

**Note: Please turn off all cell phones and pagers during the meeting.**

**Open Citizen Comment Procedure**

- 1) Public Hearings – Any citizen is allowed to ask questions and/or make comments during any public hearing scheduled for a particular issue.
- 2) “Citizen Communication” – Public comment can be provided on any item on the agenda or on issues affecting the City not on the agenda. Public comments should generally be limited to 3-5 minutes. Citizens are encouraged (but not required) to contact City Administration one week prior to the meeting, preferably in writing, to be placed on the agenda. Doing so provides Council an opportunity to give consideration to the issue/comment.

**COUNCIL PRAYER**

Ministerial Alliance

**AGENDA OF THE ROLLA CITY COUNCIL**

**Monday, January 6, 2020; 6:30 P.M.**

**City Hall Council Chambers**

**901 North Elm Street**

**PRESIDING: MAYOR LOUIS J. MAGDITS, IV**

**COUNCIL ROLL: RACHEL SCHNEIDER, MONTY JORDAN, MATTHEW CROWELL, ANN MURPHEY, JACOB ROHTER, DAVID SCHOTT, JODY EBERLY, JOHN MEUSCH, CAROLYN BOLIN, MARIE ALLEN, CHRISTINE RUDER, AND TIFFANY HENRY**

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**PLEDGE OF ALLEGIANCE**

Councilwoman Carrolyn Bolin

**I. CONSENT AGENDA**

A) Consider Approval of the City Council Minutes of:

- 1) City Council Meeting, December 2, 2019
- 2) City Council Closed Session Meeting, December 2, 2019
- 3) City Council Meeting, December 16, 2019
- 4) City Council Closed Session Meeting, December 16, 2019

**II. PUBLIC HEARINGS**

None.

**III. ACKNOWLEDGMENTS and SPECIAL PRESENTATIONS**

None.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

- A Environmental Services Department Monthly Report – November 2019
- B) The Centre Financial Analysis – November 2019
- C) Municipal Court Monthly Report – November 2019
- D) Building Codes Monthly Report – November 2019
- E) Rolla Board of Adjustment Meeting Minutes – December 5, 2019
- F) Development Review Committee Meeting Minutes – December 17, 2019
- G) Planning and Zoning Commission Meeting Minutes – December 10, 2019
- H) Rolla Municipal Utilities Monthly Reports – October and November 2019
- I) Board of Public Works Meeting Minutes – October 21, and November 26, 2019

V. **OLD BUSINESS**

- A) **Ordinance** Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 General Retail District) Zoning – (City Planner Tom Coots) – **Final Reading**
- B) **Ordinance** Approving the Miner Crossing Subdivision Plat (1009 S. Bishop Ave.) – (City Planner Tom Coots) – **Final Reading**

VI. **NEW BUSINESS**

None.

VII. **CLAIMS and/or FISCAL TRANSACTIONS**

None.

VIII. **CITIZEN COMMUNICATION**

- A) Open Citizen Communication

IX. **MAYOR/CITY COUNCIL COMMENTS**

X. **COMMENTS FOR THE GOOD OF THE ORDER**

XI. **CLOSED SESSION**

Pursuant to RSMo. 610.021, the Council will discuss the following in Closed Session:  
None.

XII. **ADJOURNMENT**

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, DECEMBER 2, 2019; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Rachel Schneider, Monty Jordan, Matthew Crowell, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

**Council Members Absent:** Ann Murphey

**Department Directors in Attendance:** Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Finance Director Steffanie Rogers, Environmental Services Director Brady Wilson, Fire Chief Ron Smith, and Public Works Director Steve Hargis

**Other City Officials in Attendance:** City Administrator John Butz, City Counselor Lance Thurman, City Engineer Darin Pryor, and City Clerk Carol Daniels

A member of the Rolla Ministerial Alliance opened the meeting with prayer.

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilwoman Jody Eberly to lead in the Pledge of Allegiance.

**I. CONSENT AGENDA**

A motion was made by Henry and seconded by Schneider to approve the consent agenda as submitted. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The consent agenda consisted of the following:

**(A) Approval of the Rolla City Council Minutes for the following:**

- 1) City Council Meeting – November 4, 2019
- 2) City Council Closed Session Meeting – November 4, 2019
- 3) City Council Meeting – November 18, 2019
- 4) City Council Closed Session Meeting – November 18, 2019

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**II. PUBLIC HEARINGS**

None.

**III. ACKNOWLEDGEMENTS AND SPECIAL PRESENTATIONS**

**(A) Presentation to Corporal Brad Gibbs:** Police Chief Sean Fagan presented Corporal Brad Gibbs of the Rolla Police Department with a life-saving award for saving the life of a student on November 20 who had sustained a severe, arterial laceration.

**(B) Rolla Municipal Utilities Fourth Quarter FY 2019 Report:** Rolla Municipal Utilities General Manager Rodney Bourne provided an overview of RMU's Fourth Quarter FY 2019 Report.

**(C) Rolla Area Chamber of Commerce Third Quarter 2019 Report:** Rolla Area Chamber of Commerce Executive Director Stevie Kears provided an overview of the Third Quarter 2019 Report.

**IV. REPORT OF MAYOR and COUNCIL/REPORTS OF BOARDS AND COMMISSIONS/CITY DEPARTMENTS**

Mayor Magdits referred the Council to **(A)** the October 2019, Environmental Services Department Monthly Report; **(B)** the October 2019, Parks Department Financial Analysis; **(C)** the October 2019, Centre Financial Analysis; **(D)** the October 2019, Municipal Court Monthly Report; **(E)** the October 2019, Building Codes Monthly Report; **(F)** the November 7, 2019, Board of Adjustment Meeting Minutes; **(G)** the November 12, 2019, Planning and Zoning Commission Meeting Minutes; **(H)** the September 2019 Police Department Monthly Report, and; **(I)** the October 2019, Animal Control Monthly Report.

**V. OLD BUSINESS**

**(A) Ordinance Approving the Rezoning of 2050 Old St. James Road from GI (Governmental & Institutional) to M-1 (Light Manufacturing):** City Planner Tom Coots informed the Council that the subject property is located on Old St. James Road and is currently undeveloped. The applicant is requesting the property be rezoned from

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**V. OLD BUSINESS (continued)**

**(A) Ordinance Approving the Rezoning of 2050 Old St. James Road from GI (Governmental & Institutional) to M-1 (Light Manufacturing) (continued):** GI (Governmental & Institutional) to M-1 (Light Manufacturing), which is in line with adjacent properties.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4529: AN ORDINANCE TO APPROVE THE REZONING OF 2050 OLD ST. JAMES RD FROM GI, GOVERNMENTAL AND INSTITUTIONAL TO M-1, LIGHT MANUFACTURING. A motion was made by Eberly and seconded by Meusch to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Bolin, Ruder, Schneider, Allen, Henry, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**(B) Ordinance Approving the Rezoning of 4001 Enterprise Drive from M-2 (Heavy Manufacturing) to C-3, (Highway Commercial):** City Planner Tom Coots said the subject request is to rezone the property, located at 4001 Enterprise Drive, from M-2 (Heavy Manufacturing) District to C-3 (Highway Commercial) District. The applicant for the rezoning is QuikTrip who plans to construct a gas station.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4530: AN ORDINANCE TO APPROVE THE REZONING OF 4001 ENTERPRISE DR FROM M-2, HEAVY MANUFACTURING TO C-3, HIGHWAY COMMERCIAL. A motion was made by Schott and seconded by Allen to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Henry, Bolin Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**(C) Ordinance Approving the Minor Subdivision Final Plat of Quiktrip #7067 Subdivision & Vacating Certain Easements:** City Planner Tom Coots informed the Council that the subject property is currently owned by the Rolla Community Development Corporation (RCDC). The RCDC is in the process of selling the property to QuikTrip. Mr. Coots noted the property lines do not match the area that was rezoned. He explained the subdivision would cleanup those property lines, which would create two lots.

**V. OLD BUSINESS (continued)**

**(C) Ordinance Approving the Minor Subdivision Final Plat of QuikTrip #7067 Subdivision & Vacating Certain Easements (continued):** City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4531: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF QUIKTRIP #7067 SUBDIVISION AND VACATING CERTAIN EASEMENTS. (SUB19-06). A motion was made by Eberly and seconded by Schott to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Henry, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**(D) Ordinance Approving the Minor Subdivision Final Plat of Miner Alumni Addition:** City Planner Tom Coots explained the subject property is located in downtown Rolla and is owned by the Miner Alumni Association., and located to the north of their building on Pine Street. He said plans are to possibly demolish the building on the lot and construct a parking lot.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4532: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER ALUMNI ADDITION. (SUB19-07). A motion was made by Bolin and seconded by Ruder to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Eberly, Allen, Bolin, Schneider, Ruder, Meusch, Jordan, Henry, Crowell, Schott, and Rohter. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**(E) Ordinance Approving the Minor Subdivision Final Plat of Old Wire Road Plat #1:** City Planner Tom Coots said the subject request is to reconfigure the subject property, which consists of three platted lots. He indicated the lot lines are proposed to be adjusted to allow for the development of the remainder of the property.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4533: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF OLD WIRE ROAD PLAT #1 (SUB19-08). A motion was made by Schneider and seconded by Schott to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Schneider, Rohter, Ruder, Bolin, Jordan, Schott, Crowell, Meusch, Allen, Eberly, and Henry. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

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**V. OLD BUSINESS (continued)**

**(F) Ordinance Amending Chapter 37 of the Code Enacting a Local Use Tax:** City Administrator John Butz indicated the Use Tax, which was approved by voters on November 5, would go into effect April 1, 2020, once the Department of Revenue is notified. He added that during the Council's last meeting, someone raised the question that while the phrase "fully fund public safety" is included in the title of the ordinance it was not included in the body, which is the portion that would be codified. The ordinance included in the agenda materials has been amended to include this wording.

A motion was made by Schott and seconded by Schneider to amend the proposed ordinance to include "fully fund public safety" in the body of the subject ordinance. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title, as amended. ORDINANCE NO. 4534: AN ORDINANCE AMENDING CHAPTER 37 OF THE ROLLA CITY CODE AND ENACTING A NEW SECTION ENACTING A USE TAX AT THE SAME RATE AS THE TOTAL LOCAL SALES TAX RATE TO FULLY FUND PUBLIC SAFETY NEEDS WITH ANY ADDITIONAL FUNDS BEING APPLIED TO OTHER GENERAL FUND NEEDS. A motion was made by Schott and seconded by Ruder to approve the proposed ordinance, as amended. A roll call vote on the motion showed the following: Ayes; Schott, Meusch, Jordan, Bolin, Schneider, Ruder, Allen, Henry, Crowell, Eberly, and Rohter. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**(G) Ordinance Amending Sec. 7-9, Sec. 7-26 & Sec. 7-27 of the Code Pertaining to Cemeteries and Burials:** Parks Director Floyd Jernigan asked the Council to consider the final reading of the proposed ordinance, which would amend the cemetery lot burial fees and lot sales for the Rolla City Cemetery, which were last increased in 2012. Additionally, staff recommended some minor changes to the rules and regulations, both which were previously approved by the Parks Advisory Commission.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4535: AN ORDINANCE AMENDING SECTIONS 7-9, 7-26, AND 7-27 OF THE GENERAL ORDINANCES OF THE CITY OF ROLLA, MISSOURI, KNOWN AS THE CODE OF THE CITY OF ROLLA, MISSOURI, RELATING TO CEMETERIES AND BURIALS. A motion was made by Schott and seconded by Henry to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes: Ruder, Jordan, Schneider, Allen, Bolin, Henry, Crowell, Meusch, Rohter, Schott, and Eberly. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

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**V. OLD BUSINESS (continued)**

**(H) Ordinance Authorizing the Mayor to Enter into an Agreement with Lankford Enterprises, Inc., for Project 501 – Centre Basketball Court Refinishing:** City Engineer Darin Pryor asked the Council to consider the final reading of an ordinance that would authorize the Mayor to enter into a contract with Lankford Enterprises, LLC, for refinishing The Centre basketball court.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4536: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND LANKFORD ENTERPRISES INC., FOR CENTRE BASKETBALL COURT REFINISHING, PROJECT #501. A motion was made by Eberly and seconded by Henry to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Henry, Allen, Bolin, Schneider, Ruder, Meusch, Jordan, Eberly, Rohter, Schott, and Crowell. Nays; None. Absent; Murphey. Motion carried. The ordinance passed.

**VI. NEW BUSINESS**

**(A) Ordinance Approving the Major Subdivision Final Plat of South Meadow Subdivision:** City Planner Tom Coots recalled that during the Council's last meeting, a resolution was passed which approved the preliminary plat of the South Meadow Subdivision. He indicated the next step in the process is the final plat. The applicant has submitted the improvement plans for a sewer line extension, which are currently being reviewed. The plan also indicates the sidewalk construction. Mr. Coots reminded the Council that the subject property is located at the southwest corner of Lions Club Drive and State Highway O and is zoned R-2 (Two Family) District.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MAJOR SUBDIVISION FINAL PLAT OF SOUTH MEADOW SUBDIVISION. (SUB19-05)

**(B) Resolution Authorizing the Mayor to Enter into a Contract for Floodplain Review with Allgeier, Martin and Associates, Inc.:** Public Works Director Steve Hargis informed the Council that the Missouri State Emergency Management Agency (SEMA) and the Federal Emergency Management Agency (FEMA) have updated the



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**VI. NEW BUSINESS (continued)**

**(B) Resolution Authorizing the Mayor to Enter into a Contract for Floodplain Review with Allgeier, Martin, and Associates, Inc. (continued):** Flood Insurance Rate Maps for Phelps County including the City of Rolla. He told the Council that staff met with them on November 21, 2019. During that meeting, SEMA presented the proposed updated Flood Insurance Rate Maps for Rolla. Mr. Hargis pointed out the new proposed maps presented by SEMA have areas, which indicate significant increases in the limits of the 100-Year Base Flood Areas. An increase where many existing homes could now be required to purchase flood insurance. Mr. Hargis said staff is recommending the City contract with Allgeier, Martin, and Associates to review the new mapping and verify the methodology and modeling done by FEMA.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1957: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN CONTRACT FOR FLOODPLAIN REVIEW WITH ALLGEIER, MARTIN, AND ASSOCIATES, INC. A motion was made by Schott and seconded by Schneider to approve the proposed resolution. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**(C) Resolution Authorizing the Mayor to Execute a Lease with the ABLE Commission for the Holloway House:** Parks Director Floyd Jernigan explained the Achievement of Better Lifestyles for the Elderly (ABLE) Committee has requested the extension of its building lease contract, which is set to expire December 2019. The new contract, if approved, would extend the lease through December 31, 2021 with a one-year extension option. He noted that under the contract, the City is responsible for the exterior of the building and major building components, while ABLE is responsible for minor interior items.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1958: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A LEASE BETWEEN THE CITY OF ROLLA, MISSOURI, AND THE A.B.L.E. COMMISSION, INC., FOR THE HOLLOWAY HOUSE. A motion was made by Jordan and seconded by Crowell to approve the proposed resolution. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The resolution passed.

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**VI. NEW BUSINESS (continued)**

**(D) Resolution Authorizing the Mayor to Execute a Contract for Services with the ABLE Commission Pertaining to Senior Citizen Services:** Parks Director Floyd Jernigan explained the subject contract for services with the Achievement of Better Lifestyles for the Elderly (ABLE) Commission, which also expires in December 2019, addresses programming for seniors, and defines the expectations. He noted this contract could be extended for two years, with a one-year extension. Mr. Jernigan said the proposed contract provides for a payment of \$5,500 annually to the ABLE Commission, pending Council approval. This payment would help cover utilities and insurance on the building.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1959: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE CONTRACT FOR SERVICES WITH THE A.B.L.E. COMMISSION, INC., PERTAINING TO SENIOR CITIZEN SERVICES. A motion was made by Jordan and seconded by Schott to approve the proposed resolution. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried. The resolution passed.

**VII. CLAIMS and/or FISCAL TRANSACTIONS**

None.

**VIII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to any citizen wishing to address the Council.

Christy and Bill Hahn, 593 Sycamore Drive, Rolla, Missouri, informed the Council that they are members of the "Friends of the Holloway House" group. They appealed to the Council to reuse the Holloway House instead of demolishing it. They also asked the Council to consider another location for a senior center.

No one else present addressed the Council.

**IX. MAYOR/CITY COUNCIL COMMENTS**

**(A) Motion Appointing Mr. Ray Schweikhardt to the Planning and Zoning Commission to Complete the Unexpired Term of Mr. Monty Jordan (June 2022):** A motion was made by Crowell and seconded by Ruder to appoint Mr. Ray Schweikhardt to the Planning and Zoning Commission. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**(B) Motion Appointing Mr. Mike Fleischhauer to the Park Advisory Commission (November 2022):** A motion was made by Schott and seconded by Schneider to appoint Mr. Mike Fleischhauer to the Park Advisory Commission. A voice vote on the motion showed eleven ayes, zero nays, and one absent. Motion carried.

**X. COMMENTS FOR THE GOOD OF THE ORDER**

None.

**XI. CLOSED SESSION**

A motion was made by Schneider and seconded by Eberly to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss real estate and litigation. A roll call vote on the motion showed the following: Ayes; Bolin, Jordan, Ruder, Schott, Allen, Henry, Crowell, Meusch, Rohter, Eberly, and Schneider. Nays; None. Absent; Murphey. Motion carried.

The Council adjourned into Closed Session at approximately 8:33 p.m.

**XII. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 9 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed a real estate and litigation matter. No final action was taken on either matter.

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**XIII. ADJOURNMENT**

Having no further business, the meeting adjourned at approximately 9:01 p.m.

Minutes respectfully submitted by City Clerk Carol Daniels.

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CITY CLERK

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MAYOR

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*I.A.10.*

**ROLLA CITY COUNCIL MEETING MINUTES  
MONDAY, DECEMBER 16, 2019; 6:30 P.M.  
ROLLA CITY HALL COUNCIL CHAMBERS  
901 NORTH ELM STREET**

**Presiding:** Mayor Louis J. Magdits, IV

**Council Members in Attendance:** Rachel Schneider, Monty Jordan, Matthew Crowell, Ann Murphey, Jacob Rohter, David Schott, Jody Eberly, John Meusch, Carrolyn Bolin, Marie Allen, Christine Ruder, and Tiffany Henry

**Council Members Absent:** None.

**Department Directors in Attendance:** Police Chief Sean Fagan, Community Development Director Steve Flowers, Parks Director Floyd Jernigan, Fire Chief Ron Smith, Public Works Director Steve Hargis, and Environmental Services Director Brady Wilson

**Other City Officials in Attendance:** City Administrator John Butz, City Counselor Lance Thurman, City Engineer Darin Pryor, City Planner Tom Coots, and City Clerk Carol Daniels

Mayor Magdits called the meeting to order at approximately 6:30 p.m. and asked Councilman John Meusch to lead in the Pledge of Allegiance.

**I. PUBLIC HEARINGS**

**(A) Ordinance Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 (General Retail District) Zoning:** City Planner Tom Coots told the Council the subject property is located at the corner of Highway 63 (Bishop Avenue) and Eleventh Street. He noted a majority of the property is zoned C-2 (General Retail District), however, a small portion is zoned R-2 (Two Family District). The property is under contract to be purchased and the potential owners would like to redevelop the property. Mr. Coots indicated the property currently houses a restaurant. He reported the Planning and Zoning Commission voted to approve the rezoning request.

Mayor Magdits opened the public hearing to anyone wishing to address the Council concerning the subject-rezoning request. No one present responded. Mayor Magdits closed the public hearing.

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**I. PUBLIC HEARINGS (continued)**

**(A) Ordinance Rezoning 1002 N. Bishop Ave. from R-2 (Two Family District) to C-2 (General Retail District) Zoning (continued):** City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE RE-ZONING OF 1002 N BISHOP AVE FROM THE R-2, TWO FAMILY DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT (ZON19-09).

**II. SPECIAL PRESENTATIONS**

**(A) Presentation from Bicycle/Pedestrian Advisory Committee:** Mr. Ken Kwantes, Chair of the Bicycle/Pedestrian Advisory Committee announced that on November 21, 2019, word was received that the City had been awarded the bronze level bicycle friendly community award by the League of American Bicyclists. He said this award recognizes Rolla for its commitment to transportation and recreational resources that benefit residents of all ages and abilities while encouraging healthier and more sustainable transportation choices. Mr. Kwantes then presented Mayor Magdits with a plaque and bicycle designating the City's Bronze status with the League of American Bicyclists.

**III. OLD BUSINESS**

**(A) Ordinance Approving the Final Plat of South Meadow Subdivision:** City Planner Tom Coots indicated the South Meadow subdivision is located at the corner of Highway O and Lions Club Drive. He said the applicant plans to construct a duplex on each of the five lots. Mr. Coots reported the Planning and Zoning Commission recommend approval of the request.

Community Development Director Steve Flowers informed the Council that one building permit has been issued. As a standalone R-2 (Two Family District) lot, one duplex building permit could be issued without any subdivision.

City Counselor Lance Thurman read the following proposed ordinance for its final reading, by title. ORDINANCE NO. 4537: AN ORDINANCE TO APPROVE THE MAJOR SUBDIVISION FINAL PLAT OF SOUTH MEADOW SUBDIVISION.

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**III. OLD BUSINESS (continued)**

**(A) Ordinance Approving the Final Plat of South Meadow Subdivision (continued):** (SUB19-05). A motion was made by Schott and seconded by Crowell to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Jordan, Bolin, Ruder, Schneider, Allen, Murphey, Henry, Crowell, Meusch, Rohter, Eberly, and Schott. Nays; None. Absent; None. Motion carried. The ordinance passed.

**IV. NEW BUSINESS**

**(A) Ordinance Approving the Miner Crossing Subdivision Plat (1009 S. Bishop Ave.):** City Planner Tom Coots explained the subject property is under contract and the applicant would like to redevelop it. The plan is to combine the lots into one, which would allow for redevelopment. Mr. Coots informed the Council the Planning and Zoning Commission recommends approval.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE: AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER CROSSING. (SUB19-09)

**(B) Ordinance Authorizing the Mayor to Enter into an Agreement with the Missouri Department of Corrections:** Public Works Director Steve Hargis indicated the subject ordinance would authorize the Mayor to enter into an agreement with the Missouri Department of Corrections. He explained the City currently employs eight offenders from the South Central Correctional Center to perform manual tasks in both the Public Works and Parks Departments. Mr. Hargis added the City has been participating in this program since 2005 and it has been very successful.

City Counselor Lance Thurman read the following proposed ordinance for its first reading, by title. ORDINANCE NO. 4538: AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI A CERTAIN AGREEMENT BETWEEN THE CITY OF ROLLA, MISSOURI AND MISSOURI DEPARTMENT OF CORRECTIONS. A motion was made by Jordan and seconded by Eberly to suspend the rules and that the ordinance be read for its final reading, by title. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. Mr. Thurman then read the proposed ordinance for its final reading, by title. A motion was made by

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**IV. NEW BUSINESS (continued)**

**(B) Ordinance Authorizing the Mayor to Enter into an Agreement with the Missouri Department of Corrections (continued):** Ruder and seconded by Jordan to approve the proposed ordinance. A roll call vote on the motion showed the following: Ayes; Allen, Henry, Murphey, Bolin, Schneider, Ruder, Meusch, Rohter, Eberly, Crowell, Schott, and Jordan. Nays; None. Absent; None. Motion carried. The ordinance passed.

**(C) Resolution Adopting the City of Rolla Emergency Operations Plan:** Fire Chief Ron Smith and Firefighter Brad Woods, who also serves as the City's Emergency Management Director, addressed the Council regarding the updated version of the Rolla Emergency Operations Plan.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1962: A RESOLUTION ADOPTING THE 2019 CITY OF ROLLA, MISSOURI EMERGENCY OPERATIONS PLAN. A motion was made by Schneider and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

**(D) Resolution Authorizing the Mayor to Execute a Contract for Service with the Rolla Area Chamber of Commerce for Tourism/Promotion:** City Administrator John Butz explained the subject contract for service with the Chamber of Commerce provides a four-year contract that establishes accountability and reporting requirements to the City and outlines the obligations by the Chamber.

Councilman Schott indicated he had some questions for the Chamber staff and asked that this item be postponed until the next Council meeting.

After some discussion, a motion was made by Schott and seconded by Schneider to set aside consideration of the subject resolution until the Council has an opportunity to address some questions with the Chamber staff. A hand count on the motion showed six ayes and six nays. Mayor Magdits voted "nay" with the understanding that staff continue to follow up with the intent of possibly coming back with amendments to the contract. Motion carried.

Mayor Magdits encouraged Mr. Schott to work with City Administrator John Butz on this matter.

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**IV. NEW BUSINESS (continued)**

**(D) Resolution Authorizing the Mayor to Execute a Contract for Service with the Rolla Area Chamber of Commerce for Tourism/Promotion (continued):** A motion was made by Murphey and seconded by Schneider to amend Section 2.B.1., of the proposed contract to reflect the correct month of March instead of February. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title, as amended. RESOLUTION NO. 1963: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI, TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI, A CONTRACT FOR SERVICE BETWEEN THE ROLLA AREA CHAMBER OF COMMERCE AND THE CITY OF ROLLA, MISSOURI FOR TOURISM/PROMOTION. A motion was made by Bolin and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed eleven ayes, one nay, and zero absent. Motion carried.

**(E) Resolution Authorizing the Mayor to Execute the Chamber Lease-Forest Service Property with the Rolla Area Chamber of Commerce:** City Administrator John Butz informed the Council the Chamber of Commerce is responsible for maintaining the former Forest Service property, which includes the historical buildings and the Visitor's Center. He explained the City withholds \$25,550 from the motel tax proceeds, which is then remitted to the U.S. Forest Service for the acquisition of the property.

City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1964: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE CHAMBER LEASE-FOREST SERVICE PROPERTY BY AND BETWEEN THE CITY OF ROLLA, MISSOURI AND THE ROLLA AREA CHAMBER OF COMMERCE. A motion was made by Jordan and seconded by Schneider to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(F) Resolution Authorizing the Mayor to Execute the Fiscal Agent Agreement with the Rolla Area Chamber of Commerce:** City Administrator John Butz indicated the City acts as the collector for the motel tax revenue and retains 2% for this service. The subject agreement would run concurrently with the other two agreements.

DECEMBER 16, 2019

I.A.15.

**COUNCIL MEETING MINUTES  
DECEMBER 16, 2019  
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**IV. NEW BUSINESS (continued)**

**(F) Resolution Authorizing the Mayor to Execute the Fiscal Agent Agreement with the Rolla Area Chamber of Commerce (continued):** City Counselor Lance Thurman read the following proposed resolution for one reading, by title. RESOLUTION NO. 1965: A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF ROLLA, MISSOURI TO EXECUTE ON BEHALF OF THE CITY OF ROLLA, MISSOURI THE FISCAL AGENT AGREEMENT BETWEEN THE CITY OF ROLLA AND THE ROLLA AREA CHAMBER OF COMMERCE. A motion was made by Allen and seconded by Henry to approve the proposed resolution. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried. The resolution passed.

**V. CLAIMS and/or FISCAL TRANSACTIONS**

**(A) Motion Awarding Bid for Skid Steer Loader:** Environmental Services Director Brady Wilson asked the Council to consider the scheduled replacement of a 2008 loader that is used at the Recycling Center. Staff is recommending the bid be awarded to the low bidder, Bobcat of St. Louis, Valley Park, Missouri for a 2019 Bobcat S590 for \$36,498.00. A motion was made by Crowell and seconded by Schott to award the bid for a new skid steer loader to Bobcat of St. Louis, Valley Park, Missouri, for a 2019 Bobcat S590 for \$36,498.00. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**(B) Motion Awarding Bid for Snow Plow:** City Engineer Darin Pryor reported three bids were received for a snowplow to be mounted on an existing dump truck. Staff is recommending the bid be awarded to the low bidder, Knapheide Truck Equipment, Jefferson City, Missouri for \$14,681.00. A motion was made by Allen and seconded by Henry to award the bid for the snowplow to Knapheide Truck Equipment, Jefferson City, Missouri, for \$14,681.00. A voice vote on the motion showed twelve ayes, zero nays, and zero absent. Motion carried.

**VI. MAYOR/CITY COUNCIL COMMENTS**

**(A) Bicycle Friendly Community Award:** Councilman Schott said he wanted to especially thank Public Works Director Steve Hargis for his foresight on the idea of working on the bicycle friendly city. He thanked him for staying persistent and working with the Bicycle Pedestrian Advisory Committee.

**DECEMBER 16, 2019**

*I.A.16.*

**COUNCIL MEETING MINUTES  
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**VI. MAYOR/CITY COUNCIL COMMENTS (continued)**

**(B) Road Conditions:** Councilwoman Ruder thanked the Street, Police, and Fire Departments for the work they are doing during the inclement weather. She also thanked the public for staying off the streets and encouraged residents to download the Missouri Department of Transportation (MoDOT) application to check road conditions.

**(C) Rolla Sister City Committee:** Mayor Magdits thanked the Rolla Sister City Committee and the Rolla Downtown Business Association for the tremendous amount of work that went into the activities they have sponsored.

**(D) Rolla Multi-Sport Club:** Councilwoman Schneider announced the Rolla Multi-Sports Club would be hosting the Ride the Lights Event in Rolla on December 19.

**VII. CITIZEN COMMUNICATION**

**(A) Open Citizen Communication:** Mayor Magdits opened the floor to anyone wishing to address the Council. No one present responded.

**VIII. COMMENTS FOR THE GOOD OF THE ORDER**

None.

**IX. CLOSED SESSION**

A motion was made by Schneider and seconded by Henry to adjourn into Closed Session pursuant to RSMo. 610.021 to discuss personnel and bid specifications. A roll call vote on the motion showed the following: Ayes; Crowell, Schott, Ruder, Schneider, Jordan, Murphey, Henry, Bolin, Meusch, Rohter, Eberly, and Allen. Nays; None. Absent; None. Motion carried.

The Council adjourned into Closed Session at approximately 7:23 p.m.

**DECEMBER 16, 2019**

*I.A.17.*

**COUNCIL MEETING MINUTES  
DECEMBER 16, 2019  
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**X. CLOSED SESSION ACTION**

The Council reconvened into open session at approximately 7:57 p.m.

City Counselor Lance Thurman reported that during Closed Session the Council discussed one personnel matter and bid specifications. No final action was taken.

**XI ADJOURNMENT**

The meeting adjourned at approximately 7:58 p.m.

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CITY CLERK

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MAYOR

**DECEMBER 16, 2019**

*I.A.18.*

**NOVEMBER MATERIALS COLLECTED & SHIPPED  
FROM RECYCLING CENTER**

(Based on Calendar Year)

Material	Nov	Oct	Nov	Year-to-Date	Year-to-Date	Yearly Total
	2019	2019	2018	2019	2018	2018
Cardboard	126.2 ton	163.5 ton	134.0 ton	1,483.9 ton	1,539.8 ton	1,664.8 ton
Newspaper	34.5 ton	35.6 ton	17.5 ton	365.2 ton	347.0 ton	364.5 ton
High Grade Paper	21.0 ton	20.5 ton	19.0 ton	226.6 ton	281.3 ton	301.8 ton
Aluminum	2.5 ton	0.0 ton	0.0 ton	12.6 ton	11.7 ton	14.3 ton
Steel Cans/Scrap Metal	4.0 ton	3.5 ton	8.5 ton	47.9 ton	58.7 ton	65.6 ton
Plastic	9.5 ton	9.8 ton	10.5 ton	104.8 ton	118.8 ton	118.8 ton
Glass	17.0 ton	41.3 ton	19.0 ton	213.2 ton	220.7 ton	240.7 ton
Batteries	0.0 ton	0.0 ton	0.0 ton	0.0 ton	2.1 ton	2.1 ton
Electronic Waste	0.0 ton	2.7 ton	8.0 ton	40.5 ton	43.9 ton	55.6 ton
Household HW	0.0 ton	0.0 ton	0.0 ton	3.8 ton	5.7 ton	7.6 ton
<b>TOTAL</b>	<b>214.7 ton</b>	<b>277.0 ton</b>	<b>216.5 ton</b>	<b>2,498.5 ton</b>	<b>2,629.7 ton</b>	<b>2,835.7 ton</b>

**SERVICES PROVIDED**

Type of Service	Nov	Oct	Nov	Year-to-Date	Year-to-Date	Yearly Total
	2019	2019	2018	2019	2018	2018
Special Pick-ups	39	56	41	635	726	766
Paper Shredding	2.8 hours	3.0 hours	7.5 hours	54.8 hours	101.4 hours	106.1 hours
Reported Trash Nuisances	24	18	19	297	173	212
Households Dropping Off Hazardous Waste	47	131	56	1049	926	984

**DISPOSAL TONNAGE**

(Sanitation Division)

Material	Nov	Oct	Nov	Year-to-Date	Year-to-Date	Yearly Total
	2019	2019	2018	2019	2018	2018
Refuse	1247.9 ton	1,379.3 ton	1,336.4 ton	14,017.0 ton	15,657.2 ton	16,959.1 ton

H.A.I.



THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-18		October-19		November-18		November-19		2020 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
<b>GUEST SERVICES</b>												
Revenue												
Reimbursements/donations	\$ 53,381.40	\$ -	\$ 40,173.39	\$ -	\$ 51,779.12	\$ 36,166.23	\$ -	\$ 76,339.62	\$ -	0.00%	\$ 627,000.00	
Passes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 104,520.90	73.04%	\$ -	
Day Passes	\$ 33.46	\$ 205.00	\$ 205.00	\$ 15.00	\$ 540.08	\$ 15.00	\$ 573.54	\$ 220.00	\$ 416.75	52.79%	\$ 2,500.00	
Programs	\$ 134.60	\$ 55.00	\$ 55.00	\$ 62.50	\$ 62.50	\$ 15.00	\$ 197.10	\$ 70.00	\$ 416.75	16.80%	\$ 2,500.00	
Resale	\$ 1,667.00	\$ 3,221.00	\$ 3,221.00	\$ 1,245.00	\$ 1,245.00	\$ 1,320.00	\$ 2,912.00	\$ 4,541.00	\$ 3,000.60	151.34%	\$ 18,000.00	
Rentals	\$ 5.00	\$ -	\$ -	\$ 120.00	\$ 120.00	\$ -	\$ 125.00	\$ -	\$ 166.70	0.00%	\$ 1,000.00	
Misc.	\$ 965.70	\$ 16.00	\$ 16.00	\$ 41.00	\$ 41.00	\$ 462.60	\$ 1,006.70	\$ 478.60	\$ 1,466.96	32.63%	\$ 8,800.00	
Concessions	\$ 56,187.16	\$ 43,670.39	\$ 43,670.39	\$ 53,787.70	\$ 53,787.70	\$ 37,978.83	\$ 109,974.86	\$ 81,649.22	\$ 109,988.66		\$ 659,800.00	
<b>Total Revenue</b>	\$ 60,358.22	\$ 44,179.39	\$ 44,179.39	\$ 55,476.40	\$ 55,476.40	\$ 39,621.66	\$ 121,554.92	\$ 82,967.44	\$ 121,554.92		\$ 659,800.00	
Expenses												
Personnel	\$ 4,356.86	\$ 4,493.62	\$ 4,493.62	\$ 5,155.98	\$ 5,155.98	\$ 6,867.61	\$ 9,512.84	\$ 11,361.23	\$ 18,053.61	62.93%	\$ 108,300.00	
Supplies	\$ 236.88	\$ 553.13	\$ 553.13	\$ 362.14	\$ 362.14	\$ 65.18	\$ 599.02	\$ 618.31	\$ 975.20	63.40%	\$ 5,850.00	
Services	\$ 144.34	\$ 64.95	\$ 64.95	\$ 562.14	\$ 562.14	\$ 39.70	\$ 706.48	\$ 104.65	\$ 3,292.33	3.18%	\$ 19,750.00	
Maintenance	\$ 225.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225.00	\$ -	\$ 41.68	0.00%	\$ 250.00	
<b>Total Expenses</b>	\$ 4,963.08	\$ 5,111.70	\$ 5,111.70	\$ 6,080.26	\$ 6,080.26	\$ 6,972.49	\$ 11,043.34	\$ 12,084.19	\$ 22,362.81		\$ 134,150.00	
<b>Guest Services Revenue over Expenses</b>	\$ 55,395.14	\$ 39,067.69	\$ 39,067.69	\$ 49,396.14	\$ 49,396.14	\$ 32,649.17	\$ 110,511.58	\$ 70,883.25	\$ 99,192.11		\$ 525,650.00	
<b>RECREATION</b>												
Revenue												
Recreation Programs	\$ 8,092.80	\$ 10,975.00	\$ 10,975.00	\$ 7,286.00	\$ 7,286.00	\$ 6,089.50	\$ 15,378.80	\$ 17,064.50	\$ 29,555.91	57.74%	\$ 177,300.00	
Day Passes	\$ 1,650.00	\$ 1,663.00	\$ 1,663.00	\$ 3,402.00	\$ 3,402.00	\$ 2,250.50	\$ 5,052.00	\$ 3,913.50	\$ 6,334.60	61.78%	\$ 38,000.00	
<b>Total Revenue</b>	\$ 9,742.80	\$ 12,638.00	\$ 12,638.00	\$ 10,688.00	\$ 10,688.00	\$ 8,340.00	\$ 20,430.80	\$ 20,978.00	\$ 35,890.51		\$ 215,300.00	
Expenses												
Personnel	\$ 4,639.62	\$ 7,936.32	\$ 7,936.32	\$ 6,285.87	\$ 6,285.87	\$ 11,354.36	\$ 10,925.49	\$ 19,290.68	\$ 26,593.65	72.54%	\$ 159,530.00	
Supplies	\$ 1,372.60	\$ 1,833.63	\$ 1,833.63	\$ 1,048.80	\$ 1,048.80	\$ 2,050.09	\$ 2,421.40	\$ 3,883.72	\$ 3,447.36	112.66%	\$ 20,680.00	
Services	\$ 110.92	\$ 167.00	\$ 167.00	\$ 510.75	\$ 510.75	\$ 44.13	\$ 621.67	\$ 211.13	\$ 2,054.58	10.28%	\$ 12,325.00	
Maintenance	\$ -	\$ -	\$ -	\$ 16.17	\$ 16.17	\$ -	\$ 16.17	\$ -	\$ 83.35	0.00%	\$ 500.00	
<b>Total Expenses</b>	\$ 6,123.14	\$ 9,936.95	\$ 9,936.95	\$ 7,861.59	\$ 7,861.59	\$ 13,448.58	\$ 13,984.73	\$ 23,385.53	\$ 32,178.93		\$ 193,035.00	
<b>Recreation Revenue over Expenses</b>	\$ 3,619.66	\$ 2,701.05	\$ 2,701.05	\$ 2,826.41	\$ 2,826.41	\$ (5,108.58)	\$ 6,446.07	\$ (2,407.53)	\$ 3,711.58		\$ 22,265.00	
<b>AQUATICS</b>												
Revenue												
Aquatic Programs	\$ 6,050.00	\$ 6,110.25	\$ 6,110.25	\$ 3,409.40	\$ 3,409.40	\$ 3,935.00	\$ 9,459.40	\$ 10,045.25	\$ 15,253.05	65.86%	\$ 91,500.00	
Aquatic Day Pass	\$ 1,603.00	\$ 1,218.00	\$ 1,218.00	\$ 1,457.00	\$ 1,457.00	\$ 1,121.00	\$ 3,060.00	\$ 2,339.00	\$ 6,668.00	35.08%	\$ 40,000.00	
<b>Total Revenue</b>	\$ 7,653.00	\$ 7,328.25	\$ 7,328.25	\$ 4,866.40	\$ 4,866.40	\$ 5,056.00	\$ 12,519.40	\$ 12,384.25	\$ 21,921.05		\$ 131,500.00	
Expenses												
Personnel	\$ 8,848.99	\$ 10,149.69	\$ 10,149.69	\$ 12,983.55	\$ 12,983.55	\$ 15,307.96	\$ 21,832.54	\$ 25,457.65	\$ 31,581.32	80.61%	\$ 189,450.00	
Supplies	\$ 78.27	\$ 812.82	\$ 812.82	\$ 109.22	\$ 109.22	\$ 7,062.19	\$ 187.49	\$ 7,875.01	\$ 860.17	915.52%	\$ 5,160.00	
Services	\$ 851.19	\$ 75.78	\$ 75.78	\$ 230.42	\$ 230.42	\$ 129.99	\$ 1,081.61	\$ 205.77	\$ 2,200.44	9.35%	\$ 13,200.00	
Maintenance	\$ 3,169.74	\$ 500.00	\$ 500.00	\$ 106.16	\$ 106.16	\$ 1,927.80	\$ 3,275.90	\$ 2,427.80	\$ 5,367.74	45.23%	\$ 32,200.00	
<b>Total Expenses</b>	\$ 12,948.19	\$ 11,538.29	\$ 11,538.29	\$ 13,429.35	\$ 13,429.35	\$ 24,427.94	\$ 26,377.54	\$ 35,966.23	\$ 40,009.67		\$ 240,010.00	
<b>Aquatics Revenue over Expenses</b>	\$ (5,295.19)	\$ (4,210.04)	\$ (4,210.04)	\$ (8,562.95)	\$ (8,562.95)	\$ (19,371.94)	\$ (13,858.14)	\$ (23,581.98)	\$ (18,088.62)		\$ (108,510.00)	

H. B. I.

THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-18		October-19		November-18		November-19		2019 YTD ACTUAL	2020 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
<b>FITNESS</b>													
Revenue													
Fitness Programs	\$ 8,082.14	\$ 6,214.18	\$ 5,812.67	\$ 3,760.14	\$ 13,894.81	\$ 9,974.32	\$ 16,770.02	\$ 100,600.00					
Fitness Day Pass	\$ 449.00	\$ 224.00	\$ 671.00	\$ 203.00	\$ 1,120.00	\$ 427.00	\$ 750.15	\$ 4,500.00					
<b>Total Revenue</b>	<b>\$ 8,531.14</b>	<b>\$ 6,438.18</b>	<b>\$ 6,483.67</b>	<b>\$ 3,963.14</b>	<b>\$ 15,014.81</b>	<b>\$ 10,401.32</b>	<b>\$ 17,520.17</b>	<b>\$ 105,100.00</b>					
Expenses													
Personnel	\$ 12,933.26	\$ 6,428.83	\$ 17,936.14	\$ 7,978.66	\$ 30,869.40	\$ 14,407.49	\$ 23,496.37	\$ 140,950.00					
Supplies	\$ 295.71	\$ 277.02	\$ 348.86	\$ 3,517.96	\$ 644.57	\$ 3,794.98	\$ 903.51	\$ 5,420.00					
Services	\$ 1,188.29	\$ 24.95	\$ 515.83	\$ 9.99	\$ 1,704.12	\$ 34.94	\$ 1,858.71	\$ 11,150.00					
Maintenance	\$ 213.79	\$ -	\$ -	\$ -	\$ 213.79	\$ -	\$ 866.84	\$ 5,200.00					
<b>Total Expenses</b>	<b>\$ 14,631.05</b>	<b>\$ 6,730.80</b>	<b>\$ 18,800.83</b>	<b>\$ 11,506.61</b>	<b>\$ 33,431.88</b>	<b>\$ 18,237.41</b>	<b>\$ 27,125.42</b>	<b>\$ 162,720.00</b>					
<b>Fitness Revenue over Expenses</b>	<b>\$ (6,548.91)</b>	<b>\$ (516.62)</b>	<b>\$ (12,988.16)</b>	<b>\$ (7,746.47)</b>	<b>\$ (19,537.07)</b>	<b>\$ (8,263.09)</b>	<b>\$ (10,355.40)</b>	<b>\$ (62,120.00)</b>					
<b>ADMINISTRATION</b>													
Revenue													
Advertising Sponsorships	\$ -	\$ -	\$ 125.00	\$ -	\$ -	\$ -	\$ 200.04	\$ 1,200.00					
Reimbursement	\$ -	\$ 550.00	\$ -	\$ -	\$ -	\$ 550.00	\$ -	\$ -					
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 550.00</b>	<b>\$ 125.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550.00</b>	<b>\$ -</b>	<b>\$ 1,200.00</b>					
Expenses													
Personnel	\$ 7,883.88	\$ 8,686.39	\$ 11,769.50	\$ 12,002.14	\$ 19,653.38	\$ 20,688.53	\$ 29,472.56	\$ 176,800.00					
Supplies	\$ 9,190.20	\$ 4,542.15	\$ 15,730.17	\$ 2,582.27	\$ 24,920.37	\$ 7,124.42	\$ 34,756.95	\$ 208,500.00					
Services	\$ 1,476.97	\$ 3,606.18	\$ 2,426.08	\$ 6,231.64	\$ 3,903.05	\$ 9,837.82	\$ 15,606.45	\$ 93,620.00					
Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225.05	\$ 1,350.00					
<b>Total Expenses</b>	<b>\$ 18,551.05</b>	<b>\$ 16,834.72</b>	<b>\$ 29,925.75</b>	<b>\$ 20,816.05</b>	<b>\$ 48,476.80</b>	<b>\$ 37,650.77</b>	<b>\$ 80,061.01</b>	<b>\$ 480,270.00</b>					
<b>Administration Revenue over Expenses</b>	<b>\$ (18,551.05)</b>	<b>\$ (16,284.72)</b>	<b>\$ (29,800.75)</b>	<b>\$ (20,816.05)</b>	<b>\$ (48,476.80)</b>	<b>\$ (37,100.77)</b>	<b>\$ (80,061.01)</b>	<b>\$ (479,070.00)</b>					
<b>MAINTENANCE</b>													
Revenue													
Reimbursement	\$ 121.50	\$ -	\$ (618.59)	\$ -	\$ (497.09)	\$ -	\$ 1,667.00	\$ 10,000.00					
<b>Total Revenue</b>	<b>\$ 121.50</b>	<b>\$ -</b>	<b>\$ (618.59)</b>	<b>\$ -</b>	<b>\$ (497.09)</b>	<b>\$ -</b>	<b>\$ 1,667.00</b>	<b>\$ 10,000.00</b>					
Expenses													
Personnel	\$ 10,071.51	\$ 11,110.52	\$ 13,929.94	\$ 14,882.27	\$ 24,001.45	\$ 25,992.79	\$ 29,562.58	\$ 177,340.00					
Supplies	\$ 1,178.79	\$ 1,655.15	\$ 1,277.84	\$ 605.46	\$ 2,456.63	\$ 2,260.61	\$ 4,054.14	\$ 24,320.00					
Services	\$ 175.93	\$ -	\$ -	\$ 8.18	\$ 175.93	\$ 8.18	\$ 3,875.78	\$ 23,250.00					
Maintenance	\$ 744.49	\$ 142.66	\$ 847.70	\$ 1,771.00	\$ 1,592.19	\$ 1,913.66	\$ 4,384.21	\$ 26,300.00					
<b>Total Expenses</b>	<b>\$ 12,170.72</b>	<b>\$ 12,908.33</b>	<b>\$ 16,055.48</b>	<b>\$ 17,266.91</b>	<b>\$ 28,226.20</b>	<b>\$ 30,175.24</b>	<b>\$ 41,876.71</b>	<b>\$ 251,210.00</b>					
<b>Maintenance Revenue over Expenses</b>	<b>\$ (12,049.22)</b>	<b>\$ (12,908.33)</b>	<b>\$ (16,674.07)</b>	<b>\$ (17,266.91)</b>	<b>\$ (28,723.29)</b>	<b>\$ (30,175.24)</b>	<b>\$ (40,209.71)</b>	<b>\$ (241,210.00)</b>					

*N.B.2.*



THE CENTRE FINANCIAL ANALYSIS (UNAUDITED) - NOVEMBER

DESCRIPTION	October-18		October-19		November-18		November-19		2019 YTD ACTUAL	2020 YTD ACTUAL	17% YTD BUDGET	% MONTHLY BUDGET	2020 BUDGET
Total Operating Revenues	\$ 82,235.60	\$ 70,624.82	\$ 75,332.18	\$ 55,337.97					\$ 157,442.78	\$ 125,962.79	\$ 186,987.39	67.36%	\$ 1,122,900.00
Total Operating Expenses	\$ 69,387.23	\$ 63,060.79	\$ 92,153.26	\$ 94,438.58					\$ 161,540.49	\$ 157,499.37	\$ 243,614.55	64.65%	\$ 1,461,395.00
<b>OPERATING REVENUES OVER EXPENSES</b>	<b>\$ 12,848.37</b>	<b>\$ 7,564.03</b>	<b>\$ (16,821.09)</b>	<b>\$ (39,100.61)</b>					<b>\$ (4,097.71)</b>	<b>\$ (31,536.58)</b>	<b>\$ (56,627.16)</b>		<b>\$ (338,495.00)</b>
Operating %	118.52%	111.99%	81.75%	58.60%					97%	80%	77%		77%
Operating % w/ INTEREST	121.65%	114.53%	84.08%	60.13%					100%	82%	78%		79%
<b>OTHER REVENUES</b>													
Sales Tax	\$ -	\$ -	\$ 86.13	\$ 10.86					\$ 86.13	\$ 10.86	\$ 33.34	0.00%	\$ 200.00
Interest Income	\$ 2,175.60	\$ 1,596.46	\$ 2,147.60	\$ 1,444.04					\$ 4,323.20	\$ 3,040.50	\$ 4,167.50	72.96%	\$ 25,000.00
Miscellaneous/Reimb/Donations	\$ 45.18	\$ -	\$ -	\$ -					\$ 45.18	\$ -	\$ 83.35	100.00%	\$ 500.00
Sale of property	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	#DIV/0!	\$ -
Contribution to General Fund	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ (11,769.02)	0.00%	\$ (70,600.00)
<b>TOTAL OTHER REVENUES:</b>	<b>\$ 2,220.78</b>	<b>\$ 1,596.46</b>	<b>\$ 2,233.73</b>	<b>\$ 1,454.90</b>					<b>\$ 4,454.51</b>	<b>\$ 3,051.36</b>	<b>\$ (7,484.83)</b>		<b>\$ (44,900.00)</b>
<b>CAPITAL EXPENSES</b>													
Equipment	\$ 1,039.34	\$ -	\$ 1,931.70	\$ -					\$ 2,971.04	\$ -	\$ 4,167.50	0.00%	\$ 25,000.00
Lease Purchases	\$ 2,778.76	\$ 2,778.76	\$ 2,778.76	\$ -					\$ 5,557.52	\$ 2,778.76	\$ 4,050.81	68.60%	\$ 24,300.00
Vehicles	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	#DIV/0!	\$ -
Building & Grounds	\$ -	\$ -	\$ 548.97	\$ -					\$ 548.97	\$ -	\$ 8,668.40	0.00%	\$ 52,000.00
Donation/Grant Expense	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	\$ -	#DIV/0!	\$ -
<b>TOTAL CAPITAL EXPENSES:</b>	<b>\$ 3,818.10</b>	<b>\$ 2,778.76</b>	<b>\$ 5,259.43</b>	<b>\$ -</b>					<b>\$ 9,077.53</b>	<b>\$ 2,778.76</b>	<b>\$ 16,886.71</b>		<b>\$ 101,300.00</b>
Total Revenues (operating + other)	\$ 84,456.38	\$ 72,221.28	\$ 77,565.91	\$ 56,792.87					\$ 161,897.29	\$ 129,014.15	\$ 179,502.56	71.87%	\$ 1,078,000.00
Total Expenses (operating + capital)	\$ 73,205.33	\$ 65,839.55	\$ 97,412.69	\$ 94,438.58					\$ 170,618.02	\$ 160,278.13	\$ 260,501.26	61.53%	\$ 1,562,695.00
<b>TOTAL REVENUES OVER EXPENSES</b>	<b>\$ 11,251.05</b>	<b>\$ 6,381.73</b>	<b>\$ (19,846.78)</b>	<b>\$ (37,645.71)</b>					<b>\$ (8,720.73)</b>	<b>\$ (31,263.98)</b>	<b>\$ (80,998.70)</b>		<b>\$ (484,695.00)</b>

CURRENT CASH BALANCES		12/17/19
Depreciation Account	\$	2,858,379.47
Sales Tax Account	\$	-
Reserve Amount	\$	2,858,379.47
Operating & Misc	\$	(1,787,176.45)
	\$	1,071,203.02

IV B.3.



BANK NAME: FIRST STATE COMMUNITY BANK  
BANK ACCOUNT NUMBER: 5918487

OTHER GENERAL LEDGER ACCOUNTS

ACCOUNT NO./DESCRIPTION	BALANCE
5002 Clerk Fee-Municipal	355.86
5008 Court Automation	691.47
5010 DO NOT USE (Brd Bill-Dft)	107.00
5016 CVC Surcharge State	704.32
5018 CVC Surcharge Muni	10.96
5022 LET-Muni	196.00
5024 POST-State	98.79
5032 Dom Viol - Muni	193.50
5040 Fine	4,370.00
5041 Fine - Highway	1,310.00
5042 Parking Penalties	2,140.00
5102 Clerk Fee-E/R	829.53
5118 CVC Surcharge-E/R	25.57
5141 Fines-E/R	4,387.00
<b>TOTAL OTHER GENERAL LEDGER ACCOUNTS</b>	<b>15,420.00</b>

*H. C. L.*

**NOTE**

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

\*Confidential - For Court Use Only\*

BANK NAME: FIRST STATE COMMUNITY BANK  
BANK ACCOUNT NUMBER: 5918487

ACCOUNT	SUB TOTAL	BALANCE
BONDS IN OPEN ITEMS	2,100.00	2,100.00
BONDS IN OPEN ITEMS (not posted)	0.00	
DEBIT ACCOUNTS WITH BALANCE	0.00	0.00
DEBIT ACCOUNTS WITH BALANCE (not posted)	0.00	
GARNISHMENT ACCOUNTS	0.00	0.00
OPEN ITEMS/SUSPENSE ACCOUNTS	48.50	48.50
OPEN ITEMS/SUSPENSE ACCOUNTS (not posted)	0.00	
OTHER GENERAL LEDGER ACCOUNTS	15,420.00	15,420.00
OUTSTANDING PAYABLES	0.00	0.00
UNSATISFIED RECOVERABLES	0.00	0.00
<b>TOTAL</b>		<b>17,568.50</b>

A.C.2.

**NOTE**

The data under the columns headed RECEIPT NO. and RECEIPT DATE show data as of the last activity date and not, necessarily, as of the AS OF DATE of the report. The data under the column headed AMOUNT is as of the AS OF DATE of the report.

\*Account data reported is based upon the As of Date entered by the user. This report may not reflect the current status of Open Items Accounts.

\*Confidential - For Court Use Only\*

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Rolla Municipal Court	Reporting Period: Nov 1, 2019 - Nov 30, 2019	
Mailing Address: 901 NORTH ELM, ROLLA, MO 65401				
Physical Address: 901 NORTH ELM, ROLLA, MO 65401			County: Phelps County	Circuit: 25
Telephone Number: (573)3648590		Fax Number:		
Prepared by: RELAUUN SMITH		E-mail Address:		
Municipal Judge: James T. Crump				
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		11	798	211
B. Cases (citations/informations) filed		3	135	29
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		1	50	31
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	63	1
6. dismissed by court		1	0	0
7. <i>nolle prosequi</i>		0	47	2
8. certified for jury trial (not heard in Municipal Division)		0	0	0
<b>9. TOTAL CASE DISPOSITIONS</b>		2	160	34
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		12	773	206
E. Trial de Novo and/or appeal applications filed		0	0	0
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>		<b><u>IV. PARKING TICKETS</u></b>		
1. # Issued during reporting period	66	1. # Issued during period	177	
2. # Served/withdrawn during reporting period	50	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	954			

***IV.C.3.***

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b>COURT INFORMATION</b>	Municipality: Rolla Municipal Court	Reporting Period: Nov 1, 2019 - Nov 30, 2019
--------------------------	-------------------------------------	--

<b>V. DISBURSEMENTS</b>			
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs, witness fees, and board bill/jail costs.	
Fines - Excess Revenue	\$4,387.00	Court Automation	\$691.47
Clerk Fee - Excess Revenue	\$829.53	DO NOT USE (Brd Bill-Dft)	\$107.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$25.57	<b>Total Other Disbursements</b>	<b>\$798.47</b>
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$15,420.00</b>
<b>Total Excess Revenue</b>	<b>\$5,242.10</b>	<b>Bond Refunds</b>	<b>\$222.00</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>		<b>Total Disbursements</b>	<b>\$15,642.00</b>
Fines - Other	\$5,680.00		
Clerk Fee - Other	\$355.86		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$98.79		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$704.32		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$10.96		
Law Enforcement Training (LET) Fund surcharge	\$196.00		
Domestic Violence Shelter surcharge	\$193.50		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Sheriffs' Retirement Fund (SRF) surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$2,140.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	<b>\$9,379.43</b>		

IV.C.4.

Management Report  
FISCAL YEAR 2020

November 2020

BUILDING PERMITS ISSUED	NOVEMBER FY 2020		NOVEMBER FY 2019		YTD FY 2020		YTD FY 2019		Δ CHANGE FY 19 - FY 20	
	#	Value	#	Value	#	Value	#	Value	# ISSUED	\$ VALUE
PERMITS ISSUED	33		33		59		69			
Electric, Plumbing, etc. Only	14		15	\$	25	\$	35	\$		-14.5%
Single Family Detached			1	\$ 358,000	2	\$ 131,136	1	\$ 358,000		-28.6%
Single Family Attached			8	\$ 544,000	-	-	8	\$ 544,000		100.0%
Duplexes			-	-	-	-	1	\$ 347,366		-100.0%
3-or-4 family			-	-	-	-	-	-		-100.0%
5-or-more family			-	-	1	\$ 440,000	-	-		
Hotels, Motels			-	-	-	-	-	-		
Other nonhousekeeping shelter			2	\$ 24,000	-	-	2	\$ 24,000		-100.0%
Amusement, social, recreational			-	-	-	-	1	\$ 33,800		-100.0%
Churches, other religious			-	-	-	-	-	-		
Industrial			-	-	-	-	-	-		
Parking garages			-	-	-	-	-	-		
Service stations, repair garages			-	-	-	-	-	-		
Hospitals, institutional			-	-	-	-	-	-		
Offices, banks, professional			-	-	-	-	-	-		
Public Works, utilities			-	-	-	-	-	-		
Schools, other educational			-	-	-	-	-	-		
Stores, customer			1	\$ 195,030	-	-	1	\$ 195,030		-100.0%
Towers, antennas			-	-	-	-	-	-		
Signs, attached and detached	3	\$ 5,950	3	\$ 23,000	3	\$ 5,950	8	\$ 74,200		-62.5%
Residential addition, remodel	7	\$ 65,000	2	\$ 22,300	14	\$ 124,963	5	\$ 92,500		180.0%
Commercial addition, remodel	7	\$ 1,420,000	1	\$ 10,000	7	\$ 1,680,800	1	\$ 1,759,873		600.0%
Residential garage, carport			-	-	-	-	1	\$ 8,000		-100.0%
Demolition, single family	2		-	-	5		-	-		
Demolition, 3-or-4 family			-	-	-	-	-	-		
Demolition, 5-or-more family			-	-	-	-	-	-		
Demolition, all other			-	-	-	-	-	-		
Total Residential Units				\$ 902,000	14	\$ 571,136	11	\$ 1,249,366		-54.3%
EST. CONSTRUCTION COSTS		\$ 1,490,950		\$ 1,178,330		\$ 2,382,849		\$ 3,436,769		-30.7%
Building Permit Fees		\$ 3,569		\$ 3,740		\$ 7,162		\$ 7,833		-8.6%
FEEES		\$ 11,969		\$ 10,040		\$ 24,987		\$ 19,733		26.1%

INSPECTIONS PERFORMED	NOVEMBER FY 2020		NOVEMBER FY 2019		YTD FY 2020		YTD FY 2019		FY	
	#	Value	#	Value	#	Value	#	Value		
Building Inspections	106		101		320		280			14%
Electrical Inspections	69		99		166		160			4%
Excavation Inspections			0		0		0			
Plumbing Inspections	39		52		97		107			-9%
Mechanical Inspections	22		18		45		41			10%
Code Inspections	176		140		420		363			16%
Nuisance Inspections	51		49		132		139			-5%
Business License Inspections	12		5		30		15			100%
TOTAL INSPECTIONS	475		464		1210		1105			10%





**BOARD OF ADJUSTMENT MINUTES**  
**December 5<sup>th</sup>, 2019 5:30 P.M.**  
**Rolla City Hall**

**Presiding:** Chairperson Judy Jepsen  
**Members Present:** Danny Maxey, Dan James, Laura Stoll, Thomas Sutton  
**Alternates Present:** None  
**Members Not Present:** Mike Flowers  
**City Officials in Attendance:** Steve Flowers, Community Development Director, Tom Coots, City Planner and Madelyn Brown, Administrative Assistant  
**Others in Attendance:** Jared Jordan, Jordan + Jordan Designs LLC

**Request:** Applicant is requesting a variance to allow relief from Section 42.142 (b), which prohibits construction on lots which do not meet the minimum lot size or width, to allow a duplex to be constructed on a lot that does not contain the minimum lot size of 7,500 sq. ft. or 75 feet of frontage per Section 42.177.3, in the R-3, Multi-Family District.

**Coots** explains that to meet the requirements to build a duplex on this lot, the minimum lot size must be 7500 sq. ft. in area and a minimum of 75 ft. in width. The current lot is 5500 sq. ft. in area and 50 ft. in width. The previous single family house that was on the lot purchased by the applicant, has since been demolished. **Coots** prepared a sight plan for The Board showing the proposed duplex lot size and a ghost preview of the building that existed there beforehand. The previous building was larger in size than the applicant's proposed project.

**Laura Stoll** asked what the minimum lot size requirement for a single-family dwelling is. **Coots** explained that it is 6,000 sq. ft. in an R-1 zoning area, and the minimum lot width is 60 ft. In an R-2 area, the minimum lot size would be 9,000 sq. ft. with a 75 ft. width requirement. **Jepsen** asked if the proposed building size was less the home that had previously been on the lot. **Coots** said that the square footage of the proposed project appears to be smaller than the building that was demolished. **Dan James** asked how many parking spaces would be provided per unit. **Coots** confirmed that there would be two spaces per unit. **Sutton** highlighted that the original building on the lot also did not meet the requirements. He asked **Coots** if it was grandfathered in. **Coots** explained that in a situation like that, it would be grandfathered in. **Stoll** asked if other duplexes in the surrounding area had to get a variance in order to build. **Coots** was unsure of the details, but he assumes that many have since this is a reoccurring issue within the City. **Jepsen** asked if **Coots** had received any comments or feedback from the neighbors. **Coots** confirmed that he had not received any feedback.

**Judy Jepsen** asked for the applicant to step forward and be sworn in.

**Jared Jordan**, 11130 County Road 3050, **Jordan** highlights the hardship that the ordinance places on building in the City of Rolla. **Jordan** explains that the neighborhood consists of numerous aged and abandoned homes that have not been kept up with, and countless structural and cosmetic flaws

IV.E.I.

that are affecting the value of the neighborhood. He knows other citizens that are concerned about the setting of the neighborhood and have mentioned that if he were to receive the variance that they would also buy property in the area to remodel or build new homes to help save the quality of the neighborhood. **Jordan** reminds the Board that his proposed plans meets every requirement except for the lot size and width. He believes that passing the variance would be beneficial to the neighborhood.

Since no others wished to speak, **Jepsen** closed the Public Hearing.

**Danny Maxey** asked **Jordan** what kind of siding the duplexes will have. **Jordan** said that it would have vinyl siding. **Dan James** asked if the parking lot would be paved. **Coots** confirmed that it would be. **Stoll** asked if **Coots** had proposed any alternative layouts to **Jordan's** plan. **Coots** confirmed that he had suggested moving the front of the duplex closer to the street, allowing the parking spaces to move to the back. **Stoll** asked if this was for cosmetic purposes. **Coots** confirmed that it was, and to add a more urban feel to the area instead of the street view of the new building consisting of numerous vehicles. **Stoll** asked if the proposed plan could change following the granted variance. **Coots** said technically, depending on the change it could since the plans are not final drawings, but **Jordan** would still have to meet all of the requirements.

A roll call vote was taken by **Judy Jepsen**, and the six questions for the variance were approved unanimously by a vote of 5 to 0 votes.

**Stoll** added that she thinks that it is excellent that more citizens are taking the initiative to buy and flip houses in an area that has been an ongoing problem over time.

**Coots, Jepsen, and Stoll** had a brief discussion about the future of this area, and that brought up that eventually, this issue will need to be addressed as citizens purchase more property to flip in this area and face similar issues.

Having no further business, the meeting was adjourned at 5:57 P.M.  
Minutes prepared by **Madelyn Brown**

**NEXT MEETING:**

**JANUARY 2<sup>ND</sup>, 2020**

IV E. a.

**DEVELOPMENT REVIEW COMMITTEE MINUTES  
TUESDAY, DECEMBER 17, 2019 @ 1:30 P.M.  
MEMBERS AND OTHERS IN ATTENDANCE**

Tom Coots, Com Dev.  
Steve Hargis, Public Works  
David Forshee, Public Works  
Rick Williams, RPD  
Madelyn Brown, Com Dev.

Steve Flowers, Com Dev.  
Darin Pryor, Public Works  
Chad David, RMU  
Ron Smith, Fire Dept.

**NEW BUSINESS:**

1. **ZV2019-08, Spring Properties LLC:** Variance to allow a reduction in the minimum lot area to allow a duplex in the R-2, Two-Family District.

**Tom Coots** opens by explaining that the request was submitted by Barbara Wilkins of Spring Properties, LLC who is seeking a variance to allow for the reduction of the minimum lot area requirements in order to build a duplex. Currently, the lot size is 200 sq. ft. short of meeting the minimum requirements. The building structure that previously existed has since been demolished.

**Steve Flowers** asked if the narrow part of the lot was supposed to be the front of the lot according to setback requirements. **Coots** explained that the setbacks would have to match those on Martin Street. **Flowers** asked if this applied to corner lots. **Coots** confirmed that the corner lots are required to have a 10 ft. setback.

**Ron Smith** asked **Coots** if the address site was going to be visible from Missouri Avenue. Public Works confirmed that the address will have to be visible from the access, which will be off of Missouri Avenue. **Darin Pryor** wanted to know what the plans were for sidewalks. **Coots** said that he hoped that they would add sidewalks on Missouri, connecting to Farrar Drive. **Coots** also suggests that they alter their design to have the garages facing outwards on Missouri Avenue and the adjacent street, so that when passing the property, the building doesn't appear to be a duplex.

**David Forshee** pointed out that the site plan called for a 30 foot long driveway to access the duplexes. **Pryor** said that the maximum for a residential driveway is 24 ft.

**Flowers** mentioned that these types of cases have been routinely going to the Board of Adjustment variances and that it may be beneficial to look at introducing a Text Amendment in the next year to prevent from hindering development in this area. Members present agree. **Coots** suggested taking out the minimum lot size requirement all together so that the applicant would only have to be concerned about the lot width.

Since there was no further business, the meeting was adjourned.

Meeting Adjourned: 1:51 P.M.  
Minutes Prepared By: Madelyn Brown

**NEXT MEETING:**

**Tuesday, January 7<sup>th</sup>, @ 1:30 P.M.**

*IV.F.L.*

DEVELOPMENT REVIEW COMMITTEE  
ATTENDANCE SHEET

DATE: December 17<sup>th</sup> 2019

NAME (please print)

DEPARTMENT/AGENCY

Darin Poyar	Public Works
David Forshere	Public Works
TOM COOTS	Comm Dev
RICK WILSON	RPD
Steve Flowers	Com Dev.
Fin Smith	FIRE
Chad Davis	RMU
STEVE HAZEN	Public Works
Madeleine Brown	Com. Dev.

**MINUTES**  
**ROLLA PLANNING AND ZONING COMMISSION MEETING**  
**ROLLA CITY HALL COUNCIL CHAMBERS**  
**TUESDAY, DECEMBER 10, 2019**

**Presiding:** Don Brown, Chairperson  
**Commission Members Present:** Robert Anderson, Walt Bowe, Janece Martin, Russell Schmidt, Ray Schweikhardt, Monte Shields, Steven Shields  
**Commission Members Absent:** Jody Eberly  
**City Officials in Attendance:** Steve Flowers, *Community Development Director*, Tom Coots, *City Planner*, Madelyn Brown, *Administrative Assistant*

**I. APPROVE MINUTES:** Review of the Minutes from the Planning and Zoning Commission meeting held on Tuesday, November 12<sup>th</sup>, 2019. There was a correction made to page 3 to change “Gene Billiam” to “Gene Bingham”. **Chairperson Don Brown approved the minutes as corrected and distributed.**

**II. REPORT ON RECENT CITY COUNCIL ACTIONS:**

1. **Missouri Southern Seeds, ZON19-07** - Rezoning from the GI, Government and Institutional district to the M-1, Light Manufacturing district at property addressed as 2050 Old St. James Road. **City Council approved the ordinance on December 2<sup>nd</sup>, 2019.**
2. **QuikTrip, ZON19-08** – Rezoning from the M-2, Heavy Manufacturing district to the C-3, Highway Commercial district at property addressed as 1001 Enterprise Dr. **City Council approved the ordinance on December 2<sup>nd</sup>, 2019.**
3. **John Brown, SUB19-05** – South Meadow, a preliminary plat of a major subdivision to create 5 duplex lots in the R-2, Two-family district. **City Council approved the resolution for the preliminary plat on November 18<sup>th</sup>, 2019. City Council will conduct the second reading of the ordinance on the final plat on December 16<sup>th</sup>, 2019.**
4. **QuikTrip, SUB19-06** – QuikTrip #7067 Subdivision, a minor subdivision to combine properties, change lot lines, and vacate easements – resulting in two lots at property located at 4001 Enterprise Drive. **City Council approved the ordinance on December 2<sup>nd</sup>, 2019.**
5. **Miner Alumni Association, SUB19-07** – A minor subdivision to combine current ownership into one lot. **City Council approved the ordinance on December 2<sup>nd</sup>, 2019.**

**IV G.I.**

6. **Mike Patel, SUB19-08** - Old Wire Road Plat #1, a minor subdivision to reconfigure three platted lots into two commercial lots. **City Council approved the ordinance on December 2<sup>nd</sup>, 2019.**

### III. PUBLIC HEARING:

1. **Woodcock Investments LLC, ZON19-09:** Rezoning a portion of property from the R-2, Two-Family District, to the C-2, Highway Commercial District at a property addressed as 1002 North Bishop Avenue.

The location of 1002 North Bishop Avenue is mostly zoned C-2, General Retail, but a section of the location is zoned R-2, Two-Family District. Only a portion of the property is requested to be rezoned with intentions to redevelop the property which is currently the Kyoto's Japanese Restaurant. All is consistent with the comprehensive plan and surrounding uses. Brown agrees that rezoning this, it would help cleanup properties in the area that were improperly rezoned. Brown opens the public hearing, seeing that no one wished to speak on the issue, the public hearing was closed. Brown entertained a motion.

*A motion was made by Steven Shields, seconded by Janece Martin to approve the request the rezoning of a portion of property from the R-2, Two-Family District, to the C-2, General Retail District at a property addressed as 1002 North Bishop Avenue. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Martin, Schmidt, Schweikhardt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.*

### IV. NEW BUSINESS:

1. **Woodcock Investments LLC, SUB19-09:** A minor subdivision to combine three existing lots into one lot located 1002 North Bishop Avenue.

No further comments were made. Brown entertained a motion for a roll call vote.

*A motion was made by Russ Schmidt, seconded by Walt Bowe to approve the request for a minor subdivision to combine three existing lots into one lot located 1002 North Bishop Avenue. A roll call vote on the motion showed the following: Ayes: Anderson, Bowe, Martin, Schmidt, Schweikhardt, Monte Shields, Steven Shields. Nays: None. The motion passes unanimously.*

VI. REPORT FROM THE CHAIRPERSON, COMMITTEE, OR STAFF: NONE

### VII. OTHER BUSINESS / CITIZEN COMMENTS:

1. Chairperson Don Brown welcomes new commissioner, Ray Schweikhardt, to the Rolla Planning and Zoning Committee.

IV G.2

**Meeting adjourned 5:43 p.m.**  
**Minutes prepared by Madelyn Brown**

**NEXT MEETING:**

**January 14<sup>th</sup>, 2020**

*IV G.3.*







**FINANCIAL STATEMENT**  
October 2019

**RECEIPTS:**

Electric, Water, Tax, Sewer and Refuse Charge	\$2,845,709.91
Accounts Receivable - Miscellaneous	\$192,080.14
Customer's Deposits - Refundable	\$43,708.00
Misc Non-Operating Revenue	<u>\$28,383.73</u>
Total Receipts	\$3,109,881.78

FSCB Super-Now Account Interest (September 30, 2019)	\$2,708.06
FSCB Money Market Account Interest (September 30, 2019)	\$13,613.20
FSCB Electronic Payment Account Interest (September 30, 2019)	\$616.07
PCB Super-Now Account Interest (September 30, 2019)	\$0.21
Public Utility Cash In Bank (September 30, 2019)	<u>\$21,112,888.01</u>
Total Receipts and Cash In Bank	<u><u>\$24,239,707.33</u></u>

**DISBURSEMENTS:**

Power Purchased	\$1,820,639.77
Operating Expenses	\$225,259.85
Administrative and General Expenses	\$134,854.15
Payroll	\$185,270.20
Electric and Water Capital Expenditures	\$78,445.40
Stock Purchases (Inventory)	\$970.14
Balance of Customer's Deposits after Finals	\$23,034.73
Medical, Dental, Vision and Life Insurance Paid by Employees	\$11,497.36
Support Payment	\$0.00
U.S. Withholding Tax	\$24,044.15
Missouri Dept. of Revenue (Sales Tax)	\$50,249.45
Missouri Dept. of Revenue (Income Tax)	\$9,224.00
First State Community Bank (Social Security)	\$37,651.98
Sewer Service Charge	\$358,004.69
Refuse Service Charge	\$195,977.05
PILOT to City of Rolla	\$129,903.42
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$2,599.21
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	\$0.00
DL Rogers (Sonic) Deposit	<u>\$200,000.00</u>
Total Disbursements	\$3,487,625.55

Cash in Bank (October 31, 2019)	<u>\$20,752,081.78</u>
Total Disbursements and Cash In Bank	<u><u>\$24,239,707.33</u></u>

**BALANCE OF OTHER FUNDS:**

**PUBLIC UTILITY ACCOUNTS:**

Central Federal Savings & Loan, Check #1247 for \$377.68	\$2,000.00
Citizens Bank of Newburg, Check #1246 for \$429.10	\$2,000.00
First State Community Bank-Electronic Payment Account, Check #1032 for \$1,407,734.42	\$187,365.16
First State Community Bank-Money Market	\$84,773.48
First State Community Bank-General Fund, Checks #32060 thru #32174 for \$3,489,625.55	\$3,916,907.61
PCB-Super Now, Check #26325 for \$10,825.76	\$2,427.59
Riverways Federal Credit Union, New Account	\$2,000.00
Town & Country Bank, Check #1247 for \$547.03	<u>\$2,088.94</u>
Total Public Utility Accounts	\$4,199,562.78

**ELECTRIC RESERVES:**

Certificates of Deposit	\$0.00
Money Market Account	\$13,841,635.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$13,841,635.00

**WATER RESERVES:**

Certificates of Deposit	\$0.00
Money Market Account	\$2,710,884.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$2,710,884.00

<b>TOTAL RESERVES:</b>	<u><u>\$16,552,519.00</u></u>
------------------------	-------------------------------

<b>TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:</b>	<u><u>\$20,752,081.78</u></u>
--	-------------------------------

*IV.H.1.*



STATISTICS

October 2019

PRODUCTION

Date of Demand	10/02/2019
Time of Demand	05:40 PM
Scada Demand	54,060.00
kWh Purchased	22,866,027
Total Cost	\$1,736,399.74 *
Cost per kWh	0.075938 *
Load Factor	56.2%

Pumped #2 Well	2,658,000
Pumped #3 Well	0
Pumped #4 Well	3,769,000
Pumped #5 Well	2,801,000
Pumped #6 Well	3,261,000
Pumped #7 Well	1,772,000
Pumped #8 Well	2,681,000
Pumped #9 Well	4,323,000
Pumped #10 Well	3,708,000
Pumped #11 Well	5,815,000
Pumped #12 Well	3,265,000
Pumped #13 Well	6,242,000
Pumped #14 Well	6,462,000
Pumped #15 Well	2,718,000
Pumped #16 Well	4,388,000
Pumped #17 Well	4,916,000
Pumped # 1 Ind Park Well	4,027,000
Pumped # 2 Ind Park Well	3,042,000
Total Gallons	65,848,000

METERS IN SERVICE	Electric	Water
Residential - Single Phase	7,992	6,396
Residential - Three Phase	22	20
Commercial - Single Phase	960	524
Commercial - Three Phase	439	260
Power Service	147	129
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		508
Total	9,611	7,852

ELECTRIC SALES

Residential - Single Phase kWh	6,639,303
Residential - Three Phase kWh	136,089
Commercial - Single Phase kWh	1,211,501
Commercial - Three Phase kWh	2,469,950
Power Service kWh	7,368,950
Industrial kWh	4,850,120
Area Lighting kWh	26,002
Street Lighting kWh	27,300
Rental Lights kWh	78,519
Total kWh Sold	22,807,734
Demand kW	31,369
Revenue	\$2,072,253.73
Monthly Gain	0.25%
Fiscal Year to Date Loss	0.25%

WATER SALES

Residential - Single Phase Gallons	25,689,000
Residential - Three Phase Gallons	459,000
Commercial - Single Phase Gallons	8,744,000
Commercial - Three Phase Gallons	4,073,000
Power Service Gallons	11,612,000
Industrial Gallons	913,000
Missouri S&T Gallons	4,508,000
PWSD #2 Gallons	2,044,000
Total Gallons Sold	58,042,000
Revenue	\$263,476.54
Pumping Cost, Electric	\$33,804.38
Monthly Unidentified Gain	7.93% **
Fiscal Year to Date Unidentified Loss	7.93% ***

Sewer Service Charge	\$328,784.23
Refuse Service Charge	\$196,500.75
Gross Payroll	\$250,444.34

\* Energy losses are not included in this statistic and are estimated at an additional 12%.  
 \*\* Loss includes 2,585,000 gallons per water main flushing records.  
 \*\*\* FY loss includes 31,378,000 gallons per water main flushing records.

IV. A. 2.

**Operation Manager's Report  
RMU Board of Public Works Meeting  
November 26, 2019**

**ELECTRIC**

- |      |  |   |
|------|--|---|
| E1.  | Bridge School Road   | - Replacement of poles with taller poles to allow for installation of static wire.<br>Started: May 7, 2019<br>Ongoing:  |
| E2.  | Fairfield Inn (1670 Old Wire Outer Road)                                 | - Installation of one span of overhead electric, new transformer and metering to serve new hotel.<br>Started: July 1, 2019<br>Ongoing   |
| E3.  | St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) | - Installation of underground electric distribution system for new residential subdivision.<br>Started: July 30, 2019<br>Ongoing  |
| E4.  | 503 West 6 <sup>th</sup> Street  | - Revision of overhead primary electric to allow for new pad mount transformer to serve current and additional space at 503 West 6 <sup>th</sup> Street.<br>Started: August 19, 2019<br>Ongoing                         |
| E5.  | 11 <sup>th</sup> Street at alley between Pine Street and Rolla Street    | - Overhead electric system revisions to allow for construction of new mixed use commercial and residential building.<br>Started: September 9, 2019<br>Ongoing   |
| E6.  | 1303 Nagogami Road (Church of Christ) - New multipurpose building        | - Relocate overhead distribution system to underground and reconfigure transformer and metering.<br>Started: October 8, 2019<br>Ongoing   |
| E7.  | 120 Highway 72 West (Taco Bell)  | - New pole, transformer, and service for new building.<br>Started: October 10, 2019<br>Ongoing  |
| E8.  | 1840 Hwy 72 East (Choices for People)                                    | - New transformer and service for new building.<br>Started: October 17, 2019<br>Completed: October 23, 2019   |
| E9.  | 1031 / 1033 Kingshighway   | - New transformer and services for building renovation.<br>Started: October, 9, 2019<br>Ongoing   |
| E10. | Kingshighway - Highway 63 to Fairgrounds Road                            | - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.<br>Started: November 12, 2019<br>Ongoing |

*IV. A. 3.*

**Operation Manager's Report  
RMU Board of Public Works Meeting  
November 26, 2019**

**WATER**

- |     |   |  |
|-----|---|--|
| W1. | - Olive Street - Hwy 72 to 9 <sup>th</sup> Street<br>- 3 <sup>rd</sup> Street - Olive to Oak Streets<br>- Oak Street - 2 <sup>nd</sup> to 3 <sup>rd</sup> Streets | - Replacement of existing 4" and 6" mains with new 8" PVC mains.<br>Started: June 19, 2019<br>September 2019: The project is completed from 9 <sup>th</sup> Street to 5 <sup>th</sup> Street. The remaining will be completed in Spring 2020.<br>Ongoing |
| W2. | McCucthen Drive (Liberty Drive to California Drive)   | - Replacement of existing 8" main with new 12" main in conjunction with street reconstruction and new roundabout.<br>Started: September 23, 2019<br>Completed: October 22, 2019  |
| W3. | Whitney Lane / Wakefield Drive / plus Dover and Innsbruck<br><br>Greenbriar Drive   | - Replacement of existing 6" mains with new 8" PVC mains.<br>Started: November 29, 2018<br>Completed: June 14, 2019<br>- Replacement of existing 6" main with new 8" PVC main.<br>Started: October 29, 2019<br>Ongoing                                   |
| W4. | Wildhorse Subdivision (Dana Renee Dr., Traci Dawn Dr., Robyn Leann Dr., Thomas Dr., and Chelsea Ln.)  | - Replacement of water service lines<br>Started: August 15, 2019<br>Completed: October 22, 2019  |
| W5. | Little Oaks Road  | - Replacement of water service lines<br>Started: October 29, 2019<br>completed: November 14, 2019  |
| W6. | Casey Lane, Britt Lane, Ella Court, and Kadison Court   | - Replacement of water service lines<br>Started: November 18, 2019<br>Ongoing  |
| W7. | Service and main taps   | - 120 Highway 72 West : 1" service tap   |

**TRAINING / PERSONNEL**

- |    |  |   |
|----|--|---|
| 1. | Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training Program<br>Paragould, AR training facility | - Troubleshooting Techniques (4 <sup>th</sup> year)<br>- Attended by: Tom Carroll<br>October 23 and 24, 2019  |
| 2. | Service Department Staff   | - David Gorrell - promoted to Line Foreman<br>Effective: November 11, 2019<br>- Jared McBride - promoted to Apprentice Lineman<br>Effective: November 11, 2019<br>- Dakota Chapman - hired as Laborer I<br>Effective: November 25, 2019<br>- Justin Evans - Tree Trimmer<br>Resigned: November 15, 2019 |

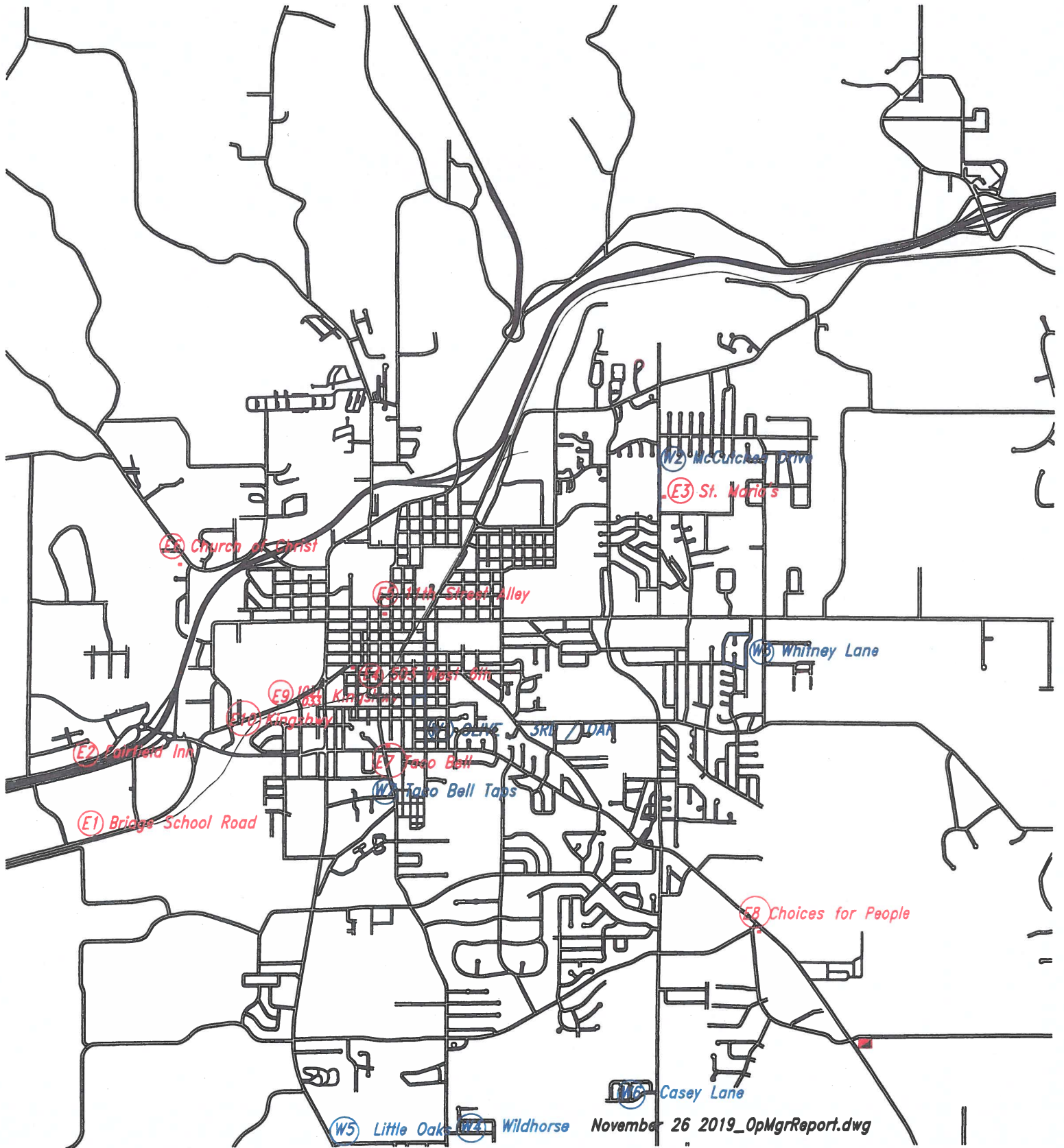
IV. A.4.

**Operation Manager's Report  
RMU Board of Public Works Meeting  
- November 26, 2019**

**MPUA / MoPEP UPDATE**

- |   |   |
|---|---|
| 1. MoPEP<br>Columbia, MO                            | - Committee meeting<br>Attended by: Chad Davis<br>November 5, 2019                                |
| 2. Missouri Public Utility Alliance<br>Columbia, MO | - Lineworker Advisory and Mutual Aid Committees<br>Attended by: Eric Lonning<br>November 13, 2019 |

*IV.H.S.*



(E8) Church of Christ

(W2) McCurker Drive

(E3) St. Maria's

(E5) 11th Street Alley

(W5) Whitney Lane

(E9) 10th Kingsway

(E3) 5th West Hill

(E4) Kingsway

(E4) 6th West Hill

(E2) Fairfield Inn

(E7) Taco Bell

(W3) Taco Bell Taps

(E1) Briggs School Road

(E8) Choices for People

(W6) Casey Lane

(W5) Little Oak

(W4) Wildhorse

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IV. H. 6.



**FINANCIAL STATEMENT**  
November 2019

RECEIPTS:

Electric, Water, Tax, Sewer and Refuse Charge	\$2,873,683.17
Accounts Receivable - Miscellaneous	\$48,332.14
Customer's Deposits - Refundable	\$27,687.73
Misc Non-Operating Revenue	<u>\$4,242.95</u>
Total Receipts	\$2,953,945.99

FSCB Super-Now Account Interest (October 31, 2019)	\$2,744.94
FSCB Money Market Account Interest (October 31, 2019)	\$12,370.85
FSCB Electronic Payment Account Interest (October 31, 2019)	\$556.89
PCB Super-Now Account Interest (October 31, 2019)	\$0.27
Public Utility Cash In Bank (October 31, 2019)	<u>\$20,752,081.78</u>
Total Receipts and Cash In Bank	<u><u>\$23,721,700.72</u></u>

DISBURSEMENTS:

Power Purchased	\$1,808,285.90
Operating Expenses	\$125,269.27
Administrative and General Expenses	\$87,587.61
Payroll	\$166,265.15
Electric and Water Capital Expenditures	\$16,782.25
Stock Purchases (Inventory)	\$2,904.00
Balance of Customer's Deposits after Finals	\$51,018.19
Medical, Dental, Vision and Life Insurance Paid by Employees	\$11,451.00
Support Payment	\$0.00
U.S. Withholding Tax	\$21,263.31
Missouri Dept. of Revenue (Sales Tax)	\$44,021.44
Missouri Dept. of Revenue (Income Tax)	\$8,213.00
First State Community Bank (Social Security)	\$33,658.18
Sewer Service Charge	\$328,784.23
Refuse Service Charge	\$196,500.75
PILOT to City of Rolla	\$136,346.47
Purchase U.S. Treasury Bill / Certificates of Deposit	\$0.00
Standpipes Lease/Purchase	\$82,520.59
Construction in Progress	\$0.00
Unclaimed Deposits to State	\$0.00
Primacy Fees	\$0.00
Void Checks:	<u>\$0.00</u>
Total Disbursements	\$3,120,871.34

Cash in Bank (November 30, 2019)	<u>\$20,600,829.38</u>
Total Disbursements and Cash In Bank	<u><u>\$23,721,700.72</u></u>

BALANCE OF OTHER FUNDS:

PUBLIC UTILITY ACCOUNTS:

Central Federal Savings & Loan, Check #1248 for \$384.44	\$2,015.45
Citizens Bank of Newburg, Check #1247 for \$179.57	\$2,201.56
First State Community Bank-Electronic Payment Account, Check #1033 for \$1,201,038.99	\$237,751.52
First State Community Bank-Money Market	\$97,144.33
First State Community Bank-General Fund, Checks #32175 thru #32275 for \$3,120,871.34	\$3,702,130.37
PCB-Super Now, Check #26326 for \$7,312.71	\$2,876.02
Riverways Federal Credit Union, New Account	\$2,000.00
Town & Country Bank, Check #1248 for \$585.19	<u>\$2,191.13</u>
Total Public Utility Accounts	\$4,048,310.38

ELECTRIC RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$13,841,635.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Electric Reserves	\$13,841,635.00

WATER RESERVES:

Certificates of Deposit	\$0.00
Money Market Account	\$2,710,884.00 FY19 Funded
U.S. Treasury Bills	<u>\$0.00</u>
Total Water Reserves	\$2,710,884.00

TOTAL RESERVES:	<u>\$16,552,519.00</u>
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TOTAL PUBLIC UTILITY ACCOUNTS AND RESERVES:	<u><u>\$20,600,829.38</u></u>
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IV.H.7.



STATISTICS

November 2019

PRODUCTION

Date of Demand	11/13/2019
Time of Demand	06:55 AM
Scada Demand	59,120.00
kWh Purchased	25,990,048
Total Cost	\$1,812,481.59 *
Cost per kWh	0.069738 *
Load Factor	62.1%

Pumped #2 Well	3,336,000
Pumped #3 Well	0
Pumped #4 Well	3,510,000
Pumped #5 Well	2,911,000
Pumped #6 Well	4,033,000
Pumped #7 Well	1,432,000
Pumped #8 Well	2,823,000
Pumped #9 Well	2,532,000
Pumped #10 Well	4,043,000
Pumped #11 Well	6,971,000
Pumped #12 Well	2,433,000
Pumped #13 Well	7,500,000
Pumped #14 Well	5,703,000
Pumped #15 Well	3,270,000
Pumped #16 Well	7,320,000
Pumped #17 Well	5,066,000
Pumped # 1 Ind Park Well	5,582,000
Pumped # 2 Ind Park Well	1,568,000
Total Gallons	<u>70,033,000</u>

METERS IN SERVICE	Electric	Water
Residential - Single Phase	8,008	6,395
Residential - Three Phase	22	19
Commercial - Single Phase	964	521
Commercial - Three Phase	440	258
Power Service	149	130
Industrial	6	2
Area Lighting	16	7
Street Lighting	29	1
Missouri S&T		5
PWSD #2		505
Total	9,634	7,843

ELECTRIC SALES

Residential - Single Phase kWh	8,137,079
Residential - Three Phase kWh	126,010
Commercial - Single Phase kWh	1,301,074
Commercial - Three Phase kWh	2,531,702
Power Service kWh	8,064,640
Industrial kWh	5,456,360
Area Lighting kWh	16,601
Street Lighting kWh	39,917
Rental Lights kWh	78,519
Total kWh Sold	25,751,902
Demand kW	30,090
Revenue	\$2,270,307.22
Monthly Loss	0.92%
Fiscal Year to Date Loss	0.61%

WATER SALES

Residential - Single Phase Gallons	29,454,000
Residential - Three Phase Gallons	484,000
Commercial - Single Phase Gallons	8,313,000
Commercial - Three Phase Gallons	4,723,000
Power Service Gallons	12,405,000
Industrial Gallons	1,228,000
Missouri S&T Gallons	3,531,000
PWSD #2 Gallons	2,297,000
Total Gallons Sold	62,435,000
Revenue	\$278,504.70
Pumping Cost, Electric	\$35,802.99
Monthly Unidentified Loss	7.43% **
Fiscal Year to Date Unidentified Loss	7.67% ***

Sewer Service Charge	\$356,146.92
Refuse Service Charge	\$194,214.44

Gross Payroll	\$222,384.17
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\* Energy losses are not included in this statistic and are estimated at an additional 12%.

\*\* Loss includes 2,396,500 gallons per water main flushing records.

\*\*\* FY loss includes 4,981,500 gallons per water main flushing records.

IV. A. 8.



**Operation Manager's Report  
RMU Board of Public Works Meeting  
December 30, 2019**

**ELECTRIC**

- |  |   |
|--|---|
| E1. Bridge School Road   | - Replacement of poles with taller poles to allow for installation of static wire.<br>Started: May 7, 2019<br>Ongoing:  |
| E2. Fairfield Inn (1670 Old Wire Outer Road)                                 | - Installation of one span of overhead electric, new transformer and metering to serve new hotel.<br>Started: July 1, 2019<br>Ongoing   |
| E3. St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive) | - Installation of underground electric distribution system for new residential subdivision.<br>Started: July 30, 2019<br>Ongoing  |
| E4. 503 West 6 <sup>th</sup> Street  | - Revision of overhead primary electric to allow for new pad mount transformer to serve current and additional space at 503 West 6 <sup>th</sup> Street.<br>Started: August 19, 2019<br>Completed: December 2, 2019     |
| E5. 11 <sup>th</sup> Street at alley between Pine Street and Rolla Street    | - Overhead electric system revisions to allow for construction of new mixed use commercial and residential building.<br>Started: September 9, 2019<br>Completed: November 25, 2019                                      |
| E6. 1303 Nagogami Road (Church of Christ) - New multipurpose building        | - Relocate overhead distribution system to underground and reconfigure transformer and metering.<br>Started: October 8, 2019<br>Ongoing   |
| E7. 120 Highway 72 West (Taco Bell)  | - New pole, transformer, and service for new building.<br>Started: October 10, 2019<br>Completed: December 5, 2019  |
| E8. 1031 / 1033 Kingshighway   | - New transformer and services for building renovation.<br>Started: October, 9, 2019<br>Completed: November 7, 2019   |
| E9. Kingshighway - Highway 63 to Fairgrounds Road                            | - Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements.<br>Started: November 12, 2019<br>Ongoing |

*IV. H.9.*

**Operation Manager's Report  
RMU Board of Public Works Meeting  
December 30, 2019**

**WATER**

- |     |   |  |
|-----|---|--|
| W1. | - Olive Street - Hwy 72 to 9 <sup>th</sup> Street<br>- 3 <sup>rd</sup> Street - Olive to Oak Streets<br>- Oak Street - 2 <sup>nd</sup> to 3 <sup>rd</sup> Streets | - Replacement of existing 4" and 6" mains with new 8" PVC mains.<br>Started: June 19, 2019<br>September 2019: The project is completed from 9 <sup>th</sup> Street to 5 <sup>th</sup> Street. The remaining will be completed in Spring 2020.<br>Ongoing |
| W2. | Whitney Lane / Wakefield Drive /<br>plus Dover and Innsbruck<br><br>Greenbriar Drive  | - Replacement of existing 6" mains with new 8" PVC mains.<br>Started: November 29, 2018<br>Completed: June 14, 2019<br>- Replacement of existing 6" main with new 8" PVC main.<br>Started: October 29, 2019<br>Ongoing                                   |
| W3. | Casey Lane, Britt Lane, Ella Court,<br>and Kadison Court  | - Replacement of water service lines<br>Started: November 18, 2019<br>Ongoing  |

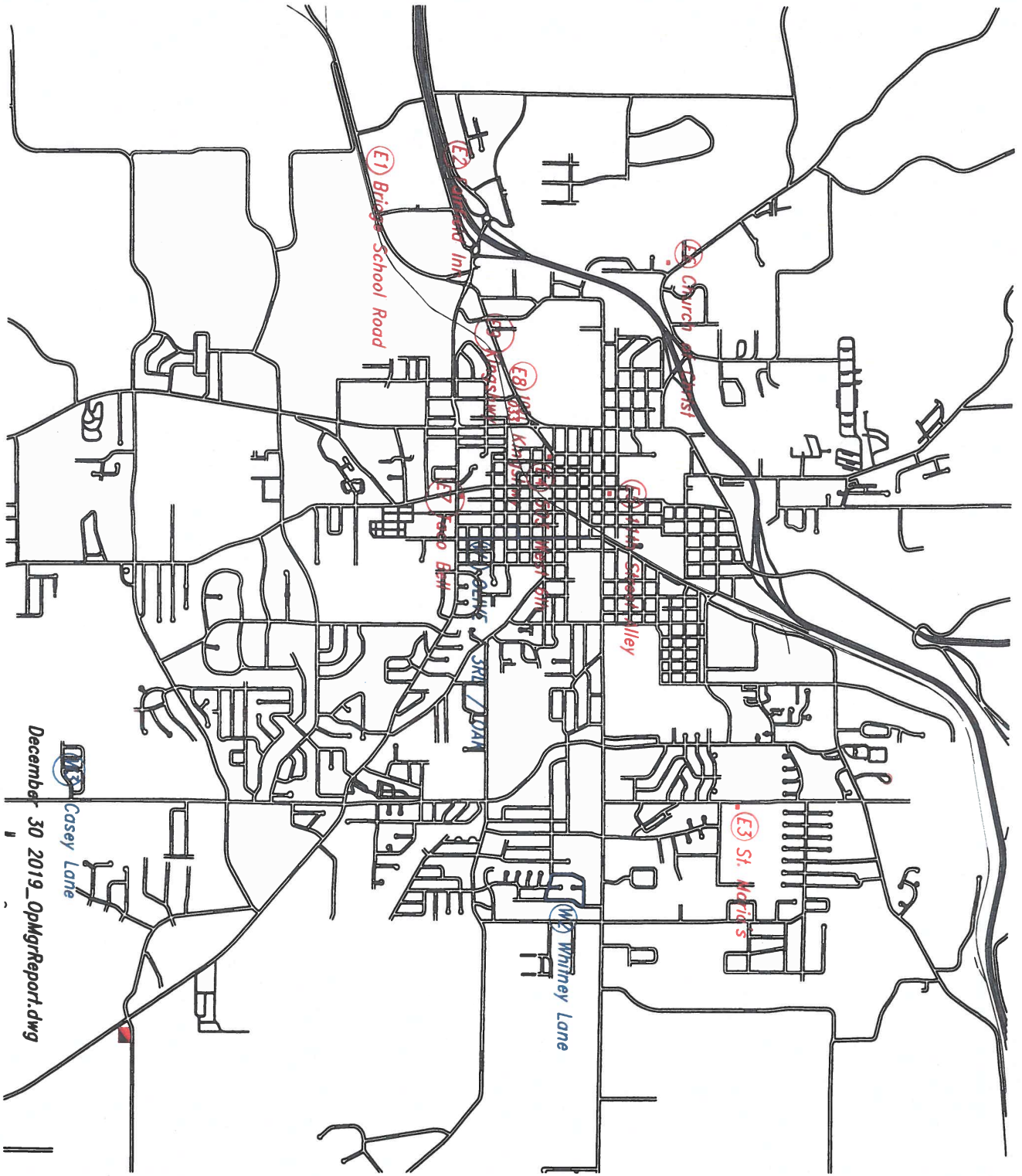
**TRAINING / PERSONNEL**

- |                     |   |
|---------------------|---|
| 1. Operations staff | - Thomas Carroll promoted to Journeyman Lineman<br>Effective: December 26, 2019 |
|---------------------|---|

**MPUA / MoPEP UPDATE**

- |  |   |
|--|---|
| 1. MPUA quarterly Board meetings<br>Columbia, MO | - Attended by: Chad Davis<br>December 4 and 5, 2019 |
|--|---|

*IV.H.10.*



December 30 2019\_OpmgrReport.dwg

Casey Lane

Whitney Lane

IV.A.11.



**REGULAR SESSION - October 21, 2019**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:33 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board members: Vice President Albert Crump, Jr.  
Secretary Dr. Wm. E. Showalter  
Vice Secretary, Ted Read

RMU Staff: General Manager Rodney P. Bourne, P.E.  
Operations Manager Chad Davis, P.E.  
Business/Finance Manager Dennis Roberts

Minutes submitted, according to Agenda, by RMU's Administrative Assistant, Donna Alexander.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Read made a motion, seconded by Showalter, the minutes of the September 24, 2019, Board meeting Regular session, be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (None)**

**III. SPECIAL PRESENTATION (None)**

**IV. STAFF REPORTS**

Roberts reported this months financials are for period 12 for the end of the fiscal year and one or two more may follow showing any adjustments for fiscal year end or if the Auditors request any adjustments.

**A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)**

1. The Board received the Statement of Income & Expenses reports for September 2019 (FY19).

Roberts reviewed the September 2019 report (FY19), with the following comparisons:

Month-to-Date comparison of September 2019 to September 2018

- Operating Income decreased \$88,932. Purchased Power expense increased \$105,487.00; Operating Expenses increased \$103,218 resulting in an Operating income of \$220,476.81 which showed a decreased income of \$192,150; Total Other Income decreased \$715,556. Total Net income for September 2019 was \$247,520.09 which showed an decreased income of \$907,706 in comparison to September 2018.

Roberts stated the total other income decrease of \$715,556 is due to a large amount of contractor mains that were accepted at the end of last fiscal year.

Year-to-Date (YTD) FY2019 and FY2018

- Operating Income decreased \$321,080. Purchased Power expense increased \$698,374; Operating Expenses increased \$168,238 resulting in an Operating Income of \$883,382.89 which showed a decreased income of \$489,318; Total Other Income decreased \$526,573. Total Net Income was \$1,628,596.43, a decreased income of \$1,015,891 in comparison to FY2018.

2. Roberts presented RMU's Financial Statement, Statistics report, and the Disbursement Summary for September 2019 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now, Checks #26324
	First State Community Bank - General Fund, Checks #31964-32059
Transfer of funds	First State Community Bank - Electronic Pmt Acct, Check #1031
	Central Federal Savings & Loan, Check #1246
	Citizens Bank of Newburg, Check #1245
	Town & Country Bank, Check #1246

Crump made a motion, seconded by Read, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

3. Audit update: Roberts reported the new auditors Cochran, Head & Vick & Company, P.C. have not been on-site to confirm end of fiscal year inventory. He has been communicating through email and responding to several requests for information. They are scheduled to come the 3<sup>rd</sup> week of November to conduct an on-site audit.

**B. OPERATION MANAGER'S REPORT (Davis)**

1. Updates on:

a. Contractor Mains.

IV I.I.

- Davis highlighted points of interest regarding RMU.
- b. **GIS Mapping Project.** The project continues to progress with HDR, Archer and Elgin on site last week for a training session with RMU field staff.

c. **Current RMU projects**

**ELECTRIC DEPARTMENT -**

- (E1) Dewing substation transformer. Failure causing the need to install spare transformer and diagnosis/repair this unit. Started, October 1, 2018. Shipped out for diagnosis on November 13, 2018. Ongoing.
- (E2) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E3) Fairfield Inn (1670 Old Wire Outer Road). Installation of one span of overhead electric, new transformer, and metering to serve new hotel. Started, July 1, 2019. Ongoing.
- (E4) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive. Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E5) 503 West 6<sup>th</sup> Street. Revision of overhead primary electric to allow for new pad mount transformer to serve current and additional space at 503 West 6<sup>th</sup> Street. Started, August 19, 2019. Ongoing.
- (E6) 634 South Bishop. Upgraded service for reconfigured commercial space. Installation required rerouting of primary electric and replacement of poles. Started, August 19, 2019. Completed, October 3, 2019.
- (E7) 11<sup>th</sup> Street at alley between Pine Street and Rolla Street. Overhead electric system revisions to allow for construction of new mixed use commercial and residential building. Started, September 9, 2019. Ongoing.
- (E8) 1621 Martin Springs Drive - Sakelaris Ford. New underground primary service, transformer and metering for new service. Started, September 13, 2019. Completed, September 19, 2019.
- (E9) 1303 Nagogami Road- Church of Christ - New multipurpose building. Relocate overhead distribution system to underground and reconfigure transformer and metering. Started, October 8, 2019. Ongoing.
- (E10) 120 Highway 72 West -Taco Bell. New pole, transformer, and service for new building. Started, October 10, 2019. Ongoing.
- (E11) 1840 Hwy 72 East - Choices for People. New transformer and service for new building. Started, October 17, 2019. Ongoing.
- (E12) Holloway substation transformer. Change order that has been approved for additional work recommended after unit was untanked and inspected.
  - Cost = \$18,073
  - Additional items: Winding temp. CT, replace HV and LV leads, repair radiators, replace manhole covers, upgrade top core clamp, sand blasting, and replace cooling fans.
- (N/A) Status of conversion to radio read meters - October 16, 2019 data.
  - Total = 9,810
  - Radio reads = 9,786 (99.75%)
  - Non-radio reads = 24

**WATER DEPARTMENT -**

- (W1) Olive Street - Hwy 72 to 9<sup>th</sup> Street  
3<sup>rd</sup> Street - Olive to Oak Street  
Oak Street - 2<sup>nd</sup> to 3<sup>rd</sup> Street  
Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.
  - September 2019: The project is completed from 9<sup>th</sup> Street to 5<sup>th</sup> Street. The remaining will be completed in Spring 2020. Ongoing.
- (W2) McCutchen Drive - Liberty Drive to California Drive. Replacement of existing 8" main with new 12" main in conjunction with street reconstruction and new roundabout. Started, September 23, 2019. Ongoing.
- (W3) Wildhorse subdivision - Dana Renee Dr., Traci Dawn Dr., Robyn Leann Dr., Thomas Dr., and Chelsea Lane. Replacement of water service lines. Started, August 15, 2019. Ongoing.
- (W4) Service and main taps.
  - 1510 Spencer: 1" service tap
  - 503 West 6<sup>th</sup> Street: 3-1" service taps.
  - 1303 Nagogami: 1-4" service and 1-6" sprinkler taps.
  - 1514 E Hwy 72: 3/4" service tap.
  - 816 North Pine Street: 1" service tap.
  - City of Rolla Environmental Services facility: 1-4" service tap.

IV. I 2.

- (NA) FY2019 Summary. Water main replacements: 2,960  
Fire hydrants installed: 7
- (N/A) Status of conversion to radio read meters - October 16, 2019 data
- Total = 7,948
  - Radio reads = 7,937 (99.9%)
  - Non-radio reads = 11 (5/8" = 3, 1" = 6, 2" = 2)

#### TRAINING/PERSONNEL

1. Survallent - Memphis, TN. Global User Conference.
  - Attended by Eric Seest and Nathan Randolph. October 7-10, 2019.
2. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training Program - Pargould, AR Single Phase Transformer School (2<sup>nd</sup> yr)
  - Attended by Jay Roberts. October 9-10, 2019.
  - URD Splicing and Terminations School (3<sup>rd</sup> Yr)
  - Attended by Jeremy Brown. October 16-17, 2019.

#### MPUA/MoPEP UPDATE

1. Missouri Public Utility Alliance. Branson, MO.
  - Annual conference and quarterly Board meeting
  - Attended by Chad Davis and Rodney Bourne. September 25-27, 2019.
2. Water Service Line update. Davis reported since enacting the in-house water service line crew in November, 2018, 152 service lines have been replaced. In addition, this crew has also worked on hard to replace water meters, water pit relocations and main replacement. Davis stated the water meter replacements were more complex and required more work and time than a normal replacement with seventy two (72) 2", and twenty (20) 1" water meters being replaced. Twelve (12) meter pits and recently replaced service lines extended were relocated to place the pit within the right-of-way line and outside the new sidewalk on 10<sup>th</sup> Street between Spring and Asher Streets. McCutchen Drive water main replacement had a very limited time frame for installation due to reconstruction which resulted in the help of the additional water service crew to assist with the main replacement project.
3. Water meter replacement update. Davis reported approximately 7,800 new meters have been installed since early 2015. The remaining 75 meters have yet to be replaced. Some meter replacements have been deferred due to larger meter flow conditions and accessibility. One and two inch meters have been successfully replaced. Technology is not yet available for the replacement of some three, four, and six inch meters. This technology will be a good fit to provide improved low flow accuracy while not constricting larger flows, including potential fire flows. Some water meters are not as accessible being in locations where changing the meter is requiring much more effort. Undersized meter pits and piping that was assembled in such a way that replacement is not possible without cutting customer owned piping are some examples. The meter replacement program has been one of the factors that has helped improve the water loss ratio. For the fiscal year 2019, the water loss ratio finished at 10.27% compared to 2018 loss of 12.69%. This is down considerably from 19.72% in FY2013.
4. Annual Leak Detection Survey update. Westrum Leak Detection company completed the annual leak detection survey study on September 30, 2019. Seventeen (17) leaks were discovered resulting in an annual cost savings of \$59,800 due to the water loss. Davis stated given the results of the study, it is still cost effective to conduct the survey annually.

#### C. GENERAL MANAGER'S REPORT (Bourne)

1. EV car charging stations - DNR grant. Bourne reported the State of Missouri acquired a \$41M grant from VW Trust settlement funds. A portion of the grant has been used for a "Cash for Clunkers" program in which RMU applied and received \$30,000 to replace RMU Truck #17. \$6M has been allocated to pay up to 80% of installation for electric vehicle charging stations. State wide meetings have taken place to designate certain cities that are located on major corridors throughout the state. Rolla is a number one high priority site. Bourne has encouraged MPUA to consolidate efforts to make the grant application for multiple cities rather than operating individually. A conference call is scheduled for early November to receive updates. Bourne will inform the Board as more details are available.
2. MPUA update.
  - Bourne highlighted some of the upcoming spring legislative session with focus on retaining exemptions for municipal utility pole attachments and plans for opposition to the Grain Belt Express project.
  - 46 line workers responded to Florida with approximately 35 vehicles including bucket trucks, digger derricks, work vehicles and aerial drones.

- MoPEP Board approved the annual "Demand Charge Cap" which was set at \$7,800. This is part of the rate structure which determines the wholesale rate in which MoPEP cities pay into the pool. The reason is to achieve an 11% spread between the lowest cost city and the highest cost city for rates.
- Power plants are running well with the exception of flooding issues which caused rail curtailment on coal deliveries.
- The Pool peaked at approximately 510MW which occurred at 4:00 pm July 18, 2019. It is ahead of normal peak which is typically in August. Energy sales were 6% over 2017 and an all-time record. Rolla's peak of 54.5MW occurred July 18th.

3. Miscellaneous

- Prairie State Tour was held October 17, 2019 with 41 participants from Missouri attending with 10 from Rolla. This was one of the largest groups Prairie State has hosted.
- APPA Legislative Rally. Bourne announced his plans of attending the upcoming APPA Legislative Rally which is held the last week of February.

V. OLD BUSINESS (none)


VI. NEW BUSINESS

- A. GBS Health Insurance Renewal. Bourne highlighted some of the services being provided by GBS. He pointed out the current summary loss ratio of 79% which was less than anticipated which leaves our reserve at \$155,000. New programs being implemented are "Price MD". This program is a surgery cost containment program which will reduce costs by providing services from contracted facilities. Also being implemented is a Pharmacy cost containment program for high cost prescriptions. Bourne reviewed current programs including "Tel-a-Doc", the use of 90 day prescriptions, and encouraging the use of facilities with higher discount levels. He also pointed out an increased cost adjustment to the buy-up plan. Staff recommendation is to approve the proposed renewal. **Crump made a motion and seconded by Showalter that the GBS Health Insurance Renewal be approved as presented. Motion passed unanimously.**
- B. General Rules & Regulations revision. The changes to General Rules & Regulations are related to area lighting which includes rental lights and roadway lighting not to include arterial and highway lighting which have different lighting standards. The changes are to better define how roadway lighting is spaced in residential areas. Also changing is the title of street lighting to roadway lighting. **Read made a motion seconded by Showalter to approve the changes to the General Rules & Regulations regarding area and roadway light. Motion passed unanimously.**

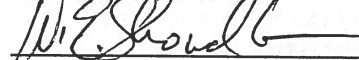
VII. EXECUTIVE SESSION (None)

VIII. ADJOURNMENT

With no further business appearing, Read made a motion, seconded by Showalter, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:28 p.m.



Nick Barrack, President



Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Tuesday, November 26, 2019 at 4:30 p.m.

IV.I.5.



**REGULAR SESSION - November 26, 2019**

~ Meeting was held in the Board Room at RMU's Tucker Professional Center at 4:30 p.m. ~

The meeting was called to order at 4:34 p.m. by Rolla Board of Public Works ("RBPW" or "Board") President Nick Barrack presiding. The following were present:

Board members: Vice President Albert Crump, Jr. (arrived at 4:36 p.m.)  
 Secretary Dr. Wm. E. Showalter  
 Vice Secretary, Ted Read (by phone)

RMU Staff: General Manager Rodney P. Bourne, P.E.  
 Operations Manager Chad Davis, P.E.  
 Business/Finance Manager Dennis Roberts

Minutes submitted, according to Agenda, by RMU's Executive Administrative Assistant, Nicole Affolter.

\* \* \* \* \*

**I. APPROVAL OF MINUTES**

Showalter made a motion, seconded by Read, the minutes of the October 21, 2019, Board meeting Regular session, be approved as presented. Motion passed unanimously.

**II. CITIZEN COMMUNICATION (None)**

**III. SPECIAL PRESENTATION (None)**

**IV. STAFF REPORTS**

**A. BUSINESS/FINANCE MANAGER'S REPORT (Roberts)**

- Roberts reported there are three different financial reports being presented. First report, is for period 13, the figures prior to audit adjustments. September Net Income increased \$35,453.28 on the bottom line. The year-to-date is \$1,664,049.71 which was down \$959,930 compared with the prior year. Roberts reported the auditors were on-site last week and that he will continue to communicate via email with the auditors until the audit is completed.
- Roberts reported the second report is for period 14, showing additional adjustments for the fiscal year end. We moved some revenue reimbursement items, including \$183K Ameren capital reimbursement and \$250K non-refundable deposits from Ameren, which added another \$433,377.05 to our bottom line. The year-to-date is \$2,097,426.76 which is down \$526,553.14 compared with the prior year.

Barrack asked, "How is our cash position compared to a year ago?"

Roberts replied that reserves are full funded as of our FY19. The sheets within the packet show the public utility funds at the end of October as \$20,752,081.78.

Barrack replied that if you look at the same sheet a year ago that would be your comparison.

Roberts replied, "Correct."

- Roberts reported that the third report is the first month (October) in FY20.

1. The Board received the **Statement of Income & Expenses** reports for October 2019 (FY20).

Roberts reviewed the October 2019 report (FY20), with the following comparisons:

Month-to-Date comparison of October 2019 to October 2018

- Operating Income decreased \$21,843. Purchased Power expense increased \$5,249; Operating Expenses increased \$5,693 resulting in an Operating Loss of \$120,274.96 which showed an increase loss of \$27,536; Total Other Income increased \$24,625. Total Net income for October 2019 was \$23,059.51 which showed an decreased income of \$2,911 in comparison to October 2018.

Roberts reported that with the adjusting entries, the two years were within \$3,000.

2. Roberts presented RMU's **Financial Statement, Statistics** report, and the **Disbursement Summary** for October 2019 which included the following public utility account checks and transfers:

Public utility checks	Phelps Co Bank - Super Now	Checks #26325
	First State Community Bank - General Fund	Checks #32060-32174
Transfer of funds	First State Community Bank - Electronic Pmt Acct	Check #1032
	Central Federal Savings & Loan	Check #1247
	Citizens Bank of Newburg	Check #1246
	Town & Country Bank	Check #1247

IV. I. 6.

Read made a motion, seconded by Crump, that the reports be approved as presented and forwarded to the City. Motion passed unanimously.

Roberts reported as of now, we are on track for the audit to be presented to the Board at our December Board meeting.

**B. OPERATION MANAGER'S REPORT (Davis)**

**1. Updates on:**

**a. Development Review Committee Meeting.**

- Davis reported that there were two development review committee meetings, one on October 22, 2019 and the second on November 19, 2019. Agenda for the October meeting included QuikTrip that is being discussed at the HyPoint area. Also, South Meadow subdivision owned by John Brown at the corner of Highway O and Lions Club Drive is starting to progress. Agenda for the November meeting included rezoning and other actions that were not concerning to RMU.

**b. Contractor Mains.**

- Relocation at Sonic has been completed and will be placed in-service soon.

**c. GIS Mapping Project. The project continues to progress.**

**d. Current RMU projects**

**ELECTRIC DEPARTMENT -**

- (E1) Bridge School Road. Replacement of poles with taller poles to allow for installation of static wire. Started, May 7, 2019. Ongoing.
- (E2) Fairfield Inn (1670 Old Wire Outer Road). Installation of one span of overhead electric, new transformer, and metering to serve new hotel. Started, July 1, 2019. Ongoing.
- (E3) St. Maria's Tatandra (East of McCutchen Road and north of Liberty Drive. Installation of underground electric distribution system for new residential subdivision. Started, July 30, 2019. Ongoing.
- (E4) 503 West 6<sup>th</sup> Street. Revision of overhead primary electric to allow for new pad mount transformer to serve current and additional space at 503 West 6<sup>th</sup> Street. Started, August 19, 2019. Ongoing.
- (E5) 11<sup>th</sup> Street at alley between Pine Street and Rolla Street. Overhead electric system revisions to allow for construction of new mixed use commercial and residential building. Started, September 9, 2019. Ongoing.
- (E6) 1303 Nagogami Road- Church of Christ - New multipurpose building. Relocate overhead distribution system to underground and reconfigure transformer and metering. Started, October 8, 2019. Ongoing.
- (E7) 120 Highway 72 West -Taco Bell. New pole, transformer, and service for new building. Started, October 10, 2019. Ongoing.
- (E8) 1840 Hwy 72 East - Choices for People. New transformer and service for new building. Started, October 17, 2019. Completed, October 23, 2019.
- (E9) 1031/1033 Kingshighway. New transformer and service for building renovation. Started, October 9, 2019. Ongoing.
- (E10) Kingshighway - Highway 63 to Fairgrounds Road. Reconfiguration of electric distribution system to remove overhead electric in right-of-way in conjunction with Move Rolla Transportation Development District improvements. Started, November 12, 2019. Ongoing.

NOTE: Davis reported that RMU has been clearing trees along the old golf course to begin installing the new electric lines. Sometime next week our first shipment of poles should arrive. RMU continues to work with the City and consultants regarding the relocating of water mains associated with the road re-construction project. General contractor will do the bulk of the water main work for RMU. The cost will be covered by RMU and reimbursed at a later time.

**WATER DEPARTMENT -**

**(W1) Olive Street - Hwy 72 to 9<sup>th</sup> Street.**

3<sup>rd</sup> Street - Olive to Oak Street.

Oak Street - 2<sup>nd</sup> to 3<sup>rd</sup> Street.

Replacement of existing 4" and 6" mains with new 8" PVC mains. Started, June 19, 2019.

- September 2019: The project is completed from 9<sup>th</sup> Street to 5<sup>th</sup> Street. The remaining will be completed in Spring 2020. Ongoing.

**(W2) McCutchen Drive. - Liberty Drive to California Drive. Replacement of existing 8" main with new 12" main in conjunction with street reconstruction and new roundabout. Started, September 23, 2019. Completed, October 22, 2019.**

**(W3) Whitney Lane/Wakefield Drive/plus Dover and Innsbrook. Replacement of existing 6" mains with new 8" PVC mains. Started, November 29, 2018. Completed, June 14, 2019.**

-Greenbriar Drive. Replacement of existing 6" main with new 8" PVC main. Started, October 29,

2019. Ongoing.
- (W4) Wildhorse subdivision. - Dana Renee Dr., Traci Dawn Dr., Robyn Leann Dr., Thomas Dr., and Chelsea Lane. Replacement of water service lines. Started, August 15, 2019. October 22, 2019.
  - (W5) Little Oaks Road. Replacement of water service lines. Started, October 29, 2019. Completed, November 14, 2019.
  - (W6) Casey Lane, Britt Lane, Ella Court, and Kadison Court. Replacement of water service lines. Started, November 18, 2019. Ongoing.
  - (W7) Service and main taps.
    - 120 Highway 72 West: 1" service tap.

#### TRAINING/PERSONNEL

1. Missouri Public Utility Alliance (MPUA) Apprentice Lineman Training Program - Pargould, AR Troubleshooting Techniques (4<sup>th</sup> yr)
  - Attended by Thomas Carroll. October 23-24, 2019.
2. Service Department Staff.
  - David Gorrell promoted to Line Foreman.  
Effective: November 11, 2019.
  - Jared McBride promoted to Apprentice Lineman.  
Effective: November 11, 2019.
  - Dakota Chapman hired as Laborer I.  
Effective: November 25, 2019.
  - Justin Evans, Tree Trimmer resigned on November 15, 2019.

#### MPUA/MoPEP UPDATE

1. MoPEP. Columbia, MO.  
Committee Meeting.
  - Attended by Chad Davis and Rodney Bourne. November 5, 2019.
2. Missouri Public Utility Alliance. Columbia, MO.  
Lineworker Advisory and Mutual Aid committees.
  - Attended by Eric Lonning. November 13, 2019.

Barrack asked, "Regarding the Kingshighway project, where will the steel poles be located?"

Bourne noted the poles will be behind the building lines and there will be steel poles on both sides.

Davis noted that RMU has placed two orders of weathering steel poles and the time line will be early January before receiving both orders of poles.

Barrack asked, "Will the poles require concrete piers or bolts?"

Bourne replied the poles are direct bury.

Davis reported that RMU continues to discuss with the telecom companies to see if they are interested in attaching to the new poles and making sure they are aware that the option is available.

Bourne reported that RMU does not have a lot of experience with steel poles and we will require load calculations from the telecom companies to be sure we are not overloading these poles. RMU will provide the option to the telecom companies.

Barrack asked, "The other option would be underground?"

Bourne replied that is correct. Some of the companies might want to stay in the road right-of-way option instead of what RMU will provide.

Barrack asked, "Where is the gas line?"

Davis replied largely along the south side which is where we need to install the water main. RMU is also relocating the water main from the north to the south side.

#### C. GENERAL MANAGER'S REPORT (Bourne)

##### 1. MoPEP update.

###### a. Wholesale Rate Design.

- Bourne reported that the current wholesale rate methodology is a single ratchet Demand Cap set each September (currently set at \$7,800/Mwh-MO) with the remaining costs billed as energy charge. Proposed rate design would use the four (4) highest summer and two (2) highest winter coincident peaks over a five year period to determine a five-year rolling average asset allocator and then remaining costs will be billed as load.
- Bourne reported that currently MoPEP staff are projecting wholesale costs for all pool members will lower in the next few years making this an opportune time to make a change in rate structures. For Rolla, the impact is negligible or a possible improvement over the current billing methodology. MoPEP members will discuss this potential change over the next six months with a decision expected in summer 2020.

###### b. EV Charging Station.

- Bourne reported that included in the Board packet are informational slides on where the State of

IV. I-8.

Missouri is trying to provide funding for 13 EV charging station locations, information on the RFP, scoring matrix, and potential layout. With regard to scoring, more points are awarded for higher matching funds, reduced distance to the targeted highway and amenities, type of equipment, implementation plan, etc.

- Bourne reported that the estimated cost for charging equipment is \$100-\$125k, not including installation, site work and other required equipment/materials. Currently, 8 of the 13 sites are in Municipal Electric Utility cities and we are considering a joint RFP response.
- Bourne reported that the City has committed to assisting with site work. We are exploring another option to obtain additional partner funding. Staff is requesting a funding commitment level for the entire project, of which RMU would be responsible for making up any overages above and beyond the grant and other outside assistance.

Barrack asked, "Can we ask for a minimum of \$100K in the grant application?"

Bourne replied yes.

Read asked, "Can we set a limit not to exceed \$100K to figure out due-diligence?"

Read asked, "Does that give you a enough?"

Bourne replied I don't think it will cost that much, if any, money out-of-pocket to investigate this option.

Read asked, "Do we need to give you some freedom for that?"

Bourne replied based on the information today, I recommend that if the Board is interested in obtaining more information, we table this item for right now. **Read made a motion, seconded by Showalter, to table item to allow RMU more time to investigate the best option. Motion passed unanimously.**

c. Miscellaneous.

- Bourne reported that in addition to the additional wind resources from the Grain Belt Express project, we are looking for approximately 25MW of wind energy delivered into the SPP market. We have reviewed some cost proposals with a decision on the best option potentially made at the December MPUA board meeting.
  - Bourne reported that solar energy is currently pricing at \$40+/MWh with transmission congestion risk. In general, solar is not the most economical option available.
  - Bourne reported that the Ameren transmission bill will now be sent from Ameren to MISO and then MPUA. MPUA will then include on our MoPEP bill. This may insert a month delay into the receipt of the charges.
2. 2020 Census. Bourne reported that he attended a meeting at City Hall regarding "getting the census count right" next April. A lot of emphasis is placed to get an accurate count. Included in your packet, is some information about the census. RMU has offered to include a billing stuffer in our February and April bills to help promote the count to our customers.

V. OLD BUSINESS (none)

VI. NEW BUSINESS

A. RFB #20-010: 75KVA Transformers.

- Davis reported that this is a normal restocking bid. Please note RMU received the same pricing from the lowest two vendors for the same equipment. Staff recommends awarding bid to Harry Cooper Supply, although the Board can choose either lower bidder.

Barrack asked, "Have we purchased items from the other company?"

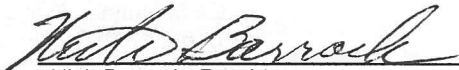
Davis replied yes.


**Crump made a motion, seconded by Showalter, that a purchase order be issued to Harry Cooper Supply in the amount of \$23,030.00. Motion passed unanimously.**

VII. EXECUTIVE SESSION (None)

VIII. ADJOURNMENT

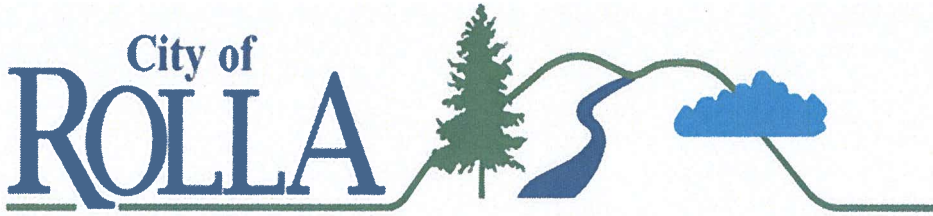
With no further business appearing, **Showalter made a motion, seconded by Read, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 5:09 p.m.**

  
\_\_\_\_\_  
Nick Barrack, President

  
\_\_\_\_\_  
Dr. Wm. Eric Showalter, Secretary

The Board's next meeting is scheduled for Monday, December 30, 2019 at 4:30 p.m.





**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Map Amendment (rezoning): 1002 N Bishop Ave from R-2, Two Family to C-2, General Retail

(ZON19-09)

**MEETING DATE:** January 6, 2020

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**Application and Notice:**

Applicant - Torey Woodcock of Woodcock Investments, LLC  
Owner - Michael and Amy Liu  
Public Notice - Letters mailed to property owners within 300 feet; Legal ad in the Rolla Daily News; signage posted on the property; information available on city website

**Background:**

The subject property is currently operated as the Kyoto Restaurant. The property is under contract to be sold to the applicant. The applicant intends to redevelop the property. The majority of the property is zoned C-2, however, for reasons unknown a portion of the property is zoned R-2, Two Family. Research of the old zoning maps indicates that the entire area was originally zoned R-2, but surrounding properties were gradually zoned to other districts, leaving the small remnant of R-2 zoning.

**Property Details:**

Current zoning - R-2, Two Family to C-2, General Retail  
Current use - Commercial (restaurant)  
Proposed use - Commercial  
Land area - About 23,000 sq. ft. (only about 6,800 sq. ft. to be rezoned)

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Bishop Ave (State Hwy 63), a principal arterial street; and 11<sup>th</sup> Street, a local street.  
Sidewalks - Sidewalks exist on both street frontages.  
Utilities - The subject property should have access to all needed public utilities.  
Drainage - Drainage will be reviewed at the time of development, however, since the property has already been completely developed, likely no on-site detention will be needed.

IAI.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for commercial uses.

**Discussion:** Only a portion of the property is requested to be rezoned so the entire property will have the same zoning designation. The rezoning will allow for the intended redevelopment of the property. The request appears to be compatible with the Comprehensive Plan and the current use of the property.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on December 10, 2019 and voted 6-0 to recommend approval of the request.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Ordinance

V.A.2.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE RE-ZONING OF 1002 N BISHOP AVE FROM THE R-2, TWO FAMILY DISTRICT TO THE C-2, GENERAL RETAIL DISTRICT (ZON19-09).**

**WHEREAS**, an application for a rezoning was duly filed with the Community Development Department requesting the property described above be rezoned according to the Basic Zoning Ordinance of the City of Rolla, Missouri, so as to change the class of the real property hereinafter described; and

**WHEREAS**, a public notice was duly published in the Rolla Daily News for this according to law which notice provided that a public hearing would be held at Rolla City Hall, 901 N. Elm, Rolla, Missouri; and

**WHEREAS**, the City of Rolla Planning and Zoning Commission met on December 10, 2019 and recommended the City Council approve the rezoning of the subject property as proposed by the applicant; and

**WHEREAS**, the Rolla City Council, during its December 16, 2019 meeting, conducted a public hearing concerning the proposed rezoning to hear the first reading of the attached ordinance;

**WHEREAS**, after consideration of all the facts, opinions, and evidence offered to the City Council at the hearing by those citizens favoring the said change of zoning and by those citizens opposing said change, the City Council found the proposed rezoning would promote public health, safety, morals and the general welfare of the City of Rolla, Missouri, and would be for the best interest of said City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** That the Basic Zoning Ordinance No. 3414, Chapter 42 of the Code of the City of Rolla, Missouri which zoning ordinances adopts zoning regulations, use districts, and a zoning map in accordance with the Comprehensive Plan is hereby amended by changing the zoning classification of the following property situated within the City of Rolla, Missouri, from R-2 (Two Family) Zoning to C-2 (General Retail) Zoning described as follows:

Beginning at an iron rod at the Southeast corner of Lot 2 of Block 10 of said Townsend Addition; Thence N 88° 51' 09" W on the south line of Lots 1 and 2 of said Block 10 for 124.90 feet to the east line of Business Loop 44 (N. Bishop Avenue), said point being N 88° 51' 10" W 0.66 feet from an iron rod; Thence N 01° 21' 29" E on the east line of said Business Loop 44 for 121.59 feet to a concrete right-of-way marker; Thence N 42° 41' 25" E on said right of way 4.54 feet to the intersection with the south line of West Eleventh Street, same being S 05° 32' 12" W 0.72 feet from a concrete right-of-way marker; Thence S 88° 43' 08" E on the south line of West Eleventh Street 181.25 feet to an iron rod;

V. A. 3



Thence S 01° 14' 25" W on the property line 125.04 feet to an iron rod; thence N 88° 23' 35" W on the property line a distance of 59.60 feet to the POINT OF BEGINNING;  
Containing 0.53 Acres more or less.

This ordinance is intended to rezone the entirety of the subject property to be in the same zoning district. It is understood that only a portion of the property will be impacted by the ordinance. A description of only the area to be rezoned is not available.

**SECTION 2:** This Ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the rezoning process has been completed by the City Council.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AND APPROVED BY THE MAYOR THIS 6<sup>TH</sup> DAY OF JANUARY 2020.**

APPROVED:

ATTEST:

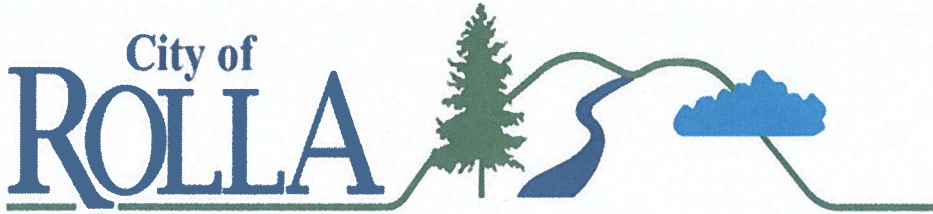
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

V. A. 4.



**CITY OF ROLLA  
CITY COUNCIL AGENDA**

**DEPARTMENT:** Community Development

**ACTION REQUESTED:** Final Reading

**SUBJECT:** Miner Crossing: a minor subdivision to combine two platted lots and an unplatted property into one commercial lot located at 1009 S Bishop Ave (State Hwy 63)

(SUB19-09)

**MEETING DATE:** January 6, 2020

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**Application and Notice:**

Applicant - Torey Woodcock of Woodcock Investments, LLC  
Owner - Michael and Amy Liu  
Public Notice - Information available on city website

**Background:**

The property consists of two platted lots and an unplatted property. The applicant intends to redevelop the property. The plat to combine the lots into one lot will allow for more options for redevelopment. The applicant has also applied to rezone a portion of the property from the R-2, Two Family district to the C-2, General Retail district.

**Property Details:**

Current zoning - R-2, Two Family to C-2, General Retail  
Current use - Commercial (restaurant)  
Proposed use - Commercial  
Land area - About 23,000 sq. ft.

**Public Facilities/Improvements:**

Streets - The subject property has frontage on Bishop Ave (State Hwy 63), a principal arterial street; and 11<sup>th</sup> Street, a local street.  
Sidewalks - Sidewalks exist on both street frontages.  
Utilities - The subject property should have access to all needed public utilities.  
Drainage - Drainage will be reviewed at the time of development, however, since the property has already been completely developed, likely no on-site detention will be needed.

**Comprehensive Plan:** The Comprehensive Plan designates the subject property as being appropriate for commercial uses.

V.B.I.

**Discussion:** The proposed plat appears to meet all requirements. The plat will allow for the redevelopment of the property.

**Planning and Zoning Commission Recommendation:**

The Rolla Planning and Zoning Commission conducted a public hearing on December 10, 2019 and voted 6-0 to recommend approval of the request.

**Prepared by:** Tom Coots, City Planner

**Attachments:** Final Plat, Ordinance

*V.B.a.*

# MINER CROSSING

## A CONSOLIDATION OF LOTS 1 AND 2 BLOCK 10 OF TOWNSEND ADDITION AND PT. OF FRL. SE 1/4 SW 1/4 OF SEC. 2, T37N, R8W IN THE CITY OF ROLLA, PHELPS COUNTY, MO



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SCALE 1" = 30'

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 - FOUND 1/2" IRREGULAR  
 - FOUND 1/4" IRREGULAR  
 - FOUND 1/8" IRREGULAR  
 - FOUND 1/16" IRREGULAR  
 - FOUND 1/32" IRREGULAR  
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ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO APPROVE THE MINOR SUBDIVISION FINAL PLAT OF MINER CROSSING. (SUB19-09)**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI AS FOLLOWS:**

**SECTION 1:** An ordinance approving the Minor Subdivision Final Plat of Miner Crossing, a subdivision in City of Rolla, Phelps County, Missouri through the subdivision process.

**SECTION 2:** That this ordinance shall be in full force and effect from and after the date of its passage and approval. Building permits may not be issued by the Community Development Department until the revised plat has been filed with the Phelps County Recorder of Deeds.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ROLLA, MISSOURI, AND APPROVED BY THE MAYOR THIS 6<sup>TH</sup> DAY OF JANUARY 2020.**

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

V.B.4.