

Please Note: The Council Meeting will be conducted at Rolla City Hall but physical participation will be limited per CDC guidelines. Citizens are encouraged to watch the proceedings live on Fidelity Cable Channel 16 or through the Fidelity YouTube link at https://www.youtube.com/channel/UCffrfbYSQqtuhOAVkCCyieA_

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, June 1, 2020; 6:30 P.M.

City Hall Council Chambers

901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, MONTY JORDAN, MATTHEW CROWELL, ANN MURPHEY, JACOB ROHTER, DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CARROLYN BOLIN, MARIE ALLEN, AND CHRISTINE RUDER

PLEDGE OF ALLEGIANCE

Councilwoman Jody Eberly

I. CONSENT AGENDA

A) Consider Approval of the City Council Minutes of:

- 1) City Council Meeting, May 4, 2020
- 2) City Council Closed Session Meeting, May 4, 2020
- 3) City Council Meeting, May 18, 2020
- 4) City Council Closed Session Meeting, May 18, 2020

II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

- A) Request to Close 10th St. from Cedar to Holloway from 7:30 p.m. to 9 p.m. on Saturday, June 13 in Support of the RHS Outdoor Graduation –
(Public Works Director Steve Hargis)

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- A) Environmental Services Department Monthly Report –April 2020
- B) Parks Financial Analysis – April 2020
- C) The Centre Financial Analysis – April 2020
- D) Municipal Court Monthly Report – April 2020
- E) Police Department Monthly Report – April 2020
- F) Animal Control Division Monthly Report – April 2020
- G) Building Codes Monthly Report – April 2020
- H) Planning & Zoning Commission Meeting Minutes – May 12, 2020
- I) Development Review Committee Meeting Minutes – May 19, 2020
- J) Rolla Municipal Utilities Monthly Report – April 2020
- K) Rolla Board of Public Works Meeting Minutes – April 28, 2020

V. **OLD BUSINESS**

None.

VI. **NEW BUSINESS**

A) **Motion** Amending Various Service Agreements -

(Finance Director Steffanie Rogers) – **Motion**

B) Review of Ordinance No. 4554 – Return-to-Work Ordinance – (City Administrator John Butz)

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

None.

VIII. **CITIZEN COMMUNICATION**

A) Open Citizen Communication

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION**

None.

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, MAY 4, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Marie Allen, and Christine Ruder

Council Members in Physical Attendance: Carrolyn Bolin

Council Members Absent: None.

Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, Interim Recreation Center Director Marci Fairbanks, and Fire Chief Ron Smith

Department Directors in Physical Attendance: Fire Chief Ron Smith, Police Chief Sean Fagan, Finance Director Steffanie Rogers

Other City Officials in Physical Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:31 p.m. and asked Councilman Jacob Rohter to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Bolin and seconded by Eberly to approve the consent agenda as submitted. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Rohter, Meusch, Jordan, Eberly, Crowell, Schott, and Ruder. Nays; None. Absent; None. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) Special City Council Meeting – March 30, 2020
- 2) City Council Meeting, April 6, 2020
- 3) City Council Meeting – April 20, 2020
- 4) City Council Closed Session Meeting – April 20, 2020

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II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) “National Day of Prayer” Proclamation: Mayor Magdits read the proclamation he issued proclaiming May 7, 2020, as the “National Day of Prayer” in Rolla. He then presented the proclamation to Dr. Samuel Frimpong and Minister Bruce Wade who were representing the Phelps County National Day of Prayer Committee.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the March 2020, Environmental Services Department Monthly Report; **(B)** the March 2020, Parks Financial Analysis; **(C)** the March 2020, Centre Financial Analysis; **(D)** the March 2020, Municipal Court Monthly Report; **(E)** the March 2020, Police Department Monthly Report; **(F)** the March 2020, Animal Control Division Monthly Report; **(G)** the March 2020, Rolla Municipal Utilities Monthly Report; **(H)** the March 30, 2020, Board of Public Works Meeting Minutes; **(I)** the February 29, 2020, City of Rolla Cash Analysis; and **(J)** the February 29, 2020, City of Rolla Revenue/Expenditure Report (Unaudited).

V. OLD BUSINESS

(A) Ordinance Authorizing the Mayor to Enter into a Hangar Ground Lease with First Class Air Services (Roff): City Administrator John Butz informed the Council that Mr. Larry Roff of First Class Air Services has taken over the former S&S ground lease (aka Hangar 721) at the Rolla National Airport. He explained the subject lease is for 20 years with two, five-year extensions, subject to renegotiations. Additionally, the lease payment would be increased from \$225/year to \$2,400/year with annual CPI increases. Mr. Butz indicated the proposed ground lease removes the right to remove the physical structure at the end of the lease. He said staff recommends the final reading of the proposed ordinance that would authorize the Mayor to execute the subject lease.

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V. OLD BUSINESS (continued)

(A) Ordinance Authorizing the Mayor to Enter into a Hangar Ground Lease with First Class Air Services (Roff) (continued): City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4553: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A HANGAR GROUND LEASE BETWEEN FIRST CLASS AIR SERVICES, LLC, AND THE CITY OF ROLLA, MISSOURI. A motion was made by Eberly and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Crowell, Rohter, Jordan, Eberly, and Bolin. Nays; None. Absent; None. Motion carried. The ordinance passed.

VI. NEW BUSINESS

(A) Ordinance Amending Ordinance No. 4547 and Enacting a New COVID Stay-at-Home/ Return-to-Work Ordinance: Mayor Magdits recalled that on March 30, 2020, the City Council enacted a stay-at-home ordinance for at least the period until May 11, 2020. Several days after the City's ordinance was enacted, Governor Parson issued a stay-at-home order, which was subsequently adopted by Phelps County as well. Mayor Magdits noted the State and County orders are significantly different from the City's, which has caused confusion for residences and businesses as well as some difficulties in implementing. He informed the Council that staff is presenting a modified ordinance. Mayor Magdits stated the reasons to modify the City ordinance include, to date the City has had no cases of COVID-19 and there are only two reported in all of Phelps County. To the best of our knowledge, Phelps Health has not treated anyone as an in-patient for COVID-19. Mayor Magdits said staff believes it is time to smartly open our businesses so our merchants can survive and citizen employees can again receive a much-needed paycheck before permanent financial damage is incurred. He added the City's current ordinance has achieved what it was intended it to do. Mayor Magdits said to avoid complications tomorrow morning, he asked the Council to approve the proposed ordinance, as is, and to do so at this meeting.

Mayor Magdits then turned the floor over to City Administrator John Butz who provided an overview of the proposed ordinance.

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VI. NEW BUSINESS (continued)

(A) Ordinance Amending Ordinance No. 4547 and Enacting a New COVID Stay-at-Home/ Return-to-Work Ordinance (continued): City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4554: AN ORDINANCE AMENDING ORDINANCE NO. 4547 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO OPERATE WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS. A motion was made by Schneider and seconded by Meusch to suspend the rules and that the ordinance be read for its final reading, by title. A roll call vote on the motion showed the following: Ayes; Rohter, Crowell, Murphey, Schott, Schneider, Ruder, Allen, Jordan, Eberly, Bolin, and Meusch. Nays; None. Absent; None. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by Jordan and seconded by Eberly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Bolin, Ruder, Schneider, Allen, Murphey, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; None. Motion carried. The ordinance passed.

(B) Ordinance Amending Section 27-80 of the Rolla City Code Pertaining to Parking: Police Chief Sean Fagan asked the Council to consider amending the fine under Section 27-80 of the Rolla City Code to coincide with the State fine, which was recently increased to \$100.50. He told the Council the City could no longer write a ticket for a handicapped parking violation under the current ordinance.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4555: AN ORDINANCE AMENDING SECTION 27-80 OF THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO PARKING. A motion was made by Bolin and seconded by Meusch to suspend the rules and that the ordinance be read for its final reading, by title. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Rohter, Eberly, Schott, and Jordan. Nays; Crowell. Absent; None. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by Bolin and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Murphey, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; None. Motion carried. The ordinance passed.

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VI. NEW BUSINESS (continued)

(C) Resolution Authorizing the Mayor to Enter into a Technical Service Agreement with the College Hills Sewer District: Finance Director Steffanie Rogers informed the Council this is the first time a flat rate would be charged to each sewer district rather than account for the time spent. She said staff is proposing to charge the College Hills Sewer District an annual fixed cost of \$2,000 to be billed on a monthly basis. Ms. Rogers noted the proposed contract would terminate on December 31, 2023.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1970: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE COLLEGE HILLS SEWER DISTRICT (COLLEGE HILLS) AND THE CITY OF ROLLA. A motion was made by Jordan and seconded by Murphey to approve the proposed resolution. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Jordan, Crowell, Schott, and Rohter. Nays; None. Absent; None. Motion carried. The resolution passed.

(D) Resolution Authorizing the Mayor to Enter into a Technical Service Agreement with the Cedar Grove Sewer District: Finance Director Steffanie Rogers informed the Council that staff is proposing to charge the Cedar Grove Sewer District an annual fixed cost of \$2,000 to be billed on a monthly basis. Ms. Rogers noted the proposed contract would terminate on December 31, 2023.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1971: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE CEDAR GROVE SEWER DISTRICT (CEDAR GROVE) AND THE CITY OF ROLLA. A motion was made by Eberly and seconded by Murphey to approve the proposed resolution. A roll call vote on the motion showed the following: Ayes; Schneider, Rohter, Ruder, Bolin, Jordan, Murphey, Schott, Crowell, Meusch, Allen, and Eberly. Nays; None. Absent; None. Motion carried. The resolution passed.

(E) Resolution Authorizing the Mayor to Enter into a Technical Service Agreement with the Shady Oaks Sewer District: Finance Director Steffanie Rogers informed the Council that staff is proposing to charge the Shady Oaks Sewer District an annual fixed cost of \$2,000 to be billed on a monthly basis. Ms. Rogers noted the proposed contract would terminate on December 31, 2023.

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VI. NEW BUSINESS (continued)

(E) Resolution Authorizing the Mayor to Enter into a Technical Service Agreement with the Shady Oaks Sewer District (continued): City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1972: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE SHADY OAKS SEWER DISTRICT (SHADY OAKS) AND THE CITY OF ROLLA. A motion was made by Bolin and seconded by Schneider to approve the proposed resolution. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Jordan, Bolin, Schneider, Ruder, Allen, Murphey, Crowell, Eberly, and Rohter. Nays; None. Absent; None. Motion carried. The resolution passed.

(F) Resolution Authorizing the Mayor to Enter into a Technical Service Agreement with the Rolla Regional Economic Commission (RREC): Finance Director Steffanie Rogers explained the proposed agreement with the Rolla Regional Economic Commission (RREC) is for \$5,000 annually and billed monthly. The subject contract would terminate on December 31, 2023.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1973: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A TECHNICAL ASSISTANCE CONTRACT BY AND BETWEEN THE ROLLA REGIONAL ECONOMIC COMMISSION (RREC) AND THE CITY OF ROLLA. A motion was made by Jordan and seconded by Bolin to approve the proposed resolution. A roll call vote on the motion showed the following: Ayes; Ruder, Murphey, Jordan, Schneider, Allen, Bolin, Crowell, Meusch, Rohter, Schott, and Eberly. Nays; None. Absent; None. Motion carried. The resolution passed.

(G) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Phelps County Emergency Services Board (PCESB): Finance Director Steffanie Rogers explained the proposed agreement with the Phelps County Emergency Services Board (PCESB) is for personnel and other financial services. The proposed agreement amount is for \$14,000 annually and billed monthly with a termination date of December 31, 2023.

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VI. NEW BUSINESS (continued)

(G) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Phelps County Emergency Services Board (PCESB) (continued):

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE PHELPS COUNTY EMERGENCY SERVICES BOARD.

(H) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Rolla Public Library:

Finance Director Steffanie Rogers explained the proposed agreement with the Rolla Public Library is for personnel and other financial services. The proposed agreement amount is for \$10,000 annually and billed monthly with a termination date of December 31, 2023.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA PUBLIC LIBRARY.

(I) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Rolla Rural Fire Protection District:

Finance Director Steffanie Rogers explained the proposed agreement with the Rolla Rural Fire Protection District is for personnel and other financial services. The proposed agreement amount is for \$10,000 annually, which will be billed monthly. The termination date of the agreement is December 31, 2023.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA RURAL FIRE PROTECTION DISTRICT.

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VI. NEW BUSINESS (continued)

(J) Ordinance Authorizing the Mayor to Enter into a Contract with McClanahan Construction Co, for Southeast WWTP Improvements: Public Works Director Steve Hargis asked the Council to consider the first reading of an ordinance that would authorize the Mayor to enter into a contract with McClanahan Construction Company for improvements to the Southeast Wastewater Treatment Plant for \$14,156,988.99. He recalled the Council awarded the subject bid and staff received the Department of Natural Resources approval. Mr. Hargis said the loan closing is scheduled for May 28, 2020.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MCCLANAHAN CONSTRUCTION CO., FOR IMPROVEMENTS TO OUR SOUTHEAST WASTEWATER TREATMENT PLANT, PROJECT #473.

(K) Ordinance Authorizing the Mayor to Enter into a Contract with Mid-State Pipeline Maintenance for Vichy Road WWTP Improvements: Public Works Director Steve Hargis asked the Council to consider the first reading of an ordinance that would authorize the Mayor to enter into a contract with Mid-State Pipeline Maintenance, LLC, for improvements to the Vichy Road Wastewater Treatment Plant for \$6,208,000. He recalled the Council awarded the subject bid and staff received the Department of Natural Resources approval. Mr. Hargis said the loan closing for this project is scheduled for May 28, 2020.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MID-STATE PIPELINE MAINTENANCE LLC, FOR IMPROVEMENTS TO OUR VICHY ROAD WASTEWATER TREATMENT PLANT, PROJECT #473.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Project #359–Kingshighway & Route 72/Bishop Intersection Improvements; and an Ordinance Authorizing the Mayor to Enter into an Agreement with Same & Approving Change Order #1: Public Works Director Steve Hargis indicated the sole bidder for Project #359, was Donald Maggi, Inc. for \$4,685,634.05. He told the Council that most of the work on this project would be done at night. The costs for the project would be reimbursed from the Move Rolla Transportation Development District (TDD). Mr. Hargis indicated the Rolla TDD Board approved the bid and the change orders.

A motion was made by Bolin and seconded by Murphey to award the bid for Project #359, Kingshighway and Route 72/Bishop Intersection improvements to Donald Maggi, Inc., for \$4,685,634.05, and to approve the first change order for a deduction of \$872,679.75. A roll call vote on the motion showed the following: Ayes; Murphey, Allen, Bolin, Schneider, Ruder, Meusch, Jordan, Eberly, Rohter, Schott, and Crowell. Nays; None. Absent; None. Motion carried.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT AND CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC., FOR KINGSHIGHWAY IMPROVEMENTS & ROUTE 72 AND BISHOP INTERSECTION IMPROVEMENTS, PROJECT #359.

(B) Ordinance Authorizing the Mayor to Execute Change Order #3 for Project 500-FY 2020 Phase I Asphalt Improvements: Public Works Director Steve Hargis explained staff negotiated a price reduction of \$102 per ton to \$85 per ton for the final layer of asphalt for the Kingshighway project, with Pierce Asphalt. He noted that Pierce Asphalt is the subcontractor that Donald Maggi, Inc., is using for the Kingshighway project. He also noted that Pierce Asphalt currently has a contract with the City for Project #500 – FY 2020 Phase I Asphalt improvements. He said staff is recommending a change order of an additional \$306,000.00 to the existing contract.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY

VII. CLAIMS and/or FISCAL TRANSACTIONS (continued)

(B) Ordinance Authorizing the Mayor to Execute Change Order #3 for Project 500-FY 2020 Phase I Asphalt Improvements (continued): OF ROLLA, MISSOURI A CERTAIN CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE I ASPHALT IMPROVEMENTS, PROJECT #500.

(C) Ordinance Regarding Series 2020 Sewer Revenue Bond – SRF: City Administrator John Butz informed the Council that the closing for the State Revolving Loan Fund program, which all evolves around the sewer treatment plant projects, is scheduled to close on May 28, 2020. He recalled that in November 2018, Rolla residents approved a \$27,750,000 cap on a sewer system revenue bond. Mr. Butz asked the Council to consider the first reading of the proposed bond ordinance.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$27,240,000 PRINCIPAL AMOUNT OF SEWERAGE SYSTEM REFUNDING AND IMPROVEMENT REVENUE BONDS (STATE OF MISSOURI – DIRECT LOAN PROGRAM) SERIES 2020 OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY’S SEWERAGE SYSTEM; PRESCRIBING THE FORM AND DETAILS OF THE BONDS AND THE AGREEMENTS MADE BY THE CITY TO FACILITATE AND PROTECT THEIR PAYMENT; AND PRESCRIBING OTHER RELATED MATTERS.

VIII. CITIZEN COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council.

Mr. Wesley Crutcher, 590 Basswood Drive, Rolla, Missouri, said he personally gets where the Council is coming from on the stay-at-home order and everything the City has done for COVID-19. He said the reason he disagrees with the order is you are forcing businesses, by law, to comply with it. Mr. Crutcher said we do not know if social distancing has even effected it – that’s not a fact. It could be just immunity from people, it could be social distancing, or it could be that this virus is not as horrible as they are saying for everybody. Mr. Crutcher asked the Council to consider opening it all up,

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VIII. CITIZEN COMMUNICATION (continued)

(A) Open Citizen Communication (continued): because there are businesses that even with these new guidelines can't really open up and support their employees, restaurants being one of those. He pointed out there are no COVID-19 cases in Rolla and there has not been a case that has come out of Rolla. Mr. Crutcher stressed this is not a place where we need a total lockdown and this is not a place where these guidelines need to be reinforced.

No one else present addressed the Council.

Mayor Magdits encouraged anyone watching from home to please e-mail any questions to admin@rollacity.org.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Mayoral Comments: Mayor Magdits thanked the Council for approving or are about to approve lasting expenditures – things that will certainly noticed around town such as Kingshighway improvements.

Mayor Magdits also thanked the Council for approving the COVID-19 Stay-at-Home/Return-to-Work Ordinance. He said this is not something the City takes lightly, but feels it was important.

(B) International Fire Fighters Day: Councilwoman Jody Eberly announced that today is International Fire Fighters Day and she thanked the City of Rolla and Rolla Rural Firefighters for all they do and for putting their lives on the line every day for us.

(C) High Grass: Councilman John Meusch reminded residents to mow their lawns.

(D) Reopening Orders: Councilman David Schott thanked Mayor Magdits, City Administrator John Butz, and department directors for the tedious work of going through the reopening orders and keeping it all as safe as possible.

Additionally, Mr. Schott expressed his thanks to the experts at the Phelps/Maries County Health Department and Phelps Health for their many days of hard work and extremely efficient response in dealing with this health crisis. He said let us as Rolla citizens try and set an example of how we care for each other and take the social distancing, mask wearing, etc., seriously to protect neighbors and ourselves.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(D) Reopening Orders (continued): Mr. Schott said there is certainly talk of future surges in the coming months. He asked City staff if they had an idea of how the hospital and county are staying prepared and aware for the potential likelihood of a surge in the future. Additionally, how do we as a city plan to address and reevaluate the situation with the move of many people back into our city from all over the state, country, and world come fall?

Mayor Magdits stated the Health Department is very much on their game. The Health Department Director Ashley Wann is quite impressive and the City typically has twice a week calls with them and Ms. Wann is staying on top of things to the nth degree.

Regarding Phelps Health, Mayor Magdits said our local hospital has done a terrific job at being prepared.

Mayor Magdits indicated the University is very diligently working on plans ranging from limiting class size, e-learning, etc. Mayor Magdits said the City has already talked with the County officials, Phelps/Maries Health Director, and Phelps Health that at the appropriate time is having a dialogue with the University and determine what the plan of action is.

X. COMMENTS FOR THE GOOD OF THE ORDER

None.

XI. CLOSED SESSION

A motion was made by Bolin and seconded by Jordan to adjourn into Closed Session pursuant to 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Bolin, Jordan, Ruder, Schott, Allen, Murphey, Crowell, Meusch, Rohter, Eberly, and Schneider. Nays; None. Absent; None. Motion carried.

The Council adjourned into closed session at approximately 8:04 p.m.

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XII. CLOSED SESSION ACTION

The Council reconvened in to open session at approximately 8:39 p.m.

City Counselor Lance Thurman announced that during closed session the Council discussed one real estate matter. No final action was taken.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:40 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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I.A.13.

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, MAY 18, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance via Zoom Videoconferencing: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Marie Allen, and Christine Ruder

Council Members in Physical Attendance: Carrolyn Bolin

Council Members Absent: None.

Department Directors in Attendance via Zoom Videoconferencing: Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Public Works Director Steve Hargis, Interim Recreation Center Director Marci Fairbanks, and Environmental Services Director Brady Wilson

Department Directors in Physical Attendance: Police Chief Sean Fagan and Fire Chief Ron Smith

Other City Officials in Attendance via Zoom Videoconferencing: Rolla Municipal Utilities General Manager Rodney Bourne

Other City Officials in Physical Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, City Planner Tom Coots, and City Clerk Carol Daniels

The invocation was given by a member of the Rolla Ministerial Alliance.

Mayor Magdits called the meeting to order at approximately 6:31 p.m. and asked Councilman David Schott to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

(A) Ordinance Rezoning 1800 E. Highway 72 from C-1 (Neighborhood Commercial District) to C-2 (General Retail District): City Planner Tom Coots stated the subject request is to rezone property at 1800 E. Highway 72 from C-1 (Neighborhood Commercial District) to C-2 (General Retail District). The property is located across the

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I. PUBLIC HEARINGS

(A) Ordinance Rezoning 1800 E. Highway 72 from C-1 (Neighborhood Commercial District) to C-2 (General Retail District): street from property currently zoned C-2 (General Retail District). Mr. Coots said the applicant purchased the property to open a business called Line-X, which sells and installs automobile accessories. He noted Line-X specializes in the installation of pickup bed liners and coatings. Mr. Coots reported the Planning and Zoning Commission recommends approval of the rezoning request by a vote of five to zero.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject-rezoning request. No one present responded. Mayor Magdits closed the public hearing.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4556: AN ORDINANCE TO APPROVE THE RE-ZONING OF 1800 E HWY 72 FROM THE C-1, NEIGHBORHOOD COMMERCIAL DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT (ZON20-02). A motion was made by Bolin and seconded by Murphey to suspend the rules and that the ordinance be read for its final reading, by title. A roll call vote on the motion showed the following: Rohter, Murphey, Schneider, Allen, Jordan, Eberly, Bolin, and Meusch. Nays; Crowell, Schott, and Ruder. Absent; None. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading, by title. A motion was made by Bolin and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Jordan, Bolin, Ruder, Schneider, Allen, Murphey, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; None. Motion carried. The ordinance passed.

II. SPECIAL PRESENTATIONS

(A) 2019 Tourism Audit Report: Ms. Amanda Wiggins, CPA with Kean, Wiggins & Company, Certified Public Accountants, Rolla, Missouri, provided an overview of the Rolla Area Chamber of Commerce's Tourism Fund Audit for fiscal year 2019. She reported no adverse findings were noted during the course of the audit.

(B) 2020 Second Quarter Rolla Municipal Utilities (RMU) Report: Rolla Municipal Utilities General Manager Rodney Bourne provided an overview of RMU's 2020 Second Quarter report.

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II. SPECIAL PRESENTATIONS (continued)

(C) National Public Works Week: Mayor Magdits read the proclamation he issued proclaiming the week of May 17 through May 23, 2020, as “National Public Works Week” in Rolla, Missouri.

III. OLD BUSINESS

(A) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Phelps County Emergency Services Board (PCESB): Mayor Magdits noted the following three items are related and the final readings of the three ordinances would authorize him to enter into technical service agreements with the Phelps County Emergency Services Board, the Rolla Public Library, and the Rolla Rural Fire Protection District. Mayor Magdits recalled these agreements relate to providing accounting and administrative services.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4557: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE PHELPS COUNTY EMERGENCY SERVICES BOARD. A motion was made by Murphey and seconded by Crowell to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; None. Motion carried. The ordinance passed.

(B) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Rolla Public Library: City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4558: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA PUBLIC LIBRARY. A motion was made by Crowell and seconded by Meusch to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Murphey, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; None. Motion carried. The ordinance passed.

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III. OLD BUSINESS (continued)

(C) Ordinance Authorizing the Mayor to Enter into a Technical Service Agreement with the Rolla Rural Fire Protection District: City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4559: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A TECHNICAL ASSISTANCE CONTRACT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE ROLLA RURAL FIRE PROTECTION DISTRICT. A motion was made by Jordan and seconded by Eberly to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Ruder, Meusch, Jordan, Crowell, Schott, and Rohter. Nays; None. Absent; None. Motion carried. The ordinance passed.

(D) Ordinance Authorizing the Mayor to Enter into a Contract with McClanahan Construction Co. for Southeast WWTP Improvements: Public Works Director Steve Hargis asked the Council to consider the final reading of the subject ordinance, which would authorize the Mayor to enter into a contract with McClanahan Construction Company for improvements to the Southeast Wastewater Treatment Plant for \$14,156,988.99.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4560: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MCCLANAHAN CONSTRUCTION CO., FOR IMPROVEMENTS TO OUR SOUTHEAST WASTEWATER TREATMENT PLANT, PROJECT #473. A motion was made by Bolin and seconded by Schneider to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schneider, Rohter, Ruder, Bolin, Jordan, Murphey, Schott, Crowell, Meusch, Allen, and Eberly. Nays; None. Absent: None. Motion carried. The ordinance passed.

(E) Ordinance Authorizing the Mayor to Enter into a Contract with Mid-State Pipeline Maintenance for Vichy Road WWTP Improvements: Public Works Director Steve Hargis asked the Council to consider the final reading of the proposed ordinance that would authorize the Mayor to enter into a contract with Mid-State Pipeline Maintenance for the Vichy Road Wastewater Treatment Plan improvements. The improvements total \$6,208,000.00.

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III. OLD BUSINESS (continued)

(E) Ordinance Authorizing the Mayor to Enter into a Contract with Mid-State Pipeline Maintenance for Vichy Road WWTP Improvements (continued): City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE No. 4561: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MID-STATE PIPELINE MAINTENANCE LLC, FOR IMPROVEMENTS TO OUR VICHY ROAD WASTEWATER TREATMENT PLANT, PROJECT #473. A motion was made by Bolin and seconded by Murphey to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Jordan, Bolin, Schneider, Ruder, Allen, Murphey, Crowell, Eberly, and Rohter. Nays; None. Absent; None. Motion carried. The ordinance passed.

(F) Ordinance Authorizing the Mayor to Enter into an Agreement with Donald Maggi, Inc. for Project #359–Kingshighway & Route 72/Bishop Intersection & Approving Change Order #1: Public Works Director Steve Hargis asked the Council to consider the final reading of an ordinance that would authorize the Mayor to enter into an agreement with Donald Maggi, Inc., for the Kingshighway and Route 72/Bishop Intersection and approving change order #1.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4562: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT AND CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND DONALD MAGGI INC., FOR KINGSHIGHWAY IMPROVEMENTS & ROUTE 72 AND BISHOP INTERSECTION IMPROVEMENTS, PROJECT #359. A motion was made by Bolin and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Ruder, Murphey, Jordan, Schneider, Allen, Bolin, Crowell, Rohter, Schott, and Eberly. Nays; None. Absent; Meusch (Councilman Meusch temporarily lost Zoom connection during discussion of this item). Motion carried. The ordinance passed.

(G) Ordinance Authorizing the Mayor to Execute Change Order #3 for Project 500-FY 2020 Phase I Asphalt Improvements: Public Works Director Steve Hargis asked the Council to consider the final reading of an ordinance that would authorize the Mayor to execute Change Order #3 for Project 500 – FY 2020 Phase I Asphalt improvements with Pierce Asphalt.

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III. OLD BUSINESS (continued)

(G) Ordinance Authorizing the Mayor to Execute Change Order #3 for Project 500-FY 2020 Phase I Asphalt Improvements (continued): City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4563: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CHANGE ORDER BETWEEN THE CITY OF ROLLA, MISSOURI AND PIERCE ASPHALT, LLC, FOR FY 2020 PHASE I ASPHALT IMPROVEMENTS, PROJECT #500. A motion was made by Eberly and seconded by Murphey to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Murphey, Allen, Bolin, Schneider, Ruder, Meusch, Jordan, Eberly, Rohter, Schott, and Crowell. Nays; None. Absent; None. Motion carried. The ordinance passed.

(H) Ordinance Regarding Series 2020 Sewer Revenue Bond – SRF: City Administrator John Butz explained this is the financing mechanism approved by the voters in November 2018, for the financing of about \$21 million of construction improvements for the sewer treatment plants. He reported the closing on the funding is scheduled for May 28, 2020. Mr. Butz asked the Council to consider the final reading of the subject ordinance.

City Counselor Carolyn Buschjost read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4564: AN ORDINANCE AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$27,240,000 PRINCIPAL AMOUNT OF SEWERAGE SYSTEM REFUNDING AND IMPROVEMENT REVENUE BONDS (STATE OF MISSOURI – DIRECT LOAN PROGRAM) SERIES 2020 OF THE CITY OF ROLLA, MISSOURI, FOR THE PURPOSE OF EXTENDING AND IMPROVING THE CITY’S SEWERAGE SYSTEM; PRESCRIBING THE FORM AND DETAILS OF THE BONDS AND THE AGREEMENTS MADE BY THE CITY TO FACILITATE AND PROTECT THEIR PAYMENT; AND PRESCRIBING OTHER RELATED MATTERS. A motion was made by Bolin and seconded by Allen to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Bolin, Jordan, Ruder, Schott, Allen, Murphey, Crowell, Meusch, Rohter, Eberly, and Schneider. Nays; None. Absent; None. Motion carried. The ordinance passed.

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IV. NEW BUSINESS

None.

V. CLAIMS and/or FISCAL TRANSACTIONS

None.

VI. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Reappointing Mr. Don Brown to the Planning and Zoning Commission (May 2024): A motion was made by Meusch and seconded by Jordan to reappoint Mr. Don Brown to the Planning and Zoning Commission (May 2024). A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Rohter, Meusch, Jordan, Eberly, Crowell, Schott, and Ruder. Nays; None. Absent; None. Motion carried.

(B) COVID-19 Return-to-Work Status/Compliance: Mayor Magdits first asked Fire Chief Ron Smith who has been visiting on a regular basis with many of the facilities and businesses around town. The idea is to help, educate, and work with the businesses. Mayor Magdits said he would then be speaking about the City-owned facilities.

Chief Smith addressed the Council and said he has been working for the past two weeks to implement the City's ordinance and to also work with the Governor's executive order. The first week, he noticed many of the businesses were working very hard to open, but the public was not quite ready to start moving into the open areas. Chief Smith said during the past week, he noted an uptick in the number of people who are out. During the entire crisis, the big box stores have been busy at a maximum. He said Wal-Mart's maximum number is 418 and they have been consistently full. He also noted Academy Sports has also been having maximum numbers. Chief Smith reported 90% of the businesses visited/inspected want to do the very best for the city. There are a few businesses that have had struggles, but City staff continues to work with them to overcome those issues.

Regarding a question about the enforcement provision of the ordinance, City Counselor Carolyn Buschjost said a violation as it is stated is a repeated failure to comply with the order. It can be a misdemeanor crime punishable by fine, imprisonment, or both that would be prosecuted in the City by the prosecutor.

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VI. MAYOR/CITY COUNCIL COMMENTS (continued)

(B) COVID-19 Return-to-Work Status/Compliance (continued): Mayor Magdits emphasized the City's intention was not to go around and hand out tickets. The two men from the Fire Department that are acting on the City's behalf have very good personalities and soft skills. The City is trying to leverage those and generally sees good compliance.

Mayor Magdits then addressed the public facilities such as city hall, parks, and The Centre. He said the City is going through the reopening process very carefully and methodically. Mayor Magdits emphasized the City has to lead by example.

Mayor Magdits informed the Council that all points of service counters have had some nice glass barriers installed. Another high interaction area is the Community Development Department where contractors and citizens need to come in. Since the current space that is used is rather confined, those types of activities, which would be driven by appointment only, will be handled in a slightly larger conference room.

Mayor Magdits said probably the most challenging area is the court. When court resumes (probably in June), which is held in the Council Chambers, our plan is to have a limited number of people in and have the chairs located at a specific area. A bailiff would be stationed at the entryway to the Council Chambers and once the area is full, people will have to wait in the lobby. The bailiff would control that physical area as well to maintain the social distancing and the number of people allowed in that room.

With respect to the Parks and The Centre, a lot of work going on. Because of the wide variety of users, staff in both areas is looking at best practice. They are speaking regularly with both advisory boards, industry peers, and industry experts. The City is developing for each of those areas what we call "the health plan" which is something that is based on best practices that are known and being done today.

(C) Councilman Schott: Councilman Schott thanked Chief Smith and his staff for their extra work.

(D) Councilman Schott: Councilman Schott noted a lot more people are using the Acorn Trail. He said he noted the "reflective men" in the street that are taken down during the winter were not out. He asked if they were going to be reinstalled during the warmer weather.

Public Works Director Steve Hargis indicated he plans to reinstall them.

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VII. CITIZEN COMMUNICATION

Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

(A) Councilwoman Ruder: Councilwoman Ruder noted this is the last week of the 2019-2020 school year. She said she wanted to say “thank you” to the parents of the students. As teachers, she said it has been rough on them, but she knows it has been a challenge for the parents during the past eight weeks. Ms. Ruder thanked the parents for everything they have done for the kids and the community.

IX. CLOSED SESSION

A motion was made by Bolin and seconded by Murphey to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Meusch, Schott, Ruder, Schneider, Allen, Murphey, Crowell, Rohter, Jordan, Eberly, and Bolin. Nays; None. Absent; None.. Motion carried.

The Council adjourned into Closed Session at approximately 7:39 p.m.

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:17 p.m.

City Counselor Carolyn Buschjost reported that during Closed Session the Council discussed two real estate matters. However, no final action was taken.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:18 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

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I.A. 22.

APRIL MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Apr 2020	Mar 2020	Apr 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	153.0 ton	128.0 ton	105.0 ton	535.0 ton	487.3 ton	1,610.6 ton
Newspaper	40.5 ton	41.5 ton	17.0 ton	175.4 ton	91.5 ton	405.1 ton
High Grade Paper	21.0 ton	0.0 ton	0.0 ton	42.5 ton	65.0 ton	226.6 ton
Aluminum	0.0 ton	0.0 ton	0.0 ton	4.1 ton	0.0 ton	12.6 ton
Steel Cans/Scrap Metal	2.3 ton	3.5 ton	2.2 ton	16.8 ton	16.4 ton	53.8 ton
Plastic	11.0 ton	0.0 ton	0.0 ton	41.7 ton	32.1 ton	104.8 ton
Glass	40.0 ton	45.0 ton	0.0 ton	102.5 ton	59.6 ton	230.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	0.0 ton	3.2 ton	3.5 ton	15.0 ton	10.8 ton	48.5 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	0.0 ton	0.0 ton	5.4 ton
TOTAL	267.8 ton	221.2 ton	127.7 ton	933.9 ton	762.6 ton	2,698.2 ton

SERVICES PROVIDED

Type of Service	Apr 2020	Mar 2020	Apr 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	91	55	39	238	166	687
Paper Shredding	0.0 hours	3.5 hours	6.8 hours	15.8 hours	25.5 hours	59.5 hours
Reported Trash Nuisances	0	17	28	77	112	304
Households Dropping Off Hazardous Waste	0	48	103	179	329	1109

DISPOSAL TONNAGE

(Sanitation Division)

Material	Apr 2020	Mar 2020	Apr 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,346.7 ton	1,393.5 ton	1,671.9 ton	5,271.2 ton	5,501.4 ton	15,326.9 ton

N.A.I.

PARK FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	March-19		March-20		April-19		April-20		PREVIOUS YTD		CURRENT YTD		FY 19-20	
									ACTUAL		ACTUAL		BUDGET	
Administration														
Revenue														
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sale of Property	\$ 7,005.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 12,212.00	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 7,005.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 12,212.00	\$ -	\$ -	\$ -	\$ -	
Expenses														
Personnel	\$ 10,323.95	\$ 8,198.39	\$ 14,849.31	\$ 11,429.57	\$ 69,732.10	\$ 72,119.26	\$ 129,980.00							
Supplies	\$ 485.00	\$ 184.53	\$ 101.41	\$ 154.85	\$ 1,504.06	\$ 700.27	\$ 3,250.00							
Services	\$ 1,721.67	\$ 927.91	\$ 427.96	\$ 305.70	\$ 25,025.65	\$ 26,745.85	\$ 37,000.00							
Maintenance	\$ -	\$ -	\$ -	\$ 227.50	\$ 417.50	\$ 227.50	\$ 600.00							
Total Expenses	\$ 12,530.62	\$ 9,310.83	\$ 15,378.68	\$ 12,117.62	\$ 96,679.31	\$ 99,792.88	\$ 170,830.00							
Administration Revenue over Expenses	\$ (5,525.62)	\$ (9,310.83)	\$ (10,378.68)	\$ (12,117.62)	\$ (84,467.31)	\$ (99,792.88)	\$ (170,830.00)							
Maintenance														
Revenue														
Reimburse/Donation	\$ 60.09	\$ -	\$ 54.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219.71	\$ -	\$ -	\$ -	\$ -	
Rentals	\$ 170.00	\$ -	\$ 660.00	\$ -	\$ 8,500.00	\$ -	\$ -	\$ -	\$ 8,500.00	\$ -	\$ -	\$ -	\$ -	
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 230.09	\$ -	\$ 714.19	\$ -	\$ 8,719.71	\$ -	\$ -	\$ -	\$ 8,719.71	\$ -	\$ -	\$ -	\$ -	
Expenses														
Personnel	\$ 11.62	\$ -	\$ 944.97	\$ -	\$ 12,523.88	\$ (57.67)	\$ -	\$ -	\$ 12,523.88	\$ (57.67)	\$ -	\$ -	\$ -	
Supplies	\$ 24.02	\$ 30.89	\$ 30.99	\$ 31.00	\$ 137.14	\$ 176.05	\$ -	\$ -	\$ 137.14	\$ 176.05	\$ -	\$ -	\$ -	
Services	\$ 197.23	\$ 1,072.72	\$ 102.05	\$ 17.04	\$ 1,924.29	\$ 3,042.33	\$ -	\$ -	\$ 1,924.29	\$ 3,042.33	\$ -	\$ -	\$ -	
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 185.85	\$ 68.84	\$ -	\$ -	\$ 185.85	\$ 68.84	\$ -	\$ -	\$ -	
Total Expenses	\$ 232.87	\$ 1,103.61	\$ 1,078.01	\$ 48.04	\$ 14,771.16	\$ 3,229.55	\$ -	\$ -	\$ 14,771.16	\$ 3,229.55	\$ -	\$ -	\$ -	
Maintenance Revenue over Expenses	\$ (2.78)	\$ (1,103.61)	\$ (363.82)	\$ (48.04)	\$ (6,051.45)	\$ (3,229.55)	\$ -	\$ -	\$ (6,051.45)	\$ (3,229.55)	\$ -	\$ -	\$ -	
Parks														
Revenue														
Charges for Services	\$ 90.00	\$ 60.00	\$ 75.00	\$ 15.00	\$ 4,065.00	\$ 350.00	\$ 1,000.00							
Cemetery Burial Fees	\$ 690.00	\$ 1,510.00	\$ 6,590.00	\$ -	\$ 18,590.00	\$ 11,590.00	\$ 33,000.00							
Reimburse/Donation	\$ 815.26	\$ -	\$ 201.00	\$ -	\$ 3,347.45	\$ 950.00	\$ 4,400.00							
Pavillion Reservation	\$ 1,115.00	\$ 400.00	\$ 585.00	\$ (55.00)	\$ 2,000.00	\$ 505.00	\$ 3,600.00							
Eugene Northern Rentals	\$ -	\$ (180.00)	\$ -	\$ (200.00)	\$ 1,220.00	\$ 6,150.00	\$ 13,500.00							
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Total Revenue	\$ 2,710.26	\$ 1,790.00	\$ 7,451.00	\$ (240.00)	\$ 29,222.45	\$ 19,545.00	\$ 55,500.00							
Expenses														
Personnel	\$ 26,534.33	\$ 20,712.13	\$ 37,689.48	\$ 34,167.26	\$ 200,953.37	\$ 221,019.18	\$ 453,250.00							
Supplies	\$ 2,310.60	\$ 2,649.27	\$ 2,104.33	\$ 2,405.04	\$ 16,156.07	\$ 16,453.24	\$ 30,800.00							
Services	\$ 2,505.96	\$ 11,820.01	\$ 1,192.09	\$ 690.19	\$ 10,653.43	\$ 42,142.40	\$ 45,900.00							
Maintenance	\$ 4,578.79	\$ 9,996.68	\$ 9,273.76	\$ 10,663.83	\$ 41,458.65	\$ 57,200.57	\$ 95,500.00							
Total Expenses	\$ 35,929.68	\$ 45,178.09	\$ 50,259.66	\$ 47,926.32	\$ 269,221.52	\$ 336,815.39	\$ 625,450.00							
Parks Revenue over Expenses	\$ (33,219.42)	\$ (43,388.09)	\$ (42,808.66)	\$ (48,166.32)	\$ (239,999.07)	\$ (317,270.39)	\$ (569,950.00)							

H.B.I.

PARK FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	March-19		March-20		April-19		April-20		PREVIOUS YTD		CURRENT YTD		FY 19-20	
									ACTUAL		ACTUAL		BUDGET	
<u>Rolla Dog Park</u>														
Revenue														
Reimburse/Donations/Programs	\$ 2.05	\$ -	\$ 1,420.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,046.65	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 2.05	\$ -	\$ 1,420.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,046.65	\$ -	\$ -	\$ -	\$ -	
Expenses														
Total Expenses	\$ -	\$ -	\$ 2,831.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,123.02	\$ 69.20	\$ -	\$ -	\$ -	
Rolla Dog Park Revenue over Expenses	\$ 2.05	\$ -	\$ (1,410.96)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,076.37)	\$ (69.20)	\$ -	\$ -	\$ -	
<u>Splashzone</u>														
Revenue														
Reimburse/Donations/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Resale	\$ -	\$ -	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55.00	\$ -	\$ -	\$ -	\$ 300.00	
Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475.00	\$ -	\$ -	\$ -	\$ 56,000.00	
Rentals	\$ 600.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ 560.00	\$ -	\$ -	\$ 10,000.00	
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700.00	
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 490.00	\$ -	\$ -	\$ 20,000.00	
Total Revenue	\$ 600.00	\$ 300.00	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,130.00	\$ 1,050.00	\$ -	\$ -	\$ 88,000.00	
Expenses														
Personnel	\$ 455.90	\$ -	\$ 938.95	\$ 219.71	\$ -	\$ -	\$ -	\$ -	\$ 12,459.08	\$ 2,069.85	\$ -	\$ -	\$ 62,100.00	
Supplies	\$ 530.74	\$ 714.77	\$ 483.35	\$ 788.99	\$ -	\$ -	\$ -	\$ -	\$ 4,383.93	\$ 4,451.79	\$ -	\$ -	\$ 37,200.00	
Services	\$ 10.12	\$ 605.61	\$ 42.57	\$ 10.42	\$ -	\$ -	\$ -	\$ -	\$ 1,402.46	\$ 1,725.95	\$ -	\$ -	\$ 12,800.00	
Maintenance	\$ -	\$ -	\$ 1,202.86	\$ 1,313.82	\$ -	\$ -	\$ -	\$ -	\$ 1,638.01	\$ 3,358.29	\$ -	\$ -	\$ 12,100.00	
Total Expenses	\$ 996.76	\$ 1,320.38	\$ 2,667.73	\$ 2,332.94	\$ -	\$ -	\$ -	\$ -	\$ 19,883.48	\$ 11,605.88	\$ -	\$ -	\$ 124,200.00	
Splashzone Revenue over Expenses	\$ (396.76)	\$ (1,020.38)	\$ (2,612.73)	\$ (2,332.94)	\$ -	\$ -	\$ -	\$ -	\$ (18,753.48)	\$ (10,555.88)	\$ -	\$ -	\$ (36,200.00)	
<u>Outdoor Recreation</u>														
Revenue														
Reimburse/Donation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Recreation Program Fees	\$ 492.75	\$ 211.75	\$ 1,565.25	\$ 5.00	\$ -	\$ -	\$ -	\$ -	\$ 5,847.15	\$ 3,062.20	\$ -	\$ -	\$ 12,000.00	
Resale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	
Ballfield User Fees	\$ 555.00	\$ 462.50	\$ 10,841.00	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ 15,494.00	\$ 8,221.50	\$ -	\$ -	\$ 28,000.00	
Batting Cage Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92.75	\$ -	\$ -	\$ -	\$ -	
Misc Income	\$ -	\$ -	\$ 166.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166.50	\$ -	\$ -	\$ -	\$ -	
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,611.07	\$ 2,374.51	\$ -	\$ -	\$ 18,000.00	
Total Revenue	\$ 1,047.75	\$ 674.25	\$ 12,572.75	\$ 905.00	\$ -	\$ -	\$ -	\$ -	\$ 23,411.47	\$ 13,658.21	\$ -	\$ -	\$ 58,000.00	
Expenses														
Personnel	\$ 7,109.30	\$ 4,779.16	\$ 11,578.05	\$ 5,678.83	\$ -	\$ -	\$ -	\$ -	\$ 65,536.85	\$ 20,787.46	\$ -	\$ -	\$ 100,870.00	
Supplies	\$ 114.29	\$ 1,318.23	\$ 3,444.74	\$ 2,687.14	\$ -	\$ -	\$ -	\$ -	\$ 5,504.54	\$ 5,644.93	\$ -	\$ -	\$ 25,840.00	
Services	\$ 47.77	\$ 467.62	\$ 80.22	\$ 13.11	\$ -	\$ -	\$ -	\$ -	\$ 1,864.36	\$ 3,322.75	\$ -	\$ -	\$ 21,900.00	
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.49	\$ 65.00	\$ -	\$ -	\$ 500.00	
Total Expenses	\$ 7,271.36	\$ 6,565.01	\$ 15,103.01	\$ 8,379.08	\$ -	\$ -	\$ -	\$ -	\$ 72,966.24	\$ 29,820.14	\$ -	\$ -	\$ 149,110.00	

H. B. a.

PARK FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	Outdoor Rec Revenue over Expenses				April-19	April-20	PREVIOUS YTD		CURRENT YTD		FY 19-20 BUDGET
	March-19	March-20	ACTUAL	ACTUAL			ACTUAL	ACTUAL			
Total Operating Revenues	\$ 11,593.10	\$ 2,764.25	\$ (6,223.61)	\$ (5,890.76)	\$ (2,530.26)	\$ (7,474.08)	\$ (49,554.77)	\$ (16,161.93)	\$ (91,110.00)	\$ 201,500.00	
Total Operating Expenses	\$ 56,961.29	\$ 63,477.92	\$ 84,487.09	\$ 70,804.00	\$ (58,694.15)	\$ (70,139.00)	\$ (396,779.43)	\$ (447,079.83)	\$ (868,090.00)	\$ 1,069,590.00	
OPERATING REVENUES OVER EXPENSES	\$ (45,368.19)	\$ (60,713.67)	\$ (60,713.67)	\$ (60,713.67)	\$ (58,694.15)	\$ (70,139.00)	\$ (396,779.43)	\$ (447,079.83)	\$ (868,090.00)	\$ (868,090.00)	
Operating Recapture %	\$ 0.20	\$ 0.04	\$ 0.20	\$ 0.04	\$ 0.31	\$ 0.01	\$ 0.16	\$ 0.07	\$ 0.19	\$ 0.19	
Operating Recapture %	\$ 0.21	\$ 0.05	\$ 0.21	\$ 0.05	\$ 0.31	\$ 0.01	\$ 0.17	\$ 0.07	\$ 0.19	\$ 0.19	
	W/ INTEREST										
OTHER REVENUES											
Real Estate Taxes	\$ 1,339.90	\$ 2,137.93	\$ 1,065.28	\$ 2,605.64	\$ 1,065.28	\$ 2,605.64	\$ 256,142.75	\$ 268,139.77	\$ 271,600.00	\$ 271,600.00	
Sales Tax	\$ 100,130.89	\$ 94,494.59	\$ 89,046.59	\$ 86,167.50	\$ 89,046.59	\$ 86,167.50	\$ 631,015.88	\$ 643,839.32	\$ 1,085,000.00	\$ 1,085,000.00	
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Interest Income	\$ 468.84	\$ 129.76	\$ 541.10	\$ 55.61	\$ 541.10	\$ 55.61	\$ 2,044.49	\$ 1,047.75	\$ 4,000.00	\$ 4,000.00	
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 20.00	\$ 4,000.00	\$ 4,000.00	
Contribution to General Fund	\$ (18,025.00)	\$ (17,325.00)	\$ -	\$ -	\$ -	\$ -	\$ (36,050.00)	\$ (34,650.00)	\$ (69,300.00)	\$ (69,300.00)	
TOTAL OTHER REVENUES:	\$ 83,914.63	\$ 79,437.28	\$ 90,652.97	\$ 88,828.75	\$ 90,652.97	\$ 88,828.75	\$ 854,153.12	\$ 878,396.84	\$ 1,295,300.00	\$ 1,295,300.00	
CAPITAL EXPENSES											
Leases Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176.13	\$ -	\$ -	\$ -	
Equipment	\$ 161.94	\$ 912.60	\$ 5,587.94	\$ 198.98	\$ 5,587.94	\$ 198.98	\$ 7,057.03	\$ 1,719.23	\$ 42,500.00	\$ 42,500.00	
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,911.00	\$ -	\$ -	\$ -	
Building & Grounds	\$ 4,157.38	\$ 31,466.00	\$ 1,641.83	\$ 52,220.00	\$ 1,641.83	\$ 52,220.00	\$ 42,256.42	\$ 93,774.66	\$ 186,600.00	\$ 186,600.00	
Major Parks Improvements	\$ 21,488.08	\$ -	\$ 51,853.17	\$ -	\$ 51,853.17	\$ -	\$ 79,617.01	\$ 90,000.00	\$ 235,000.00	\$ 235,000.00	
TOTAL CAPITAL EXPENSES:	\$ 25,807.40	\$ 32,378.60	\$ 59,082.94	\$ 52,418.98	\$ 59,082.94	\$ 52,418.98	\$ 178,017.59	\$ 185,493.89	\$ 464,100.00	\$ 464,100.00	
Total Revenues (operating + other)	\$ 95,509.78	\$ 82,201.53	\$ 117,866.32	\$ 89,493.75	\$ 117,866.32	\$ 89,493.75	\$ 930,895.40	\$ 912,650.05	\$ 1,496,800.00	\$ 1,496,800.00	
Total Expenses (operating + capital)	\$ 82,768.69	\$ 95,856.52	\$ 146,401.40	\$ 123,222.98	\$ 146,401.40	\$ 123,222.98	\$ 651,539.30	\$ 666,826.93	\$ 1,533,690.00	\$ 1,533,690.00	
TOTAL REVENUES OVER EXPENSES	\$ 12,741.09	\$ (13,654.99)	\$ (28,535.08)	\$ (33,729.23)	\$ (28,535.08)	\$ (33,729.23)	\$ 279,356.10	\$ 245,823.12	\$ (36,890.00)	\$ (36,890.00)	

IV. B. 3.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	March-19		March-20		April-19		April-20		2019 YTD ACTUAL	2020 YTD ACTUAL	58% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
GUEST SERVICES													
Revenue	\$ 48,437.39	\$ 35,358.30	\$ 41,595.45	\$ 1,786.19	\$ -	\$ -	\$ 232,210.65	\$ -	\$ 353,745.90	\$ -	\$ 363,660.00	0.00%	\$ 627,000.00
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	63.85%	\$ -
Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
Day Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	68.83%	\$ 2,500.00
Programs	\$ 1,020.00	\$ 5.00	\$ 680.00	\$ -	\$ -	\$ -	\$ 998.00	\$ -	\$ 3,923.54	\$ 1,450.00	\$ 1,450.00	37.41%	\$ 2,500.00
Resale	\$ 134.80	\$ 64.00	\$ 37.00	\$ (70.00)	\$ -	\$ -	\$ 542.50	\$ -	\$ 787.35	\$ 1,450.00	\$ 1,450.00	118.65%	\$ 18,000.00
Rentals	\$ 1,925.00	\$ (379.50)	\$ 2,125.00	\$ -	\$ -	\$ -	\$ 12,407.50	\$ -	\$ 12,407.50	\$ 10,440.00	\$ 10,440.00	63.62%	\$ 1,000.00
Misc.	\$ 40.00	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ 369.00	\$ -	\$ 977.00	\$ 580.00	\$ 580.00	57.66%	\$ 8,800.00
Concessions	\$ 658.45	\$ 357.10	\$ 779.49	\$ -	\$ -	\$ -	\$ 2,943.17	\$ -	\$ 5,018.54	\$ 5,104.00	\$ 5,104.00		\$ 659,800.00
	\$ 52,215.62	\$ 35,429.90	\$ 45,216.94	\$ 1,716.19	\$ -	\$ -	\$ 249,450.32	\$ -	\$ 376,859.83	\$ 382,684.00	\$ 382,684.00		\$ -
Total Revenue:	\$ 52,215.62	\$ 35,429.90	\$ 45,216.94	\$ 1,716.19	\$ -	\$ -	\$ 249,450.32	\$ -	\$ 376,859.83	\$ 382,684.00	\$ 382,684.00		\$ -
Expenses													
Personnel	\$ 9,379.06	\$ 7,810.12	\$ 6,982.47	\$ 569.89	\$ -	\$ -	\$ 45,002.59	\$ -	\$ 49,433.05	\$ 62,814.00	\$ 62,814.00	71.64%	\$ 108,300.00
Supplies	\$ 71.63	\$ (42.96)	\$ 552.06	\$ 471.81	\$ -	\$ -	\$ 2,648.64	\$ -	\$ 2,864.88	\$ 3,393.00	\$ 3,393.00	78.06%	\$ 5,850.00
Services	\$ 203.83	\$ 783.53	\$ 312.08	\$ 20.14	\$ -	\$ -	\$ 3,104.86	\$ -	\$ 2,195.46	\$ 11,455.00	\$ 11,455.00	27.10%	\$ 19,750.00
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271.68	\$ -	\$ -	\$ 145.00	\$ 145.00	0.00%	\$ 250.00
	\$ 9,654.52	\$ 8,560.69	\$ 7,846.61	\$ 1,081.84	\$ -	\$ -	\$ 50,756.09	\$ -	\$ 54,765.07	\$ 77,807.00	\$ 77,807.00		\$ 134,150.00
Guest Services Revenue over Expenses:	\$ 42,561.10	\$ 26,879.21	\$ 37,370.33	\$ 634.35	\$ -	\$ -	\$ 198,694.23	\$ -	\$ 322,094.76	\$ 304,877.00	\$ 304,877.00		\$ 525,650.00
RECREATION													
Revenue	\$ 13,713.75	\$ 3,204.25	\$ 12,582.84	\$ (205.00)	\$ -	\$ -	\$ 48,244.25	\$ -	\$ 72,394.14	\$ 102,894.00	\$ 102,894.00	46.91%	\$ 177,300.00
Recreation Programs	\$ 4,387.00	\$ 2,016.00	\$ 2,569.00	\$ -	\$ -	\$ -	\$ 16,467.50	\$ -	\$ 23,874.01	\$ 22,040.00	\$ 22,040.00	74.72%	\$ 38,000.00
Day Passes	\$ 18,100.75	\$ 5,220.25	\$ 15,151.84	\$ (205.00)	\$ -	\$ -	\$ 64,711.75	\$ -	\$ 96,268.15	\$ 124,874.00	\$ 124,874.00		\$ 215,300.00
Expenses													
Personnel	\$ 10,010.24	\$ 3,413.46	\$ 12,094.24	\$ 71.98	\$ -	\$ -	\$ 47,980.87	\$ -	\$ 56,115.15	\$ 92,527.40	\$ 92,527.40	51.86%	\$ 159,530.00
Supplies	\$ 875.47	\$ 2,145.03	\$ 1,882.66	\$ 1,369.40	\$ -	\$ -	\$ 17,581.26	\$ -	\$ 9,450.45	\$ 11,994.40	\$ 11,994.40	146.58%	\$ 20,680.00
Services	\$ 865.76	\$ 809.79	\$ 917.68	\$ 12.52	\$ -	\$ -	\$ 2,923.65	\$ -	\$ 3,794.47	\$ 7,148.50	\$ 7,148.50	40.90%	\$ 12,325.00
Maintenance	\$ 363.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486.54	\$ -	\$ -	\$ 290.00	\$ 290.00	0.00%	\$ 500.00
	\$ 12,115.18	\$ 6,368.28	\$ 14,894.58	\$ 1,453.90	\$ -	\$ -	\$ 68,486.78	\$ -	\$ 69,846.61	\$ 111,960.30	\$ 111,960.30		\$ 193,035.00
Recreation Revenue over Expenses:	\$ 5,985.57	\$ (1,148.03)	\$ 257.26	\$ (1,658.90)	\$ -	\$ -	\$ (3,774.03)	\$ -	\$ 26,421.54	\$ 12,913.70	\$ 12,913.70		\$ 22,265.00
AQUATICS													
Revenue	\$ 8,039.50	\$ 4,257.19	\$ 11,607.00	\$ (240.00)	\$ -	\$ -	\$ 36,581.94	\$ -	\$ 47,396.90	\$ 53,070.00	\$ 53,070.00	68.93%	\$ 91,500.00
Aquatic Programs	\$ 5,184.00	\$ 1,979.00	\$ 3,333.00	\$ -	\$ -	\$ -	\$ 11,421.99	\$ -	\$ 18,893.00	\$ 23,200.00	\$ 23,200.00	49.23%	\$ 40,000.00
Aquatic Day Pass	\$ 13,223.50	\$ 6,236.19	\$ 14,940.00	\$ (240.00)	\$ -	\$ -	\$ 48,003.93	\$ -	\$ 66,289.90	\$ 76,270.00	\$ 76,270.00		\$ 131,500.00
Expenses													
Personnel	\$ 14,830.79	\$ 17,056.46	\$ 15,131.31	\$ 4,970.25	\$ -	\$ -	\$ 95,541.58	\$ -	\$ 94,959.44	\$ 109,881.00	\$ 109,881.00	86.95%	\$ 189,450.00
Supplies	\$ 572.33	\$ 8,030.71	\$ 765.28	\$ 6,798.55	\$ -	\$ -	\$ 48,187.37	\$ -	\$ 2,265.79	\$ 2,992.80	\$ 2,992.80	1610.11%	\$ 5,160.00
Services	\$ 935.77	\$ 1,400.99	\$ 350.39	\$ 13.69	\$ -	\$ -	\$ 6,533.03	\$ -	\$ 3,329.09	\$ 7,656.00	\$ 7,656.00	85.33%	\$ 13,200.00
Maintenance	\$ 9.48	\$ -	\$ 302.35	\$ -	\$ -	\$ -	\$ 6,297.25	\$ -	\$ 13,900.84	\$ 18,676.00	\$ 18,676.00	33.72%	\$ 32,200.00
	\$ 16,348.37	\$ 26,488.12	\$ 16,549.33	\$ 11,782.49	\$ -	\$ -	\$ 156,555.23	\$ -	\$ 114,455.16	\$ 139,205.80	\$ 139,205.80		\$ 240,010.00
Aquatics Revenue over Expenses:	\$ (3,124.87)	\$ (20,251.93)	\$ (1,609.33)	\$ (12,022.49)	\$ -	\$ -	\$ (108,555.30)	\$ -	\$ (48,165.26)	\$ (62,935.80)	\$ (62,935.80)		\$ (108,510.00)

H.C.I.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	March-19		March-20		April-19		April-20		2019 YTD ACTUAL	2020 YTD ACTUAL	58% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
FITNESS													
Revenue													
Fitness Programs	\$ 8,708.13	\$ 2,599.56	\$ 7,835.26	\$ 55.52	\$ 60,495.16	\$ 25,379.86	\$ 58,348.00	43.50%	\$ 100,600.00				
Fitness Day Pass	\$ 242.00	\$ 71.00	\$ 130.00	\$ -	\$ 2,745.99	\$ 1,060.57	\$ 2,610.00	40.63%	\$ 4,500.00				
Total Revenue	\$ 8,950.13	\$ 2,670.56	\$ 7,965.26	\$ 55.52	\$ 63,242.15	\$ 26,440.43	\$ 60,958.00		\$ 105,100.00				
Expenses													
Personnel	\$ 15,855.38	\$ 6,881.99	\$ 15,267.88	\$ 3,927.69	\$ 120,451.11	\$ 50,630.15	\$ 81,751.00	61.93%	\$ 140,950.00				
Supplies	\$ 77.14	\$ 3,912.46	\$ 120.17	\$ 3,437.97	\$ 1,500.00	\$ 23,322.75	\$ 3,143.60	741.91%	\$ 5,420.00				
Services	\$ 103.69	\$ 1,508.48	\$ 1,130.53	\$ 41.68	\$ 4,034.86	\$ 5,337.07	\$ 6,467.00	82.53%	\$ 11,150.00				
Maintenance	\$ 1,590.25	\$ -	\$ 2,250.20	\$ -	\$ 5,305.28	\$ 294.39	\$ 3,016.00	9.76%	\$ 5,200.00				
Total Expenses	\$ 17,626.46	\$ 12,302.93	\$ 18,768.78	\$ 7,407.34	\$ 131,291.25	\$ 79,584.36	\$ 94,377.60		\$ 162,720.00				
Fitness Revenue over Expenses	\$ (8,918.33)	\$ (9,703.37)	\$ (10,803.52)	\$ (7,351.82)	\$ (70,795.09)	\$ (54,204.50)	\$ (36,029.60)		\$ (62,120.00)				
ADMINISTRATION													
Revenue													
Advertising Sponsorships	\$ 835.00	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ 696.00	0.00%	\$ 1,200.00			
Reimbursement	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 550.00	\$ -	\$ -	#DIV/0!	\$ -			
Total Revenue	\$ 1,835.00	\$ -	\$ 200.00	\$ -	\$ 4,000.00	\$ 550.00	\$ -		\$ 1,200.00				
Expenses													
Personnel	\$ 16,265.96	\$ 9,147.66	\$ 10,848.23	\$ 5,321.97	\$ 90,190.42	\$ 70,832.41	\$ 102,544.00	69.08%	\$ 176,800.00				
Supplies	\$ 20,451.74	\$ 2,512.38	\$ 14,324.01	\$ 2,163.27	\$ 119,361.82	\$ 20,116.28	\$ 120,930.00	16.63%	\$ 208,500.00				
Services	\$ 3,136.08	\$ 5,421.94	\$ 2,893.72	\$ 1,142.49	\$ 21,832.57	\$ 42,120.78	\$ 54,299.60	77.57%	\$ 93,620.00				
Maintenance	\$ -	\$ -	\$ 50.00	\$ 227.50	\$ 1,130.00	\$ 1,307.50	\$ 783.00	166.99%	\$ 1,350.00				
Total Expenses	\$ 39,853.78	\$ 17,081.98	\$ 28,115.96	\$ 8,855.23	\$ 232,514.81	\$ 134,376.97	\$ 278,556.60		\$ 480,270.00				
Administration Revenue over Expenses	\$ (38,018.78)	\$ (17,081.98)	\$ (27,915.96)	\$ (8,855.23)	\$ (228,514.81)	\$ (133,826.97)	\$ (278,556.60)		\$ (479,070.00)				
MAINTENANCE													
Revenue													
Reimbursement	\$ 1,187.04	\$ 190.58	\$ 1,976.82	\$ 137.07	\$ 6,534.59	\$ 2,524.82	\$ 5,800.00	43.53%	\$ 10,000.00				
Total Revenue	\$ 1,187.04	\$ 190.58	\$ 1,976.82	\$ 137.07	\$ 6,534.59	\$ 2,524.82	\$ 5,800.00		\$ 10,000.00				
Expenses													
Personnel	\$ 17,167.21	\$ 11,552.66	\$ 19,197.23	\$ 8,164.72	\$ 112,540.17	\$ 90,219.58	\$ 102,857.20	87.71%	\$ 177,340.00				
Supplies	\$ 1,178.13	\$ 1,663.22	\$ 3,201.74	\$ 1,580.65	\$ 13,897.36	\$ 10,924.71	\$ 14,105.60	77.45%	\$ 24,320.00				
Services	\$ 116.24	\$ 7,244.37	\$ 101.19	\$ 484.21	\$ 2,821.97	\$ 25,361.45	\$ 13,485.00	188.07%	\$ 23,250.00				
Maintenance	\$ 5,706.33	\$ 6,741.84	\$ 3,577.22	\$ -	\$ 20,046.82	\$ 17,889.55	\$ 15,254.00	117.28%	\$ 26,300.00				
Total Expenses	\$ 24,167.91	\$ 27,202.09	\$ 25,077.38	\$ 10,229.58	\$ 149,306.32	\$ 144,395.29	\$ 145,701.80		\$ 251,210.00				
Maintenance Revenue over Expenses	\$ (22,980.87)	\$ (27,011.51)	\$ (24,100.56)	\$ (10,092.51)	\$ (142,771.73)	\$ (141,870.47)	\$ (139,901.80)		\$ (241,210.00)				

IV. C.2.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - APRIL

DESCRIPTION	March-19		March-20		April-19		April-20		2019 YTD ACTUAL		2020 YTD ACTUAL		58% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Total Operating Revenues	\$ 95,512.04	\$ 49,747.48	\$ 85,450.86	\$ 1,463.78	\$ 11.20	\$ 333.27	\$ 57.41	\$ 613,194.62	\$ 391,661.25	\$ 650,586.00	\$ 60.20%	\$ 1,122,900.00							
Total Operating Expenses	\$ 119,766.22	\$ 97,994.09	\$ 112,252.64	\$ 40,810.38	\$ 8,668.81	\$ 14,500.00	\$ 25,000.00	\$ 752,179.22	\$ 634,157.72	\$ 847,609.10	74.82%	\$ 1,461,395.00							
OPERATING REVENUES OVER EXPENSES	\$ (24,254.18)	\$ (48,246.61)	\$ (26,801.78)	\$ (39,346.60)				\$ (135,984.60)	\$ (242,476.47)	\$ (197,023.10)		\$ (338,495.00)							
Operating %	79.75%	50.77%	76.12%	3.59%				82%	62%	77%		77%							
Operating %	81.48%	51.76%	77.92%	4.98%				83%	63%	78%		79%							
W/INTEREST																			
OTHER REVENUES																			
Sales Tax	\$ 6.87	\$ 19.81	\$ 191.95	\$ 11.20	\$ 11.20	\$ 333.27	\$ 57.41	\$ 613,194.62	\$ 391,661.25	\$ 650,586.00		\$ 1,122,900.00							
Interest Income	\$ 2,075.81	\$ 973.01	\$ 2,011.81	\$ 570.49	\$ 570.49	\$ 14,611.31	\$ 8,668.81	\$ 752,179.22	\$ 634,157.72	\$ 847,609.10		\$ 1,461,395.00							
Miscellaneous/Reimb/Donations	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ 150.18	\$ -	\$ (135,984.60)	\$ (242,476.47)	\$ (197,023.10)		\$ (338,495.00)							
Sale of property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,558.00	\$ -	\$ -	\$ -	\$ -		\$ -							
Contribution to General Fund	\$ (18,031.25)	\$ (17,650.00)	\$ -	\$ -	\$ -	\$ (36,062.50)	\$ (35,300.00)	\$ (35,300.00)	\$ (35,300.00)	\$ (40,948.00)		\$ (70,600.00)							
TOTAL OTHER REVENUES:	\$ (15,843.57)	\$ (16,657.18)	\$ 2,203.76	\$ 561.69	\$ (19,409.74)	\$ (26,573.78)	\$ (26,573.78)	\$ (19,409.74)	\$ (26,573.78)	\$ (26,042.00)		\$ (44,900.00)							
CAPITAL EXPENSES																			
Equipment	\$ 375.95	\$ 1,385.00	\$ 1,930.40	\$ -	\$ -	\$ 7,204.84	\$ 9,117.76	\$ 7,204.84	\$ 9,117.76	\$ 14,500.00		\$ 25,000.00							
Lease Purchases	\$ 2,778.76	\$ -	\$ 2,778.76	\$ -	\$ -	\$ 40,976.35	\$ 24,643.59	\$ 40,976.35	\$ 24,643.59	\$ 14,094.00		\$ 24,300.00							
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -							
Building & Grounds	\$ -	\$ -	\$ 1,080.00	\$ -	\$ -	\$ 5,861.97	\$ 25,950.00	\$ 5,861.97	\$ 25,950.00	\$ 30,160.00		\$ 52,000.00							
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,592.00	\$ -	\$ 1,592.00	\$ -	\$ -		\$ -							
TOTAL CAPITAL EXPENSES:	\$ 3,154.71	\$ 1,385.00	\$ 5,789.16	\$ -	\$ -	\$ 55,635.16	\$ 59,711.35	\$ 55,635.16	\$ 59,711.35	\$ 58,754.00		\$ 101,300.00							
Total Revenues (operating + other)	\$ 79,668.47	\$ 33,090.30	\$ 87,654.62	\$ 2,045.47	\$ 2,045.47	\$ 593,784.88	\$ 365,107.47	\$ 593,784.88	\$ 365,107.47	\$ 624,544.00		\$ 1,078,000.00							
Total Expenses (operating + capital)	\$ 122,920.95	\$ 99,379.09	\$ 118,041.80	\$ 40,810.38	\$ 40,810.38	\$ 807,814.38	\$ 693,869.07	\$ 807,814.38	\$ 693,869.07	\$ 906,363.10		\$ 1,562,695.00							
TOTAL REVENUES OVER EXPENSES	\$ (43,252.48)	\$ (66,288.79)	\$ (30,387.18)	\$ (38,764.91)	\$ (38,764.91)	\$ (214,029.50)	\$ (328,761.60)	\$ (214,029.50)	\$ (328,761.60)	\$ (281,819.10)		\$ (484,695.00)							

CURRENT CASH BALANCES 05/06/20

Depreciation Account	\$ 2,318,535.17
Sales Tax Account	\$ -
Reserve Amount	\$ 2,318,535.17
Operating & Misc	\$ (1,119,338.25)
	\$ 1,199,196.92

IV. C. 3.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal Court	Reporting Period: Apr 1, 2020 - Apr 30, 2020	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	750	184
B. Cases (citations/informations) filed		6	98	10
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	7	0
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	32	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	14	0
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	53	0
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		17	795	194
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	0	1. # Issued during period	40	
2. # Served/withdrawn during reporting period	27	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	904			

IV. D.1.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Rolla Municipal Court	Reporting Period: Apr 1, 2020 - Apr 30, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$1,280.40	Court Automation	\$346.44
Clerk Fee - Excess Revenue	\$504.00	DO NOT USE (Brd Bill-Dft)	\$34.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$15.54	Law Enf Arrest-Local	\$72.00
Bond forfeitures (paid to city) - Excess Revenue	\$100.00	Overpayment	\$1.00
Total Excess Revenue	\$1,899.94	Total Other Disbursements	\$458.44
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	
Fines - Other	\$2,590.50	Bond Refunds	\$144.00
Clerk Fee - Other	\$89.90	Total Disbursements	
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00	\$6,578.40	
Peace Officer Standards and Training (POST) Commission surcharge	\$49.50		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$352.87		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.75		
Law Enforcement Training (LET) Fund surcharge	\$94.50		
Domestic Violence Shelter surcharge	\$96.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$800.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$4,076.02		

IV. D.2.

BANK NAME: FIRST STATE COMMUNITY BANK
 BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	89.90
5008 Court Automation	346.44
5010 DO NOT USE (Brd Bill-Dft)	34.50
5016 CVC Surcharge State	352.87
5018 CVC Surcharge Muni	2.75
5020 Law Enf Arrest-Local	72.00
5022 LET-Muni	94.50
5024 POST-State	49.50
5032 Dom Viol - Muni	96.00
5040 Fine	1,957.50
5041 Fine - Highway	633.00
5042 Parking Penalties	800.00
5068 Overpayment	1.00
5102 Clerk Fee-E/R	504.00
5118 CVC Surcharge-E/R	15.54
5141 Fines-E/R	1,280.40
5168 Overpayment-E/R	4.50
8201 Bond Forfeit-E/R	100.00
TOTAL OTHER GENERAL LEDGER ACCOUNTS	6,434.40

H
D
S

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

Confidential - For Court Use Only

MISSOURI JUDICIARY
ROLLA MUNICIPAL COURT
OPEN ITEMS SUMMARY REPORT
AS OF DATE: 30-Apr-2020

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	5,495.00	5,495.00
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	6,434.40	6,434.40
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
TOTAL		11,977.90

H. D. 4.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

Confidential - For Court Use Only

Monthly Report of Offenses

RPD - Year 2020

Statistics are tallied as reports are entered. Serious crimes and arrest reports are prioritized. Monthly statistics are not always final.

All Offense Types	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
	99	85	44	12									240
Crimes Against Person	34	32	7	3									76
Murder and Nonnegligent Manslaughter													
Negligent Manslaughter													
Justifiable Homicide													
Kidnapping/Abduction		1											1
Rape													
Sodomy	1	1											2
Sexual Assault With An Object													
Fondling													
Incest													
Statutory Rape													
Aggravated Assault	8	10	2	1									21
Simple Assault	20	17	4	2									43
Intimidation	4	4	1										9
Human Trafficking, Commercial Sex Acts													
Human Trafficking, Involuntary Servitude													
Suicide													
Crimes Against Property	47	39	26	9									121
Arson													
Bribery													
Burglary/Breaking & Entering	5	6	2	1									14
Counterfeiting/Forgery	1	2	1										4
Destruction/Damage/Vandalism of Property	5	6	5	2									18
Embezzlement				1	1								2
Extortion/Blackmail													
False Pretenses/Swindle/Confidence Game	2	6											8
Credit Card/Automated Teller Machine Fraud	1	1	1										3
Impersonation					1								1
Welfare Fraud													
Wire Fraud													
Identity Theft													
Hacking/Computer Invasion													
Robbery													
Pocket-picking													
Purse-snatching													
Shoplifting	20	12	10	4									46
Theft From Building	4		2										6
Theft From Coin Operated Machine or Device													
Theft From Motor Vehicle	2	1	2										5
Theft of Motor Vehicle Parts/Accessories													
All Other Larceny	3		1										4
Motor Vehicle Theft	1		1										2
Stolen Property Offenses	3	5											8
Crimes Against Society	18	14	11										43
Drug/Narcotic Violations	11	7	6										24
Drug Equipment Violations	5	7	5										17
Betting/Wagering													
Operating/Promoting/Assisting Gambling													
Gambling Equipment Violations													
Sports Tampering													
Pornography/Obscene Material	1												1
Prostitution													
Assisting or Promoting Prostitution													
Purchasing Prostitution													
Weapon Law Violations	1												1
Animal Cruelty													
Missing													

IV. E. 1.

Monthly Report of Calls for Service

RPD - Year 2020

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Abandoned/Recovered Property	14	16	21	23									74
Abandoned Vehicle	8	9	11	8									36
Accident - Fatality	0	0	1	0									1
Accident - Injury	13	4	13	6									36
Accident - Leave The Scene	12	9	10	9									40
Accident - No Injury	33	40	32	20									125
Accident - Private Property	24	19	23	8									74
Accident - Road Blocked	7	8	7	1									23
Alarm LE	46	44	31	25									146
Animal Bite - Attack	1	1	2	3									7
Animal Control	88	95	89	70									342
Arson	0	1	0	0									1
Assault	11	8	12	6									37
Assist Agency Non-LEA	55	38	57	47									197
Assist Citizen	6	4	4	4									18
Assist LEA	10	8	10	10									38
Assist Motorist	16	22	16	22									76
Benevolent Fund	11	14	7	0									32
Bomb Threat	1	0	0	0									1
Building Lockout	0	0	1	1									2
Burglary	19	15	22	21									77
Call for Police	53	62	80	61									256
Check Well Being	65	72	84	80									301
Child Abuse	1	0	2	5									8
Confidential Investigation	0	2	1	1									4
Court	14	9	9	1									33
Crossing Guard	2	5	0	0									7
CWB 911 Hangup	204	238	300	277									1,019
Death	1	1	1	0									3
Destruction of Property	9	11	11	11									42
Distribution	0	0	1	0									1
Disturbance-Fireworks	0	1	1	0									2
Disturbance-Liquor	2	2	1	0									5
Disturbance-Other	77	54	70	64									265
Domestic Violence	27	33	33	39									132
Driving While Intoxicated	8	5	8	5									26
Escort - Bank	0	0	1	0									1
Escort - Courtesy	11	5	8	0									24
Escort - Funeral	7	7	4	0									18
Exparte Violation	2	4	4	5									15
Field Interview	52	31	35	8									126
Fight	4	6	3	9									22
Fingerprints	5	6	6	1									18
Follow-up	99	99	97	108									403
Forgery-Counterfeiting	0	2	0	0									2
Fraud - Checks/Credit Card	23	24	22	15									84
Harassment	9	11	16	12									48
Information Request	185	179	223	208									795
Intoxicated Person	7	1	13	7									28
Juvenile Complaint	7	7	9	7									30
Keep the Peace/Standby	12	5	6	6									29
Kidnapping	2	0	0	0									2
Leave without Pay	4	5	1	0									10
Liquor Violation	0	1	0	0									1
Littering/Dumping	3	3	2	3									11
Loitering	8	5	5	14									32
Lost or Stolen Property	3	4	3	6									16
Loud Noise Complaint	22	34	42	23									121

IV.E.2.

<u>Description</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Totals</u>
Malicious Mischief	1	0	2	0									3
Mental Health	26	19	25	23									93
Missing Person	1	8	7	7									23
Narcotics Violation	44	29	36	34									143
Open Door	4	4	10	3									21
Overdose	2	4	7	7									20
Paper Service	38	43	23	14									118
Prisoner Transport	5	7	3	0									15
Property Damage-Non Criminal	1	0	1	3									5
Prowler	3	0	1	3									7
Public Relations	4	12	5	4									25
Pursuit	1	0	0	0									1
Rape - Sexual Assault	0	1	1	0									2
Robbery	1	0	1	0									2
Runaway	4	3	0	7									14
Search Warrant	0	0	2	0									2
Security Check	45	22	14	4									85
Selective Enforcement	3	2	1	0									6
Sewer Alarm	0	0	0	1									1
Sex Offenses	3	5	4	1									13
Shots Fired	4	3	7	3									17
Soliciting	2	0	1	4									7
Stabbing	1	0	1	1									3
Stabbing or Shooting with Injury	0	0	1	1									2
Stalking	0	1	0	0									1
Stay Home Order	0	0	0	2									2
Stealing	82	75	101	101									359
Stolen Vehicle	4	9	11	9									33
Suspicious Activity	79	78	97	105									359
Tampering	5	5	11	6									27
Telephone Harassment	8	4	3	8									23
Tow Sticker Expired	6	7	7	3									23
Traffic Complaint	96	98	120	85									399
Traffic Stop	167	199	260	37									663
Trespassing	24	18	17	32									91
Try to Contact	16	19	8	9									52
Vehicle Fire	2	2	2	2									8
Vehicle Identification	46	29	55	27									157
Vehicle Lockout	1	0	3	3									7
Vehicle Repossession	7	8	7	1									23
Veterinary Call	6	4	7	6									23
Weapons Violation	1	2	0	3									6
Zebra Check	123	120	118	127									488
	2	2	5	1									10
Totals	2,171	2,131	2,456	1,947	0	0	0	0	0	0	0	0	8,705

IV. E. 3.

ANIMAL CONTROL MONTHLY TOTALS

April 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other		Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
			Domestic					
City of Rolla	7	9	0		3	19	87	204
Rolla Area	0	0	0		0	0	8	11
City of Newburg	0	0	0		0	0	0	0
Newburg Area	0	0	0		0	0	0	3
Edgar Springs Area	0	0	0		0	0	0	2
Other Agencies	0	0	0		0	0	0	0
St. James Area	0	0	0		0	0	1	1
Ft. Leonard Wood	0	0	0		0	0	0	1
Monthly Total	7	9	0		3	19		
2020 YTD Total	55	24	1		16		96	
2019 YTD Total	115	75	0		32			222
Total Phelps County	0	0	0		0	0	8	8

ANIMAL DISPOSITION

	Canine	Feline	Other		Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
			Domestic					
Animals Adopted ①	0	0	0		0	0	28	58
Animals Claimed	5	0	0		0	5	34	61
Euthanized(III/Injured)	0	0	0		0	0	1	20
Euthanized(Dangerous)	1	0	0		0	1	5	19
Euthanized(Un-Placed)②	0	0	0		0	0	0	0
Deceased on Arrival	0	1	0		3	4	14	24
Transferred to Rescue ③	0	0	0		0	0	4	22
Wildlife Relocated	0	0	0		0	0	6	12
Other	0	0	0		0	0	3	2
Monthly Total	6	1	0		3	10		
2020 YTD Total	62	16	1		16		95	
2019 YTD Total	113	74	1		30	218		218

ADDITIONAL STATISTICS

	Monthly Total	2020 YTD Total	2019 YTD Total	
Adoption Rate (① + ③) ÷ (① + ② + ③)	100.00%	100.00%	100.00%	
PR Programs	0	3	1	
Calls for Service	25	300	200	
Written Warnings	0	0	0	
Citations	3	3	2	
Total Incinerator Hours	44	223	56	

IV. F. I.

Management Report
FISCAL YEAR 2020

April 2020

BUILDING PERMITS ISSUED	APRIL FY 2020		APRIL FY 2019		FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED										
Electric, Plumbing, etc. Only	8	\$ 30,000	13	\$ 50,000	59	\$ 260,000	276	\$ 75,000	-78.6%	-246.7%
Single Family Detached	1	\$ 197,275	1	\$ 167,609	73	\$ 2,424,839	95	\$ 1,175,609	-23.2%	-106.3%
Single Family Attached							20	\$ 1,659,520	-100.0%	-100.0%
Duplexes					5	\$ 1,556,953	2	\$ 855,739	150.0%	-81.9%
3-or-4 family							1	\$ 199,000	-100.0%	-100.0%
5-or-more family					1	\$ 440,000	1	\$ 3,313,588	0.0%	-86.7%
Hotels, Motels										
Other nonhousekeeping shelter							3	\$ 1,085,293	-100.0%	-100.0%
Amusement, social, recreational							1	\$ 33,800	-100.0%	-100.0%
Churches, other religious										
Industrial										
Parking Garages, Storage					2	\$ 1,553,840				
Service stations, repair garages							1	\$ 2,000	-100.0%	-100.0%
Hospitals, institutional										
Offices, banks, professional										
Public Works, utilities							1	\$ 168,903	-100.0%	-100.0%
Schools, other educational										
Stores, customer										
Towers, antennas							1	\$ 195,030	-100.0%	-100.0%
Signs, Retaining Walls, Firework Tents	4	\$ 20,275	2	\$ 1,500	21	\$ 111,050	28	\$ 154,532	-25.0%	-28.1%
Residential addition, remodel	9	\$ 294,898	8	\$ 88,612	46	\$ 755,136	34	\$ 388,437	35.3%	94.4%
Commercial addition, remodel	3	\$ 159,000	3	\$ 642,133	30	\$ 4,338,883	26	\$ 4,651,619	15.4%	-6.7%
Residential garage, carport			1	\$ 2,500			5	\$ 23,200	-100.0%	-100.0%
Demolition, single family	1				15		35		-57.1%	
Demolition, 2-family										
Demolition, 3-or-4 family					2					
Demolition, 5-or-more family										
All Other	1		3		3		12		-75.0%	
Total Residential Units	1	\$ 197,275	1	\$ 167,609	29	\$ 3,784,592	61	\$ 7,203,456		-47.5%
EST. CONSTRUCTION COSTS		\$ 701,448		\$ 952,354		\$ 11,440,701		\$ 13,981,270		-18.2%
Building Permit Fees		\$ 3,228		\$ 2,570		\$ 37,454		\$ 42,520		-11.9%
FEEES		\$ 11,328		\$ 6,170		\$ 98,254		\$ 98,515		-0.3%

INSPECTIONS PERFORMED	APRIL FY 2020		APRIL FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
INSPECTIONS PERFORMED										
Building Inspections	113		144		990		891		11%	
Electrical Inspections	55		104		541		564		-4%	
Excavation Inspections	0		0		0		0			
Plumbing Inspections	40		90		354		439		-19%	
Mechanical Inspections	17		43		176		208		-15%	
Code Inspections	162		242		1431		1,205		19%	
Nuisance Inspections	212		102		552		648		-15%	
Business License Inspections	1		8		111		45		147%	
TOTAL INSPECTIONS	600		733		4155		4000		4%	

IV.G.1.

**MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, MAY 12, 2020**

Presiding: Don Brown, Chairperson
Commission Members Present: Russell Schmidt, Walte Bowe, Janece Martin, Jody Eberly, Kevin Crider,
Commission Members Absent: Robert Anderson, Monte Shields, Steven Shields
City Officials in Attendance: Steve Flowers, *Community Development Director*, Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, March 10th, 2020. Chairperson Don Brown approved the minutes as printed and distributed.

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. Michael Liu, ZON20-01 – Rezoning a property from the C-1, Neighborhood Commercial District, to the C-2, General Retail District at a property addressed as 101 S. Rucker Avenue. City Council approved the ordinance on April 6th, 2020.

III. OLD BUSINESS: NONE

IV. PUBLIC HEARING:

1. ZON20-02: Rezoning from the C-1, Neighborhood Commercial District to the C-2, General Retail District at a property located at 1800 East Highway 72.

Tom Coots went over details found in the report.

Don Brown asked Coots why the former tractor business was allowed to operate in the C-1 zoning. Coots confirmed that the proposed automotive store is specifically required to be zoned C-2 in the code, but there isn't anything regarding tractors. Since no further business was discussed by commissioners, Brown opened the Public Hearing for public comments. Seeing none, Brown closed the Public Hearing and entertained a motion for a roll call vote.

A motion was made by Russ Schmidt, seconded by Walt Bowe to approve the request for rezoning a property located at 1800 East Highway 72 from the C-1, Neighborhood Commercial District, to the C-2, General Retail District. A roll call vote on the motion showed the following: Ayes: Bowe, Crider, Eberly, Martin, and Schmidt. Nays: None. Absent: Anderson, Monte Shields, and Steven Shields. The motion passes unanimously.

IV. A.I.

V. NEW BUSINESS:

Don Brown announced the resignation of commissioner, Ray Schweikhardt and introduced Kevin Crider, a new member of the Planning & Zoning Commission.

VII. OTHER BUSINESS / REPORTS FROM COMMITTEE OR STAFF:

Don Brown announced that the election of officers has been post-poned and the election will take place at the next meeting on June 9th, 2020.

VII. CITIZEN COMMENTS:

NONE

Meeting adjourned: 5:38 p.m.

Minutes prepared by: Madelyn Brown

NEXT MEETING:

June 9th, 2020

IV. A. 2.

DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, May 19th, 2020 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE

Steve Flowers, Com. Dev.
Darin Pryor, Public Works
Tom Coots, Com. Dev.
Ron Smith, Fire Department

Floyd Jernigan, Parks & Rec.
Everett Briggs, Public Works
Chad Davis, RMU
Madelyn Brown, Com. Dev.

NEW BUSINESS:

1. **ZV2020-01, Torrey Woodcock:** Variance to allow a reduction landscape buffer yard width and required landscaping at property addressed as 1002 N Bishop Rd.

The Kyoto Japanese Restaurant that was once located at 1002 N. Bishop Ave has been demolished in preparation for a Jimmy Johns restaurant to be built. The owner, **Torrey Woodcock**, is requesting a variance to address the current landscaping obligations, due to the property being commercial use and located next to a multi-family residential property. The adjacent property is more of a commercial use than a residential use, being the Baptist Student Union. **Coots** had suggested that the owner provide a landscaping plan that may entail planting light greenery, or putting up a fence to help meet the landscape requirements. However, the request is to provide no buffer yard, screening, or landscaping.

2. **ZON02-02, Donna Wilson:** Rezoning from the C-1, Neighborhood Commercial District, to the C-2, General Retail District.

The first and final reading for this case was approved at the most recent City Council meeting. The request was rushed without DRC discussion due to the applicant being ready to open their business. No further discussion was necessary.

3. **Committee Discussion:** Discussion about a potential city initiated annexation at a property addressed as 10567 E State Highway E.

The commercial property, known as *Appliance RX*, and a residential property are located outside of city limits. Sewer service was provided for the properties a few years ago. An annexation agreement was signed for one of the properties at that time. The agreement should have been signed by both. The commercial property recently was converted from a residential use. It was discovered that the property never signed an annexation agreement.

At this time, it is not required that they annex the property, but several suggestions were made during the meeting to discuss what to do with the situation. The proposed options were to: add no requirements and leave the property as is, annex it and ask the owners of other adjacent properties to go through with a voluntary annexation, or to pursue an involuntary annexation so the entire area could be annexed and square up the city limits. The committee decided that at this time there is no need for any action.

Since no further comments were made, the meeting was adjourned.

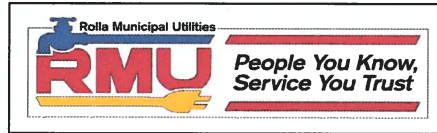
IV. I. 1.

Meeting Adjourned: 2:00 P.M.
Minutes Prepared By: Madelyn Brown

NEXT MEETING:

Tuesday, June 2nd, 2020

IV. I. 2.



FINANCIAL STATEMENT
April 2020

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$2,578,955.03
Accounts Receivable - Miscellaneous	\$22,663.36
Customer's Deposits - Refundable	\$21,461.32
Misc Non-Operating Revenue	\$56,824.14
Total Receipts	<u>\$2,679,903.85</u>

FSCB Super-Now Account Interest (March 31, 2020)	\$2,736.78
FSCB Money Market Account Interest (March 31, 2020)	\$10,658.07
FSCB Electronic Payment Account Interest (March 31, 2020)	\$588.14
PCB Super-Now Account Interest (March 31, 2020)	\$0.33
Public Utility Cash In Bank (March 31, 2020)	<u>\$21,926,134.40</u>
Total Receipts and Cash In Bank	<u><u>\$24,620,021.57</u></u>

DISBURSEMENTS:

Power Purchased	\$1,771,786.41
Operating Expenses	\$140,415.19
Administrative and General Expenses	\$137,756.90
Payroll	\$183,983.86
Capital Expenditures	\$209,804.68
Stock Purchases (Inventory)	\$128,265.66
Balance of Customer's Deposits after Finals	\$15,454.08
Medical, Dental, Vision and Life Insurance Paid by Employees	\$14,656.03
Support Payment	\$0.00
U.S. Withholding Tax	\$25,253.77
Missouri Dept. of Revenue (Sales Tax)	\$40,863.90
Missouri Dept. of Revenue (Income Tax)	\$9,644.00
First State Community Bank (Social Security)	\$37,948.90
Sewer Service Charge	\$296,179.30
Refuse Service Charge	\$193,728.88
PILOT to City of Rolla	\$136,852.19
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$2,222.64
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	(\$114.45)
Total Disbursements	<u>\$3,344,701.94</u>

Cash in Bank (April 30, 2020)	<u>\$21,275,319.63</u>
Total Disbursements and Cash In Bank	<u><u>\$24,620,021.57</u></u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Central Federal Savings & Loan, Check #1253 for \$646.56	\$2,000.00
Citizens Bank of Newburg, Check #1252 for \$773.18	\$2,000.00
First State Community Bank-Electronic Payment Account, Check #1038 for \$1,325,356.48	\$410,137.22
First State Community Bank-Money Market	\$149,852.41
First State Community Bank-General Fund, Checks #32684 thru #32861 for \$3,344,816.39	\$4,152,836.55
PCB-Super Now, Check #26331 for \$9,687.91	\$3,974.45
Riverways Federal Credit Union	\$0.00
Town & Country Bank, Check #1253 for \$581.69	<u>\$2,000.00</u>
Total Public Utility Accounts	<u>\$4,722,800.63</u>

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,841,635.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$13,841,635.00</u>

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$2,710,884.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	<u>\$2,710,884.00</u>

TOTAL RESERVES:	<u>\$16,552,519.00</u>
------------------------	------------------------

TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$21,275,319.63</u></u>
--	-------------------------------

IV . J . 1 .



STATISTICS

April 2020

PRODUCTION

Date of Demand	04/13/2020
Time of Demand	08:10 AM
Scada Demand	38,710.00
kWh Purchased	20,205,240
Total Cost	\$1,628,581.65 *
Cost per kWh	0.080602 *
Load Factor	72.3%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	3,140,000
Pumped #5 Well	2,892,000
Pumped #6 Well	2,981,000
Pumped #7 Well	1,715,000
Pumped #8 Well	1,358,000
Pumped #9 Well	2,419,000
Pumped #10 Well	3,351,000
Pumped #11 Well	4,748,000
Pumped #12 Well	2,913,000
Pumped #13 Well	5,233,000
Pumped #14 Well	6,346,000
Pumped #15 Well	2,889,000
Pumped #16 Well	4,454,000
Pumped #17 Well	4,213,000
Pumped # 1 Ind Park Well	3,897,000
Pumped # 2 Ind Park Well	2,856,000
Total Gallons	55,405,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,020	6,415
Residential - Three Phase	22	19
Commercial - Single Phase	952	518
Commercial - Three Phase	489	300
Power Service	103	92
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		507
Total	9,637	7,866

ELECTRIC SALES

Residential - Single Phase kWh	7,394,459
Residential - Three Phase kWh	90,845
Commercial - Single Phase kWh	1,131,414
Commercial - Three Phase kWh	2,741,911
Power Service kWh	5,516,990
Industrial kWh	4,142,360
Area Lighting kWh	5,996
Street Lighting kWh	29,880
Rental Lights kWh	78,519
Total kWh Sold	21,132,374
Demand kW	24,723
Revenue	\$1,935,938.88
Monthly Gain	4.59%
Fiscal Year to Date Loss	2.63%

WATER SALES

Residential - Single Phase Gallons	23,683,000
Residential - Three Phase Gallons	216,000
Commercial - Single Phase Gallons	5,942,000
Commercial - Three Phase Gallons	3,657,000
Power Service Gallons	5,861,000
Industrial Gallons	811,000
Missouri S&T Gallons	1,544,000
PWSD #2 Gallons	1,508,000
Total Gallons Sold	43,222,000
Revenue	\$218,749.91
Pumping Cost, Electric	\$32,056.22
Monthly Unidentified Loss	18.10% **
Fiscal Year to Date Unidentified Loss	10.77% ***

Sewer Service Charge	\$283,363.78
Refuse Service Charge	\$191,195.56
Gross Payroll	\$252,678.84

* Energy losses are not included in this statistic and are estimated at an additional 12%.
 ** Loss includes 2,156,500 gallons per water main flushing records.
 *** FY loss includes 15,965,000 gallons per water main flushing records.

IV J.2.

**Operation Manager's Report
RMU Board of Public Works Meeting
May 26, 2020**

ELECTRIC

- | | |
|---|---|
| E1. Bridge School Road | - Replacement of poles with taller poles to allow for installation of static wire.
Started: May 7, 2019
Ongoing |
| E2. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) | - Installation of underground electric distribution system for new residential subdivision.
Started: July 30, 2019
Ongoing |
| E3. Kingshighway - Highway 63 to Fairgrounds Road | - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.
Started: November 12, 2019
Ongoing |
| E4. East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O) | - Single phase electric extensions (primarily underground) to serve new duplexes.
Started: January 2, 2020
Completed: February 28, 2020 |
| E5. Holloway substation transformer / Tower Road substation | - Transformer removed from service for rebuild. Being reinstalled at Tower substation instead of Holloway and unit at Holloway is remaining in place.
Started: April 8, 2019
Ongoing |
| E6. 507 Winchester Drive | - Extension of underground primary distribution system plus new transformer for new residence.
Started: March 9, 2020
Completed: April 16, 2020 |
| E7. Mutual aid | - Materials to Lebanon, MO after storm damage
Started: May 5, 2020
Completed: May 6, 2020 |
| E8. 603 South Bishop Avenue (southeast corner of Fort Wyman Road and South Bishop Avenue) | - Overhead extension, new pole, new transformer, and revised metering in conjunction with remodeling of commercial building.
Started: April 30, 2020
Ongoing |

FIBER

- | | |
|---------------------------------|---|
| F1. RMU Communications Building | - Installation of fiber between Business Office and Communications Building to allow for installation of equipment in Communications Building.
Started: May 7, 2020
Ongoing |
|---------------------------------|---|

IV.J.3.

**Operation Manager's Report
RMU Board of Public Works Meeting
May 26, 2020**

WATER

- | | | |
|-----|---|---|
| W1. | - Olive Street - Hwy 72 to 9 th Street
- 3 rd Street - Olive to Oak Streets
- Oak Street - 2 nd to 3 rd Streets | - Replacement of existing 4" and 6" mains with new 8" PVC mains.
Started: June 19, 2019
September 2019: The project is completed from 9 th Street to 5 th Street. The remaining will be completed in 2020.
Ongoing |
| W2. | Ashwood Drive, Bittersweet Lane, and Oaktree Lane | - Replacement of 6" and 2" mains with new 8" PVC main.
Started: March 25, 2020
Ongoing |
| W3. | Oxford Drive | - Replacement of water service lines
Started: March 26, 2020
Completed: May 22, 2020 |
| W4. | Service and main taps | - 603 South Bishop: 2 taps for 2" services and 1" service tap
Kent Lane: 1" service tap |

TRAINING / PERSONNEL

- | | | |
|----|--|--|
| 1. | Missouri Rural Water Association:
Online training
Ashland, MO | - Distribution System Components and Concepts
Attended by: Curt Reppond, Jason Bell, and Alan Davis
May 5, 2020 |
| 2. | Missouri Public Utility Alliance:
Online training
Columbia, MO | - Programmable Logic Controller
Attended by: Robert Castle, Matt Dunn, Darren Hoffman, and Kent Sbabo |
| 3. | Missouri Rural Water Association:
Online training
Ashland, MO | - Monitoring and Managing a Distribution System
Attended by: Curt Reppond, Jason Bell, and Alan Davis
May 26, 2020 |
| 4. | Powermetrix: Oline webinars | - Various modules related to electric metering
Attended by: Steve Campbell
May 2020 |

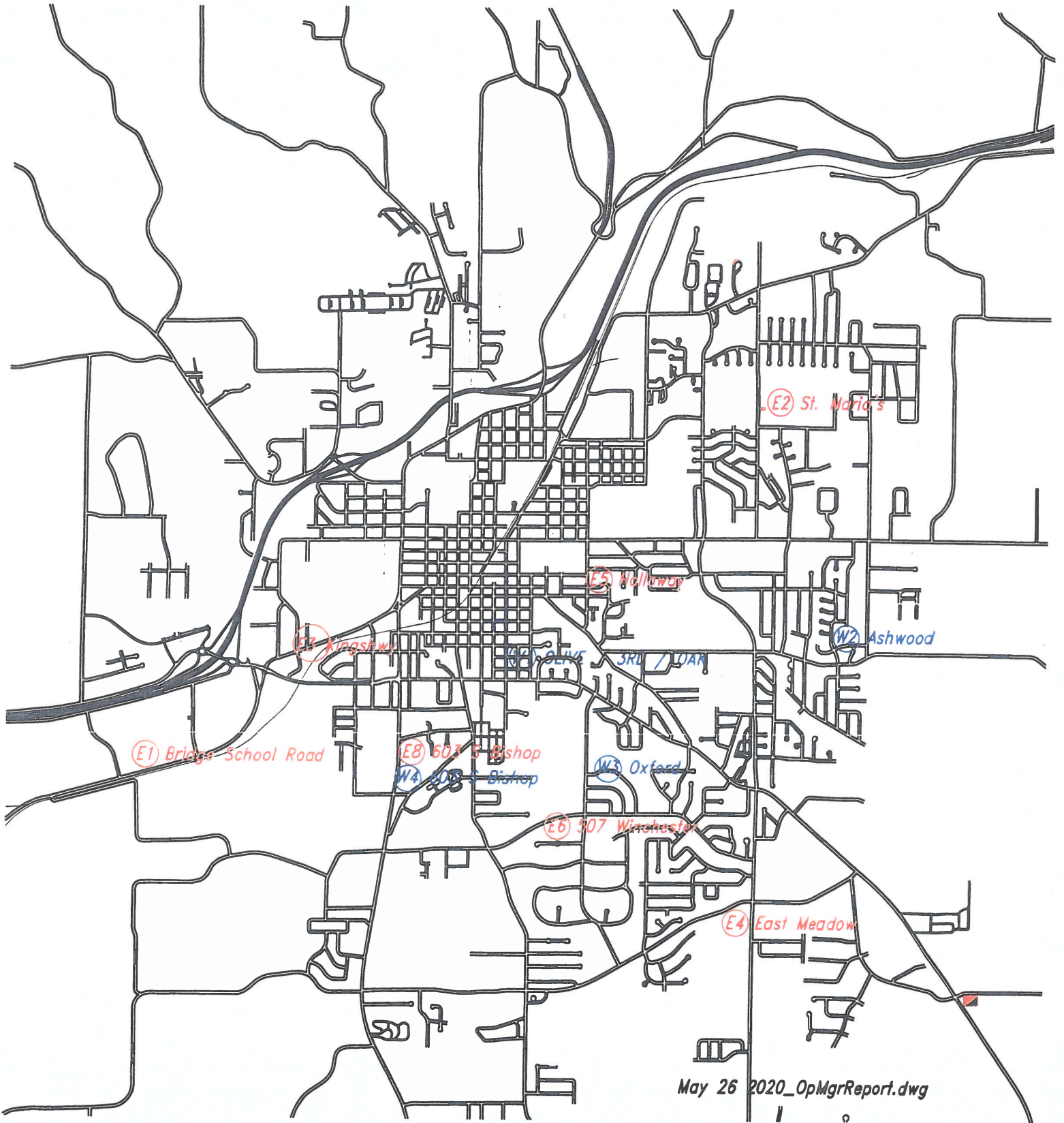
MPUA / MoPEP UPDATE

- | | | |
|----|--|--|
| 1. | MoPEP committee meeting
Columbia, MO (online) | - Attended by: Chad Davis
May 7, 2020 |
|----|--|--|

MISCELLANEOUS

- | | | |
|----|--|--|
| 1. | Street repairs for RMU water projects (May 4, 2020 invoice)
- Greenbriar
- 11 th Street | - Total cost (22,938 ft ²) = \$74,589.74
- Greenbriar (19,392 ft ²) = \$62,886.16
- 11 th Street (3,546 ft ²) = \$12,517.54 |
|----|--|--|

IV J. 4.



May 26 2020_OpMgrReport.dwg

IV. J. 5.

REGULAR SESSION - April 28, 2020

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

Board members, RMU staff, and the public could participate/observe via video conference.

The meeting was called to order at 4:32 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

- Board members: Vice President Albert Crump, Jr. (via conference)
- Secretary Dr. Wm. E. Showalter (via conference)
- Vice Secretary Ted Read (via conference)
- RMU Staff: General Manager Rodney P. Bourne, P.E.
- Operations Manager Chad Davis, P.E. (via conference)
- Business/Finance Manager Dennis Roberts (via conference)

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES

Read made a motion, seconded by Crump, the minutes of the March 30, 2020, Board meeting regular session be approved as presented. Motion passed unanimously.

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)

1. The Board received the **Statement of Income & Expenses** reports for March 2020 (FY20).

Roberts reviewed the March 2020 report (FY20), with the following comparisons:

Month-to-Date comparison of March 2020 to March 2019

- Operating Income decreased \$345,252. Purchased Power expense decreased \$127,960; Operating Expenses decreased \$153,045 resulting in an Operating Income of \$84,716.13 which showed decreased Operating Income of \$192,207; Total Other Income decreased \$42,211. Total Net Income for March 2020 was \$110,050.18 which showed a decreased income of \$234,418 in comparison to March 2019.

Year-to-Date (YTD) FY2020 and FY2019

- Operating Income decreased \$1,001,581. Purchased Power expense decreased \$520,199; Operating Expenses decreased \$481,442 resulting in an Operating Income of \$226,307.34 which showed a decreased income of \$520,139; Total Other Income decreased \$35,384. Total Net Income was \$602,733.60, a decreased income of \$555,523 in comparison to FY2019.

Barrack asked, "Do you expect the \$600K to be double by the end of the year?"

Roberts replied, "Most likely, yes."

Barrack asked, "Is there no obvious reason why it wouldn't be?"

Roberts replied, "Not that I am aware of, no."

Bourne replied that our sales are lower due to the weather and on top of rate reductions affecting electric revenues.

2. Roberts presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for March 2020 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26330
	First State Community Bank - General Fund	Checks #32587-32683
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1037
	Central Federal Savings & Loan	Check #1252
	Citizens Bank of Newburg	Check #1251
	Town & Country Bank	Check #1252

Crump made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to

IV. K.I.

the City. Motion passed unanimously.

3. Miscellaneous.

- Roberts reported that as of today, there are 403 delinquent accounts with \$83,000 subject to disconnect. At this time, there are very few customers that are following through with requesting aid at this time. They appear to be waiting until they are forced into repayment plans. RMU is currently up 35% with 30-day past due accounts in comparison to last year.

B. OPERATION MANAGER'S REPORT (Davis)

1. Updates on:

Davis highlighted portions of his Operations Manager's Report. Complete details are as follows:

a. GIS Mapping Project.

- Davis reported that the project continues to progress.

b. Current RMU projects

ELECTRIC DEPARTMENT -

- (E1) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E2) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive. Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E3) 1303 Nagogami Road- Church of Christ - New multipurpose building. Relocate overhead distribution system to underground and reconfigure transformer and metering. Started, October 8, 2019. Completed, April 9, 2020.
NOTE: Some overhead distribution system still to be removed.
- (E4) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Started, November 12, 2019. Ongoing.
- (E5) East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O). Single phase electric extensions (primarily underground) to serve new duplexes. Started, January 2, 2020. Ongoing.
- (E6) Holloway Substation Transformer/Tower Road Substation. Transformer removed from service for rebuild. Being reinstalled at Tower substation instead of Holloway and unit at Holloway is remaining in place. Started, April 8, 2019. Ongoing.
NOTE: Change order for adjustment for final shipping cost, \$608.00.
- (E7) 507 Winchester Drive. Extension of underground primary distribution system plus new transformer for new residence. Started, March 9, 2020. Ongoing.
- (E8) 212 West 9th Street. New transformer and revision to metering and services for renovation of commercial and residential building. Started, March 10, 2020. April 1, 2020.
- (E9) 11th Street and Powell Avenue (Phelps Health). One span of overhead electric distribution and one pole plus transformer and metering to provide electric service to temporary job trailers for software training. Started, March 18, 2020. Completed, April 23, 2020.

WATER DEPARTMENT -

- (W1) Olive Street - Hwy 72 to 9th Street.
3rd Street - Olive to Oak Street.
Oak Street - 2nd to 3rd Street.
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.
- September 2019: The project is completed from 9th Street to 5th Street. The remaining will be completed in 2020. Ongoing.
- (W2) Ashwood Drive, Bittersweet Lane, and Oaktree Lane. Replacement of 6" and 2" mains with new 8" PVC main. Started, March 25, 2020. Ongoing.
- (W3) Oxford Drive. Replacement of water service lines. Started, March 26, 2020. Ongoing.
- (W4) Service and main taps.
 - 507 Winchester: 2" service tap
 - 212 West 9th Street: 2" service and 4" fire tap

TRAINING/PERSONNEL

1. Operations Staff.

- Dalton Smith: Transferred to Laborer II
Effective: March 26, 2020
- Jonathon Sprow: Promoted to Tree Trimmer
Effective: March 26, 2020
- Dakota Chapman: Promoted to Tree Trimmer
Effective: March 26, 2020

IV. K. 2.

- Connor Dillon: Hired as Laborer I
Effective: April 8, 2020
- Braden Tiddy: Promoted to Meter Reader/Service man
Effective: April 26, 2020

2. American Water Works Association: Legal Aspects of COVID-19 for Water Utilities - Denver, CO.
Attended by Chad Davis on April 6, 2020.

MISCELLANEOUS

1. Street repairs for RMU water projects.
- Various locations around Rolla (March 11, 2020 invoice)
Total cost: \$26,432.45
2. Memo of Understanding with City of Rolla - Asphalt Repair (2020). Davis reported that this is an annual patching MOU for resurfacing when RMU installs utilities under street pavement. Staff is requesting approval of this year's MOU with regards to asphalt repair costs performed by the City of Rolla or their contractor. Pierce Asphalt was the only bidder with prices of \$3.23 per square footage and \$500 per mobilization. The price per square foot is higher than last year but the mobilization rate is significantly less so the overall cost to RMU should be similar. RMU recommends approval. **Read made a motion, seconded by Showalter to accept MOU with City of Rolla. Motion passed unanimously.**

C. GENERAL MANAGER'S REPORT (Bourne)

1. RMU COVID-19 Update.
 - RMU utility operations are unchanged from our last Board meeting. As of today, there are two confirmed cases of COVID-19 in Phelps County. The State stay-at-home order will be lifted on May 4th. The City Council will meet on Monday, May 4th, to discuss the stay-at-home order and if it is not extended, that will be lifted on Monday, May 11th. Also, there have been 400 Phelps residents that have been tested to be part of the Phelps Health random testing. Barrack commented that two of his staff members were included in testing. RMU will evaluate a return to normal operations after City Council meets.
2. Helping Hand Program.
 - Bourne reported that this afternoon, RMU received a donation of \$250.00 from First State Community Bank for our Helping Hand Program. Bourne thanked Ernie Kost and First State Community Bank for the generous donation.

V. OLD BUSINESS (None)

VI. NEW BUSINESS

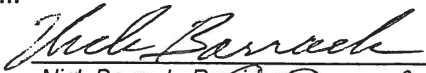
A. Receive the following bids:


1. RFB #20-109 - Truck #1. Davis reported that this bid is to purchase a ½ ton pickup truck to add to our fleet. The only bid received was from Hutcheson Ford. This bid is slightly above our budgeted price and it has a 16-18 week lead time. Staff would recommend approval of the bid, but is also willing to rebid if the Board would prefer. Showalter asked, "Is there much that goes into the bidding process to explain why other dealers aren't bidding?" Davis replied the dealer has to work through the requirements of the manufacturer to obtain the fleet pricing. Read asked, "Do we get anything back when they received their bid but not interested in submitting in a bid?" Davis replied we do not have any requirement to acknowledge the bid has been received. Bourne reported that we solicit locally but have not received many bids in the last few truck purchases and delaying this right now will not likely give us a different answer. Read stated that he would like to have something included in the bids that dealers can send back acknowledging that they have received the bid but are not interested in bidding. Davis replied that will be added to our next truck bid.
Showalter made a motion, seconded by Read, that a purchase order be issued to Hutcheson Ford in the amount of \$31,092.00. Motion passed unanimously.

VII. EXECUTIVE SESSION (None)

VIII. ADJOURNMENT

With no further business appearing, Crump made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:01 p.m.



Nick Barrack, President


Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, May 26, 2020 at 4:30 p.m.

IV. K. 3.

TECHNICAL ASSISTANCE CONTRACT
by and between
THE ROLLA PUBLIC LIBRARY
and
THE CITY OF ROLLA

This Agreement is made and entered into on the 18th day of May, 2020 by and between Rolla Public Library, Rolla, Missouri, hereinafter referred to as "Library" and the City of Rolla, hereinafter referred to as "City".

Now, therefore, in consideration of each of the agreements contained herein, the parties agree as follows:

1. Services to the Library. City shall provide the following services to the Library for purposes of providing technical assistance in the administration of the Library Board:

- A. Accounting Services: A qualified accountant and his/her assistants shall be provided to accomplish the following tasks:
- 1) Prepare and maintain the necessary financial records of the Library Board, including appropriate journals and ledgers, using generally accepted accounting principles.
 - 2) Prepare financial statements (Balance Sheet and Statement of Revenues and Expenditures) and report to the Library Board on the status of its financial position on a semi-annual basis, or as requested.
 - 3) Prepare for submission the necessary reports required of not-for-profit boards and employers to the Internal Revenue Service, if necessary.
 - 4) Maintenance and management of all necessary bank accounts.
 - 5) Prepare payroll, W-2 and 1099s and related responsibilities, including the monthly completion of Federal and FICA tax deposits and quarterly reporting, for Library personnel.
- B. Administrative Services: Qualified individuals shall be available at the request of the Library Board and/or its employee to accomplish the following tasks:
- 1) Provide administrative assistance to the Library Board, its officers, committees and its employees as required and/or requested including staff support, phone and fax support, copying assistance and necessary and ordinary supplies.
 - 2) Assist the Library Board in the preparation and publication of agendas and any other materials necessary or required for those meetings, including telephone/e-mail verification of members attending.
 - 3) Keep on file all minutes of Library Board meetings and all other pertinent documents.

VI. A. 2.

4) Preparation of any desired correspondence and mailings.

5) Assist in various human resource and risk management functions, as needed.

2. The Library to Supply Information and Cover Cost of Library Employees. The Library shall supply City all needed information in order for City to completely and thoroughly do its job under this contract. Total compensation costs for all Library personnel shall be billed and paid for by Library as required by City. Library personnel, both full and part time, shall maintain employment consistent with the rights and privileges of City employees, except as otherwise provided by this agreement or Library Board action. The compensation provided in this paragraph shall be in addition to the consideration provided for in Section 7 of this agreement.

3. Independent Contractor. Both the Library and City agree that City and its employees and representatives will act as independent contractors in the performance of its duties under this agreement. Neither City nor the Board shall have the authority to obligate or bind the other without the express written consent of the other party. Library personnel shall be under the supervision, direction and control of the Board and the Board shall determine compensation to be provided to all Library personnel. Library personnel shall be deemed to be employees of City only for purposes of payroll and compensation-related purposes as provided in this agreement.

4. Confidential Information. City agrees that any information received by City and its employees and representatives during the term of this agreement, and at any time thereafter, will be treated by City in full confidence when so determined by the Library and in accordance with the MO Sunshine Law.

5. The Library to Hold Harmless City. Subject to and without waiving sovereign immunity, the Library will hold harmless the City and its agents, employees, and representatives from all liability and claims of liability arising out of or incident to City's performance of its obligations under this agreement, excepting intentional misconduct or negligence of City. The Library further warrants and agrees that all data and information provided to City in conjunction with City's performance of its obligations hereunder, is true and correct.

6. Time of Performance. City will provide the services described in this agreement for the period commencing January 1, 2020 through December 31, 2023. The time and services of this contract may be terminated, extended or amended by Addendum hereto, containing the signatories of the parties.

VI . A. 3.

7. **City Compensation for Services Rendered.** Library shall pay an annual fixed cost of \$10,000 to be bill on a monthly. An annual inflationary increase in City personnel costs will be made to match what is approved by the City Council during the City's budget process. This adjustment will take effect in July of each subsequent year of this agreement.

8. **Termination of Agreement.** This agreement will terminate December 31, 2023, unless extended by Addendum hereto as provided in Section 6; however, City or the Library may terminate this contract without cause by giving the other party not less than ninety (90) days written notice thereof. In the event of termination prior to completion of the project, the Library shall pay the cost of services rendered by City and expenses incurred in the performance of this agreement to the effective date of termination.

9. **Equal Employment Opportunity.** The City and the Library agree that during the performance of this agreement, neither shall discriminate against any employee who is employed in the project covered by this agreement, or discriminate against any applicant for employment due to race, color, religion, sex, age, handicap, or national origin.

10. **Compliance with Applicable Law and Regulation.** In the City's and the Library's performance of this agreement each party shall comply with all applicable law and regulation, and each party hereto shall supply the other, where necessary or applicable, with information and data for compliance with such applicable law and regulation.

11. **Conflict of Interest.** No member of the governing Board of the Library or City, and no other officer, employee, or agent of same who exercises any functions or responsibilities in connection with the planning and carrying out of this agreement, shall have any personal financial interest, direct or indirect, in the project or this agreement.

12. **Authority to Enter into Agreement - Binding Affect.** Both City and the Library have been duly authorized to enter into this agreement by their respective governing body or board, as the case may be, and this agreement is a binding obligation on the parties hereto and may be enforced in accordance with its terms.

13. **Governing Law.** This agreement shall be governed by and constructed in accordance with the law of the State of Missouri, and where applicable, in accordance with federal law and regulation.

14. **Notices.** All notices, requests, demands or other communications provided for herein shall be in writing and shall be deemed to have been given when sent by registered or certified mail, with return receipt requested, addressed, as the case may be to City at City Hall, P. O. Box 979, Rolla, Missouri

VI. A. 4.

65402; and to the Library at 900 N. Pine St., Rolla, Missouri 65401; or to such address as any party shall designate to the other from time to time.

15. Amendments. No amendment, modification, termination, or waiver of any provision hereof shall be effective unless the same shall be in writing and signed by the parties hereto.

16. Severability of Provisions. Any provision hereof which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this agreement of affecting the validity or enforceability of such provision in any other jurisdiction.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

ROLLA PUBLIC LIBRARY

CITY OF ROLLA, MO

Chairman

Mayor

Attest

Attest

VI . A. 5.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: John Butz, City Administrator ACTION REQUESTED: 1st Reading/Final

ITEM/SUBJECT: Review Ord. 4554 Return to Work Ordinance

BUDGET APPROPRIATION (IF APPLICABLE) N/A

DATE: June 1, 2020

COMMENTARY: On March 30th City Council enacted the City's "Stay at Home" ordinance that ran through May 1st. On May 4th City Council enacted Ordinance No. 4554 that allowed all businesses to resume operations with some safeguards (modeled off of the Governor's statewide order). That ordinance expires on May 31st. Consequently, Council may do any of the three following options:

- 1) Let Ordinance No. 4554 expire and rely on general guidelines by the Governor's Order. Past orders have been mostly suggested guidelines with enforcement delegated to county health departments.
- 2) Reauthorize Ordinance No. 4554 as is and extend until June 16th or July 6th (next Council Meetings).
- 3) Amend Ordinance No. 4554 to extend the date (i.e. July 6th) and provide incremental or gradual flexibility with established health and safety requirements. Enforcement maintained by City inspectors in cooperation with the Health Department and Rolla Police Department.

Rolla/Phelps County continues to be fortunate in that positive cases remain very low (4 since March 18th). Patients seen at the Phelps Health Respiratory Site have averaged 10 visits per day since April 11th.

VI.B.1.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 4554 IN THE CITY OF ROLLA, MISSOURI, ALLOWING ALL BUSINESSES TO OPERATE WITHIN THE CITY OF ROLLA WITH PROPER SAFEGUARDS

WHEREAS: the novel coronavirus disease (COVID-19) is considered an infectious, highly contagious communicable and dangerous disease and on March 11, 2020 was declared by the World Health Organization to be a pandemic; and

WHEREAS: on March 13, 2020 the President of the United States declared the outbreak of COVID-19 in the United States constitutes a national emergency; and

WHEREAS: on March 13, 2020 Governor of the State of Missouri, Mike Parson, signed Executive Order 20-02 declaring a State of Emergency in Missouri in response to COVID-19; and

WHEREAS: On March 19, 2020 the Phelps County Commission declared a state of emergency, finding that proactive and extraordinary measures are necessary to prevent community spread of COVID-19; and

WHEREAS: On March 30, 2020 the City Council enacted Ordinance No. 4546 which declared a state of emergency in the City of Rolla through June 30, 2020; and

WHEREAS: On March 30, 2020 the City Council also enacted Ordinance No. 4547 which issued a Stay at Home Order in the City of Rolla through May 11, 2020 with the exception of “essential activities” and “essential businesses”; and

WHEREAS: On April 3, 2020 Missouri Governor Parsons issued an Executive Stay-at-Home Order for the State of Missouri through April 24 and reissued through May 4, 2020; and

WHEREAS: On Monday, April 28, 2020 Missouri Governor Parsons announced Phase 1 of the “Show Me Missouri Recovery Plan” which allows all Missouri businesses to open with safe-spacing requirements of six feet effective Monday, May 4, 2020;

WHEREAS: On Monday, May 4, 2020 the Rolla City Council unanimously approved ordinance No. 4554 to encourage the safe re-opening of all businesses in Rolla, Missouri with limited restrictions; and

WHEREAS: pursuant to RSMo 77.530 the Rolla City Council in cooperation with the Phelps County Health Department has the authority to issue reasonable quarantine orders and restrictions for the prevention and abatement of contagious diseases, including the authority to prevent the assembling of persons within the city and the closing of businesses and amusements, and conversely the orderly re-opening of such gatherings and businesses.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

SECTION 1. Effective date and applicability.

The Rules and Regulations contained in this order shall be **effective 6:00 a.m. on Tuesday, June 2, 2020 and will continue through Tuesday, July 7, 2020** unless amended by action of the Rolla City Council. **By enactment hereof the City Council is also extending the declared state of emergency that currently runs through June 30, 2020 until July 7, 2020 unless amended by action of the Rolla City Council.**

SECTION 2. Intent.

By enacting this Order it is the express intent to **encourage all citizens to maintain minimum 6' social spacing in all activities outside of the home** to slow the spread of COVID-19 within the City of Rolla while enabling businesses and services to operate safely.

The plan to re-open the economy in the City of Rolla is to encourage businesses to operate while maintaining a healthy workforce by:

- Flattening the curve and ensuring healthcare capacity;
- Protecting healthcare workers, first responders, and other direct care workers;
- Looking after our most vulnerable and at-risk populations
- Partnering with community leaders including Phelps Health, Phelps County Health Department, Rolla Public Schools, Missouri S&T and the Rolla Area Chamber of Commerce;
- Implementing a measured approach to mitigate the risk of a resurgence **particularly with respect to the following significant events: summer travelers and visitors, large-scale community events, the resumption of school activities, and the relocation of thousands of university students from across the Country.**
- All provisions of this Order shall be interpreted to effectuate this intent.
- Wearing of clean and proper fitting protective masks are encouraged in public places, particularly for those with a compromised immunity system or vulnerable populations to reduce the transmission of COVID-19.

SECTION 3. Safe Operation of Businesses and Services.

Section 3.01. All individuals living in the City of Rolla are encouraged to **limit unnecessary travel both within Phelps County and beyond.**

To the extent individuals are using shared or outdoor spaces when outside their residence, they should as much as reasonably possible adhere to “Social Distancing Requirements”.

The following guidelines should be considered for all residents:

- Citizens who feel sick should stay home.

- Citizens should continue to practice good hygiene, including: washing hands with soap and water or using hand sanitizer, especially after touching frequently used items or surfaces; avoid touching your face; sneezing or coughing into a tissue or the inside of your elbow; and disinfecting frequently used items and surfaces.
- Citizens should avoid socializing in groups that do not readily allow for appropriate physical distancing. When in public citizens should maximize physical distance from others.
- Minimize travel to the extent possible.
- Citizens are encouraged to wear proper fitting protective masks when visiting businesses or places of assembly.

Section 3.02. All businesses may open; limitations. All businesses and operations are allowed to resume reasonable and necessary activities provided CDC guidelines are maintained and subject to the following restrictions:

- a) Restaurants, bars, and retail food establishments that normally prepare food for on-site consumption may resume dine-in food service subject to occupancy limits and safe spacing between tables subject to the following:
 - a. Such businesses are encouraged to provide pickup, drive-through, or delivery services.
 - b. All employees who take food or drink orders or serve prepared foods to customers are required to wear a proper fitting protective mask.
 - c. Seating should be limited to no more than 10 individuals at one table or collection of tables.
 - d. Tables must be arranged to maintain a minimum spacing of 6' from any other table if no physical barrier exists. A qualifying physical barrier must extend above the head of adjoining tables or booths.
 - e. Bars and restaurants with bar facilities shall remove bar stools to prevent patrons from gathering and congregating at the bar for the health of servers and bartenders.
 - f. Self-serve dining, such as food bars, smorgasbords, buffets or salad bars and including self-service items (non-packaged) in gas stations, convenience stores and the like, shall not be allowed. Such food bars are allowable if the food is distributed from a dedicated server.
- b) Personal service businesses (not limited to: tattoo parlors, message therapy, barbershops, hairdressers, nail salons) may continue business subject to the following limitations:
 - a. Employees are required to wear a proper fitting protective mask when interacting with any customer.
 - b. Businesses shall operate with scheduled appointments primarily.
 - c. Lobbies or waiting rooms shall be limited to no more than 3 persons.
 - d. Businesses should encourage patrons to wear a proper fitting protective mask per CDC guidelines
 - e. Facilities, seating, therapeutic chairs or beds, and other shared equipment shall be thoroughly sanitized between patrons
- c) Retail, commercial and manufacturing businesses must ensure 6' social distancing for all employees and customers. If 6' social distancing is not reasonably maintained at

- all times employees shall either wear a proper fitting protective mask or be shielded by an installed barrier. In addition to 6' social distancing any retail establishment shall limit the number of individuals to the **greater** of:
- a. Twenty-five (25) percent or less of the entity's authorized fire or building code occupancy, as determined by City Fire Code, for a retail location with square footage of less than ten thousand square feet
 - b. Ten (10) percent or less of the entity's authorized fire or building code occupancy, as determined by City Fire Code, for a retail location with square footage of more than ten thousand square feet.
 - c. For a business with a retail location less than 10,000 SF:
 - i. Building Square Feet divided by 30 = Quotient
 - ii. Quotient x .25 = Occupancy Limit
 - d. For a business with the retail location of 10,000 SF or more:
 - i. Building Square Feet divided by 30 = Quotient
 - ii. Quotient x .10 = Occupancy Limit
- d) Nursing homes, long-term care facilities, retirement homes or assisted living homes shall not be accessible by the general visiting public except to provide critical assistance or in end-of-life circumstances.
- e) All businesses shall:
- a. Maximize social distancing between employees, employees and customers, and customers (including standing in line, lobbies, aisles, etc.).
 - b. Provide hand-sanitizing stations for employees and customers at entrances and in high volume areas.
 - c. Increase sanitation, including disinfection of common and high-traffic areas.
 - d. Ensure frequent cleaning of high-touch items like door handles, credit card terminals, computers/tablets, etc.
 - e. Run daily temperature checks **and/or perform a daily COVID-19 questionnaire on all employees to help identify health conditions on all employees.**
 - f. Encourage telework opportunities whenever possible.
 - g. Modify workspace and employment benefits to provide enhanced flexibility and safety
 - h. Develop an infectious disease preparedness and response plan, including procedures for workforce contact tracing if an employee tests positive for COVID-19.

Section 3.03. Social activities. All public and private gatherings shall be permitted provided occupancy restrictions are adhered to and 6' social distancing is maintained at all times. Nothing in this Order prohibits the gathering of members of a household or residence of individuals who reside in such residence.

All places of amusement, whether indoors or outdoors, including but not limited to, locations with amusement rides, carnivals, water parks, roller skating rinks, museums, arcades, fairs, children's play centers, private playground (including children's play structures), funplexes, bowling alleys, movie and other theaters, concert and music halls, and golf clubs, social clubs

and athletic clubs may operate provided 6' social distancing is maintained at all times and sanitizing of equipment frequently (at least every three hours).

Churches and other places of worship may continue services (including weddings, funerals, wakes, memorial services or similar gatherings) provided they comply with 6' social distancing in all directions.

All public parks, public restrooms and outdoor recreation areas may open. Park and recreational facilities and amenities including sports leagues, playgrounds, pavilions, The Centre and other group activities, and other City properties and services, may be opened upon order by the Mayor of the City of Rolla in keeping with CDC guidelines and proper industry practices.

SECTION 4. Definitions.

For purposes of this order, these terms, regardless of whether capitalized, are defined as follows:

- A. "Business" or "businesses" means any for-profit companies, non-profit organizations, benevolent associations, limited liability companies, or partnerships, regardless of legal organization, form, entity, tax-treatment, or structure;
- B. "CDC" means the Centers for Disease Control and Prevention of the United States Department of Health and Human Services;
- C. "City" means Rolla, Missouri;
- D. "Gathering" means an occasion when people come together as a group, whether formal or informal and whether public or private;
- E. "Residences" means a house, a condominium unit, an apartment unit, a dwelling, a hotel room, a motel room, a shared rental unit, shelters, or similar facilities but extends only within the bounds of a person's ownership, the person's leasehold interest, or the space occupied in a hotel, motel or shared rental unit and does not include common areas;
- F. "Social Distancing Requirements" means the social distancing recommendations of the CDC which include maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer with more than sixty percent alcohol, covering coughs or sneezes with something other than hands, regularly cleaning high-touch surfaces, and not shaking hands, or as otherwise defined by order;

SECTION 5. Enforcement; Severability

Section 5.01. Application with other laws. Unless otherwise specifically provided or suspended in this Order, any order of the Mayor, or any Executive Order, this Order shall not supplant, supersede, replace, rescind, amend, or modify any other law or ordinance.

Section 5.02. Inspection by City. The City shall designate Inspectors charged with regular, daily monitoring of businesses and organizations for compliance with this order.

Section 5.03. Enforcement. Violation of a repeated failure to comply with this Order is a misdemeanor crime punishable by fine, imprisonment, or both. In addition to the criminal enforcement authority of the Prosecuting Attorney, the City Counselor is delegated the authority to take appropriate actions with respect to any person or business that has failed to comply or attempted to fail to comply with the Order, including, after offering notice and an opportunity to be heard that are reasonable in the circumstances or other actions the City Counselor may deem appropriate to ensure compliance with this Order, to address non-compliance, or to deter non-compliance by others. The City Counselor may also seek emergency injunctive or other civil relief as the City Counselor deems appropriate. Any action by the City Counselor, if taken after consulting the Mayor, shall be considered an emergency proceeding that is necessary to protect the public health and safety.

Section 5.04. Savings clause. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of the Order are severable.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 1st DAY OF JUNE, 2020.

APPROVED:

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

