most significant change in the proposed ordinance is in Section 3.03 pertaining to social activities. The actual language in the proposed ordinance for consideration goes to the heart of Lions Club, Summerfest, or a large church that might host a gathering. Mr. Butz then read the proposed addition as follows: “Special events that take place on City property or on public right-of-way or

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VI. NEW BUSINESS (continued)

(B) Review of Ordinance No. 4554 – Return-to-Work Ordinance (continued): special events that require the utilization or support of emergency services including public works, police, fire or EMS, shall provide a written health and safety plan. Said written health and safety plan must be approved by City and the Phelps County Health Department no less than fourteen (14) days prior to event.”

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4565: AN ORDINANCE AMENDING ORDINANCE NO. 4554 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO OPERATE WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS. A motion was made by Allen and seconded by Schneider to suspend the rules and that the ordinance be read for its final reading, by title. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Jordan, Crowell, Schott, and Rohter. Nays; Meusch. Absent; None. Motion carried. A motion was made by Bolin and seconded by Murphey to amend the ordinance to include “...frequently (at least every three hours). Special events that take place on City property or on public right-of-way or special events that require the utilization or support of emergency services including public works, police, fire or EMS, shall provide a written health and safety plan. Said written health and safety plan must be approved by City and the Phelps County Health Department no less than fourteen (14) days prior to event.” A roll call vote on the motion showed the following: Ayes; Schneider, Rohter, Ruder, Bolin, Jordan, Murphey, Schott, Crowell, Allen, and Eberly. Nays; Meusch. Absent; None. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title, as amended. A motion was made by Bolin and seconded by Ruder to approve the proposed ordinance, as amended. A roll call vote on the motion showed the following: Ayes; Schott, Jordan, Bolin, Schneider, Ruder, Allen, Murphey, Crowell, Eberly, and Rohter. Nays; Meusch. Motion carried. The ordinance passed.

VII. CLAIMS and/or FISCAL TRANSACTIONS

None.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Mr. Wesley Crutcher, 590 Basswood Drive, Rolla, Missouri, told the Council that they have no idea whether social distancing is working. He said New York is a good example where people were told to stay at home. They are discovering that many of the people who stayed at home still got the virus. Mr. Crutcher said the Council is enforcing the guidelines and punishing people who are trying to get their businesses open. The Council is treating them as if they are children. Mr. Crutcher indicated another big problem is the Council is doing this meeting from home except for one councilwoman who is in the Council Chambers. He told the Council if they are going to cast rules that are going to affect the people of this town, they should be in this room and not at your house. The fact the Council is afraid and at home, shows that they are ruling by fear. If you believe all your social distancing works, apply it while you are here. Don't stay at home doing it, actively apply it, and do it here. Mr. Crutcher asked the Council to void all these rules. He accused the Council of pushing the rules through without getting public opinion. He stated he knows the Council did not go out and ask for public opinion from everybody.

No one else present addressed the Council.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Sidewalk and Drainage Problem: Councilwoman Eberly thanked the Public Works and Parks Department employees for the hard work in repairing the sidewalk and drainage problem on the Acorn Trail just behind the Veterans Park. She indicated this has been a real difficult section of trail for a long time.

(B) Tiny Libraries: Councilwoman Schneider reported that she has received feedback from local citizens who are excited about the tiny libraries in Ber Juan Park.

(C) Hand Sanitizers: Councilwoman Ruder expressed her appreciation for the placement of hand sanitizers in the Ber Juan Park pavilion.

(D) Thank You: Councilman Schott thanked Mayor Magdits, City Administrator John Butz, and the Police and Fire Departments for all they have been doing to help keep the citizens of Rolla safe during the pandemic and all the extra work they have been doing.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(D) Thank You (continued): Additionally, Mr. Schott thanked the City Police for their willingness to adapt to the many changes that have been happening.

Mr. Schott mentioned that a friend of his who was at Veterans Park when it was reopening said City employees were doing a very thorough and deep job of disinfecting and cleaning. He thanked City employees for their hard work and extra efforts.

Mr. Schott also thanked Mr. Nick Barrack, CSE Enterprises and USA Tours for the work their crews have been doing on the train at Schuman Park. It is really looking great and has been a great service to our area.

Parks Director Floyd Jernigan stated that plans are to complete the work on the train this week. A ribbon cutting ceremony will be planned upon completion.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) Civic Fundraiser: Mayor Magdits told the Council that Ms. Judy Jepsen is very passionate about animal welfare and over the years has given her heart, money, and time to animal welfare. He indicated that Ms. Jepsen, with the assistance of Ms. Lonna Sowers and Scott's Printing, has written and published a cookbook, titled "For the Love of Cooking and for the Love of Animals." He reported that Ms. Jepsen is donating 100% of the proceeds from the sale of the cookbook to the new animal shelter. The cost of the books are \$20. Mayor Magdits thanked Ms. Jepsen for her generosity.

(B) Cemetery Cleaning: At the request of Mayor Magdits, Parks Director Floyd Jernigan reported that Ms. Carole Groggin has been the lead person in the cleaning of approximately 50 cemetery stones, primarily from the civil war era. Mr. Jernigan added that volunteers from the community and soldiers from Fort Leonard Wood have also assisted.

XI. CLOSED SESSION

None.

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XII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 7:32 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 15, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Christine Ruder

Council Members in Physical Attendance: Rachel Schneider, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Carolyn Bolin, and Marie Allen

Council Members Absent: Monty Jordan

Newly Elected Officials in Attendance: Ward I Councilwoman Terry Higgins, Ward III Councilman Lister B. Florence, Jr., and Ward VI Councilwoman Deanne Lyons

Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Public Works Director Steve Hargis, and Finance Director Steffanie Rogers

Department Directors in Physical Attendance: Interim Recreation Center Director Marci Fairbanks, Environmental Services Director Brady Wilson, Fire Chief Ron Smith, Police Chief Sean Fagan

Other City Officials in Physical Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:31 p.m. and asked Councilman John Meusch to lead in the Pledge of Allegiance.

I. OLD BUSINESS

None.

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II. CONSENT AGENDA

(A) Motion Accepting the June 2, 2020, Certified Election Results: A motion was made by Rohter and seconded by Schneider to accept the June 2, 2020, Certified Election Results as certified by the Phelps County Verification Board. A roll call vote on the motion showed the following: Ayes; Rohter, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Eberly, Bolin, and Meusch. Nays; None. Absent; Jordan. Motion carried.

III. ELECTED OFFICIALS SWEARING-IN CEREMONY

(A) Comments/Recognitions of Outgoing Councilmembers: Mayor Magdits recognized outgoing Councilmembers Monty Jordan and Jacob Rohter. He presented them with a Certificate of Appreciation and thanked them for their dedicated service on the City Council.

(B) Swearing-In of Newly Elected Officials: City Clerk Carol Daniels administered the oath of office to the following newly elected officials: Municipal Judge James Crump; Ward I Councilwoman Terry Higgins, Ward II Councilwoman Ann Murphey, Ward III Councilman Lister B. Florence, Jr., Ward IV Councilwoman Jody Eberly, Ward V Councilwoman Carrolyn Bolin, and Ward VI Councilwoman Deanne Lyons. Note: City Attorney (Prosecutor) Bradley Neckermann was unable to attend the meeting, but was administered the Oath of Office in the City Clerk's Office.

IV. PUBLIC HEARINGS

None.

V. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

None.

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VI. NEW BUSINESS

(A) Review of Proposed Budget for Forum Plaza Community Improvement

District: City Administrator John Butz explained the Community Improvement District (CID) is a sales tax overlay that was imposed on the Forum Plaza Shopping Center beginning in 2014 or 2015. He informed the Council that one of the CID's requirements is to annually present the budget to the Council for their review. Council approval is not necessary.

(B) Motion Authorizing the Five-Year Extension of Land Lease/Composting Site:

Environmental Services Director Brady Wilson informed the Council that the current ten-year lease with the Phelps County Landfill Board for the compost site located at the north end of McCutchen Drive, expires at the end of June. He asked the Council to consider approving the first of two, five-year extensions contained in the lease.

A motion was made by Bolin and seconded by Schneider to grant a five-year extension of the Land Lease-Compost/Mulch Site lease with the Phelps County Landfill Board. A roll call vote on the motion showed the following: Ayes; Higgins, Bolin, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Meusch, Florence, Eberly, and Schott. Nays; None. Absent; None. Motion carried.

(C) Motion Authorizing the Closing of Certain Streets & Parking Lots on July 10 & 11 during Rolla's 2020 Route 66 Summerfest:

Public Works Director Steve Hargis informed the Council that this year's Summerfest would be held Friday evening, July 10, 2020, and all day Saturday, July 11, 2020. The event is virtually identical to previous years. Mr. Hargis said the streets and parking lots would be closed in and around the festival lots. A motion was made by Murphey and seconded by Bolin to approve the closing of the recommended streets and parking lots during the Summerfest activities. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, Murphey, Bolin, Schneider, Ruder, Meusch, Florence, Eberly, Crowell, Schott, and Higgins. Nays; None. Absent; None. Motion carried.

City Administrator John Butz told the Council that the Summerfest Committee has submitted their health and safety plan for the event.

VII. CLAIMS and/or FISCAL TRANSACTIONS

None.

VIII. MAYOR/CITY COUNCIL COMMENTS

(A) Council Appointment of Planning & Zoning Commission Representative: A motion was made by Schott and seconded by Meusch to appoint Councilwoman Jody Eberly as the City Council Planning and Zoning Commission representative. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Higgins, Lyons, Crowell, Schott, and Florence. Nays; None. Abstentions; Eberly. Absent; None. Motion carried.

(B) Council Appointment of Mayor Pro-Tempore: A nomination was made by Meusch and seconded by Schott to appoint Councilman Matthew Crowell as Mayor Pro-Tempore. No other nominations were made. A voice vote on the nomination showed the following: Ayes; Schott, Ruder, Schneider, Higgins, Murphey, Lyons, Bolin, Meusch, Florence, Eberly, and Allen. Nays; None. Abstentions; Crowell. Absent; None. Motion carried.

(C) COVID-19 Update: Mayor Magdits noted that COVID-19 is resurging in some areas across the state and locally, Phelps County has had its sixth case and there are currently no known admissions to the hospital. Mayor Magdits said the City has not had a very strong consensus on which direction to take. He noted that on June 11, the Governor implemented Phase 2 of his recovery plan, which goes into effect June 16. He has essentially lifted all restrictions throughout the state, but deferred to local cities and municipalities. Mayor Magdits reminded the Council the City's current ordinance is valid until July 7. He asked the Council how they wish to proceed.

A motion was made by Meusch and seconded by Bolin to consider the drafting and action to repeal the existing COVID-19 ordinance. A roll call vote on the motion showed the following: Ayes; Florence, Bolin, Crowell, and Meusch. Nays; Schneider, Ruder, Higgins, Murphey, Schott, Allen, Eberly, and Lyons. Absent; None. Motion failed.

A motion was made by Eberly and seconded by Allen to reconvene to consider amending our ordinance no later than next month. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Higgins, Bolin, Schneider, Ruder, Allen, Murphey, Lyons, Crowell, Eberly, and Florence. Nays; None. Absent; None. Motion carried.

Mayor Magdits asked the Council to give him ideas of what they want changed in the ordinance. The Council asked that occupancy limits be loosened while maintaining the requirements for masks and health checks of service providers; retaining the section of the ordinance regarding larger events and the submission of a health and safety

VIII. MAYOR/CITY COUNCIL COMMENTS (continued)

(C) COVID-19 Update (continued): plan; outlining some trigger points for the future in the event the ordinance needs to be more restrictive; loosening the mask restrictions on some personal services that do not require the people to be right next to each other (i.e. dog grooming, veterinarian); and, increasing the number of people allowed in a waiting room.

A motion was made by Bolin and seconded by Allen to schedule a special council meeting for no later than Monday, June 22, 2020, to consider a modified ordinance. A roll call vote on the motion showed the following: Ayes; Ruder, Murphey, Higgins, Schneider, Allen, Bolin, Lyons, Crowell, Meusch, Florence, Schott, and Eberly. Nays; None. Absent; None. Motion carried.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Reopening of City – Mr. Joshua Vroman and Ms. Sarah Snodgrass: Mr. Joshua Vroman, 115 Gene Drive, (Ward I), Rolla, Missouri, explained that COVID-19 has really affected people. He noted that after he did not win the recent City election in Ward II, he and his wife decided to move to a smaller home. He told the Council that due to COVID-19, they were having financial problems. Mr. Vroman provided the Council with statistics regarding those infected with the virus. He said businesses need to get back to business and the bottom line is, the Council needs to reopen the city. He asked the Council to really think about the local businesses.

Ms. Sarah Snodgrass, 1113 Murry Lane, Rolla, Missouri, pointed out that cities in close proximity to Rolla (Lebanon, Waynesville, Cuba, Sullivan, Springfield) do not have a stay-at-home order. All cities in close proximity to Rolla are and will be open as of tomorrow with no restrictions and some of these locations started planning large events as early as two weeks ago. Ms. Snodgrass noted, however, that in Rolla, we continue to be held hostage by the strict guidelines set by the Rolla City Council. She stated that as a Rolla resident, she wants her rights and city back.

(B) Open Citizen Communication: Mr. Ron Bell, 14 S. Murry Lane, and owner of American Taco Co., told the Council that with the current six feet distancing regulations it has not allowed him to open his dining room. Mr. Bell indicated he follows the rules 100% at his business. He said he is not trying to avoid rules, but rather trying to

IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(B) Open Citizen Communication (continued): make a living. Mr. Bell said his business is struggling. He told the Council he is not paying himself so he can pay his employees and keep the business open. Mr. Bell concluded by asking the Council to consider his comments.

Mr. Johnny Jones, 206 Brookridge Drive, Rolla, Missouri, said this shut down thing is getting out of hand. He stated he did not serve the United States of America to be locked down and told what to do. Mr. Jones asked the Council to let them live their lives and make their choices. Right now, the Council is making our choices. He asked the Council to take that into consideration.

Mr. Nick Barrack, 1297 Highway O, Rolla, Missouri, stated there are many good things in the ordinance. However, he proposed creating an amendment that would delete all sections that inhibit business owners' ability to sell their product or service.

X. COMMENTS FOR THE GOOD OF THE ORDER

None.

XI. CLOSED SESSION

A motion was made by Schneider and seconded by Bolin to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss contract negotiations. A roll call vote on the motion showed the following: Ayes; Murphey, Lyons, Allen, Bolin, Schneider, Ruder, Higgins, Eberly, Florence, Schott, and Crowell. Nays; None. Absent; Meusch. Motion carried.

The Council adjourned into Closed Session at approximately 8:35 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 9:55 p.m.

City Counselor Carolyn Buschjost reported that during Closed Session the Council discussed one matter of contract negotiation. No final action was taken.

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XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 9:56 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

JUNE 15, 2020

I. A. 14.

**SPECIAL ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, JUNE 22, 2020; 5:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Ann Murphey and Christine Ruder

Council Members in Physical Attendance: Rachel Schneider (arrived at 6:05 p.m.), Terry Higgins, Matthew Crowell, Lister B. Florence, Jr., David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, and Deanne Lyons

Council Members Absent: None.

Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers and Parks Director Floyd Jernigan

Department Directors in Physical Attendance: Fire Chief Ron Smith and Police Chief Sean Fagan

Other City Officials in Physical Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

(1) Ordinance Amending Ordinance No. 4565 – COVID-19 Return-to-Work Ordinance: Mayor Louis J. Magdits, IV called the meeting to order at approximately 5:30 p.m. He welcomed the Council to the special Council meeting to consider amending Ordinance No. 4565, the return-to-work ordinance. He recalled that during its last meeting, the Council gave staff direction on drafting a new ordinance. Mayor Magdits also noted that staff obtained suggestions from the COVID-19 team consisting of the Phelps County Health Department, Phelps Health, Missouri S&T Health Director, Rolla Fire Department, and City Administrator John Butz. Mayor Magdits said staff is submitting to the Council a revised ordinance based on the direction given. He then entertained questions and comments from the Council.

Mayor Magdits referred the Council to the red-lined version of the ordinance so they could see the proposed changes. He then turned the floor over to City Administrator John Butz, who provided a history of the COVID-19 ordinances and then detailed the changes as outlined in the proposed ordinance.

Councilwoman Schneider entered the meeting at approximately 6:05 p.m.

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T. A. 15.

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(1) Ordinance Amending Ordinance No. 4565 – COVID-19 Return-to-Work Ordinance (continued): Following much discussion from Council, Mayor Magdits said that just listening to the Council’s comments, there appears to be two courses to be considered. He said Council could decide to keep the ordinance as presented with adjustments for the small restaurants or businesses. The other path is to essentially change everything in the ordinance to a guideline rather than a requirement. Mayor Magdits pointed out that staff would like to retain the requirement of the safety plan because we feel we have an obligation to our first responders. If COVID-19 worsens, these are the people who are going to be on the front line and they are the ones who will suffer. As an employer, Mayor Magdits asked the Council to at least keep this requirement, if everything else is changed to a guideline.

A motion was made by Meusch and seconded by Crowell to change all restrictions contained in the proposed ordinance to guidelines with the exception of the safety plan for special events. A roll call vote on the motion showed the following: Ayes; Bolin, Florence, Meusch, Higgins, Eberly, and Crowell. Nays; Lyons, Allen, Murphey, Schneider, Schott, and Ruder. Absent; None. Mayor Magdits broke the tie by voting “nay”. Motion failed.

A motion was made by Schott and seconded by Allen to amend Section 3.02(d) of the proposed ordinance by adding this section shall not apply to establishments with a posted occupancy of 50 or less, including employees. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Lyons, Crowell, Florence, Higgins, Eberly, and Bolin. Nays; None. Absent; None. Motion carried.

A motion was made by Lyons and seconded by Schott to require a health and safety plan be posted on those businesses that were covered under the exemption for occupancy under 50. A roll call vote on the motion showed the following: Ayes; Schott, Schneider, Ruder, Allen, Eberly, and Lyons. Nays; Florence, Crowell, Murphey, Higgins, Bolin, and Meusch. Absent; None. Mayor Magdits broke the tie by voting “nay”. Motion failed.

A motion was made by Schott and seconded by Allen to approve the proposed ordinance with the amendments made. A roll call vote on the motion showed the following: Ayes; Higgins, Bolin, Ruder, Schneider, Allen, Murphey, Lyons, Florence, Eberly, and Schott. Nays; Crowell and Meusch. Absent; None. Motion carried.

JUNE 22, 2020

I.A. 16.

COUNCIL MEETING MINUTES
JUNE 22, 2020
PAGE 3

(1) Ordinance Amending Ordinance No. 4565 – COVID-19 Return-to-Work Ordinance (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title, as posted. **ORDINANCE NO. 4566: AN ORDINANCE AMENDING ORDINANCE NO. 4565 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO OPERATE WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS. A motion was made by Bolin and seconded by Eberly to suspend the rules and that the ordinance be read for its final reading, by title. A roll call vote on the motion showed the following: Ayes; Allen, Lyons, Murphey Bolin, Schneider, Ruder, Florence, Eberly, Crowell, Schott, and Higgins. Nays; Meusch. Absent; None. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title, as amended. A motion was made by Allen and seconded by Eberly to approve the proposed ordinance, as amended. A roll call vote on the motion showed the following: Ayes; Schott, Ruder, Schneider, Higgins, Murphey, Lyons, Bolin, Meusch, Florence, Eberly, and Allen. Nays; Crowell. Absent; None. Motion carried. The ordinance passed.**

(2) ADJOURNMENT

Having no further business, the meeting adjourned at approximately 6:55 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

JUNE 22, 2020

I.A.17.

MAY MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	May 2020	Apr 2020	May 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	110.2 ton	153.0 ton	173.5 ton	645.2 ton	660.8 ton	1,610.6 ton
Newspaper	35.5 ton	40.5 ton	58.2 ton	210.9 ton	149.7 ton	405.1 ton
High Grade Paper	0.0 ton	21.0 ton	42.0 ton	42.5 ton	107.0 ton	226.6 ton
Aluminum	2.0 ton	0.0 ton	0.0 ton	6.1 ton	0.0 ton	12.6 ton
Steel Cans/Scrap Metal	6.1 ton	2.3 ton	6.8 ton	23.0 ton	23.2 ton	53.8 ton
Plastic	10.7 ton	11.0 ton	11.4 ton	52.4 ton	43.5 ton	104.8 ton
Glass	0.0 ton	40.0 ton	34.8 ton	102.5 ton	94.4 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	0.0 ton	0.0 ton	4.5 ton	15.0 ton	15.3 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	5.4 ton
TOTAL	164.5 ton	267.8 ton	331.2 ton	1,098.4 ton	1,093.8 ton	2,698.2 ton

SERVICES PROVIDED

Type of Service	May 2020	Apr 2020	May 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	91	91	75	329	241	687
Paper Shredding	0.0 hours	0.0 hours	6.5 hours	15.8 hours	32.0 hours	59.5 hours
Reported Trash Nuisances	0	0	30	77	142	304
Households Dropping Off Hazardous Waste	0	0	83	179	412	1109

DISPOSAL TONNAGE

(Sanitation Division)

Material	May 2020	Apr 2020	May 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,322.5 ton	1,346.7 ton	1,597.5 ton	6,593.6 ton	7,098.9 ton	15,326.9 ton

N.A.I.

PARK FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION	March-19		April-19		April-20		May-19		May-20		PREVIOUS YTD ACTUAL		CURRENT YTD ACTUAL		FY 19-20 BUDGET
Administration															
Revenue															
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ 7,005.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,212.00	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 7,005.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,212.00	\$ -	\$ -	\$ -	\$ -
Expenses															
Personnel	\$ 10,323.95	\$ 8,198.39	\$ 14,849.31	\$ 11,429.57	\$ 9,759.83	\$ 11,632.99	\$ 9,759.83	\$ 11,632.99	\$ 79,491.93	\$ 91,864.08	\$ 79,491.93	\$ 91,864.08	\$ 129,980.00	\$ 129,980.00	\$ 129,980.00
Supplies	\$ 485.00	\$ 184.53	\$ 101.41	\$ 154.85	\$ 73.15	\$ 99.48	\$ 73.15	\$ 99.48	\$ 1,577.21	\$ 799.75	\$ 1,577.21	\$ 799.75	\$ 3,250.00	\$ 3,250.00	
Services	\$ 1,721.67	\$ 927.91	\$ 427.96	\$ 305.70	\$ 651.39	\$ 318.52	\$ 651.39	\$ 318.52	\$ 25,677.04	\$ 27,064.37	\$ 25,677.04	\$ 27,064.37	\$ 37,000.00	\$ 37,000.00	
Maintenance	\$ -	\$ -	\$ -	\$ 227.50	\$ -	\$ -	\$ -	\$ -	\$ 417.50	\$ 227.50	\$ 417.50	\$ 227.50	\$ 600.00	\$ 600.00	
Total Expenses	\$ 12,530.62	\$ 9,310.83	\$ 15,378.68	\$ 12,117.62	\$ 10,484.37	\$ 12,050.99	\$ 10,484.37	\$ 12,050.99	\$ 107,163.68	\$ 119,955.70	\$ 107,163.68	\$ 119,955.70	\$ 170,830.00	\$ 170,830.00	
Administration Revenue over Expenses	\$ (5,525.62)	\$ (9,310.83)	\$ (10,378.68)	\$ (12,117.62)	\$ (10,484.37)	\$ (12,050.99)	\$ (10,484.37)	\$ (12,050.99)	\$ (94,951.68)	\$ (119,955.70)	\$ (94,951.68)	\$ (119,955.70)	\$ (170,830.00)	\$ (170,830.00)	
Maintenance															
Revenue															
Reimburse/Donation	\$ 60.09	\$ -	\$ 54.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219.71	\$ -	\$ 219.71	\$ -	\$ -	\$ -	\$ -
Rentals	\$ 170.00	\$ -	\$ 660.00	\$ -	\$ 490.00	\$ -	\$ 490.00	\$ -	\$ 8,990.00	\$ -	\$ 8,990.00	\$ -	\$ -	\$ -	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 230.09	\$ -	\$ 714.19	\$ -	\$ 490.00	\$ -	\$ 490.00	\$ -	\$ 9,209.71	\$ -	\$ 9,209.71	\$ -	\$ -	\$ -	\$ -
Expenses															
Personnel	\$ 11.62	\$ -	\$ 944.97	\$ -	\$ 1,595.76	\$ -	\$ 1,595.76	\$ -	\$ 14,119.64	\$ -	\$ 14,119.64	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 24.02	\$ -	\$ 30.99	\$ -	\$ 24.35	\$ -	\$ 24.35	\$ -	\$ 161.49	\$ -	\$ 161.49	\$ -	\$ -	\$ -	\$ -
Services	\$ 197.23	\$ -	\$ 102.05	\$ -	\$ 16.78	\$ -	\$ 16.78	\$ -	\$ 1,941.07	\$ -	\$ 1,941.07	\$ -	\$ -	\$ -	\$ -
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185.85	\$ -	\$ 185.85	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 232.87	\$ -	\$ 1,078.01	\$ -	\$ 1,638.89	\$ -	\$ 1,638.89	\$ -	\$ 16,408.05	\$ -	\$ 16,408.05	\$ -	\$ -	\$ -	\$ -
Maintenance Revenue over Expenses	\$ (2.78)	\$ -	\$ (363.82)	\$ -	\$ (1,148.89)	\$ -	\$ (1,148.89)	\$ -	\$ (7,198.34)	\$ -	\$ (7,198.34)	\$ -	\$ -	\$ -	\$ -
Parks															
Revenue															
Charges for Services	\$ 90.00	\$ 60.00	\$ 75.00	\$ 15.00	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 4,115.00	\$ 350.00	\$ 4,115.00	\$ 350.00	\$ 1,000.00	\$ 1,000.00	
Cemetery Burial Fees	\$ 690.00	\$ 1,510.00	\$ 6,590.00	\$ -	\$ 4,830.00	\$ -	\$ 4,830.00	\$ -	\$ 23,420.00	\$ 11,590.00	\$ 23,420.00	\$ 11,590.00	\$ 33,000.00	\$ 33,000.00	
Reimburse/Donation	\$ 815.26	\$ -	\$ 201.00	\$ -	\$ 208.11	\$ -	\$ 208.11	\$ -	\$ 3,555.56	\$ 950.00	\$ 3,555.56	\$ 950.00	\$ 4,400.00	\$ 4,400.00	
Pavillion Reservation	\$ 1,115.00	\$ 400.00	\$ 585.00	\$ (55.00)	\$ 295.00	\$ 100.00	\$ 295.00	\$ 100.00	\$ 2,295.00	\$ 605.00	\$ 2,295.00	\$ 605.00	\$ 3,600.00	\$ 3,600.00	
Eugene Northern Rentals	\$ -	\$ (180.00)	\$ -	\$ (200.00)	\$ -	\$ 165.00	\$ -	\$ 165.00	\$ 1,220.00	\$ 6,315.00	\$ 1,220.00	\$ 6,315.00	\$ 13,500.00	\$ 13,500.00	
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2,710.26	\$ 1,790.00	\$ 7,451.00	\$ (240.00)	\$ 5,383.11	\$ 265.00	\$ 5,383.11	\$ 265.00	\$ 34,605.56	\$ 19,810.00	\$ 34,605.56	\$ 19,810.00	\$ 55,500.00	\$ 55,500.00	
Expenses															
Personnel	\$ 26,534.33	\$ 20,712.13	\$ 37,689.48	\$ 34,167.26	\$ 28,982.84	\$ 31,401.11	\$ 28,982.84	\$ 31,401.11	\$ 229,936.21	\$ 282,839.64	\$ 229,936.21	\$ 282,839.64	\$ 453,250.00	\$ 453,250.00	
Supplies	\$ 2,310.60	\$ 2,649.27	\$ 2,104.33	\$ 2,405.04	\$ 2,151.36	\$ 5,182.48	\$ 2,151.36	\$ 5,182.48	\$ 18,307.43	\$ 21,635.72	\$ 18,307.43	\$ 21,635.72	\$ 30,800.00	\$ 30,800.00	
Services	\$ 2,505.96	\$ 11,820.01	\$ 1,192.09	\$ 690.19	\$ 1,591.96	\$ 835.41	\$ 1,591.96	\$ 835.41	\$ 12,245.39	\$ 42,977.81	\$ 12,245.39	\$ 42,977.81	\$ 45,900.00	\$ 45,900.00	
Maintenance	\$ 4,578.79	\$ 9,996.68	\$ 9,273.76	\$ 10,693.82	\$ 9,031.37	\$ 8,727.06	\$ 9,031.37	\$ 8,727.06	\$ 50,490.02	\$ 65,957.62	\$ 50,490.02	\$ 65,957.62	\$ 95,500.00	\$ 95,500.00	
Total Expenses	\$ 35,929.68	\$ 45,178.09	\$ 50,259.66	\$ 47,956.31	\$ 41,757.53	\$ 46,146.06	\$ 41,757.53	\$ 46,146.06	\$ 310,979.05	\$ 413,410.79	\$ 310,979.05	\$ 413,410.79	\$ 625,450.00	\$ 625,450.00	
Parks Revenue over Expenses	\$ (33,219.42)	\$ (43,388.09)	\$ (42,808.66)	\$ (48,196.31)	\$ (36,374.42)	\$ (45,881.06)	\$ (36,374.42)	\$ (45,881.06)	\$ (276,373.49)	\$ (393,600.79)	\$ (276,373.49)	\$ (393,600.79)	\$ (569,950.00)	\$ (569,950.00)	

IV. B. 1.

PARK FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION	March-19		March-20		April-19		April-20		May-19		May-20		PREVIOUS YTD	CURRENT YTD	FY 19-20
													ACTUAL	ACTUAL	BUDGET
<u>Rolla Dog Park</u>															
Revenue													\$	\$	\$
Reimburse/Donations/Programs													\$	\$	\$
Total Revenue	\$ 2.05	\$ -	\$ 1,420.41	\$ -	\$ 0.69	\$ -	\$ 1,420.41	\$ -	\$ 0.69	\$ -	\$ -	\$ -	\$ 2,047.34	\$ -	\$ -
Expenses													\$	\$	\$
Total Expenses	\$ -	\$ -	\$ 2,831.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,123.02	\$ -	\$ -
Rolla Dog Park Revenue over Expenses	\$ 2.05	\$ -	\$ (1,410.96)	\$ -	\$ 0.69	\$ -	\$ -	\$ -	\$ 0.69	\$ -	\$ -	\$ -	\$ (3,075.68)	\$ -	\$ -
<u>Splashzone</u>															
Revenue													\$	\$	\$
Reimburse/Donations/Programs													\$	\$	\$
Resale													\$	\$	\$
Passes													\$	\$	\$
Rentals													\$	\$	\$
Misc													\$	\$	\$
Concessions													\$	\$	\$
Total Revenue	\$ 600.00	\$ 300.00	\$ 55.00	\$ -	\$ 11,848.00	\$ -	\$ 55.00	\$ -	\$ 11,848.00	\$ -	\$ (300.00)	\$ -	\$ 12,978.00	\$ 750.00	\$ 88,000.00
Expenses													\$	\$	\$
Personnel													\$	\$	\$
Supplies													\$	\$	\$
Services													\$	\$	\$
Maintenance													\$	\$	\$
Total Expenses	\$ 455.90	\$ -	\$ 938.95	\$ 219.71	\$ 813.65	\$ 311.78	\$ 219.71	\$ 938.95	\$ 813.65	\$ 311.78	\$ 311.78	\$ 4,003.99	\$ 13,272.73	\$ 4,003.99	\$ 62,100.00
Splashzone Revenue over Expenses	\$ 144.10	\$ 300.00	\$ (383.95)	\$ (264.71)	\$ 10,994.35	\$ (623.50)	\$ (383.95)	\$ (264.71)	\$ 10,994.35	\$ (623.50)	\$ (643.56)	\$ (643.56)	\$ 9,705.27	\$ 1,466.01	\$ (26,100.00)
<u>Outdoor Recreation</u>															
Revenue													\$	\$	\$
Reimburse/Donation													\$	\$	\$
Recreation Program Fees													\$	\$	\$
Resale													\$	\$	\$
Ballfield User Fees													\$	\$	\$
Batting Cage Income													\$	\$	\$
Misc Income													\$	\$	\$
Concessions													\$	\$	\$
Total Revenue	\$ 1,047.75	\$ 674.25	\$ 12,572.75	\$ 905.00	\$ 10,301.25	\$ 4,974.00	\$ 12,572.75	\$ 905.00	\$ 10,301.25	\$ 4,974.00	\$ 4,974.00	\$ 33,712.72	\$ 18,632.21	\$ 58,000.00	
Expenses													\$	\$	\$
Personnel													\$	\$	\$
Supplies													\$	\$	\$
Services													\$	\$	\$
Maintenance													\$	\$	\$
Total Expenses	\$ 7,109.30	\$ 4,779.16	\$ 11,578.05	\$ 5,678.83	\$ 8,566.88	\$ 5,894.24	\$ 11,578.05	\$ 5,678.83	\$ 8,566.88	\$ 5,894.24	\$ 5,894.24	\$ 74,103.73	\$ 31,467.39	\$ 100,870.00	
Outdoor Recreation Revenue over Expenses	\$ 336.45	\$ 196.09	\$ 1,094.70	\$ 336.17	\$ 1,734.37	\$ (920.24)	\$ 1,094.70	\$ 336.17	\$ 1,734.37	\$ (920.24)	\$ (920.24)	\$ 19,308.99	\$ 17,164.82	\$ (42,870.00)	
Total Revenue	\$ 2,094.70	\$ 974.25	\$ 25,145.50	\$ 19,105.00	\$ 21,042.50	\$ 9,948.00	\$ 25,145.50	\$ 19,105.00	\$ 21,042.50	\$ 9,948.00	\$ 9,948.00	\$ 53,725.44	\$ 36,299.60	\$ 116,870.00	
Total Expenses	\$ 7,271.36	\$ 6,565.01	\$ 15,103.01	\$ 8,379.08	\$ 14,872.27	\$ 9,020.80	\$ 15,103.01	\$ 8,379.08	\$ 14,872.27	\$ 9,020.80	\$ 9,020.80	\$ 87,838.51	\$ 43,626.63	\$ 149,110.00	

TU B. 2.

PARK FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION	Outdoor Rec Revenue over Expenses					PREVIOUS YTD ACTUAL	CURRENT YTD ACTUAL	FY 19-20 BUDGET
	March-19	March-20	April-19	April-20	May-20			
Total Operating Revenues	\$ 11,593.10	\$ 2,764.25	\$ 25,792.94	\$ 665.00	\$ 28,022.36	\$ 104,765.33	\$ 39,192.21	\$ 201,500.00
Total Operating Expenses	\$ 56,961.29	\$ 62,374.31	\$ 84,487.09	\$ 70,785.95	\$ 80,590.79	\$ 554,112.50	\$ 595,917.14	\$ 1,069,590.00
OPERATING REVENUES OVER EXPENSES	\$ (45,368.19)	\$ (59,610.06)	\$ (58,694.15)	\$ (70,120.95)	\$ (52,568.43)	\$ (449,347.17)	\$ (556,724.93)	\$ (868,090.00)
<i>Operating Recapture %</i>	<i>0.20</i>	<i>0.04</i>	<i>0.31</i>	<i>0.01</i>	<i>0.35</i>	<i>0.19</i>	<i>0.07</i>	<i>0.19</i>
<i>Operating Recapture %</i>	<i>0.21</i>	<i>0.05</i>	<i>0.31</i>	<i>0.01</i>	<i>0.35</i>	<i>0.19</i>	<i>0.07</i>	<i>0.19</i>
W/ INTEREST								
OTHER REVENUES								
Real Estate Taxes	\$ 1,339.90	\$ 2,137.93	\$ 1,065.28	\$ 2,605.64	\$ 1,114.26	\$ 257,257.01	\$ 268,817.00	\$ 271,600.00
Sales Tax	\$ 100,130.89	\$ 94,494.59	\$ 89,046.59	\$ 86,167.50	\$ 72,714.84	\$ 703,730.72	\$ 730,128.09	\$ 1,085,000.00
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 468.84	\$ 129.76	\$ 541.10	\$ 55.61	\$ 462.60	\$ 2,507.09	\$ 1,067.77	\$ 4,000.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00	\$ 4,000.00
Contribution to General Fund	\$ (18,025.00)	\$ (17,325.00)	\$ -	\$ -	\$ -	\$ (36,050.00)	\$ (34,650.00)	\$ (69,300.00)
TOTAL OTHER REVENUES:	\$ 83,914.63	\$ 79,437.28	\$ 90,652.97	\$ 88,828.75	\$ 74,291.70	\$ 928,444.82	\$ 965,382.86	\$ 1,295,300.00
CAPITAL EXPENSES								
Leases Purchases	\$ -	\$ -	\$ -	\$ -	\$ 329.18	\$ 505.31	\$ -	\$ -
Equipment	\$ 161.94	\$ 912.60	\$ 5,587.94	\$ 198.98	\$ 26,398.92	\$ 33,455.95	\$ 2,252.99	\$ 42,500.00
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,911.00	\$ -	\$ -
Building & Grounds	\$ 4,157.38	\$ 31,466.00	\$ 1,641.83	\$ 60,720.00	\$ 2,386.12	\$ 44,842.54	\$ 127,029.16	\$ 186,600.00
Major Parks Improvements	\$ 21,488.08	\$ -	\$ 51,853.17	\$ -	\$ 4,357.56	\$ 83,974.57	\$ 90,000.00	\$ 235,000.00
TOTAL CAPITAL EXPENSES:	\$ 25,807.40	\$ 32,378.60	\$ 59,082.94	\$ 60,918.98	\$ 33,471.78	\$ 211,489.37	\$ 219,282.15	\$ 464,100.00
Total Revenues (operating + other)	\$ 95,509.78	\$ 82,201.53	\$ 117,866.32	\$ 89,493.75	\$ 102,314.75	\$ 1,033,210.15	\$ 1,004,575.07	\$ 1,496,800.00
Total Expenses (operating + capital)	\$ 82,768.69	\$ 94,752.91	\$ 146,401.40	\$ 131,704.93	\$ 114,062.57	\$ 765,601.87	\$ 815,199.29	\$ 1,533,690.00
TOTAL REVENUES OVER EXPENSES	\$ 12,741.09	\$ (12,551.38)	\$ (28,535.08)	\$ (42,211.18)	\$ (11,747.82)	\$ 267,608.28	\$ 189,375.78	\$ (36,890.00)

\$ -

IV. B.3

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION GUEST SERVICES	2020 YTD ACTUAL					2020 YTD BUDGET					2020 BUDGET
	March-19	March-20	April-19	April-20	May-20	YTD BUDGET	% BUDGET	% MONTHLY BUDGET	BUDGET		
Revenue											
Reimbursements/donations	\$ 48,437.39	\$ 37,059.20	\$ 41,595.45	\$ 1,786.19	\$ 569.01	\$ 404,323.80	\$ 239,971.34	0.00%	\$ 627,000.00		
Day Passes	\$ 1,020.00	\$ 5.00	\$ 680.00	\$ -	\$ -	\$ 4,096.59	\$ 998.00	57.12%	\$ 2,500.00		
Programs	\$ 134.80	\$ 64.00	\$ 37.00	\$ -	\$ -	\$ 1,007.65	\$ 542.50	0.00%	\$ 2,500.00		
Rentals	\$ 1,925.00	\$ (379.50)	\$ 2,125.00	\$ (17.50)	\$ (390.00)	\$ 13,070.00	\$ 12,049.50	32.39%	\$ 18,000.00		
Misc.	\$ 40.00	\$ 25.00	\$ 42.00	\$ -	\$ -	\$ 1,019.00	\$ 369.00	99.91%	\$ 1,000.00		
Concessions	\$ 658.43	\$ 357.10	\$ 779.49	\$ -	\$ 1.00	\$ 5,558.00	\$ 2,944.17	55.07%	\$ 8,800.00		
Total Revenue	\$ 52,215.62	\$ 37,130.80	\$ 45,216.94	\$ 1,768.69	\$ 180.01	\$ 429,075.04	\$ 256,874.51	49.94%	\$ 659,800.00		
Expenses											
Personnel	\$ 9,379.06	\$ 7,810.12	\$ 6,982.47	\$ 589.89	\$ 101.23	\$ 57,907.79	\$ 45,103.82	62.16%	\$ 109,300.00		
Supplies	\$ 71.63	\$ (42.96)	\$ 582.06	\$ 575.79	\$ 661.22	\$ 3,235.83	\$ 3,401.89	86.79%	\$ 5,850.00		
Services	\$ 203.83	\$ 783.53	\$ 312.06	\$ 20.14	\$ 20.14	\$ 2,275.04	\$ 3,125.00	23.62%	\$ 19,750.00		
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271.68	\$ -	0.00%	\$ 250.00		
Total Expenses	\$ 9,654.52	\$ 8,550.69	\$ 7,846.61	\$ 1,185.82	\$ 782.59	\$ 63,890.34	\$ 51,630.71	0.00%	\$ 134,150.00		
Guest Services Revenue over Expenses	\$ 42,561.10	\$ 28,580.11	\$ 37,370.33	\$ 582.87	\$ (602.58)	\$ 365,384.70	\$ 205,243.80		\$ 525,650.00		
RECREATION											
Revenue											
Recreation Programs	\$ 13,713.75	\$ 3,204.25	\$ 12,582.84	\$ (185.00)	\$ (232.50)	\$ 87,259.64	\$ 48,031.75	40.43%	\$ 177,300.00		
Day Passes	\$ 4,387.00	\$ 2,016.00	\$ 2,569.00	\$ -	\$ 2,300.00	\$ 26,174.01	\$ 16,467.50	64.68%	\$ 38,000.00		
Total Revenue	\$ 18,100.75	\$ 5,220.25	\$ 15,151.84	\$ (185.00)	\$ (232.50)	\$ 113,433.65	\$ 64,499.25		\$ 215,300.00		
Expenses											
Personnel	\$ 10,010.24	\$ 3,413.46	\$ 12,094.24	\$ 71.98	\$ 458.84	\$ 66,989.00	\$ 51,843.93	48.50%	\$ 159,530.00		
Supplies	\$ 875.47	\$ 2,145.03	\$ 1,882.66	\$ 1,369.40	\$ 1,169.55	\$ 10,573.98	\$ 18,750.81	135.33%	\$ 20,680.00		
Services	\$ 865.76	\$ 809.79	\$ 917.66	\$ 47.52	\$ 37.52	\$ 4,004.82	\$ 2,996.17	36.28%	\$ 12,325.00		
Maintenance	\$ 363.71	\$ -	\$ -	\$ -	\$ -	\$ 486.54	\$ -	0.00%	\$ 500.00		
Total Expenses	\$ 12,115.18	\$ 6,368.28	\$ 14,894.56	\$ 1,488.90	\$ 1,665.91	\$ 82,054.34	\$ 73,590.91	0.00%	\$ 193,035.00		
Recreation Revenue over Expenses	\$ 5,985.57	\$ (1,148.03)	\$ 257.28	\$ (1,673.90)	\$ (1,898.41)	\$ 31,379.31	\$ (9,091.66)		\$ 22,265.00		
AQUATICS											
Revenue											
Aquatic Day Pass	\$ 8,039.50	\$ 4,257.19	\$ 11,607.00	\$ 97.50	\$ (1,590.00)	\$ 60,093.40	\$ 35,329.44	57.63%	\$ 91,500.00		
Expenses	\$ 5,184.00	\$ 1,979.00	\$ 3,333.00	\$ -	\$ -	\$ 23,602.00	\$ 11,421.99	42.62%	\$ 40,000.00		
Total Revenue	\$ 13,223.50	\$ 6,236.19	\$ 14,940.00	\$ 97.50	\$ (1,590.00)	\$ 83,695.40	\$ 46,751.43		\$ 131,500.00		
Expenses											
Personnel	\$ 14,830.79	\$ 17,056.46	\$ 15,131.31	\$ 4,970.25	\$ 4,826.31	\$ 108,279.73	\$ 102,801.44	80.99%	\$ 189,450.00		
Supplies	\$ 572.33	\$ 8,030.71	\$ 765.28	\$ 6,798.55	\$ 4,777.99	\$ 3,701.52	\$ 52,965.36	153.03%	\$ 5,160.00		
Services	\$ 935.77	\$ 1,400.95	\$ 350.39	\$ 13.69	\$ 13.69	\$ 3,891.50	\$ 8,844.00	74.02%	\$ 13,200.00		
Maintenance	\$ 9.48	\$ -	\$ 302.35	\$ -	\$ 2,317.72	\$ 16,218.56	\$ 6,333.21	29.36%	\$ 32,200.00		
Total Expenses	\$ 16,348.37	\$ 26,488.12	\$ 16,549.33	\$ 11,782.49	\$ 9,653.95	\$ 132,091.31	\$ 168,646.73		\$ 240,010.00		
Aquatics Revenue over Expenses	\$ (3,124.87)	\$ (20,251.93)	\$ (1,609.33)	\$ (11,684.99)	\$ (11,243.95)	\$ (48,395.91)	\$ (121,895.30)		\$ (108,510.00)		

IV C.I.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION	March-19		April-19		April-20		May-19		May-20		2020 YTD ACTUAL	2020 YTD BUDGET	67% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
FITNESS															
Revenue	\$ 8,708.13	\$ 2,599.56	\$ 7,835.26	\$ 55.52	\$ 11,553.38	\$ -	\$ -	\$ -	\$ -	\$ 72,049.54	\$ 25,379.86	\$ 67,402.00	37.65%	\$ 100,600.00	
Fitness Programs	\$ 242.00	\$ 71.00	\$ 130.00	\$ -	\$ 166.00	\$ -	\$ -	\$ -	\$ -	\$ 2,911.99	\$ 1,060.57	\$ 3,015.00	35.18%	\$ 4,500.00	
Fitness Day Pass	\$ 8,950.13	\$ 2,670.56	\$ 7,965.26	\$ 55.52	\$ 11,719.38	\$ -	\$ -	\$ -	\$ -	\$ 74,961.53	\$ 28,440.43	\$ 70,417.00		\$ 105,100.00	
Total Revenue															
Expenses	\$ 15,855.38	\$ 6,881.99	\$ 15,267.86	\$ 3,927.69	\$ 15,429.30	\$ 3,655.45	\$ 135,880.41	\$ 60,369.47	\$ 94,436.50	\$ 140,950.00					
Personnel	\$ 77.14	\$ 3,912.46	\$ 120.17	\$ 3,437.97	\$ 334.84	\$ 2,243.33	\$ 1,834.84	\$ 25,566.08	\$ 3,631.40	\$ 5,420.00					
Supplies	\$ 103.69	\$ 1,508.48	\$ 1,130.53	\$ 41.68	\$ 123.29	\$ 13.69	\$ 4,158.15	\$ 5,350.76	\$ 7,470.50	\$ 11,150.00					
Services	\$ 1,590.25	\$ -	\$ 2,250.20	\$ -	\$ -	\$ -	\$ 5,305.28	\$ 294.39	\$ 3,484.00	\$ 5,200.00					
Maintenance	\$ 17,626.46	\$ 12,302.93	\$ 18,768.78	\$ 7,407.34	\$ 15,887.43	\$ 5,912.47	\$ 147,178.68	\$ 91,580.70	\$ 109,022.40	\$ 162,720.00					
Total Expenses	\$ (8,918.33)	\$ (9,703.37)	\$ (10,933.52)	\$ (7,351.82)	\$ (4,334.05)	\$ (5,912.47)	\$ (75,128.14)	\$ (66,200.84)	\$ (41,620.40)	\$ (62,120.00)					
Fitness Revenue over Expenses															
ADMINISTRATION															
Revenue	\$ 835.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ 804.00	0.00%	\$ 1,200.00	
Advertising Sponsorships	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ -	#DIV/0!	\$ -	
Reimbursement	\$ 1,835.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ -		\$ 1,200.00	
Total Revenue															
Expenses	\$ 16,265.96	\$ 9,331.68	\$ 10,848.23	\$ 5,321.97	\$ 9,996.00	\$ 5,369.24	\$ 100,186.42	\$ 84,753.54	\$ 118,456.00	\$ 176,800.00					
Personnel	\$ 20,451.74	\$ 2,512.38	\$ 14,324.01	\$ 2,236.77	\$ 15,527.92	\$ 1,826.60	\$ 134,889.74	\$ 22,033.41	\$ 139,686.00	\$ 208,500.00					
Supplies	\$ 3,136.08	\$ 5,421.94	\$ 2,893.72	\$ 5,634.21	\$ 19,454.46	\$ 2,857.44	\$ 41,287.03	\$ 49,469.94	\$ 62,725.40	\$ 93,620.00					
Services	\$ 39,853.78	\$ 17,266.00	\$ 28,115.96	\$ 13,420.45	\$ 44,978.38	\$ 10,053.28	\$ 277,493.19	\$ 157,564.39	\$ 321,780.90	\$ 480,270.00					
Maintenance	\$ (38,018.78)	\$ (17,266.00)	\$ (27,915.96)	\$ (13,420.45)	\$ (44,978.38)	\$ (10,053.28)	\$ (273,493.19)	\$ (157,014.39)	\$ (321,780.90)	\$ (479,070.00)					
Total Expenses															
Administration Revenue over Expenses															
MAINTENANCE															
Revenue	\$ 1,187.04	\$ 190.58	\$ 1,976.82	\$ 137.07	\$ 36.47	\$ -	\$ 6,571.06	\$ 2,524.82	\$ 6,700.00	\$ 10,000.00					
Reimbursement	\$ 1,187.04	\$ 190.58	\$ 1,976.82	\$ 137.07	\$ 36.47	\$ -	\$ 6,571.06	\$ 2,524.82	\$ 6,700.00	\$ 10,000.00					
Total Revenue															
Expenses	\$ 17,167.21	\$ 11,552.66	\$ 19,197.23	\$ 8,164.72	\$ 14,876.88	\$ 7,354.20	\$ 127,417.05	\$ 107,713.56	\$ 118,817.80	\$ 177,340.00					
Personnel	\$ 1,178.13	\$ 1,663.22	\$ 3,201.74	\$ 1,925.69	\$ 1,957.82	\$ 1,421.17	\$ 15,855.18	\$ 12,690.92	\$ 16,294.40	\$ 24,320.00					
Supplies	\$ 116.24	\$ 7,244.37	\$ 101.19	\$ 528.76	\$ 160.87	\$ 871.38	\$ 2,982.84	\$ 26,277.38	\$ 15,577.50	\$ 23,250.00					
Services	\$ 5,706.33	\$ 6,741.84	\$ 3,577.22	\$ 2,911.69	\$ 7,053.03	\$ 3,558.21	\$ 27,099.85	\$ 24,339.45	\$ 17,621.00	\$ 26,300.00					
Maintenance	\$ 24,167.91	\$ 27,202.09	\$ 26,077.38	\$ 13,530.86	\$ 24,048.60	\$ 13,204.96	\$ 173,354.92	\$ 171,041.31	\$ 168,310.70	\$ 251,210.00					
Total Expenses	\$ (22,980.87)	\$ (27,911.51)	\$ (24,100.56)	\$ (13,393.79)	\$ (24,012.13)	\$ (13,204.96)	\$ (166,783.86)	\$ (168,516.49)	\$ (161,610.70)	\$ (241,210.00)					
Maintenance Revenue over Expenses															

J.V.C.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - MAY

DESCRIPTION	March-19		March-20		April-19		April-20		May-19		May-20		2019 YTD ACTUAL		2020 YTD ACTUAL		67% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Total Operating Revenues	\$ 95,512.04	\$ 51,448.38	\$ 85,450.86	\$ 1,873.78	\$ 98,542.06	\$ (1,642.49)	\$ 711,736.68	\$ 397,640.44	\$ 751,539.00	\$ 1,122,900.00			\$ 1,461,395.00										
Total Operating Expenses	\$ 119,766.22	\$ 98,178.11	\$ 112,252.64	\$ 48,815.86	\$ 123,683.56	\$ 41,273.16	\$ 875,862.78	\$ 714,054.75	\$ 979,134.65	\$ 1,461,395.00			\$ 1,461,395.00										
OPERATING REVENUES OVER EXPENSES	\$ (24,254.18)	\$ (46,729.73)	\$ (26,801.78)	\$ (46,942.08)	\$ (25,141.50)	\$ (42,915.65)	\$ (164,126.10)	\$ (316,414.31)	\$ (227,595.65)	\$ (338,495.00)			\$ (338,495.00)										
Operating %	79.75%	52.40%	76.12%	3.84%	79.67%	-3.98%	81%	56%	77%	77%			77%										
Operating %	81.48%	53.39%	77.92%	5.01%	81.26%	-2.64%	83%	57%	78%	79%			78%										
W/INTEREST																							
OTHER REVENUES																							
Sales Tax	\$ 6.87	\$ 19.81	\$ 191.95	\$ 11.20	\$ -	\$ 44.07	\$ 333.27	\$ 101.48	\$ 134.00	\$ 200.00			\$ 200.00										
Interest Income	\$ 2,075.81	\$ 973.01	\$ 2,011.81	\$ 570.49	\$ 1,964.01	\$ 553.95	\$ 16,575.32	\$ 9,222.76	\$ 16,750.00	\$ 25,000.00			\$ 25,000.00										
Miscellaneous/Reimb/Donations	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.18	\$ -	\$ 335.00	\$ 500.00			\$ 500.00										
Sale of property	\$ (18,031.25)	\$ (17,650.00)	\$ -	\$ -	\$ -	\$ -	\$ (36,062.50)	\$ (35,300.00)	\$ (47,302.00)	\$ (70,600.00)			\$ (70,600.00)										
Contribution to General Fund	\$ (15,843.57)	\$ (16,857.18)	\$ 2,203.76	\$ 581.69	\$ 1,964.01	\$ 598.02	\$ (17,445.73)	\$ (25,975.76)	\$ (30,083.00)	\$ (44,900.00)			\$ (44,900.00)										
TOTAL OTHER REVENUES:																							
CAPITAL EXPENSES																							
Equipment	\$ 375.95	\$ 1,385.00	\$ 1,930.40	\$ -	\$ 2,867.18	\$ -	\$ 10,072.02	\$ 9,117.76	\$ 16,750.00	\$ 25,000.00			\$ 25,000.00										
Lease Purchases	\$ 2,778.76	\$ -	\$ 2,778.76	\$ -	\$ 3,012.42	\$ 233.66	\$ 43,988.77	\$ 24,877.25	\$ 16,281.00	\$ 24,300.00			\$ 24,300.00										
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -										
Building & Grounds	\$ -	\$ -	\$ 1,080.00	\$ 7,311.00	\$ -	\$ 13,823.60	\$ 5,861.97	\$ 47,084.60	\$ 34,840.00	\$ 52,000.00			\$ 52,000.00										
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,592.00	\$ -	\$ -	\$ -			\$ -										
TOTAL CAPITAL EXPENSES:	\$ 3,154.71	\$ 1,385.00	\$ 5,789.16	\$ 7,311.00	\$ 5,879.60	\$ 14,057.26	\$ 61,514.76	\$ 81,079.61	\$ 67,871.00	\$ 101,300.00			\$ 101,300.00										
Total Revenues (operating + other)	\$ 79,668.47	\$ 34,791.20	\$ 87,654.62	\$ 2,455.47	\$ 100,506.07	\$ (1,044.47)	\$ 694,290.95	\$ 371,664.68	\$ 721,456.00	\$ 1,078,000.00			\$ 1,078,000.00										
Total Expenses (operating + capital)	\$ 122,920.93	\$ 99,563.11	\$ 118,041.80	\$ 56,126.86	\$ 129,563.16	\$ 55,330.42	\$ 937,377.54	\$ 795,134.36	\$ 1,047,005.65	\$ 1,562,695.00			\$ 1,562,695.00										
TOTAL REVENUES OVER EXPENSES	\$ (43,252.46)	\$ (64,771.91)	\$ (30,387.18)	\$ (53,671.39)	\$ (29,057.09)	\$ (56,374.89)	\$ (243,086.59)	\$ (423,469.68)	\$ (325,549.65)	\$ (484,695.00)			\$ (484,695.00)										

CURRENT CASH BALANCES

Depreciation Account	\$ 1,983,838.58	07/01/20
Sales Tax Account	\$ -	
Reserve Amount	\$ 1,983,838.58	
Operating & Misc	\$ (924,719.93)	
	\$ 1,059,118.65	

IV. C.3.

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	93.38
5008 Court Automation	229.47
5010 DO NOT USE (Brd Bill-Dft)	7.34
5016 CVC Surcharge State	233.74
5018 CVC Surcharge Muni	2.88
5022 LET-Muni	66.00
5024 POST-State	32.78
5032 Dom Viol - Muni	65.50
5040 Fine	910.00
5041 Fine - Highway	662.00
5042 Parking Penalties	622.00
5068 Overpayment	1.00
5102 Clerk Fee-E/R	300.00
5112 DO NOT USE (Brd Bill-ER Dft)	100.00
5118 CVC Surcharge-E/R	9.25
5141 Fines-E/R	782.50
TOTAL OTHER GENERAL LEDGER ACCOUNTS	4,117.84

R.S.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

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MISSOURI JUDICIARY
ROLLA MUNICIPAL COURT
OPEN ITEMS SUMMARY REPORT
AS OF DATE: 29-May-2020

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	5,300.00	5,300.00
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	4,117.84	4,117.84
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
TOTAL		9,466.34

N.D.g.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.
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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal Court	Reporting Period: May 1, 2020 - May 31, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		17	795	194
B. Cases (citations/informations) filed		1	89	5
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	1	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	28	1
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	10	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	39	1
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		18	845	198
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	2	1. # Issued during period	54	
2. # Served/withdrawn during reporting period	27	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	879			

IV. D. 3.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal Court	Reporting Period: May 1, 2020 - May 31, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$782.50	Court Automation	\$229.47
Clerk Fee - Excess Revenue	\$300.00	DO NOT USE (Brd Bill-Dft)	\$7.34
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$9.25	DO NOT USE (Brd Bill-ER Dft)	\$100.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Overpayment	\$1.00
Total Excess Revenue	\$1,091.75	Total Other Disbursements	\$337.81
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,117.84
Fines - Other	\$1,572.00	Bond Refunds	\$0.00
Clerk Fee - Other	\$93.38	Total Disbursements	\$4,117.84
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$32.78		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$233.74		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.88		
Law Enforcement Training (LET) Fund surcharge	\$66.00		
Domestic Violence Shelter surcharge	\$65.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$622.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$2,688.28		

IV. D. 4.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: ROLLA	Reporting Period: May 1, 2020 - May 31, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: JILL COOKSEY		E-mail Address: jill.cooksey@courts.mo.gov		
Municipal Judge: KENNETH CLAYTON				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		0	2	0
B. Cases (citations/informations) filed		0	0	0
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	0	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	0	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	0	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	0	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		0	2	0
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	0	1. # Issued during period		0
2. # Served/withdrawn during reporting period	0	<input checked="" type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	2			

IV. D. 5.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: ROLLA	Reporting Period: May 1, 2020 - May 31, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$0.00	No Data Available	
Clerk Fee - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$0.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$0.00	Bond Refunds	\$0.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements	\$0.00
Total Excess Revenue			
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$0.00		
Clerk Fee - Other	\$0.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$0.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$0.00		
Law Enforcement Training (LET) Fund surcharge	\$0.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue			
	\$0.00		

IV. D.6.

Monthly Report of Offenses

RPD - Year 2020

Statistics are tallied as reports are entered. Serious crimes and arrest reports are prioritized. Monthly statistics are not always final.

All Offense Types	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Total</u>
Crimes Against Person	36	32	15	8	5								96
Murder and Nonnegligent Manslaughter													
Negligent Manslaughter													
Justifiable Homicide													
Kidnapping/Abduction	1												1
Rape													
Sodomy	1	1											2
Sexual Assault With An Object													
Fondling													
Incest													
Statutory Rape													
Aggravated Assault	9	10	4	1	1								25
Simple Assault	21	17	10	6	3								57
Intimidation	4	4	1	1	1								11
Human Trafficking, Commercial Sex Acts													
Human Trafficking, Involuntary Servitude													
Suicide													
Crimes Against Property	67	39	39	30	20								195
Arson													
Bribery													
Burglary/Breaking & Entering	9	6	3	4	3								25
Counterfeiting/Forgery	1	2	1										4
Destruction/Damage/Vandalism of Property	8	6	6	3									23
Embezzlement			1	1									2
Extortion/Blackmail													
False Pretenses/Swindle/Confidence Game	2	6	2	1	4								15
Credit Card/Automated Teller Machine Fraud	4	1	1										6
Impersonation			1	1	1								3
Welfare Fraud													
Wire Fraud													
Identity Theft													
Hacking/Computer Invasion													
Robbery	1												1
Pocket-picking													
Purse-snatching													
Shoplifting	24	12	17	19	12								84
Theft From Building	7		2										9
Theft From Coin Operated Machine or Device													
Theft From Motor Vehicle	2	1	3	1									7
Theft of Motor Vehicle Parts/Accessories	2												2
All Other Larceny	3		1										4
Motor Vehicle Theft	1		1										2
Stolen Property Offenses	3	5											8
Crimes Against Society	21	14	22	1	5								63
Drug/Narcotic Violations	12	7	12		3								34
Drug Equipment Violations	7	7	9		2								25
Betting/Wagering													
Operating/Promoting/Assisting Gambling													
Gambling Equipment Violations													
Sports Tampering													
Pornography/Obscene Material	1												1
Prostitution													
Assisting or Promoting Prostitution													
Purchasing Prostitution													
Weapon Law Violations	1		1	1									3
Animal Cruelty													
Missing													

IV. E. 1.

Monthly Report of Calls for Service

RPD - Year 2020

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Abandoned/Recovered Property	14	16	21	23	17								91
Abandoned Vehicle	8	9	11	8	14								50
Accident - Fatality	0	0	1	0	0								1
Accident - Injury	13	4	13	6	14								50
Accident - Leave The Scene	12	9	10	9	15								55
Accident - No Injury	33	40	32	20	32								157
Accident - Private Property	24	19	23	8	24								98
Accident - Road Blocked	7	8	7	1	1								24
Alarm LE	46	44	31	25	37								183
Animal Bite - Attack	1	1	2	3	3								10
Animal Control	88	95	89	70	105								447
Arson	0	1	0	0	0								1
Assault	11	8	12	6	9								46
Assist Agency Non-LEA	55	38	57	47	70								267
Assist Citizen	6	4	4	4	5								23
Assist LEA	10	8	10	10	10								48
Assist Motorist	16	22	16	22	22								98
Benevolent Fund	11	14	7	0	6								38
Bomb Threat	1	0	0	0	0								1
Building Lockout	0	0	1	1	0								2
Burglary	19	15	22	21	24								101
Call for Police	53	62	80	61	82								338
Check Well Being	65	72	84	80	83								384
Child Abuse	1	0	2	5	2								10
Confidential Investigation	0	2	1	1	0								4
Conservation Violation	0	0	0	0	1								1
Court	14	9	9	1	3								36
Crossing Guard	2	5	0	0	0								7
CWB 911 Hangup	204	238	300	277	133								1,152
Death	1	1	1	0	2								5
Destruction of Property	9	11	11	11	17								59
Distribution	0	0	1	0	0								1
Disturbance-Fireworks	0	1	1	0	2								4
Disturbance-Liquor	2	2	1	0	0								5
Disturbance-Other	77	54	70	64	97								362
Domestic Violence	27	33	33	39	40								172
Driving While Intoxicated	8	5	8	5	14								40
Escort - Bank	0	0	1	0	0								1
Escort - Courtesy	11	5	8	0	6								30
Escort - Funeral	7	7	4	0	5								23
Exparte Violation	2	4	4	5	9								24
Field Interview	52	31	35	8	49								175
Fight	4	6	3	9	8								30
Fingerprints	5	6	6	1	7								25
Follow-up	99	99	97	108	114								517
Forgery-Counterfeiting	0	2	0	0	0								2
Fraud - Checks/Credit Card	23	24	22	15	20								104
Harassment	9	11	16	12	19								67
Identity Theft	0	0	0	0	1								1
Information Request	185	179	223	208	228								1,023
Intoxicated Person	7	1	13	7	18								46
Juvenile Complaint	7	7	9	7	11								41
Keep the Peace/Standby	12	5	6	6	15								44
Kidnapping	2	0	0	0	0								2
Leave without Pay	4	5	1	0	3								13
Liquor Violation	0	1	0	0	0								1
Littering/Dumping	3	3	2	3	2								13
Loitering	8	5	5	14	11								43

IV.E.2.

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Lost or Stolen Property	3	4	3	6	5								21
Loud Noise Complaint	22	34	42	23	33								154
Malicious Mischief	1	0	2	0	0								3
Mental Health	26	19	25	23	30								123
Missing Person	1	8	7	7	7								30
Narcotics Violation	44	29	36	34	64								207
No Business License	0	0	0	0	2								2
Open Door	4	4	10	3	5								26
Overdose	2	4	7	7	16								36
Paper Service	38	43	23	14	12								130
Prisoner Transport	5	7	3	0	1								16
Property Damage-Non Criminal	1	0	1	3	2								7
Prowler	3	0	1	3	2								9
Public Indecency	0	0	0	0	1								1
Public Relations	4	12	5	4	7								32
Pursuit	1	0	0	0	2								3
Rape - Sexual Assault	0	1	1	0	1								3
Robbery	1	0	1	0	0								2
Runaway	4	3	0	7	2								16
Search Warrant	0	0	2	0	0								2
Security Check	45	22	14	4	24								109
Selective Enforcement	3	2	1	0	1								7
Sewer Alarm	0	0	0	1	0								1
Sex Offenses	3	5	4	1	4								17
Shots Fired	4	3	7	3	5								22
Soliciting	2	0	1	4	0								7
Stabbing	1	0	1	1	0								3
Stabbing or Shooting with Injury	0	0	1	1	1								3
Stalking	0	1	0	0	0								1
Stay Home Order	0	0	0	2	2								4
Stealing	82	75	101	101	105								464
Stolen Vehicle	4	9	11	9	6								39
Suspicious Activity	79	78	97	105	117								476
Tampering	5	5	11	6	14								41
Telephone Harassment	8	4	3	8	9								32
Tow Sticker Expired	6	7	7	3	10								33
Traffic Complaint	96	98	120	85	123								522
Traffic Stop	167	199	260	37	397								1,060
Trespassing	24	18	17	32	37								128
Try to Contact	16	19	8	9	14								66
Vehicle Fire	2	2	2	2	2								10
Vehicle Identification	46	29	55	27	64								221
Vehicle Lockout	1	0	3	3	1								8
Vehicle Repossession	7	8	7	1	1								24
Veterinary Call	6	4	7	6	3								26
Weapons Violation	1	2	0	3	4								10
Zebra Check	123	120	118	127	92								580
	2	2	5	1	11								21
Totals	2,171	2,131	2,456	1,947	2,649	0	0	0	0	0	0	0	11,354

IV. E. 3.

ANIMAL CONTROL MONTHLY TOTALS

May 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other	Wildlife	Monthly	2020	2019
	Domestic				Total	YTD Total	YTD Total
City of Rolla	11	5	0	13	29	116	256
Rolla Area	0	0	0	0	0	8	19
City of Newburg	0	0	0	0	0	0	1
Newburg Area	0	0	0	0	0	0	3
Edgar Springs Area	0	0	0	0	0	0	2
Other Agencies	0	0	0	0	0	0	0
St. James Area	0	0	0	0	0	1	1
Ft. Leonard Wood	0	0	0	0	0	0	1
Monthly Total	11	5	0	13	29		
2020 YTD Total	66	29	1	29		125	
2019 YTD Total	139	95	0	49			283
Total Phelps County	0	0	0	0	0	8	24

ANIMAL DISPOSITION

	Canine	Feline	Other	Wildlife	Monthly	2020	2019
	Domestic				Total	YTD Total	YTD Total
Animals Adopted ①	3	0	0	0	3	31	78
Animals Claimed	6	0	0	0	6	40	73
Euthanized(III/Injured)	0	1	0	0	1	2	23
Euthanized(Dangerous)	0	1	0	0	1	6	23
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	1	3	0	9	13	27	28
Transferred to Rescue ③	0	0	0	0	0	4	26
Wildlife Relocated	0	0	0	4	4	10	22
Other	0	4	0	0	4	7	2
Monthly Total	10	9	0	13	32		
2020 YTD Total	72	25	1	29		127	
2019 YTD Total	136	90	1	48			275

ADDITIONAL STATISTICS

	Monthly	2020	2019	
	Total	YTD Total	YTD Total	
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%	
PR Programs	0	3	6	
Calls for Service	100	400	950	
Written Warnings	0	0	0	
Citations	0	3	11	
Total Incinerator Hours	67	290	300	

IV. F. 1.

Management Report
FISCAL YEAR 2020

May 2020

BUILDING PERMITS ISSUED	MAY FY 2020		MAY FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	27		42		86		318		-73.0%	
Electric, Plumbing, etc. Only	11		12	\$	84	\$	107	\$	-21.5%	246.7%
Single Family Detached	1	\$ 201,000	1	\$ 180,725	9	\$ 2,625,839	6	\$ 1,356,334	50.0%	93.6%
Single Family Attached							20	\$ 1,659,520	-100.0%	-100.0%
Duplexes	2	\$ 637,200	1	\$ 230,615	7	\$ 2,194,153	3	\$ 1,086,354	133.3%	102.0%
3-or-4 family	1	\$ 456,308			1	\$ 456,308	1	\$ 199,000	0.0%	129.3%
5-or-more family			3	\$ 9,100,281	1	\$ 440,000	4	\$ 12,413,869	-75.0%	-96.5%
Hotels, Motels			1	\$ 1,579,270			1	\$ 1,579,270	-100.0%	-100.0%
Other nonhousekeeping shelter							3	\$ 1,085,293	-100.0%	-100.0%
Amusement, social, recreational							1	\$ 33,800	-100.0%	-100.0%
Churches, other religious										
Industrial					2	\$ 1,553,840				
Parking Garages, Storage Bldg			1	\$ 4,000			2	\$ 6,000	-100.0%	-100.0%
Service stations, repair garages										
Hospitals, institutional										
Offices, banks, professional							1	\$ 168,903	-100.0%	-100.0%
Public Works, utilities										
Schools, other educational										
Stores, customer										
Towers, antennas							1	\$ 195,030	-100.0%	-100.0%
Signs, attached and detached	4	\$ 8,386	9	\$ 65,014	25	\$ 119,436	37	\$ 219,546	-32.4%	-45.6%
Residential addition, remodel	4	\$ 137,900	10	\$ 52,050	50	\$ 893,036	44	\$ 440,487	13.6%	102.7%
Commercial addition, remodel	3	\$ 108,000	4	\$ 501,445	33	\$ 4,446,883	30	\$ 5,153,064	10.0%	-13.7%
Residential garage, carport							5	\$ 23,200	-100.0%	-100.0%
Demolition, single family	1				16		35	\$	-54.3%	
Demolition, 2-family					2					
Demolition, 3-or-4 family										
Demolition, 5-or-more family										
Demolition, all other					3		12	\$	-75.0%	
Total Residential Units	8	1,294,508	73	9,511,621	37	5,079,100	134	16,715,077		-69.6%
EST. CONSTRUCTION COSTS		\$ 1,548,794		\$ 11,713,400		\$ 12,989,495		\$ 25,694,670		-49.4%
Building Permit Fees		\$ 4,726		\$ 32,582		\$ 42,180		\$ 75,102		-43.8%
FEES		\$ 13,001		\$ 47,932		\$ 111,255		\$ 146,447		-24.0%

INSPECTIONS PERFORMED	MAY FY 2020		MAY FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	144		156		1134		1047		8%	
Electrical Inspections	68		74		609		638		-5%	
Excavation Inspections			0		0		0			
Plumbing Inspections	46		49		400		488		-18%	
Mechanical Inspections	19		36		195		244		-20%	
Code Inspections	210		257		1641		1,462		12%	
Nuisance Inspections	287		350		839		998		-16%	
Business License Inspections	11		12		122		57		114%	
TOTAL INSPECTIONS	785		934		4940		4934		0%	

IV.G.1

BOARD OF ADJUSTMENT MINUTES
June 4th, 2020 5:30 P.M.
Rolla City Hall

<u>Presiding:</u>	Chairperson Judy Jepsen
<u>Members Present:</u>	Danny Maxey, Dan James, Thomas Sutton, Laura Stoll
<u>Alternates Present:</u>	None
<u>Members Not Present:</u>	Mike Flowers
<u>City Officials in Attendance:</u>	Tom Coots, City Planner and Madelyn Brown, Administrative Assistant
<u>Others in Attendance:</u>	Torrey Woodcock, Applicant

Chairperson **Judy Jepsen** called the meeting to order at 5:30 P.M. She recognized the members who were present.

Request: Applicant is requesting a variance to allow for the reduction in the landscape buffer yard width and required landscaping.

Tom Coots introduced the variance request ZV2020-01 for a property located at 1002 N. Bishop Avenue and presented the information in the staff report.

In order to comply with the code requirements, a bufferyard of 20 feet and landscaping consisting of 13 trees and 29 shrubs along the East and part of the South property lines would be required. The bufferyard can be reduced to 10 feet with a 6 foot solid fence.

Laura Stoll asked to clarify that the landscaping and bufferyards is required between the parking lots. **Dan James** asked if there were any additional requirements due to the parking lot on the South end being University property. **Coots** explained that there are no requirement due to the university property being zoned GI, government institutional. **Danny Maxey** asked if the former use of the property was residential. **Coots** explained that it was formerly the Kyoto Japanese Restaurant and used for commercial purposes. **Maxey** asked what kind of landscaping existed on this lot before. **Coots** explained that the landscaping was very minimal and included some shrubbery and the owners before did not meet landscaping requirements due to the site being developed before there were requirements. **Stoll** asked if other similar buffer yard exceptions have been made for other property owners in the area. Coots said that he was unsure and would have to look at past cases to answer that question. **Thomas Sutton** asked if the applicant proposed any buffer in the plans. **Coots** said that was between zero and up to 5 feet of buffer. **Stoll** asked if there was an elevation difference between the two parking lots. **Coots** confirmed, yes. **James** asked if the applicant intended to meet the parking lot requirements. Coots confirmed that the applicant exceeds the parking lot expectations.

Judy Jepsen asked for the applicant to step forward and be sworn in.

Torrey Woodcock, 3545 Highway D of Bourbon, MO, explained that the proposed project will result in a Jimmy John's restaurant with a drive-thru. The current buffer yard requirements will

IV . H. 1.

deprive his establishment of parking area. He believes that his project is a good asset to the community and that his request is reasonable and does not pose any harm of the welfare of the areas surrounding this property. He plans to put up a 5 ft chain link fence along the backside. He stated that believes the request meets all criteria for approval of a variance and read his letter of request.

Stoll is pleased with the decision to put up a fence. **Woodcock** agreed that the fence could help safely direct student traffic from the university properties. **Stoll** explained that the existing Jimmy John's restaurant, is dangerous to university students because they have to cross heavy traffic to get to it. She is happy that the new location will exist on the opposite side. **James** asked why he needed so many parking spaces if the establishment will have a drive-thru. **Woodcock** explained that during their peak hours, they have about 8 delivery drivers that take up parking space. There is a good number of customers that come in and out of the existing restaurant and the current parking situation at that location is not enough to accommodate the high volume of customer traffic along with spaces for his staff. He is expanding the size of the restaurant in this new project, and expects the amount of traffic in and out of the restaurant to increase due to the expansion. **James** asked the applicant if there will be any landscaping done to the front of the building. **Woodcock** explained that there will be minimal landscaping at the front of the property because there is not a lot of green space to work with. There are some scattered trees around the property that he intends to clean up, and he plans to plant a few maples. **James** asked **Coots** if any citizens called to oppose this case. **Coots** only received one call with general questions. **Maxey** asked if the property line is located at the edge of the concrete. **Coots** said no.

Since no others wished to speak, **Jepsen** closed the Public Hearing.

A roll call vote was taken by **Judy Jepsen**, and the six questions for the variance were approved.

Having no further business, the meeting was adjourned at 6:07 P.M.
Minutes prepared by **Madelyn Brown**

NEXT MEETING:

JULY 2ND, 2020

IV. H.2.

CASE #: ZV2020-01

DATE: June 4, 2020

VARIANCE PASSES

- (1) Has the applicant shown any conditions or circumstances that exist which are unique to the property that would deprive the applicant of the reasonable use of the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	x			
Dan James		x		
Laura Stoll	x			
Judy Jepsen	x			
Thomas Sutton	x			
Mike Flowers				x

- (2) Has the applicant shown that the cause of the special conditions and circumstances was not created by any person having an interest in the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	x			
Dan James	x			
Laura Stoll	x			
Judy Jepsen	x			
Thomas Sutton	x			
Mike Flowers				x

- (3) Has the applicant shown that the purpose of the variance is not based exclusively on a desire to enhance the value of the property or increase the return or income from the property?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	x			
Dan James		x		
Laura Stoll	x			
Judy Jepsen	x			
Thomas Sutton	x			
Mike Flowers				x

IV. A. 3.

- (4) Has the applicant shown that the granting of this variance will not be detrimental to public welfare or the general safety of neighborhood in which the property is located?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James		X		
Laura Stoll	X			
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers				X

- (5) Has the applicant shown that the granting of this variance is necessary for the reasonable use of the property, and that the variance granted is the minimum variance needed to accomplish this purpose and, that by doing so will not alter the essential character of the neighborhood?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James		X		
Laura Stoll	X			
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers				X

- (6) Has the applicant shown that the enforcement and strict application of the applicable Zoning Code will result in an unnecessary hardship, (not a mere inconvenience for the owner), and that the variance is not inconsistent with the general intent of the Zoning Code?

	YES	NO	ABSTAIN	ABSENT
Danny Maxey	X			
Dan James		X		
Laura Stoll	X			
Judy Jepsen	X			
Thomas Sutton	X			
Mike Flowers				X

PLEASE NOTE: All the above standards MUST be found in the affirmative by a 4/5ths vote of the full Board prior to the granting of a Variance. The burden of proof is on the applicant to prove to the Board that the standards are met..

IV H.4.

DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, June 16, 2020 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE

Steve Flowers, Com. Dev.
Darin Pryor, Public Works
Steve Hargis, Public Works
Tom Coots, Com. Dev.
Ron Smith, Fire Department

Floyd Jernigan, Parks & Rec.
Tom Falkenrath, GIS
Everett Briggs, Public Works
Chad Davis, RMU
Madelyn Brown, Com. Dev.

Applicants: Graham Roupp, Jared Barbee, Steve Furse

NEW BUSINESS:

1. **SUB20-01:** Minor Subdivision at 2004, 2006, and 2020 N Bishop to create 3 commercial lots.

Tom Coots explained that the request is to subdivide the property into 3 lots. There are currently two businesses on the property – Peartree Inn and Steak and Shake. Lots 2 and 3 are proposed to be served by an access easement, which is OK in commercial zones. The lots appear to meet all zoning and subdivision requirements. The properties are partly zoned C-2 and M-2. Rezoning may be necessary at the time of development. Private easements and protective covenants are proposed to take care of some details, to be submitted for review and recorded at the time the plat is recorded.

The applicant, **Graham Roupp**, of Drury Investments explained that they are seeking to get the properties ready so Lot 3 can be marketed and sold. They do not have a buyer and wish to keep the options open for potential uses.

Steve Hargis explained that the property is served by sewer, but some lines are not in easements. There is a need to clarify if the lines are public or private. The applicant has the option of either providing the easements with the plat or considering the lines to be private going forward.

Darin Pryor explained that there may be a need for consideration of stormwater detention when Lot 3 is developed. Private cross-access easements for utilities and stormwater may be needed.

Chad Davis explained that there is water service provided to all three lots. A water line has a dead end and fire hydrant near the Lot 2/Lot 3 border. Future development may require that the line be extended, depending on the type of development.

Graham Roupp asked about how the subdivision may impact their existing signage.

Tom Coots answered that the existing signage would be grandfathered in for Rolla. They would seem to become off-premises signage once subdivided. Future signs would need to meet the codes or be eligible to be off-premises signs.

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2. SUB20-02: A minor subdivision at 10120 County Rd 8110 (Sally Rd) to reorganize 2 existing lots.

Tom Coots explained that the city is actually a co-applicant. The city plans to sell two small triangles of land to Mr. Dunaway to square up his property. The resulting lot for Mr. Dunaway would be partially in the city limits and zoned commercially. Although this is very unusual, it does not seem to be prohibited. The applicant and other city staff do not support seeking annexation or de-annexation to address the split jurisdiction at this time. Until then, there would be an issue if Mr. Dunaway sought to build on the areas in the city, i.e. does building code apply, zoning being commercial, ect. However, the triangles in the city are small and steeply sloped, and so are virtually unbuildable.

Steve Hargis asked if Phelps County would need to sign off on the plat. Tom Coots said he would look into this to make sure, but since no easements or ROW are to be dedicated, he did not think the county would need to.

Everett Briggs brought up several issues he sees with the plat, such as issues with the legal description closing. He will provide all comments by memo later this week or next week.

Chad Davis asked if an easement dedication is needed and how that could be done for the unincorporated part of the lot. The group decided that the easement was not necessary at this time.

Several group members discussed whether or not it is possible to approve the subdivision with part of the lot being outside the city limits. Legal council may need to weigh in. Tom Coots said that he did not feel this is an issue and will ask the City Manager if he would like to forward the question to the city attorney.

Since no further comments were made, the meeting was adjourned.

Meeting Adjourned: 2:30 P.M.

Minutes Prepared By: Tom Coots

NEXT MEETING:

Tuesday, July 7, 2020

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FINANCIAL STATEMENT
May 2020

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$2,605,932.09
Accounts Receivable - Miscellaneous	\$34,663.46
Customer's Deposits - Refundable	\$52,650.00
Misc Non-Operating Revenue	<u>\$4,526.93</u>
Total Receipts	\$2,697,772.48

FSCB Super-Now Account Interest (April 30, 2020)	\$2,795.12
FSCB Money Market Account Interest (April 30, 2020)	\$10,267.85
FSCB Electronic Payment Account Interest (April 30, 2020)	\$547.67
PCB Super-Now Account Interest (April 30, 2020)	\$0.28
Public Utility Cash In Bank (April 30, 2020)	<u>\$21,275,326.63</u>
Total Receipts and Cash In Bank	<u>\$23,986,710.03</u>

DISBURSEMENTS:

Power Purchased	\$1,653,049.44
Operating Expenses	\$101,527.42
Administrative and General Expenses	\$365,880.89
Payroll	\$173,472.98
Capital Expenditures	\$291,030.92
Stock Purchases (Inventory)	\$39,153.46
Balance of Customer's Deposits after Finals	\$11,026.30
Medical, Dental, Vision and Life Insurance Paid by Employees	\$14,691.89
Support Payment	\$0.00
U.S. Withholding Tax	\$22,809.89
Missouri Dept. of Revenue (Sales Tax)	\$36,567.91
Missouri Dept. of Revenue (Income Tax)	\$8,648.00
First State Community Bank (Social Security)	\$35,264.18
Sewer Service Charge	\$283,363.78
Refuse Service Charge	\$191,195.56
PILOT to City of Rolla	\$125,323.29
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$82,291.96
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	<u>\$3,435,297.87</u>

Cash in Bank (May 31, 2020)	<u>\$20,551,412.16</u>
Total Disbursements and Cash In Bank	<u>\$23,986,710.03</u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Southern Bank, Check #1254 for \$437.11	\$2,000.00
Citizens Bank of Newburg, Check #1253 for \$360.23	\$2,068.56
First State Community Bank-Electronic Payment Account, Check #1039 for \$1,434,084.79	\$268,381.98
First State Community Bank-Money Market	-\$181,152.74
First State Community Bank-General Fund, Checks #32862 thru #32969 for \$3,435,297.87	\$3,561,504.40
PCB-Super Now, Check #26332 for \$9,155.60	\$2,550.54
Town & Country Bank, Check #1254 for \$1,347.16	<u>\$2,267.42</u>
Total Public Utility Accounts	<u>\$3,657,620.16</u>

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,795,583.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$13,795,583.00</u>

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$3,098,209.00 FY20 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	<u>\$3,098,209.00</u>

TOTAL RESERVES:	<u>\$16,893,792.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u>\$20,551,412.16</u>
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STATISTICS

May 2020

PRODUCTION

Date of Demand	05/24/2020
Time of Demand	04:40 PM
Scada Demand	38,070.00
kWh Purchased	20,409,491
Total Cost	\$1,615,343.92 *
Cost per kWh	0.079147 *
Load Factor	70.5%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,743,000
Pumped #5 Well	3,133,000
Pumped #6 Well	3,570,000
Pumped #7 Well	1,564,000
Pumped #8 Well	1,415,000
Pumped #9 Well	2,846,000
Pumped #10 Well	4,099,000
Pumped #11 Well	5,936,000
Pumped #12 Well	2,917,000
Pumped #13 Well	6,351,000
Pumped #14 Well	7,714,000
Pumped #15 Well	2,700,000
Pumped #16 Well	5,182,000
Pumped #17 Well	4,242,000
Pumped # 1 Ind Park Well	5,222,000
Pumped # 2 Ind Park Well	2,401,000
Total Gallons	63,035,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,012	6,374
Residential - Three Phase	22	19
Commercial - Single Phase	952	524
Commercial - Three Phase	490	299
Power Service	103	92
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		514
Total	9,630	7,837

ELECTRIC SALES

Residential - Single Phase kWh	6,830,728
Residential - Three Phase kWh	69,937
Commercial - Single Phase kWh	1,047,678
Commercial - Three Phase kWh	2,541,307
Power Service kWh	5,671,360
Industrial kWh	4,752,760
Area Lighting kWh	6,547
Street Lighting kWh	31,025
Rental Lights kWh	78,435
Total kWh Sold	21,029,777
Demand kW	22,329
Revenue	\$1,892,114.93
Monthly Gain	3.04%
Fiscal Year to Date Loss	2.05%

WATER SALES

Residential - Single Phase Gallons	27,210,000
Residential - Three Phase Gallons	139,000
Commercial - Single Phase Gallons	6,155,000
Commercial - Three Phase Gallons	2,968,000
Power Service Gallons	6,081,000
Industrial Gallons	864,000
Missouri S&T Gallons	893,000
PWSD #2 Gallons	1,812,000
Total Gallons Sold	46,122,000
Revenue	\$230,132.37
Pumping Cost, Electric	\$33,059.97
Monthly Unidentified Loss	20.47% **
Fiscal Year to Date Unidentified Loss	12.08% ***

Sewer Service Charge	\$296,130.81
Refuse Service Charge	\$188,391.52
Gross Payroll	\$235,130.58

* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 4,010,000 gallons per water main flushing records.

*** FY loss includes 19,975,000 gallons per water main flushing records.

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**Operation Manager's Report
RMU Board of Public Works Meeting
June 23, 2020**

ELECTRIC

- | | |
|---|---|
| E1. Bridge School Road | - Replacement of poles with taller poles to allow for installation of static wire.
Started: May 7, 2019
Completed: June 2, 2020 |
| E2. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) | - Installation of underground electric distribution system for new residential subdivision.
Started: July 30, 2019
Ongoing |
| E3. Kingshighway - Highway 63 to Fairgrounds Road | - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.
Started: November 12, 2019
Ongoing |
| E4. Holloway substation transformer / Tower Road substation | - Transformer removed from service for rebuild. Being reinstalled at Tower substation instead of Holloway and unit at Holloway is remaining in place.
Started: April 8, 2019
Completed: June 2, 2020 |
| E5. 603 South Bishop Avenue (southeast corner of Fort Wyman Road and South Bishop Avenue) | - Overhead extension, new pole, new transformer, and revised metering in conjunction with remodeling of commercial building.
Started: April 30, 2020
Ongoing |

ELECTRIC GENERATION

- | | |
|--|---|
| G1. Missouri Department of Natural Resources
Poplar Bluff Regional Office | - Air Operating Permit inspection
May 28, 2020 |
|--|---|

FIBER

- | | |
|---------------------------------|---|
| F1. RMU Communications Building | - Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building.
Started: May 7, 2020
Ongoing |
|---------------------------------|---|

WATER

- | | |
|---|---|
| W1. - Olive Street - Hwy 72 to 9 th Street
- 3 rd Street - Olive to Oak Streets
- Oak Street - 2 nd to 3 rd Streets | - Replacement of existing 4" and 6" mains with new 8" PVC mains.
Started: June 19, 2019
September 2019: The project is completed from 9 th Street to 5 th Street. The remaining will be completed in 2020.
Ongoing |
| W2. Ashwood Drive, Bittersweet Lane, and Oaktree Lane | - Replacement of 6" and 2" mains with new 8" PVC main.
Started: March 25, 2020
Ongoing |

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**Operation Manager's Report
RMU Board of Public Works Meeting
June 23, 2020**

- W3. Cambridge Drive
 - Replacement of water service lines
Started: May 26, 2020
Ongoing

- W4. Service and main taps
 - Rolla National Airport (3/4" service line)

TRAINING / PERSONNEL

- 1. Engineering
 - Austin Smith: Hired as Engineering Intern
Started: May 26, 2020

MPUA / MoPEP UPDATE

- 1. MPUA quarterly Board meetings
Columbia, MO
 - Attended by: Chad Davis
June 3 and 4, 2020

MISCELLANEOUS

- 1. Street repairs for RMU water
projects (May 21, 2020 invoice)
 - Total cost (285.57 tons) = \$42,835.50

REGULAR SESSION - May 26, 2020

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

Board members, RMU staff, and the public could participate/observe via video conference.

The meeting was called to order at 4:32 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr.
- Secretary Dr. Wm. E. Showalter (via conference)
- Vice Secretary Ted Read
- RMU Staff: General Manager Rodney P. Bourne, P.E.
- Operations Manager Chad Davis, P.E. (via conference)
- Business/Finance Manager Dennis Roberts (via conference)

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Read made a motion, seconded by Crump, the minutes of the April 28, 2020, Board meeting regular session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)

1. The Board received the **Statement of Income & Expenses** reports for April 2020 (FY20). Roberts reviewed the April 2020 report (FY20), with the following comparisons:
 - Month-to-Date comparison of April 2020 to April 2019
 - Operating Income decreased \$211,417. *Purchased Power* expense decreased \$145,248; *Operating Expenses* decreased \$111,746 resulting in an *Operating Loss* of \$204,123.24 which showed increased *Operating Loss* of \$99,671; *Total Other Income* decreased \$35,364. *Total Net Loss* for April 2020 was \$182,328.44 which showed an increased *Loss* of \$135,035 in comparison to April 2019.
 - Year-to-Date (YTD) FY2020 and FY2019
 - Operating Income decreased \$1,212,998. *Purchased Power* expense decreased \$665,447; *Operating Expenses* decreased \$593,188 resulting in an *Operating Income* of \$22,184.10 which showed a decreased income of \$619,810; *Total Other Income* decreased \$70,749. *Total Net Income* was \$420,405.16, a decreased income of \$690,559 in comparison to FY2019.

Roberts reported that late fee collections are reduced due to COVID-19 relief. Admin and General section includes the \$50k donation from the Board to RMU's Helping Hand program.
2. Roberts presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for April 2020 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26331
	First State Community Bank - General Fund	Checks #32684-32861
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1038
	Central Federal Savings & Loan	Check #1253
	Citizens Bank of Newburg	Check #1252
	Town & Country Bank	Check #1253

Crump made a motion, seconded by Read, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Miscellaneous.

- Roberts reported comparing to last month, the delinquent report has dropped from 11% to 7% of accounts

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that are delinquent and the disconnect list has dropped 62 locations.

- Roberts reported that the RMU Business Office lobby opened to the public on Monday, May 11th. RMU is encouraging delinquent customers to utilize the Helping Hand Program through GRACE. RMU is working towards resuming normal business practices beginning in June. For those that have been impacted in a negative financial way from the COVID-19 situation, RMU will have an option for a payment plan. This payment plan will group March, April, and May bills together for residential customers to pay over a 6-month period, along with their current monthly bills. Disconnects for non-payment will resume in July. There will be a formal agreement form for customers to sign if interested in a payment plan.

Barrack asked, "Are we not offering this payment plan to commercial customers?"

Roberts replied, "No, we did not offer this to commercial customers. Most of the commercial customers have the ability to apply for federal assistance for other payment relief. It is also possible that the commercial customers can utilize the RMU's Helping Hand funds through GRACE. That will need to be confirmed with GRACE though."

B. OPERATION MANAGER'S REPORT (Davis)

1. Updates on:

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

a. Development Review Committee Meeting

- David reported that DRC meeting took place on May 19th. There were three agenda items. First, Torrey Woodcock, RMU has no comments related to providing water and electric services. Second, Donna Wilson, RMU has revised the electric service to this location to accommodate the new use and water service is currently available. Third, Discussion of potential annexation of 10567 East State Highway E. The property is likely within the territorial boundary of Phelps County Public Water Supply District #2 and even if the property connects to an RMU water main, Phelps County Public Water Supply District #2 would be the service provider. The property is currently served by Intercounty Electric and that would remain the same if annexed, unless the current structure(s) are removed and the property is redeveloped, at which time they would then be served by RMU.

b. GIS Mapping Project

- Davis reported that the engineer has indicated their completion of the GIS system. RMU is disputing the engineer's status with a response letter noting deficiencies, along with a punch list of a very small area of Rolla to highlight some of those issues. Still waiting on a reply.

c. Current RMU projects

ELECTRIC DEPARTMENT -

- (E1) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E2) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive). Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E3) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Started, November 12, 2019. Ongoing.
- (E4) East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O). Single phase electric extensions (primarily underground) to serve new duplexes. Started, January 2, 2020. Completed, February 28, 2020.
- (E5) Holloway Substation Transformer/Tower Road Substation. Transformer removed from service for rebuild. Being reinstalled at Tower substation instead of Holloway and unit at Holloway is remaining in place. Started, April 8, 2019. Ongoing.
- (E6) 507 Winchester Drive. Extension of underground primary distribution system plus new transformer for new residence. Started, March 9, 2020. Completed, April 16, 2020.
- (E7) Mutual Aid. Materials to Lebanon, MO after storm damage. Started, May 5, 2020. Completed, May 6, 2020.
- (E8) 603 South Bishop Avenue (southeast corner of Fort Wyman Road and South Bishop Avenue). Overhead extension, new pole, new transformer, and revised metering in conjunction with remodeling of commercial building. Started, April 30, 2020. Ongoing.

FIBER -

- (F1) RMU Communications Building. Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building. Started, May 7, 2020. Ongoing.

WATER DEPARTMENT -

- (W1) Olive Street - Hwy 72 to 9th Street.
3rd Street - Olive to Oak Street.
Oak Street - 2nd to 3rd Street.

Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.

- September 2019: The project is complete from 9th Street to 5th Street. The remaining portion

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- will be completed in 2020. Ongoing.
- (W2) Ashwood Drive, Bittersweet Lane, and Oaktree Lane. Replacement of 6" and 2" mains with new 8" PVC main. Started, March 25, 2020. Ongoing.
 - (W3) Oxford Drive. Replacement of water service lines. Started, March 26, 2020. Completed, May 22, 2020.
 - (W4) Service and main taps.
 - 603 South Bishop: 2 taps for 2" services and 1" service tap
 - Kent Lane: 1" service tap

TRAINING/PERSONNEL

1. Missouri Rural Water Association: Online Training (Ashland, MO). Distribution System Components and Concepts attended by Curt Reppond, Jason Bell, and Alan Davis on May 5, 2020.
2. Missouri Public Utility Alliance: Online Training (Columbia, MO). Programmable Logic Controller attended by Robert Castle, Matt Dunn, Darren Hoffman, and Kent Sbabo.
3. Missouri Rural Water Association: Online Training (Ashland, MO). Monitoring and Managing a Distribution System attended by Curt Reppond, Jason Bell, and Alan Davis on May 26, 2020.
4. Powermetrix: Online Webinars. Various modules related to electric metering attended by Steve Campbell. May 2020.

MoPEP/MPUA UPDATE

1. MoPEP Committee Meeting: Online (Columbia, MO). Attended by Chad Davis and Rodney Bourne on May 7, 2020.

MISCELLANEOUS

1. Street repairs for RMU water projects (May 4, 2020 invoiced).
 - Greenbriar (19,392 ft²) = \$62,886.16
 - 11th Street (3,546 ft²) = \$12,517.54
 - Total cost (22,938 ft²): \$74,589.74
2. eReliability Statistics Presentation. Davis reviewed the Yearly Reliability Report on RMU with the following statistics:
 - Outage Statistics (calendar year 2019)
 - Average Service Availability Index: 99.9966%
 - Customer Average Interruption Duration Index: 67.635 Minutes
 - System Average Interruption Duration Index: 17.76 Minutes
 - System Average Interruption Frequency Index (interruption 5 minutes or longer): 0.263 Interruptions/Total Customers
 - Outage Causes (calendar year 2019)

• Power Supply:	0	(generation, transmission, overloaded)
• Equipment:	19	(damage, failure, defect)
• Natural:	66	(wildlife, weather, vegetation, lightning)
• Utility Human Error:	0	(maintenance, construction, operations)
• Non-Utility Incident:	9	(excavation, vandalism, fire, foreign object, vehicle accident)
• Unknown:	15	(cause was not found)
• TOTAL:	109	

Davis reported that this presentation is normally presented earlier in the year. However, RMU waited until the 2019 data for the investor owned utilities was available so that all data being compared would be for the same year. On average, RMU's customers experience shorter outages. This is largely due to RMU being a local operation. Davis reviewed water loss information. As water meters are changed out, the accuracy for the amount of water sold will increase, while losses have gone down. After testing the last two years, we have also improved the accuracy of metering at some wells.

C. GENERAL MANAGER'S REPORT (Bourne)

1. MoPEP Update.
 - Bourne reported that 30MW of wind energy should come online in June 2021, as a partial replacement of the expiring Dynegy contract that is coal based.
 - Bourne reported that net metering deployment in MoPEP cities doubled in 2019 over 2018.
 - Bourne reported that MJMEUC is exploring the option of group cost of service studies for our membership. This would entail utilizing one, or just a few engineering firms to perform cost of service studies for our membership on an as needed basis. The intent would be to simplify the gathering of data for wholesale info and act as a clearing house to encourage good retail rate design. Especially in the setting of Service Availability Fees.

Read asked, "Is this MoPEP providing an in-house rate study?"

Bourne replied, "Correct, but it is not the intent that the Pool will be picking up cost of doing the study. They are having the one engineer to be available for the 35 cities while each city would be picking up their cost."

Davis reported that selecting a common consultant will reduce the time spent providing information for wholesale rates since this information will be the same for any of the MoPEP cities conducting a cost of service study.

Read stated that he is concerned about this because cost of the study is not clearly defined and the frequency of how

often a study is conducted.

Bourne replied that it would be best to have an outside consultant undertake a cost of service study and these studies are not performed often. Bourne will do research on this option before committing.

- Highlights from the recent concluded session of the Missouri Legislature. No negative impacts to the Grainbelt Express project. Two late session attempts to affect it. Also, HB1467 modified contributory rates for LAGERS from only 4%, to a choice of 2%, 4%, or 6% effective at the end of August, 2020.
 - Bourne reported on the changes to MoPEP wholesale rate structure. On May 7, 2020, the pool approved the new rate structures to be effective June 2021. Information regarding the change was included in the Board packet and more available in the November 2019 and January 2020 Board Packets. Overall, our wholesale costs are projected to be lower in the near future approaching low \$60/MWh, not including transmission. However, the modification will shift our wholesale costs. The changes will increase the Asset (currently demand) rate paid by RMU and lower the Load (currently energy) rate paid by RMU. Future cost of service studies may reflect these shifts and send new pricing signals to retail customers. In addition, the new wholesale structure may allow RMU to offer additional programs which a cost of service study could analyze.
2. Potential Fiber Customer. Bourne reported that staff has been in discussions with a potential customer to utilize some RMU dark fiber and co-location of electronics in our communication building. Our hope is to have agreements ready for consideration at the June Board meeting.
 3. PURPA Solar Facility. Bourne reported that RMU received a proposal to install a large solar facility for one of our larger customers. This installation would be larger (>100kW) than State net-metering regulations permit. This is commonly referred to as a Qualifying Facility (QF) under Public Utility Regulatory Policies Act (PURPA) regulations. PURPA regulations provide the framework to guide RMU on how they would interconnect with the RMU system, basic financial structure (bearing in mind RMU transferred our "must-purchase" obligation to MJMEUC a few years ago) and other legal questions. Currently we are working with RMU special counsel thru the legal aspects of the proposal to identify standards for PURPA and RMU's obligations. Staff recommends that a full cost of service study will likely be helpful for this project. The study would help determine the financial impacts of having a larger solar facility installed on our system and how it impacts our revenues and expenses.
 4. FY2021 Budget & Rates - Preliminary discussion.
 - Bourne reported that included in the Board Packet is the draft budget. It does not include the proceeds from the Ameren Asset sale in this version since the proceeds could overwhelm some of the details of our normal budget. Bourne reported that RMU has assumed similar sales projections in both water and electric usage. COVID-19 factors may impact this slightly. Weather can also play a big role in our sales. Also, the projections from MoPEP for power supply costs are trending down and our power purchase costs reflect this trend. RMU has added salary increases based on the drafted 3-year plan.
 - Bourne reported that MIRMA insurance cost is up significantly this year mainly due to higher than expected insurance placements in the market. We see this trend continuing short term. Not a huge impact in the overall budget, but something we should be aware of. Currently our health insurance program is in very good shape. We have a 51% Loss Ratio which is well below our high target of 80%. Reserves have increased over \$60k over the last 6 months to \$190k.
 - Bourne reported that the second scheduled Water Rate Increase of \$0.45/Tgal is pre-approved to take effect in October 2020. This will increase revenues \$240k to cover capital expenditures.
 - Bourne reported that the significant Capital items are:
 - Service Dept equipment storage
 - Office Elevator controls
 - Security Improvements (Office and Service Dept)
 - Transportation Equipment
 - Off Road Power Equipment
 - Kingshighway Water Main Replacement
 - Bourne reported that management will update the budget based on any Board comments and bring back for a Public Hearing at the June meeting with final approval in July.
 5. Miscellaneous. Bourne reported that RMU will be amending the RREC lease of Tucker building space to add an additional room with a corresponding increase to their monthly lease amount. Also, new in the Tucker Building are the bathrooms. RMU will now share bathrooms with RREC instead of the counseling center. The counseling center will have their own public bathrooms for their clients.

V. OLD BUSINESS (None)

VI. NEW BUSINESS

A. Engineering Services for Alfermann Modifications.

- Davis summarized the recommendation letter in the packet from Leidos regarding protection at Alfermann Substation. While discussing protection coordination with Ameren, certain operating scenarios were contemplated and RMU expressed interest in evaluating options for additional protection at Alfermann. The recommendation is focused on providing additional protection for a fault at or on the low-side of transformer 1 or transformer 2. The cost to design two relays and one high-speed ground switch is \$80,000. RMU would

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process as a change order to the previously approved work being performed by Leidos. We expect this cost to be reimbursed by Ameren as part of the project.

Crump made a motion, seconded by Read, that the change order of approximately of \$80,000 to Leidos be approved. Motion passed unanimously.

Showalter made a motion, seconded by Crump, that the Board adjourn to Executive Session to discuss Legal under RSMo (Supp. 1997) Section 610.021 (1). Roll call vote was taken 5:50 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.

VII. EXECUTIVE SESSION

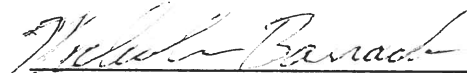
A. Legal under RSMo (Supp. 1997) Section 610.021 (1)

Crump made a motion, seconded by Read, that the meeting return to open session. Roll call vote taken at 6:22 p.m. Votes: Barrack, yes; Crump, yes; Showalter, yes; Read, yes.


Bourne reported that the Board discussed Legal matters with no formal action taken.

VIII. ADJOURNMENT

With no further business appearing, Read made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 6:23 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, June 23, 2020 at 4:30 p.m.

CITY OF ROLLA
CASH ANALYSIS REPORT
March 31, 2020

GENERAL FUND

CASH IN BANK	\$ 514,736.05
NIB GENERAL FUND	\$ 56,074.11
RISK MANAGEMENT RESERVE	\$ -
RISK MANAGEMENT RESERVE - CDARS	\$ -
CASH - BAIL BONDS	\$ -
ROLLA MUNICIPAL COURT	\$ 5,282.00
ASI FLEX 125	\$ 10,201.81
CASH - HEALTH ACCOUNT	\$ -
TIF ACCOUNT - EATS	\$ 88,923.79
TIF ACCOUNT - PILOT	\$ 33.53
CASH - PAID UNDER PROTEST	\$ 15.12
INVESTMENTS - GENERAL FUND	\$ 57,801.87
MMA - GENERAL FUND RESERVE REBUILD	\$ 710,507.28
POLICE EVIDENCE FUNDS	\$ 11,071.93
SEIZURES & FORFEITURES	\$ 72,600.85
ANIMAL CONTROL SHELTER COMM PARTNER	\$ 128,803.88
ANIMAL CONTROL SHELTER RESERVE	\$ 581,121.30
ANIMAL CONTROL SHELTER RESERVE CDAR	\$ -
PROPERTY FIRE DAMAGE ACCOUNT	\$ 49.39
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$ 186.12
DISASTER RESPONSE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 37,134.60
US BANK ESCROW	\$ 44,804.13
INVESTMENTS - CDS	\$ -
EAC ACCOUNT	\$ 278.73
GENERAL FUND TOTALS	\$ 2,319,626.49

SEWER FUND

CASH IN BANK	\$ 995,866.22
NIB GENERAL FUND	\$ 251.52
RISK MANAGEMENT RESERVE	\$ -
SEWER FUND MMA	\$ 452,792.90
SEWER FUND MMA CDARS	\$ -
SEWER FUND DEPREC & RESERVE	\$ 500,416.94
INVESTMENTS - GENERAL FUND	\$ 25,334.83
GENERAL FUND CREDIT CARD ACCOUNT	\$ 269.43
US BANK ESCROW	\$ -
INVESTMENT - CDS	\$ -
SEWER FUND TOTALS	\$ 1,974,931.84

ENVIRONMENTAL SERVICES FUND

CASH IN BANK	\$ 977,094.52
NIB ENV SVS FUND	\$ -
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ 115.00
GENERAL FUND CREDIT CARD ACCOUNT	\$ 116.82
MMA PCB	\$ 568,674.17
ENV SVS CC	\$ 58,029.67
INVESTMENT - CDS	\$ -
ENV SVS FUND TOTALS	\$ 1,604,030.18

AIRPORT FUND

CASH IN BANK	\$ (661,399.80)
NIB GENERAL FUND	\$ 223,157.70
RISK MANAGEMENT RESERVE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 840.00
INVESTMENTS - MMA	\$ 213,932.07
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 18,720.00
INVESTMENTS - MMA CDARS	\$ -
AIRPORT FUND TOTALS	\$ (204,750.03)

IV. L. 1.

CITY OF ROLLA
CASH ANALYSIS REPORT
March 31, 2020

<u>CEMETERY FUND</u>	
CASH IN BANK	\$ 1,000.00
CASH - MMA	\$ 368,567.37
CASH - MMA CDARS	\$ -
INVESTMENTS - RESTRICTED	\$ -
CEMETERY FUND TOTALS	\$ 369,567.37
<u>STREET FUND</u>	
CASH IN BANK	\$ 20,245.38
NIB GENERAL FUND	\$ 186,159.94
RISK MANAGEMENT RESERVE	\$ -
US BANK - ESCROW	\$ -
GENERAL FUND MMA	\$ -
CASH - MMA	\$ 235,239.87
INVESTMENT - CDS	\$ -
STREET FUND TOTALS	\$ 441,645.19
<u>RECREATION FUND</u>	
CASH IN BANK	\$ (1,052,288.02)
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
DEPR RES & EQUIP - MMA	\$ 2,317,953.98
DEPR RES & EQUIP - MMA CDARS	\$ -
INVESTMENT - CDS	\$ -
INVESTMENTS - SALES TAX	\$ -
INVESTMENTS - SALES TAX CDARS	\$ -
CENTRE CC	\$ 3,788.34
RECREATION FUND TOTALS	\$ 1,269,454.30
<u>HEALTH INSURANCE FUND</u>	
HEALTH INSURANCE RESERVE	\$ 559,984.54
HEALTH INSURANCE RESERVE CDARS	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 1,984.50
HEALTH FUND TOTALS	\$ 561,969.04
<u>PARK FUND</u>	
CASH IN BANK	\$ 285,628.10
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - PARK SALES TAX	\$ 268,771.01
PARK FUND TOTALS	\$ 554,399.11
<u>PARK LAND RESERVE FUND</u>	
CASH IN BANK	\$ 43,484.68
PARK LAND RESERVE ACCOUNT	\$ 79,080.76
PARK LAND RESERVE FUND TOTALS	\$ 122,565.44
GRAND TOTAL ALL FUNDS	\$ 9,013,438.93

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC

IV. L. 2.

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
March 31, 2020
50% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>GENERAL FUND</u>				
REVENUES	\$11,748,814.00	\$ 5,403,158.56	\$ 6,345,655.44	46.0%
EXPENDITURES				
GENERAL ADMINISTRATIVE	\$ 660,106.00	\$ 321,669.27	\$ 338,436.73	48.7%
ADMINISTRATION	\$ 303,275.00	\$ 141,949.08	\$ 161,325.92	46.8%
LIBRARY	\$ 278,145.00	\$ 125,745.31	\$ 152,399.69	45.2%
FINANCE	\$ 597,255.00	\$ 342,606.34	\$ 254,648.66	57.4%
LEGAL	\$ 64,900.00	\$ 30,961.47	\$ 33,938.53	47.7%
COURT	\$ 87,503.00	\$ 40,942.05	\$ 46,560.95	46.8%
TELECOMMUNICATIONS	\$ 1,155,430.00	\$ 514,564.54	\$ 640,865.46	44.5%
ANIMAL CONTROL	\$ 141,675.00	\$ 70,592.15	\$ 71,082.85	49.8%
POLICE	\$ 3,729,263.00	\$ 1,875,343.94	\$ 1,853,919.06	50.3%
FIRE	\$ 3,063,000.00	\$ 1,336,052.43	\$ 1,726,947.57	43.6%
EDGAR SPRINGS FIRE	\$ -	\$ -	\$ -	#DIV/0!
ESFD HOLDING CO	\$ -	\$ -	\$ -	#DIV/0!
ROLLA RURAL FIRE	\$ -	\$ 221,765.51	\$ (221,765.51)	#DIV/0!
BUILDING SERVICES	\$ 87,025.00	\$ 42,846.58	\$ 44,178.42	49.2%
ENGINEERING	\$ 818,325.00	\$ 352,629.11	\$ 465,695.89	43.1%
COMMUNITY DEVELOPMENT	\$ 440,140.00	\$ 200,238.32	\$ 239,901.68	45.5%
ECONOMIC DEVELOPMENT	\$ 163,550.00	\$ 48,227.62	\$ 115,322.38	29.5%
TOTAL EXPENDITURES	<u>\$11,589,592.00</u>	<u>\$ 5,666,133.72</u>	<u>\$ 5,923,458.28</u>	48.9%
REVENUES OVER/UNDER EXPENDITURES	\$ 159,222.00	\$ (262,975.16)	\$ 422,197.16	
<u>SEWER FUND</u>				
REVENUES	\$31,037,900.00	\$ 1,500,467.02	\$ 29,537,432.98	4.8%
EXPENDITURES	<u>\$ 7,506,900.00</u>	<u>\$ 2,239,272.72</u>	<u>\$ 5,267,627.28</u>	29.8%
REVENUES OVER/UNDER EXPENDITURES	\$23,531,000.00	\$ (738,805.70)	\$ 24,269,805.70	
<u>ENVIRONMENTAL SERVICES FUND</u>				
REVENUES	\$ 3,307,040.00	\$ 1,444,533.74	\$ 1,862,506.26	43.7%
EXPENDITURES				
RECYCLING	\$ 562,675.00	\$ 272,493.36	\$ 290,181.64	48.4%
SANITATION	\$ 2,708,750.00	\$ 946,269.57	\$ 1,762,480.43	34.9%
VEHICLE MAINTENANCE	<u>\$ 419,910.00</u>	<u>\$ 193,273.43</u>	<u>\$ 226,636.57</u>	46.0%
TOTAL EXPENDITURES	<u>\$ 3,691,335.00</u>	<u>\$ 1,412,036.36</u>	<u>\$ 2,279,298.64</u>	38.3%
REVENUES OVER/UNDER EXPENDITURES	\$ (384,295.00)	\$ 32,497.38	\$ (416,792.38)	
<u>AIRPORT FUND</u>				
REVENUES	\$ 3,560,650.00	\$ 168,592.28	\$ 3,392,057.72	4.7%
EXPENDITURES	<u>\$ 3,626,840.00</u>	<u>\$ 256,534.17</u>	<u>\$ 3,370,305.83</u>	7.1%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,190.00)	\$ (87,941.89)	\$ 21,751.89	

IV.L.3.

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
March 31, 2020
50% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>CEMETERY FUND</u>				
REVENUES	\$ 17,000.00	\$ 5,345.20	\$ 11,654.80	31.4%
EXPENDITURES	\$ 65,000.00	\$ -	\$ 65,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (48,000.00)	\$ 5,345.20	\$ (53,345.20)	
<u>STREET FUND</u>				
REVENUES	\$12,909,600.00	\$ 2,304,318.88	\$ 10,605,281.12	17.8%
EXPENDITURES				
STREET	\$ 4,757,365.00	\$ 2,369,590.03	\$ 2,387,774.97	49.8%
TDD	\$ 8,207,000.00	\$ 645,743.65	\$ 7,561,256.35	7.9%
TOTAL EXPENDITURES	\$12,964,365.00	\$ 3,015,333.68	\$ 9,949,031.32	
REVENUES OVER/UNDER EXPENDITURES	\$ (54,765.00)	\$ (711,014.80)	\$ 656,249.80	
<u>RECREATION FUND</u>				
REVENUES	\$ 1,078,000.00	\$ 368,457.35	\$ 709,542.65	34.2%
EXPENDITURES				
GUEST SERVICES	\$ 134,650.00	\$ 49,674.25	\$ 84,975.75	36.9%
RECREATION	\$ 194,035.00	\$ 67,031.88	\$ 127,003.12	34.5%
AQUATICS	\$ 252,510.00	\$ 152,466.74	\$ 100,043.26	60.4%
FITNESS	\$ 182,720.00	\$ 76,383.54	\$ 106,336.46	41.8%
ADMINISTRATION	\$ 505,070.00	\$ 147,403.60	\$ 357,666.40	29.2%
MAINTENANCE	\$ 293,710.00	\$ 160,115.71	\$ 133,594.29	54.5%
TOTAL EXPENDITURES	\$ 1,562,695.00	\$ 653,075.72	\$ 909,619.28	41.8%
REVENUES OVER/UNDER EXPENDITURES	\$ (484,695.00)	\$ (284,618.37)	\$ (200,076.63)	
<u>PARK FUND</u>				
REVENUES	\$ 1,496,800.00	\$ 823,156.30	\$ 673,643.70	55.0%
EXPENDITURES				
ADMINISTRATION	\$ 171,330.00	\$ 87,675.26	\$ 83,654.74	51.2%
MAINTENANCE	\$ -	\$ 3,181.51	\$ (3,181.51)	#DIV/0!
PARKS	\$ 985,450.00	\$ 389,292.73	\$ 596,157.27	39.5%
ROLLA DOG PARK	\$ -	\$ 69.20		
SPLASHZONE	\$ 224,800.00	\$ 40,738.94	\$ 184,061.06	18.1%
OUTDOOR RECREATION	\$ 152,110.00	\$ 22,646.31	\$ 129,463.69	14.9%
TOTAL EXPENDITURES	\$ 1,533,690.00	\$ 543,603.95	\$ 990,155.25	35.4%
REVENUES OVER/UNDER EXPENDITURES	\$ (36,890.00)	\$ 279,552.35	\$ (316,511.55)	
<u>PARK LAND RESERVE FUND</u>				
REVENUES	\$ 2,700.00	\$ 249.00	\$ 2,451.00	9.2%
EXPENDITURES	\$ 15,000.00	\$ -	\$ 15,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (12,300.00)	\$ 249.00	\$ (12,549.00)	

IV . L . 4

**CITY OF ROLLA
CASH ANALYSIS REPORT
April 30, 2020**

GENERAL FUND

CASH IN BANK	\$ 855,676.47
NIB GENERAL FUND	\$ 56,074.11
RISK MANAGEMENT RESERVE	\$ -
RISK MANAGEMENT RESERVE - CDARS	\$ -
CASH - BAIL BONDS	\$ -
ROLLA MUNICIPAL COURT	\$ 5,182.00
ASI FLEX 125	\$ 8,785.76
CASH - HEALTH ACCOUNT	\$ -
TIF ACCOUNT - EATS	\$ 94,915.12
TIF ACCOUNT - PILOT	\$ 33.53
CASH - PAID UNDER PROTEST	\$ 15.12
INVESTMENTS - GENERAL FUND	\$ 121,564.54
MMA - GENERAL FUND RESERVE REBUILD	\$ 710,681.99
POLICE EVIDENCE FUNDS	\$ 11,071.93
SEIZURES & FORFEITURES	\$ 65,957.07
ANIMAL CONTROL SHELTER COMM PARTNER	\$ 128,803.88
ANIMAL CONTROL SHELTER RESERVE	\$ 581,797.46
ANIMAL CONTROL SHELTER RESERVE CDAR	\$ -
PROPERTY FIRE DAMAGE ACCOUNT	\$ 49.40
ANIMAL CONTROL SHELTER COMM PARTNER - ENDOW	\$ 186.12
DISASTER RESPONSE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 56,706.22
US BANK ESCROW	\$ -
INVESTMENTS - CDS	\$ -
EAC ACCOUNT	\$ 278.80
GENERAL FUND TOTALS	\$ 2,697,779.52

SEWER FUND

CASH IN BANK	\$ 508,504.06
NIB GENERAL FUND	\$ 251.52
RISK MANAGEMENT RESERVE	\$ -
SEWER FUND MMA	\$ 252,871.45
SEWER FUND MMA CDARS	\$ -
SEWER FUND DEPREC & RESERVE	\$ 500,540.00
INVESTMENTS - GENERAL FUND	\$ 25,334.83
GENERAL FUND CREDIT CARD ACCOUNT	\$ 334.29
US BANK ESCROW	\$ -
INVESTMENT - CDS	\$ -
SEWER FUND TOTALS	\$ 1,287,836.15

ENVIRONMENTAL SERVICES FUND

CASH IN BANK	\$ 1,034,554.94
NIB ENV SVS FUND	\$ -
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ 115.00
GENERAL FUND CREDIT CARD ACCOUNT	\$ 366.37
MMA PCB	\$ 568,814.01
ENV SVS CC	\$ 61,619.49
INVESTMENT - CDS	\$ -
ENV SVS FUND TOTALS	\$ 1,665,469.81

AIRPORT FUND

CASH IN BANK	\$ 724,681.69
NIB GENERAL FUND	\$ 223,157.70
RISK MANAGEMENT RESERVE	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 1,340.00
INVESTMENTS - MMA	\$ 230,658.90
INVESTMENTS - MMA (BREWER LEASE AGREE)	\$ 18,720.00
INVESTMENTS - MMA CDARS	\$ -
AIRPORT FUND TOTALS	\$ 1,198,558.29

IV. L. 5.

CITY OF ROLLA
CASH ANALYSIS REPORT
April 30, 2020

<u>CEMETERY FUND</u>	
CASH IN BANK	\$ 1,000.00
CASH - MMA	\$ 368,658.00
CASH - MMA CDARS	\$ -
INVESTMENTS - RESTRICTED	\$ -
CEMETERY FUND TOTALS	\$ 369,658.00
<u>STREET FUND</u>	
CASH IN BANK	\$ 250,815.41
NIB GENERAL FUND	\$ 186,159.94
RISK MANAGEMENT RESERVE	\$ -
US BANK - ESCROW	\$ -
GENERAL FUND MMA	\$ -
CASH - MMA	\$ 697,165.66
INVESTMENT - CDS	\$ -
STREET FUND TOTALS	\$ 1,134,141.01
<u>RECREATION FUND</u>	
CASH IN BANK	\$ (1,110,734.52)
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - GENERAL FUND	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ -
DEPR RES & EQUIP - MMA	\$ 2,318,523.97
DEPR RES & EQUIP - MMA CDARS	\$ -
INVESTMENT - CDS	\$ -
INVESTMENTS - SALES TAX	\$ 11.20
INVESTMENTS - SALES TAX CDARS	\$ -
CENTRE CC	\$ 3,902.37
RECREATION FUND TOTALS	\$ 1,211,703.02
<u>HEALTH INSURANCE FUND</u>	
HEALTH INSURANCE RESERVE	\$ 560,122.24
HEALTH INSURANCE RESERVE CDARS	\$ -
GENERAL FUND CREDIT CARD ACCOUNT	\$ 3,969.00
HEALTH FUND TOTALS	\$ 564,091.24
<u>PARK FUND</u>	
CASH IN BANK	\$ 401,015.78
RISK MANAGEMENT RESERVE	\$ -
INVESTMENTS - PARK SALES TAX	\$ 84,261.63
PARK FUND TOTALS	\$ 485,277.41
<u>PARK LAND RESERVE FUND</u>	
CASH IN BANK	\$ 43,484.68
PARK LAND RESERVE ACCOUNT	\$ 79,100.20
PARK LAND RESERVE FUND TOTALS	\$ 122,584.88
GRAND TOTAL ALL FUNDS	\$ 10,737,099.33

ANY AND ALL FINANCIAL RECORDS ARE OPEN TO THE PUBLIC

IV . L . 6 .

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
April 30, 2020
58% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>GENERAL FUND</u>				
REVENUES	\$11,748,814.00	\$ 6,169,470.67	\$ 5,579,343.33	52.5%
EXPENDITURES				
GENERAL ADMINISTRATIVE	\$ 660,106.00	\$ 351,192.25	\$ 308,913.75	53.2%
ADMINISTRATION	\$ 303,275.00	\$ 163,378.51	\$ 139,896.49	53.9%
LIBRARY	\$ 278,145.00	\$ 147,169.42		52.9%
FINANCE	\$ 597,255.00	\$ 375,171.13	\$ 222,083.87	62.8%
LEGAL	\$ 64,900.00	\$ 35,880.09	\$ 29,019.91	55.3%
COURT	\$ 87,503.00	\$ 47,339.26	\$ 40,163.74	54.1%
TELECOMMUNICATIONS	\$ 1,155,430.00	\$ 587,601.39	\$ 567,828.61	50.9%
ANIMAL CONTROL	\$ 141,675.00	\$ 80,051.59	\$ 61,623.41	56.5%
POLICE	\$ 3,729,263.00	\$ 2,072,496.06	\$ 1,656,766.94	55.6%
FIRE	\$ 3,063,000.00	\$ 1,489,019.36	\$ 1,573,980.64	48.6%
EDGAR SPRINGS FIRE	\$ -	\$ -	\$ -	#DIV/0!
ESFD HOLDING CO	\$ -	\$ -	\$ -	#DIV/0!
ROLLA RURAL FIRE	\$ -	\$ 252,870.03	\$ (252,870.03)	#DIV/0!
BUILDING SERVICES	\$ 87,025.00	\$ 46,684.89	\$ 40,340.11	53.6%
ENGINEERING	\$ 818,325.00	\$ 408,581.99	\$ 409,743.01	49.9%
COMMUNITY DEVELOPMENT	\$ 440,140.00	\$ 226,465.86	\$ 213,674.14	51.5%
ECONOMIC DEVELOPMENT	\$ 163,550.00	\$ 48,176.88	\$ 115,373.12	29.5%
TOTAL EXPENDITURES	<u>\$11,589,592.00</u>	<u>\$ 6,332,078.71</u>	<u>\$ 5,126,537.71</u>	54.6%
REVENUES OVER/UNDER EXPENDITURES	\$ 159,222.00	\$ (162,608.04)	\$ 452,805.62	
<u>SEWER FUND</u>				
REVENUES	\$31,037,900.00	\$ 1,594,846.05	\$ 29,443,053.95	5.1%
EXPENDITURES	<u>\$ 7,506,900.00</u>	<u>\$ 2,466,686.92</u>	<u>\$ 5,040,213.08</u>	32.9%
REVENUES OVER/UNDER EXPENDITURES	\$23,531,000.00	\$ (871,840.87)	\$ 24,402,840.87	
<u>ENVIRONMENTAL SERVICES FUND</u>				
REVENUES	\$ 3,307,040.00	\$ 1,761,806.03	\$ 1,545,233.97	53.3%
EXPENDITURES				
RECYCLING	\$ 562,675.00	\$ 300,519.23	\$ 262,155.77	53.4%
SANITATION	\$ 2,708,750.00	\$ 1,096,562.18	\$ 1,612,187.82	40.5%
VEHICLE MAINTENANCE	\$ 419,910.00	\$ 223,861.25	\$ 196,048.75	53.3%
TOTAL EXPENDITURES	<u>\$ 3,691,335.00</u>	<u>\$ 1,620,942.66</u>	<u>\$ 2,070,392.34</u>	43.9%
REVENUES OVER/UNDER EXPENDITURES	\$ (384,295.00)	\$ 140,863.37	\$ (525,158.37)	
<u>AIRPORT FUND</u>				
REVENUES	\$ 3,560,650.00	\$ 190,637.87	\$ 3,370,012.13	5.4%
EXPENDITURES	<u>\$ 3,626,840.00</u>	<u>\$ 322,638.28</u>	<u>\$ 3,304,201.72</u>	8.9%
REVENUES OVER/UNDER EXPENDITURES	\$ (66,190.00)	\$ (132,000.41)	\$ 65,810.41	

IV. L. 9.

CITY OF ROLLA
REVENUE/EXPENDITURE REPORT - UNAUDITED
April 30, 2020
58% of Year

	<u>CURRENT BUDGET</u>	<u>YTD ACTUALS</u>	<u>BUDGET BALANCE</u>	<u>% OF BUDGET</u>
<u>CEMETERY FUND</u>				
REVENUES	\$ 17,000.00	\$ 5,435.83	\$ 11,564.17	32.0%
EXPENDITURES	\$ 65,000.00	\$ -	\$ 65,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (48,000.00)	\$ 5,435.83	\$ (53,435.83)	
<u>STREET FUND</u>				
REVENUES	\$12,909,600.00	\$ 3,446,168.23	\$ 9,463,431.77	26.7%
EXPENDITURES				
STREET	\$ 4,757,365.00	\$ 2,718,607.29	\$ 2,038,757.71	57.1%
TDD	\$ 8,207,000.00	\$ 715,396.20	\$ 7,491,603.80	8.7%
TOTAL EXPENDITURES	\$12,964,365.00	\$ 3,434,003.49	\$ 9,530,361.51	
REVENUES OVER/UNDER EXPENDITURES	\$ (54,765.00)	\$ 12,164.74	\$ (66,929.74)	
<u>RECREATION FUND</u>				
REVENUES	\$ 1,078,000.00	\$ 370,912.82	\$ 707,087.18	34.4%
EXPENDITURES				
GUEST SERVICES	\$ 134,650.00	\$ 50,860.07	\$ 83,789.93	37.8%
RECREATION	\$ 194,035.00	\$ 68,520.78	\$ 125,514.22	35.3%
AQUATICS	\$ 252,510.00	\$ 164,249.23	\$ 88,260.77	65.0%
FITNESS	\$ 182,720.00	\$ 83,790.88	\$ 98,929.12	45.9%
ADMINISTRATION	\$ 505,070.00	\$ 160,824.05	\$ 344,245.95	31.8%
MAINTENANCE	\$ 293,710.00	\$ 171,726.57	\$ 121,983.43	58.5%
TOTAL EXPENDITURES	\$ 1,562,695.00	\$ 699,971.58	\$ 862,723.42	44.8%
REVENUES OVER/UNDER EXPENDITURES	\$ (484,695.00)	\$ (329,058.76)	\$ (155,636.24)	
<u>PARK FUND</u>				
REVENUES	\$ 1,496,800.00	\$ 912,650.05	\$ 584,149.95	61.0%
EXPENDITURES				
ADMINISTRATION	\$ 171,330.00	\$ 99,991.86	\$ 71,338.14	58.4%
MAINTENANCE	\$ -	\$ 3,229.55	\$ (3,229.55)	#DIV/0!
PARKS	\$ 985,450.00	\$ 450,519.05	\$ 534,930.95	45.7%
ROLLA DOG PARK	\$ -	\$ 69.20		
SPLASHZONE	\$ 224,800.00	\$ 90,491.88	\$ 134,308.12	40.3%
OUTDOOR RECREATION	\$ 152,110.00	\$ 31,025.39	\$ 121,084.61	20.4%
TOTAL EXPENDITURES	\$ 1,533,690.00	\$ 675,326.93	\$ 858,432.27	44.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (36,890.00)	\$ 237,323.12	\$ (274,282.32)	
<u>PARK LAND RESERVE FUND</u>				
REVENUES	\$ 2,700.00	\$ 268.44	\$ 2,431.56	9.9%
EXPENDITURES	\$ 15,000.00	\$ -	\$ 15,000.00	0.0%
REVENUES OVER/UNDER EXPENDITURES	\$ (12,300.00)	\$ 268.44	\$ (12,568.44)	

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**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT: Court – Rolla Municipal Division, James T. Crump, Rolla Municipal Judge

ACTION REQUESTED: Amendment of §30-16.d.4(2) or an increased budget for additional personnel

DATE: July 6, 2020

BUDGET APPROPRIATION: Unknown

SUBJECT: Effect of §30-16.d.4(2) on the ability of people with other types of tickets who wish to plead guilty and pay a standard fine without appearing in Court.

COMMENTARY:

Issue and Rules:

Missouri Supreme Court Rules 37.49 and 37.495 govern and authorize a municipal judge to create a violations bureau, which allows defendants, for certain types of offenses, to plead guilty and pay a standard fine without appearing in court (sometimes referred to as “plead and pay”). Rolla Municipal Division has had some form of out-of-court pleading and paying for as long far back as those records are available.

Beginning mid-2019, Rule 37.49 was significantly modified and 37.495 was added. These changes mandate that if a municipal judge wants to allow plead and pay, the judge must strictly follow a state-wide, standardized schedule. A municipal judge cannot, under any circumstance: (a) change the standardized fine; (b) add an ordinance violation which is not on the state-wide schedule; (c) omit an ordinance violation which is on the state-wide schedule; or (d) create a system which allows wholesale bypass of the state-wide schedule.

Rolla City Code §30-16.d.4(2) provides that certain people charged with possession of marijuana, under certain circumstances, are not required to appear in court if only paying a fine. However, the charge of possession of marijuana is not on the state-wide, standardized schedule.

The Office of State Courts Administrator (“OSCA”) has issued an opinion that, because Rolla City Code §30-16.d.4(2) attempts to create a procedure similar to a violations bureau for a charge which is not on the state-wide, standardized schedule, then §30-16.d.4(2) violates the provisions of Rules 37.49 and 37.495. Therefore, the plead and pay provisions of §30-16.d.4(2) cannot be implemented. OSCA further opines that this violation further results in: (a) Rolla Municipal Division cannot have a violations bureau order for any other ordinance violation; and (b) every defendant, in every case, must appear in court for every ticket.

Data and Statistics:

In 2018, the Rolla Municipal Division disposed of 2,293 cases. 1,713 cases were

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disposed by either by out-of-court written guilty pleas (863) or by in-court guilty pleas (850). 40 of the 1,713 cases were possession of marijuana charges. In 2018, 580 cases were disposed of by some form of dismissal (578) or trial (2).

In 2019, the Rolla Municipal Division disposed of 2,284 cases. 1,665 cases were disposed of either by out-of-court written guilty pleas (825) or by in-court guilty pleas (840). 27 of the 1,665 were possession of marijuana charges. 619 cases were disposed of by some form of dismissal (618) or trial (1).

If every person who receives a ticket was required to come to court, the size of the in-court dockets will increase by 150% to 200%. Each defendant's time will increase by 300% to 600%, (e.g., waiting in court, longer dockets, waiting in line to pay, etc.). Court staff's time in-court and out-of-court would increase 200% to 300% (e.g., additional paperwork and case entries, handling case files more frequently, longer court dockets, longer lines, etc.).

Options:

1. Change §30-16.d.4(2): If the plead and pay provisions of §30-16.d.4(2) were deleted, then Rolla Municipal Division can continue to have a violations bureau order, and those people who receive tickets can choose to pay the standard fine without the necessity of appearing in court, so long as their charge is on the state-wide, standardized schedule.
2. No Change to §30-16.d.4(2): The increase in time spent by court personnel requires hiring another full-time clerk, in addition to the currently budgeted full-time clerk and part-time clerk. The budget appropriation would be approximately \$40,000 for wages, taxes, benefits, etc. Additional expenditures will likely be needed for necessary computer hardware and software for this additional full-time clerk, the amount of which is unknown as this time.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Chief Sean Fagan

ACTION REQUESTED: Motion

ITEM/SUBJECT: Bids for Ballistic Helmets

BUDGET APPROPRIATION: \$15,719.45

DATE: July 6, 2020

Commentary:

In recent years, our society has seen a significant increase in civil unrest often associated with protests that turn violent. When this occurs, our officers are called upon to become the peacemakers who maintain law and order. In order to do this safely and effectively, we must outfit our officers with the proper protective equipment to do their job. Attached are bids which we have solicited for ballistic protective helmets and face shields for our officers. The purchase is covered by our excess training funds due to COVID-19.

We received the following bids:

<u>Distributor</u>	<u>Total Price</u>
Kiesler Police Supply (Jeffersonville, IN)	\$15,719.45
LE Upfitter (Olathe, KS)	\$16,231.61
Galls (Chicago, IL)	\$17,427.00
Southern Uniform & Equipment (Carthage, MO)	\$25,864.81
Leon Uniform Company (St. Louis, MO)	\$25,087.85
Galls (Chicago, IL) – different brand	\$27,158.00

Recommendation:

It is staff recommendation that Council award the bid to the lowest bidder, Kiseler Police Supply.

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