

Note: Please turn off all cell phones and pagers during the meeting.

Open Citizen Comment Procedure

- 1) Public Hearings – Any citizen is allowed to ask questions and/or make comments during any public hearing scheduled for a particular issue.
- 2) “Citizen Communication” – Public comment can be provided on any item on the agenda or on issues affecting the City not on the agenda. Public comments should generally be limited to 3-5 minutes. Citizens are encouraged (but not required) to contact City Administration one week prior to the meeting, preferably in writing, to be placed on the agenda. Doing so provides Council an opportunity to give consideration to the issue/comment.

COUNCIL PRAYER

Ministerial Alliance

AGENDA OF THE ROLLA CITY COUNCIL

Monday, March 2, 2020; 6:30 P.M.

City Hall Council Chambers

901 North Elm Street

PRESIDING: MAYOR LOUIS J. MAGDITS, IV

COUNCIL ROLL: RACHEL SCHNEIDER, MONTY JORDAN, MATTHEW CROWELL, ANN MURPHEY, JACOB ROHTER, DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, AND CHRISTINE RUDER

5:30 P.M. CLOSED SESSION

Pursuant to RSMo. 610.021(9), the Council will discuss the following in Closed Session:

A) Union Negotiations

PLEDGE OF ALLEGIANCE

Councilman Monty Jordan

I. CONSENT AGENDA

A) Consider Approval of the City Council Minutes of:

- 1) City Council Meeting, February 3, 2020
- 2) City Council Closed Session – February 3, 2020
- 3) City Council Meeting, February 18, 2020
- 4) City Council Closed Session Meeting, February 18, 2020

II. PUBLIC HEARINGS

None.

III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS

A) University Extension Update – Mr. Chris Beaugard

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

- A) Environmental Services Department Monthly Report – January 2020
- B) Parks Financial Analysis – January 2020
- C) The Centre Financial Analysis – January 2020
- D) Municipal Court Monthly Report – January 2020
- E) Building Codes Monthly Report – January 2020

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS (continued)

- F) Development Review Committee Meeting Minutes – February 18, 2020
- G) Planning and Zoning Commission Meeting Minutes – February 11, 2020
- H) Rolla Municipal Utilities Monthly Report – January 2020
- I) Board of Public Works Meeting Minutes – January 28, 2020
- J) Animal Control Division Monthly Report – January 2020

V. OLD BUSINESS

- A) **Ordinance** Amending Section 27-107 of the Code Pertaining to Parking –
(City Engineer Darin Pryor) – **Final Reading**

VI. NEW BUSINESS

- A) **Ordinance** Authorizing the Mayor to Enter into a State Transportation Assistance Revolving (STAR) Fund Loan for Improvements at the Rolla National Airport –
(Public Works Director Steve Hargis) – **First Reading**

VII. CLAIMS and/or FISCAL TRANSACTIONS

- A) **Motion** Awarding Bid for Replacement of SplashZone Heater –
(Parks Director Floyd Jernigan) – **Motion**
- B) **Motion** Awarding Bid for Shelter and Shade Structure for Concession Building –
(Parks Director Floyd Jernigan) – **Motion**

VIII. CITIZEN COMMUNICATION

- A) Open Citizen Communication

IX. MAYOR/CITY COUNCIL COMMENTS

X. COMMENTS FOR THE GOOD OF THE ORDER

XI. CLOSED SESSION

- Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:
None.

XII. ADJOURNMENT

**ROLLA CITY COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 3, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Marie Allen, Christine Ruder, and Tiffany Henry

Council Members Absent: Carrolyn Bolin

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, Interim Recreation Center Director Marci Fairbanks, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Lance Thurman, and City Clerk Carol Daniels

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Christine Ruder to lead in the Pledge of Allegiance.

I. CONSENT AGENDA

A motion was made by Henry and seconded by Crowell to approve the consent agenda as submitted. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The consent agenda consisted of the following:

(A) Approval of the Rolla City Council Minutes for the following:

- 1) City Council Meeting – January 6, 2020
- 2) City Council Meeting – January 21, 2020
- 3) City Council Closed Session Meeting – January 21, 2020

II. PUBLIC HEARINGS

None.

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I A.1.

III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS

(A) 2020 Celebration of Nations Parade and Festival: Mr. Richie Myers, Program Coordinator for International and Cultural Affairs at Missouri S&T, said the University could not continue the Celebration of Nations without the City's continued support. He told the Council the University is looking forward to the eleventh annual celebration on September 26, 2020. Mr. Myers asked the Council to consider closing the same streets as last year for the parade and festival.

A motion was made by Henry and seconded by Schneider to authorize the closing of a portion of Pine Street, Rolla Street and Ninth Street for the 2020 Celebration of Nations Parade and Festival on September 26, 2020. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS

Mayor Magdits referred the Council to **(A)** the December 2019, Environmental Services Department Monthly Report; **(B)** the December 2019, Centre Financial Analysis; **(C)** the December 2019, Parks Financial Analysis; **(D)** the October 23, 2019, Parks Advisory Commission Meeting Minutes; **(E)** the December 2019, Municipal Court Monthly Report; **(F)** the December 2019, Building Codes Monthly Report; **(G)** the January 2, 2020, Board of Adjustment Meeting Minutes; **(H)** the January 21, 2020, Development Review Committee Meeting Minutes; **(I)** the November and December 2019 Police Department Monthly Reports; **(J)** the December 2019, Animal Control Monthly Report; **(K)** the December 2019, Rolla Municipal Utilities Monthly Report; **(L)** The December 30, 2019, Board of Public Works Meeting Minutes; and, **(M)** the January 22, 2020, Airport Advisory Committee Notes.

V. OLD BUSINESS

None.

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VI. NEW BUSINESS

(A) Motion Awarding Rolla National Airport Agricultural Lease: City Administrator John Butz noted the City recently solicited proposals for the Agricultural lease at the Rolla National Airport. He told the Council six proposals were submitted and it is the recommendation of the Airport Committee and staff to award the agricultural lease to Doctors Joe and John Barnhart of Vienna, Missouri. Mr. Butz informed the Council that the Barnharts submitted the high price of \$41,718 per year.

A motion was made by Schneider and seconded by Henry to award the Rolla National Airport Agricultural Lease to Doctors Joe and John Barnhart subject to final lease terms. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

VII. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for Replacement of SplashZone Grates: Parks Director Floyd Jernigan told the Council that the drain grates at SplashZone are in need of being replaced for patron safety and to comply with federal law. The drain grates are especially designed to minimize and eliminate entrapment due to the suction of the drains. Mr. Jernigan stated the new grates would have a 25-year life. Staff is recommending accepting the low bid from Westport Pools, Maryland Heights, Missouri for \$11,217.00. A motion was made by Jordan and seconded by Murphey to award the bid for the replacement of the SplashZone grates to Westport Pools, Maryland Heights, Missouri for \$11,217.00. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

VIII. CITIZEN COMMUNICATION

None.

IX. MAYOR/CITY COUNCIL COMMENTS

(A) Motion Reappointing Mr. William S. Jenks, III, to the Rolla Regional Economic Commission (RREC) Board (December 2022): A motion was made by Meusch and seconded by Crowell to reappoint Mr. William S. Jenks, III, to the Rolla Regional Economic Commission. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

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T.A.3.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(B) Motion Reappointing Mr. Ed Schmidt, Mr. Steve Mason, Mr. Randy Stoll, and Mr. Mike Mathews to the Airport Advisory Committee (July 2021): A motion was made by Henry and seconded by Crowell to reappoint Mr. Ed Schmidt to the Airport Advisory Committee. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

A motion was made by Jordan and seconded by Eberly to reappoint Mr. Steve Mason to the Airport Advisory Committee. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

A motion was made by Henry and seconded by Schneider to reappoint Mr. Randy Stoll to the Airport Advisory Committee. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

A motion was made by Jordan and seconded by Meusch to reappoint Mr. Mike Mathews to the Airport Advisory Committee. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

(C) Resignation from Council: Councilwoman Tiffany Henry announced that she and her husband are moving out of Ward VI and this will be her last meeting. She stated she has enjoyed her service on the Council and has learned a lot about the City.

(D) Certificate of Appreciation: Mayor Magdits presented retiring Councilwoman Tiffany Henry with a certificate of appreciation for her service on the City Council.

Since there are only about 60 days remaining before the April 7, 2020, election, and if the Council does not object, Mayor Magdits said he would prefer to not appoint someone to fill the vacancy in Ward VI. No objections were noted.

(E) Accident Debris: Councilman David Schott indicated there was recently a vehicle accident at an intersection in his ward and there were some sharp pieces of debris left. He asked who is in charge of the final cleanup after an accident.

Fire Chief Ron Smith said the tow truck company is responsible for the cleanup. He said the Fire Department can do a better job of making sure the debris is removed, because they are sometimes still on the scene when the tow truck arrives.

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I.A.4.

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IX. MAYOR/CITY COUNCIL COMMENTS (continued)

(E) Accident Debris (continued): City Administrator John Butz added that staff would reach out to the tow truck companies and remind them to clean up the scene.

X. COMMENTS FOR THE GOOD OF THE ORDER

(A) February 13, 2020, Open House: City Administrator John Butz encouraged the Council and residents to attend the Public Information Open House scheduled for February 13, 2020, from 4:30 p.m. to 6:30 p.m. at The Centre. He said information about the Move Rolla TDD Program would be presented.

XI. CLOSED SESSION

A motion was made by Schneider and seconded by Henry to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Henry, Allen, Murphey, Schneider, Rohter, Meusch, Jordan, Eberly, Crowell, Schott, and Ruder. Nays; None. Absent; Bolin. Motion carried.

The Council adjourned into Closed Session at approximately 6:56 p.m.

XII. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:23 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed four real estate matters. No final action was taken.

XIII. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:23 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

FEBRUARY 3, 2020

I.A.5.

**ROLLA CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 18, 2020; 6:30 P.M.
ROLLA CITY HALL COUNCIL CHAMBERS
901 NORTH ELM STREET**

Presiding: Mayor Louis J. Magdits, IV

Council Members in Attendance: Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, David Schott, Jody Eberly, John Meusch, Carolyn Bolin, and Marie Allen

Council Members Absent: Jacob Rohter and Christine Ruder

Department Directors in Attendance: Police Chief Sean Fagan, Community Development Director Steve Flowers, Environmental Services Director Brady Wilson, Public Works Director Steve Hargis, Interim Recreation Center Director Marci Fairbanks, and Fire Chief Ron Smith

Other City Officials in Attendance: City Administrator John Butz, City Counselor Carolyn Buschjost, City Planner Tom Coots, City Engineer Darin Pryor, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Louis J. Magdits, IV called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Rachel Schneider to lead in the Pledge of Allegiance.

I. PUBLIC HEARINGS

None.

II. SPECIAL PRESENTATIONS

(A) 2019 Fourth Quarter and 2019 Year End Tourism Reports: Rolla Area Chamber of Commerce Executive Director Stevie Kears presented the Chamber's 2019 Fourth Quarter and 2019 Year End Tourism Reports.

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I.A.G.

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II. SPECIAL PRESENTATIONS (continued)

(B) 2020 Tourism Marketing Plan: Rolla Area Chamber of Commerce Executive Director Stevie Kears provided an overview of the Chamber's 2020 Tourism Marketing Plan.

(C) 2020 First Quarter Rolla Municipal Utilities (RMU) Report: Rolla Municipal Utilities General Manager Rodney Bourne provided an overview of RMU's 2020 First Quarter report.

III. OLD BUSINESS

None.

IV. NEW BUSINESS

(A) Ordinance Authorizing the Application of Free Traffic Safety Grants through the Missouri Department of Transportation (MoDOT): Police Chief Sean Fagan asked the Council to consider authorizing the Police Department to apply for grants through the Missouri Department of Transportation (MoDOT) for overtime and some equipment. He pointed out the grants are funded 100% through MoDOT.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4541: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE MISSOURI DEPARTMENT OF TRANSPORTATION PERTAINING TO GRANTS. A motion was made by Schneider and seconded by Murphey to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed nine ayes, zero nays, and two absent. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading, by title. A motion was made by Eberly and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Murphey, Bolin, Schneider, Meusch, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; Ruder and Rohter. Motion carried. The ordinance passed.

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I.A.7.

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IV. NEW BUSINESS (continued)

(B) Resolution Authorizing the Mayor to Enter into an Agricultural Lease at the Rolla National Airport: City Administrator John Butz reported six proposals for the lease of approximately 818 acres of the agricultural property located at the Rolla National Airport were received. He said staff is recommending the agricultural lease be awarded to the highest, qualified bid of \$41,718 from Doctors John and Joe Barnhart of Vienna, Missouri.

City Counselor Carolyn Buschjost read the following proposed resolution for one reading, by title. RESOLUTION NO. 1967: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI AN AGRICULTURAL LEASE BETWEEN DOCTORS JOHN AND JOE BARNHART, DBA JB CATTLE COMPANY, LLC. AND THE CITY OF ROLLA, MISSOURI. A motion was made by Schneider and seconded by Murphey to approve the proposed resolution. A voice vote on the motion showed nine ayes, zero nays, and two absent. Motion carried. The resolution passed.

(C) Ordinance Amending Section 27-107 of the Code Pertaining to Parking: City Engineer Darin Pryor informed the Council that in 2016 a portion of the parking lot near the Sixth and Elm Street intersection was changed from ten-hour parking to parking by permit only due to the demand for permit parking. Since the demand for permit parking has declined, staff recommends reverting a portion of the parking lot to ten-hour parking.

Following discussion, City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE REPEALING SECTION 27-107 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-107, IN LIEU THEREOF RELATING TO PARKING.

(D) Ordinance Reapproving the Minor Subdivision Final Plat of Quik Trip #7067: City Planner Tom Coots recalled QuikTrip is interested in locating a facility in Rolla at Interstate 44 and HyPoint Industrial Drive. He informed the Council that although the ordinance approving the plat for the subject property was approved in December 2019, the final plat was not recorded. Mr. Coots explained QuikTrip has been working with the Missouri Department of Transportation (MoDOT) to gain approval for the driveways needed to serve the proposed gas station. He said MoDOT indicated they would approve

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I.A-8.

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IV. NEW BUSINESS (continued)

(D) Ordinance Reapproving the Minor Subdivision Final Plat of Quik Trip #7067 (continued): the access, but is requiring one of the driveways be relocated. Mr. Coots noted the revised plat is not materially different from the plat that was previously reviewed and recommended and the modification does not affect any easements. He reported the Planning and Zoning Commission recommends approval of the request.

City Counselor Carolyn Buschjost read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4542: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF QUIKTRIP #7067 SUBDIVISION. (SUB19-06). A motion was made by Jordan and seconded by Schneider to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed nine ayes, zero nays, and two absent. Motion carried. Ms. Buschjost then read the proposed ordinance for its final reading, by title. A motion was made by Schneider and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Schneider, Jordan, Murphey, Bolin, Meusch, Eberly, and Allen. Nays; None. Absent; Ruder and Rohter. Motion carried. The ordinance passed.

V. CLAIMS and/or FISCAL TRANSACTIONS

(A) Motion Awarding Bid for SplashZone Sandblasting and Refinishing/Repainting: Interim Recreation Center Director Marci Fairbanks told the Council that SplashZone is in need of sandblasting and painting the pool walls and floor. She noted this level of maintenance is recommended every ten years, but has never been done. Ms. Fairbanks reported three bids were received and staff is recommending the bid be awarded to the second low bidder, Bazan Painting, St. Louis, Missouri, for \$46,885. She stated staff was unable to verify any comparable work on large municipal pools in the St. Louis metro area for the low bidder. A motion was made by Jordan and seconded Schneider to award the bid for the SplashZone sandblasting and refinishing/painting to Bazan Painting, St. Louis, Missouri, for \$46,885. A voice vote on the motion showed nine ayes, zero nays, and two absent. Motion carried.

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I.A.9.

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VI. MAYOR/CITY COUNCIL COMMENTS

(A) 2020 Census: Councilwoman Ann Murphey asked for an update on the 2020 Census.

City Administrator John Butz noted City Planner Tom Coots is working with a Complete Count Committee that has been meeting about every three weeks for the past two months. More information about the census would be available within the next few weeks.

City Planner Tom Coots added the efforts are only starting to ramp up. More information will be available within the next few months.

VII. CITIZENS COMMUNICATION

(A) Open Citizen Communication: Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

VIII. COMMENTS FOR THE GOOD OF THE ORDER

(A) Missouri Humanities Council Documentary: Councilwoman Rachel Schneider announced the Missouri Humanities Council would be hosting a documentary on Thursday, February 20, 2020, at 6:30 p.m. in Butler Carlton Hall, Room 125, on the Missouri S&T campus. She said an archaeologist from the Humanities Council would be speaking about the history of the Trail of Tears through Missouri.

(B) Councilwoman Carrolyn Bolin thanked Rolla Area Chamber of Commerce Executive Director Stevie Kears for her very informative presentation.

(C) Missouri S&T Intern: City Administrator John Butz introduced Ms. Claire Neill, a senior psychology major, who is working on salary studies for the City and will be working on the animal shelter project.

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I.A.10.

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IX. CLOSED SESSION

A motion was made by Schneider and seconded by Jordan to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Murphey, Bolin, Schneider, Meusch, Jordan, Crowell, and Schott. Nays; None. Absent; Ruder and Rohter. Motion carried.

The Council adjourned into Closed Session at approximately 8:42 p.m.

X. CLOSED SESSION ACTION

The Council reconvened into open session at approximately 8:59 p.m.

City Counselor Carolyn Buschjost reported that during Closed Session the Council discussed two real estate matters. No final action was taken.

XI. ADJOURNMENT

Having no further business, the meeting adjourned at approximately 8:59 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

CITY CLERK

MAYOR

FEBRUARY 18, 2020

I. A. II.

JANUARY MATERIALS COLLECTED & SHIPPED FROM RECYCLING CENTER

(Based on Calendar Year)

Material	Jan 2020	Dec 2019	Jan 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Cardboard	129.2 ton	126.7 ton	125.0 ton	129.2 ton	125.0 ton	1,610.6 ton
Newspaper	56.5 ton	40.0 ton	37.5 ton	56.5 ton	37.5 ton	405.1 ton
High Grade Paper	21.5 ton	0.0 ton	43.0 ton	21.5 ton	43.0 ton	226.6 ton
Aluminum	2.1 ton	0.0 ton	0.0 ton	2.1 ton	0.0 ton	12.6 ton
Steel Cans/Scrap Metal	7.2 ton	5.9 ton	5.5 ton	7.2 ton	5.5 ton	53.8 ton
Plastic	10.5 ton	0.0 ton	21.1 ton	10.5 ton	21.1 ton	104.8 ton
Glass	17.5 ton	17.5 ton	18.0 ton	17.5 ton	18.0 ton	230.7 ton
Batteries	0.8 ton	0.0 ton	0.0 ton	0.8 ton	0.0 ton	0.0 ton
Electronic Waste	7.5 ton	7.9 ton	3.7 ton	7.5 ton	3.7 ton	48.5 ton
Household HW	0.0 ton	1.7 ton	0.0 ton	0.0 ton	0.0 ton	5.4 ton
TOTAL	252.8 ton	199.7 ton	253.7 ton	252.8 ton	253.7 ton	2,698.2 ton

SERVICES PROVIDED

Type of Service	Jan 2020	Dec 2019	Jan 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Special Pick-ups	52	52	57	52	57	687
Paper Shredding	7.8 hours	4.8 hours	5.5 hours	7.8 hours	5.5 hours	59.5 hours
Reported Trash Nuisances	47	7	36	47	36	304
Households Dropping Off Hazardous Waste	74	60	86	74	86	1109

DISPOSAL TONNAGE

(Sanitation Division)

Material	Jan 2020	Dec 2019	Jan 2019	Year-to-Date 2020	Year-to-Date 2019	Yearly Total 2019
Refuse	1,275.7 ton	1,310.0 ton	1,278.6 ton	1,275.7 ton	1,278.6 ton	15,326.9 ton

IV. A. 1.

PARK FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

DESCRIPTION	December-18		December-19		FY 19-20	
		\$		\$	ACTUAL	BUDGET
Administration						
Revenue						
Reimbursements/donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses						
Personnel	\$ 8,907.22	\$ 11,674.83	\$ 11,733.81	\$ 8,831.76	\$ 35,614.65	\$ 129,980.00
Supplies	\$ 136.57	\$ 98.56	\$ 129.99	\$ 83.21	\$ 662.28	\$ 3,250.00
Services	\$ 6,898.12	\$ 9,040.58	\$ 6,855.37	\$ 579.76	\$ 22,437.53	\$ 37,000.00
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00
Total Expenses	\$ 15,941.91	\$ 20,813.97	\$ 18,719.17	\$ 9,494.73	\$ 58,714.46	\$ 170,830.00
Administration Revenue over Expenses	\$ (15,941.91)	\$ (20,813.97)	\$ (18,719.17)	\$ (9,494.73)	\$ (58,507.46)	\$ (170,830.00)
Maintenance						
Revenue						
Reimburse/Donation	\$ 67.09	\$ -	\$ 19.17	\$ -	\$ 105.43	\$ -
Rentals	\$ 860.00	\$ -	\$ 2,180.00	\$ -	\$ 4,990.00	\$ -
Misc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 927.09	\$ -	\$ 2,199.17	\$ -	\$ 5,095.43	\$ -
Expenses						
Personnel	\$ 3,533.76	\$ -	\$ 4,812.50	\$ -	\$ 11,555.67	\$ -
Supplies	\$ 35.25	\$ 30.60	\$ 24.19	\$ 30.20	\$ 59.44	\$ -
Services	\$ 284.31	\$ 528.42	\$ 784.80	\$ 1,054.96	\$ 1,336.64	\$ -
Maintenance	\$ -	\$ 68.84	\$ 81.39	\$ -	\$ 185.85	\$ -
Total Expenses	\$ 3,853.32	\$ 627.86	\$ 5,702.88	\$ 1,085.16	\$ 13,137.60	\$ -
Maintenance Revenue over Expenses	\$ (2,926.23)	\$ (627.86)	\$ (3,503.71)	\$ (1,085.16)	\$ (8,042.17)	\$ -
Parks						
Revenue						
Charges for Services	\$ 975.00	\$ 15.00	\$ 45.00	\$ -	\$ 3,730.00	\$ 1,000.00
Cemetery Burial Fees	\$ 1,350.00	\$ 2,190.00	\$ 3,260.00	\$ 550.00	\$ 9,700.00	\$ 33,000.00
Reimburse/Donation	\$ 1,063.31	\$ -	\$ 368.68	\$ 100.00	\$ 2,331.19	\$ 4,400.00
Pavillion Reservation	\$ -	\$ -	\$ -	\$ 75.00	\$ 200.00	\$ 3,600.00
Eugene Northern Rentals	\$ -	\$ 1,400.00	\$ -	\$ 2,550.00	\$ 1,220.00	\$ 13,500.00
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 3,388.31	\$ 3,605.00	\$ 3,673.68	\$ 3,275.00	\$ 17,181.19	\$ 55,500.00
Expenses						
Personnel	\$ 30,030.20	\$ 38,922.46	\$ 32,364.11	\$ 24,299.08	\$ 113,504.23	\$ 453,250.00
Supplies	\$ 856.89	\$ 2,537.51	\$ 4,000.00	\$ 2,447.53	\$ 8,587.09	\$ 30,800.00
Services	\$ 1,481.36	\$ 1,241.81	\$ 2,179.26	\$ 2,150.03	\$ 5,826.57	\$ 45,900.00
Maintenance	\$ 3,857.78	\$ 5,107.20	\$ 7,352.32	\$ 7,006.79	\$ 25,209.31	\$ 95,500.00
Total Expenses	\$ 36,226.23	\$ 47,808.98	\$ 45,895.69	\$ 35,903.43	\$ 153,127.20	\$ 625,450.00
Parks Revenue over Expenses	\$ (32,837.92)	\$ (44,203.98)	\$ (42,222.01)	\$ (32,628.43)	\$ (135,946.01)	\$ (569,950.00)

W.B.I.

PARK FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

DESCRIPTION	December-18		December-19		FY 19-20 BUDGET	
	Actual	Budget	Actual	Budget	Actual	Budget
Rolla Dog Park						
Revenue						
Reimburse/Donations/Programs						
Expenses						
Total Revenue	\$ 21.78	\$ 511.69	\$ -	\$ -	\$ 622.33	\$ -
Total Expenses	\$ -	\$ 637.65	\$ -	\$ -	\$ 622.33	\$ -
Rolla Dog Park Revenue over Expenses	\$ 21.78	\$ (125.96)	\$ -	\$ -	\$ (15.32)	\$ -
Splashzone						
Revenue						
Reimburse/Donations/Programs						
Resale						
Passes						
Rentals						
Misc						
Concessions						
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ 475.00	\$ 88,000.00
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Splashzone Revenue over Expenses	\$ -	\$ -	\$ -	\$ -	\$ 475.00	\$ 88,000.00
Expenses						
Personnel	\$ 2,467.57	\$ 3,366.19	\$ -	\$ -	\$ 10,738.34	\$ 62,100.00
Supplies	\$ 132.54	\$ 841.08	\$ 654.87	\$ 663.35	\$ 2,871.22	\$ 37,200.00
Services	\$ 100.12	\$ 490.61	\$ 230.32	\$ 470.17	\$ 856.19	\$ 12,800.00
Maintenance	\$ -	\$ -	\$ -	\$ 1,294.47	\$ 435.15	\$ 12,100.00
Total Expenses	\$ 2,700.23	\$ 4,697.88	\$ 885.19	\$ 2,427.99	\$ 14,900.90	\$ 124,200.00
Splashzone Revenue over Expenses	\$ (2,700.23)	\$ (4,697.88)	\$ (885.19)	\$ (2,427.99)	\$ (14,425.90)	\$ (36,200.00)
Outdoor Recreation						
Revenue						
Reimburse/Donation						
Recreation Program Fees						
Resale						
Ballfield User Fees						
Batting Cage Income						
Misc Income						
Concessions						
Total Revenue	\$ 483.75	\$ 3,061.55	\$ 678.25	\$ 4,352.00	\$ 9,165.97	\$ 58,000.00
Total Expenses	\$ 10,263.35	\$ 13,233.21	\$ 406.73	\$ 822.46	\$ 40,398.35	\$ 100,870.00
Personnel	\$ 99.72	\$ 189.30	\$ 53.11	\$ 50.32	\$ 1,823.28	\$ 25,840.00
Supplies	\$ 184.99	\$ 495.14	\$ 13.11	\$ 403.11	\$ 1,657.60	\$ 21,900.00
Services	\$ -	\$ -	\$ -	\$ -	\$ 60.49	\$ 500.00
Maintenance	\$ 10,548.06	\$ 13,917.65	\$ 472.95	\$ 1,275.89	\$ 43,939.72	\$ 149,110.00

IV.B.2.

PARK FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

DESCRIPTION	December-18		December-19		FY 19-20	
	Actual	%	Actual	%	Actual	Budget
Outdoor Rec Revenue over Expenses						
Total Operating Revenues	\$ 4,820.93		\$ 4,283.25		\$ 32,746.92	\$ 24,134.96
Total Operating Expenses	\$ 69,269.75		\$ 70,608.95		\$ 283,819.88	\$ 262,875.99
OPERATING REVENUES OVER EXPENSES	\$ (64,448.82)		\$ (66,325.70)		\$ (251,072.96)	\$ (868,090.00)
<i>Operating Recapture %</i>	6.96%		6.07%		0.12%	0.19%
<i>Operating Recapture %</i>	7.26%		6.25%		0.12%	0.19%
W/INTEREST						
OTHER REVENUES						
Real Estate Taxes	\$ 84,936.84		\$ -		\$ 249,554.70	\$ (3,208.35)
Sales Tax	\$ 100,473.69		\$ 95,101.89		\$ 356,510.17	\$ 380,814.98
Intergovernmental	\$ -		\$ -		\$ -	\$ -
Interest Income	\$ 209.06		\$ 128.26		\$ 704.95	\$ 740.86
Miscellaneous	\$ -		\$ -		\$ 1,000.00	\$ 20.00
Contribution to General Fund	\$ (18,025.00)		\$ (17,325.00)		\$ (18,025.00)	\$ (17,325.00)
TOTAL OTHER REVENUES:	\$ 167,594.59		\$ 77,905.15		\$ 589,744.82	\$ 1,295,300.00
CAPITAL EXPENSES						
Leases Purchases	\$ -		\$ -		\$ -	\$ -
Equipment	\$ -		\$ -		\$ 410.16	\$ 292.65
Vehicles	\$ 48,900.00		\$ -		\$ 48,911.00	\$ -
Building & Grounds	\$ 25,927.26		\$ -		\$ 31,167.21	\$ 5,088.78
Major Parks Improvements	\$ -		\$ -		\$ 5,770.00	\$ 235,000.00
TOTAL CAPITAL EXPENSES:	\$ 74,827.26		\$ -		\$ 86,258.37	\$ 464,100.00
Total Revenues (operating + other)	\$ 172,415.52		\$ 82,188.40		\$ 622,491.74	\$ 1,496,800.00
Total Expenses (operating + capital)	\$ 144,097.01		\$ 70,608.95		\$ 370,078.25	\$ 1,533,690.00
TOTAL REVENUES OVER EXPENSES	\$ 28,318.51		\$ 11,579.45		\$ 252,413.49	\$ (36,890.00)

IV B.3.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

GUEST SERVICES

Revenue
 Reimbursements/donations
 Passes
 Day Passes
 Programs
 Resale
 Rentals
 Misc.
 Concessions

Total Revenue

Expenses

Personnel
 Supplies
 Services
 Maintenance

Guest Services Revenue over Expenses

RECREATION

Revenue

Recreation Programs
 Day Passes

Total Revenue

Expenses

Personnel
 Supplies
 Services
 Maintenance

Total Expenses
Recreation Revenue over Expenses

AQUATICS

Revenue

Aquatic Programs
 Aquatic Day Pass

Total Revenue

Expenses

Personnel
 Supplies
 Services
 Maintenance

Total Expenses
Aquatics Revenue over Expenses

January-20

January-19

December-19

December-18

\$ 49,953.76
 \$ -
 \$ 1,007.50
 \$ 68.60
 \$ 2,150.50
 \$ 767.00
 \$ 601.78
 \$ 54,549.14

\$ 61,356.82
 \$ -
 \$ 265.00
 \$ 178.00
 \$ 2,070.00
 \$ 37.00
 \$ 1,249.57
 \$ 65,156.39

\$ 35,440.03
 \$ -
 \$ 230.00
 \$ 32.50
 \$ 1,082.50
 \$ 190.00
 \$ 383.49
 \$ 37,358.52

\$ 5,256.19
 \$ 292.24
 \$ 513.58
 \$ -
 \$ 6,062.01
 \$ 48,487.13

\$ 8,087.45
 \$ 963.38
 \$ 423.01
 \$ -
 \$ 9,473.84
 \$ 36,911.98

\$ 9,127.88
 \$ 481.69
 \$ 280.45
 \$ 46.58
 \$ 9,936.70
 \$ 55,219.69

\$ 9,084.42
 \$ 126.64
 \$ 116.14
 \$ -
 \$ 9,327.20
 \$ 28,031.32

\$ 7,402.00
 \$ 3,770.00
 \$ 11,172.00

\$ 14,255.50
 \$ 5,192.00
 \$ 19,447.50

\$ 12,473.25
 \$ 4,389.00
 \$ 16,862.25

\$ 7,078.50
 \$ 3,262.00
 \$ 10,340.50

\$ 6,078.88
 \$ 2,024.15
 \$ 453.64
 \$ 63.76
 \$ 8,620.43
 \$ 2,551.57

\$ 9,349.17
 \$ 3,059.71
 \$ 22.52
 \$ 79.93
 \$ 12,431.40
 \$ 7,016.10

\$ 8,025.23
 \$ 1,206.70
 \$ 451.55
 \$ -
 \$ 9,683.48
 \$ 7,178.77

\$ 11,133.73
 \$ 2,074.08
 \$ 254.92
 \$ -
 \$ 13,462.73
 \$ (3,122.23)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 15,027.28
 \$ 8,162.44
 \$ 531.59
 \$ 1,341.12
 \$ 25,062.43
 \$ (11,489.44)

\$ 17,356.05
 \$ 9,058.27
 \$ 358.39
 \$ 1,838.33
 \$ 28,611.04
 \$ (23,383.04)

\$ 17,356.05
 \$ 9,058.27
 \$ 358.39
 \$ 1,838.33
 \$ 28,611.04
 \$ (23,383.04)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 61,356.82
 \$ 1,846.04
 \$ 443.70
 \$ 7,132.50
 \$ 929.00
 \$ 2,858.05
 \$ 229,680.39

\$ 206,910.00
 \$ 825.00
 \$ 825.00
 \$ 5,940.00
 \$ 330.00
 \$ 2,904.00
 \$ 217,734.00

\$ 154,449.88
 \$ 778.00
 \$ 424.50
 \$ 8,775.50
 \$ 219.00
 \$ 1,319.30
 \$ 165,966.18

\$ 23,896.91
 \$ 1,372.95
 \$ 1,500.51
 \$ 271.68
 \$ 27,042.05
 \$ 202,638.34

\$ 8,087.45
 \$ 963.38
 \$ 423.01
 \$ -
 \$ 9,473.84
 \$ 36,911.98

\$ 9,127.88
 \$ 481.69
 \$ 280.45
 \$ 46.58
 \$ 9,936.70
 \$ 55,219.69

\$ 9,084.42
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 \$ 9,327.20
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\$ 7,402.00
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\$ 14,255.50
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\$ 12,473.25
 \$ 4,389.00
 \$ 16,862.25

\$ 7,078.50
 \$ 3,262.00
 \$ 10,340.50

\$ 6,078.88
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 \$ 453.64
 \$ 63.76
 \$ 8,620.43
 \$ 2,551.57

\$ 9,349.17
 \$ 3,059.71
 \$ 22.52
 \$ 79.93
 \$ 12,431.40
 \$ 7,016.10

\$ 8,025.23
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 \$ 9,683.48
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\$ 9,073.50
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 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 23,896.91
 \$ 1,372.95
 \$ 1,500.51
 \$ 271.68
 \$ 27,042.05
 \$ 202,638.34

\$ 35,739.00
 \$ 1,930.50
 \$ 6,517.50
 \$ 82.50
 \$ 44,269.50
 \$ 173,464.50

\$ 28,388.72
 \$ 1,708.33
 \$ 1,651.34
 \$ -
 \$ 31,748.39
 \$ 134,217.79

\$ 8,087.45
 \$ 963.38
 \$ 423.01
 \$ -
 \$ 9,473.84
 \$ 36,911.98

\$ 9,127.88
 \$ 481.69
 \$ 280.45
 \$ 46.58
 \$ 9,936.70
 \$ 55,219.69

\$ 9,084.42
 \$ 126.64
 \$ 116.14
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 \$ 9,327.20
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\$ 7,402.00
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 \$ 11,172.00

\$ 14,255.50
 \$ 5,192.00
 \$ 19,447.50

\$ 12,473.25
 \$ 4,389.00
 \$ 16,862.25

\$ 7,078.50
 \$ 3,262.00
 \$ 10,340.50

\$ 6,078.88
 \$ 2,024.15
 \$ 453.64
 \$ 63.76
 \$ 8,620.43
 \$ 2,551.57

\$ 9,349.17
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\$ 11,133.73
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 \$ 13,462.73
 \$ (3,122.23)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 25,029.60
 \$ 5,652.25
 \$ 1,526.86
 \$ 79.93
 \$ 32,288.64
 \$ 16,176.41

\$ 52,644.90
 \$ 6,824.40
 \$ 4,067.25
 \$ 165.00
 \$ 63,701.55
 \$ 7,347.45

\$ 39,508.02
 \$ 9,523.01
 \$ 1,473.34
 \$ -
 \$ 50,504.37
 \$ 261.63

\$ 9,349.17
 \$ 3,059.71
 \$ 22.52
 \$ 79.93
 \$ 12,431.40
 \$ 7,016.10

\$ 8,025.23
 \$ 1,206.70
 \$ 451.55
 \$ -
 \$ 9,683.48
 \$ 7,178.77

\$ 11,133.73
 \$ 2,074.08
 \$ 254.92
 \$ -
 \$ 13,462.73
 \$ (3,122.23)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 35,254.05
 \$ 13,211.00
 \$ 48,465.05

\$ 58,509.00
 \$ 12,540.00
 \$ 71,049.00

\$ 38,398.50
 \$ 12,367.50
 \$ 50,766.00

\$ 25,029.60
 \$ 5,652.25
 \$ 1,526.86
 \$ 79.93
 \$ 32,288.64
 \$ 16,176.41

\$ 52,644.90
 \$ 6,824.40
 \$ 4,067.25
 \$ 165.00
 \$ 63,701.55
 \$ 7,347.45

\$ 39,508.02
 \$ 9,523.01
 \$ 1,473.34
 \$ -
 \$ 50,504.37
 \$ 261.63

\$ 9,349.17
 \$ 3,059.71
 \$ 22.52
 \$ 79.93
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 \$ 7,016.10

\$ 8,025.23
 \$ 1,206.70
 \$ 451.55
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 \$ 9,683.48
 \$ 7,178.77

\$ 11,133.73
 \$ 2,074.08
 \$ 254.92
 \$ -
 \$ 13,462.73
 \$ (3,122.23)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

\$ 21,962.40
 \$ 7,466.00
 \$ 29,428.40

\$ 30,195.00
 \$ 13,200.00
 \$ 43,395.00

\$ 24,674.25
 \$ 6,510.99
 \$ 31,185.24

\$ 51,408.94
 \$ 460.14
 \$ 1,637.56
 \$ 13,148.43
 \$ 66,655.07
 \$ (37,226.67)

\$ 62,518.50
 \$ 1,702.80
 \$ 4,356.00
 \$ 10,626.00
 \$ 79,203.30
 \$ (35,808.30)

\$ 57,424.68
 \$ 25,125.72
 \$ 3,366.04
 \$ 5,607.25
 \$ 91,523.69
 \$ (60,338.45)

\$ 9,349.17
 \$ 3,059.71
 \$ 22.52
 \$ 79.93
 \$ 12,431.40
 \$ 7,016.10

\$ 8,025.23
 \$ 1,206.70
 \$ 451.55
 \$ -
 \$ 9,683.48
 \$ 7,178.77

\$ 11,133.73
 \$ 2,074.08
 \$ 254.92
 \$ -
 \$ 13,462.73
 \$ (3,122.23)

\$ 3,429.50
 \$ 1,765.00
 \$ 5,194.50

\$ 10,575.00
 \$ 2,997.99
 \$ 13,572.99

\$ 9,073.50
 \$ 2,641.00
 \$ 11,714.50

\$ 4,054.00
 \$ 1,174.00
 \$ 5,228.00

\$ 11,639.13
 \$ 30.95
 \$ 103.29
 \$ 2,535.79
 \$ 14,309.16
 \$ (9,114.66)

IV C.1.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

DESCRIPTION	December-18		December-19		January-19		January-20		2019 YTD ACTUAL	2020 YTD ACTUAL	33% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
FITNESS													
Revenue													
Fitness Programs	\$ 3,683.20	\$ 4,412.63	\$ 20,614.38	\$ 4,747.89	\$ 19,134.84	\$ 38,192.39	\$ 19,134.84	\$ 100,600.00					
Fitness Day Pass	\$ 520.00	\$ 252.00	\$ 539.99	\$ 172.00	\$ 851.00	\$ 2,179.99	\$ 1,485.00	\$ 4,500.00					
Total Revenue	\$ 4,203.20	\$ 4,664.63	\$ 21,154.37	\$ 4,919.89	\$ 19,985.84	\$ 40,372.38	\$ 34,683.00	\$ 105,100.00					
Expenses													
Personnel	\$ 18,928.37	\$ 9,872.98	\$ 22,870.45	\$ 7,796.16	\$ 31,890.04	\$ 72,668.22	\$ 46,513.50	\$ 140,950.00					
Supplies	\$ 89.49	\$ 4,175.08	\$ 473.91	\$ 3,831.52	\$ 11,801.58	\$ 1,207.97	\$ 1,788.60	\$ 5,420.00					
Services	\$ 145.79	\$ 55.92	\$ 484.38	\$ 288.00	\$ 2,450.47	\$ 2,334.29	\$ 3,679.50	\$ 11,150.00					
Maintenance	\$ -	\$ 205.00	\$ 221.04	\$ 24.98	\$ 434.83	\$ 229.98	\$ 1,716.00	\$ 5,200.00					
Total Expenses	\$ 19,163.65	\$ 14,408.98	\$ 24,049.78	\$ 11,940.66	\$ 46,372.07	\$ 76,645.31	\$ 53,697.60	\$ 162,720.00					
Fitness Revenue over Expenses	\$ (15,480.45)	\$ (9,996.35)	\$ (3,435.40)	\$ (7,192.77)	\$ (27,237.23)	\$ (38,452.92)	\$ (20,499.60)	\$ (62,120.00)					
ADMINISTRATION													
Revenue													
Advertising Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Reimbursement	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 550.00	\$ 3,000.00	\$ 550.00	\$ 1,200.00					
Total Revenue	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 550.00	\$ 3,000.00	\$ 550.00	\$ 1,200.00					
Expenses													
Personnel	\$ 12,250.03	\$ 11,992.39	\$ 16,472.21	\$ 10,419.79	\$ 42,698.32	\$ 48,375.62	\$ 58,344.00	\$ 176,800.00					
Supplies	\$ 2,253.88	\$ 2,813.01	\$ 37,034.60	\$ 2,689.08	\$ 12,596.51	\$ 64,208.85	\$ 68,805.00	\$ 208,500.00					
Services	\$ 4,035.53	\$ 9,787.97	\$ 3,822.30	\$ 6,831.10	\$ 27,884.16	\$ 11,760.88	\$ 30,894.60	\$ 93,620.00					
Maintenance	\$ -	\$ -	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 1,080.00	\$ 445.50	\$ 1,350.00					
Total Expenses	\$ 18,539.44	\$ 24,593.37	\$ 58,409.11	\$ 20,989.97	\$ 84,256.99	\$ 125,425.35	\$ 158,489.10	\$ 480,270.00					
Administration Revenue over Expenses	\$ (15,539.44)	\$ (24,593.37)	\$ (58,409.11)	\$ (20,989.97)	\$ (83,708.99)	\$ (122,425.35)	\$ (158,489.10)	\$ (479,070.00)					
MAINTENANCE													
Revenue													
Reimbursement	\$ 2,873.43	\$ 3,063.67	\$ 994.39	\$ 2,013.29	\$ 2,013.29	\$ 3,370.73	\$ 2,013.29	\$ 10,000.00					
Total Revenue	\$ 2,873.43	\$ 3,063.67	\$ 994.39	\$ 2,013.29	\$ 2,013.29	\$ 3,370.73	\$ 3,300.00	\$ 10,000.00					
Expenses													
Personnel	\$ 16,552.35	\$ 16,743.66	\$ 19,254.28	\$ 12,478.73	\$ 54,715.82	\$ 59,808.08	\$ 54,715.82	\$ 177,340.00					
Supplies	\$ 1,025.53	\$ 1,519.27	\$ 4,772.27	\$ 1,079.83	\$ 4,859.71	\$ 8,254.43	\$ 8,025.60	\$ 24,320.00					
Services	\$ 185.87	\$ 608.71	\$ 256.87	\$ 11.21	\$ 10,653.06	\$ 618.67	\$ 7,672.50	\$ 23,250.00					
Maintenance	\$ 416.90	\$ 2,000.31	\$ 4,563.05	\$ 435.96	\$ 4,628.94	\$ 6,572.14	\$ 8,679.00	\$ 26,300.00					
Total Expenses	\$ 18,180.65	\$ 20,871.95	\$ 28,846.47	\$ 14,005.73	\$ 74,857.53	\$ 75,253.32	\$ 82,899.30	\$ 251,210.00					
Maintenance Revenue over Expenses	\$ (15,307.22)	\$ (17,808.28)	\$ (27,852.08)	\$ (11,992.44)	\$ (72,844.24)	\$ (71,882.59)	\$ (79,599.30)	\$ (241,210.00)					

IV.C.2

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - JANUARY

DESCRIPTION	December-18		December-19		January-19		January-20		2019 YTD		2020 YTD		33% YTD BUDGET		% MONTHLY BUDGET		2020 BUDGET		
Total Operating Revenues	\$ 80,992.27	\$ 60,655.32	\$ 115,881.90	\$ 86,339.49	\$ 86,339.49	\$ 270,466.55	\$ 370,161.00	73.07%	\$ 354,316.95	\$ 270,466.55	\$ 1,122,900.00								
Total Operating Expenses	\$ 84,875.34	\$ 111,275.27	\$ 156,893.91	\$ 93,904.03	\$ 93,904.03	\$ 379,265.04	\$ 482,260.35	78.64%	\$ 403,309.74	\$ 379,265.04	\$ 1,461,395.00								
OPERATING REVENUES OVER EXPENSES	\$ (3,883.07)	\$ (50,619.95)	\$ (41,012.01)	\$ (7,564.54)	\$ (7,564.54)	\$ (108,798.49)	\$ (112,099.35)		\$ (48,992.79)	\$ (108,798.49)	\$ (338,495.00)								
Operating %	95.42%	54.51%	73.86%	91.94%	91.94%	71%	77%		88%	71%	77%								
Operating %	96.06%	54.51%	75.19%	93.43%	93.43%	73%	78%		90%	73%	79%								
WI/ INTEREST																			
OTHER REVENUES																			
Sales Tax	\$ 48.32	\$ -	\$ -	\$ 6.28	\$ 6.28	\$ 17.14	\$ 66.00	0.00%	\$ 134.45	\$ 17.14	\$ 200.00								
Interest Income	\$ 2,238.82	\$ 1,512.93	\$ 2,094.82	\$ 1,395.30	\$ 1,395.30	\$ 5,948.73	\$ 8,250.00	72.11%	\$ 8,646.84	\$ 5,948.73	\$ 25,000.00								
Miscellaneous/Reimb/Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165.00	100.00%	\$ 45.18	\$ -	\$ 500.00								
Sale of property	\$ 1,483.00	\$ -	\$ 75.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ 1,558.00	\$ -	\$ -								
Contribution to General Fund	\$ (18,031.25)	\$ (17,650.00)	\$ -	\$ -	\$ -	\$ (17,650.00)	\$ (23,298.00)	75.76%	\$ (18,031.25)	\$ (17,650.00)	\$ (70,600.00)								
TOTAL OTHER REVENUES:	\$ (14,261.11)	\$ (16,137.07)	\$ 2,159.82	\$ 1,401.58	\$ 1,401.58	\$ (11,684.13)	\$ (14,817.00)		\$ (7,646.78)	\$ (11,684.13)	\$ (44,900.00)								
CAPITAL EXPENSES																			
Equipment	\$ 327.55	\$ -	\$ 1,244.71	\$ 7,732.76	\$ 7,732.76	\$ 7,732.76	\$ 8,250.00	93.73%	\$ 4,543.30	\$ 7,732.76	\$ 25,000.00								
Lease Purchases	\$ 24,303.79	\$ 21,864.83	\$ 2,778.76	\$ -	\$ -	\$ 24,643.59	\$ 8,019.00	307.32%	\$ 32,640.07	\$ 24,643.59	\$ 24,300.00								
Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -								
Building & Grounds	\$ -	\$ -	\$ 1,480.00	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 2,028.97	\$ -	\$ 52,000.00								
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -								
TOTAL CAPITAL EXPENSES:	\$ 24,631.34	\$ 21,864.83	\$ 5,503.47	\$ 7,732.76	\$ 7,732.76	\$ 32,376.35	\$ 33,429.00		\$ 39,212.34	\$ 32,376.35	\$ 101,300.00								
Total Revenues (operating + other)	\$ 66,731.16	\$ 44,516.25	\$ 118,041.72	\$ 87,741.07	\$ 87,741.07	\$ 258,782.42	\$ 355,344.00	72.83%	\$ 346,870.17	\$ 258,782.42	\$ 1,078,000.00								
Total Expenses (operating + capital)	\$ 109,506.68	\$ 133,140.10	\$ 162,397.38	\$ 101,636.79	\$ 101,636.79	\$ 442,522.08	\$ 515,689.35	79.82%	\$ 442,522.08	\$ 441,641.39	\$ 1,562,695.00								
TOTAL REVENUES OVER EXPENSES	\$ (42,775.52)	\$ (88,623.85)	\$ (44,355.66)	\$ (13,895.72)	\$ (13,895.72)	\$ (182,858.97)	\$ (160,345.35)		\$ (95,851.91)	\$ (182,858.97)	\$ (484,695.00)								

CURRENT CASH BALANCES 02/14/20

Depreciation Account	\$ 2,315,783.26
Sales Tax Account	\$ -
Reserve Account	\$ 2,315,783.26
Operating & Misc	\$ (958,456.14)
	\$ 1,357,327.12

N.C.3.

BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	318.11
5008 Court Automation	808.32
5010 DO NOT USE (Brd Bill-Dft)	221.50
5016 CVC Surcharge State	823.31
5018 CVC Surcharge Muni	9.80
5020 Law Enf Arrest-Local	72.00
5022 LET-Muni	230.00
5024 POST-State	115.48
5032 Dom Viol - Muni	230.00
5040 Fine	4,320.00
5041 Fine - Highway	1,376.50
5042 Parking Penalties	1,485.00
5068 Overpayment	1.00
5102 Clerk Fee-E/R	1,067.57
5118 CVC Surcharge-E/R	32.91
5141 Fines-E/R	3,426.00
TOTAL OTHER GENERAL LEDGER ACCOUNTS	14,537.50

IV D.I.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

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BANK NAME: FIRST STATE COMMUNITY BANK
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	3,700.00	3,700.00 ✓
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50 ✓
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	14,537.50	14,537.50
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
TOTAL		18,286.00 ✓

IV. D. a.

NOTE

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

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MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Rolla Municipal Court	Reporting Period: Jan 1, 2020 - Jan 31, 2020
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401			
Physical Address: 901 NORTH ELM, ROLLA, MO 65401		County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:	
Prepared by: RELAUUN SMITH		E-mail Address:	
Municipal Judge: James T. Crump			
<u>II. MONTHLY CASELOAD INFORMATION</u>			
	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	10	714	194
B. Cases (citations/informations) filed	0	54	10
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	0	0
3. court/bench trial - NOT GUILTY	0	0	0
4. plea of GUILTY in court	1	29	12
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	53	4
6. dismissed by court	1	1	0
7. <i>nolle prosequi</i>	0	27	3
8. certified for jury trial (not heard in Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	110	19
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	8	658	185
E. Trial de Novo and/or appeal applications filed	0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>	
1. # Issued during reporting period	69	1. # Issued during period	125
2. # Served/withdrawn during reporting period	65	<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	933		

IV. 13.

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: Rolla Municipal Court	Reporting Period: Jan 1, 2020 - Jan 31, 2020
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<u>V. DISBURSEMENTS</u>			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$3,426.00	Court Automation	\$808.32
Clerk Fee - Excess Revenue	\$1,067.57	DO NOT USE (Brd Bill-Dft)	\$221.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$32.91	Law Enf Arrest-Local	\$72.00
		Overpayment	\$1.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Other Disbursements	\$1,102.82
Total Excess Revenue	\$4,526.48	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$14,719.50
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Bond Refunds	\$555.50
		Total Disbursements	\$15,275.00
Fines - Other	\$5,696.50		
Clerk Fee - Other	\$318.11		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$115.48		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$823.31		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$9.80		
Law Enforcement Training (LET) Fund surcharge	\$230.00		
Domestic Violence Shelter surcharge	\$230.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$182.00		
Parking ticket revenue (including penalties)	\$1,485.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$9,090.20		

IV. 2.4.

Management Report
FISCAL YEAR 2020

January 2020

BUILDING PERMITS ISSUED	JANUARY FY 2020		JANUARY FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED			34		59		168			
Electric, Plumbing, etc. Only	14		11	\$	51	200,000	59	\$	-64.9%	
Single Family Detached			2	\$	2	131,136	3	\$	-13.6%	
Single Family Attached							20	\$	-33.3%	-82.8%
Duplexes	2	\$ 637,200						\$	-100.0%	-100.0%
3-or-4 family			1	\$	4	1,175,300	1	\$	300.0%	238.3%
5-or-more family							1	\$	-100.0%	-100.0%
Hotels, Motels					1	440,000	1	\$	0.0%	-86.7%
Other nonhousekeeping shelter										
Amusement, social, recreational							2	\$	24,000	-100.0%
Churches, other religious							1	\$	33,800	-100.0%
Industrial										
Parking garages					1	650,000				
Service stations, repair garages										
Hospitals, institutional										
Offices, banks, professional										
Public Works, utilities			1	\$			1	\$	168,903	-100.0%
Schools, other educational										
Stores, customer										
Towers, antennas										
Signs, attached and detached	5	\$ 28,500	2	\$	8	34,450	15	\$	111,650	-46.7%
Residential addition, remodel	5	\$ 27,500	4	\$	28	266,638	14	\$	159,150	100.0%
Commercial addition, remodel	7	\$ 987,303	4	\$	18	2,978,103	8	\$	2,206,773	125.0%
Residential garage, carport							4	\$	20,700	-100.0%
Demolition, single family			4	\$	6		25	\$		-76.0%
Demolition, 2-family										
Demolition, 3-or-4 family										
Demolition, 5-or-more family										
Demolition, all other			5	\$	1					
Total Residential Units	4		6	\$	22	1,109,236	57	\$	6,282,474	-82.3%
EST. CONSTRUCTION COSTS		\$ 1,680,503		\$		5,875,627		\$	9,202,480	-36.2%
Building Permit Fees		\$ 6,572		\$		18,722		\$	27,438	-31.8%
FEES		\$ 14,447		\$		53,422		\$	60,213	-11.3%

INSPECTIONS PERFORMED	JANUARY FY 2020		JANUARY FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value	#	%
Building Inspections	129		99		610		428		43%	
Electrical Inspections	91		61		338		333		2%	
Excavation Inspections	0		0		0		0			
Plumbing Inspections	57		38		201		213		-6%	
Mechanical Inspections	31		27		109		130		-16%	
Code Inspections	206		111		828		550		51%	
Nuisance Inspections	56		132		242		368		-34%	
Business License Inspections	22		4		88		18		389%	
TOTAL INSPECTIONS	592		472		2416		2040		18%	

III E.I.

**DEVELOPMENT REVIEW COMMITTEE MINUTES
TUESDAY, February 18th, 2020 @ 1:30 P.M.
MEMBERS AND OTHERS IN ATTENDANCE**

Steve Flowers, Com Dev
Steve Hargis, Public Works
Tom Coats, Com Dev
Jeff Breen, Fire Department

Cameron Schweiss, Archer-Elgin
Darin Pryor, Public Works
Chad Davis, RMU
Madelyn Brown, Com Dev

NEW BUSINESS:

1. Discuss the Grellner Building Addition located at 3705 Highway V:

The current site plan did not show a property line that corresponded with the QuikTrip plat due to a building on the property line. In the past, there was a variance that allowed for this building to be on the property line. Archer-Elgin surveyed the property to show that the property line is 10 feet from the building, which meets the set back. A big gravel yard is proposed. To meet code, one paved parking space per employee and per work truck must be made available, as well as one hard surface from the main door to the entrance. Additional areas may need to be paved.

The project engineer was in attendance. The engineer intends to submit a revised site plan to show the corrected setback. The engineer will discuss paving with the property owner. A revised site plan showing the paved area will be submitted. A foundation only permit is sought at this time.

2. ZON20-01: A request to rezone a property located at 101 South Rucker Avenue from C-1 (Neighborhood Business District) to C-2 (General Retail District) to allow restaurant to obtain a liquor license.

The church located on South Rucker is proposed to be remodeling and rehabbed in order for a local restaurant to reopen. The owner is wanting to re-zone the property from C-1 to C-2, to allow for the sale of alcohol. The property is adjacent to C-2 zoned properties.

Parking exists on the north side of the building. On the south side, the property line may be further than GIS shows. The applicant intends to add more parking on the south side of the building as well. The amount of parking may limit the area allowed for the restaurant.

Based on square footage, if the restaurant is proposed to hold over 100 people, a sprinkler system is required when selling alcohol. The applicant said they intend to provide area for around 50 customers. The building is known to harbor asbestos, and the owner will have to remove the asbestos and haul to Jefferson City. The owner hopes to open the restaurant this spring.

Since no further comments were made, the meeting was adjourned.

Meeting Adjourned: 2:09 P.M.

Minutes Prepared By: Madelyn Brown

NEXT MEETING:

Tuesday, March 3rd, 2020

IV.F.1.

MINUTES
ROLLA PLANNING AND ZONING COMMISSION MEETING
ROLLA CITY HALL COUNCIL CHAMBERS
TUESDAY, FEBRUARY 11, 2020

Presiding: Don Brown, Chairperson
Commission Members Present: Russell Schmidt, Walte Bowe, Janece Martin, Ray Schweikhardt, Monte Shields
Commission Members Absent: Jody Eberly, Robert Anderson, Steven Shields
City Officials in Attendance: Steve Flowers, *Community Development Director*, Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*
Board of Adjustment Members in Attendance for Presentation : Judy Jepsen, *Chairperson*, Danny Maxey, Mike Flowers, Thomas Sutton

I. APPROVE MINUTES: Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, December 10th, 2019. **Chairperson Don Brown approved the minutes as printed and distributed.**

II. REPORT ON RECENT CITY COUNCIL ACTIONS:

1. **Woodcock Investment LLC, ZON19-09** – Rezoning a portion of property from the R-2, Two-Family District, to the C-3, Highway Commercial District at a property addressed as 1002 North Bishop Avenue. **City Council approved the ordinance on January 6th, 2020.**

2. **Woodcock Investments LLC, SUB19-09** – A minor subdivision to combine three existing lots into one lot located at 1002 North Bishop Avenue. **City Council approved the ordinance on January 6th, 2020.**

III. NEW BUSINESS:

1. **Quiktrip, SUB19-06:** A modification of minor subdivision for QuikTrip #7067, Final Plat.

Tom Coots reviewed case SUB19-09 for QuikTrip #7067. **Coots** explained that the plat was reviewed and approved in 2019, but has not been recorded because QuikTrip was waiting on information from MODOT. After receiving comments from MODOT, QuikTrip will have to move the line dividing the two lots to the South by 25 ft. in order for MODOT to approve their driveway location. **Coots** confirmed that even with these minor revisions, the subdivision will meet all requirements for easements, zoning and all other subdivision

IV. 6.1.

requirements. No comments were made by commissioners. **Brown** entertained a motion for a roll call vote.

A motion was made by Russ Schmidt, seconded by Walt Bowe to approve the request for a modification of the minor subdivision for QuikTrip #7067, Final Plat. A roll call vote on the motion showed the following: Ayes: Bowe, Martin, Schmidt, Schweikhardt, and Monte Shields. Nays: None. Absent: Anderson, Eberly, and Steven Shields. The motion passes unanimously.

VI. REPORT FROM THE CHAIRPERSON, COMMITTEE, OR STAFF: NONE

VII. OTHER BUSINESS / CITIZEN COMMENTS:

1. City Planner **Tom Coots** gave a presentation on recent activity in the Community Development Department and achievements in 2019.

2. **Tom Coots** presented a training session held for members of the Board of Adjustment and Planning and Zoning Commission.

**Meeting adjourned 7:33 p.m.
Minutes prepared by Madelyn Brown**

NEXT MEETING: March 10th, 2020

IV. G. 2.

PLANNING & ZONING COMMISSION ACTION
FEBRUARY 11th, 2020

The motion passes/ fails to recommend to the City Council to approve/ deny a request for a modification of subdivision for QuikTrip #7067, Final Plat.

MOTION: *Russ Schmidt*

SECOND: *Walter Bowe*

	YES	NO	ABSENT	ABSTENTION
ANDERSON			x	
BOWE	x			
EBERLY			x	
MARTIN	x			
SCHMIDT	x			
MONTE SHIELDS	x			
STEVEN SHIELDS			x	
SCHWEIKHARDT	x			
BROWN (tie)				



FINANCIAL STATEMENT
January 2020

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$3,104,667.79
Accounts Receivable - Miscellaneous	\$241,301.66
Customer's Deposits - Refundable	\$40,450.00
Misc Non-Operating Revenue	<u>\$3,584.51</u>
Total Receipts	<u>\$3,390,003.96</u>

FSCB Super-Now Account Interest (December 31, 2019)	\$2,363.51
FSCB Money Market Account Interest (December 31, 2019)	\$10,612.51
FSCB Electronic Payment Account Interest (December 31, 2019)	\$477.73
PCB Super-Now Account Interest (December 31, 2019)	\$0.25
Public Utility Cash In Bank (December 31, 2019)	<u>\$20,938,092.44</u>
Total Receipts and Cash In Bank	<u><u>\$24,341,550.40</u></u>

DISBURSEMENTS:

Power Purchased	\$1,866,876.46
Operating Expenses	\$110,791.41
Administrative and General Expenses	\$115,430.10
Payroll	\$175,289.13
Electric and Water Capital Expenditures	\$114,633.36
Stock Purchases (Inventory)	\$12,122.88
Balance of Customer's Deposits after Finals	\$17,106.17
Medical, Dental, Vision and Life Insurance Paid by Employees	\$11,664.22
Support Payment	\$0.00
U.S. Withholding Tax	\$23,004.19
Missouri Dept. of Revenue (Sales Tax)	\$39,096.23
Missouri Dept. of Revenue (Income Tax)	\$8,827.00
First State Community Bank (Social Security)	\$35,619.28
Sewer Service Charge	\$262,369.02
Refuse Service Charge	\$194,152.99
PILOT to City of Rolla	\$127,183.53
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$2,297.84
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	<u>\$3,116,463.81</u>

Cash in Bank (January 31, 2020)	<u>\$21,225,086.59</u>
Total Disbursements and Cash In Bank	<u><u>\$24,341,550.40</u></u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Central Federal Savings & Loan, Check #1250 for \$461.15	\$2,137.96
Citizens Bank of Newburg, Check #1249 for \$416.71	\$2,302.00
First State Community Bank-Electronic Payment Account, Check #1035 for \$1,592,890.45	\$365,862.08
First State Community Bank-Money Market	\$118,585.96
First State Community Bank-General Fund, Checks #32373 thru #32480 for \$3,116,463.81	\$4,173,657.30
PCB-Super Now, Check #26328 for \$8,122.72	\$4,520.50
Riverways Federal Credit Union	\$2,000.00
Town & Country Bank, Check #1250 for \$1,795.07	<u>\$3,501.79</u>
Total Public Utility Accounts	<u>\$4,672,567.59</u>

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,841,635.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	<u>\$13,841,635.00</u>

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$2,710,884.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	<u>\$2,710,884.00</u>

TOTAL RESERVES:	<u>\$16,552,519.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$21,225,086.59</u></u>
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IV A-1



STATISTICS

January 2020

PRODUCTION

Date of Demand	01/20/2020
Time of Demand	08:15 AM
Scada Demand	60,590.00
kWh Purchased	30,704,650
Total Cost	\$1,929,103.85 *
Cost per kWh	0.062828 *
Load Factor	68.6%

Pumped #2 Well	0
Pumped #3 Well	0
Pumped #4 Well	2,573,000
Pumped #5 Well	2,512,000
Pumped #6 Well	3,519,000
Pumped #7 Well	0
Pumped #8 Well	0
Pumped #9 Well	2,185,000
Pumped #10 Well	3,772,000
Pumped #11 Well	5,946,000
Pumped #12 Well	1,894,000
Pumped #13 Well	6,136,000
Pumped #14 Well	8,230,000
Pumped #15 Well	3,101,000
Pumped #16 Well	5,350,000
Pumped #17 Well	4,550,000
Pumped # 1 Ind Park Well	2,550,000
Pumped # 2 Ind Park Well	2,036,000
Total Gallons	<u>54,354,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,018	6,397
Residential - Three Phase	22	19
Commercial - Single Phase	952	517
Commercial - Three Phase	446	259
Power Service	149	130
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		511
Total	9,638	7,848

ELECTRIC SALES

Residential - Single Phase kWh	11,453,765
Residential - Three Phase kWh	108,607
Commercial - Single Phase kWh	1,535,874
Commercial - Three Phase kWh	2,554,812
Power Service kWh	7,973,812
Industrial kWh	5,206,480
Area Lighting kWh	6,959
Street Lighting kWh	42,883
Rental Lights kWh	78,519
Total kWh Sold	28,961,711
Demand kW	28,219
Revenue	\$2,518,801.02
Monthly Loss	5.68%
Fiscal Year to Date Loss	6.22%

WATER SALES

Residential - Single Phase Gallons	24,617,000
Residential - Three Phase Gallons	127,000
Commercial - Single Phase Gallons	6,360,000
Commercial - Three Phase Gallons	3,757,000
Power Service Gallons	8,988,000
Industrial Gallons	758,000
Missouri S&T Gallons	1,833,000
PWSD #2 Gallons	1,678,000
Total Gallons Sold	48,118,000
Revenue	\$233,741.13
Pumping Cost, Electric	\$32,669.78
Monthly Unidentified Loss	7.38% **
Fiscal Year to Date Unidentified Loss	6.49% ***

Sewer Service Charge	\$308,418.14
Refuse Service Charge	\$194,811.74

Gross Payroll	\$237,163.34
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* Energy losses are not included in this statistic and are estimated at an additional 12%.

** Loss includes 2,222,000 gallons per water main flushing records.

*** FY loss includes 9,398,500 gallons per water main flushing records.

**Operation Manager's Report
RMU Board of Public Works Meeting
February 25, 2020**

ELECTRIC

- E1. Bridge School Road - Replacement of poles with taller poles to allow for installation of static wire.
Started: May 7, 2019
Ongoing:

- E2. Fairfield Inn (1670 Old Wire Outer Road) - Installation of one span of overhead electric, new transformer and metering to serve new hotel.
Started: July 1, 2019
Completed: February 18, 2020

- E3. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) - Installation of underground electric distribution system for new residential subdivision.
Started: July 30, 2019
Ongoing

- E4. 1303 Nagogami Road (Church of Christ) - New multipurpose building - Relocate overhead distribution system to underground and reconfigure transformer and metering.
Started: October 8, 2019
Ongoing

- E5. Kingshighway - Highway 63 to Fairgrounds Road - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.
Started: November 12, 2019
Ongoing

- E6. East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O) - Single phase electric extensions (primarily underground) to serve new duplexes.
Started: January 2, 2020
Ongoing

- E7. 205 West 11th Street - New services for new mixed use commercial and multi-unit residential building.
Started and completed: February 11, 2020

WATER

- W1. - Olive Street - Hwy 72 to 9th Street
- 3rd Street - Olive to Oak Streets
- Oak Street - 2nd to 3rd Streets - Replacement of existing 4" and 6" mains with new 8" PVC mains.
Started: June 19, 2019
September 2019: The project is completed from 9th Street to 5th Street. The remaining will be completed in Spring 2020.
Ongoing

- W2. Whitney Lane / Wakefield Drive / plus Dover and Innsbruck

Greenbriar Drive - Replacement of existing 6" mains with new 8" PVC mains.
Started: November 29, 2018
Completed: June 14, 2019
- Replacement of existing 6" main with new 8" PVC main.
Started: October 29, 2019
Ongoing

- W3. Casey Lane, Britt Lane, Ella Court, and Kadison Court - Replacement of water service lines
Started: November 18, 2019
Completed: January 30, 2020

IV. H. 3.

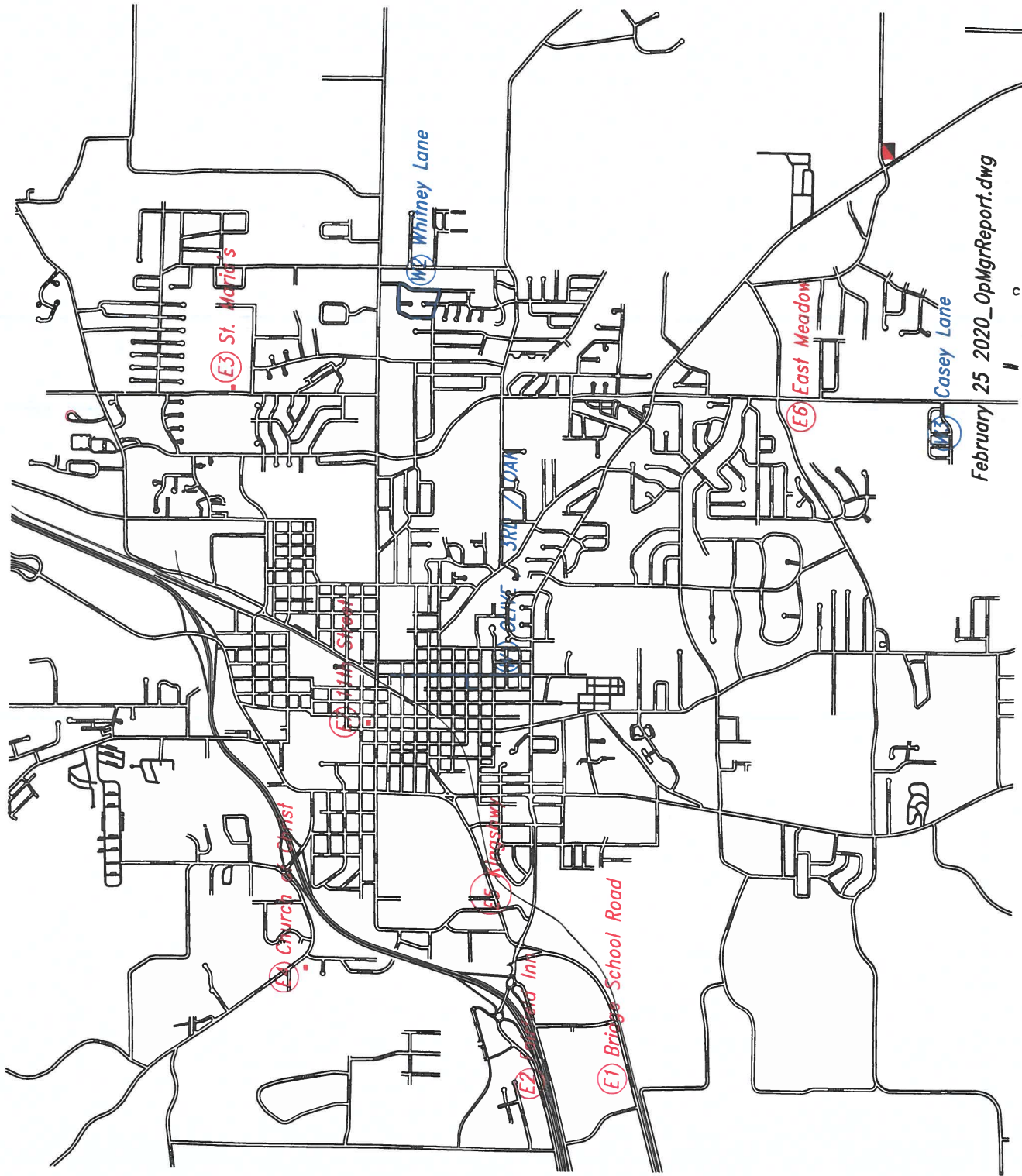
**Operation Manager's Report
RMU Board of Public Works Meeting
February 25, 2020**

TRAINING / PERSONNEL

1. Environmental Systems Research Institute (ESRI)
Chicago, IL - Midwest Users Conference
Attended by: Matthew Dunn and Nathan Randolph
February 25 to 26, 2020

2. Kowelman Engineering and Faith Group Security Firm
St. Louis, MO - America's Water Infrastructure Act Risk and Resiliency
Workshop
Attended by: Chad Davis
February 25, 2020

IV. A. 4.



February 25 2020_OpMgrReport.dwg

IV. H. 5.

REGULAR SESSION - January 28, 2020

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:30 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board members: Vice President Albert Crump, Jr.
 Secretary Dr. Wm. E. Showalter (arrived at 4:31 p.m.)
 Vice Secretary Ted Read

RMU Staff: General Manager Rodney P. Bourne, P.E.
 Operations Manager Chad Davis, P.E.
 Business/Finance Manager Dennis Roberts

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

* * * * *

I. APPROVAL OF MINUTES (None)

II. CITIZEN COMMUNICATION (None)

III. SPECIAL PRESENTATION (None)

IV. STAFF REPORTS

A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)

1. The Board received the Statement of Income & Expenses reports for December 2019 (FY20). Roberts reviewed the December 2019 report (FY20), with the following comparisons:

Month-to-Date comparison of December 2019 to December 2018

- Operating Income decreased \$379,691. Purchased Power expense decreased \$72,398; Operating Expenses decreased \$73,748 resulting in an Operating Loss of \$140,575.99 which showed decreased Operating Income of \$305,943; Total Other Income increased \$3,490. Total Net Income for December 2019 was (\$99,502.27) which showed a decreased income of \$302,452.89 in comparison to December 2018.

Year-to-Date (YTD) FY2020 and FY2019

- Operating Income decreased \$345,384. Purchased Power expense decreased \$246,047; Operating Expenses decreased \$225,411 resulting in an Operating loss of \$159,136.59 which showed an increased loss of \$119,973; Total Other Income increased \$26,306. Total Net Income was \$61,844.68, a decreased income of \$93,667 in comparison to FY2019.

Roberts reported that our sales are down, power cost is down, and we have sold less of kWh in the first three months.

Barrack stated that with the rate decrease our net income is closer to zero as intended.

Roberts replied that is where we are headed.

2. Roberts presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for December 2019 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26327
	First State Community Bank - General Fund	Checks #32276-32372
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1034
	Central Federal Savings & Loan	Check #1249
	Citizens Bank of Newburg	Check #1248
	Town & Country Bank	Check #1249

Crump made a motion, seconded by Showalter, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Miscellaneous. Roberts reported development of e-bills and outsourcing printing/ mailing continues with RMU selecting a preferred vendor. Currently, the contract is being finalized. We hope to have that signed in the next month.

TV I.1

B. OPERATION MANAGER'S REPORT (Davis)

1. Updates on:

Davis highlighted portions of his Operations Manager's Report. Completed details are as follows:

a. GIS Mapping Project.

- Davis reported that the project continues to progress towards completion.

b. Current RMU projects

ELECTRIC DEPARTMENT -

- (E1) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E2) Fairfield Inn (1670 Old Wire Outer Road). Installation of one (1) span of overhead electric, new transformer, and metering to serve new hotel. Started, July 1, 2019. Ongoing.
- (E3) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive). Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E4) 1303 Nagogami Road- Church of Christ - New multipurpose building. Relocate overhead distribution system to underground and reconfigure transformer and metering. Started, October 8, 2019. Ongoing.
- (E5) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Started, November 12, 2019. Ongoing.
- (E6) East Meadow Subdivision (Southwest corner of Lions Club Drive and Highway O). Single phase electric extensions (primarily underground) to serve new duplexes. Started, January 2, 2020. Ongoing.

WATER DEPARTMENT -

- (W1) Olive Street - Hwy 72 to 9th Street.
3rd Street - Olive to Oak Street.
Oak Street - 2nd to 3rd Street.
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.
- September 2019: The project is complete from 9th Street to 5th Street. The remaining will be completed in Spring 2020. Ongoing.
- (W2) Whitney Lane/Wakefield Drive/plus Dover and Innsbrook. Replacement of existing 6" mains with new 8" PVC mains. Started, November 29, 2018. Completed, June 14, 2019.
-Greenbriar Drive. Replacement of existing 6" main with new 8" PVC main. Started, October 29, 2019. Ongoing.
- (W3) Casey Lane, Britt Lane, Ella Court, and Kadison Court. Replacement of water service lines. Started, November 18, 2019. Ongoing.
- (W4) 4th and Pine Streets. Two (2) service line replacements in conjunction with property revisions to water services. Started, January 7, 2020. Completed, January 22, 2020.

PRESENTATIONS

- 1. Experts in the Classroom - Rolla High School. RMU staff members that presented: Eric Lonning, Jeremy Arthur, Brandon Skyles, Eric Seest, and Jared McBride. January 21, 2020.

TRAINING/PERSONNEL

- 1. Operations Staff.
 - John Gunter: Night Serviceman
Started: January 16, 2020
 - Jacob Dobkins: Tree Trimmer
Resigned: January 15, 2020

MPUA/MoPEP UPDATE

- 1. MoPEP Committee Meeting. Columbia, MO.
 - Attended by Rodney Bourne and Chad Davis. January 22, 2020.

Barrack asked, "When are they going to be working on Sonic?"

Bourne replied that the work site is complete and the timing is up to Sonic and their contractor.

C. GENERAL MANAGER'S REPORT (Bourne)

1. MoPEP update.

a. 2019 Generation Breakdown

Bourne reported the MoPEP generation update which reports the breakdown of our generation resources:

- 75% Coal
- 15% Natural Gas
- 10% Renewables

IV I. 2.

Bourne reported that the Dynegy Cost Plus Contract (Illinois coal power) will expire in 2021. MoPEP is replacing with a combination of wind and natural gas for a cost savings. This will lower coal generated power to approx. 55% of total production and increase Natural Gas and Renewables to approx. 25% and 20% respectively.

b. All-In-Cost

Bourne reported that there is a handout with two graphs regarding All-In-Costs that are based on the upcoming fuel switch. Projections indicate wholesale All-In-Costs dropping in 2022, to the low \$60 range not including transmission.

c. New Wholesale Rate Structure discussions continued at the pool. The primary changes are:

- How each Utility's coincident peak is determined and;
- How costs are allocated between generation costs and serving the pool's load and;
- If this new rate structure is adopted, this will provide additional mechanisms where local programs can lower cost further or help incentivize good load growth. Such as:
 - Demand Side Management
 - Time of Use (TOU) rates
 - Seasonal Rates
 - Encourage Off-Peak usage, i.e. EV Charging
 - More competitive industrial rates
 - Rebate or incentive programs

Bourne reported that action on the rate structure is expected by mid-year, with implementation to follow in 2021-2022. These and other programs should be reviewed with our next Cost of Service Study to determine local feasibility and benefits.

d. Grain Belt Express

Bourne reported that he testified at two hearings at the capital in opposition to HB2033, SB597 and SB604 which limit use of eminent domain for this type of project. The House bill is moving very quickly and passed out of the House this week. The Grain Belt Express project is a very important component of our upcoming planned fuel switch to help lower wholesale costs.

2. Purchasing/Capitalizing Policy updates. Bourne reported that management will be updating these policies to incorporate comments from the Auditor. Management will hopefully distribute draft versions in the next few weeks for comments, with a final version to be presented at the February meeting. Management is recommending that any change to capitalizing assets be effective October 1, 2020. Based on the proposed changes, we can run reports to better estimate the impact when we plan next year's budget.

V. OLD BUSINESS (None)

VI. NEW BUSINESS

A. Receive the following bids:

1. RFB #20-102E: Electric Poles
 - Davis reported that RMU received four (4) bids for this RFB. This bid is to restock our wood poles. Staff recommends low bid from Stella-Jones. **Read made a motion, seconded by Showalter, that a purchase order be issued to Stella-Jones in the amount of \$27,602. Motion passed unanimously.**
2. RFB #20-103E: Electric Supplies
 - Davis reported that RMU received six (6) bids with three (3) of them being incomplete for this RFB. This bid is to restock our electric supplies. Staff recommends low bid from Fletcher-Reinhardt. **Showalter made a motion, seconded by Crump, that a purchase order be issued to Fletcher-Reinhardt in the amount of \$249,744.91. Motion passed unanimously.**
3. RFB #20-104T: Transformers
 - Davis reported that one (1) of the bidders (Fletcher-Reinhardt) failed to quote 14 of the 33 types of transformers. The unit pricing on the transformers quoted by Fletcher-Reinhardt were generally higher than the other bids. The three (3) other bidders are quoting transformers from the same manufacturer and all three (3) left out two (2) types of transformers which kept their bids consistent between each other. Staff recommends low quote from Harry Cooper Supply. After a brief discussion, **Read made a motion, seconded by Showalter, that a purchase order be issued to Harry Cooper Supply in the amount of \$215,868. Motion passed unanimously.**
4. RFB #20-100: Truck #8
 - Davis reported that this is a replacement of our smaller digger/derrick. We intend to increase the lifting capacity of this truck but remaining on single axle chassis for better mobility. The budgeted number did not include a hydraulic oil cooler that is necessary for drilling in rock, a front bumper system with winch/capstan that we include on our digger/derrick trucks, and additional equipment storage. Staff recommends the bid from Altec Industries, along with accepting the trade pricing.
Bourne reported that the most recent truck purchase was from Drake-Scruggs and when the truck showed

up, we had issues arise. Drake-Scruggs is correcting these issues, but it has been a slow process. After a brief discussion, Showalter made a motion, seconded by Read, that a purchase order be issued to Altec Industries in the amount of \$294,803. Motion passed unanimously.

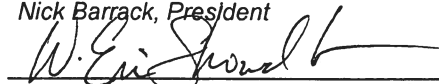
VII. EXECUTIVE SESSION (None)

VIII. ADJOURNMENT

With no further business appearing, Read made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 4:56 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, February 25, 2020 at 4:30 p.m.

ANIMAL CONTROL MONTHLY TOTALS

January 2020

ANIMALS IMPOUNDED

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
City of Rolla	15	7	0	4	26	26	38
Rolla Area Rural Areas))	2	0	0	0	2	2	3
Newburg Area	0	0	0	0	0	0	0
Doolittle Area	0	0	0	0	0	0	0
Edgar Springs Area	0	0	0	0	0	0	1
St. James Area	0	0	0	0	0	0	0
Ft. Leonard Wood (Mil)	1	0	0	0	1	1	0
Other Law Enf. Agencies	0	0	0	0	0	0	0
Monthly Total	18	7	0	4	29		
2020 YTD Total	18	7	0	4		29	
2019 YTD Total	21	13	0	8			42
Total Phelps County	2	0	0	0	2	2	3

ANIMAL DISPOSITION

	Canine	Feline	Other Domestic	Wildlife	Monthly Total	2020 YTD Total	2019 YTD Total
Animals Adopted ①	9	1	0	0	10	10	13
Animals Claimed	9	0	0	0	9	9	13
Euthanized(III/Injured)	0	0	0	0	0	0	0
Euthanized(Dangerous)	1	1	0	0	2	2	3
Euthanized(Un-Placed)②	0	0	0	0	0	0	0
Deceased on Arrival	0	0	0	3	3	3	9
Transferred to Rescue ③	0	2	0	0	2	2	0
Wildlife Relocated	0	0	0	1	1	1	2
Other	3	0	0	0	3	3	0
Monthly Total	22	4	0	4	30		
2020 YTD Total	22	4	0	4		30	
2019 YTD Total	22	10	0	4			40

ADDITIONAL STATISTICS

	Monthly Total	2020 YTD Total	2019 YTD Total
Adoption Rate (① +③)÷(①+②+③)	100.00%	100.00%	100.00%
PR Programs	1	1	0
Calls for Service	75	75	100
Written Warnings	0	0	0
Citations	2	2	3
Total Incinerator Hours	35	35	74

IV.J.1.

**CITY OF ROLLA
CITY COUNCIL AGENDA**

DEPARTMENT HEAD: Darin Pryor

ACTION REQUESTED: Ordinance

Final Reading

ITEM/SUBJECT: Traffic Code Changes

BUDGET APPROPRIATION (IF APPLICABLE)

DATE: 03/02/20

COMMENTARY:

Attached is an ordinance which would change Chapter 27 of the Rolla City Code relating to motor vehicles and traffic.

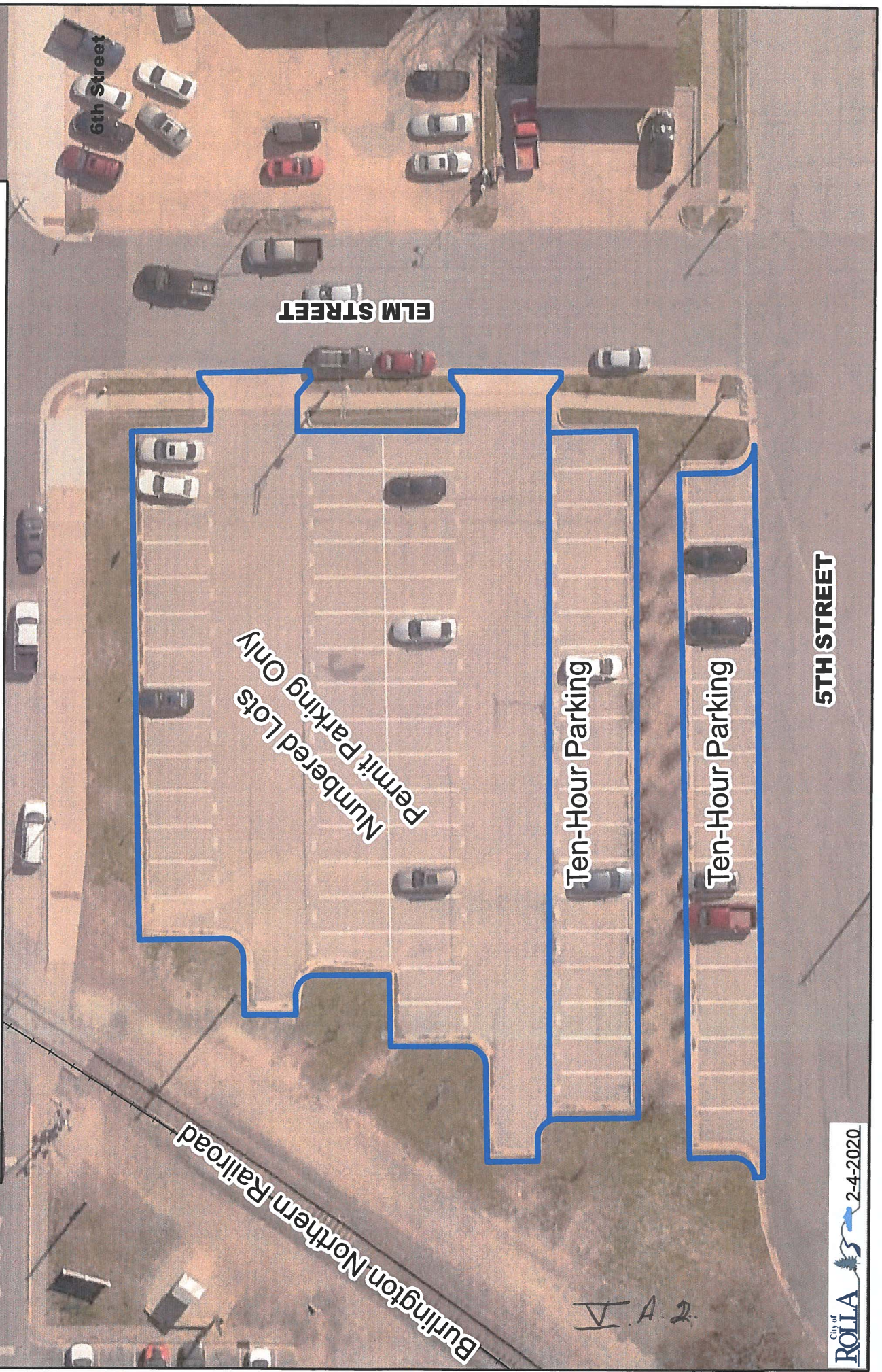
In the fall of 2016 a portion of the parking lot near the 6th and Elm intersection was changed from ten-hour parking to parking by permit only due to demand for permit parking. Demand for the permit parking in this lot has decreased. The attached ordinance would change a portion of the parking lot back to ten-hour parking.

Staff recommends approval of the ordinance.

V.A.1

Section 27-107 Ten-Hour Parking on Certain Municipal Lots

ADD.07- Parking lot between Fifth Street, Sixth Street, Elm Street and the Burlington Northern Railroad tracks, except for the numbered lots. No parking between the hours of 1 a.m. and 5 a.m.



5TH STREET

ORDINANCE NO. _____

AN ORDINANCE REPEALING SECTION 27-107 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, AND ENACTING A NEW SECTION 27-107, IN LIEU THEREOF RELATING TO PARKING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:

Section 1: That Section 27-107 of the Code of the City of Rolla, Missouri, is hereby repealed and a new Section 27-107 is hereby enacted in lieu thereof as follows:

Sec. 27-107. Ten-hour parking on certain municipal lots.

No motor vehicle shall be parked for a period of time longer than ten consecutive hours, excluding weekends, unless otherwise posted on the following municipal lots:

.01- Parking lot between Eighth Street and Ninth Street, west of Oak Street. (Ord. 4305)

.02- Parking lot between Ninth Street and Tenth Street, Elm Street, and Oak Street, except for the four designated "Visitor Parking Spaces" at the southwest corner of the parking lot. (Ord. 4305)

.03- Parking lot between Seventh Street and Eighth Street, along the west side of Elm Street. No parking between the hours of 7:00 a.m. and 5:00 p.m., excluding weekends, unless otherwise posted. (Ord. 4305)

.04- Parking lot on the north side of Eighth Street and the west side of Rolla Street. No parking between the hours of 1 a.m. and 5 a.m. (Ord. 4305)

.05- Parking lot on the east side of Park Street and the south side of Eighth Street and the west side of Main Street. No parking between the hours of 1 a.m. and 5 a.m. (Ord. 4305)

.06- Parking lot being that portion of Cedar Street between Fourth Street and Fifth Street and also being lots 141, 142, 143, and 144, Block 5 of the James Addition to Rolla. (Ord. 4305)

.07- Parking lot between Fifth Street, Sixth Street, Elm Street, and the Burlington Northern Railroad tracks, except for the numbered lots. No parking between the hours of 1 a.m. and 5 a.m.

It shall be unlawful for any person to cause or permit any motor vehicle registered in his/her name to be unlawfully parked as set out in this Section.

V. A. 3.

ORDINANCE NO. _____
Page 2

Section 2: That this ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 2nd DAY OF MARCH 2020.

APPROVED:

ATTEST:

MAYOR

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

V.A.4.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Steve Hargis

ACTION REQUESTED: Ordinance 1st Reading

ITEM/SUBJECT: MO HIGHWAY & TRANSPORTATION
COMMISSION AMENDMENT TO STATE
BLOCK GRANT AGREEMENT

DATE: 03/02/2020

BUDGET APPROPRIATION (IF APPLICABLE):

COMMENTARY:

The attached ordinance authorizes the Mayor to enter into a State Transportation Assistance Revolving (STAR) Fund Loan for improvements at the Rolla National Airport. This loan is for \$162,693.00. This is our 5% match for the rehabilitation of Runway 4/22.

We have a contract to begin this project in the spring. The total cost is \$2,928,412.00.

We have previously approved agreements with the Missouri Highway and Transportation Commission to fund the other 95%.

This loan has an interest rate of 1.20% and is to be paid back over five years beginning 11/01/2020.

Staff recommends approval.

VI A.1.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CERTAIN STATE TRANSPORTATION ASSISTANCE REVOLVING (STAR) FUND LOAN AGREEMENT AND PROMISSORY NOTE BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AS FOLLOWS:

Section 1: That the Mayor of the City of Rolla, Missouri be and is hereby authorized and directed to execute on behalf of the City of Rolla, Missouri a State Transportation Assistance Revolving (STAR) Fund Loan Agreement and Promissory Note between the City of Rolla, Missouri and Missouri Highways and Transportation Commission, a copy of said agreement being attached hereto and marked Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 16TH DAY OF MARCH 2020.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY COUNSELOR

VI. A. 2.

CCO Form: FS01
Approved: 06/10 (AR)
Revised: 03/17 (MWH)
Modified:

EXHIBIT A

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
STAR FUND LOAN AGREEMENT AND PROMISSORY NOTE**

THIS AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission"), and the City of Rolla, Missouri (hereafter, "Entity").

WITNESSETH:

WHEREAS, pursuant to Section 226.191, RSMo, the Commission is given the authority to administer the State Transportation Assistance Revolving (STAR) Fund and adopt administrative rules to provide for its administration of the STAR fund; and

WHEREAS, Section 226.191, RSMo, specifically authorizes the Commission to loan moneys in the STAR Fund to any political subdivision of the state or to any public or private not for profit corporation or entity for any of the purposes enumerated in Section 226.191, RSMo; and

WHEREAS, pursuant to the authority given to it under Section 226.191 RSMo., the Commission has enacted administrative rules 7 CSR 10-20.010 to govern the administration of the STAR fund; and

WHEREAS, the Entity has applied for a STAR Fund Loan in the amount of one hundred sixty-two thousand six hundred ninety-three dollars (\$162,693) from the Commission for the purpose of rehabilitating a runway with full depth reclamation and crack repairs and shoulder grading to improve the runway safety area and;

WHEREAS, the Commission is willing to provide a STAR Fund Loan to the Entity for the Entity's financing of the rehabilitation of a runway with full depth reclamation and crack repairs and shoulder grading to improve the runway safety area.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and benefits stated herein, and in further consideration of the obligations, terms and conditions set forth and recited, the Commission and the Entity agree as follows:

(1) PURPOSE: The purpose of this Agreement is to provide the terms and conditions of the STAR Fund Loan from the Commission to the Entity and for the Entity's repayment of the STAR Fund Loan to the Commission. The Entity's use of the STAR

Fund Loan shall be specifically for the rehabilitation of a runway with full depth reclamation and crack repairs and shoulder grading to improve the runway safety area and no other purposes whatsoever (hereinafter, referred to as "Project"). Prior to the Commission disbursing any portion of the loan proceeds to the Entity, the Entity agrees to provide to the Commission the schedule of the Project, outlining all actions to be taken by the Entity towards the design, right of way acquisition and construction of the Project and timeframes corresponding to the completion of certain milestones in the Project.

(2) REPRESENTATIONS BY THE ENTITY: The Entity makes the following representations as the basis for the undertakings contained in this Agreement:

(A) The Entity is a municipal corporation, political subdivision and body corporate, duly organized and existing under the laws of the state of Missouri.

(B) The Entity has lawful power and authority to enter into this Agreement and to carry out its obligations hereunder. By proper action of its Council, the Entity has been duly authorized to execute and deliver this Agreement, acting by and through its duly authorized officers.

(C) The Entity has taken all necessary action to approve this Agreement. No further action or approvals by the Entity are necessary in connection with the construction or financing of the Project as defined in this Agreement, except with respect to the appropriation and budgeting of the Entity payments on an annual basis as provided herein.

(D) The execution and delivery of this Agreement, the consummation of the transactions contemplated hereby, and the performance of or compliance with the terms and conditions of this Agreement by the Entity will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under, any mortgage, deed of trust, lease or any other restriction or any agreement or instrument to which the Entity is a party or by which it or any of its property is bound, or any order, rule or regulation applicable to the Entity or any of its property of any court or governmental body, or result in the creation or imposition of any prohibited lien, charge or encumbrance of any nature whatsoever upon any of the property or assets of the Entity under the terms of any instrument or agreement to which the Entity is a party.

(E) No official or employee of the Entity has any significant or conflicting interest, financial or otherwise, in the Agreement or in the transactions contemplated hereby.

(3) LOAN AMOUNT: The Commission will provide the Entity with a STAR Fund Loan in the amount of one hundred sixty-two thousand six hundred ninety-three dollars (\$162,693). The Commission's STAR Fund Loan will be provided to the Entity in three disbursements according to the schedule in Exhibit 1, developed based on the Project construction progress schedule obtained by the Entity, outlining all actions to be taken by the Entity towards the construction of the Project and timeframes corresponding

to the completion of certain milestones in the Project construction progress. Within 30 days of any scheduled disbursement of the loan proceeds according to the Exhibit 1, the Entity shall provide to the Commission either (1) certification that the Project construction progress is in line with the Project construction progress schedule already provided to the Commission, or (2) an updated Project construction progress schedule. If an updated Project construction progress schedule is provided to the Commission, the Commission shall revise Exhibit 1 accordingly to reflect any revisions to the disbursement dates corresponding to any revisions in the Project milestones and the timeframes corresponding to the completion of the revised milestones, and shall provide the revised Exhibit 1 to the Entity. The Entity agrees to accept the revised terms in the revised Exhibit 1 upon receipt of the new revised Exhibit 1.

(4) ACCOUNTING PRACTICES:

(A) Separate Accounting and Financial Summary Required: Loan proceeds disbursed to the Entity pursuant to this Agreement must be kept separate from any of the other Entity's assets. The Entity must develop and maintain a financial summary of total funds expended from the proceeds of the loan at all times throughout the life of the project, and at specific times as requested by the Commission. This information must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date the final payment is made on the loan and the loan is paid in full.

(B) Record Retention and Reporting: The Entity must maintain all records relating to this Agreement, including but not limited to invoices, payrolls, banking records, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of this Agreement and any extension thereof, and for three (3) years from the date the final payment is made on the loan and the loan is paid in full.

(5) INSURANCE: The Entity shall maintain at the Entity's sole expense, adequate fire and extended coverage insurance on the premises during the period of this Agreement until final payment is made on the loan and the loan is paid in full. If permitted by law, the Entity may maintain a self-insurance program in lieu of purchasing insurance coverage. The Entity shall furnish evidence of such insurance by submitting to the Commission a copy of its certificate of insurance, or if self-insured, a copy of its self-insurance plan, upon written request by the Commission. Failure of the Entity to furnish evidence of such insurance coverage within 30 calendar days of receipt of the Commission's written request for such evidence of insurance coverage shall constitute an Event of Default and the Commission shall have the right to pursue any remedial action on Entity's default available to it under this Agreement.

(6) CONSTRUCTION SCHEDULES, INSPECTIONS AND BONDS:

(A) Schedule Updates: At all times during the construction of the Project,

the Entity shall provide to the Commission any updates of the schedule of Project construction progress, outlining all actions to be taken by the Entity and timeframes corresponding to the completion of certain milestones in the Project construction progress, if revisions are made to any of the items contained in the schedule.

(B) Inspections: The Commission's agents and employees are authorized to inspect the work on the Project to monitor the construction progress and ensure the Project construction has progressed according to the most recent Project construction progress schedule provided to the Commission by the Entity and to verify the validity of the work reported as complete as such completion of construction work is related to reported/documented expenditures of the funds available to the Entity from the loan proceeds under this Agreement.

(C) Construction Bonds: In the event that the Entity shall use an outside contractor to construct the Project to be funded by the loan proceeds under this Agreement, prior to commencement of work on the Project, the Entity shall acquire from the Contractor and shall deliver to the Commission executed copies of Contractor's performance and payment bonds from commercial surety companies qualified and authorized to do business in Missouri, each in a penal amount equal to the contract sum, assuring the Entity and the Commission, which shall be named as obligees therein, as their interests may appear, of (1) performance of all contractual obligations, and (2) payment for all related labor, materials, and costs.

(7) LACK OF CONSTRUCTION PROGRESS: In the event that the Commission notes any lack of progress in the construction of the Project which significantly endangers substantial performance of the Project within the specified Project completion time outlined in the Project construction progress schedule, as determined in the sole discretion of the Commission, the Commission shall notify the Entity in writing of such noted lack of construction progress. Failure of the Entity to take proper actions, as such actions may be provided for in the written notice to the Entity from the Commission, within the timeframe set forth in said written lack of construction progress notice, shall constitute an Event of Default, upon the occurrence of which the Commission shall have the right to pursue any remedial action on Entity's default available to it under this Agreement.

(8) ENTITY PAYMENTS:

(A) The Entity shall repay the STAR Fund Loan to the Commission on an annual basis beginning in November 2020. Entity Payments will be made no later than November 1 of each year/month, according to the payment schedule below.

Amortization Schedule of STAR Loan							
for the City of Rolla - Rolla National Airport							
Projected							Date: 9/6/2019
Amount Borrowed:	\$162,693.00						
Interest Rate:	1.20%						
Dates	Beginning Balance	Drawdown	Payment	Interest Accrued	Interest Payment	Principal Payment	Ending Balance
4/1/2020	\$0.00	\$40,673.25	\$0.00	\$0.00	\$0.00	\$0.00	\$40,673.25
5/1/2020	\$40,673.25	\$81,346.50	\$0.00	\$40.12	\$0.00	\$0.00	\$122,019.75
6/1/2020	\$122,019.75	\$40,673.25	\$0.00	\$124.36	\$0.00	\$0.00	\$162,693.00
11/1/2020	\$162,693.00	\$0.00	\$33,520.97	\$818.37	\$982.85	\$32,538.12	\$130,154.88
11/1/2021	\$130,154.88	\$0.00	\$33,520.97	\$1,561.86	\$1,561.86	\$31,959.11	\$98,195.77
11/1/2022	\$98,195.77	\$0.00	\$33,520.97	\$1,178.35	\$1,178.35	\$32,342.62	\$65,853.15
11/1/2023	\$65,853.15	\$0.00	\$33,520.97	\$790.24	\$790.24	\$32,730.73	\$33,122.42
11/1/2024	\$33,122.42	\$0.00	\$33,520.98	\$398.56	\$398.56	\$33,122.42	\$0.00
		\$162,693.00	\$167,604.86	\$4,911.86	\$4,911.86	\$162,693.00	

(B) Payment Method: All payments made hereunder shall be made in lawful currency of the United States of America by an automated clearinghouse transaction to be initiated by the Entity. Interest will accrue beginning on the Closing Date of the loan. Interest on the outstanding loan balance shall be computed on the basis of actual days in a year. In the event that a scheduled disbursement is not made on the date specified in the above payment schedule, or an Entity Payment is made on a different date than those due dates outlined in the above payment schedule, or in the event the Entity makes payments exceeding the annual payment of principal and interest, as provided for in Paragraph (D) below, the above payment schedule will be adjusted accordingly to reflect the new payment date, the new amount of future Entity Payments and remaining new balances. The Entity shall comply with the revised terms in the revised payment schedule provided to it upon receipt of the new payment schedule.

(C) The obligations of the Entity under this Agreement to make Entity Payments on or before the date the same become due, and to perform all of its other obligations, covenants and agreements hereunder, shall be absolute and unconditional, without notice or demand, and without abatement, deduction, set-off, counterclaim, recoupment or defense or any right of termination or cancellation arising from any circumstance whatsoever, whether now existing or hereafter arising, and irrespective of whether the Project has been started or completed, and notwithstanding any default of the Commission hereunder, the Entity waives the provisions of any statute or any other law now or hereunder in effect contrary to any of its obligations, covenants or agreements under this Agreement or which releases or purports to release the Entity therefrom. The Entity, for itself and for any guarantors, sureties, endorsers and/or person or persons now or hereafter liable hereon, if any, hereby waives any and all other notices and demands whatsoever, and any and all delays or lack of diligence in the collection hereof, and expressly consents and agrees to any and all extensions or postponements of the time of payment hereof from time to time or after maturity and any other indulgence and waives

all notice thereof. The delay or failure to exercise any right hereunder shall not waive such right.

(D) The Entity shall have the right to provide payments that exceed the required annual payment of principal and interest, which is due for a particular year. Additionally, the Entity shall have the right to prepay the entire loan amount, consisting of the principal, and any accrued interest as of the date of payment, to the Commission at any time during the term of this Agreement. There will be no prepayment fees charged to the Entity.

(E) In the event any Entity payment is more than fifteen (15) days late, a late fee of two percent (2%) of the amount of the past due payment will be assessed to the Entity.

(9) ENTITY'S OBLIGATION TO APPROPRIATE AND BUDGET REQUIRED ENTITY PAYMENTS: The Entity agrees to budget its payments to the Commission under this Agreement by ordinance, subject to annual appropriation and to provide annual certification that current Entity revenues plus unexpended balances from prior years are sufficient to meet its obligation to pay the Commission under this Agreement within 30 days after the approval of the budget.

(10) ENTITY'S SECURITY FOR DIRECT LOAN: In addition to the Entity's promise and agreement to carry out its obligation to repay the loan as provided for in Paragraphs (5) and (8) above, the Entity agrees to:

(A) Grant to the Commission a security interest in its future revenue stream from fuel sales and lease agreements the Entity has in place with approximately thirty-five (35) agencies, businesses and individuals for an annual total of seventy-two thousand eight hundred fourteen dollars (\$72,814).

(B) Grant to the Commission a security interest in applicable federal or state funds due the Entity that pass through or are administered by the Commission or Missouri Department of Transportation.

(C) Cause a bank to issue an Irrevocable Letter of Credit for the benefit of the Commission (hereinafter, "Letter of Credit") in the amount of the total Entity's Repayment Obligation, to secure the Entity's obligation under this STAR Fund Loan Agreement. The bank that the Entity chooses to issue the Letter of Credit as well as all the terms and conditions of the Letter of Credit are subject to approval by the Commission. No Letter of Credit is valid to secure the Entity's obligations under this STAR Fund Loan Agreement without the Commission's approval.

(11) EVENT OF DEFAULT: If any one or more of the following events occurs and is continuing, it is hereby defined to be an Event of Default under this Agreement:

(A) Default in the due and punctual payment of an Entity Payment; or

(B) Default in the completion of the Project defined in Paragraph (1) above, within 365 days after the estimated completion date outlined in the most recent Project construction progress schedule.

(C) Unless otherwise specifically provided for in this Agreement, default in the due observance or performance of any other covenant, agreement, obligation or provision of this Agreement on the Entity's part to be observed or performed, and the continuance of such default for sixty (60) days after the Commission has given the Entity written notice specifying such default, or such longer period as shall be reasonably required to cure such default, provided that (i) the Entity has commenced such cure within said 60-day period, and (ii) the Entity diligently prosecutes such cure to completion; or

(D) The Entity (i) admits in writing its inability to pay its debts as they become due; or (ii) files a petition in bankruptcy or for reorganization, arrangement, composition, readjustment, liquidation, dissolution or similar relief under the Bankruptcy Code as now or in the future amended or any other similar present or future federal or state statute or regulation, or files a pleading asking for such relief; or (iii) makes an assignment for the benefit of its creditors; or (iv) consents to the appointment of a trustee, receiver or liquidator for all or a major portion of its property or shall fail to have vacated or set aside the appointment of any trustee, receiver or liquidator which was made without the Entity's consent or acquiescence; or (v) is finally adjudicated as bankrupt or insolvent under any federal or state law; or (vi) is subject to any proceeding or suffers the entry of a final and non-appealable court order, under any federal or state law appointing a receiver, trustee or liquidator for all or a major part of its property or ordering the winding-up or liquidation of its affairs, or approving a petition filed against it under the United States Bankruptcy Code, as now or in the future amended, which order or proceeding, if not the subject of the Entity's consent, is not dismissed, vacated, denied, set aside or stayed within sixty (60) days after the day of entry or commencement; or (vii) suffers a writ or warrant of attachment of any similar process to be issued by any court against all or any substantial portion of its property, and such writ or warrant of attachment or any similar process is not contested, stayed or is not released within sixty (60) days after the final entry, or levy or after contest is finally adjudicated or any stay is vacated or set aside.

(E) Any other event which is specifically defined as an Event of Default under other provisions of this Agreement.

(12) REMEDIES ON DEFAULT: If any Event of Default has occurred and is continuing, then the Commission may take any one of the following actions:

(A) ACCELERATION OF MATURITY:

1. By written notice delivered to the Entity, declare the entire loan balance, including principal and interest amounts, outstanding as of the date of the notice (hereinafter, "date of declaration") to become immediately due and payable within thirty (30) days from the date of declaration, such payment due date hereinafter referred to as

“accelerated payment due date”, as if such amount was originally stipulated to be paid on the accelerated payment due date.

2. If the Entity cures the Event of Default, which gave rise to the declaration, prior to the accelerated payment due date, then the Commission shall rescind such declaration and annul the Event of Default in its entirety. Upon the Entity submitting the payment curing the Event of Default, the above payment schedule will be adjusted accordingly to reflect the new payment date, the new amount of future Entity Payments and remaining new balances.

3. In the case of any rescission of declaration, then the Commission and the Entity shall be restored to their former position and rights hereunder, but no such rescission shall extend to any subsequent or other occurrence of an Event of Default or impair any right consequent thereon.

(B) By mandamus or other suit, action or proceeding at law or in equity, to enforce its rights against the Entity to require and compel duties and obligations required by the provisions of this Agreement.

(C) By written notice delivered to the Entity, cause applicable federal or state funds due the Entity that pass through or are administered by the Commission or Missouri Department of Transportation to be applied to the Entity's indebtedness until the default is cured.

(D) Assume the collection of all receivable streams of revenue from all other sources to which the Entity granted a secured interest to the Commission as provided in Paragraph (10).

(E) Take all actions necessary to draw on the Letter of Credit the entire amount of the outstanding loan at the time of default that is attributable as part of the Entity's Obligation, as such time of default and amount of outstanding loan is determined in the sole discretion of the Commission.

(F) Take any other action at law or in equity to enforce this Agreement.

(13) RIGHTS AND REMEDIES CUMULATIVE: The rights and remedies reserved to the Commission provided in this Agreement and those provided by law shall be construed as cumulative and continuing rights. No one of them shall be exhausted by the exercise thereof on more than one occasion.

(14) WAIVER OF BREACH: No waiver of any breach of any covenant or agreement contained herein shall operate as a waiver of any subsequent breach of the same covenant or agreement or as a waiver of any breach of any other covenant or agreement, and in case of a breach by the Entity, the Commission may nevertheless accept from the Entity any payment or payments hereunder without in any way waiving the default or defaults of the Entity which were in existence at the time when such payment or payments were accepted by the Commission.

(15) SEVERABILITY: If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision contained in the Agreement.

(16) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Commission and the Entity.

(17) NONDISCRIMINATION CLAUSE: The Entity shall comply with all state and federal statutes applicable to the Entity relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. Sections 2000d and 2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. Section 12101, *et seq.*).

(18) COMMISSION REPRESENTATIVE: The Commission's Director, Multimodal Operations is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(19) ENTITY REPRESENTATIVE: The Entity's Director of Public Works is designated as the Entity's representative for the purpose of administering the provisions of this Agreement. The Entity's representative may designate by written notice other persons having the authority to act on behalf of the Entity in furtherance of the performance of this Agreement.

(20) NOTICES: Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or upon receipt by personal or facsimile delivery, addressed as follows:

Commission to: Missouri Department of Transportation
Attn: Director, Multimodal Operations
105 West Capitol Avenue
P.O. Box 270
Jefferson City, Missouri 65102-0270
Facsimile No.: (573) 526-4709

Entity to: City of Rolla
Attn: Director of Public
Works Steve Hargis
901 North Elm
P.O. Box 979
Rolla, Missouri 65402
Facsimile No.: (573) 364-8602

or to such other place as the parties may designate in accordance with this Agreement. To be valid, facsimile delivery shall be followed by delivery of the original document, or a clear and legible copy thereof, within three (3) business days of the date of facsimile transmission of that document.

(21) ASSIGNMENT: The Entity shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(22) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the state of Missouri. The Entity shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(23) NO ADVERSE INFERENCE: This Agreement shall not be construed more strongly against one party or the other. The parties to this Agreement had equal access to, input with respect to, and influence over the provisions of this Agreement. Accordingly, no rule of construction which requires that any allegedly ambiguous provision be interpreted more strongly against one party than the other shall be used in interpreting this Agreement.

(24) VOLUNTARY NATURE OF AGREEMENT: Each party to this Agreement warrants and certifies that it enters into this transaction and executes this Agreement freely and voluntarily and without being in a state of duress or under threats or coercion.

(25) VENUE: It is agreed by the parties that any action at law, suit in equity, or other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(26) CONFIDENTIALITY: The Entity shall not disclose to third parties confidential factual matters provided by the Commission except as may be required by statute, ordinance, or order of court, or as authorized by the Commission. The Entity shall notify the Commission immediately of any request for such information.

(27) PERFORMANCE DATE NOT BUSINESS DAY: If any date for the disbursement of a portion of the loan, the payment of a Entity Payment or the taking of any other action hereunder is not a Business Day, then such disbursement or payment shall be due, or such action shall be taken, on the first Business Day thereafter with the same force and effect as if made on the date fixed for disbursement, payment or performance. For purposes of this Agreement, Business Day means any day other than a Saturday, Sunday or any other day on which banking institutions in Missouri are required or authorized by law to close.

(28) SECTION HEADINGS: All section headings contained in this Agreement are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

(29) EXECUTION IN COUNTERPARTS: This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed to be an original and all of which shall constitute but one and the same agreement.

(30) COMPONENTS OF AGREEMENT: This Agreement incorporates by reference the MoDOT Partnership Development Application, the STAR Loan Policy and any written addendums and amendments thereto, as if these incorporated documents were set forth herein word by word and constitutes the complete and entire understanding and agreement between the Commission and the Entity with respect to the subject matter of this Agreement. In case of a conflict between the terms contained in the MoDOT Partnership Development Application and STAR Loan Policy, the terms of the MoDOT Partnership Development Application shall govern. In the event of a conflict between the terms of the MoDOT Partnership Development Application and this Agreement, the terms of this Agreement shall govern. However, the Commission reserves the right to clarify any contract term or relationship in writing and such written clarification shall govern in case of conflict with the applicable requirements stated in the MoDOT Partnership Development Application, STAR Loan Policy or this Agreement.

(31) AUTHORITY TO EXECUTE: The signers of this Agreement warrant that they are acting officially and properly on behalf of their respective institutions and have been duly authorized, directed and empowered to execute this Agreement.

*Remainder of Page Intentionally Left Blank; Signatures and Execution Appear on
Following Page*

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below.

Executed by the Entity this ____ day of _____, 20__.

Executed by the Commission this ____ day of _____, 20__.

MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION

CITY OF ROLLA

By _____

Title _____

Title _____

ATTEST:

ATTEST:

Secretary to the Commission

By _____

Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____

ACKNOWLEDGMENT BY COMMISSION

STATE OF _____)

ss

COUNTY OF _____)

On this ____ day of _____, 20____, before me appeared _____ personally known to me, who being by me duly sworn, did say that he/she is the _____ of the Missouri Highways and Transportation Commission and the seal affixed to the foregoing instrument is the official seal of said Commission and that said instrument was signed in behalf of said Commission by authority of the Missouri Highways and Transportation Commission and said _____ acknowledged said instrument to be the free act and deed of said Commission.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal in the county and state aforesaid the day and year written above.

Notary Public

My Commission Expires: _____

Exhibit 1
Project Schedule

<u>Phase</u>	<u>Timeframe</u>
Construction	April – August 2020

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director

ACTION REQUESTED: approval

ITEM/SUBJECT: Proposal for replacement of Splash Zone heater

BUDGET APPROPRIATION (IF APPLICABLE) \$36,000

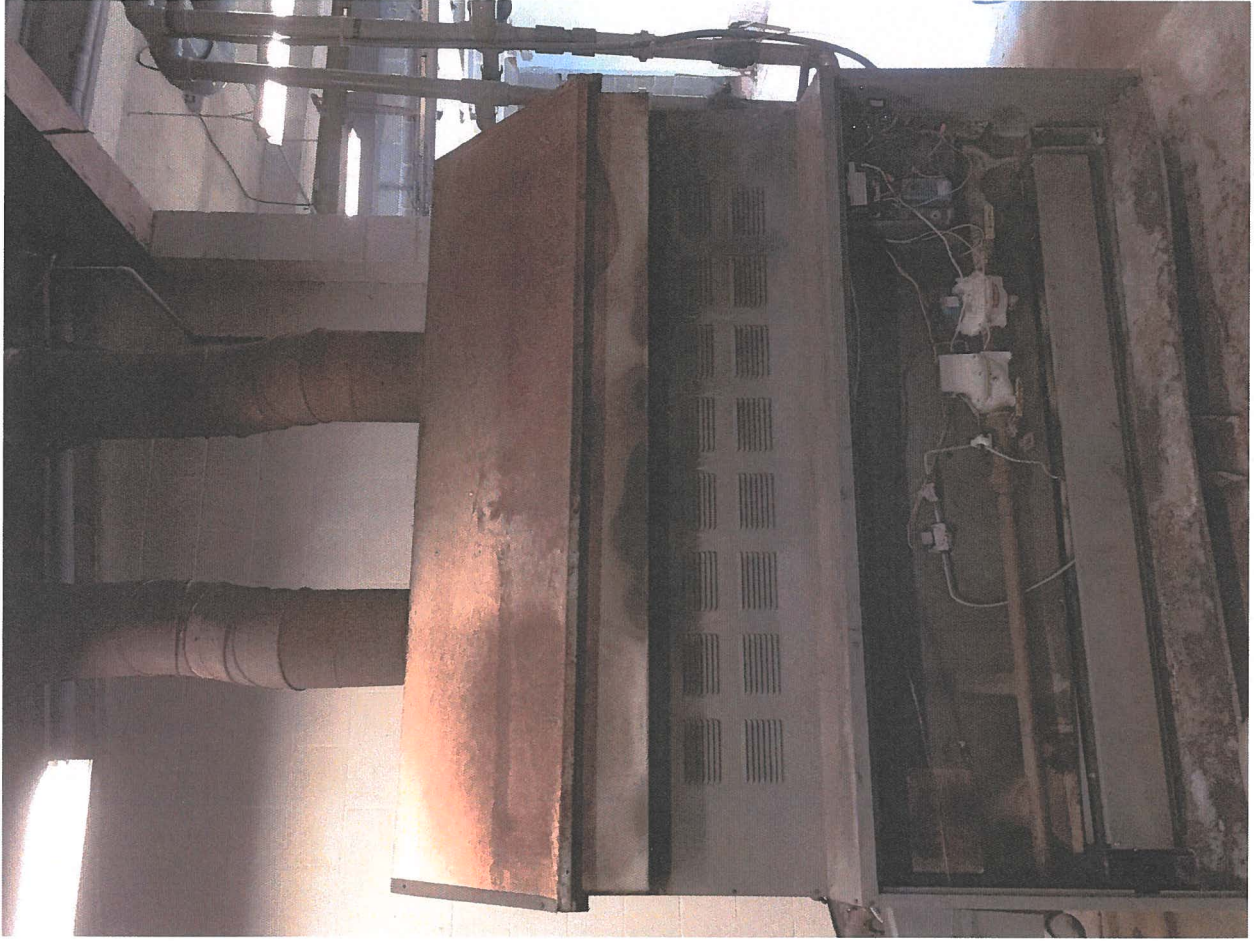
DATE: March 2, 2020

COMMENTARY:

Splash Zone is in need of replacing its commercial pool heater. We have done significant repairs (\$10,148.34) the last five years to keep it going. Pump needs replacement as well as the burner and piping to same. System has exceeded its useful life as it has never been replaced since the pool has been open 20 years. Bid packets were placed online at rollamoparks.org. Legal notice was placed in the newspaper. Garner's Refrigeration Heating & Air and Jarrell Mechanical Contractors indicated the timing of the project didn't work in their schedule. Since Hartley's bid is below the project estimate, staff recommends award to ensure the work is completed prior to the opening of the outdoor pool season.

Company	Model	Price
Hartley's Climate Control	Lochinvar Natural Gas Pool Boiler System, replacement and install of boiler, flue, connections and fresh air intake, with updating existing infrastructure to meet code 5 year warranty on exchanger, 2 year on parts and labor	\$31,466

ITEM NO. VII. A.1.



ITEM NO. VII. A. 2.

CITY OF ROLLA
CITY COUNCIL AGENDA

DEPARTMENT HEAD: Floyd Jernigan, Parks & Recreation Director
 ACTION REQUESTED: approval of low bid
 ITEM/SUBJECT: Shelter and shade structure for concession building

BUDGET APPROPRIATION (IF APPLICABLE) \$30,000 DATE: March 2, 2020

COMMENTARY:

As part of our renovation work at the ballfield complex at Ber Juan, staff is asking for approval of a shelter and shade structure that would provide additional coverage and seating for those using Ber Juan Park, the ballfields and the concession building area. Staff recommends the award of the project to the low bidder All Inclusive Rec.

Company	Model	Price
All Inclusive Rec LLC Farmington, Mo.	Steelworx Square Shelter 24' model	\$27,928
Hutchinson Recreation & Design Lake St. Louis, Mo	Poligon REK 24' All Steel Shelter Multi Rib Metal Roof	\$27,963
Park Planet Redding, Calif.	Gable roof Square Shelter, 24'	\$33,531
Park Planet Redding, Calif.	Navajo Shelter with hip roof, 24'	\$38,197
National Playground Wildwood, Mo.	Custom Shelter Design 24' Square	\$40,301



ITEM NO. VIII.B.1



ITEM NO. VII. B.2.